



**BUDGET COMMITTEE**  
**Town of Hollis**  
Seven Monument Square  
Hollis, New Hampshire 03049  
Tel. 465-2209 Fax. 465-3701

## **Minutes of April 11, 2017**

Meeting was held in the Community Room, Hollis Town Hall. The Budget Committee was called to order by Tom Gehan at 7:03 PM.

**Members present:** Tom Gehan, Mike Harris, Chris Hyde, Tom Jambard, Mike Leavitt, Darlene Mann, Rob Mann – School Board Rep

Pledge of Allegiance was recited.

### **Election of Budget Committee Officers:**

Chris H. nominated Tom Gehan as Chairperson. Rob M. seconded. Tom G. abstained. Motion passed 6-0-1.

Tom J. nominated Mike H. as Vice-Chairperson. Chris H. seconded. Mike H. abstained. Motion passed 6-0-1.

Tom J. nominated Mike L. as Secretary. Darlene M. seconded. Mike L. abstained. Motion passed 6-0-1.

### **Approval of Minutes:**

Mike H. moved to accept the minutes of 1/31/17. Chris H. seconded. Darlene M. abstained. Motion passed. Vote was 6-0-1.

Mike H. moved to accept the minutes of 2/7/17. Mike L. seconded. Darlene M. abstained. Motion passed. Vote was 6-0-1.

Mike H. moved to accept the minutes of 2/14/17. Mike L. seconded. Darlene M. abstained. Motion passed. Vote was 6-0-1.

**Public Input:** No members of the public were present.

### **School Report:**

Rob M. stated that the board reorganized individual roles and will email the new assignments to BudCom. He stated that the board approved final invoices from the energy study working group, which is now discharged. The School Thermal Electrical Project is the new committee formed to oversee project construction. He stated that RFPs are in process and that the board had entered into a municipal lease agreement. Negotiations with support staff will commence in June.

Chris H. requested an assessment of upcoming building improvement projects. There was a discussion about encumbrances and the unassigned fund balance.

### **Discussion of 2017 Budget Cycle**

It was agreed that the process went very smoothly. There was a discussion about reconfiguring slide presentations during town meeting.

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**Upcoming 2018 Budget Season:**

Chris H. requested a five year plan for both the school and town, with a focus on special education.

Tom G. stated BudCom would like to receive long term forecasted projects from the school and coop boards.

BudCom agreed to not meet in August.

Chris H. requested an update from school principals.

Motion to adjourn was made by Mike H. Rob M. seconded. Meeting was adjourned at 7:57 PM.

Respectfully submitted,

Christina Winsor, Tax Collector