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2
3 **JOINT MEETING OF THE**
4 **HOLLIS BUDGET COMMITTEE**
5 **AND THE HOLLIS SCHOOL BOARD**

6 **JANUARY 13, 2014**

7 **MEETING MINUTES**
8

9
10 A joint meeting of the Hollis Budget Committee and the Hollis School Board was conducted on Monday, January 13, 2014
11 at 7:07 p.m. at the Hollis Upper Elementary School.

12
13 Budget Committee Chairman, Tom Gehan presided.

14
15 Members of the Budget Committee Present: Susan Benz, Vice Chairman
16 Mike Harris
17 Christopher Hyde
18 Frank Whittemore
19 Peter Band, Selectman's Representative
20 Dr. James Warren, Hollis School Board Representative
21

22 Members of the Budget Committee Absent: Thomas Jambard, Secretary
23

24 Members of the Hollis School Board Present: Skip Snyder, Chairman
25 Deborah Pucci, Vice Chairman
26 Rosemary Mezzocchi, Secretary
27 Dr. Betsey Cox-Buteau
28 Dr. James Warren
29

30 Members of the Hollis School Board Absent:

31
32 Also in Attendance: Dr. John Moody, Interim Superintendent
33 Eric Horton, Business Administrator
34 Amy Rowe, Director of Student Services
35

36
37 Chairman Gehan lead in the Pledge of Allegiance.

38
39 REVIEW / ADDITIONS TO AGENDA
40

41 Chairman Gehan noted the Board would address acceptance of meeting minutes and would receive an operational report
42 on the schools. However, the primary focus for the evening would be the second review of the proposed Hollis School
43 District budget.
44

45 REVIEW / ACCEPTANCE OF MINUTES
46

47 Hollis Budget Committee November 12, 2013
48

49 **MOTION BY MEMBER HARRIS TO ACCEPT AS PRESENTED**

50 **MOTION SECONDED BY MEMBER BAND**

51 **MOTION CARRIED**

52 **5-0-2**

53 *Members Benz and Warren Abstained*
54

55 *There being no objection, the agenda was adjusted so far as to include acceptance of meeting minutes for the December*
56 *9, 2013 Joint meeting between the Hollis Budget Committee and the Board of Selectmen and the December 10, 2013*
57 *Joint meeting between the Hollis Budget Committee and the Hollis School Board.*
58

Jt. Hollis Budget Cmte./Bd. of Selectmen December 9, 2013

**MOTION BY MEMBER HARRIS TO ACCEPT AS PRESENTED
MOTION SECONDED BY MEMBER BENZ**

6-0-1
Member Warren Abstained

Jt. Hollis Budget Cmte./Hollis School Board. December 10, 2013

**MOTION BY MEMBER HARRIS TO ACCEPT AS PRESENTED
MOTION SECONDED BY MEMBER BAND
MOTION CARRIED**

5-0-2
Members Whittemore and Warren Abstained

OPERATIONAL REPORTS - None

NON-PUBLIC SESSION

**MOTION BY MEMBER HARRIS THAT THE BUDGET COMMITTEE GO INTO NON-PUBLIC SESSION PURSUANT TO
RSA 91-A:3 II (c) TO DISCUSS A MATTER, WHICH IF DISCUSSED IN PUBLIC, WOULD LIKELY AFFECT
ADVERSELY THE REPUTATION OF A PERSON, OTHER THAN A MEMBER OF THE BODY OR AGENCY ITSELF
MOTION SECONDED BY MEMBER HYDE**

A Viva Voce Roll call was conducted, which resulted as follows:

Yea: Peter Band, Frank Whittemore, Christopher Hyde, Susan Benz, Tom Gehan, Mike Harris, and Dr. James Warren
Nay: None

**MOTION CARRIED
7-0-0**

The Board went into non-public session at 7:14 p.m.

The Board came out of non-public session at 7:42 p.m.

**MOTION BY MEMBER HARRIS TO SEAL THE MEETING MINUTES OF THE NON-PUBLIC SESSION PURSUANT TO
RSA 91-A:3 III.
MOTION SECONDED BY MEMBER WARREN**

A Viva Voce Roll call was conducted, which resulted as follows:

Yea: Peter Band, Frank Whittemore, Christopher Hyde, Susan Benz, Tom Gehan, Mike Harris, and Dr. James Warren
Nay: None

**MOTION CARRIED
7-0-0**

**MOTION BY MEMBER HARRIS TO SUPPORT AN ADDITIONAL CLASS SECTION THAT HAD BEEN REMOVED
FROM INITIAL BUDGET GUIDANCE AS BEING IN EXCESS IN HOLLIS EDUCATIONAL SPECIFICATIONS
RELATED TO CLASS SIZE.**

MOTION SECONDED BY MEMBER Hyde

A Viva Voce Roll call was conducted, which resulted as follows:

Yea: Peter Band, Frank Whittemore, Christopher Hyde, Susan Benz, Tom Gehan, Mike Harris, and Dr. James Warren
Nay: None

**MOTION CARRIED
7-0-0**

PUBLIC INPUT

1 Tammy Fareed, 9 Winding Valley Road: Ms. Fareed commended the Hollis Budget Committee for supporting the
2 additional class section that had been removed from the original budget guidance.
3

4 OLD BUSINESS

5
6 Hollis School District 2nd Review of Proposed FY15 Budget

7 The iteration of the FY15 Hollis School District that was presented and discussed came in under budget guidance. The
8 current version eliminates a proposed increase to extended day kindergarten. Chairman Gehan asked about any staff
9 changes affected by the budget proposal. Business Administrator Horton responded that no student-facing positions
10 would be added or eliminated. There would be a reduction of one facilities maintenance position. This position has
11 already been vacated through voluntary attrition and will not be backfilled.
12

13 Information requested by the Budget Committee

14 The Budget Committee requested Business Administrator Horton to produce and distribute the Full-Time Employee
15 Equivalent (FTEE) report in the format that has been used in prior years. This information is used for analysis and
16 incorporated into the presentation for the public hearing and annual district meeting.
17

18 Other New Business

19 None
20

21 ADJOURNMENT
22

23 **MOTION BY HARRIS TO ADJOURN**

24 **MOTION SECONDED BY MEMBER HYDE**

25 **MOTION CARRIED**

26 **7-0-0**
27

28 *The January 13, 2014 Joint meeting of the Hollis Budget Committee and the Hollis School Board was adjourned at*
29 *8:12 p.m.*
30

31 *Submitted by: Dawn MacMillan*