

**Hollis Cemetery Trustees**  
**FINAL**  
**Meeting Minutes, December 22, 2023**  
**The meeting was held at Hollis Town Hall starting at 7:09 a.m. and concluded**  
**at 7:45 a.m.**

Trustees in attendance: Melinda Willis, Raul Blanche, and Marc Squires. Selectman Joe Garruba also joined the meeting.

The meeting started with a review and discussion on trust fund disbursement approvals. On the first disbursement approval, Marc made a motion seconded by Raul to approve a disbursement of Common Cemetery Funds (Perpetual Care Trust fund) in the amount of \$16,008.20 to pay for grub treatments and lawn maintenance totaling \$66,898.34. It was voted unanimously in the affirmative on a 3-0-2 vote.

The above discussion and motion was followed by a second one. Raul offered a motion seconded by Marc to approve a disbursement from the General Cemetery Maintenance fund (established in 2022) in the amount of \$10,010.00 to pay for East Cemetery Expansion totaling \$10,010.00 for 2023. The Trustees voted unanimously in the affirmative on a 3-0-2 vote.

It was noted that the General Cemetery Maintenance Fund 2010 was rolled into the General Cemetery Maintenance Fund 2022. The fund was established to save funds for the immediate expansion of the East cemetery, as well as further expansion of the cemeteries as needed in the future, and for necessary maintenance or landscaping beyond that covered in the annual Trustee budget.

Regarding past meeting minutes, review and approvals will be discussed at the next planned meeting scheduled for December 29, 2023, at the Hollis Town Hall starting at 7:00 a.m.

Future regular Trustee meetings – Next three meetings are scheduled for Saturday, January 6, 2024, at 8 a.m. at the Town Hall; Saturday February 10 at Town Hall starting at 8:00 a.m.; and March 9 also at Town Hall starting at 8:00 a.m.

The meeting adjourned at 7:45 a.m. on a 3-0 vote in the affirmative, based on a motion by Marc and seconded by Melinda.

Respectfully submitted,

Raul Blanche