

Hollis Cemetery Trustees
FINAL
Meeting Minutes, December 29, 2023
The meeting was held at Hollis Town Hall starting at 7:00 a.m. and concluded
at 8:45 a.m.

Trustees in attendance: Melinda Willis, Marc Squires, and Raul Blanche. Other people at the meeting included Selectman Joe Garruba, Selectman Susan Benz, DPW Director Joan Cudworth, and Hollis Assistant Town Administrator Chrissy Herrera.

The meeting started with a non-public session on a motion by Raul seconded by Marc per RSA 91-A: 3(a-c & e). It was voted unanimously in the affirmative on a 3-0-2 vote.

The non-public meeting terminated at 8:30 a.m. on a 3-0-2 vote in the affirmative on a motion by Raul and seconded by Marc.

The non-public meeting minutes then were sealed right after at 8:30 a.m. on a 3-0-2 vote in the affirmative on a motion by Marc that was seconded by Raul.

At 8:31 a.m. a public meeting resumed to address a couple of pending topics. With the exception of Ms. Herrera and Mrs. Benz, all other attendees remained to witness and/or participate in the meeting. The first topic dealt with the encumbrance of funds to address monument repairs at Church Cemetery during 2024. The Trustees reviewed a draft voucher from Medlyn monument that presented an estimate of \$3500 - \$4500 rather than a specific amount. The Trustees need to obtain an invoice for a specific amount of \$2700 to repair 27 leaning monuments that could break if they fall. Raul took an action to contact Medlyn Monument to submit an invoice by January 3rd, 2024, in time to be reviewed for approval by the town Finance Director Jacob Fitzgerald.

Regarding previous meeting minutes, Marc made a motion seconded by Raul to accept the draft meeting minutes for the meeting held on December 22nd. The motion passed in the affirmative on a 3-0-2 vote. The August 19 minutes were not considered due to a lack of a quorum.

The next three Cemetery Trustee meetings are scheduled for Saturday, January 13, 2024, at 8 a.m. at the Town Hall; Saturday February 10 at Town Hall also starting at 8:00 a.m.; and March 9 also at Town Hall and also starting at 8:00 a.m.

The public meeting ended at 8:45 a.m. on a motion by Marc seconded by Raul and voted in the affirmative on a 3-0-2 vote.

Respectfully submitted,

Raul Blanche

