TOWN OF HOLLIS - Schedule of Fees and ChargesTown Hall

A Land

ACTIVITY	CURI	RENT	
Copies			
letter - single or double sided	\$	0.25	per page
legal - single or double sided	\$	0.50	–
ledger (tax maps - one sided)	\$	1.00	
large format copies	\$ \$ \$ \$	5.00	per page
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Returned Checks	\$	25.00	
NH Right-To-Know Requests	Labor and N	1aterial	
Electronic Documents	\$	30.00	plus cost
GIS Maps	\$	30.00	plus cost
Fax Service			
local	No charge		
toll	\$	0.25	per page
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Notary Services			
Resident	No charge		
Non-Resident	\$	5.00	
Tax Collector			
Duplicate Paid Tax Bill (resident)	No charge		
Duplicate Paid Tax Bill (non-resident)		1.00	
Single Tax Map Copy	\$ \$ \$	1.00	
Set of Tax Maps	\$	30.00	
Assessing			
Copy of Property Assessment Card (property owner)	No charge		
Copy of Property Assessment Card	\$	1.00	
Owner/Assessment Listing electronic file	\$	30.00	
Certified Mailing	Current mail	rate	
Lawrence Barn Community Center Rental			
Hollis Community Organization / Non-profit	¢	50.00	2 hour session
Hollis Community Organization / Non-profit	\$ \$ \$	100.00	4 hour session
Private Event-Hollis Resident	\$	75.00	2 hour session
Private Event-Hollis Resident	\$	175.00	4 hour session
Regional Non-Profit (with more than 50% Hollis members)	\$	100.00	2 hour session
Regional Non-Profit (with more than 50% Hollis members)	\$	200.00	4 hour session
Regional Non-Profit (with less than 50% Hollis members)	\$ \$ \$	150.00	2 hour session
Regional Non-Profit (with less than 50% Hollis members)	\$	300.00	4 hour session
Hollis Recreation Program Facility Charge	\$	10.00	per participant
Town Hall Rental			
Meeting fee (non-profit organizations)	\$	10.00	2 hour maximum
Community Room / Upper Town Hall Rental Fee	\$	50.00	full day
Regional Non-Profit (with less than 50% hollis members)	\$	100.00	4 hour minimum
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TOWN OF HOLLIS - Schedule of Fees and ChargesTown Clerk

ACTIVITY		CURRENT	
Dog License			
Male	\$	9.00	
Female		9.00	
Spayed/Neutered	\$ \$ \$	6.50	
Owner over 65	\$	2.00	
Penalty after May 31	\$	1.00	
Forfeiture fine after May 31	\$	25.00	
Motor Vehicle Registration			
Motor Vehicle Registration Fee	\$	1.00	
Motor Vehicle Transportation Registration Fee	\$ \$ \$ \$	1.00	
Motor Vehicle Title Fee	\$	2.00	plus \$25 State of NH
State Decals	\$	2.50	
Marriage License			
Local	\$	7.00	
State	\$ \$	38.00	
Certified Copies			
Birth, Marriage, Death - Local fee (1st copy)	\$	15.00	•
Birth, Marriage, Death - Local fee (2nd copy)* *(only if requested at same time as 1st copy)	\$	10.00	\$5 Town / \$5 State
Voter Registration Information			
Voter Registration Checklist (print-out) RSA 654:31	\$	25.00	each
Voter Registration Checklist (disk)	\$	30.00	per disk
Certified Voter Affidavit Card	\$	4.00	per disk
Sheriff Writ or Petition	\$	0.50	
	Ψ	0.50	
Filings			
Articles of Agreement	\$	5.00	
Dredge and Fill Plans	\$ \$	10.00	
Pole License	\$	10.00	
Notary Services			
Resident	\$	4.00	
Non-Resident	\$	4.00	

TOWN OF HOLLIS - Schedule of Fees and Charges Cemetery

ACTIVITY		CURRENT	
Lot Fees (50% General Care / 50% General Fund)			
One Lot	\$	300.00	
Two Lot	\$	600.00	
Three Lot	\$	900.00	
Four Lot	\$	1,200.00	
Two Lot Monument Section (East Cemetery)	\$	750.00	
Burial Fees	Mon	day - Thursday	Friday and Saturday
Full Burial	\$	700.00	\$ 1,000.00
Infant Burial	\$	500.00	\$ 800.00
Cremation	\$	200.00	\$ 350.00
Disinterment	\$	1,500.00	N/A

Burials are permitted from April 1st – November 30th during the normal daytime hours of the Department of Public Works. There shall be no burials performed on Sundays or any other day observed as a Holiday by the Town of Hollis. During the winter months of December through March, permission to inter may be requested of the Trustees. The requests will be considered by the Trustees and the Director of Public Works. Every available effort will be made to accommodate the request, subject to weather conditions, the ability to locate and open graves, and the availability of manpower and equipment to perform the necessary tasks. If winter burials are permitted additional fees may be assessed.

Two Days notice required for all burials No disinterments will be performed on Saturdays

TOWN OF HOLLIS - Schedule of Fees and Charges Fire Department

ACTIVITY	CURRENT		
For The Following Types of Fires Fires: Permitted Out of Control Fires Fires: Illegal Burns Fires: Arson Fires: Hazmat Equipment 13 E 1 13 E 3 13 P 1 13 L 1	Personnel, supplies & eq Personnel, supplies & eq Personnel, supplies & eq Personnel, supplies & eq	uipment uipment	'
13 T 1 13 T 4 13 F 2 13 F 1 Rescue Boat 13 A 1 for Standby Ambulance Calls:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ Amount Allowed by Med	50.00 50.00 50.00 35.00 20.00 50.00	per hour per hour per hour per hour per hour
Special Duty Pay	Per Collective Bargaining	Agreemer	nt
False Alarms: (more than 4 to 12 month period)	\$	25.00	
Fire Reports	\$	15.00	
Insurance Reports	\$	15.00	
Fire/Burn Permit	No fee		

TOWN OF HOLLIS - Schedule of Fees and ChargesPolice Department

ACTIVITY	CURRENT		
Police Reports (up to 10 pages) Police Reports (each additional page) For Victims Of Crimes For Public Defender Program	\$ 15.00 \$ 0.25 No charge No charge		
Accident Report (up to 10 pages) Accident Report (each additional page)	\$ 15.00 \$ 0.25		
Dispatch Center Logs (up to 10 pages) Dispatch Center Logs (up to 10 pages)	\$ 15.00 \$ 0.25		
Photographs CD-ROM (up to 20 photos) 35MM and Polaroid	\$ 25.00 \$ 10.00 each		
Good Conduct Letter	\$ 10.00		
DVD video copy	\$ 35.00		
Audio tape copy	\$ 35.00		
Finger Print Cards (up to 2) Finger Print Cards (each additional) Finger Print Cards (Hollis Residents)	\$ 30.00 \$ 15.00 No charge		
Special Duty Officer Fee (4 hour minimum charge) Administrative Fee Cruiser Fee	Per Collective Bargaining Agreement \$ 13.80 per hour \$ 15.00 per hour		
Pistol Permits Age over 65 years	\$ 10.00 four years No charge		
Residential Alarm Permit	\$ 15.00		
Commercial Alarm Permit	\$ 25.00		
Reapplication for Alarm Permit	\$ 5.00		
Alarm Fines	Per Town Ordinance		
Parking Fines	Per Town Ordinance		
Animal Control Kennel Fees Fines	\$ 25.00 per day Per RSA		

TOWN OF HOLLIS - Schedule of Fees and Charges Department of Public Works

Permits	ACTIVITY		FEE	
Diveway (new)	Permits			
Priveway (reconstruction/paving)		+	E0.00	
Temporary Access				
Mixed Painted or Stained Wood, Paneling, Plywood & Chipboard	· · · · · · · · · · · · · · · · · · ·			plus applicable security
Stump Dump Disposal Area All Material Must Originate In Hollis Any Vehicle 1 Ton or Larger Is Considered Commercial Mixed Painted or Stained Wood, Panelling, Plywood & Chipboard Hollis Resident Commercial Sheetrock & Pressure Treated Wood Hollis Resident Commercial \$ \$ 54.00 cubic yard Commercial Sheetrock & Pressure Treated Wood Hollis Resident Commercial \$ \$ 54.00 cubic yard Commercial \$ \$ 54.00 cubic yard Commercial Asphalt Shingles (free of metal, wood & other foreign materials) Hollis Resident Commercial \$ \$ 90.00 cubic yard Commercial \$ \$ 90.00 cubic yard Commercial Stumps, Logs & Hard Fill Hollis Resident Commercial \$ \$ 12.00 per cu yd Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Hollis Resident Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Hollis Resident Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Hollis Resident Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Hollis Resident Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Hollis Resident Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Hollis Resident Commercial Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any vehicle 1 ton or larger is considered commercial) Fush & Clean wood (any veh				plus applicable security
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All Material Must Originate In Hollis Any Vehicle 1 Ton Or Larger Is Considered Commercial Transfer Station Sticker \$ 2.00 per vehicle Electronic Disposal Laptops & Microwaves Computer Monitors & Miscellaneous Items TV's under 36" \$ 12.00 per unit TV's under 36" \$ 12.00 per unit TV's over 36 & Console TV's \$ 24.00 per unit Tire Disposal Auto Tires up to 17" \$ 3.00 per tire Auto Tires with rims up to 17" \$ 5.00 per tire Truck Tires 17 to 20" \$ 10.00 per tire Truck Tires 22 to 24" \$ 12.00 per tire Truck Tires with rim Tractor Tires Truck Tires with rim \$ 5.00 per tire Tractor Tires \$ 5.00 per tire Refrigerators, Air Conditioners, Dehumidifiers No Charge Propane Tanks One Pound No Charge Equipment & Operator Hourly Rates Chain Saw \$ 35.00 per hour Pick up and 1 Ton Truck, \$ 40.00 per hour Dump Truck \$ 45.00 per hour Tractor & Rake \$ 50.00 per hour Tractor & Rake \$ 50.00 per hour Backhoe \$ 65.00 per hour Loader, Excavator, and Shovel Dozer	Leaves, grass, manure, compost, etc	No	charge	
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Equipment & Operator Hourly Rates \$ 35.00 per hour Chain Saw \$ 40.00 per hour Pick up and 1 Ton Truck, \$ 45.00 per hour Dump Truck \$ 45.00 per hour Tractor & Rake \$ 50.00 per hour Backhoe \$ 65.00 per hour Loader, Excavator, and Shovel Dozer \$ 85.00 per hour	Refrigerators, Air Conditioners, Dehumidifiers	No	Charge	
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Backhoe \$ 65.00 per hour Loader, Excavator, and Shovel Dozer \$ 85.00 per hour	Tractor & Rake			•
Loader, Excavator, and Shovel Dozer \$85.00 per hour	Backhoe			
Grader \$ 100.00 per hour				
	Grader	\$	100.00	per hour

TOWN OF HOLLIS - Schedule of Fees and ChargesBuilding Department

ACTIVITY	CL	JRRENT	
Application Fee	\$	15.00	
Late Filing Fee - fee charged to all permits issued after construction has started.		150%	of timely permit fee
Re-Inspect Fee - If more than 2 inspections are required for the same item, a re-inspect fee will be assessed prior to the re-inspection	- \$	50.00	
Residential/Agricultural New SFR			
Heated living space	\$	0.22	per sfa
Attached garage	\$		per sfa
Unfinished (available living space left incomplete)	\$		per sfa
Additions to SFR	7		p 0. 0.0
0 - 250 sf	\$	50.00	
Greater than 250 sf	\$	50.00	+ \$.20 per sfa
Renovations to SFR			
Finish of unfinished area	\$	0.11	per sfa
Interior Alterations (structural)	\$		per sfa
Structural Repairs	\$	0.11	per sfa
Decks			
0 - 250 sf	\$	35.00	
Greater than 250 sf Porches	\$	35.00	+ \$.20 per sfa
0-0250 sf	4	E0 00	
Greater than 250 sf	\$ \$	50.00 50.00	+ \$.20 per sfa
Greater than 250 Si	Ψ	30.00	+ \$.20 per sia
Accessory Structures			
0 - 250 sf	\$	35.00	
Greater than 250 sf	\$	35.00	+ \$.20 per sfa
Frame Structures - covered with plastic, fabric, and/or canvas			
0 - 250 sf	\$	25.00	
Greater than 250 sf	\$	25.00	+ \$.15 per sfa
Commercial/Business			
New construction (occupied)	\$	0.40	per sfa
Additions - 0-250 sf	\$	50.00	per sia
Additions - greater than 250 sf	\$	50.00	+ \$.30 per sfa
Tenant Fit-up (finished or unfinished)	\$	0.20	per sfa
Structural Repairs	\$	0.10	per sfa
Special Inspection Fees Site Inspections - Engineering Consultant to perform inspection services of driveway, wetland buffer, erosion control, etc. (\$300.00 minumum escrow required)	Hou	rly Rate	ı
Septic Inspection Fees Septic Permit (Full & Repair) - includes: witnessing test pits; plan review; inspections [bed bottom and final]; consultation with applicant/designer Review of Revised/As-Built Plans Amended 02/10/14, 09/28/09, 06/15/06, 02/04/02, 02/26/18 Adopted 07/24/00	\$ \$	225.00 50.00	per hour

Building Department

ACTIVITY	C	URRENT	
Re-Inspect Fee	\$	50.00	per hour
Inspection of Test Pits for subdivision approval	\$		per hour
Septic Inspections for structural alterations	\$	50.00	per hour
(not associated with new install or repair of septic)	4	30.00	per rioui
Certificate of Occupancy and Use			
Business/Commercial CO	\$	100.00	
Business / Tenant CO Home Based Business	\$	50.00	
Home Based Business	\$	25.00	
Electrical			
New Construction		75.00	. + 00
Residential / Agricultural - up to 2,000 sf Commercial - up to 1,500 sf	\$ \$	75.00 100.00	+ \$.02 per sfa over + \$.03 per sfa over
Additions	Þ	100.00	+ \$.03 per sia over
Greater than 500 sf and less than 1,000 sf	\$	50.00	
Greater than 1,000 sf	\$	75.00	
Service Upgrades (100A)	\$	50.00	+ \$25.00 for each 100A
All other/Minimum	\$	35.00	
Plumbing			
New Construction			
Residential / Agricultural - up to 2 1/2 baths	\$	75.00	+ \$25.00 per additional
Commercial - up to 6 baths	\$	100.00	+ \$25.00 per additional
Additions			
Bath or Kitchen	\$	50.00	
All other/Minimum	\$	35.00	
Mechanical			
New Construction	_	75.00	
Residential / Agricultural - up to 2,000 sf Commercial - up to 1,500 sf	\$	75.00	
Additions	\$	100.00	+ \$.03 per sfa over
Greater than 500 sf and less than 1,000 sf	\$	50.00	
Greater than 1,000 sf	\$	75.00	
A/C Unit	\$	50.00	
Heat Conversion	\$	50.00	
Furnace Upgrade	\$	40.00	
Burner Replacement	\$	35.00	
All other/Minimum	\$	35.00	
Automatic Sprinkler Fire Protection			
New Construction			
Residential / Agricultural		300.00	
Commercial up to 5,000 sq ft	\$	600.00	
Renovations Residential / Agricultural		150.00	
Residential / Agricultural Commercial up to 5,000 sq ft	\$ \$	150.00 300.00	
Finish of Unfinished Areas	\$	60.00	
	Ψ	00.00	
Miscellaneous			
Chimney/Fireplace, LP Insert, Woodstove	\$	40.00	
Amended 02/10/14, 09/28/09, 06/15/06, 02/04/02, 02/26/18 Adopted 07/24/00			
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Building Department

ACTIVITY	CURRENT
Swimming Pools (does not include electrical or mechanical fees)	
Inground	\$ 60.00
Above ground	\$ 40.00
Bond for Pool Fencing - Inground	Amount set by ordinance
Bond for Pool Fencing - Above Ground	Amount set by ordinance
Signs	
Commercial (new)	\$ 50.00
Residential	\$ 25.00
Home Based Business	\$ 25.00
Demolition of Structure	
0 - 500 sf	\$ 25.00
Greater than 500 sf	\$ 50.00
Cell Towers (includes electrical fees)	\$ 250.00
Wind Turbines (electric permit & certified mailing required)	\$ 75.00

TOWN OF HOLLIS - Schedule of Fees and Charges Land Use Departments (Planning, Zoning & HDC)

ACTIVITY	CURRENT	
Zoning Board of Adjustment		
Application Fee	\$ 75.0	00
Certified Mailing	Current mail rate	e
Historic District Commission		
Application Fee	No charge	
Sign application Fee	No charge	
Subdivision Applications		
Conceptual Review	No charge	plus regular mail rate
Design Review		00 plus certified mail rate
Lot Line Adjustment		00 plus certified mail rate
Subdivision	•	00 per lot, plus certified mail rate
Tax Map Fee	\$ 25.0	00 per lot
Site Plan Applications		
Conceptual Review	No charge	plus regular mail rate
Design Review	\$ 100.0	00 plus certified mail rate
Minor Site Plan	T	00 plus certified mail rate
Major Site Plan	T	00 plus certified mail rate
Modification to Site/Subdivision Plan	\$ 75.0	00 plus certified mail rate
Postage		
Certified Mail Notification	Current mail rate	9
Regular Mail Notification	Regular mail rate	e
Recordings		
Plans	\$ 40.0	00 per sheet
Documents	Per HCRD	
Miscellaneous		
Scenic Road Hearing	\$ 50.0	00 plus legal notice & certified mail rate
Regional Impact Hearing	\$ 50.0	00 plus legal notice & certified mail rate
Miscellaneous Applications	\$ 75.0	00 plus legal notice & certified mail rate
Consultant Review	Hourly Rate	
Wetland Buffer Sign	\$ 2.0	00
Zoning Ordinance/Regulations		
Zoning Ordinance	\$ 25.0	00
Regulations	\$ 0.2	25 per page