

1 BOARD OF SELECTMEN'S MEETING

2 Selectmen present: Chairman Mark Le Doux, David Petry, Frank Cadwell, Peter Band and Vahrij
3 Manoukian
4 Selectmen absent: None
5 Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong and Bill Moseley, Camera
6 Operators
7

8 COMMUNITY ROOM

9 Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.
10

11 PLEDGE OF ALLEGIANCE

12 The Pledge of Allegiance was recited.
13

14 AGENDA REVIEW

15 The Selectmen's agenda was reviewed.
16

17 PUBLIC COMMENT

18 Karen Ireland, 52 Depot Road stated her concern regarding parking on Orchard Drive. Since their house is
19 currently 50 feet away from the parking area, they noticed people are parking on Orchard Drive as early as
20 6:30am on Saturdays and Sundays. Since the windows are open at night, she is able to hear people at this time.
21 She believes they are not Hollis residents that are parking in that area, but people from the surrounding towns,
22 due to sports activities held on the field. She would like to discuss how to control parking and the noise
23 attributed to the people at the field. She proposed restricting improvements or maintenance associated with the
24 recreation facility to after 7:00am or 8:00am.
25

26 Chairman Le Doux stated that parking used to be allowed on both sides of the Orchard Drive, but in 2009, the
27 governing board restricted parking to only the north side of the street, where the Ireland's currently reside.
28

29 Matthew Ireland, 52 Depot Road stated his complaints include people arriving at 6:30am, parking, lingering,
30 hearing kids running around screaming, vehicle doors slamming and hearing the noise from people activating
31 their car alarms. He stated that people are also speeding up and down the street at all times of day. He spoke
32 with his neighbors and added that their concerns include people parking on both sides of the street from Orchard
33 Drive Road to the cul de sac. David Petry commented that the people parking on the cul de sac are doing so
34 illegally. Mr. Ireland felt that parking on the shoulder of Orchard Drive has become the main parking area
35 because people aren't using the larger parking section on the other side of Depot Road, between the Hardy
36 fields. It was stated that people will park on the south side of the road, where you are not allowed to park, to
37 wait for a parking spot to become available on the opposite side of the road. He felt his privacy is violated
38 because vehicles are parking so close to his house. He felt that the current south Hardy field improvements will
39 cause more of an issue since the amount of people will increase. He reported that 30-40 cars are parked on the
40 road, when it is full. He also shared his issue with the Department of Transportation parking an 18 wheeler on
41 the south side of Orchard Drive at 5:30am, which sat idling for an hour. He commented that his goal is not to
42 eliminate parking, but to control the time when people are allowed to park on the side of the road.
43

44 Frank Cadwell commented that people are choosing to park in legal parking areas on Orchard Drive. The Board
45 of Selectmen decided to allow legal parking on the North side of the road. At that time, the Department of
46 Public Works (DPW) removed some small trees and put rocks on the side of the road in order to keep the
47 growth back, which would allow for vehicles to be parked completely off the roadway. It was noted that there
48 are approximately twenty (20) legal parking spots on Orchard Drive.

There are currently no restricted hours of operation for the park. Frank Cadwell suggested that if the Board considers restricting use on the Town's only recreational facility, that the Recreation Commission and public provide input, by means of a public hearing.

Frank Cadwell added that the improvements of the Hardy South field will not increase the use for the facility. It is an existing field, not an additional field, which the Town is improving. It is and will continue to be fully used, so there wouldn't be additional people using the field.

Mark proposed increasing the distance of the sign from the corner of Depot Road down Orchard Drive. The sign indicates that there is no parking this side of the street. He thought this may help alleviate the noise. The question of adequate parking between the Hardy fields will need to be determined

When asked if Mr. Ireland contacted the Recreation Director regarding his concerns with the recreation fields, he stated that he only contacted the Recreation Director regarding an issue with a vendor servicing the port-o-potties. The Recreation Director resolved the issue. Mr. Ireland did not think that the Director had control over decisions made about the hours of operation or parking issues. David Petry mentioned that he would speak with the Recreation Director about reminding the coaches to inform their players about designated parking areas.

Since these comments were just recently brought in front of the Board, they will take the Ireland's comments and concerns under advisement and discuss parking and hours of operation for scheduled events, with the Hollis Police Department, Recreation Commission and Highway Safety Committee.

NEW / OLD BUSINESS

1. Committee Reports

David Petry provided an update regarding the Planning Board. An application was submitted to the Planning Board for a proposed development on a parcel of land off Route 122, before Witches Spring Road. The changes to the ordinance, approved in March of this year, changed the density requirements for older persons housing. Due to those changes, the parcel which was approved for ten (10) individual house lots, was been changed to fifty-six (56) housing units. The increased number of units is within the parameters of the ordinance, so he wanted to bring it to the Board's attention.

Chairman Le Doux informed the Board that he met with representatives from DRA and assessing agents to discuss the Town's revaluation for 2018. The Town is required by the State of New Hampshire to complete a revaluation every five (5) years. He will request additional funds to conduct cyclical inspections and software upgrades for assessing, at a future meeting.

2. Special License Approval

a. Hollis Grape Festival, Sunday, September 10, 2017 4:00PM-6:00PM

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Special License for Hollis Grape Festival on Sunday, September 10, 2017 from 4:00PM-6:00PM. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

ADMINISTRATIVE BUSINESS

1. Assessing Work

MS-1 EXTENSION FORM

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen authorize the Chairman to sign the MS-1 Extension Form, as recommended by MRI and staff. Voting in

favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

PA-16, APPLICATION FOR REIMBURSEMENT TO TOWNS & CITIES-STATE FOREST LAND

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the PA-16, Application for Reimbursement to Towns and Cities- State Forest Land in the amount of \$35.00. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

CURRENT USE RELEASE & LAND USE CHANGE TAX

MBLU	Owner	Location	Acres Removed	LUCT
029-001-003	Raisanen Homes Elite LLC	10 Keyes Hill Rd	1.20	\$18,250
029-001-005	Raisanen Homes Elite LLC	18 Keyes Hill Rd	1.12	\$18,250
029-001-024	Raisanen Homes Elite LLC	31 Keyes Hill Rd	2.10	\$18,250
029-042-001	David & Suzanne Asselin	Federal Hill Rd	2.15	\$18,250

TOTAL LUCT DUE: \$73,000

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Current Use Release and Land Use Change Tax for MBLU 029-001-003, 029-001-005, 029-001-024 and 029-042-001 in the amount of \$73,000, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
17-223-07	004-002-001	Barry & Donna Coutermarsh	Dow Rd

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Cut Wood or Timber for Operation #17-223-07, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

REPORT OF WOOD OR TIMBER CUT

Operation #	MBLU	Owner	Timber Tax Levy
17-223-04	014-105-001	Owning & Miller	\$418.53

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen accept the Report of Wood or Timber Cut for Operation #17-223-04 in the amount of \$418.53, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

1. Approval of Warrants**a. Wages – 8/10/17 (\$150,967.39)**

145 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*
146 *Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell,*
147 *Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*
148

149 **b. Wages – 8/10/17 (\$2,029.18)**

150 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*
151 *Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell,*
152 *Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*
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154 **c. Accounts Payable – 8/10/17 (\$98,726.01)**

155 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*
156 *Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry,*
157 *Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*
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159 **d. Benefit Strategies – 8/10/17 (\$4,552.34)**

160 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*
161 *Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry,*
162 *Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*
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164 **e. Bond Payments – 8/15/17 (\$644,054.12)**

165 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*
166 *Bond Payments, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell,*
167 *Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*
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169 **2. Approval of Public Minutes – 7/31/17**

170 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the*
171 *public minutes of July 31, 2017, as submitted. Voting in favor of the motion were Petry,*
172 *Manoukian, Cadwell and Band. Le Doux abstained. The motion PASSED 4-0-1.*
173

174 **3. Approval of Non-Public Minutes – 7/31/17**

175 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the*
176 *non-public minutes of July 31, 2017 and keep them sealed. Voting in favor of the motion*
177 *were Petry, Manoukian, Cadwell and Band. Le Doux abstained. The motion PASSED 4-0-*
178 *1.*
179

180 **4. Weekly Meetings and Announcements**

181 The weekly meetings were announced for August 13, 2017 – August 19, 2017. Chairman Le Doux announced
182 that there are several meetings scheduled in September, including a Department Head meeting to review capital
183 expenditures and AFSCME Council 93 Local 3657 negotiation meetings. The Town is considering participating
184 with AFLAC to offer supplemental insurance. Plans that conflict with the Town's current benefit package were
185 removed from the proposal. David Petry confirmed that employees would be responsible for paying for the
186 premium which would not be paid for by the Town. It was suggested that AFLAC insurance be excluded from
187 policies and union contracts, since the Town is not obligated to offer supplemental insurance.
188

189 The Household Hazardous Waste Day will take place on Saturday, August 26, 2017 from 8:00AM-12:00PM at
190 the Pelham Municipal Building on 6 Village Green in Pelham. The cost is \$10 per vehicle, additional charges
191 over 10 gallons or 20 pounds. Please no latex paint, electronics or medications. Refer to
192 www.nashuarpc.org/hhw or call 424-2240 for additional information.
193

194 **ADJOURNMENT**

195 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen adjourn the*
196 *meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell.*
197 *No one was opposed. The motion PASSED 5-0-0.*
198

199 The Board adjourned at 7:23 PM.
200

201 Respectfully Submitted,
202 Christine Herrera, Administrative Assistant/HR Coordinator