

BOARD OF SELECTMEN'S MEETING

Selectmen present: Chairman Mark Le Doux, David Petry, Peter Band and Vahrij Manoukian
Selectmen absent: Frank Cadwell
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong and Bill Moseley, Camera Operators

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

The Selectmen's agenda was reviewed.

NEW / OLD BUSINESS**1. Petition and Pole License(s)****a. Pole #68/40 on Ridge Road**

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the pole license #68/40, dated 6/15/2017, as presented. Voting in favor of the motion were Le Doux, Band, Petry and Manoukian. No one was opposed. The motion PASSED 4-0-0.

b. Pole #97/3 on River Road

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the pole license #97/3, dated 6/15/2017, as presented. Voting in favor of the motion were Le Doux, Band, Petry and Manoukian. No one was opposed. The motion PASSED 4-0-0.

c. Pole #97/1 on River Road

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the pole license #97/1, dated 6/15/2017, as presented. Voting in favor of the motion were Le Doux, Band, Petry and Manoukian. No one was opposed. The motion PASSED 4-0-0.

2. Special License**a. Hollis Woman's Club Apple Festival on Sunday, October 1, 2017 from 2:00PM-4PM**

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Special License for Hollis Woman's Club Apple Festival on Sunday, October 1, 2017 from 2:00PM-4:00PM at Monument Square. Voting in favor of the motion were Le Doux, Band, Petry and Manoukian. No one was opposed. The motion PASSED 4-0-0.

3. Committee Reports**a. Highway Safety Committee**

On behalf of the Highway Safety Committee (HSC), Chairman Le Doux shared that by unanimous vote, the HSC recommended that all new subdivision plans which include intersections with public roadways, be discussed with the HSC prior to Planning Board approval. The purpose of discussing this with the HSC is to ensure the proper installation of signs, such as stop signs or yield signs, etc. are included in the plan, according to RSA requirements. This part of the process will become part of the Standard Operating Procedures for the Town.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the

regulation to impose all new subdivisions meet with the Highway Safety Committee to ensure proper installation of signs are included in the plans, prior to Planning Board approval. Voting in favor of the motion were Le Doux, Band, Petry and Manoukian. No one was opposed. The motion PASSED 4-0-0.

Selectman Petry added that the Planning Board relies on HSC and town staff for guidance regarding signage and would benefit greatly from implementing this part of the Standard Operating Procedures for the Town.

ADMINISTRATIVE BUSINESS

1. AFSCME 3657 PTO Buy-Back

Chairman Le Doux explained that members of the union are requesting PTO Buy-Back in the amount of \$15,382.39. Employees elect to sell back their Earned Time to the Town as part of their current bargaining agreement. The agreement allows for the Buy-Back in July and December of the calendar year. Funds in the amount of \$38,000 were allocated in the 2017 budget for the Buy-Back.

MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve the PTO Buy-Back in the amount of \$15,382.39. Voting in favor of the motion were Le Doux, Band, Petry and Manoukian. No one was opposed. The motion PASSED 4-0-0.

Selectman Petry felt it is also important that employees utilize time off to maintain good physical and mental health.

2. Assessing Work

CURRENT USE RELEASE & LAND USE CHANGE TAX

MBLU	Owner	Location	Acres Removed	Luct
012-013	Thomas & Maryann Stawasz	60 + 60A Ridge Rd	0.53	\$290
012-013-001	Anthony Family Revoc Trust	66 Ridge Rd	0.84	\$210
012-014	Andres & Brooke Arthur	74 + 74A Ridge Rd	0.50	\$250
014-037-008	Bennett Chandler D&C LLC	Lovejoy Ln	1.31	\$19,500
				\$20,250

MOVED by Peter Band, seconded by David Petry that the Selectmen approve the Current Use Release & Land Use Change Tax for MBLU 012-013, 012-013-001, 012-014 and 014-037-008, as presented. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
17-223-06	025-060-004	Shirley L Coleman	Pine Hill Road

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen accept the Notice of Intent to Cut Wood or Timber for Operation # 17-223-06, as presented. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

3. Approval of Warrants

a. Wages – 6/29/17 (\$168,734.41)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

b. Wages – 6/29/17 (\$1,933.44)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

c. Accounts Payable – 6/29/17 (\$3,309,476.95)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

d. Benefit Strategies – 6/29/17 (\$4,927.70)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

4. Approval of Public Minutes – 6/26/17

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the public minutes of June 26, 2017, as submitted. Voting in favor of the motion were Petry, Manoukian and Band. Le Doux abstained. The motion PASSED 3-0-1.

5. Approval of Non-Public Minutes – 6/26/17

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the non-public minutes of June 26, 2017 and keep them sealed. Voting in favor of the motion were Petry, Manoukian and Band. Le Doux abstained. The motion PASSED 3-0-1.

6. Weekly Meetings and Announcements

The weekly meetings were announced for July 9, 2017 – July 15, 2017.

NON PUBLIC SESSION

MOVED by David Petry seconded by Peter Band that the Selectmen enter non-public session in accordance with RSA 91-A:3-II (e) litigation. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 6:54 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen come out of non-public session in accordance with RSA 91-A:3-II (e) litigation. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3-II (e) litigation. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

148 The Board came out of non-public session and entered into public session at 7:20PM.
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150 **ADJOURNMENT**

151 *MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen adjourn the*
152 *meeting. Voting in favor of the motion were Le Doux, Petry, Band and Cadwell. No one was*
153 *opposed. The motion PASSED 4-0-0.*
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155 The Board adjourned at 7:21 PM.
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157 Respectfully Submitted,
158 Christine Herrera, Administrative Assistant/HR Coordinator