

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: Chairman Mark Le Doux, David Petry, Peter Band and Vahrij Manoukian  
Selectmen absent: Frank Cadwell  
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong and Bill Moseley, Camera Operators

**COMMUNITY ROOM**

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**AGENDA REVIEW**

The Selectmen's agenda was reviewed.

**MEETINGS****1. Police Officer Introduction**

Lieutenant Joe Hoebeke introduced Adam Kushmerek as the newest member of the Hollis Police Department. Adam is a member of the Massachusetts Army National Guard, serving as a Lieutenant in 1058 Transportation Company, Hingham, Massachusetts. Adam attended and successfully completed the 172<sup>nd</sup> session of the New Hampshire Police Academy, where he graduated with a 90.39% average. Prior to joining the Hollis Police Department, Adam worked as a Deputy Sheriff for the Barnstable County Sheriff's Department. Adam is currently assigned to the Patrol Division completing his Field Training Evaluation Program, which will conclude towards the end of July.

Dr. Vahrij Manoukian swore in the new officer who was given a warm welcome from the Selectmen and audience, followed by the pinning ceremony.

**2. Farley Building Use Request**

Hollis resident, Elizabeth LaPointe presented the Selectmen with a petition for access to the Farley Building for Canine Detection Training. The detection training is specifically for K9 training for law enforcement, private industry, search and rescue and sports venues such as K9 Nosework. Ms. LaPointe requested to use the venue specifically for July 7-9 and August 11-13, 2017.

Chairman Le Doux stated that the town normally does not allow access to the Farley Building since the Heritage Commission requested that the town put the building in a Moth Ball status. There is currently no intention of allowing access for the building, common practice. The town's insurance carrier, Primex, was contacted to review liability coverage for the building.

Chairman Le Doux stated that this event is not open to public use and Ms. LaPointe would need to coordinate with Fire Chief Towne, Police Chief Sartell and Town Administrator Kim Galipeau to determine the appropriate levels of liability insurance, if the Board approves the request to use the building.

Ms. LaPointe reported that advertisement for this event will be selective, since this particular training program is small with approximately 10-15 people utilizing the building at one time.

D. Petry would like a written opinion from Fire Chief Towne regarding private use of the building, before proceeding.

MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen approve the request by Elizabeth LaPointe to utilize the Farley Building for K9 training on July 7-9 and August 11-13, 2017, contingent upon securing the appropriate insurance coverage and other documents from Chief Towne. Voting in favor of the motion were Le Doux, Petry, Band, and Manoukian. No one was opposed. The motion PASSED 4-0-0.

### 3. Board, Committee & Commission Appointment(s)

Mr. Bates addressed the Board, stating this he is currently serving on the Heritage Commission and spoke with Frank Cadwell, prior to the meeting, regarding his desire to join the Historic District Commission. The Board thanked him for his willingness to serve on the commission. Mr. Bates added that he does not reside in the Historic District and therefore does not have a conflict of interest for joining the commission.

#### a. Michael Bates, Historic District Commission, Alternate Member (term exp. 4/30/18)

MOVED by Mark Le Doux, seconded by Vahrij Manoukian that the Selectmen approve Michael Bates as an alternate member on the Historic District Commission, with a term expiration date of 4/30/18. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

#### b. Susan Durham, Zoning Board of Adjustment, Regular Member (term exp. 4/30/20)

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve Susan Durham as a regular member on the Zoning Board of Adjustment, with a term expiration date of 4/30/20. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

### NEW / OLD BUSINESS

#### 1. 2017 Dog Registration Warrant

MOVED by David Petry, seconded by Peter Band that the Selectmen approve the 2017 Dog Registration Warrant, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

#### 2. Municipal Resources, Inc. - Statistical Revaluation Contract

Statistical Revaluation is the process of a revaluation of all taxable and nontaxable properties in a Municipality, using existing property data, to arrive at full and true value as of April 1. The process is performed every five years. The town utilizes funds from the Revaluation Capital Reserve to pay for the service.

MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve the Statistical Revaluation Contract with Municipal Resources, Inc. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

#### 3. Other

Chairman Le Doux thanked the Board for attending the Memorial Day ceremony along with Governor Sununu, Speaker of the House, Representatives Belanger, Ammon and Gargas, VFW, Town Band, Boy Scouts of America, Hollis Police Department and the Department of Public Works as well as the members of the community who came out to partake in the ceremony.

### ADMINISTRATIVE BUSINESS

#### 1. Assessing

### REPORT OF WOOD OR TIMBER CUT

Operation #	MBLU	Owner	Timber Tax Levy
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16-223-13      019-022      George & Stella Demetri      \$625.05  
**TOTAL DUE:      \$625.05**

*MOVED by David Petry, seconded by Mark Le Doux that the Selectmen accept the Report of Wood or Timber Cut for Operation 16-223-13, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

## 2016 ABATEMENTS

Case #	MBLU	Owner	Location	Amount to be Abated (no interest)
2016-012	004-064	145 Runnells Bridge Rd LLC	143-145 Runnells Bridge Rd	\$10,403.00

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the 2016 abatement for case #2016-012, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

Chairman Le Doux and Selectman Petry would like MRI to notify the Board of valuation abatements for commercial properties such as this, prior to any property transactions like a Purchase and Sale Agreement.

### 2. Approval of Warrants

#### a. Wages – 6/1/17 (\$146,519.25)

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

#### b. Accounts Payable – 6/1/17 (\$222,505.82)

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

#### c. Benefit Strategies – 6/1/17 (\$5,302.66)

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

### 3. Approval of Public Minutes – 5/22/17

*MOVED by David Petry, seconded by Peter Band that the Selectmen approve the public minutes of May 22, 2017, as submitted. Voting in favor of the motion were Petry, Manoukian and Band. Le Doux abstained. The motion PASSED 3-0-1.*

### 4. Weekly Meetings and Announcements

The weekly meetings were announced for June 4, 2017 – June 10, 2017. The Hollis Brookline Rotary Fast 5k Road Race will take place on Thursday, June 8, 2017 from 6:25pm-7:10pm. The Hollis Heritage Commission Vintage “Drive It Day” auto rally and tour fundraiser will take place on June 17, 2017. The cost is \$20.00 per vehicle and registration will start at 9am at the Lawrence Barn. The event runs from 9am-1pm. Please call 603-494-2362 for more information. The Annual Strawberry Festival and Town Band event will take place on Sunday, June 25, 2017 from 2pm-4pm at the Hollis Town Common. The rain location is Hollis Brookline Middle School.

The Children of Fallen Patriots Foundation is scholarships that are available for military children of fallen patriots. Information is posted on the town website or can be found at [www.fallenpatriots.org](http://www.fallenpatriots.org).

V. Manoukian commented that he would like to see an event to acknowledge the first responders in our community. Chairman Le Doux supported the idea and suggested that the Rotary Club be considered in hosting that type of event.

Don Ryder stated that the Hollis Seniors will be hosting an event on Thursday, June 8<sup>th</sup> at noon at the Lawrence Barn. The Animal Control Officer, Jennifer Belanger will be at the event to answer any questions relating to the animals in our community. The event is open to the public.

**ADJOURNMENT**

*MOVED by David Petry, seconded by Peter Band that the Selectmen adjourn the meeting.*  
*Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed.*  
*The motion PASSED 4-0-0.*

The Board adjourned at 6:57 PM.

Respectfully Submitted,  
Christine Herrera, Administrative Assistant/HR Coordinator