

BOARD OF SELECTMEN'S MEETING

Selectmen present: Chairman Pro-Tem Peter Band, Frank Cadwell, Vahrij Manoukian, David Petry
(via teleconference)
Selectmen absent: Mark Le Doux
Staff present: Kim Galipeau, Town Administrator, Bill Moseley, Camera Operator

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) personnel and (b) hiring. Voting in favor of the motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 6:38 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II-(a) personnel, and (b) hiring. Voting in favor of the motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II-(a) personnel, and (b) hiring. Voting in favor of the motion were Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 7:14PM.

Chairman Pro-Tem, Peter Band convened the March 27, 2017, Selectmen's meeting at 7:14 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

The Selectmen's agenda was reviewed.

NEW/OLD BUSINESS**1. Birch Property****a. Purchase and Sales Agreement Amendment**

Town Administrator, Kimberly Galipeau explained that the amendment to the Purchase and Sales Agreement for Birch Property is to extend the timeframe from sixty (60) days to

ninety (90) days in Section 5 and Section 6, *Extension of Timeframe to Cure Title Defects*, of the Agreement.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen sign and approve the First Amendment to Purchase & Sale Agreement for the Birch Property. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

2. NH DRA – Executive Report of Appropriations (MS 232)

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Report of Appropriations (MS 232). Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

3. Appointments(s)

a. Peter Jones, Historic District Commission Alternate Member (term exp. 4/30/19)
Chairman of the Historic District Commission, Spencer Stickney introduced Peter Jones to the Board. Peter Jones recently moved back to Hollis and expressed interest in joining the commission. He attended a Historic District Commission meeting and met the members. On behalf of the commission, Chairman Stickney recommended Peter Jones to fill an alternate position on the commission.

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve Peter Jones as an alternate member on the Historic District Commission, with a term expiration date of 4/30/19. Voting in favor of the motion were Petry, Band, Manoukian and Cadwell. No one was opposed. The motion PASSED 4-0-0.

ADMINISTRATIVE BUSINESS

1. Assessing Work

WILLIAM H HALL JR TIMBER AGREEMENT FOR FIELDSTONE DRIVE

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Timber Agreement for William H Hall Jr. for Fieldstone Drive. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

<u>Operation #</u>	<u>MBLU</u>	<u>Owner</u>	<u>Location</u>
17-223-02	062-033	Jacob & Jeeva Abraham	15 Patch Road

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Cut Wood or Timber, operation #17-223-02, as submitted. Voting

in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

REPORT OF WOOD OR TIMBER CUT

Operation #	MBLU	Owner	Timber Tax Levy
16-223-09	003-030	William H. Hall Jr Revoc Trust	\$0
16-223-10	009-004	Town of Hollis*	\$0

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen accept the Report of Wood or Timber Cut, operation #16-223-09 and 16-223-10, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

NOTICE OF INTENT TO EXCAVATE

Operation #	MBLU	Owner	Location
17-223-01-E	045-050	Raisanen Homes Elite LLC	Silver Lake Rd

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Excavate, operation #17-223-01-E, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

REPORT OF EXCAVATION

Operation #	MBLU	Owner	Gravel Tax Levy
16-223-01	045-050	Raisanen Homes Elite LLC	\$143.00

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen accept the Report of Excavation, operation #16-223-01, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

D. Petry inquired about the review process for reports of excavation.

2. Approval of Warrants

a. Wages - 3/23/2017 (\$178,009.61)

MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

b. Accounts Payable – 3/23/2017 (\$1,624,872.68)

133 *MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve*
134 *the Accounts Payable, as submitted. Voting in favor of the motion were Petry,*
135 *Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.*
136

137 **c. Benefit Strategies - 3/23/2017 (\$9,263.22)**

138 *MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve*
139 *the Benefit Strategies, as submitted. Voting in favor of the motion were Petry,*
140 *Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.*
141

142 **3. Approval of Public Minutes – 3/13/17**

143 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve*
144 *the public minutes of March 13, 2017, as submitted. Voting in favor of the motion were*
145 *Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-*
146 *0.*
147

148 **4. Approval of Non-Public Minutes – 3/13/17**

149 *MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve*
150 *the non-public minutes of March 13, 2017, as submitted and keep them sealed. Voting*
151 *in favor of the motion were Petry, Manoukian, Band and Cadwell. No one was opposed.*
152 *The motion PASSED 4-0-0.*
153

154 **5. Weekly Meetings and Announcements**

155 The weekly meetings were announced for March 26, 2017 – April 1, 2017.
156

157 **ADJOURNMENT**

158 *MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen adjourn*
159 *the meeting. Voting in favor of the motion were Petry, Band, Cadwell and Manoukian.*
160 *No one was opposed. The motion PASSED 4-0-0.*
161

162 The Board adjourned at 7:34 PM.

163 Respectfully Submitted,

164 Christine Herrera, Administrative Assistant/HR Coordinator