

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: Chairman Mark Le Doux, Vice Chairman David Petry, Peter Band and Frank Cadwell  
Selectmen absent: Vahrij Manoukian  
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong and Bill Moseley, Camera Operators

**COMMUNITY ROOM**

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

**NON-PUBLIC SESSION**

*MOVED by Peter Band seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (b) hiring and (d) land acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board entered non-public session at 6:35 pm.

**CONCLUSION OF NON-PUBLIC SESSION**

*MOVED by David Petry seconded by Frank Cadwell that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (b) hiring and (d) land acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

*MOVED by David Petry seconded by Frank Cadwell that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (b) hiring and (d) land acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board came out of non-public session and entered into public session at 7:05 PM.

*MOVED by David Petry seconded by Frank Cadwell that the Selectmen extend an employment offer to Todd Croteau for the Department of Public Works Director position. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENT**

Michelle St. John, 29 Orchard Drive commented that she would like the town to create a document that explains the Town Meeting process.

Kimberly Galipeau, Town Administrator reported that the town is currently working on a document that will provide information and resources regarding Town Meeting.

**MEETINGS**

**1. Police Department**

**a. Employee Recognition**

Police Chief Joseph Hoebeke announced the promotion of Matthew Poulicakos to Sergeant of the Hollis Police Department. Matt is a 15 + year veteran of the New Hampshire Criminal Justice Field, serving as a Corrections Officer with the Hillsborough County Department of Corrections from 2002-2011, and as a Deputy Sheriff for the Hillsborough County Sheriff's Office from 2011-2016. Matt joined the ranks of the Hollis Police Department in May 2016 and since that time, has worked incredibly hard and assumed an information leadership role within the Patrol Division.

Chairman Le Doux conducted the Oath of Office, which was followed by the pinning ceremony. Matt was congratulated by the Board, colleagues and members of the audience.

## 2. Recreation Commission

### a. Interview: Jason Bridgeo, Alternate Member (term exp. 4/30/19)

Jason has been in town for almost five years and expressed his interest in joining the Recreation Commission and being heavily involved in the community. When asked why he was interested in joining the Recreation Commission oppose to other boards, he responded that he would like to help bring fields to town.

*MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen approve Jason Bridgeo to fill an open Alternate position on the Hollis Recreation Commission, with a term expiration date of 4/30/19. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

### b. Sign Permit Request

The Selectmen reviewed an Application for a Sign Permit from Hollis Recreation Commission. The request includes the installation of 9 signs at Nichols Field and 9 at Waugamon Field. The signs are 3 foot by 8 foot and include the sponsor name and Hollis Brookline Cal Ripken Baseball logo. The signs would be free standing and mounted on wooden snow stakes. They would face toward the road and would remain in place from the date of approval until mid-July.

Joe Connelly, President of Hollis Brookline Cal Ripken Baseball explained that proceeds from sponsors, help keep registration fees down since they are a nonprofit organization. Signs were initially installed in April, but were taken down in order to obtain Selectmen approval since it was in violation of Hollis Sign Ordinance, Section(s) XIV:H, Prohibited Signs.

It was clarified that the Board of Selectmen do not possess the authority to grant an exemption to the Zoning Ordinance. It was further clarified that according to the Zoning Ordinance, banners are prohibited. Since the Board of Selectmen are not authorized to act on the request, the Recreation Commission will need to request a variance from the Zoning Board of Adjustment.

### c. Field Update

Dave Belanger, Recreation Commission Chairman reported that the Commission is considering three locations for possible recreation fields. One location is privately owned, the other is property behind the Department of Public Works and the third location is the lower fields at the Stefanowicz Property. Although the Recreation Commission is recommending the lower fields at the Stefanowicz Property, the property needs to be evaluated to determine preliminary cost estimates for site work and construction.

D. Petry reminded the audience and viewers that the Board of Selectmen have neither made a decision nor supported any particular property, but have provided recommendations and options for the Recreation Commission to discuss. D. Petry recommended that the commission research several

possible options, including location and rough estimates of potential costs such as site work and construction. The commission should work with the Town Planner and staff and present the options to the Selectmen.

M. Le Doux stated that funds from the Special Studies account could be used to assist the Recreation Commission in obtaining preliminary cost estimates for the lower fields at the Stefanowicz Property. P. Band was not in support of expending funds from the Special Studies account for the lower fields at the Stefanowicz Property for this purpose. He felt that a portion of the property was better suited for agricultural or conservational use. D. Petry felt that the Commission should explore the option of utilizing that area for potential recreation fields, since it was on the Warrant Article at Town Meeting. He suggested that the commission obtain

M. Le Doux directed the Recreation Commission to do an analysis on the three locations to determine impact and cost. Input from abutters and other commissions would then be obtained before providing a recommendation to the Budget Committee. It was emphasized that the deadline for submitting a recommendation to the Board of Selectmen is the end of October.

*MOVED by Frank Cadwell, seconded by Mark Le Doux that the Selectmen authorize the Recreation Commission to expend \$5,000 from the Special Studies account to study the properties of their choosing. Voting in favor of the motion were Le Doux, Petry and Cadwell. Band was opposed. The motion PASSED 3-1-0.*

## NEW BUSINESS

### 1. Agricultural Commission

#### a. Stefanowicz Lease Document

The current document is a two year lease, which is the only change from last year's document.

*MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve the Request for Bids for a two year lease of town owned land (Stefanowicz property) for agricultural use. Voting in favor of the motion were Le Doux, Petry, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.*

### 2. Petition and Pole License

#### a. Pole #21-1275 on Ridge Road

*MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve the Petition and Pole License for Pole #21-1275 on Ridge Road. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

### 3. Other Business

#### a. Tax lien deeded property

*MOVED by Frank Cadwell, seconded by David Petry that the Selectmen, pursuant to their authority under RSA 80:80 and as further authorized by the passage of Article 10, at the Hollis Town Meeting of 1994, hereby resolve to sell the property known as Map 54, Lot 16, previously acquired by tax deed, by advertisement for sealed bids, and, pursuant thereto, to authorize the Town Administrator to commission an appraisal of said property to assist the Selectmen in establishing a minimum bid. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

## ADMINISTRATIVE BUSINESS

## 1. Assessing Work

## 2017 ABATEMENTS

Case #	MBLU	Owner	Location
2017-008	056-027	PSNH dba Eversource Energy	Silver Lake Rd
2017-009	010-025-B	Fairpoint Communications	Various

*MOVED by David Petry, seconded by Frank Cadwell that the Selectmen deny case numbers 2017-008 and 2017-009 for the 2017 Abatements, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

## REPORT OF WOOD OR TIMBER CUT

Operation #	MBLU	Owner	Timber Tax Levy
17-223-07	004-002-001	Barry & Donna Coutermarsh	\$534.09
17-223-12	Cutter Place Road	Cutter Place Properties LLC	\$348.29
TOTAL TIMBER TAX DUE:			\$882.38

*MOVED by David Petry, seconded by Peter Band that the Selectmen approve the Report of Wood or Timber Cut for operations 17-223-07 and 17-223-12, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

## CURRENT USE RELEASES &amp; LAND USE CHANGE TAX (LUCT)

MBLU	Owner	Location	Removed	LUCT
002-008-002	Raisanen Homes Elite LLC	Worcester Rd	4.46	\$16,000
002-008-003	Rais-Prol LLC	Worcester Rd	5.60	\$16,000
014-037-002	Robert Scott Properties LLC	Lovejoy Lane	1.05	\$16,660
014-037-010	Bennett Chandler D & C LLC	Lovejoy Lane	1.71	\$19,500
041-026	RD Jr & BL Sullivan Rev Trust	Silver Lake Rd	0.59	\$ 590
TOTALS:			13.41	\$68,750

*MOVED by David Petry, seconded by Peter Band that the Selectmen approve the Current Use Release and Luct for MBLU 002-008-002, 002-008-003, 014-037-002, 014-037-010 and 041-026, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

## 2. Approval Warrants

## a. Wages 5-17-18 (\$154,849.24)

188 *MOVED by Peter Band seconded by David Petry that the Selectmen approve the Wages, as*  
189 *submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was*  
190 *opposed. The motion PASSED 4-0-0.*  
191

192 **b. Wages 5-31-18 (\$156,215.72)**

193 *MOVED by Peter Band seconded by David Petry that the Selectmen approve the Wages, as*  
194 *submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was*  
195 *opposed. The motion PASSED 4-0-0.*  
196

197 **c. Accounts Payable 5-17-18 (\$100,939.68)**

198 *MOVED by Peter Band seconded by David Petry that the Selectmen approve the Accounts*  
199 *Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*  
200 *No one was opposed. The motion PASSED 4-0-0.*  
201

202 **d. Accounts Payable 5-31-18 (\$1,359,509.22)**

203 *MOVED by Peter Band seconded by David Petry that the Selectmen approve the Accounts*  
204 *Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*  
205 *No one was opposed. The motion PASSED 4-0-0.*  
206

207 **e. Accounts Payable 5-31-18 (\$889.23)**

208 *MOVED by Peter Band seconded by David Petry that the Selectmen approve the Accounts*  
209 *Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*  
210 *No one was opposed. The motion PASSED 4-0-0.*  
211

212 **f. Benefit Strategies 5-17-18 (\$5,856.72)**

213 *MOVED by Peter Band, seconded by David Petry that the Selectmen approve the Benefit*  
214 *Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*  
215 *No one was opposed. The motion PASSED 4-0-0.*  
216

217 **g. Benefit Strategies 5-31-18 (\$5,800.93)**

218 *MOVED by Peter Band, seconded by David Petry that the Selectmen approve the Benefit*  
219 *Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*  
220 *No one was opposed. The motion PASSED 4-0-0.*  
221

222 **3. Approval Public Minutes 5/14/18**

223 *MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the Public*  
224 *Minutes of Monday, May 14, 2018, as submitted. Voting in favor of the motion were Le Doux,*  
225 *Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*  
226

227 **4. Approval Non-Public Minutes 5/14/18**

228 *MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the Non-Public*  
229 *Minutes of Monday, May 14, 2018, and keep them sealed. Voting in favor of the motion were Le*  
230 *Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*  
231

232 **5. Weekly Meetings & Announcements**

233 The weekly meetings were announced for June 3, 2018-June 9, 2018.  
234

A very special thank you to John Finner and Alan Sugerman for building the custom wood and metal coat rack for the Lawrence Barn Community Center. Your donation of time, energy and materials is greatly appreciated.

As of June 4, 2018, the TOWN CLERK'S NEW HOURS will be Monday from 1:00pm-7:00pm. The Town Clerk Office is also open on Wednesday from 8am-1pm; Friday from 8am-1pm and on the first Saturday of the month from 8am-11am. The Town Clerk is located at 3G Marketplace (off Ash St., near Harvest Market).

The Supervisors of the Checklist will be meeting on Tuesday, June 5, 2018 from 7:00pm-7:30pm in the Hollis Town Hall Community Room. The purpose of this session is to accept new voter registrations or correct the voter checklist. This is the last opportunity to change party affiliation before the September 11<sup>th</sup> State Primary Election. No change in party will be accepted after this session. If registering to vote, please bring proof of citizenship, age and domicile as required per NH RSA 654:12.

The Household Hazardous Waste Collections will take place on Thursday, June 7, 2018 from 3:00pm-7:00pm at the Nashua Public Works Garage at 9 Stadium Drive in Nashua, NH. Please check the website for additional information, such as accepted items, fees, participating communities, location and future collection dates. The telephone number is 603-424-2240 and website is [www.nashuarpc.org/hhw](http://www.nashuarpc.org/hhw).

Chairman Le Doux thanked the volunteers, Jim Belanger and Al Fulchino for coordinating the Memorial Day Ceremony.

#### **ADJOURNMENT**

*MOVED by Frank Cadwell, seconded by David Petry that the Selectmen adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board adjourned at 8:26 PM.

Respectfully Submitted,  
Christine Herrera, Assistant Town Administrator / HR Coordinator