

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: Mark Le Doux, David Petry, Vahrij Manoukian, Frank Cadwell and Peter Band  
Selectmen absent: None  
Staff present: Kim Galipeau, Town Administrator; Paul Armstrong, Camera Operator.

**COMMUNITY ROOM**

Mark Le Doux convened the January 25, 2016, Selectmen's meeting at 7:00 PM in the Town Hall Community Room.

**NON PUBLIC SESSION**

*MOVED by Frank Cadwell seconded by David Petry that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) Personnel and (c) Reputation.. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board entered non-public session at 6:49 PM.

**CONCLUSION OF NON PUBLIC SESSION**

*MOVED by Frank Cadwell seconded by David Petry that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (a) Personnel and (c) Reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0.*

*MOVED by Frank Cadwell seconded by David Petry that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (a) Personnel and (c) Reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board came out of non-public session and entered into public session at 6:56 PM.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited

**AGENDA REVIEW**

Chairman Le Doux reviewed the Selectmen's agenda.

**PUBLIC HEARING**

**1. Road Acceptance: Blacksmith Lane and Sawmill Road**

The Board opened the public hearing at 7:00 PM. With no comments from the public, the hearing was closed at 7:03 PM.

*MOVED by David Petry seconded by Frank Cadwell that the Selectmen accept Blacksmith Lane and Sawmill Road as Class V Highways as recommended by the Director of Public Works. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0*

**NASHUA REGIONAL PLANNING COMMISSION (NRPC)**

(Executive Director, Tim Roache and Assistance Director, Jen Czysz)

NRPC negotiates with a primary provider of electrical services. Eversource provides electricity and transmission, which are two separate fees reflected on the bill. NRPC goes out to bid on the projected electrical needs of its members, which are made up of 13 towns. The Town of Hollis participated and received a fixed rate of 8 cents per kilowatt hour, which translates to an overall savings to the tax payers.

Mr. Roache and Ms. Czysz provided an update to the board on the resources NRPC can offer to the Town of Hollis. Resources include, but are not limited to the Energy Aggregation Program, Hazardous Waste events, Hazard Mitigation Plan, Souhegan Valley Rides bus service, energy services, road service management plan, GIS live maps and tax mapping. NRPC also provides an emergency response analysis and statewide research for local and regional planning.

Chairman Le Doux stated that the Planning Board conducted a survey with approximately 800 responses which will be compiled by the end of February. Mr. Le Doux included that approximately 22% or 19,000 acres of the land mass in Hollis is in land conservation or agriculture, with the potential of increasing based on the outcome of the Town Meeting. The survey is part of the requirement for the town's master plan.

Selectman Band inquired about studies from an economic standpoint that address the foregone costs related to preserving open space. Mr. Roache will research and send those studies to the Town. Chairman Le Doux inquired about grant writing services from NRPC for future projects. The board suggested meeting with the commissioners every 6 months for updates. Dave Hennessey introduced himself to the board as the Chairman of the NRPC.

#### **FARLEY BUILDING AND PLAYING FIELD**

(SAU #41 Superintendent of Schools, Andrew Corey, Hollis Brookline Cooperative School Chair, Krista Whalen)

Chairman Le Doux proposed a partnership with SAU school district for a playing field in town. There is an article for an Athletic Field on the Town Warrant Ballot for the Annual Election in the amount of 125,000 for the purpose of doing site preparation for and constructing playing fields and other improvements on town owned property. It was suggested that the town may want to consider the expense of the conduit for lighting while the irrigation and drainage are underway. The proposed partnership and project will be discussed in greater detail at a future date. Superintendent Corey suggested that the properties considered for playing fields be reviewed to determine how to better serve our kids and the needs of the community.

The group discussed options for the best use of rehabilitating the Farley Building. Mr. Corey proposed utilizing the building as a multi-use center or education center for students and citizens of all age groups in the community. The idea of an innovation center would encompass small, diverse spaces for programs and classes oppose to a traditional large classroom setting. The building could house the SAU office and the smaller, cubical spaces could be used for computer labs and conference rooms. It could be used as a vocational center for students or to house an administrative entity where facility find internships for students. Mr. Corey reported that there are several high school seniors currently utilizing the internship program.

It was stated that the building is structurally sound, however the potential expenses for the remodel would include a heating system, internet, electrical wiring, a sprinkler system, elevator access, and remodeling the interior. Chairman Le Doux stated that the town would need to identify the needs of the project, obtain pricing, and identify ownership to determine how it would be best managed. Chairman Le Doux would like to meet regularly to review the project. Selectman Manoukian reminded the board that a study

was done in the past that addressed costs, timelines, the structure of the building and uses for the building. Chairman Le Doux suggested the board review and update the study. A copy of the study will be provided to Superintendent Corey. Once the study has been reviewed, another meeting will be held to discuss how to proceed. The best use of the building still needs to be determined and more input from the community is needed. However, Chairman Le Doux and Superintendent Corey view this potential project as a great reflection of public/private partnership.

Chairman Le Doux stated that Mr. Corey hired former SAU superintendents to perform an analysis of the possibility of a dissolution of the Hollis Brookline Cooperative School District. Staffing requirements, removal of classes and programs, and costs were some of the main concerns from the board. It was noted that if the dissolution were to happen, there wouldn't be a need for additional schools in the future and the possibility of having an unused building is likely. Chairman Le Doux stated that the town did not have any warrant articles on the ballot this year for the dissolution of the cooperative. The finalized reports from the analysis will be published when the time is appropriate. Chairman Le Doux added that he spoke with a couple of High School students to explain the process of dissolving a cooperative school district.

## NEW/OLD BUSINESS

### 1. Land Acquisition-Warrant Bond

Chairman Le Doux reported that the Conservation Commission and Land Protection Study Committee identified 3 parcels of interest by acquisition of the town. The aggregated amount could be as much as 7 million dollars. The total acreage is approximately 750, which is approximately 4.5 % of land mass of our community. The town would need to raise approximately 2.25 million if all three bonds are approved. Chairman Le Doux and Finance Director, Deb Padykula reviewed bond pricing options and stated a fifteen year fix at 2.5% as a possible option. The public will have an opportunity to interface with the Budget Committee and Board of Selectman on the three separate warrant articles at the bond hearing on February 8, 2016 at 7:00 pm at the Town Hall Community Room.

Since the time limit for each bond warrant is one hour during the Town Meeting, it was confirmed by the Town Moderator that other business may be conducted while the vote is open on the bond warrants. Each property would be voted on separately oppose to having all three parcels of land as one warrant. This would avoid having the entire bond fail if any one of the 3 parcels did not get approved. Selectman Petry noted that two ballot boxes would be required to accommodate this procedure.

### 2. Election Schedule for Board of Selectmen

*Presidential Primary Schedule: Tuesday, February 9, 2016 from 7am-7pm. at the Hollis Brookline High School (mini-gymnasium)*

7am-9am-Selectman Manoukian

9am-1pm-Chairman Le Doux

1pm-4pm-Selectman Petry

4pm-7pm-Selectman Band and Cadwell

*Town Election Schedule: Tuesday, March 8, 2016 from 7am-7pm at the Lawrence Barn*

7am-9am-Selectman Manoukian

10am-3pm-Selectman Petry

3pm-7pm-Selectman Cadwell

All Selectman will be in attendance at 7pm, when the ballots are closed. The Board will meet

with the Supervisors of the Checklist prior to the Town Election to review the rules and requirements of the checklist process.

*MOVED by Mark Le Doux, seconded by Vahrij Manoukian that the Selectman appoint Paul Armstrong, Tom Gehen and Bill Moseley as alternates for the February 9, 2016 and March 8, 2016 elections. Terms will expire April 30, 2019. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

The Hollis Annual Town Meeting is on Saturday, March 12, 2016 at 10:00 am at the Hollis Brookline High School Auditorium.

### 3. Appointments

#### A. Adam Pitarys, Agricultural Commission Representative, term to expire April 30, 2018

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen appoint Adam Pitarys as the Agricultural Commission representative, with a term to expire April 30, 2018. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

#### B. Karla Vogel, Heritage Commission Representative, term to expire April 30, 2018

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen appoint Karla Vogel as the Heritage Commission representative, with a term to expire April 30, 2018. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

### 4. Committee Reports

Selectman Petry reported that the Planning Board is working on drafting an ordinance dealing with solar panel installation and requirements. The board is also working on an ordinance addressing medical marijuana facilities which will be on the town ballot. There will be a Budget Committee hearing on January 26, 2016 to discuss the AFSCME Council 3657 Bargaining Agreement.

## ADMINISTRATIVE BUSINESS

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the amended Tax Collector's Warrant in the amount of 13,596,174.00 to reflect the corrected amount of property tax. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

### 1. Assessing

#### Current Use Release and Land Use Change Tax

MBLU	Owner	Location	Acres	
			Removed	Luct
020-062	Benjamin & Sharon Mercuri	27 Snow Lane	.08	\$ 100.00
020-062-001	L & Z Investments, LLC	15 Snow Lane	2.00	\$22,000.00
025-049	Arnold & Maureen Lerner	Pine Hill Road	2.00	\$18,000.00

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the current use release and land use change tax in the amount of \$40,100.00, as presented. Voting in favor of the motion were Le Doux, Cadwell, Petry, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

## 2015 ABATEMENTS

Case #	MBLU	Owner	Refund+Interest
2015-002	045-047	Belanger Family Revocable Trust	\$365.00

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the 2015 Abatements in the amount of \$365.00, as presented. Voting in favor of the motion were Le Doux, Cadwell, Petry, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

## Notice: 2015 DRA EQUALIZATION RATIO

The NH DRA has issued the 2015 Equalization Ratio as 93.7%. In addition, the DRA has calculated the Coefficient of Dispersion (COD) to be 9.20 and the Price-Related Differential (PRD) to be 0.98; all three calculations are within the acceptable ranges. Please see the attached Final Ratio Study Report (Page 1) for additional detail. The entire report is available in the Assessing Office should you wish to review.

### 2. Approval of Warrants

#### a. Wages - 1/14/2016 (\$161,702.18)

MOVED by David Petry seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

#### b. Wages - 1/14/2016 (\$2,128.02)

MOVED by David Petry seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

#### c. Accounts Payable - 1/14/2016 (\$245,545.61)

MOVED by David Petry seconded by Frank Cadwell that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

#### d. Benefit Strategies - 1/14/2016 (\$8,838.26)

MOVED by David Petry seconded by Frank Cadwell that the Selectmen approve the benefits warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

### 3. Approval Public Minutes 1/11/2016

MOVED by David Petry seconded by Mark Le Doux that the Selectmen approve the public minutes of Monday, January 11, 2016 as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. Frank Cadwell abstained. The motion PASSED 4-1-0.

### 4. Approval Non Public Minutes 1/11/2016

MOVED by David Petry seconded by Mark Le Doux that the Selectmen approve the NON-public minutes of Monday, January 11, 2016 as submitted, and to keep them sealed. Voting in favor of the

*motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. Frank Cadwell abstained. The motion PASSED 4-1-0.*

**5. Approval Welfare Case 2016-01 \$303.20**

*MOVED by David Petry seconded by Mark Le Doux that the Selectmen approve Welfare Case 2016-01, in the amount of \$303.20. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

**6. Weekly Meetings and Announcements**

David Petry announced the board and committee meetings for the week of January 24, 2016 – January 30, 2016.

**7. Other**

Selectman Manoukian was approached by a citizen with a concern about poor cellular phone reception in the event of an emergency. Kim Galipeau was directed to contact the Hollis Police Department as well as Communications regarding for guidance on the Town's obligation to provide adequate cellular phone reception to the citizens.

**ADJOURNMENT**

*MOVED by Vahrij Manoukian seconded by David Petry that the Selectman adjourn the meeting. Voting in favor were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.*

The Board adjourned at 8:32 PM.

Respectfully submitted,  
Chrissy Herrera, HR Coordinator/Administrative Assistant