

BOARD OF SELECTMEN'S MEETING

Selectmen present: Chairman Mark Le Doux, Vice Chairman David Petry, Peter Band and Frank Cadwell
Selectmen absent: Vahrij Manoukian
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong and Bill Moseley, Camera Operators

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

NON-PUBLIC SESSION

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II(a) personnel and (b) hiring. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 6:30 PM

CONCLUSION OF NON-PUBLIC SESSION

MOVED by David Petry seconded by Frank Cadwell that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II(a) personnel and (b) hiring. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

MOVED by David Petry seconded by Frank Cadwell that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II(a) personnel and (b) hiring. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 7:05 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

NEW BUSINESS**1. Safety Program Review and Approval**

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve the Town of Hollis, Safety Program, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

2. Special License**a. 10th Annual Bicycles Battling Cancer Ride, June 10, 2018 from 9:00am-11:00am**

MOVED by Peter Band, seconded by David Petry that the Selectmen approve the Special License for the 10th Annual Bicycles Battling Cancer Ride on June 10, 2018 from 9:00am-11:00am. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

3. Other Business**a. Event Specific Sign Permit-Hollis Woman's Club**

Kimberly Galipeau, Town Administrator stated that the Town allows organizations to erect signs on designated town property previously approved by the Board of Selectmen. If an organization requests to erect signs on town property that is outside of the designated areas, the organization would need to request permission from the Selectmen.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve the Event Specific Sign Permit for the Hollis Woman's Club & Town Band Strawberry Festival for a 30 day time period. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

b. Undesignated Fund Balance Update

Chairman Le Doux reported that the Town's Undesignated Fund Balance as of 12/31/2017 was approximately \$3.97 million dollars. Approximately \$280,000 will be relieved by warrant articles passed at Town Meeting. He suggested applying funds towards the tax rate in order to keep the tax rate level funded. The Board will revisit this option during the budget season.

c. Recreational Field options

The Board discussed several parcels for potential recreation fields. Two of the parcels are owned by the Hollis School District and one is owned by the Hollis Brookline Cooperative (Co-op). The location of one of the parcels owned by Hollis School District is behind the School Administrative Unit (SAU) 41 Administrative office building and the other parcel is located near the Upper Elementary School. The parcel owned by the Co-op is located behind the Hollis Brookline High School.

The Board felt that any potential parcels should accommodate two rectangular fields, if possible. M. Le Doux suggested a Memorandum of Understanding (MOU) between the Town and Hollis School District to schedule field use may be an option. It was noted that recreational programs generally start around 5pm Monday through Friday, so there shouldn't be school traffic congestion at that time.

M. Le Doux specifically brought these parcels to the Board's attention since they are located in nonresidential neighborhoods, have designated parking and are owned by either the Hollis School District or the Co-op. F. Cadwell will ask the Recreation Commission about any concerns with the proposed parcels.

ADMINISTRATIVE BUSINESS

1. Assessing Work

NOTICE OF INTENT TO CUT WOOD OR TIMBER

<u>Operation #</u>	<u>MBLU</u>	<u>Owner</u>	<u>Location</u>
18-223-09	017-005	Charles Hildreth	Deacon Lane

MOVED by Peter Band, seconded by David Petry that the Selectmen accept the Notice of Intent to Cut Wood or Timber for operation 18-223-09, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

REPORT OF WOOD OR TIMBER CUT

<u>Operation #</u>	<u>MBLU</u>	<u>Owner</u>	<u>Timber Tax Levy</u>
17-223-08	017-005	Charles Hildreth	\$2866.49
17-223-17*	014-076 & 014-077	Hollis Conservation Commission	\$0.00

96 17-223-18* 023-055, 023-056 Hollis Conservation Commission \$0.00
97 & 055-008

98 **TOTAL TIMBER TAX DUE: \$2866.49**

99 *Both of the Conservation Commission cuts are Tax-Exempt, and any proceeds from the Timber Harvest are
100 deposited into the Town's General Fund. The 2017 timber harvest under Operation #17-223-18 has earned the
101 Town \$9644.40.

102
103 *MOVED by Peter Band, seconded by David Petry that the Selectmen accept the Report of Wood*
104 *or Timber Cut for operations 17-223-08, 17-223-17 and 17-223-18, as presented. Voting in*
105 *favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion*
106 *PASSED 4-0-0.*
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108 **2. Approval Public Minutes 5/7/18**

109 *MOVED by David Petry seconded by Peter Band that the Selectmen approve the Public*
110 *Minutes of Monday, May 7, 2018, as submitted. Voting in favor of the motion were Le Doux,*
111 *Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*
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113 **3. Approval of Non-Public Minutes 5/7/18**

114 *MOVED by David Petry seconded by Peter Band that the Selectmen approve the Non-Public*
115 *Minutes of Monday, May 7, 2018, and keep them sealed. Voting in favor of the motion were Le*
116 *Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.*
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118 **4. Weekly Meetings & Announcements**

119 The weekly meetings were announced for May 13, 2018-May 19, 2018.
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121 The HBMS ARTS NIGHT/EMPTY BOWLS 6TH ANNUAL EVENT will take place on Wednesday, May 23,
122 2018 from 6:00pm-8:00pm for an Open House at the Hollis Brookline Middle School. The event
123 includes student performances, artwork and fundraising. This is a fundraiser to help fight
124 hunger in our communities. Make a donation, choose a bowl and enjoy some Hershey's ice
125 cream.
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127 The MEMORIAL DAY CEREMONY will take place on Monday, May 28, 2018, beginning at 5:30pm at the
128 Memorial Park & Hollis Town Common. In the case of inclement weather, the ceremony will take place at
129 the Lawrence Barn Community Center.
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131 As of June 4, 2018, the TOWN CLERK'S NEW HOURS will be Monday from 1:00pm-7:00pm. The Town
132 Clerk Office is also open on Wednesday from 8am-1pm; Friday from 8am-1pm and on the first Saturday of
133 the month from 8am-11am. The Town Clerk is located at 3G Marketplace (off Ash St., near Harvest
134 Market).
135

136 The next scheduled Board of Selectmen meeting will be June 4, 2018 at 7:00pm at the Town Hall Community
137 Room.
138

139 Agricultural Commission met to discuss land parcels from the Recreation Commission. Following the next
140 Recreation Commission meeting, the Recreation Commission will present proposed land parcels for recreation
141 fields. The Agricultural Commission will proceed with the two year lease agreement for the Stefanowicz
142 property for agricultural use.

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ADJOURNMENT

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MOVED by Frank Cadwell, seconded by David Petry that the Selectmen adjourn the meeting.

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Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed.

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The motion PASSED 4-0-0.

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The Board adjourned at 7:38 PM.

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Respectfully Submitted,

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Christine Herrera, Assistant Town Administrator / HR Coordinator