

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: David Petry, Vahrij Manoukian, and Peter Band  
Selectmen absent: Mark Le Doux and Frank Cadwell  
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong, Camera Operator

**COMMUNITY ROOM**

Selectman Petry convened the February 22, 2016, Selectmen's meeting at 7:06 PM in the Town Hall Community Room.

**PLEDGE OF ALLEGIANCE**

Selectman Manoukian led the Pledge of Allegiance

**AGENDA REVIEW**

Selectman Petry reviewed the Selectmen's agenda.

**MEETING****1. Hollis Annual Town Meeting-Saturday, March 12, 2016 10:00 AM at the Hollis Brookline High School Auditorium, 24 Cavalier Court.**

Town Moderator, James Belanger and Town Moderator Pro-Tem, Drew Mason reviewed the schedule and timeline for the Town Meeting, stating the protocol for running the meeting, and identifying the designated members that will make the motions for the bond articles. Mr. Belanger expressed his concerns that the meeting space location would not be adequate for the amount of people that are expected to attend the meeting. He also stated his reservations about the students conducting the sound system for the meeting.

**2. Hollis Brookline Rotary Club, Hollis Fast 5K-Special License Approval**

*MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the Application for a Special License for the Hollis Fast 5K Road Race. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**3. Hollis Area Equestrians, Sign Permit Approval (Sherry Van Oss)**

Sherry Van Oss, Hollis Area Equestrians member, requested permission to construct, install and maintain an informational message board at the town riding ring by the Lawrence Barn. The message board will be constructed of wood and plexiglass, and mounted on 4X4 posts, approximately five feet high. The message board will be used to notify the public of events at the ring, Lawrence Barn and parking lot. The intended installation date is May 7<sup>th</sup> and 8<sup>th</sup>, pending approval from the Board. The Board will direct Dave Gagnon, Town of Hollis Building Inspector to confirm that there are no deed restrictions to prohibit installing the sign on the property.

Ms. Van Oss inquired about waiving the permit fee, stating that the HAE is a non-profit organization. It was suggested by Selectman Petry that the fee be submitted with the application, while the request is researched for past practice.

*MOVED by Peter Band, seconded by David Petry that the Selectmen approve the Application for a Sign Permit for the Hollis Area Equestrians. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**NEW/OLD BUSINESS****1. Resignation-Amos White, Trails Committee**

On behalf of the Board, Selectman Petry expressed their gratitude toward Mr. Amos for his twelve years of service to the community.

*MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen accept Amos White's resignation from the Trails Committee due to his ineligibility to serve on the board since he moved out of town. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**2. Appointment-Jeffrey Peters, Trails Committee Regular Member (Term expiration 4/30/16)**

*MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve Jeffrey Peters as a regular member on the Trails Committee, with a term expiration date of 4/30/16. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**3. Delegation of Deposit Authority**

*MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve delegation of deposit authority to Kimberly Galipeau and Christine Herrera, as recommended by Barbara Townsend, Town of Hollis Treasurer. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**ADMINISTRATIVE BUSINESS**

**1. Assessing Work**

**CURRENT USE RELEASE & LAND USE CHANGE TAX**

MBLU	OWNER	LOCATION	ACRES REMOVED	LUCT
036-004-002	Garaas & Madden	25 Woodmont Dr	10.73	\$29,500

*MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the current use release and land use change tax in the amount of \$29,500.00. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**2014 ABATEMENT APPEAL TO BOARD OF TAX & LAND APPEALS (BTLA)**

Case #	MBLU	Location	Owner	BTLA Docket #
2014-011	002-054-002	Franklins Way	Ducal Development LLC	27740-14PT

*MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen deny the offer, and continue to the BTLA hearing, as recommended by the Municipal Resource, Inc. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**2. Approval of Warrants**

**a. Bond Payment - 2/15/2016 (\$76,630.53)**

*MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the Bond Payment, as submitted. Voting in favor of the motion were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-0-0.*

**3. Approval Public Minutes - 2/12/16**

99 *MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the*  
100 *public minutes of Monday, February 12, 2016 as submitted. Voting in favor of the motion*  
101 *were Petry, Manoukian and Band. No one was opposed. The motion PASSED 3-0-0.*  
102

#### 103 **4. Weekly Meetings and Announcements**

104 Selectman Petry announced the board and committee meetings for the week of February 21, 2016 –  
105 February 27, 2016. Selectman Petry announced important dates, including Hollis Town Election, Hollis  
106 Annual Town Meeting, Hollis School District Annual Meeting, and Hollis/Brookline Cooperative School  
107 District Annual Meeting, which will also be on the Town website. Invitation were sent out for the 9<sup>th</sup>  
108 Annual Volunteer Breakfast on Saturday, March 5, 2016 at the Lawrence Barn from 9AM-11AM.  
109

110 Selectman Petry suggested that the Agricultural Commission meet on March 10, 2016, before the Town  
111 Meeting, to take a formal vote on whether or not the commission supports each of the bond articles, so it  
112 is reflected in the record.  
113

#### 114 **NON-PUBLIC SESSION**

115 *MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen enter NON-public*  
116 *session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Petry,*  
117 *Band and Manoukian. No one was opposed. The motion PASSED 3-0-0.*  
118

119 The Board entered non-public session at 7:52 PM.  
120

#### 121 **CONCLUSION OF NON-PUBLIC SESSION**

122 *MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen come out of NON-*  
123 *public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion*  
124 *were Petry, Band and Manoukian. No one was opposed. The motion PASSED 3-0-0.*  
125

126 *MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen seal the minutes of the*  
127 *NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the*  
128 *motion were Petry, Band and Manoukian. No one was opposed. The motion PASSED 3-0-0.*  
129

130 The Board came out of non-public session and entered into public session at 8:10 PM.  
131

#### 132 **Welfare Case 2016-02**

133 *MOVED by David Petry seconded by Peter Band that the Selectmen table Welfare Case 2016-02,*  
134 *until additional information is provided. Voting in favor of the motion were Petry, Manoukian*  
135 *and Band. No one was opposed. The motion PASSED 3-0-0.*  
136

#### 137 **ADJOURNMENT**

138 *MOVED by David Petry seconded by Frank Cadwell that the Selectmen adjourn the meeting.*  
139 *Voting in favor were Petry, Manoukian, and Band. No one was opposed. The motion PASSED 3-*  
140 *0-0.*  
141

142 The Board adjourned at 8:15 PM.  
143

144 Respectfully submitted,  
145 Chrissy Herrera, HR Coordinator/Administrative Assistant