

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: Mark Le Doux, Frank Cadwell, Vahrij Manoukian, Peter Band and  
(Teleconference) David Petry  
Selectmen absent: None  
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong, Camera Operator

**COMMUNITY ROOM**

Chairman Le Doux convened the March 28, 2016, Selectmen's meeting at 7:03 PM in the Town Hall Community Room.

**OATH OF OFFICE**

Mark Le Doux, and Peter Band recited the Oath of Office for the elected position of Selectman for a three year term. Jim Belanger recited the Oath of Office for the Town Moderator position for a two year term.

**PLEDGE OF ALLEGIANCE**

T. Bayrd led the Pledge of Allegiance

**AGENDA REVIEW**

Chairman Le Doux reviewed the Selectmen's agenda.

**ELECTION OF OFFICERS**

*MOVED by Peter Band, seconded by Vahrij Manoukian to nominate Mark Le Doux as Chairman of the Board of Selectmen. Voting in favor of the motion were Petry, Cadwell, Manoukian, and Band. Le Doux abstained from voting. The motion PASSED 4-0-1.*

*MOVED by Vahrij Manoukian, seconded by Peter Band to nominate David Petry as Vice Chairman of the Board of Selectmen. Voting in favor of the motion were Le Doux, Cadwell, Manoukian, and Band. Petry abstained from voting. The motion PASSED 4-0-1.*

**PUBLIC COMMENT**

Resident David Sacks commented on Town Meeting participation. He suggested discussing alternate forms of voting, including absentee voting and electronic voting for the residents that are not able to attend Town Meeting. The Selectmen took the suggestions under advisement.

**MEETING****1. Naming of a Common Driveway**

Rebecca Crowther would like to name the common driveway, currently located at 80 Richardson Road, Jonathans Way as tribute to Jonathan Lovejoy, who came to Hollis in 1743 and sent seven of his sons to the Revolutionary War.

Dan Fogarty stated that he is in the process of purchasing MBLU 014-036-002, which will be the third house on the common driveway. According to the Town of Hollis Subdivision regulations, Road Standard Section IV. 7 Road and Driveway Standards, C. Street Names: "2. Private drives containing more than two (2) dwellings will be named to comply with E-911 requirements." Mr. Fogarty will be requesting that the Planning Board waive the requirement to name the road at their April 19, 2016 meeting

Mary Sutton of 82 Richardson Road commented that she would prefer to keep her current address as Richardson Road.

50  
51 *MOVED by Selectman Petry that the Selectmen approve the request to name the*  
52 *proposed driveway, Jonathan's Way with the understanding that the Board name roads*  
53 *on a cases by case basis, in the event that a road name is denied, it does not set*  
54 *precedence. No vote was taken and the motion died on the floor.*  
55

56 After further discussion, Selectman Petry withdrew the motion to approve naming the road Jonathan's  
57 Way. The request to waive the requirement to name the road needs to be brought in front of the Planning  
58 Board.  
59

60 Mr. Fogarty understands that he will be required to construct a permanent sign that identifies the property  
61 addresses of the common way. The sign will be located at an appropriate location at his expense. This  
62 will allow Mr. Fogarty to move forward with obtaining a building permit for the construction of his  
63 house.  
64

65 *MOVED by Mark Le Doux, seconded by Vahrij Manoukian that the Selectmen*  
66 *temporarily assign the proposed house lot the number 84 Richardson Road based upon*  
67 *subsequent discussions with the chiefs of DPW, Police, Fire and Ambulance services and*  
68 *the consent of the Planning Board. Voting in favor of the motion were Manoukian, Band*  
69 *and Le Doux. Petry and Cadwell were opposed. The motion PASSED 3-2-0.*  
70  
71

## 72 **2. Hollis Energy Committee, Solar Up Program**

73 Eric Ryherd of the Hollis Energy Committee, presented the "Solar Up Program" to the Selectmen. Mr.  
74 Ryherd explained the four step process to implement the program. The program promotes solar power for  
75 the betterment of the community. Mr. Ryherd requested support from the town for the program and asked  
76 that information about the program be available on the town website. The Selectmen will take the request  
77 for support under advisement.  
78

79 The Board shared some concerns regarding the perception that the Town would be endorsing specific  
80 installers and/or forms of energy, as well as the Board's support prior to pursuing the program. The board  
81 suggested a follow up discussion with the Hollis Energy Committee where they can review Requests for  
82 Qualifications from the installers and learn more about the program as a whole. Chairman Le Doux  
83 requested that the program details be submitted to the Planning Board to confirm compliance with the  
84 town's ordinances regarding solar panels.  
85

## 86 **NEW/OLD BUSINESS**

### 87 **1. AFSCME 93, Local 3657, Collective Bargaining Agreement Approval**

88 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve*  
89 *AFSCME 93, Local 3657, Collective Bargaining Agreement. Voting in favor of the*  
90 *motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The*  
91 *motion PASSED 5-0-0.*  
92

### 93 **2. NH DRA – Executive Report of Appropriations (MS 232)**

94 *MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve*  
95 *Executive Report of Appropriations (MS 232). Voting in favor of the motion were Le*  
96 *Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED*  
97 *5-0-0.*  
98

**3. Selectmen Department and Committee Assignments**

All members of the Board agreed to remain on their perspective Committees, Commissions and Boards with the addition of Selectman Band as the representative for the Energy Committee and Selectman Petry as the Alternate for the Energy Committee.

**4. Special License Approval****a. Colonial Garden Club Annual Plant Sale, 5/7/16**

*MOVED by Frank Cadwell, seconded by Mark Le Doux that the Selectmen approve the Special License for the Colonial Garden Club Annual Plant Sale on May 7, 2016. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

**b. Millyard Bike-Paddle-Run, 5/22/16**

*MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve the Special License for the Millyard Bike-Paddle-Run on May 22, 2016. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

**5. Community Drug Prevention Forum**

Dr. Manoukian announced that there will be a Community Drug Prevention Forum on May 5, 2016 at 7:00 p.m. at the Brookline Event Center to address the heroin and prescription drug problem in our communities. The panel will consist of two police chiefs, two EMS personnel, the county attorney and Dr. Manoukian, all of which are representing the surrounding three towns of Hollis, Brookline and Mason.

**6. Committee Reports**

It was mentioned that the Hardy Field South should postpone the electrical conduit installation; although the field is regulation size, the space for spectators and benches is limited. The Recreation Commission suggested that Hardy North or the school soccer field be lit, since it can accommodate those needs. Recreation Director Kyle Gillis is in the process of drafting the Request for Proposal for the field work.

**ADMINISTRATIVE BUSINESS****1. Assessing Work****WILLIAM H HALL JR TIMBER AGREEMENT FOR FIELDSTONE DRIVE**

*MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Timber Agreement for William H Hall Jr. for Fieldstone Drive. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

**NOTICE OF INTENT TO CUT WOOD OR TIMBER**

| Operation # | MBLU                                      | Owner                     | Location                             |
|-------------|---|---------------------------|--------------------------------------|
| 16-223-01   | Map 23 Lots 55+56<br>Map 55 Lots 5+8+9+10 | Hollis Conservation Com.  | Winding Valley and<br>Rocky Pond Rds |
| 16-223-02   | 015-014                                   | Raymond Valle Revoc Trust | 85 Rideout Rd                        |

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Cut Wood or Timber. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

**REPORT OF WOOD OR TIMBER CUT**

| Operation #       | MBLU        | Owner                 | Timber Tax Levy |
|-------------------|-------------|-----------------------|-----------------|
| 15-223-10         | 020-062     | L & Z Investments LLC | \$150.45        |
| 15-223-11         | 020-062-001 | L & Z Investments LLC | \$179.05        |
| 15-223-17         | 020-062-004 | L & Z Investments LLC | \$407.51        |
| <b>TOTAL DUE:</b> |             |                       | <b>\$737.01</b> |

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen accept the Report of Wood or Timber Cut in the amount of \$737.01. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

**NOTICE OF INTENT TO EXCAVATE**

| Operation # | MBLU    | Owner                    | Location       |
|-------------|---------|--------------------------|----------------|
| 16-223-01-E | 045-050 | Raisanen Homes Elite LLC | Silver Lake Rd |
| 16-223-02-E | 009-048 | Douglas Orde             | Rideout Rd     |

Both Intents to Excavate are for ongoing gravel operations.

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Excavate. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

**REPORT OF EXCAVATION**

| Operation #                                 | MBLU    | Owner                    | Gravel Tax Levy |
|---|---------|--------------------------|-----------------|
| 15-223-02                                   | 045-050 | Raisanen Homes Elite LLC | \$324.00        |
| For Gravel removed during the 2015 Tax Year |         |                          |                 |

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen accept the Report of Excavation. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

**CURRENT USE RELEASE & LAND USE CHANGE TAX**

| MBLU                   | Owner                    | Location         | Acres<br>Removed | LUCT            |
|------------------------|--------------------------|------------------|------------------|-----------------|
| 002-008                | Raisanen Homes Elite LLC | 136 Worcester Rd | 0.03             | \$30.00         |
| 014-066                | CF Revocable Trust       | 12 Read Ln       | 5.97             | \$30,000        |
| 026-067-004            | Richard & Laurie Cesati  | 12 Benjamins Way | 2.00             | \$20,950        |
| <b>TOTAL LUCT DUE:</b> |                          |                  |                  | <b>\$50,980</b> |

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Current Use Release & Land Use Change Tax in the amount of \$50,980.00. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

**2. Approval of Warrants**

- 195        **a. Wages - 3/10/2016 (\$143,308.23)**  
196        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*  
197        *Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian,*  
198        *Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
199
- 200        **b. Earned Time Payout – 3/10/2016 (\$8,220.10)**  
201        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*  
202        *Earned Time Payout, as submitted. Voting in favor of the motion were Le Doux, Petry,*  
203        *Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
204
- 205        **c. Accounts Payable - 3/10/2016 (\$117,625.24)**  
206        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve*  
207        *Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry,*  
208        *Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
209
- 210        **d. Benefit Strategies - 3/10/2016 (\$8,075.76)**  
211        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*  
212        *Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry,*  
213        *Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
214
- 215        **e. Wages – 3/24/2016 (\$158, 545.36)**  
216        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*  
217        *Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian,*  
218        *Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
219
- 220        **f. Accounts Payable – 3/24/2016 (\$1,486,570.98)**  
221        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve*  
222        *Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry,*  
223        *Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
224
- 225        **g. Benefit Strategies – 3/24/2016 (\$7,575.76)**  
226        *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the*  
227        *Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry,*  
228        *Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*  
229
- 230        **3. Approval Public Minutes - 2/2/16**  
231        *MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the*  
232        *public minutes of Monday, February 2, 2016 as submitted. Voting in favor of the motion*  
233        *were Petry, Cadwell and Band. Manoukian and Le Doux abstained from voting. The*  
234        *motion PASSED 3-0-2.*  
235
- 236        **4. Approval Public Minutes - 3/7/16**  
237        *MOVED by Frank Cadwell seconded by Mark Le Doux that the Selectmen approve the*  
238        *public minutes of Monday, March 7, 2016 as submitted. Voting in favor of the motion*  
239        *were Le Doux, Petry, Manoukian and Band. Cadwell abstained from voting. The motion*  
240        *PASSED 4-0-1.*  
241
- 242        **5. Approval NON-Public Minutes - 3/7/16**

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the NON-public minutes of Monday, March 7, 2016 as submitted, and to keep them sealed. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. Cadwell abstained from voting. The motion PASSED 4-0-1.

#### 6. Weekly Meetings and Announcements

Chairman Le Doux announced the board and committee meetings for the week of March 27, 2016 – April 2, 2016.

#### NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Mark Le Doux that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 8:41 PM.

#### CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 8:52 PM.

#### Hardship Abatement Case #2015-005

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen deny the Hardship Abatement Case #2015-005, for lack of supporting evidence to prove hardship. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

#### 2015 Abatement

| Case #   | MBLU    | Owner             | Location     | Amount to be Abated (with interest) |
|----------|---------|-------------------|--------------|-------------------------------------|
| 2015-011 | 014-005 | Alan & Sarah Burt | 177 Depot Rd | \$1292.57                           |

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the 2015 Abatement for case 2015-01, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

#### ADJOURNMENT

290                    *MOVED by Frank Cadwell seconded by Peter Band that the Selectmen adjourn the*  
291                    *meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and*  
292                    *Band. No one was opposed. The motion PASSED 5-0-0.*  
293

294                    The Board adjourned at 8:58 PM.  
295

296                    Respectfully submitted,  
297                    Chrissy Herrera, HR Coordinator/Administrative Assistant