

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, Frank Cadwell, Vahrij Manoukian, Peter Band and David Petry

Selectmen absent: None

Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong, Camera Operator

COMMUNITY ROOM

Chairman Le Doux convened the April 18, 2016, Selectmen's meeting at 7:00 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

Chief Sartell led the Pledge of Allegiance

AGENDA REVIEW

Town Administrator, Kim Galipeau reviewed the Selectmen's agenda.

PUBLIC COMMENT

John McGhee (237 Hayden Road). Based on the recent warrant article approval to purchase the Rocky Pond house lots and open space abutting his property, he has retained legal counsel for any real estate issues that may arise, as he is also one of the fractional owners of the open space lots. An official "Right to Know" request was made to the Town for documents pertaining to the potential purchase. Mr. McGhee expressed his concern over the availability of specific documents, including Land Protection Study Committee minutes and any plans relating to the Town's future use of the property. He further stated that his main focus is protecting Rocky Pond and the property rights of the home owners affected.

Chairman Le Doux responded that Mr. McGhee's "Right to Know" request is under Selectmen review, and the information requested will be made available as soon as possible. The Selectmen share some of the same concerns about the properties and while the Board is still in negotiations with the property owners, the Town has not entered into any purchase or sale agreement to date.

MEETING**1. 2013 Tax Deeds**

Chris Winsor, Hollis Tax Collector, presented the outstanding 2013 deed waivers. Ms. Winsor explained that once a lien has been outstanding for two years, she is obligated as tax collector, to present it to deed unless waived by the Selectmen. There are eight properties, in which partial payment has been received. One property was forfeited to the town. Ms. Winsor is recommending that the Selectmen do not waive that deed and gain ownership of the property.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the recommendation to waive the eight outstanding 2013 properties and to not waive the Whitney property on Lawrence Lane. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

2. Affidavit of Execution of Real Estate Tax Lien RSA 80:61

This document acknowledges that a list of town issued liens from 2015 taxes were submitted to the selectmen.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the recommendation to accept the Affidavit of Execution of Real Estate Tax Lien document.

Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

3. Hollis Police Department Introduction/Recognition

Chief Sartell introduced Craig Conant and Lieutenant Joseph Hoebeke as new members of the Hollis Police Department. Mr. Conant and Mr. Hoebeke introduced their families and took their Oath of Office by Selectmen Vahrij Manoukian.

Chief Sartell recognized David Turgeon for accomplishing the title of Master Patrol Officer. Officer Turgeon has been an asset to the Hollis Police Department since 1994 and is being recognized for his training, knowledge and ability in law enforcement. He will also be teaching and mentoring new officers.

4. Hollis Energy Committee

Venu Rao, Chairman of the Hollis Energy Committee, gave a presentation including the Solar-Up Program, Hollis Energy Committee Charter and the Wood Pellet Heating System for the Hollis Town Hall and Hollis Police Station. Discussion took place regarding listing a single vendor to perform services for the program opposed to listing several vendors. To avoid the perception that the Town would be endorsing a single vendor, Chairman Le Doux suggested listing several vendors. Selectman Band agreed to replace Town Administrator Kim Galipeau as a regular member on the committee.

NEW/OLD BUSINESS

1. Memorial Day

Selectman Petry reviewed the Memorial Day Ceremonies beginning at 5:15 p.m. on Monday, May 30, 2016. The Lawrence Barn Community Center is the rain location. The schedule, including the alternate location for inclement weather, will be posted on the town's website.

2. Committee Appointments

The Board discussed the following Board, Committee and Commission re-appointments. All terms expire on April 30, 2019. A recommendation to appoint each volunteer was received from respective chairs.

Committee	First Name	Last Name	Membership
Agricultural Commission	Mark	Post	Regular
Agricultural Commission	Charles James	Husk	Alternate
Conservation Commission	Thomas	Dufresne	Regular
Conservation Commission	LeeAnn	Wolff	Alternate
Energy Committee	Eric	Ryherd	Alternate
Energy Committee	Stacy	Diamantini	Regular
Energy Committee	Venu	Rao	Regular
Forest Committee	Spencer	Stickney	Regular
Heritage Commission	Ronald	Peik	Alternate
Heritage Commission	Josie	MacMillan	Regular
Heritage Commission	Doris Brooks	Roach	Regular
Heritage Commission	Joseph	Johnson	Alternate
Highway Safety Committee	James	Belanger	Regular
Land Protection Study Com	Dave	Gilmour	Regular
Land Protection Study Com	Thomas	Davies	Regular

Planning Board	Doug	Cleveland	Regular
Planning Board	Brian	Stelmack	Regular
Recreation Commission	Stephanie	Stack	Alternate
Trails Committee	Doug	Cleveland	Regular
Trails Committee	Barbara	Kowalski	Regular
Trails Committee	Jeffrey	Peters	Alternate
Zoning Board of Adjustment	David	Gibson	Alternate
Zoning Board of Adjustment	Drew	Mason	Alternate
Zoning Board of Adjustment	Kathy	McGhee	Alternate
Zoning Board of Adjustment	Rick	MacMillan	Regular

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen re-appoint the volunteers to the Town's Board, Commissions and Committees, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

3. Committee Vacancies

The Board announced the following board, committee and commission vacancies.

Committee	Term Expiration	Membership
Agricultural Commission	2018	Alternate
Conservation Commission	2019	Regular
Conservation Commission	2017	Regular
Conservation Commission	2019	Alternate
Energy Committee	2017	Regular
Heritage Commission	2017	Regular
Heritage Commission	2018	Alternate
Historic District Commission	2019	Alternate
Historic District Commission	2018	Alternate
Historic District Commission	2017	Alternate
Land Protection Study Com	2019	Regular
Planning Board	2018	Alternate
Planning Board	2017	Alternate
Recreation Commission	2019	Regular
Trails Committee	2018	Alternate

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen re-appoint the volunteers to the Town's Board, Commissions and Committees, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

4. Committee Resignations

The Board acknowledged the resignation of Doug Gagne, Planning Board Chairman, and Chris Heiter, Energy Committee, and thanked them for their service to Hollis. They also wished them well on their future endeavors.

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen accept the Town's Board and Committee resignation, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

5. Special License Approval

a. Hollis House of Pizza/Ice Cream Shop (Grand Opening), 5/1/16

MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve the Special License for Hollis House of Pizza/Ice Cream Shop Grand Opening on May 1, 2016. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

b. American Cancer Society (Bicycles Battling Cancer), 6/12/16

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve the Special License for American Cancer Society (Bicycles Battling Cancer) on June 12, 2016. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

6. Committee Reports

Selectman Le Doux thanked Selectman Band for having the Hollis Energy Committee make their presentation to the selectmen this evening. The Heroin-Opioid Panel Presentation will take place on May 5, 2016 at 7:00 p.m. at the Brookline Event Center. The event is sponsored by the Hollis Brookline Rotary Club.

ADMINISTRATIVE BUSINESS

1. Assessing Work

2. Intent to Tax Property Owned by Others

Each year prior to April 30th, the Chairman of the Board of Selectmen send out Notice of Intent to Tax Personal Property on Land of Others according to RSA 73:16-a, if these notices are not sent to the land owner before April 30th, and the personal property owner does not pay the property taxes assessed, the land owner cannot be held liable for the unpaid taxes.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen sign and approve the Notice of Intent to Tax Personal Property on Land of Others per RSA 73:16-a, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

REPORT OF WOOD OR TIMBER CUT

Operation #	MBLU	Owner	Timber Tax Levy
15-223-01	028-053 & 034-010	Bailey Brook Revoc Trust	\$351.10
15-223-02	028-059	Abel Colburn Revoc Trust	\$379.91
15-223-03	028-017	Henry Hildreth Trust B	\$736.76
15-223-19	002-054-002	Ducal Development LLC	\$222.37

TOTAL DUE: \$1690.14

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen accept the Report of Wood or Timber Cut in the amount of \$1690.14. Voting in favor of the motion

were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

CURRENT USE RELEASE & LAND USE CHANGE TAX

MBLU	Owner	Location	Acres Removed	LUCT
008-001-001	Thomas W. Cook Jr.	73 North Pepperell Rd	1.70	\$19,500

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve the Current Use Release & Land Use Change Tax in the amount of \$19,500.00. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

3. Approval of Warrants**a. Wages - 4/07/2016 (\$139,038.11)**

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

b. Accounts Payable - 4/07/2016 (\$212,371.65)

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

c. Benefit Strategies - 4/07/2016 (\$8,113.26)

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

d. Longevity Payments – 4/07/2016 (\$29,620.00)

MOVED by Frank Cadwell, seconded by David Petry that the Selectmen approve the Longevity Payments, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

4. Approval Public Minutes - 3/28/16

MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the public minutes of Monday, March 28, 2016 as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

5. Approval Non-Public Minutes - 3/28/16

MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the Non-public minutes of Monday, March 28, 2016 as submitted, and to keep them sealed. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

6. Weekly Meetings and Announcements

Selectmen Petry announced the board and committee meetings for the week of April 17, 2016 – April 23, 2016.

Household Hazardous Waste Day is Saturday, April 23 from 8am-noon at Nashua Public Works Garage, located at 9 Stadium Drive, Nashua.

The Highway Safety Committee recently met and is planning on making several recommendation to the Selectmen regarding a cross walk by the Farley Building, lighting and ADA compliant saw cuts into the sidewalk, replacing the yield signs with stop signs. Also, several stop signs were reviewed and are scheduled to be heard by the Selectmen on May 2, 2016.

On Saturday, April 30, 2016 the Hollis Police Department will be collecting any unused or expired medication between 10 a.m. and 2 p.m. at the Hollis Pharmacy. The "Coffee with a Cop" event will also be on that date between 10 a.m. and 12 p.m. at the same location. Information for the citizens is available on the town's website.

NON-PUBLIC SESSION

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen enter Non-public session in accordance with RSA 91-A:3-II (c) reputation and RSA 91-A:3-II (d) acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 8:45 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen come out of Non-public session in accordance with RSA 91-A:3-II (c) reputation and RSA 91-A:3-II (d) acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen seal the minutes of the Non-public session in accordance with RSA 91-A:3-II (c) reputation and RSA 91-A:3-II (d) acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 9:10 PM.

Exemption Request, Case #2016-001

MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectmen approve the Exemption Request for Case #2016-001, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

ADJOURNMENT

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 9:11 PM.

Respectfully submitted,

242 Chrissy Herrera, HR Coordinator/Administrative Assistant