

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, Vahrij Manoukian, Peter Band and David Petry
Selectmen absent: Frank Cadwell
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong, Camera Operator

COMMUNITY ROOM

Chairman Le Doux convened the May 2, 2016, Selectmen's meeting at 7:00 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

Chairman Le Doux reviewed the Selectmen's agenda.

Chairman Le Doux commented on the press release for Town Warrant Article 3, Rocky Pond Properties that was published on April 21, 2016. The majority of the citizens voted in support of the warrant, which would allow for the Selectmen to enter into negotiations, secure bonds and enter into a Sale and Purchase Agreement. Upon further research, it was determined that some of the total purposed acreage reflected in the Warrant Article were located in the neighboring community and some in a common area, which would include convenient restrictions.

Due to the issues surrounding the factual accuracy of the construction of the Warrant Article, and the matters associated with covenants and subdivision requirements, both the Selectmen and landowners elected to not proceed with the acquisition at this time.

PUBLIC COMMENT

Hollis Brookline Cooperative School Board Chair and Hollis resident, Elizabeth (Liz) Brown commented on the crosswalk issue on Rt. 122/Silver Lake Road in front of the Farley Building and the Block. Ms. Brown stated that the lack of a cross walk continues to be an issue for students. In January of this year a student was struck by a vehicle at that location in an attempt to cross the road. Ms. Brown thought the issue would be discussed at the meeting this evening in addition to the stop signs, however it was not on the agenda. She is in support of having the crosswalk and requested it move forward before the next school year and preferably before Old Home Days.

Chairman Le Doux explained that since it is a state highway, the State of New Hampshire must be involved in the process. It was explained that there will be a public hearing when the Selectmen have all of the data and clear recommendations from Highway Safety Committee on how to proceed. Chairman Le Doux recommended to conduct a study of the proposed crosswalk but the cost and timeline is undetermined at this time. Chairman Le Doux read a section of the Highway Safety Committee meeting minutes for the record.

The committee by a vote of 5-2 recommended installation of a crosswalk from the Farley building and the block, however because of the strictures of the State of New Hampshire Department Of Transportation, installation of street lights, moving of granite curbing, loss of parking spaces, ADA specifications, and replacement of yield signs with stop signs our resident Selectman stated that more information would be needed before a decision could be made.

Chairman Le Doux voiced his concerns with implementing stop signs during inclement weather, including icy roads. He commented on the parking spaces for residents of the block and questioned where they would park if 4-8 parking spaces were eliminated in that area.

Selectman Band stated that the Board will need to look into alternative options, such as crossing guards. He also reminded everyone that since the Rt. 122 is a state road, the town would need to adhere to all state and federal requirements.

Highway Safety Committee Chairman, Jim Belanger stated that the Animal Control Officer had been utilized in the past as a crossing guard for a short period of time. He was unsure why that service stopped, but suggested having volunteers provide the service. The crosswalk issue has been brought up in the past and continues to be a concern for residents. Mr. Belanger questioned whether the Cooperative School Board will assist with funding the project since they initiated the recommendation for it. He also questioned if the crosswalk would be used and if it is necessary at this time since it was deemed not necessary from the Police Department.

Selectman Petry questioned whether a crosswalk was the solution or slowing the speed of traffic down the solution. He would like to see more policing in that area during peak traffic times.

Liz Brown commented that she would like these questions addressed during a public hearing.

Chairman Le Doux explained the process leading up to a public hearing. The process begins by the Highway Safety Committee making a recommendation to the Selectmen. The Selectmen would then deliberate on the topic and initiate the proceeding to obtain further information by assigning Department Heads and town staff to research the topic. An action plan would then be formulated, including identifying the funding partners and obtaining a timeframe for the project. At that point, a public hearing will take place to hear comments from the community. Chairman Le Doux stated that the Selectmen will take the recommendation and concerns under advisement and begin the process to collect data and keep the citizens informed. Chairman Le Doux added that in the meantime, it would be beneficial to calm the traffic.

Mary Anne Shanley questioned why the State has not addressed the issue.

Jeff Haulback commented that he is the parent of the child that was struck by the vehicle. He expressed his appreciation and respect to the Selectmen for addressing the concerns.

Highway Safety Committee member, Becky Crowther commented that there are two museums owned by the Historic District in that area. There are open on Monday and Wednesday from 1-4pm which is around the same time that the kids are leaving school. Ms. Crowther commented that the lack of parking spaces would be detrimental to the museums for their customers.

Selectman Petry stated that the Selectmen may eventually submit a formal request for the crosswalk to the State of New Hampshire. He also noted that there also needs to be changes in the speed limit to slow the traffic down in that area. He suggested that any concerned citizens should submit a letter to the Selectmen to be included in the request to the State.

PUBLIC HEARING

At 7:30 p.m. Chairman Le Doux opened the public hearing to receive public comments regarding enacting an ordinance to erect a stop sign on Read Lane at Wright Road, Woodmont Drive at Silver Lake road and the western end of the Woodmont Drive cul-de-sac.

There were no public comments for Read Lane and Wright Road intersection.

MOVED by David Petry, seconded by Peter Band that the Selectmen not approve the installation of a stop sign on Read Lane and Wright Road, as recommended by the Highway Safety Committee. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

The stop sign was included in the plan that was presented to the Planning Board. Petry questioned why it was on the plan. Jim Belanger thought that perhaps the developer assumed that the Town required it to be there, but he wasn't sure. The Highway Safety Committee will be consulted during the Planning Board review in the future.

There were no public comments for Woodmont Drive at Silver Lake Road.

MOVED by David Petry, seconded by Peter Band that the Selectmen approve the installation of a stop sign on Woodmont Drive at Silver Lake Road, as recommended by the Highway Safety Committee. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

There were no public comments for Woodmont Drive cul-de-sac.

MOVED by David Petry, seconded by Peter Band that the Selectmen not approve the installation of a stop sign on the western end of the Woodmont Drive cul-de-sac, as recommended by the Highway Safety Committee. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

At 7:35 p.m. the public hearing was closed.

The Highway Safety Committee requested information from the New Hampshire Department of Transportation as to why there is a passing lane marking at Flint Pond Drive and Broad Street. The Committee felt this was done in error and suggested it be corrected.

The Highway Safety Committee recommended changing the yield signs to stop signs even if the crosswalk does not come to fruition. It was not on the record to be discussed at this meeting and will be addressed along with the crosswalk discussion.

MEETING

1. Hollis Social Library Director-Laura England

The Board welcomed Hollis Social Library Director, Laura England who is from Maine. Ms. England reminded everyone about the Friends of the Library Annual Book Sale that is scheduled for this weekend.

NEW/OLD BUSINESS

1. Silver Lake State Park Certificate of vote

The Certificate of Vote gives the Police Chief the authority to enter into a contract with the State of New Hampshire for the purpose of allowing police details/traffic control at the Silver Lake State Park during the July 4th holiday.

MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen approve the Certificate of Vote for Silver Lake State Park Special Detail for the July 4th holiday, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

2. Training and Shooting Permit - Spaulding & Walker Forest Land Use

The permit was granted last year and is for the purpose of training dogs for hunting. The Town Forest Committee approved the request.

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Application for Individual Training and Shooting Permit, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

3. Event Specific Sign Permit Approval on Town Property

a. Hollis Brookline Rotary Club

MOVED by Vahrij Manoukian, seconded by Mark Le Doux that the Selectmen approve the Event Specific Sign Permit on Town Property for the Hollis Brookline Rotary Club from 5/9/16-6/9/16, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

4. Board and Commission Appointments

a. Mark Post, Conservation Commission-Regular Member (term exp. 4/30/19)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve Mark Post as a regular member on the Conservation Commission, with a term expiration date of 4/30/19. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

b. Stephanie Stack, Recreation Commission-Regular Member (term exp. 4/30/19)

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve Stephanie Stack as a regular member on the Recreation Commission, with a term expiration date of 4/30/19. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

c. Dan Turcott, Planning Board-Regular Member (term exp. 4/30/17)

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve Dan Turcott as a regular member on the Planning Board, with a term expiration date of 4/30/17. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

d. Michael Bates, Heritage Commission-Alternate Member (term exp. 4/30/18)

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve Michael Bates as an alternate member on the Heritage Commission, with a term expiration date of 4/30/18. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

- 192
193 e. **LeeAnn Wolff, Conservation Commission-Regular Member (term exp. 4/30/18)**
194 *MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve*
195 *LeeAnn Wolff as a regular member on the Conservation Commission, with a term*
196 *expiration date of 4/30/18. Voting in favor of the motion were Le Doux, Petry,*
197 *Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.*
198

199 **5. Special License Approval**

- 200 a. **Hollis Women's Club, Strawberry Festival (6/26/16, 2-4 p.m.)**
201 *MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve the*
202 *Special License for Hollis Women's Club, Strawberry Festival on June 26, 2016 from*
203 *2:00 p.m.-4:00 p.m. Voting in favor of the motion were Le Doux, Petry, Manoukian, and*
204 *Band. No one was opposed. The motion PASSED 4-0-0.*
205

206 Kimber Harmon, Hollis Women's Club, inquired about whether Depot Road was considered a state road.
207 She was informed that it was, in addition to several other roads in the area.
208

209 **6. Establishment of Water Resources & Recreation Committee**

210 Chairman Le Doux proposed that the Board consider appointing a specific group to identify available
211 water resources in the community that could be utilized for recreational purposes. He would encourage
212 the proposed group to provide an action plan for utilizing water sources such as Wallace Grove, Nashua
213 River and Flint Pond, for example. Since the Town's Master Plan addressed some of those options,
214 Selectman Petry suggested forming a subcommittee of the Planning Board. There is interest from the
215 community as a result of the proposed Rocky Pond acquisition and Chairman Le Doux would like the
216 Board to take a proactive approach to the topic.
217

218 The audience felt that the topic was worth assessing. Many things would need to be taken into
219 consideration including different ownership of water supplies, usage, access points and where the water
220 comes from and goes to.
221

222 Chairman Le Doux suggested contacting the State to see what the long term strategy is for Silver Lake
223 Park.
224

225 **7. Committee Reports**

226 Chairman Le Doux reported that the Land Protection Study Committee adopted the decision that all
227 proposed land warrant articles shall be completed and submitted to the Selectmen by October 15th, in
228 order to be included on the town warrant.
229

230 Selectman Petry reported that the Chairman of the Planning Board resigned. There are vacancies for
231 alternate members. It will need to be confirmed if the Selectman representative is eligible to serve as
232 Chair on the Planning Board.
233

234 Selectman Band reported the Conservation Commission is reviewing uses for the Stefanowicz property,
235 specifically recreation fields. The commission will bring all recommendations to the Selectmen at a later
236 date.
237

238 Selectman Manoukian reported that the Heroin-Opioid Panel Presentation will take place on May 5, 2016
239 at 7:00 p.m. at the Brookline Event Center. The event is sponsored by the Hollis Brookline Rotary Club.

The venue is filling up quickly and it is recommended to rsvp to rsvp@brooklinegop.org to reserve a spot. It is unknown at this time, if the event will be recorded.

Selectman Manoukian reported that the Drug Take Back event that was held at the Hollis Pharmacy on Saturday, April 30th was very successful. The Hollis Police Department filled 400 large boxes of unused or expired medications from the event.

ADMINISTRATIVE BUSINESS

1. Assessing Work

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
16-223-03	026-009	Richard & Shaleigh Russo	90 Nartoff Rd
16-223-04	017-009	Charles Hildreth	Deacon Lane

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Cut Wood or Timber, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

REPORT OF WOOD OR TIMBER CUT

Operation #	MBLU	Owner	Timber Tax Levy
15-223-05	005-028	Team Yarmo 1 LLC	\$512.62
15-223-15	035-063 & 035-063-001	Hollis Agricultural Commission	\$0 (Town is Exempt)
15-223-20	055-008 & others	Hollis Conservation Commission	\$0 (Town is Exempt)
TOTAL DUE:			\$512.62

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen accept the Report of Wood or Timber Cut in the amount of \$512.62, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

REPORT OF EXCAVATION

Operation #	MBLU	Owner	Gravel Tax Levy
15-223-01	009-048	Douglas Orde	\$23.84

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen accept the Report of Excavation, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

CURRENT USE RELEASE & LAND USE CHANGE TAX

MBLU	Owner	Location	Acres	LUCT
			Removed	
026-067-002	Wlm & Margaret Collins	9 Benjamins Way	2.00	\$22,000
002-008-001	Rais-Prol LLC	142 Worcester Rd	2.07	\$19,400
TOTAL LUCT DUE:				\$41,400

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Current Use Release & Land Use Change Tax in the amount of \$41,400.00. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

It was noted that 50% of revenue generated from this tax goes to the Conservation Commission. The other 50% goes into the general fund. The current amount in the general fund reserve is 3.2 million.

APPLICATION FOR CURRENT USE

As part of an ongoing review and lot consolidations for Beaver Brook Association, they have submitted the following Current Use applications for their consolidated lots:

New Lot #	Location	Acres in CUSE previously	Acres to be added to CUSE	Total CUSE Acres with this application
002-061	Worcester & West Hollis Roads	0.00	69.80	69.80
012-005	Ridge Road	14.50	82.50	97.00
012-007	Ridge & Proctor Hill Rds (4 acres remaining out for buildings)	30.19	321.91	352.10
016-001	Rocky Pond & Proctor Hill Roads	110.76	512.89	623.65
017-024	Ridge, Worcester & Proctor Hill Roads (2 acres remaining out for buildings)	53.34	453.66	507.00
022-035	Rocky Pond Rd (Wetlands Only, remainder of land does not qualify)	0	1.00	1.00
023-030	Rocky Pond Road	68.16	4.84	73.00

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Application for Current Use, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

2. Approval of Warrants

a. Wages - 4/21/2016 (\$155,715.79)

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

b. Accounts Payable - 4/21/2016 (\$1,431,924.51)

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

c. Benefit Strategies - 4/21/2016 (\$6,725.76)

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

3. Approval Public Minutes - 4/18/16

MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the public minutes of Monday, April 18, 2016 as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

4. Approval Non-Public Minutes - 4/18/16

MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the Non-public minutes of Monday, April 18, 2016 as submitted, and to keep them sealed. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

5. Weekly Meetings and Announcements

The weekly meetings and announcements were reported for the week of May 1, 2016 – May 7, 2016.

NON-PUBLIC SESSION

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (c) reputation.. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 8:20PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 8:40PM.

ADJOURNMENT

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, and Band. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 8:40 PM.

Respectfully submitted,
Chrissy Herrera, HR Coordinator/Administrative Assistant