

BOARD OF SELECTMEN'S MEETING

Selectmen present: Frank Cadwell, Vahrij Manoukian, Peter Band, David Petry, and Mark Le Doux
(via teleconference)
Selectmen absent: None
Staff present: Kimberly Galipeau, Town Administrator, Chrissy Herrera, Administrative
Assistant/HR Coordinator, Paul Armstrong, Camera Operator

COMMUNITY ROOM

Selectman Petry convened the June 27, 2016, Selectmen's meeting at 7:00 PM in the Town Hall
Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

The Selectmen's agenda was reviewed.

MEETING**1. Police Department Introduction / Recognition**

Lieutenant Joe Hoebeke introduced Matthew Poulicakos as a new member of the Hollis Police
Department. Lieutenant Hoebeke acknowledged the staff and coworkers that contributed to the hiring
process for Officer Poulicakos. Mr. Poulicakos recited the Oath of Office lead by Dr. Manoukian.

Chief Jay Sartell recognized Joseph Wallent for accomplishing Master Patrol Officer Status. Officer
Wallent has been an asset to the Hollis Police Department since 2010 and was recognized for his training,
knowledge and experience in law enforcement.

Chief Sartell reported that a dedication ceremony took place to honor Policeman Barry Palmer. A bench
was placed in front of the Hollis Police Station honoring the 10th anniversary of his passing.

2. Mosquito Spraying (Rick Towne, Fire Chief)

Fire Chief Towne reported that the town did not spray for mosquitos over the last two years. Chief
Towne requested spraying for mosquitos and ticks this year due to an increase in tick borne diseases in
addition to the increased use at the athletic fields, playground and transfer station. The estimate for those
locations over the course of three months (July, August and September) is \$6,600. There is \$2,930 in the
budget, so an additional amount of \$3,670 would be needed for the project.

Chief Towne has two quotes and will obtain a third quote since the total cost exceeds \$5,000.

The town will post the ingredients of the organic spray on the town website when the information is
available.

*MOVED by Mark Le Doux, seconded by Vahrij Manoukian that the Selectmen authorize
the Health and Public Safety Officer, Rick Towne to secure a third quote, arrange for
three separate sprayings in the target areas with a price not to exceed \$4,000 from the
town's Contingency Fund. Voting in favor of the motion were Le Doux, Band, Petry,
Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.*

Chief Towne reported that a device that controls the speed of one of the Fire Truck ladders is not functioning properly and will need to be replaced. The cost of the replacement part is approximately \$6,000. Since the funds are not available in the vehicle maintenance budget, it would need to be used from the town's Contingency Fund. Chief Towne was directed to obtain the warranty for the part and stated that although the vehicle can function, it poses a safety risk.

MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen authorize Fire Chief, Rick Towne to spend no more than \$6,000 from the town's Contingency Fund to replace the part for ladder truck. Voting in favor of the motion were Le Doux, Band, Petry, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

3. Farley Building Funding Request (Superintendent Andrew Corey)

Superintendent Andrew Corey requested funding a feasibility and historical study for the Farley Building, with the intention to house the SAU Office and Stem programs. The Stem programs would include science, technology, engineering and math. Mr. Corey envisioned the programs to be on one floor, the SAU administration on another and possible community use for the third floor.

The Hollis School Board agreed to pay for part of the study and requested funding from the town as a joint effort. The building is currently owned by the Town of Hollis. Hollis resident, Richard Stahl agreed to donate \$500,000 to the restoration of the building.

Hollis School Board Chairman, Robert Mann stated that expert guidance and a plan is necessary to move forward with the proposed project.

The Board voiced their concerns regarding the Farley Building. One concern was that there was only one quote for the feasibility study. The Board felt that historical data and information has been obtained in previous studies for the building and funding this study would provide essentially the same information. The Board was concerned to use money from the contingency fund, which is already 60% expended. Ownership of the building would also need to be determined through town meeting, possibly from the Town of Hollis to Hollis School District. Since it is well known that the building has many code violations, the cost of renovating the building could be 3-5 million dollars.

The Board agreed that the building should be part of the budget process and would like the Budget Committee's opinion on the project.

MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve the request for funding for a feasibility study for the Farley Building. Voting in favor of the motion were Le Doux and Petry. Cadwell, Manoukian and Band were opposed. The motion FAILED 2-3-0.

NEW/OLD BUSINESS

1. Crosswalk Update (Main Street / NH Route 122)

Krista Whalen, Hollis Brookline Cooperative School District (Coop), requested direction from the Board to determine if the Coop could take the initiative to proceed with the Hollis Safe Routes to School Travel Plan.

Chairman Le Doux explained that the first step was to collect data. While long term solutions are being evaluated, he offered some immediate solutions including, flashing lights similar to the one by the primary school, and utilizing crossing guards.

Selectman Petry suggested eliminating left hand turns and lowering the speed limit during certain peak hours of the day.

The Hollis Brookline Cooperative School Board was directed to take the lead on the project and work with Town Department Heads and Highway Safety Committee to create an action plan and proposal to the Board, including the cost of the project. It was suggested to communicate with one point of contact with the state to avoid conflicting information.

Paul Armstrong with the Highway Safety Committee (HSC) reported that the HSC recommended to install two stop signs to replace the yield signs, if the crosswalk was not approved by the Board.

Since the stop signs would most likely be part of the plan, Selectman Cadwell didn't think it should be addressed separately by the Board.

Ms. Whalen stated the either herself or Ms. Liz Brown will contact the State regarding the process for reducing the speed limit to 20 mph from the SAU office to the High School and will keep the Town Administrator updated with any information. The intention is have an update by the next Board meeting on July 11, 2016.

ADMINISTRATIVE BUSINESS

1. Assessing Work

2015 ABATEMENTS

For approval

Case #	MBLU	Owner	Location	Amount to be Refunded (with interest)
2015-010	020-029-005	Clark & Blais RT	16 Nutting Ln	\$3982.77
2015-014	004-074	P & B Realty Trust	17 & 19 Clinton Dr	\$25,417.81
TOTAL TO BE ABATED:				\$29,400.58

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the 2015 Abatement case, 2015-010, in the amount of \$3,982.77, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen table the 2015 Abatement case, 2015-014 in the amount of \$25,417.81 until further clarification is obtained. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

REPORT OF TIMBER CUT & YIELD TAX

Operation #	MBLU	Owner	Timber Tax Levy
15-223-21	029-001 & others	Raisanen Homes Elite LLC	\$2751.27

Raisanen Homes Elite LLC has submitted the report of timber cut through June 24, 2016, as required by RSA 79:10, II.

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen accept the Report of Timber Cut & Yield Tax in the amount of \$2,751.27, as presented. Voting in

favor of the motion were Le Doux, Petry, Band, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
16-223-07	029-001 & others	Raisanen Homes Elite LLC	Federal Hill Rd

The owner has submitted an Intent to Cut as the timber harvest is expected to continue until the end of July. In accordance with RSA 79:10, any 2015 timber harvest extending past the June 30 deadline must file a new Intent to Cut for the current Tax Year.

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Cut Wood or Timber, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

2016 EXEMPTION APPLICATION

Elderly Exemption Application #2016-02

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the 2016 Exemption Case #2016-02. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

2. Approval of Warrants

a. Wages - 6/16/2016 (\$160,998.75)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

b. Accounts Payable - 6/16/2016 (\$260,160.51)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

c. Benefit Strategies - 6/16/2016 (\$5,942.70)

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

3. Approval Public Minutes - 6/13/16

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the public minutes of Monday, June 13, 2016 as submitted. Voting in favor of the motion were Petry, Manoukian and Cadwell. No one was opposed. Le Doux and Band abstained. The motion PASSED 3-0-2.

4. Weekly Meetings and Announcements

Selectman Petry announced the meeting schedule for June 26 – July 2, 2016. The Town offices will be closed on Monday, July 4, 2016.

NON-PUBLIC SESSION

196 *MOVED by Vahrij Manoukian seconded by Mark Le Doux that the Selectmen enter NON-*
197 *public session in accordance with RSA 91-A:3-II (c) reputation and (d) acquisition. Voting*
198 *in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was*
199 *opposed. The motion PASSED 5-0-0.*
200

201 The Board entered non-public session at 8:35 PM
202

203 **CONCLUSION OF NON-PUBLIC SESSION**

204 *MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen come out*
205 *of NON-public session in accordance with RSA 91-A:3-II (c) reputation and (d)*
206 *acquisition. Voting in favor of the motion were Le Doux, Petry, Band, Cadwell and*
207 *Manoukian. No one was opposed. The motion PASSED 5-0-0.*
208

209 *MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen seal the*
210 *minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation and*
211 *(d) acquisition, sale or lease of real or personal property. Voting in favor of the motion*
212 *were Le Doux, Petry, Band, Cadwell and Manoukian. No one was opposed. The motion*
213 *PASSED 5-0-0.*
214

215 The Board came out of non-public session and entered into public session at 9:03PM.
216

217 **ADJOURNMENT**

218 *MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen adjourn*
219 *the meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and*
220 *Cadwell. No one was opposed. The motion PASSED 5-0-0.*
221

222 The Board adjourned at 9:03 PM.
223

224 Respectfully submitted,
225 Chrissy Herrera, HR Coordinator/Administrative Assistant