

BOARD OF SELECTMEN'S MEETING

Selectmen present: Frank Cadwell, Vahrij Manoukian, Peter Band, David Petry, and Mark Le Doux

Selectmen absent: None

Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong, Camera Operator

COMMUNITY ROOM

Chairman Le Doux convened the July 11, 2016, Selectmen's meeting at 7:00 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

A moment of silence was taken for the recent tragedies that occurred in Dallas, TX as well as the passing of Hollis resident, Lydia Schellenberg.

AGENDA REVIEW

Chairman Le Doux provided a summarized update on current town activities including the recreation fields, paving at the transfer station, rescheduling the next Board meeting, the status of the financial markets around the world, and the preliminary work to secure bonds for Birch Hill.

The next Board of Selectmen meeting will be Tuesday, July 26, 2016 at 7:00 p.m. at the Hollis Town Hall.

Chairman Le Doux reviewed the Selectmen's agenda for the evening, including the addition of Non Public Session as requested by Chief Sartell.

MEETING**1. Hollis Brookline Rotary Club - Gateway Sign Approval**

Hollis Brookline Rotary Club member, Venu Rao stated that the club is requesting approval to erect the signs as a way to spread awareness about the club. Mr. Rao briefed the Board on the steps taken within this process to erect four signs on state highways located near the Town of Hollis boundary line. Selectman Petry was concerned that the approval could set precedence for other groups and organizations, resulting in an abundance of signage in the community.

MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen approve the erection of the Hollis Brookline Rotary Club gateway signs, contingent upon the following conditions. The sign needs to be 100 feet from the Town line; the ZBA must grant a variance for an off premise sign; and any future club/organization sign will be included on the same sign post. Voting in favor of the motion were Le Doux, Band, Petry, and Cadwell. Manoukian recused himself from the vote. No one was opposed. The motion PASSED 4-0-0.

2. Recreation Commission - Hardy South Field Update and Contract Approval

Hollis Recreation Director, Kyle Gillis reported that the Hardy South Field project is continuing to progress. He is currently working through the permitting process through the State of New Hampshire for the wetland area on the South West side of the field. It was reported that the impact is less than 10,000 feet. The area has been surveyed and he is awaiting the plans for the grading. Mr. Gillis requested addition time to complete the project as well as authorization to use funds for unforeseen expenses relating to the wetland permit, plans, and drudge and fill expenses. It was determined that funds from the

revolving recreation budget would be an appropriate source for these expenses. It was noted that the parking lot will not be affected by the project. Chairman Le Doux suggested contacting the school board for assistance with irrigation costs.

MOVED by Mark Le Doux, seconded by Vahrij Manoukian that the Selectmen approve the request to withdraw funds up to \$20,000 for the Hardy South Field Project. Voting in favor of the motion were Le Doux, Band, Petry, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

NEW/OLD BUSINESS

1. Renewal of Junk Yard License

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen approve the renewal of a junkyard license for 80 Witches Spring Road based on the Inspection Report from R. L. Ouellette Associates, LLC. Voting in favor of the motion were Le Doux, Band, Petry, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

ADMINISTRATIVE BUSINESS

1. AFSCME 3657 PTO Buy-Back

Chairman Le Doux explained that members of the union are requesting PTO Buy-Back in the amount of \$4,698.80. The 2016 Budget includes \$35,000 for the Buy-Back.

MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen approve the PTO Buy-Back in the amount of \$4,698.80. Voting in favor of the motion were Le Doux, Band, Petry, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

2. ASSESSING WORK

2015 Abatements

For approval

Case #	MBLU	Owner	Location	Amount to be Refunded (with interest)
2015-014	004-074	P & B Realty Trust	17 & 19 Clinton Dr	\$25,471.90

MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen approve the 2015 Abatement case, 2015-014, in the amount of \$25,471.90, based on the additional supporting documents. Voting in favor of the motion were Le Doux, Manoukian, Band, and Cadwell. Petry was opposed. The motion PASSED 4-1-0.

For denial

Case #	MBLU	Owner	Location
2015-009	056-027	PSNH dba Eversource Energy	Silver Lake Road

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen deny the 2015 Abatement case, 2015-009, as presented. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

2014 BLTA APPEAL

Case #	MBLU	Owner	Location	BLTA Docket #
--------	------	-------	----------	---------------

2014-011 002-054-002 Ducal Development LLC 14 Franklins Way 27740-14-PT

MOVED by Mark Le Doux, seconded by Vahrij Manoukian that the Selectmen deny the counter offer for 2014 BLTA Appeal case, 2014-011. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

3. Approval of Warrants

a. Wages - 6/30/2016 (\$162,671.50)

MOVED by David Petry, seconded by Peter Band that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

b. Accounts Payable - 6/30/2016 (\$3,371,947.56)

MOVED by David Petry, seconded by Peter Band that the Selectmen approve Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

c. Benefit Strategies - 6/30/2016 (\$5,992.70)

MOVED by David Petry, seconded by Peter Band that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

4. Approval Public Minutes - 6/27/16

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen approve the public minutes of Monday, June 27, 2016 as submitted. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian and Cadwell. No one was opposed. The motion PASSED 5-0-0.

5. Approval Non Public Minutes – 6/27/16

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen approve the NON public minutes of Monday, June 27, 2016 as submitted and keep them sealed. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian and Cadwell. No one was opposed. The motion PASSED 5-0-0.

6. Weekly Meetings and Announcements

Selectman Band announced the meeting schedule for July 10 – July 16, 2016.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 7:48PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Peter Band seconded by Mark Le Doux that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the

motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

MOVED by Peter Band seconded by Mark Le Doux that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 8:55PM.

ADJOURNMENT

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 8:55 PM.

Respectfully submitted,
Chrissy Herrera, HR Coordinator/Administrative Assistant