

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, David Petry (via teleconference) Frank Cadwell, Vahrij Manoukian, and Peter Band
Selectmen absent: None
Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong, Camera Operator

COMMUNITY ROOM

Chairman Le Doux convened the July 26, 2016, Selectmen's meeting at 7:00 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.
A moment of silence was taken for the passing of Hollis resident, Sam Bellavanc.

AGENDA REVIEW

Chairman Le Doux reviewed the Selectmen's agenda.

MEETING**1. Colonial Garden Club of Hollis - Proclamation**

Members of the Colonial Garden Club of Hollis were presented with a proclamation commemorating the 50th anniversary of the club. The Colonial Garden Club of Hollis was organized in 1966 and continues to maintain and landscape the Hollis Social Library, Hollis Town Hall, Farley Building, Always Ready Engine House, Monument Square, the Lucie BeBee Garden, the Lawrence Barn Garden and the Therapeutic Garden for Home, Health & Hospice.

The club decorates the town buildings with wreaths and greens every holiday season. The club gives scholarships yearly and contributes to many community projects like the Ambulance Fund, Beaver Brook, Hilda's Walk, Save the Elm Project and Art In Bloom at BMFA and more.

2. Land Protection Study Committee – Birch Hill Boundary Line Survey Contract Approval

Chairman of the Land Protection Study Committee, Paul Edmunds reported that 4 vendors submitted bids for the Request for Proposals for the Birch Hill Boundary Line Survey. Mr. Edmunds is recommending that the Board of Selectmen accept the bid from Hayner/Swanson, Inc. in the amount of \$28,500.

Chairman Le Doux explained that of the 2.25 million that was included in the Town Warrant that was approved in March, \$150,000 was designated for costs associated with closing for the property. Completing the boundary line survey protects the interest of the bond holders. The survey is scheduled to be completed by September 30, 2016.

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the recommendation from the Land Protection Study Committee to accept the bid from Hayner/Swanson, Inc. in the amount of \$28,500 for the Birch Hill Boundary Line Survey. Voting in favor of the motion were Le Doux, Band, Petry, Manoukian, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

It was reported that the Land Protection Study Committee is in the process of finalizing the agricultural conservation easement for the purchase of the Howe Property. It was stated that half of the project is being funded by the U.S. Department of Agriculture. Chairman Le Doux would like to see the project

continue to move forward and be completed in a timely manner. The Purchase and Sale agreements for the Stefanowicz Properties and Birch Hill Properties also continue to move forward.

NEW/OLD BUSINESS

1. Committee Reports

Selectmen Cadwell reported that the Recreation Commission is working on the permitting process for the athletic field. It was reported that it will take approximately 6-8 weeks to receive the permit and will most likely break ground in the spring of 2017. Kim Galipeau was directed to allocate the funds for next year's budget.

Selectman Manoukian reported that the Heritage Commission is working on their annual fundraising project, which is calendars. The theme for this year's calendars is community events.

Selectmen Band reported that the Energy Committee has changed their meeting time to 7:00 p.m. on the first Monday of the month beginning in August. Conservation Commission is planning for the annual Old Home Days event. The board suggested advertising the dates for the event on the homepage of the Town's website.

Chairman Le Doux stated that the Beaver Brook Association is trying to raise \$15,000-\$20,000 to replace the sheds that were damaged from the weather and vandalized. He suggested that the town post a link to the Beaver Brook Association website where donations are being accepted.

ADMINISTRATIVE BUSINESS

1. Assessing

Notice of Intent to Cut Wood or Timber

Operation #	MBLU	Owner	Location
16-223-08	008-048	Etchstone Properties Inc.	4 Spaulding Lane

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen approve the Notice of Intent to Cut Wood or Timber, as presented. Voting in favor of the motion were Le Doux, Manoukian, Band, Petry and Cadwell. No one was opposed. The motion PASSED 5-0-0.

2016 Charitable, Educational, & Religious Property Tax Exemptions

MOVED by David Petry, seconded by Peter Band that the Selectmen approve the 2016 Charitable, Educational, & Religious Property Tax Exemptions, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

2. Approval of Warrants

a. Wages - 7/14/2016 (\$152,511.25)

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

b. Wages - 7/14/2016 (\$4,698.80)

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

c. Accounts Payable - 7/14/2016 (\$725,837.34)

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

d. Benefit Strategies - 7/14/2016 (\$5,823.04)

MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and Cadwell. No one was opposed. The motion PASSED 5-0-0.

3. Approval Public Minutes - 7/11/16

MOVED by Vahrij Manoukian seconded by Vahrij Manoukian that the Selectmen approve the public minutes of Monday, July 11, 2016 as submitted. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian and Cadwell. No one was opposed. The motion PASSED 5-0-0.

4. Approval Non Public Minutes – 7/11/16

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the NON public minutes of Monday, July 11, 2016 as submitted and keep them sealed. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian and Cadwell. No one was opposed. The motion PASSED 5-0-0.

5. Weekly Meetings and Announcements

Selectman Band announced the meeting schedule for July 24 – July 30, 2016, including the Household Hazardous Waste Day on Saturday, August 6, 2016 from 8:00 AM-12:00 PM at the Nashua Public Works Garage, located at 9 Stadium Drive in Nashua.

Due to the extreme weather conditions, the water has been shut off at the East Cemetery.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) personnel and (d) land acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 7:34PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (a) personnel and (d) land acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (a) personnel and (d) land

147 *acquisition. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and*
148 *Manoukian. No one was opposed. The motion PASSED 5-0-0.*
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150 The Board came out of non-public session and entered into public session at 8:56PM.
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152 **ADJOURNMENT**

153 *MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen adjourn*
154 *the meeting. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band, and*
155 *Cadwell. No one was opposed. The motion PASSED 5-0-0.*
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157 The Board adjourned at 8:56 PM.
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159 Respectfully submitted,
160 Chrissy Herrera, HR Coordinator/Administrative Assistant