

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux (teleconference), David Petry, Frank Cadwell, and Peter Band
Selectmen absent: Vahrij Manoukian
Staff present: Chrissy Herrera, Administrative Asst./HR Coordinator, Paul Armstrong, Camera Operator

COMMUNITY ROOM

Selectman Petry convened the August 8, 2016, Selectmen's meeting at 7:00 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

The Selectmen's agenda was reviewed.

Selectman Petry reported that Dr. Manoukian is currently at Mass General and is scheduled for surgery on Wednesday, August 10, 2016. It was reported that he is in good spirits and his main concern was the Town.

MEETING**1. Recognition to Town for Energy Conservation and Efficiency**

Roger Stephenson, representing the Union for Concerned Scientist in New Hampshire presented the town with a 2016 Green Medal for Local Energy Achievements framed certificate. The town received this recognition for their commitment to environmental stewardship and sustainable operations including the mission of the town's energy committee to promote energy conservation and efficiency.

Hollis Energy Committee members, Mike Leavitt and Woody Hayes as well as Rob Werner representing NH State Director League of Conservation Votes, were present for the acknowledgement. The certificate will be displayed in the Hollis Town Hall.

2. Stormwater Update

Nick Cristofori from Comprehensive Environmental Inc. provided an update on the proposed 2016 MS4 Stormwater Permit Program that will affect the Town of Hollis. The permit is regulated by Environmental Protection Agency (EPA) and although it is in draft form, the final version is anticipated by the end of the year. When the final version of the permit is released, the Town will be required to comply with a number of requirements and regulations. The Board of Selectmen requested that Mr. Cristofori provide a more thorough update on budgetary increases, as well as a list of specific requirements of the town, by October 1, 2016 in order to account for expenses related to this permit.

Selectman Petry inquired about how the town currently complies with the 2003 permit and what the town will need to do to comply with the 2016 permit, including the expenses associated with the new requirements. Selectman Petry would like to have an idea of what to expect for budgetary increases by October 1st. Selectman Petry commented that the town may find that they are exempt from some of the requirements, but will have a better idea when the permit released.

3. Transfer Station Paving (Tom Bayrd, Joan Cudworth)

DPW Director, Tom Bayrd reported that R&D Paving submitted the asphalt rebate to the Town of Hollis in the amount of \$61,000. It was stated that the town is not able to do additional roads with the surplus of

funds in the budget because the DPW does not have sufficient time for the preparation involved for paving additional roads. Tom Bayrd and Joan Cudworth purposed paving the transfer station with the funds, which would also improve safety for citizens in inclement weather.

MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen encumber the funds and allow DPW Director, Tom Bayrd to schedule the paving for the transfer station, and accept the bid from R&D Paving. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

Mr. Bayrd inquired about extending the contract for R&D Paving for next year if they agree to keep the same price/ton for asphalt. The Board will take the request under advisement and discuss it further at the next Board of Selectmen meeting.

Joan Cudworth added that she requested a quote from Savior Concrete Repair to fix the cracks in the concrete pad at the transfer station.

NEW/OLD BUSINESS

1. NH Dept. Of Environmental Services-Grantee Signor Authorization

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen authorize Tom Bayrd DPW Director, as the Grantee Signor for the Town of Hollis with respect to Used Oil Grant contracts with the New Hampshire Department of Environmental Services. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

2. Committee Reports

Selectmen Cadwell reported that the proposed athletic field will most likely begin in the spring of 2017.

Selectman Band reported that the Energy Committee continues to meet and is actively involved in researching solar energy for the schools.

ADMINISTRATIVE BUSINESS

1. Approval of Warrants

a. Wages - 7/28/2016 (\$140,803.49)

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

b. Accounts Payable - 7/28/2016 (\$1,771,898.63)

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

c. Benefit Strategies - 7/28/2016 (\$5,497.01)

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

d. Bond Payment - 8/8/2016 (\$657,797.59)

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Bond Payment, as submitted. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

2. Approval Public Minutes - 7/26/16

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the public minutes of Monday, July 26, 2016 as submitted. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

3. Approval Non Public Minutes – 7/26/16

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen table the NON public minutes of Monday, July 26, 2016. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

4. Weekly Meetings and Announcements

Selectman Petry announced the meeting schedule for August 7 – August 13, 2016, noting that the Budget Committee cancelled their meeting for August 9, 2016 due to a lack of a quorum. Old Home Days will be September 16-17, 2016 at Nichols Field on Depot Road. For more information, please check www.hollisoldhomedays.org or through the town website at www.hollisnh.org.

NON-PUBLIC SESSION

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 7:55 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, and Band. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 8:30 PM.

ADJOURNMENT

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen adjourn the meeting. Voting in favor of the motion were Le Doux, Petry, Band, and Cadwell. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 8:30 PM.

148 Respectfully submitted,
149 Chrissy Herrera, HR Coordinator/Administrative Assistant