

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, Vahrij Manoukian and Frank Cadwell
Selectmen absent: Peter Band
Selectman via Telephone: David Petry called in from Canada at 7:15pm
Staff present: Troy Brown, Town Administrator and Paul Armstrong, Volunteer
Camera Operator.

COMMUNITY ROOM

Chairman Le Doux convened the March 9, 2015, Selectmen's meeting at 7:04 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

Chairman Le Doux reviewed the Selectmen's agenda.

PUBLIC COMMENT

None

MEETINGS**1. Police Department, Chief James Sartell****a. Sergeant Promotion**

Chief Sartell introduced Jonathan Tate and gave a brief biography. He was hired by the Town of Hollis in 2007 and attended the Police Academy in 2008. He was promoted to Detective in 2011. J. Sartell was pleased to announce that he is promoting Jonathan Tate to the position of Police Sergeant. J. Tate took an Oath of Office read by Vahrij Manoukian. Everyone congratulated Sergeant Jonathan Tate and wished him well in his new position.

b. Communication Specialist

John DuVarney, Communication Manager, introduced Rick Nicosia a new Communication Specialist for the Communications Department. He gave a brief biography. He stated that R. Nicosia has been a part time police officer in Brookline New Hampshire for over fifteen years. The Board welcomed Mr. Nicosia to the Town of Hollis and the audience applauded.

M. Le Doux was grateful to have such professional employees. He wished both employees the best of luck in their new roles on behalf of both the Board of Selectmen and Town of Hollis.

M. Le Doux announced that Rich Mello, Police Lieutenant held a press conference earlier to make an announcement. The Police Department made an arrest in the case of a Worcester Road home invasion. M. Le Doux thanked the Police Department for all of their hard work and many hours put in behind the scenes. R. Mello briefed the Board. He stated that the investigation is still ongoing and there is still work to be done. R. Mello stated that the investigation has been occurring for five and half months, seven days a week. He thanked the Communications Department for taking the call and the officers that initially responded. He also thanked the detectives that relentlessly worked to investigate the case. They arrested a 23 year old from Nashua, NH named Danny Le. They believe he is one of several people involved in the case.

Mr. Le is being charged with several charges including conspiracy to commit kidnapping, robbery, burglary and false imprisonment. These are all very serious felony level crimes. The police department will continue to investigate and Lieutenant Mello expects to make additional arrests.

R. Mello was saddened to announce that Ms. Alpaugh passed away from natural causes. The department is pleased that they can bring some closure to her family but felt that it is unfortunate that they could not bring closure to Ms. Alpaugh before she passed away.

NEW /OLD BUSINESS

1. Draft Safety and Health Program

T. Brown presented a draft of the Safety Program (Policy). T. Brown stated that the Department of Labor visited the Town of Hollis in late summer of 2014. They visited all of the Town's facilities and issued several findings. They made an administrative finding that the Town's Safety Policy was severely out of date. Since that time T. Brown has been working with the Joint Loss Management Committee and Primex (Insurance Company) to update the Policy.

T. Brown will bring the Safety Program back to the Board for approval at the next meeting. He needs the Policy to be in place by April 1, 2015. The policy will be reviewed by the Department of Labor.

F. Cadwell asked Chief Sartell if adopting the Policy would create any implications for the Accreditation Process. The Chief did not believe so and stated that if anything it would help.

D. Petry asked if the Policy creates any conflicts with Collective Bargaining Agreements (CBA). T. Brown stated that there is a statement in the Policy that addresses a conflict. It clearly states that CBA's and department policies supersede this Policy.

F. Cadwell asked if any equipment upgrades are needed in 2015. T. Brown stated that he was not aware of any. State policy requires that the Board of Selectmen review the Safety Policy every other year.

MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen adopt the Town of Hollis Safety Program pending review by the Department of Labor. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

2. Police Station and Town Hall Heating System Update

T. Brown stated that he received three bids. The Energy Committee will be reviewing the bids this week and will return after Town Meeting with their findings.

3. Town Election and Meeting Discussion

Town Elections will be held at the Lawrence Barn Community Center on Tuesday, March 10, 2015 from 7:00am – 7:00pm. M. Le Doux mentioned a few of the important issues on the four ballots.

The Board of Selectmen's Schedule for voting day at the polls is as follows.

7:00am – 9:00am, V. Manoukian

9:00am – 1:00pm, F. Cadwell

1:00pm – 4:00pm, M. Le Doux

4:00pm – 7:00pm, P. Band

M. Le Doux announced that the Annual Town Meeting will be held on Saturday, March 14, 2015 at 9:00am at the Hollis Brookline High School Gymnasium.

4. Legislative Issues

M. Le Doux brought everyone's attention to a New Hampshire Municipal Association Legislative Bulletin regarding the assessment of utility poles. Hollis currently has about \$500,000 in paid taxes that might be returned pending a court decision. If HB 547 passes, towns will never be able to tax the utility companies again. M. Le Doux disagreed with the exemption. For more information, visit nh.gov and look up HB 547. T. Brown agreed to post the information on the website. He also agreed to reach out to the town's constituents to ask them to oppose the HB 547. M. Le Doux announced a few other legislative updates.

T. Brown stated that Representative Jim Belanger is concerned with Senate Bill 146 regarding accessory dwelling units. T. Brown agreed to reach out to the Town Planner and Planning Board Chairman for their opinion of the bill.

5. Committee Reports

D. Petry reviewed the Planning Board cases that are currently before the Planning Board.

6. Other

Jim Belanger, speaking on behalf of VFW, approached T. Brown to discuss storage needs. The VFW is often approached by residents offering to donate equipment such as wheel chairs for disabled veterans and residents. The VFW does not have anywhere to store such donated equipment.

T. Brown felt the Farley Building would be a good place to store donated equipment. Currently the Town stores voting booths and tables there. R. Towne mentioned that another location for storage could be the Barn located at Woodmont Orchard. The Board authorized the VFW to store equipment at the Farley Building.

ADMINISTRATIVE BUSINESS

1. Approval of Warrants

a. Employee Reimbursements - 02/24/2015 (\$4,539.28)

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the employee reimbursement warrant as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

b. Accounts Payable - 02/26/2015 (\$1,689,163.55)

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

c. Wages – 02/24/2015 (\$167,454.46)

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the wages as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

2. Weekly Meetings and Announcements

Frank Cadwell announced the board and committee meetings for the week of March 8, 2015 – March 14, 2015.

Town Elections will be held at the Lawrence Barn Community Center on Tuesday, March 10, 2015 from 7:00am – 7:00pm.

Annual Town Meeting will be held on Saturday, March 14, 2015 at 9:00am at the Hollis Brookline High School Gymnasium.

3. Approval Public Minutes 02/23/15

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the public minutes of Monday, February 23, 2015 as submitted. Voting in favor of the motion were Petry, Cadwell and Manoukian. No one was opposed. Le Doux abstained. The motion PASSED 3-0-1.

4. Approval Non - Public Minutes 02/23/15

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve the non public minutes of Monday, February 23, 2015 as submitted and keep them sealed. Voting in favor of the motion were Petry, Cadwell and Manoukian. No one was opposed. Le Doux abstained. The motion PASSED 3-0-1.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) dismissal, promotion, compensation and (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 7:42 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen come out of NON public session in accordance with RSA 91-A:3-II (a) dismissal, promotion, compensation and (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (a) dismissal, promotion, compensation and (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 7:57PM.

ADJOURNMENT:

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen adjourn. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 7:57PM.

Respectfully submitted,
Kimberly Dogherty, Asst. Town Administrator