

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, David Petry, Vahrij Manoukian (arrived at 7:07pm), Peter Band and Frank Cadwell

Selectmen absent: None

Staff present: Troy Brown, Town Administrator and Paul Armstrong, Volunteer Camera Operator.

COMMUNITY ROOM

Chairman Le Doux convened the April 13, 2015, Selectmen's meeting at 7:03 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

Troy Brown reviewed the Selectmen's agenda.

PUBLIC COMMENT

Maryanne Shanley, Buttonwood Drive, announced that she reviewed the Brookline Board of Selectmen meeting minutes. It appears that the Brookline Selectmen are going to wait and see what happens in regards to the Cooperative School Study Committee being formed by the Hollis Board of Selectmen.

Maryanne Shanley, Buttonwood Drive, contemplated saying nothing but felt that the Board of Selectmen was a bit hard on Elizabeth Brown at the last Selectmen's meeting. M. Shanley felt that E. Brown was just making suggestions and asking reasonable questions about the formation of the study committee. F. Cadwell felt the Board of Selectmen need to go into the process without deciding the outcome beforehand. F. Cadwell felt that E. Brown has already decided what the outcome of the study committee should be.

M. Le Doux gave an overview of the Annual Town meeting vote of the warrant article. The Board is going to go through the process they were directed to by the town meeting voters.

F. Cadwell stated that Hollis is in the process (through the newly formed committee) of determining its equity position in the Cooperative school system. In the end, if it is the best thing for Hollis to remain in the Cooperative School District, it will be great news. F. Cadwell felt that Brookline will be thrilled to receive all of the data that the newly formed committee will be able to provide.

MEETINGS**1. Chief Sartell and Lieutenant Mello, Police Officer Awards**

The Police Chief requested to table the award ceremony.

NEW / OLD BUSINESS**1. Town Clerk Retirement**

Earlier in the day, Nancy Jambard submitted her resignation to M. Le Doux. M. Le Doux read the retirement letter. Nancy Jambard has served as the Town Clerk for 35 years and is retiring June 1, 2015.

P. Band has worked with Nancy for many years during elections and wanted to thank her for all of her hard work.

P. Band was unsure if residents knew how much work goes into the election process and just how hard Nancy Jambard has worked all of these years.

M. Le Doux on behalf of the Board of Selectmen thanked Nancy Jambard for 35 years of service to the Town of Hollis.

2. Committee Appointments

The Board discussed the following board, committee and commission re-appointments. All terms expire on April 30, 2018. A recommendation to appoint each volunteer was received from respective chairs.

Committee	First Name	Last Name	Membership
Agricultural Commission	Dan	Harmon	Regular
Agricultural Commission	Stephen	Jambard	Regular
Cable Advisory Committee	James	Anderson	Regular
Cable Advisory Committee	Doug	Cleveland	Regular
Cable Advisory Committee	Robert	Labadnick	Regular
Conservation Commission	David	Connor	Regular
Conservation Commission	Mary	Jeffery	Alternate
Conservation Commission	Lynn	Quinlan	Regular
Energy Committee	Peter	Leavitt	Regular
Forest Committee	Craig	Birch	Regular
Forest Committee	George	Burton	Regular
Highway Safety Committee	Rebecca	Crowther	Regular
Historic District Commission	Tom	Cook	Regular
Historic District Commission	Jessica	Waters	Regular
Land Protection Study Committee	Katherine	Drisko	Regular
Land Protection Study Committee	Paul	Edmunds	Regular
Land Protection Study Committee	Peter	Proko	Regular
Memorial Day Coordinator	James	Belanger	Regular
NRPC Representative	Robert	Larmouth	Regular
Planning Board	Richard	Hardy	Regular
Planning Board	Cathy	Hoffman	Regular
Recreation Commission	Russell	Rogers	Regular
Trails Committee	Carol	Brown	Regular
Trails Committee	Sherry	Wyskiel	Regular
Zoning Board of Adjustment	Brian	Major	Regular
Zoning Board of Adjustment	Cindy	Tsao	Regular

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen re-appoint the volunteers to the Town's Board, Commissions and Committees, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

3. Committee Resignations

The Board accepted the following board, committee and commission resignations and thanked each volunteer for their service to Hollis.

Committee	First Name	Last Name	Years of Service
Agricultural Commission	Richard	Ramage	1
Historic District Commission	Dennis	Gallant	3
Recreation Commission	Riley	Rogers	1
Recreation Commission	James	Taylor	3
Souhegan Regional Landfill District (SRLD)	Jeannette	Schoolsky	7
Trails Committee	Lori	Clark	4

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen accept the Town's Board, Commissions and Committee resignations, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

4. Committee Vacancies

The Board announced the following board, committee and commission vacancies.

Committee	Membership	Term Expiration
Agricultural Commission	Alternate	2018
Building Code Board of Appeals	Regular	2017
Building Code Board of Appeals	Regular	2016
Charitable Funds Committee	Regular	2017
Conservation Commission	Regular	2017
Conservation Commission	Alternate	2016
Energy Committee	Alternate	2018
Heritage Commission	Regular	2017
Heritage Commission	Alternate	2018
Heritage Commission	Alternate	2018
Highway Safety Committee	Alternate	2017
Historic District Commission	Alternate	2018
Historic District Commission	Alternate	2016
Land Protection Study Committee	Regular	2016
Nashua Regional Planning Commission Representative	Regular	2017
Recreation Commission	Alternate	2018
Recreation Commission	Regular	2018
Trails Committee	Alternate	2018
Zylonis Fund	Regular	2017
Zylonis Fund	Regular	2017
Zylonis Fund	Regular	2017

5. Pole License – 62/5/ Pound Road

MOVED by Vahrij Manoukian, seconded by Frank Cadwell that the Selectmen approve the pole license #21-1179, dated 03/31/2015. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

6. Memorial Day

There will be a Memorial Day Celebration on the Town Common on Monday, May 25, 2015 at 5:00pm. The Lawrence Barn Community Center is the rain location. M. Le Doux will not be in Town on Memorial Day. Peter Band and Vahrij Manoukian were both in Town and agreed to attend the ceremony and provide opening and closing remarks.

7. Intent to Tax Property Owned by Others

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen sign and approve the Notice of Intent to Tax Personal Property on Land of Others per RSA 73:16-a, as presented. Voting in favor of the motion were Le Doux, Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 5-0-0.

8. Memorandum of Understanding – William Hall Jr.

The Memorandum of Understanding (MOU) is signed each year between the Town of Hollis and William Hall, Jr. to allow timber cutting on Town property. The MOU has been approved by Attorney Drescher and the Forest Committee Chairman. The agreement has been in place for three or four years. The agreement is an annual agreement. The Board discussed if the conditions were satisfied. The Board asked the Town Administrator to make sure that the Intent to Cut had been properly executed.

MOVED by David Petry seconded by Frank Cadwell that the Selectmen approve and sign the Memorandum of Understanding by and between the Hollis Board of Selectmen and William Hall, Jr., as discussed. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

9. 2012 Tax Deeds

Mark Le Doux explained that the waiver was for properties that had delinquent taxes for the 2012 tax year. The waiver would relieve the Town of taking ownership of the properties.

D. Petry wondered if any of the property owners have come forward to discuss a payment plan. T. Brown stated that he is aware of one property owner that has initiated the conversation of a payment plan. The Board discussed the delinquent taxes on these properties.

There were thirteen individual deed waivers that totaled \$37,114.02. T. Brown explained that if the Board does not vote to sign the tax deed waivers, the Tax Collector will take the property by tax deed. The Board recommended that the property owners contact the Tax Collector to work out an agreement to pay the taxes.

MOVED by Frank Cadwell, seconded by Peter Band, that the Selectman sign the tax deed waivers. Notices will be mailed to the individual property owner(s) to request that they contact the Tax Collector to create and implement a payment plan for any delinquent property taxes. Voting in favor of the motion were Le Doux, Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 5-0-0.

10. Committee Reports

Hollis Brookline Cooperative School Board: Maryanne Shanley reported that Krista Whalen is the new chair. Elizabeth Brown is the vice-chair and Eric Pauer is the secretary. The Cooperative School Board is continuing their work on a curriculum committee. They had a New England Association of Schools and Colleges (NEASC) evaluation last month that went well and the Board will have a draft report available over the summer.

The Board of Selectmen discussed the make-up of the NEASC Committee. The NEASC evaluation is voluntary but costs about \$8,000.00. The Board asked why Hollis participates if it is voluntary. M. Shanley felt it is an external audit to rank the Cooperative against other schools in New England. It is a more objective assessment. M. Le Doux asked if there is another type of assessment done by the Department of Education. M. Shanley stated yes and the Cooperative far exceeds their standards. The Board discussed the space issues at the School that negatively impacted the NEASC review in the past.

11. New Business Matters

Synthetic Cannabis (Spice): V. Manoukian stated that ten days ago there was a drug bust in Goffstown, NH where millions of dollars in spice was seized. V. Manoukian would like to re pursue adoption of an ordinance so Hollis can enforce the prohibition of spice. M. Le Doux stated that the Board received a letter from Attorney Drescher that specifically stated that the Board does not have the authority to pass a statute.

M. Le Doux asked the Town Administrator to contact Senator Kevin Avar and coordinate a meeting for the Board of Selectmen to discuss the matter. V. Manoukian stated that the Mayor of Manchester closed businesses for selling spice. He asked if the Town Administrator would find out how Manchester had the authority. He believes they passed an ordinance similar to the ordinance that he would like to adopt in Hollis.

M. Le Doux requested that the Town Administrator draft and send a memo to Attorney General Joseph Foster asking why Hollis can't pass an ordinance prohibiting synthetic cannabis. M. Le Doux asked the Town Administrator to copy the Board of Selectmen on all of the correspondence requested above.

Capital Lease Agreement: Earlier in the day, Mark Le Doux executed a 2.89% capital lease agreement with Tax Exempt Leasing Corporation for three years for the replacement police cruisers. It is the standardized lease program and the town purchases the vehicles at the end of the lease for \$1.00.

Rick Towne, Fire Chief, recently received three titles for fire vehicle at the cost of \$1.00. The vehicles will be in service for another 10 years.

M. Le Doux thanked the Board for supporting the lease purchase program a few years ago as it has proven to be a very cost effective solution. He also thanked very competent town staff.

ADMINISTRATIVE BUSINESS**1. Approval Public Minutes 03/30/15**

D. Petry thanked K. Dogherty for producing well written minutes. The board agreed.

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen approve the public minutes of Monday, March 30, 2015 as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

2. Approval Non - Public Minutes 03/30/15

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the non public minutes of Monday, March 30, 2015 as submitted and keep them sealed. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

3. Weekly Meetings and Announcements

P. Band announced the board and committee meetings for the week of April 12, 2015 – April 18, 2015.

Household Hazardous Waste Collection; will be held at the following dates/times/locations.

For more information visit: www.nashuarpc.org/hhw or hollisnh.org

Dates for the Household Hazardous Waste:

Saturday April 18, 2015, 8:00 AM-12:00 PM in Nashua

Saturday May 2, 2015, 8:00 AM-12:00 PM in Milford

Thursday June 4, 2015, 3:00 PM-7:00 PM in Nashua

Saturday August 1, 2015, 8:00 AM-12:00 PM in Nashua

Saturday October 3, 2015, 8:00 AM-12:00 PM in Nashua

Saturday November 7, 2015, 8:00 AM-12:00 PM in Nashua

The Nashua Public Works Garage is located at 9 Stadium Drive

The Milford Public Works Garage is located at 289 South Street (Rte 13)

4. Assessing / Tax Collection

ABATEMENT

Case #	MBLU	Owner	Location	Amount to be Abated (with interest)
2013-011	002-054-002	Ducal Development. LLC	14 Franklin Way	\$0

MRI recommended denial of the application.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen deny the abatement, as presented, for a total refunded amount of \$0.00, as recommended by Municipal Resources Inc. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
15-223-01	028-053 & 034-010	Bailey Brook Revoc Trust	Rocky Pond & Federal Hill Roads
15-223-02	028-059	Abel Colburn Revoc Trust	Hayden Road
15-223-03	028-017	Henry Hildreth Trust B	Hayden Road

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen sign and approve the Notice of Intent to Cut Wood or Timber as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

REPORT OF TIMBER CUT & TIMBER TAX LEVY

Operation #	MBLU	Owner	Amount of Timber Tax
14-223-05	028-017	Henry Hildreth Trust B	\$185.34
14-223-06	028-053 & 034-010	Bailey Brook Revoc Trust	\$333.23
14-223-07	028-059	Abel Colburn Revoc Trust	\$927.38
14-223-15*	009-004	Town of Hollis-Fieldstone Dr	\$0
14-223-16	003-030	William H Hall Jr Revoc Trust	\$0

MOVED by Peter Band, seconded by Vahrij Manoukian that the Selectmen sign the Certification of Timber Cut and authorize the Tax Collector to collect \$1,445.95 in Timber Tax, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

5. Approval of Warrants

a. Employee Reimbursements - 04/09/2015 (\$4,409.28)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the employee reimbursement warrant as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

b. Accounts Payable - 04/01/15 (\$6,528.63)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

c. Accounts Payable - 4/9/15 (\$141,288.44)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

d. Wages - 4/09/15 (\$170,034.72)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the wages as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 7:49PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen come out of NON public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 8:20PM.

ADJOURNMENT:

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen adjourn. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 8:20PM.

Respectfully submitted,
Kimberly Dogherty, Asst. Town Administrator