

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: Mark Le Doux, David Petry, Vahrij Manoukian, Peter Band and Frank Cadwell  
Selectmen absent: None  
Staff present: Troy Brown, Town Administrator and Paul Armstrong, Volunteer Camera Operator.

**COMMUNITY ROOM**

Chairman Le Doux convened the May 4, 2015, Selectmen's meeting at 7:02 PM in the Town Hall Community Room.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENT**

None

**NEW /OLD BUSINESS****1. Educational Study Committee Update**

The Select Committee on Educational Review held an organizational meeting on Thursday, April 23, 2015. The Committee elected officers at the meeting. Melinda Willis will serve as Chair, Doug Cleveland, Vice Chair, and Dan Peterson, Secretary. M. Le Doux named all members of the Committee including their background and experience.

The Committee will meet again on Thursday, May 14, 2015 at 7:00pm in the Upper Town Hall Meeting Room.

**2. Affidavit of Execution of Real Estate Tax Lien RSA 80:61**

State Law requires that the Tax Collector issue an Affidavit of the execution of the tax lien to the Board of Selectmen. The total amount is \$201,137.07.

*MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen acknowledge and sign the Affidavit of Execution of Real Estate tax Lien RSA 80:61 as presented. Voting in favor of the motion were Le Doux, Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 5-0-0.*

**3. Deputy Town Clerk Job Posting**

T. Brown stated that he has advertised the deputy town clerk position opening. The deadline date for resume submittal is Wednesday, May 6, 2015. T. Brown has received many resumes. T. Brown stated the vacancy exists because the current Deputy Town Clerk will serve as the interim Town Clerk until the next election. V. Manoukian questioned if the Board could appoint the next Town Clerk. T. Brown stated that the position is an elected position governed by RSA's.

The Board discussed salary options for the position. F. Cadwell felt that the Finance Officer could provide the Board with an overview of the salary based on the fees collected versus a set salary option with benefits. The Board all agreed that they needed to discuss the salary details further. M. Le Doux agreed to present a salary analysis by the end of the summer.

**4. Committee Reports****Recreation Commission**

F. Cadwell reported that the Commission is looking to build another rectangular field. He has informed the Board of this many times over the last five years but the Recreation Commission has now identified several potential properties to build the new field. The Commission will request to come before the Board within the next three to six months to discuss construction of a new rectangular field.

M. Le Doux asked F. Cadwell which properties the Commission was considering. The Recreation Commission feels the best location for a rectangular field is at the High School behind the Softball Field. The Commission just doesn't believe it can wait for the H/B Cooperative to approve and build a field. The Commission may draft a warrant article for the Board to consider next budget season. F. Cadwell stated that there is room for a rectangular field just over the brook on the Hardy Fields on a piece of property behind the Department of Public Works.

**5. New Business Matters****Emergency Management Performance Grant (EMPG)**

Donald McCoy, Emergency Management Director requested the Board's signature and approval of the grant agreement for the purpose of developing a new Local Emergency Operation Plan in the amount of \$4,000.00. The project cost is \$8,000.00 of which \$4,000.00 will be the responsibility of the Town. M. Le Doux stated that the Board had funding in the operating budget to fund the Town's matching share of the grant in the amount of \$4,000.00.

*MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen sign, accept and approve the grant agreement between the Town of Hollis and the New Hampshire Department of Safety, Homeland Security and Emergency Management in the amount of \$4,000.00 as presented. Voting in favor of the motion were Le Doux, Petry, Band, Cadwell and Manoukian. No one was opposed. The motion PASSED 5-0-0.*

**Police Sergeant Tracy Dunne**

V. Manoukian attended the retirement party on Wednesday, April 29, 2015 in honor of Sergeant Tracy Dunne. V. Manoukian presented her with the granite stone for dedicated service to the Town of Hollis on behalf of the Board of Selectmen. T. Dunne received a commendation medal from Senator Kelly Ayotte. The event was wonderful but it was unfortunate that the party was held during school vacation week because many people were unable to attend due to scheduled vacations. V. Manoukian announced that there will be another celebration at the Elks Lodge this Saturday and he invited the Board.

**Drug Prevention Event**

V. Manoukian announced that he will be speaking at an upcoming event titled Heroine in Hudson" on Wednesday, May 6, 2015 from 6:00pm - 8:00pm at Alvirne High School, Music Room, 200 Derry Road, Hudson, New Hampshire. The Keynote speaker is Tym Rourke, Chair of the Governor's Commission on Substance Abuse Prevention, Intervention and Treatment. There will then be a panel discussion with town and regional organizations.

Lisa Vasquez is the event coordinator and may be contacted at 603-589-4538 for more information.

V. Manoukian gave shocking statistics regarding overdose. There were thirty overdoses in Nashua last Saturday night. V. Manoukian attends many events to speak out in favor of drug prevention. V. Manoukian intends to ask the legislatures to classify all heroin drug dealers as terrorists because they are killing our future generation. V. Manoukian explained the drug problems in depth to the Board. Everyone seemed to agree that it was a problem and supported prevention.

The Board thanked Vahrij for the update and all of his energy battling the epidemic.

#### ADMINISTRATIVE BUSINESS

##### 1. Approval Public Minutes 04/13/15

*MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen approve the public minutes of Monday, April 13, 2015 as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.*

##### 2. Approval Non - Public Minutes 04/13/15

*MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve the non public minutes of Monday, April 13, 2015 as submitted and keep them sealed. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.*

##### 3. Weekly Meetings and Announcements

P. Band announced the board and committee meetings for the week of May 3, 2015 – May 9, 2015.

##### 4. Assessing / Tax Collection

###### NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
15-223-04	045-020	Sally Doran	Laurel Hill Road
15-223-05	005-028	Team Yarmo Investment 1 LLC	82 Runnells Bridge Road

David Petry requested that the Board vote on the requests separately. Operation #15-223-05 is listed as having delinquent taxes on the Affidavit of Execution of Real Estate Tax Lien and he is opposed to approving a permit while a property has delinquent taxes. T. Brown stated that the taxes were paid earlier in the day and the property will be removed from the Affidavit.

*MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen sign and approve the Notice of Intents to Cut Wood or Timber as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*

###### REPORT OF TIMBER CUT & TIMBER TAX LEVY

Operation #	MBLU	Owner	Amount of Timber Tax
14-223-05	028-017	Henry Hildreth Trust B	\$1,000.53

*MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen sign the Certification of Timber Cut and authorize the Tax Collector to collect \$1,000.53 in Timber Tax, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

## NOTICE OF INTENT TO EXCAVATE

Operation #	MBLU	Owner	Location
15-223-02E	045-050	Raisanen Homes Elite LLC	Silver Lake Road

*MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen sign and approve the Notice of Intent to Excavate as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.*

## REPORT OF GRAVEL EXCAVATED

Operation #	MBLU	Owner	Gravel Tax Levy
14-223-01E	045-020	Raisanen Homes Elite LLC	\$1,060.00
14-223-02E	009-048	Douglas A. Orde	\$15.04
<b>TOTAL DUE:</b>			<b>\$1,075.04</b>

*MOVED by Frank Cadwell, seconded by Vahrij Manoukian that the Selectmen approve and sign the Report of Gravel Excavated, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

## 5. Approval of Warrants

## a. Benefit Strategies - 04/23/2015 (\$4,409.28)

*MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the warrant as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

## b. Accounts Payable - 04/23/15 (\$1,426,045.50)

*MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

## c. Wages - 4/23/15 (\$148,310.67)

*MOVED by Peter Band seconded by Vahrij Manoukian that the Selectmen approve the wages as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

## NON-PUBLIC SESSION

*MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) dismissal, promotion, compensation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

The Board entered non-public session at 7:30PM.

## CONCLUSION OF NON-PUBLIC SESSION

*MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen come out of NON public session in accordance with RSA 91-A:3-II (a) dismissal, promotion, compensation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.*

198 *MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen seal the minutes of the*  
199 *NON-public session in accordance with RSA 91-A:3-II (a) dismissal, promotion, compensation.*  
200 *Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was*  
201 *opposed. The motion PASSED 5-0-0.*  
202

203 The Board came out of non-public session and entered into public session at 7:52PM.  
204

205 **ADJOURNMENT:**

206 *MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen adjourn. Voting in favor of*  
207 *the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion*  
208 *PASSED 5-0-0.*  
209

210 The Board adjourned at 7:52PM.  
211

212 Respectfully submitted,  
213 Kimberly Dogherty, Asst. Town Administrator