

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, David Petry, Frank Cadwell, Vahrij Manoukian and Peter Band
Selectmen absent: None
Staff present: Troy Brown, Town Administrator; James Sartell, Police Chief; Richard Mello, Police Lieutenant; Daniel Bliss, Police Officer and Paul Armstrong, Volunteer Camera Operator.

COMMUNITY ROOM

Chairman Le Doux convened the June 8, 2015, Selectmen's meeting at 7:02 PM in the Town Hall Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

Troy Brown reviewed the Selectmen's agenda.

PUBLIC COMMENT

The celebration thanking Nancy Jambard for 35 years of dedicated service as the Town Clerk of Hollis was a fantastic event at the Lawrence Barn. The party was very well attended and the Jambard family was most appreciative.

MEETINGS**1. Gerald Walsh – Certificate of Appreciation**

Mark Le Doux recognized Gerald Walsh for his many contributions to the community. G. Walsh constructed a large frame and glass protective cover for the veteran's memorial at the Always Ready Engine House. He handmade two very well constructed town meeting ballot boxes. He organized fund raising activities for Hollis Old Home Days. Gerald Walsh has served as the President of the very active Hollis Seniors. As a veteran Mr. Walsh volunteers each and every year to help with the Poppy Fund Drive at the Transfer Station.

M. Le Doux read a certificate of appreciation recognizing Gerald Walsh for outstanding volunteer service and his contributions to the Town of Hollis.

The large crowd applauded and the Board thanked Gerald Walsh for all of his efforts.

Gerald Walsh thanked the Board of Selectmen and everyone in the audience. Mr. Walsh also served on the Planning Board and the Historic District Commission. He recognized Louis Tyska for making the veteran's memorial frame as well. The audience applauded.

J. Belanger has been friends with Gerald Walsh for over 30 years. He is an opinionated man (said with a smile). He does not hold back but is respectful of others and everyone should have a friend like G. Walsh.

Claire Helfman recognized G. Walsh for making A-frame signs for the Hollis Democrats. Each and every time a sign was stolen or damaged, C. Helfman knew she could call Jerry and ask him to make another sign. He always did.

The Board thanked everyone for coming to the meeting and again thanked G. Walsh.

Arthur Andrew, retired Command Sergeant Major of the United States Navy congratulated Gerald Walsh.

2. James Sartell, Police Chief – Officer Award

Arthur Andrew a representative of the Employers Support of the Guard and Reserve (ESGR), a Department of Defense Organization approached the Board. His organization is the most cost effective element of the entire US government. Most people that work with the ESGR are volunteers. A. Arthur is a volunteer and there are about 65 total volunteers in the State of NH.

ESGR has many missions. ESGR supports employment and reemployment rights for service members. The Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA) is a federal law that establishes rights and responsibilities for uniformed service members and their civilian employers. A. Andrew outlined the duties of guard and reserve service members. He stated that it is critically important that employers support service members when called to duty. ESGR assists service members with finding employment. In the State of New Hampshire most of the guard members are employed.

A. Andrew stated that ESGR recognizes supportive employers. Dan Bliss, Hollis Police Officer approached the Board. D. Bliss is also a staff sergeant in the Air Force Reserve of Vermont. A. Andrew explained that the Hollis Police Department must make special provisions for D. Bliss while he is away on duty. The Hollis Police Department does a wonderful job supporting their service members.

A. Andrew read the nomination narrative from Dan Bliss. The narrative recognized the Police Chief and Lieutenant for supporting his military service schedule at all times. D. Bliss concluded the narrative with a request to recognize Police Chief James Sartell and Police Lieutenant Richard Mello for their support.

ESGR thanked the Board of Selectmen and the Town of Hollis for taking such good care of service members.

A. Andrew presented a pin and a certificate called the Patriotic Employer Award to Police Chief, James Sartell recognizing his support and contributions to national security. The award was from the Office of the Secretary of Defense Employers Support of the Guard and Reserve. A. Andrew also presented a Statement of Support to the entire Hollis Police Department.

A. Andrew presented a Statement of Support to the entire Board of Selectmen. Mark Le Doux thanked ESGR for his service and the awards.

A. Andrew mentioned that the photographs taken during the award ceremony will be available tomorrow on the New Hampshire ESGR Facebook page.

3. Hollis Energy Committee (HEC) – Wood Pellet Boiler Contract

Venu Rao, HEC Chair was in the audience to represent the Hollis Energy Commission. M. Le Doux would like to include a bond with a performance requirement that the boiler must be functioning within a certain period of time or there will be a reduction in the contract amount. T. Brown stated that they could include penalty language.

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen sign and approve the Wood Pellet Boiler contracts for the Police Station and Town Hall with Froling Energy as presented with the following condition. A firm installation schedule will be included in the contract and if the project is not completed on time, liquidated damages will be due 30 days after the completion deadline. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

Mark Le Doux thanked the entire Energy Commission for their effort coordinating this project.

NEW /OLD BUSINESS

1. Select Committee on Educational Reform

The Committee met and has determined that they would like to retain the services of a forensic accountant to analyze the cooperative school district's financial statements. The cost to hire a forensic accountant will not exceed \$2,000.00. Deborah Padykula, Finance Officer is in favor of hiring a forensic accountant and has received a proposal from Melanson and Heath. M. Le Doux is also in favor and requested the Board's approval for the expenditure of funds from the Special Services Account.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen authorize the Select Committee on Educational Review to expend no more than \$2,000 from the Special Services Account to retain the services of a forensic accountant. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

2. Silver Lake State Park Certificate of Vote

The Certificate of Vote gives the Police Chief the authority to enter into a contract with the State of New Hampshire for the purpose of allowing police details / traffic control at the Silver Lake State Park during the July 4th Holiday.

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve the Certificate of Vote for Silver Lake State Park Special Detail for the July 4th Holiday, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

3. Municipal Agent Certificate Vote

The Board needs to sign a letter to the State of NH, Department of Safety informing them that Nancy Jambard retired from the position of Town Clerk effective June 1, 2015. Lisa Claire will perform all Town Clerk and NH Municipal agent responsibilities until the next election. Diane Leavitt will serve as the temporary Deputy Town Clerk until the next election.

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen sign and approve the Municipal Agent Certificate Vote, as presented. . Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

4. Eagle Scout Award

There will be an eagle award presented to Derek M. Wider and Matthew D. Thyng on Sunday, June 14, 2015 at the Hollis Congregational Church at 1:00pm. D. Petry will attend.

5. Resignations

a. Eliza LeCours, Select Committee on Educational Review

The Board received a resignation from Eliza LeCours, Select Committee on Educational Review. The Board thanked Ms. LeCours for her service to the Town of Hollis.

MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen accept the resignation of Eliza LeCours as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

b. Jayne Belanger, Recreation Commission Regular Member

The Board received a resignation from Jayne Belanger, Recreation Commission. Jayne Belanger requested to become an alternate member of the Recreation Commission.

MOVED by Vahrij Manoukian, seconded by David Petry that the Selectmen accept the resignation of Jayne Belanger as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

6. Appointment(s)

a. Linda Stratkus, Recreation Commission Regular Member (term exp. 04/30/18)

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen appoint Linda Stratkus to serve as a regular member of the Recreation Commission (term exp 4/30/18), as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

b. Jayne Belanger, Recreation Commission Alternate Member (term exp. 04/30/18)

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen appoint Jayne Belanger to serve as an alternate member of the Recreation Commission (term exp 4/30/18), as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

c. John Mahan, Building Code Board of Appeals Regular Member (term exp 04/30/17)

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen appoint John Mahan to serve as a regular member of the Building Code Board of Appeals (term exp 4/30/17), as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

7. Committee Reports

Recreation Commission

The Recreation Commission Chairman scheduled a meeting with the Superintendant of Schools to discuss potential locations for a new field without permission from the Recreation Commission. David Petry was concerned about comingling school and town funds. Mark Le Doux and Troy Brown offered to reach out to the Superintendant to make sure that everyone continues to communicate and also voice D. Petry's concerns.

Memorial Day Ceremony

The Board recognized and thanked Robert Heyer for taking remarkable photographs at the Memorial Day Ceremony.

ADMINISTRATIVE BUSINESS

1. Assessing/ Tax Collection

REPORT OF TIMBER CUT & TIMBER TAX LEVY

Operation #	MBLU	Owner	Timber Tax Levy
14-223-08	008-001-001	Thomas W. Cook Jr.	\$294.73

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen sign the Certification of Timber Cut and authorize the Tax Collector to collect \$294.73 in Timber Tax, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

CURRENT USE RELEASES AND LAND USE CHANGE TAX

MBLU	Location	Owner	Removed	LUCT
013-055-001	76 Depot Rd	Fehling Family Revocable Trust	1.23	\$18,300

MOVED by David Petry, seconded by Frank Cadwell that the Selectmen sign and approve the Land Use Change Tax and Current Use Releases for MBLU 013-055-001, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

MBLU	Location	Owner	Removed	LUCT
029-039-001	117 Federal Hill Rd	Deborah & David Roth	3.40	\$0.00

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen accept the recommendation by Municipal Resources Inc, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

ABATEMENT

Case #	MBLU	Owner	Refund+Interest
2014-004	002-048	Jonathan & Erin Tate	\$2015.99
2014-005	043-050-015	Kyle & Ann Gerlitz	\$1991.47
2014-007	053-012	Jonathan & Shannon Laine	\$481.82
2014-012A	011-026	Haydon Kerk Motion Solutions	\$1930.22
2014-012B	011-027	Haydon Kerk Motion Solutions	\$1922.99
2014-012C	011-028	Haydon Kerk Motion Solutions	\$13,051.49
TOTAL TO BE REFUNDED:			\$21,393.98

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the abatements, as presented, for a total refunded amount of \$21,393.98, as recommended by Municipal Resources Inc. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

2. Approval of Warrants

a. Employee Reimbursements - 05/19/2015 (\$4,244.28)

Moved by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen approve the employee reimbursement warrant as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

b. Employee Reimbursements – 06/04/2015 (\$3,869.28)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the employee reimbursement warrant as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

c. Wages - 05/19/2015 (\$173,294.16)

Moved by Frank Cadwell seconded by David Petry that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

d. Wages - 06/02/2015 (\$148,794.95)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

e. Accounts Payable - 05/21/2015 (\$178,706.31)

Moved by Frank Cadwell seconded by David Petry that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

f. Accounts Payable - 06/04/2015 (\$1,178,831.56)

MOVED by Frank Cadwell seconded by David Petry that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

3. Approval Public Minutes 05/18/15

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve the public minutes of Monday, May 18, 2015 as submitted. Voting in favor of the motion were Petry, Cadwell, Manoukian and Band. No one was opposed. Le Doux abstained. The motion PASSED 4-0-1.

4. Approval Non - Public Minutes 05/18/15

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve the non public minutes of Monday, May 18, 2015 as submitted and keep them sealed. Voting in favor of the motion were Petry, Cadwell, Manoukian and Band. No one was opposed. Le Doux abstained. The motion PASSED 4-0-1.

5. Weekly Meetings and Announcements

P. Band announced the board and committee meetings for the week of June 7, 2015 – June 13, 2015.

The next Selectmen's Meeting will be held in the Town Hall Community Room on Monday, June 22, 2015 at 7:00pm.

Hollis Brookline Rotary Club's Fast 5k Road Race is Thursday, June 11, 2015 at 6:30pm.

Hollis Town Band to Perform at the Hollis Strawberry Festival on Sunday, June 28, 2015 from 2:00pm – 4:00pm on the Hollis Town Common.

Mark Le Doux thanked Doug Orde, Hollis Construction and Paul Armstrong, Dunwell Electric for their help in getting the standby generator properly placed at the police station.

The proper placement of the generator required expertise and special tools. The Board personally thanked Paul Armstrong at the meeting and asked the Town Administrator to draft a thank you letter to Mr. Orde.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) compensation and (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 7:42PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen come out of NON public session in accordance with RSA 91-A:3-II (a) compensation and (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (a) compensation and (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 9:01PM.

ADJOURNMENT:

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen adjourn. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 9:01PM.

Respectfully submitted,
Kimberly Dogherty, Asst. Town Administrator