

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, David Petry, Frank Cadwell, Vahrij Manoukian and Peter Band
Selectmen absent: None
Staff present: Troy Brown, Town Administrator; James Sartell, Police Chief; Richard Mello,
Police Lieutenant and Tom Bayrd, DPW Director.

COMMUNITY ROOM

Chairman Le Doux convened the July 13, 2015, Selectmen's meeting at 7:06 PM in the Town Hall
Community Room.

MOMENT OF SILENCE

Mark Le Doux members of the Board and audience held their head in a moment of silence for three
residents Andrew Eliopoulos, Juliette Louise LaVergne and Francesca Bosowski that passed away during
the last week.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

Troy Brown reviewed the Selectmen's agenda.

**PUBLIC COMMENT
MEETINGS****1. James Sartell – Police Chief****a. Commendation for Good Conduct**

Police Lieutenant Richard Mello read a citation. Police Chief James Sartell presented
a commendation for good conduct, specifically three straight years of above average
performance evaluations to Sergeant Jonathan Tate and Detective Tara Koski.

The Board congratulated Sergeant Jonathan Tate and Detective Tara Koski on a job
well done and the audience applauded.

b. Appointment of Lieutenant – Patrol Division Commander

The Police Chief introduced Richard Bailey as the new part-time Lieutenant - Patrol
Division Commander. M. Le Doux was concerned with the department having two
lieutenants and requested further discussion with the Chief to discuss an alternative
title. The Board welcomed Richard Bailey on behalf of the entire community.

Richard Bailey thanked the Board for their kind words.

2. Mark Post, Chairman – Agricultural Commission**a. Welcome to Hollis Gateway Signs**

Mark Post, Agricultural Commission Chairman approached the Board.
He requested permission to erect seven (7) "Welcome to Hollis" or gateway signs.

M. Post presented the budget and cost of the sign project, as follows:

Welcome to Hollis Sign Costs and Budget			
Items	Unit Cost	# Req'd	Total Cost
48" x 24" sign (PVC)	235.00	8	1,880.00
sign test sample	40.00	1	40.00
sign post (4x4 cedar)	36.00	14	504.00
paint supplies (post)	20.00	1	20.00
attaching hardware (SS)	5.00	28	140.00
Total construction cost			2,584.00
Minus Funds from NH Dept of Agriculture Grant			1,000.00
Town of Hollis Funding from AgComm Budget			1,584.00



Sign 1



Sign 2

M. Post presented two versions of the gateway sign. Both signs measured approximately 48" x 24". They are actually purchasing eight signs to have an extra sign in case one of the seven is damaged. The signs will have cedar posts and be very similar to the "Welcome to the Historic District" signs. The Department of Public Works has agreed to install the signs.

M. Post stated both designs were the same but wanted feedback on the wording. The Agricultural Commission was split on the design. He asked the Board if they preferred "An Active Farming Town" (Sign 1) or "A Right To Farm Town" (Sign 2). P. Band asked about the RSA surrounding "A Right to Farm." Randall Clark, Agricultural Commission member explained that the RSA protects farmers from nuisance lawsuits in certain circumstances. As far as he knew there is no legal designation for a right to farm town.

V. Manoukian was in favor of Sign 2.

F. Cadwell stated that the RSA's make it clear that farming is allowed and supported. He was concerned that wording on a welcome sign such as "A Right to Farm Town" may give the impression that Hollis has allowed additional farming rights. F. Cadwell felt that Sign 1 better described the community of Hollis.

D. Petry serves as the ex officio member of the Agricultural Commission. The Commission spent a lot of time discussing the wording of the welcome signs. The farmers on the Commission felt very strongly that the sign should read "A Right To Farm Town." D. Petry liked both signs but preferred Sign 2. He mentioned that other communities already have sign language for A Right to Farm.

M. Le Doux stated the signs were also discussed at the Highway Safety Committee meeting. They discussed the best way to warn travelers that Hollis is an active farming committee and they are likely to run into a tractor. M. Le Doux liked both sign designs for different reasons. M. Le Doux recommended purchasing four of each sign. He felt the message was similar enough.

T. Brown mentioned that it may be wise to hold a public hearing to engage the community for their opinion. There will be seven new welcome signs installed and it may provoke community feedback. P. Band would like a survey asking residents their preference of sign to be put on the website. D. Petry stated that the Commission is under a tight time schedule and the grant is only valid until the end of 2015.

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve Sign 2, "A Right To Farm Town", as presented. Voting in favor of the motion were Petry and Manoukian. Le Doux, Cadwell and Band were opposed. The motion FAILED 2-3-0.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve Sign 1, "An Active Farming Town", as presented. Voting in favor of the motion were Cadwell and Band. Le Doux, Petry and Manoukian were opposed. The motion FAILED 2-3-0.

F. Cadwell asked if these signs will be installed in locations that already have signs. M. Post stated no. D. Petry stated that the Agricultural Commission meetings are public and they have been discussing signs since the commission was created. D. Petry felt to hold a public hearing that will produce a 50/50 split vote is not productive. P. Band would like to conduct a survey.

Although D. Petry preferred Sign 2, he is willing to agree to approve the ordering of four of each sign.

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen approve erecting both Sign 1, "An Active Farming Town" and Sign 2, "A Right To Farm Town", as discussed and presented. Voting in favor of the motion were Le Doux, Petry, Band, Manoukian and Band. No-one was opposed. The motion PASSED 5-0-0.

b. NH DOT Resolution

MOVED by David Petry seconded by Vahrij Manoukian that the Selectmen accept Resolution 2015-1 and authorize the Agricultural Commission to purchase and install 7 gateway signs as recommended and approved by the Board of Selectmen and to acknowledge them as the official Town of Hollis signs and to accept responsibility for their liability and maintenance. Voting in favor of the motion were Le Doux, Petry, Manoukian, Cadwell and Band. No one was opposed. The motion PASSED 5-0-0.

3. Appointment

V. Manoukian heard that Mark Post is looking to volunteer on another committee. There is an opening on the Conservation Commission. The Board needs to receive chairman approval in order to appoint someone to a committee. The Board of Selectmen will appoint M. Post as an alternate member and contact the chairman to receive approval.

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen appoint Mark Post to serve as an alternate member of the Conservation Commission (term exp 4/30/16), as discussed. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

4. Tom Bayrd, Public Works Director. Track Loader Repair

T. Bayrd approached the Board and requested permission to salvage a 1989 Caterpillar Track Loader. While being serviced the contractor informed T. Bayrd that the loader needs about \$24,000 in additional service work. For this reason, T. Bayrd felt the Town should salvage the loader.

T. Bayrd contacted several salvage yards. Only one person is interested and offered \$3,000.00. They will also pick up the machine. The cost to pick the machine up is \$2,000.00. The loader is almost 30 years old. They discussed the purchase or lease of a new loader. T. Bayrd stated that a loader is already listed on the Capital Improvement Plan. A new Volvo loader will cost approximately \$163,000.00. D. Petry would like to see the cost of not only a new Volvo loader but a few other similar loaders.

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen authorize the Director of Public Works to salvage the 1989 Caterpillar track loader for the amount of \$3,000.00, as presented. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen authorize the Director of Public Works to draft a Request for Qualifications for the purchase of a track loader, as discussed. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 7:40PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 8:33PM.

P. Band excused himself from the meeting at 8:33pm.

NEW /OLD BUSINESS

1. Renewal of Junk Yard License, 80 Witches Spring Road

MOVED by David Petry seconded by Frank Cadwell that the Selectmen renew the junkyard license for one year, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian and Cadwell. No one was opposed. The motion PASSED 4-0-0.

2. Delegation of Authority – Land Purchase Grant (Howe)

MOVED by David Petry seconded by Frank Cadwell that the Selectmen authorize the Town Administrator and the Assistant Town Administrator to sign all documents needed to complete the National Resources Conservation Service (NRCS) Agricultural Land Easement on L&H Farm, as presented. Voting in favor of the motion were Le Doux, Petry, Manoukian and Cadwell. No one was opposed. The motion PASSED 4-0-0.

3. Petition and Pole License, Pole #16A/21-1A on N. Pepperell Rd

MOVED by David Petry, seconded by Vahrij Manoukian that the Selectmen approve the pole license #16A/21-1A, dated 06/08/2015, as presented. Voting in favor of the motion were Le Doux, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

4. Committee Reports

None

ADMINISTRATIVE BUSINESS

1. Approval of Warrants

a. Employee Reimbursements - 06/29/2015 (\$3,735.28)

Moved by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen approve the employee reimbursement warrant as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

b. Wages - 06/29/2015 (\$142,827.78)

Moved by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

c. Accounts Payable - 06/23/2015 (\$8,587.75)

Moved by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

d. Accounts Payable - 07/02/2015 (\$3,187,279.39)

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

2. Approval Public Minutes 06/22/15

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the public minutes of Monday, June 22, 2015 as submitted. Voting in favor of the motion were Le Doux, Cadwell and Manoukian. No one was opposed. Petry abstained. The motion PASSED 3-0-1.

3. Approval Non - Public Minutes 06/22/15

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen approve the non public minutes of Monday, June 22, 2015 as submitted and keep them sealed. Voting in favor of the motion were Le Doux, Cadwell and Manoukian. No one was opposed. Petry abstained. The motion PASSED 3-0-1.

4. Weekly Meetings and Announcements

F. Cadwell announced the board and committee meetings for the week of July 12, 2015 – July 18, 2015.

ADJOURNMENT:

MOVED by Frank Cadwell seconded by Vahrij Manoukian that the Selectmen adjourn. Voting in favor of the motion were Le Doux, Petry, Cadwell and Manoukian. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 8:47PM.

Respectfully submitted,
Kimberly Dogherty, Asst. Town Administrator