

BOARD OF SELECTMEN'S MEETING

Selectmen present: Mark Le Doux, Chairman and David Petry, Vice Chairman (arrived at 6:35pm),
Vahrij Manoukian (arrived at 6:30pm), Frank Cadwell and Peter Band

Selectmen absent: None

Staff present: Kimberly Galipeau, Assistant Town Administrator; Deborah Padykula, Finance
Officer; Tom Bayrd, Director of Public Works and Paul Armstrong, Camera
Operator

COMMUNITY ROOM

Chairman Le Doux convened the September 8, 2015, Selectmen's meeting at 6:11 PM in the Town Hall
Community Room.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA REVIEW

Mark Le Doux reviewed the Selectmen's agenda.

PUBLIC COMMENT

None

NEW /OLD BUSINESS**1. Stormwater Pollution Prevention Plan Update**

M. Le Doux explained that recent Environmental Protection Agency (EPA) regulations
required the Town to file a Notice of Intent with the EPA that it will update the Town's
Stormwater Pollution Prevention Plan. The Town has filed the notice and will remain in a
pending status until the plan is submitted to the EPA. The Board agreed to waive the bid
process due to time constraints.

*MOVED by Frank Cadwell seconded by Peter Band that the Selectmen authorize the
chairman to sign and execute a contract with Comprehensive Environmental Incorporated in
the amount of \$4,600.00. Voting in favor of the motion were Le Doux, Cadwell and Band. No
one was opposed. The motion PASSED 3-0-0.*

2. Charter Communications Letter of Support

Tom Cohen, Regional Director Government Affairs for Charter Communications requested
that the Town of Hollis submit a Letter of Support to the Federal Communications Division.
The wording of the letter stated that Hollis supports the merger between Charter
Communications, Time Warner Cable and Bright House Networks. The Board unanimously
approved sending the letter of support.

3. Constellation Energy Contract

The Town secured a fixed rate of 0.08080 per kilowatt for all Town buildings. The contract
has been executed and the term is for one year. The Town will save approximately 20% on
energy costs.

4. Dunwell Electric / Building Department Inspections

Dunwell Electric is temporarily handling electrical inspections for the Building Department
due to an unforeseen injury.

Paul Armstrong conducted eleven inspections in the month of August. He submitted an invoice in the amount of \$550.00.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen authorize the chairman to sign the invoice submitted by Dunwell Electric in the amount of \$550.00, as presented. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

5. Lawrence Barn Paving / Nichols Deed

The Assessing Department confirmed that paving of the Lawrence Barn Parking Lot will not violate provisions of the Nichols deed.

6. Town Clerk Bank Account Authorization

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen authorize the Town Clerk to open a bank account with Santander, as presented. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

7. Boston Post Cane Announcement

The Boston Post Cane will be presented to Hilda Blood Tolles at her 100th birthday party at the Lawrence Barn Community Center on Saturday, September 12, 2015.

Hilda Janet Blood was born September 11, 1915, in Hollis, NH. She is the daughter of Henry D. Blood and Clara Elizabeth (Adams) Blood. She was third of six children. She was educated in the Hollis schools and a 1932 graduate of Hollis High School, fourth in her class.

Peter Band will present the cane to Hilda Blood Tolles. The family welcomes everyone to join them for the celebration.

8. Special License – Apple Festival

The Annual Hollis Apple Festival and Band Concert will be held Sunday, October 4, 2015 from 2:00pm to 4:00pm on the Town Common. The request has been reviewed and approved by the Police Chief and Fire Chief.

MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectmen approve the special license for the Hollis Apple Festival and Band Concert, as presented. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

ADMINISTRATIVE BUSINESS

1. Assessing

Case #2015-1, MBLU 046-046-001, Fletcher Lane

The Board of Selectmen reviewed the memo written by Joseph W. Lessard Jr., CNHA, of Municipal Resources Inc (MRI), to determine the Current Use eligibility of the property, and if abatement of the Land Use Change Tax (LUCT), issued on May 18, 2015 in the amount of \$500.00, is appropriate.

Based on the Recommendation from MRI, the Board determined that:

- 1.) The property does not continue to qualify for Current Use due to continued grooming of the property; and

- 2.) The LUCT was appropriate and in accordance with the laws and rules governing issuance of the same.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen deny the Land Use Change Tax Abatement Request, as presented. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

2. Approval Warrants

a. Wages 8-27-15 (\$144,962.57)

Moved by Peter Band seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

b. Wages 8-19-15 (\$7,510.00)

Moved by Peter Band seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

c. Accounts Payable 8-27-15 (\$1,489,397.21)

Moved by Peter Band seconded by Frank Cadwell that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

d. Benefit Strategies 8-27-15 (\$3,314.75)

MOVED by Peter Band seconded by Fran Cadwell that the Selectmen approve the warrant as submitted. Voting in favor of the motion were Le Doux, Cadwell and Band. No one was opposed. The motion PASSED 3-0-0.

3. Weekly Meetings & Announcements

P. Band announced the board and committee meetings for the week of September 7, 2015 – September 12, 2015.

4. Approval Public Minutes 8-24-15

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the public minutes of Monday, August 24, 2015, as amended. Voting in favor of the motion were Manoukian, Band and Cadwell. No one was opposed. Le Doux and Petry abstained. The motion PASSED 3-0-2.

A resident from the audience asked questions about the assessing process. The resident and board discussed solar power. He also showed interest in volunteering on a town board or committee. He was directed to contact Town Hall.

NON-PUBLIC SESSION

MOVED by David Petry seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (a) personnel. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board entered non-public session at 6:37PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (a) personnel. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (a) personnel. Voting in favor of the motion were Le Doux, Petry, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 5-0-0.

The Board came out of non-public session and entered into public session at 7:20PM.

Interim Town Administrator

The Board unanimously agreed to appoint Kimberly Galipeau as the Interim Town Administrator.

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen appoint Kimberly Galipeau to serve as the Interim Town Administrator Officer effective September 8, 2015. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

MOVED by Vahrij Manoukian seconded by David Petry that the Selectmen approve hiring a temporary full time employee for office coverage during the interim period. Voting in favor of the motion were Le Doux, Petry, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 5-0-0.

ADJOURNMENT:

MOVED by Vahrij Manoukian seconded by Frank Cadwell that the Selectmen adjourn. Voting in favor of the motion were Le Doux, Petry, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 5-0-0.

The Board adjourned at 7:25PM.

Respectfully submitted,
Kimberly Galipeau, Asst. Town Administrator