

**BOARD OF SELECTMEN'S MEETING**

Selectmen present: Mark Le Doux (teleconference), Frank Cadwell, Vahrij Manoukian and Peter Band  
Selectmen absent: David Petry  
Staff present: Kim Galipeau, Interim Town Administrator; Deb Padykula, Financial Officer; Paul Armstrong, Camera Operator.

**COMMUNITY ROOM**

Selectman Manoukian convened the December 14, 2015, Selectmen's meeting at 7:01 PM in the Town Hall Community Room.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**PUBLIC COMMENT**

The Board of Selectmen and audience bowed their heads for a moment of silence in memory of Shirley Cohen, who was a well know resident in Hollis

**AGENDA REVIEW**

Kim Galipeau reviewed the Selectmen's agenda.

**BUDGET REVIEW****1. 2016 Proposed Operating Budget**

Deb Padykula explained the only change from the previous meeting was the reduction of vehicle fuel to \$2.00 for regular gas and \$2.50 for diesel gas. The decrease of \$16,600 would make the newly proposed budget 9,738,748, which is approximately 175,304 over guidance from the Budget Committee.

*MOVED by Peter Band seconded by Mark Le Doux that the Selectmen approve the 2016 Operating Budget as presented. Voting in favor of the motion were Le Doux, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.*

Chief Sartell commented on Article 6, Police Officer Safety Cameras, with the recommendation to include the article into this year's operating budget and remove it from guidance for next year's budget. M. Le Doux commented that the town is over guidance from the Budget Committee due to healthcare costs that are not set by the town.

Following the discussion, Peter Band withdrew his motion.

*MOVED by Peter Band, seconded by Frank Cadwell that the Selectman approve the revised budget amount of \$9,769,248, which includes \$30,500 from Article 6. Voting in favor of the motion were Le Doux, Band, Cadwell and Manoukian.*

*MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectman approve the amended motion made previously by Peter Band, to strike Article 6 from the Warrant List and place the components of Article 6 in the new budget. Also, alleviate any additional taxation as a result of that move being over guidance by \$200,000 by relieving the unassigned fund balance with taxpayer approval at the Annual Meeting. Voting in favor of the motion were Band, Cadwell, Le Doux, and Manoukian. No one was opposed. The motion PASSED 4-0-0.*

## 2. 2016 Warrant Articles

- a) Article 1 – Officials Report-No discussion
- b) Article 2 – Land Acquisition-No discussion.
- c) Article 3 – Athletic Field-Hardy South (\$125,000)-A local vendor submitted a bid for the site work. There is no separate bid for irrigation at this time. The scope of work will not exceed \$125,000.
- d) Article 4 – Dump Truck Lease Purchase-Frank Cadwell commented that he would like to purchase the Loader in the 2016 year and the Dump Truck in the 2017 year. He felt that the new truck could wait until 2017 since the current truck was in need of repairs, the second loader would be added to the fleet and there had been several truck purchase requests for DPW in the last 3-4 years. Mark Le Doux, Vahrji Manoukian and Peter Band preferred to move forward with the purchase for the 2016 year.
- e) Article 5 – Loader Lease Purchase-No discussion.
- f) Article 6 – Police Officer Safety Cameras (\$30,500)-This Article was removed from the Warrant List.
- g) Article 7 – Renumbered to reflect “Article 6”-Old Home Day Special Revenue Fund (\$50,000)-No discussion since there is no tax impact.
- h) Article 8 – Renumbered to reflect “Article 7”-Compensated Absences Payable Expendable Trust Fund (\$40,000)- M. Le Doux asked the current balance and liability of the fund. Deb Padykula stated that the liability at the end of 2014 was 225,000 and the fund balance is 50,000.
- i) Article 9 – Renumbered to reflect “Article 8”-Revaluation Capital Reserve Fund (\$14,000)-M. Le Doux explained that this is regarding the 60,000 that has to be spent every 5 years for real property valuation.
- j) Article 10 – Renumbered to reflect “Article 9”-Municipal Buildings and Facilities Maintenance Expendable Trust Fund (\$150,000)-Deb Padykula explained that this is to raise and appropriate \$150,000 to be placed into the fund for Municipal Buildings and Facilities Maintenance.
- k) Article 11 – Renumbered to reflect “Article 10”-Contingency Fund (\$70,000)-Deb Padykula explained that this is to raise and appropriate \$70,000 to be placed in the Contingency Fund, which has been done for the past 2 years.
- l) Article 12 – Renumbered to reflect “Article 11”-Collective Bargaining Agreement, Local 3657 (Police/Fire/Communications)-This Article will be discussed in the non meeting.
- m) Article 13 – Renumbered to reflect “Article 12”-2016 Operating Budget (9,738,748)-This Article was previously discussed in the Budget Review.
- n) Article 14 – Renumbered to reflect “Article 13”-To Transact Any Other Business That May Legally Come Before Said Meeting-No other discussion.

MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen approve the Articles as presented, excluding Article 4. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

MOVED by Mark Le Doux, seconded by Peter Band that the Selectman approve Article 4-Dump Truck Lease Purchase. Voting in favor of the motion were Le Doux, Manoukian, Band. Cadwell was opposed. The motion PASSED 3-1-0.

## NEW /OLD BUSINESS

### 1. Committee Reports

Mark Le Doux has some reports for the non public session.

### 2. Other

The Board acknowledged the Hollis Holiday Luminary Stroll that took place over the weekend and how beautiful the town looked. There were many lights and Santa made an appearance on a tractor. Overall, the community event was very successful. The Board acknowledged Town photographer, Bob Heyer for his commitment to the town and beautiful pictures.

Tom Bayrd reported that \$9,910 was raised from the auction of surplus equipment from the DPW.

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the accepted funds that were generated through this process for the sale of obsolete equipment by the DPW. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

## ADMINISTRATIVE BUSINESS

### 1. Assessing/ Tax Collection

#### Current Use Release and Land Use Change Tax

Approval

MBLU	Owner	Location	Acres Removed	Luct
014-037-003	Ryan N Hussey Revoc Trust	Lovejoy Ln	1.21	\$19,490.00

MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen approve the current use release and land use change tax in the amount of \$19,490.00, as presented. Voting in favor of the motion were Le Doux, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.

### Notice of Intent to Cut Wood or Timber

Approval

Operation #	MBLU	Owner	Location
15-223-16	003-033 & 008-061	Kevin & Claudine Curran	Blood Rd. & 19 Bell Ln
15-223-18	017-009	Charles Hildreth	Proctor Hill Rd.

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the notice of intent to cut wood or timber, as presented. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

**2. Approval of Warrants****a. Wages - 12/03/2015 (\$196,094.40)**

*MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**b. Wages - 12/03/2015 (\$76,872.10)**

*MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**c. Wages - 12/08/2015 (\$3,852.44)**

*MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the wages, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**d. Accounts Payable - 12/03/2015 (\$224,855.11)**

*MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the accounts payable warrant, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**e. Benefits - 12/03/2015 (\$3,307.37)**

*MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the benefits warrant, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**3. Approval Public Minutes 11/30/15**

*MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the public minutes of Monday, November 30, 2015 as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**4. Approval Public Minutes 12/07/15**

*MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the public minutes of Monday, December 7, 2015 as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**5. Approval Non - Public Minute 11/30/15**

*MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the non public minutes of Monday, November 30, 2015 as submitted and keep them sealed. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

**6. Weekly Meetings and Announcements**

V. Manoukian announced the board and committee meetings for the week of December 13, 2015 – December 19, 2015.

*MOVED by Mark Le Doux seconded by Peter Band that the Selectmen approve promoting Kim Galipeau as the Town Administrator for the Town of Hollis, effective January 1, 2016. Voting in*

favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

#### NON-MEETING

*MOVED by Mark LeDoux seconded by Peter Band that the Selectmen enter NON-public session in accordance with RSA 91-A:2-I (a) for the purposes of discussing matters relating to a collective bargaining agreement currently under consideration. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board entered non-public session at 7:48PM.

#### CONCLUSION OF NON-MEETING

*MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectmen come out of NON-meeting in accordance with RSA 91-A:2-I (a) for the purposes of discussing matters relating to a collective bargaining agreement currently under consideration. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

*MOVED by Vahrij Manoukian seconded by Peter Band that the Selectmen seal the minutes of the NON-meeting in accordance with RSA 91-A:2-I (a) for the purposes of discussing matters relating to a collective bargaining agreement currently under consideration. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

The Board came out of non-meeting and entered into public session at 8:05PM.

#### Collective Bargaining Tentative Agreement: AFSCME Council 93, Local 3657

*MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectmen that the selectman approve the Collective Bargaining Tentative Agreement between the Town of Hollis and AFSCME Council 93, Local 3657 dated 04/01/16-03/31/18. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.*

#### Resignation

Selectman Manoukian read Lt. Richard Mello's resignation letter into the record. R. Mello accepted the position of Chief of Police for the Town of Lebanon, NH. Each Board member individually thanked Lieutenant Mello for his many years of service and wished him all the best in Lebanon, NH.

The Board wished everyone a Merry Christmas and a Happy New Year.

#### ADJOURNMENT

*MOVED BY Frank Cadwell seconded by Peter Band that the Selectman adjourn the meeting. Voting in favor were Le Doux, Cadwell, Band and Manoukian. No one was opposed. The motion PASSED 4-0-0.*

The Board adjourned at 8:20PM.

Respectfully submitted,  
Chrissy Herrera, HR Coordinator/Administrative Assistant