

BOARD OF SELECTMEN'S MEETING

Selectmen present: Chairman Mark Le Doux (teleconference), Vice Chairman David Petry, Frank Cadwell and Peter Band

Selectmen absent: None

Staff present: John MacLean, Interim Town Administrator (Duration of meeting)
Deborah Padykula, Finance Officer Police Chief Joseph Hoebeke, Fire Chief Rick Towne, DPW Director, Todd Croteau, IT Director, Dawn Desaulniers, Paul Armstrong and Bill Moseley, Camera Operators (Arrived at 7:30 pm)

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

NON-PUBLIC SESSION

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (b) hiring. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 5:00PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (b) hiring. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (b) hiring. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 7:31PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MEETINGS**1. Special License and Event Update**

Kimber Harmon, Hollis Woman's Club member reviewed the itinerary for the 4th Annual Hollis Holiday Luminaria Stroll, stating that information can also be found at hollisluminary.org. Kimber requested that the timer for the lights at Town Hall to turn on earlier in the day for the event. She also requested that the sidewalk be plowed after the group removes the candles and bags, which will take place the following morning at 9:00am.

a. Hollis Woman's Club, Luminary Event, Saturday, December 8, 2018, starting at 4:30pm

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the Special License for the Hollis Woman's Club Luminary Event on 12/8/18, starting at 4:30pm, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

2. Event Specific Sign Permit Approval on Town Property**a. Hollis Woman's Club, Luminary Event (11/8/18-12/8/18)**

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the Event Specific Permit application for the Hollis Woman's Club Luminary Event from 11/8/18-12/8/18. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

3. Commission Interview and Appointment

Wendy Trimble, Chair of the Hollis Heritage Commission was present to recommend Doug Nye to fill the alternate membership with a term expiration date of 4/30/20. Doug has been a resident and carpenter in Hollis since 1975 and expressed interest in the history of Hollis.

a. Doug Nye, Hollis Heritage Commission, Alternate Member (term exp. 4/30/20)

MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen approve the appointment of Doug Nye to the Hollis Heritage Commission with a term expiration date of 4/30/20. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

4. Emergency Management (Don McCoy)

a. Pre-Disaster Mitigation (PDM) Grant Update

Mr. McCoy stated that the benefit cost analysis was completed with assistance from the state. Mr. McCoy requested a commitment letter from the Board of Selectmen, stating that the town will match the fund requirement for the well generator project through the Hazard Mitigation Program, as required to complete the grant process. The local matching fund requirement is \$20,450.

MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen approve the commitment letter for the match fund in the amount of \$20,450 as part of the PDM grant for the well generator project through the Hazard Mitigation Program. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

BUDGET WORKSHOP

1. Budget Committee Final Guidance

Deb Padykula, Finance Officer reported that the Budget Committee set the final guidance figure at \$11,167,510. They allowed for 1.6% increase to the base operating budget. They also allowed for \$74,000 of increase cost items in the town's 2019 operating budget, which includes assessing software (\$15,000), the increase in the solid waste disposal budget (\$22,000) and road resurfacing (\$25,000), to name a few. The current proposed operating budget is \$11,165,373, which is approximately \$2,000 under Budget Committee guidance.

2. 2019 Warrant Article Review

The following draft warrant articles were reviewed by the Selectmen.

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Elderly Exemption Modification

To see if the Town will vote to modify the elderly exemption from property tax in the Town of Hollis based on assessed value, for qualified full time resident tax payers to be as follows: for a person 65 years of age up to 74 years, \$144,000 \$159,000; for a person 75 years of age up to 79 years, \$172,500 \$190,000; for a person 80 years of age or older \$201,500 \$222,000. To qualify, the person must have

resided in the State of New Hampshire for at least 3 consecutive years preceding April 1st, own the real estate individually, or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than \$48,000 \$53,000 or, if married, a combined net income of not more than \$55,000-\$60,500 and owned assets not in excess of \$150,000 \$165,000; excluding the value of the person's primary residence, including minimum acreage required by ordinance.

It was stated that it has been approximately 7-10 years since the last elderly exemption modification.

MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen recommend Article 2, Elderly Exemption Modification, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 3 – Conservation Commission

To see whether the Town will vote, pursuant to RSA 79-A:25 (IV), to change the action taken at the March Annual Town Meeting of 1999, in order to increase the portion of Land Use Change Tax to seventy-five percent (75%) that is provided to the Conservation Fund. The vote shall take effect in the tax year beginning April 1, 2019.

The previous portion of Land Use Change Tax was 50%.

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen recommend Article 3, Conservation Commission, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 4 - Dump Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$230,000, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department, and to raise and appropriate the sum of \$23,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY19	FY20	FY21	FY22	FY23	FY24	TOTAL
\$23,000	\$46,000	\$46,000	\$46,000	\$46,000	\$23,000	\$230,000

MOVED by Peter Band that the Selectmen recommend Article 4, Dump Truck Lease Purchase to the warrant. The motion was not seconded and further discussion ensued.

Although the purchase was included in the Capital Improvement Plan for FY2019, F. Cadwell questioned whether the dump truck lease purchase could be included in next year's warrant. There are currently 7 plow routes. T. Croteau explained that the dump truck was intended to replace the 1991 water truck. He is pursuing a Diesel Engine Reduction Act (DERA) grant through DES, which is 25% of the cost to help offset the expense of the purchase.

P. Band suggested taking the warrant article under advisement for the time being, so additional information can be obtained.

Support for warrant article 4, Dump Truck Lease Purchase was tabled.

ARTICLE 5 - Pick-Up Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$60,000, for the purpose of lease purchasing one (1) pick-up truck with equipment and attachments for the Public Works Department, and to raise and appropriate the sum of \$6,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY19	FY20	FY21	FY22	FY23	FY24	TOTAL
\$6,000	\$12,000	\$12,000	\$12,000	\$12,000	\$6,000	\$60,000

The proposed purchase was included in the Capital Improvement Plan for FY2019. This would be a new vehicle, specifically for the Transfer Station, to alleviate the use of personal vehicles used for town related business. The vehicle includes a plow with the purchase.

When asked, M. Le Doux confirmed that the Capital Improvement Plan, including some of the larger purchases, have been previously shared with the Budget Committee.

MOVED by Peter Band, seconded by David Petry that the Selectmen recommend Article 5, Pick-Up Truck Lease Purchase for the DPW, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 6 – Fire Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a seven (7) year lease purchase agreement for the sum of \$700,000, for the purpose of lease purchasing one (1) fire truck with equipment and attachments for the Fire Department, and to raise and appropriate the sum of \$50,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	TOTAL
\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$50,000	\$700,000

MOVED by Frank Cadwell, seconded by Mark Le Doux that the Selectmen recommend Article 6, Fire Truck Lease Purchase, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 7 – Fire Pump Truck Repair

To see if the Town will vote to raise and appropriate the sum of \$130,000 to rebuild the 2005 Spartan fire engine that will replace the 1997 International pump truck.

MOVED by Frank Cadwell, seconded by Mark Le Doux that the Selectmen recommend Article 7, Fire Pump Truck Repair, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 8 – Asset Management Software

To see if the Town will vote to raise and appropriate the sum of \$30,000 to purchase Asset Management Software for the Department of Public Works. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount to be raised from taxation.

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen recommend Article 8,

Asset Management Software, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 9 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

MOVED by Peter Band, seconded by Mark Le Doux that the Selectmen recommend Article 9, Old Home Day Special Revenue Fund, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 10 - Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$30,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

The liability amount is approximately \$270,000. The town currently has \$137,000 in the fund.

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen recommend Article 10, Compensating Absences Payable Expendable Trust Fund, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 11 - Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen recommend Article 11, Revaluation Capital Reserve Fund, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 12 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

The current balance in the fund is approximately \$112,000. There are a couple of items anticipated to be spent from this fund out of the current fiscal year, such as the repairs to the clock tower and the Town Hall roof.

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen recommend Article 12, Municipal Buildings and Facilities Maintenance Expendable Trust Fund, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 13 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to

raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount to be raised from taxation.

Any funds remaining at the end of the fiscal year go into the unassigned fund balance.

MOVED by Mark Le Doux, seconded by Peter Band that the Selectmen recommend Article 13, Establish a Contingency Fund, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 14 – Pave Wood Lane

To see if the Town will vote to raise and appropriate the sum of \$130,000, for the purpose of paving Wood Lane.

A public hearing to pave the road is not warranted since it is not a designated scenic road. D. Petry expected Wood Lane to be a part of the budgeting process and questioned whether it should be on the warrant and therefore on the priority list ahead of other roads on the plan. A petition article to pave Wood Lane was passed at Town Meeting in March of this year, however the cost was not included in the article.

M. Le Doux expressed his support for the article, in order to have it on the ballot for the tax payers to decide if they wish to fund it.

T. Croteau added that Wood Lane was not analyzed by Nashua Regional Planning Commission (NRPC) in the long range road and rehabilitation plan because it is a dirt road. It meets the specifications of a road that needs to be rebuilt, so it did not register on the plan, along with the other gravel roads in town.

D. Petry felt that moving forward with a recommendation of the warrant article was changing the process on how the town prioritizes roads on the road and rehabilitation plan.

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen recommend Article 14, Pave Wood Lane, to the warrant. Voting in favor of the motion were Le Doux, Cadwell and Band. Petry was opposed. The motion PASSED 3-1-0.

Although Public Works adheres to the road and rehabilitation plan to pave certain roads within the budget, the town currently does not include gravel roads in the plan.

ARTICLE 15 – Conservation Easement

This proposed warrant article is a placeholder.

This easement relates to the Howe property that was approved at Town Meeting in 2015. The paperwork was not filed properly at the state level, so it was not completed and could possibly be a warrant article for 2019. P. Band stated that all terms and conditions, including the price should remain exactly the same. Currently, \$200,000 is encumbered for the easement, which will go into the unassigned fund balance at the end of 2018. The remainder of the funds will be allocated from grants (\$300,000) and the Conservation Commission fund (\$100,000).

No action was taken on the proposed article.

ARTICLE 16 – 2019 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$11,165,373.00, which represents the operating budget of the Town for 2019, not including appropriations by special warrant articles and other appropriations voted separately.

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen recommend Article 16, 2019 Operating Budget, to the warrant. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

ARTICLE 17 - To Transact Any Other Business That May Legally Come Before Said Meeting.**3. Capital Improvement Plan (CIP)**

The 2019 CIP was reviewed, which included the asset management software, dump truck, pickup truck, fire truck and pump truck. The expendable trust fund includes six projects. Those projects are repairs to the Town Hall community room roof (\$17,000), fire panels at the Always Ready Engine House (\$3,300), exterior painting at the Lawrence Barn (\$7,000) and Library (\$12,000), paving the parking lot at the police station (\$25,000) and a split rail fence along the Hardy fields on Depot Road (\$33,000). The total for the projects is \$97,300.

NEW BUSINESS**1. Special License****a. O'Brian Family, Family Wedding, Saturday, November 10, 2018 from 3-10pm**

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen ratify the approval via email, for the Special License submitted by the O'Brian Family for a family wedding on Saturday, November 10, 2018 from 3:00pm-10:00pm, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

2. Petition and Pole License**a. Pole #21-1316 on Rideout Road**

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Pole License for Pole #21-1316 on Rideout Road. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

3. Recreation Coordinator Job Description

The Recreation Commission reviewed the Recreation Coordinator job description and recommended the removal of the section, "swimming and climbing may also be frequently required."

MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen approve the Recreation Coordinator job description, as recommended by the Recreation Commission. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

4. Department of Public Works (Todd Croteau)**a. Authorization of Tree Removal on Scenic Road, Federal Hill Road**

T. Croteau stated that the tree in question is in significant decline and DPW was requested to remove it.

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen authorize the Department of Public Works to remove the tree on Federal Hill Road for safety reasons. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

5. Fire Department (Rick Towne)

a. Mosquito Spraying

R. Towne is experiencing difficulty with obtaining three quotes for organic mosquito spraying since it is a specific service. Mosquito Shield agreed to keep the same quote as last year, but needed confirmation of services by the end of the month. Organic spraying is completed twice a month oppose to nonorganic, which is done once a month. R. Towne requested the Mosquito Shield be an approved vendor.

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve Mosquito Shield as an approved vendor for mosquito spraying services. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

b. Purchasing

R. Towne reported that specific vendors are used for purchases and/or services related to fire equipment and services. He requested that the Board preapprove several vendors in order to waive the requirement to obtain three quotes for every purchase.

It was suggested that the Department Heads generate a list of preferred vendors to present to the Board for approval, as allowed in the Purchasing Policy.

ADMINISTRATIVE BUSINESS

1. Assessing Work

2018 Equalization Municipal Assessment Data Certificate

MOVED by Frank Cadwell seconded by Mark Le Doux that the Selectmen approve the 2018 Equalization Municipal Assessment Data Certificate, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
18-223-20	037-006	John & Marcella McDonald	11 Hardy Lane

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the Notice of Intent to Cut Wood or Timber for Operation #18-223-20, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

CURRENT USE RELEASE AND LAND USE CHANGE TAX

MBLU	Owner	Location	Acres Removed	LUCT
007-045	Dave & Megan Retter	19 Flagg Rd	1.31	\$1300.00
014-037-030,	Cutter Place Properties LLC	Lovejoy Lane, Marys Way &	21.21	\$0.00
014-037-031, & 014-037-032		Cutter Place - Density & Road Acreage		

393	015-071-008	8 Lone Pine Lane LLC	Lone Pine Lane	5.11	\$16,000.00
394	015-071-A	Lone Pine Hunters Club Inc	Lone Pine Lane – Road Acreage	1.89	\$0.00
395	029-001-022	Raisanen Homes Elite LLC	Keyes Hill Rd	1.09	\$17,000.00
396	029-001-028	Raisanen Homes Elite LLC	Keyes Hill Rd	1.30	\$13,000.00
397	TOTAL LUCT TO BE COLLECTED:				\$47,300.00

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the Current Use Release and Land Use Change Tax for MBLU 007-045, 014-037-030, 014-037-031 & 014-037-032, 015-071-008, 015-071-A, 029-001-022 and 029-001-028, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The land use change tax for 2018 is approximately \$380,000 at this time.

2018 IN-HOUSE ABATEMENTS

Case #	MBLU	Owner	Location	Amount to be Abated
2018-012	052-040-P	Congregational Church of Hollis	3 Monument Square	\$21,719.00
2018-EE-#4	XXX-XXX	Redacted	Redacted	

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen approve the 2018 In-House Abatements for Case #2018-012 and 2018-EE-#4, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

2. Approval Warrants

a. Wages 11-01-18 (\$147,731.29)

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

b. Wages 11-01-18 (\$2,291.15)

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

c. Wages 11-15-18 (\$151,550.12)

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

d. Accounts Payable 11-01-18 (\$83,952.63)

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

e. Accounts Payable 11-15-18 (\$121,264.60)

440 *MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Accounts*
441 *Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*
442 *No one was opposed. The motion PASSED 4-0-0.*
443

444 **f. Benefit Strategies 11-01-18 (\$5,191.43)**

445 *MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the Benefit*
446 *Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*
447 *No one was opposed. The motion PASSED 4-0-0.*
448

449 **g. Benefit Strategies 11-15-18 (\$4,561.43)**

450 *MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the Benefit*
451 *Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band.*
452 *No one was opposed. The motion PASSED 4-0-0.*
453

454 **3. Approval Public Minutes 10-29-18**

455 *MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectmen approve the Public*
456 *Minutes of Monday, October 29, 2018, as submitted. Voting in favor of the motion were Le*
457 *Doux, Cadwell and Band. No one was opposed. Petry abstained. The motion PASSED 3-0-1.*
458

459 **4. Approval Non Public Minutes 10-29-18**

460 *MOVED by Mark Le Doux seconded by Frank Cadwell that the Selectmen approve the Non*
461 *Public Minutes of Monday, October 29, 2018, and keep them sealed. Voting in favor of the*
462 *motion were Petry, Cadwell and Band. No one was opposed. Petry abstained. The motion*
463 *PASSED 3-0-1.*
464

465 **5. Weekly Meetings & Announcements**

466 The weekly meetings were announced for November 25, 2018-December 1, 2018.
467

468 **6. Other**

469 P. Band suggested that the town name either a meeting room or building/structure, etc. in Vahrij
470 Manoukian's memory. The Selectmen supported this suggestion and would also like input from the
471 community for possible ideas and suggestions.
472

473 **NON-PUBLIC SESSION**

474 *MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen enter NON-public*
475 *session in accordance with RSA 91-A:3-II (d) land acquisition, RSA 91-A:3-II (a) personnel and*
476 *RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and*
477 *Band. No one was opposed. The motion PASSED 4-0-0.*
478

479 The Board entered non-public session at 8:24 PM.
480

481 **CONCLUSION OF NON-PUBLIC SESSION**

482 *MOVED by Mark LeDoux seconded by Peter Band that the Selectmen come out of NON-public*
483 *session in accordance with RSA 91-A:3-II (d) land acquisition, RSA 91-A:3-II (a) personnel and*
484 *RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and*
485 *Band. No one was opposed. The motion PASSED 4-0-0.*
486

487 *MOVED by Mark LeDoux seconded by Peter Band that the Selectmen seal the minutes of the*
488 *NON-public session in accordance with RSA 91-A:3-II (d) land acquisition, RSA 91-A:3-II (a)*

personnel and RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 8:46PM.

PUBLIC SESSION

MOVED by Mark LeDoux, seconded by Peter Band that the Selectmen authorize the Conservation Commission and Forest Committee to solicit confidentially some private tax-deductible contributions from residents who have a passion for preserving land such as this in our Town. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

NON-PUBLIC SESSION

MOVED by Mark Le Doux, seconded by Frank Cadwell that the Selectmen enter NON-public session in accordance with RSA 91-A:3-II (d) land acquisition, RSA 91-A:3-II (a) personnel and RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 8:48PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3-II (d) land acquisition, RSA 91-A:3-II (a) personnel and RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

MOVED by Frank Cadwell seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3-II (d) land acquisition, RSA 91-A:3-II (a) personnel and RSA 91-A:3-II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Cadwell and Band. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 9:43PM.

ADJOURNMENT

The Board adjourned at 9:43PM.

Respectfully Submitted,
Christine Herrera, Assistant Town Administrator