

BOARD OF SELECTMEN'S MEETING

Selectmen present: Chairman Mark Le Doux, Frank Cadwell, Peter Band and Vahrij Manoukian
 Selectmen absent: David Petry
 Staff present: Kimberly Galipeau, Town Administrator, Paul Armstrong and Bill Moseley, Camera Operators

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC HEARING

The purpose of the public hearing is to hear input on the proposed changes to the Fee Schedule. The Fee Schedule was last updated in 2014.

Description	Current	Proposed
Lawrence Barn-Meeting Fee: Community Organization/Non-Profit	\$25.00 (2-hr session)	\$50.00 (2-hr session)
Lawrence Barn-Meeting Fee: Community Organization/Non-Profit	\$75.00 (4-hr session)	\$100.00 (4-hr session)
Lawrence Barn-Private Event: Hollis Resident	\$50.00 (2-hr session)	\$75.00 (2-hr session)
Lawrence Barn-Private Event: Hollis Resident	\$150.00 (4-hr session)	\$175.00 (4-hr session)
Lawrence Barn-Regional Non-Profit Event: (more than 50% Hollis Residents)	\$50.00 (2-hr session)	\$100.00 (2-hr session)
Lawrence Barn-Regional Non-Profit Event: (more than 50% Hollis Residents)	\$150.00 (4-hr session)	\$200.00 (4-hr session)
Lawrence Barn-Regional Non-Profit Event: (less than 50% Hollis Residents)	\$100.00 (2-hr session)	\$150.00 (2-hr session)
Lawrence Barn-Regional Non-Profit Event: (less than 50% Hollis Residents)	\$275.00 (4-hr session)	\$300.00 (4-hr session)
Fax Service (toll)	\$5.00 per page	\$0.25 per page
Pictometry (\$25 License / \$15 Town)	\$40.00 per image	Remove activity & cost
DPW (Stump Dump Disposal Area)-Mixed Painted or Stained Wood, Paneling, Plywood & Chipwood-Hollis Resident	\$35.00 cubic yard	\$42.00 cubic yard
DPW-(Stump Dump Disposal Area)-Mixed Painted or Stained Wood, Paneling, Plywood & Chipwood-Commercial	\$35.00 cubic yard	\$42.00 cubic yard
DPW-(Stump Dump Disposal Area)-Sheetrock & Pressure Treated Wood-Hollis Resident	\$45.00 cubic yard	\$54.00 cubic yard
DPW-(Stump Dump Disposal Area)-Sheetrock & Pressure Treated Wood-Commercial	\$45.00 cubic yard	\$54.00 cubic yard
DPW-(Stump Dump Disposal Area)-Asphalt Shingles (free of metal, wood & other foreign materials)-Hollis Resident	\$75.00 cubic yard	\$90.00 cubic yard
DPW-(Stump Dump Disposal Area)-Asphalt Shingles (free of metal, wood & other foreign materials)-Commercial	\$75.00 cubic yard	\$90.00 cubic yard
DPW-(Stump Dump Disposal Area)-Stumps, Logs & Hard Fill-Hollis Resident	No Charge	\$12.00
DPW-(Stump Dump Disposal Area)-Stumps, Logs & Hard Fill-Commercial	\$10.00 per cu yd	\$12.00 per cu yd
DPW-(Stump Dump Disposal Area)-Brush & Clean wood (any vehicle 1 ton or larger is considered commercial)-Commercial	\$5.00 per cu yd	\$6.00 per cu yd

DPW-(Transfer Station)-Electronic Disposal-Laptops & Microwaves	\$5.00 per unit	\$6.00 per unit
DPW-(Transfer Station)-Electronic Disposal-Computer Monitors & Miscellaneous Items	\$10.00 per unit	\$12.00 per unit
DPW-(Transfer Station)-Electronic Disposal-TV's under 36"	\$10.00 per unit	\$12.00 per unit
DPW-(Transfer Station)-Electronic Disposal-TV's over 36" & Console TV's	\$20.00 per unit	\$24.00 per unit
DPW-(Transfer Station)-Propane Tanks-Twenty Pounds	\$5.00 each	Remove activity & cost
DPW-(Transfer Station)-Propane Tanks-Greater than Twenty Pounds	\$20.00 each	Remove activity & cost

M. Le Doux opened the Public Hearing. K. Galipeau confirmed that Hollis Community Organizations meeting on a regular basis, will continue to have the option of meeting once per month, at no charge.

Jim Belanger asked if the town was planning on selling stump dump stickers for \$2.00, this year and suggested the revenue from the stickers could offset the costs of operating, instead of raising fees. The Selectmen stated that they would take that option under consideration.

V. Manoukian suggested waiving the fees for all Hollis veterans, regardless if they are active duty. M. Le Doux stated that the Selectmen would take the suggestion under advisement at this time, until they receive feedback from the VFW.

With no further comments, the public hearing was closed at 6:34PM.

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen adopt the revised Town Fee Schedule, as presented. Voting in favor of the motion were Le Doux, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

MEETINGS

1. Commission Appointment Interview

Heritage Commission Chairman, David Sullivan introduced Agatha Connelly, stating that she is interested in joining the Heritage Commission. Agatha has lived in Hollis for about eight years and has been involved with the Hollis school system and would like to be more involved in the community.

a. Agatha Connelly, Heritage Commission, Alternate Member (term exp. 4/30/19)

MOVED by Vahrij Manoukian, seconded by Peter Band that the Selectmen approve Agatha Connelly to fill an open Alternate position on the Heritage Commission, with a term expiration date of 4/30/19. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

2. Town Moderator, Jim Belanger and Drew Mason

a. 2018 Town Meeting and Election Discussion

Town Moderator, Jim Belanger and Assistant Town Moderator, Drew Mason reviewed the itinerary for Town Meeting, which will be held on Saturday, March 17, 2018 beginning at 10:00AM at the Hollis Brookline High School gymnasium. J. Belanger requested that the Supervisors of the Checklist appoint Drew Mason as the Moderator Pro Tem.

Town Elections will take place on Tuesday, March 13, 2018 from 7:00AM-7:00PM at the Lawrence Barn Community Center. The Board reviewed the attendance list for election

coverage, since at least three Selectmen or their representative are required to be present during the duration of the election. Chairman Le Doux appointed Paul Armstrong and Bill Moseley as Selectmen Alternate. Ballot information is available at the Hollis Town Hall and on the town website.

Hollis School Annual meeting will take place on March 6, 2018 at 7:00PM at the Hollis Brookline Middle School. The snow date is March 8, 2018.

Hollis Brookline Cooperative School District Annual Meeting will take place on March 15, 2018 at 7:00PM at the Hollis Brookline High School. The snow date is March 16, 2018.

3. Warrant Article 2 / Land Acquisition – Playing Fields

a. Recreation Commission / Conservation Commission / Agricultural Commission Presentations

David Belanger, Recreation Commission Chairman, Tom Dufresne, Conservation Commission Chairman and Dan Harmon, Agricultural Commission member each presented a slide show on Warrant Article 2 – Land Acquisition, Playing Fields to the Selectmen and members of the audience.

Those presentations are attached to the minutes.

PUBLIC COMMENTS

Although it is not a public hearing, D. Belanger, T. Dufresne and D. Harmon were invited to sit at the table to receive questions or comments from the public regarding Warrant Article 2, Land Acquisition for playing fields.

F. Cadwell stated that the current treatments for the fields include three fertilizers and one lime treatment per year. It was noted that the condition of the fields continue to be problematic due to overuse.

Peter Baker, 40 Buttonwood Drive inquired about a plan for the 100 acres of white pine on the Siergiewicz property. T. Dufresne stated that the forested side of the property will remain in conservation, noting that there is a management plan in the works for that property. D. Belanger will provide a copy of the engineering plan, showing the Siergiewicz property with the wetlands and 100 foot buffer, as Mr. Baker requested.

Jennifer Brooks, 288 South Merrimack Road requested clarification on the 100 foot buffer. D. Belanger stated that the fields and parking can be within the 100 foot buffer. J. Brooks stated that she is an abutter to the property and had not been contacted about the field. D. Belanger clarified that abutters would not have been contacted yet since the article has not been voted on during Town Meeting. If the article does pass at Town Meeting, the abutters will be contacted at that time. She commented that the amount of parking has increased to 117 spaces although the plans in the presentation did not reflect that amount. She questioned where the additional parking will be located. D. Belanger responded that parking on the street is prohibited and No Parking signs will be visible. If there are problems with parking, the recreation/game schedule will be revised accordingly. It was noted that crushed gravel will be used as it is more rural than asphalt. She is concern about the type of impact the traffic will have on her business, Horse and Hound, since the parking area for her customers is close to the exit area for the fields.

D. Belanger asked what the peak times are for customers entering and exiting her business. J. Brooks responded anywhere from 9:00AM-7:00PM, depending on the day of the week. She is open on Saturday, but not on Sunday. The hours of operation on Saturday are 9:00AM-4:00PM.

104 T. Dufresne added that he has a signed application for the Planning Board to review this plan, which includes a
105 traffic study administered by traffic experts. Although the Recreation Commission is a town entity, they will
106 follow through with the application, including any conditions, to the fullest extent. T. Dufresne added that there
107 will be additional opportunities for public comments throughout the Planning Board.
108

109 J. Brooks commented that people living in Brookline would be more inclined to use Witches Spring Road
110 oppose to Route 101A, so she is concerned with traffic on Witches Spring. She felt that the amount of accidents
111 reflected in the presentation was not accurate, since some accidents may not have been reported properly. The
112 rural character of that area is already deemed agricultural and residential and she would like it to remain that
113 way.
114

115 She questioned whether the property between Depot Road and the Hollis Brookline High School would be an
116 option for recreation fields. D. Belanger explained that although the Town owns the property, the deed
117 restrictions are so great that it could not be a viable option for recreation fields. She also inquired about the field
118 by the south side of the driveway, near the Hollis Brookline High School. D. Belanger responded that there is a
119 well, wetland, conservation easements and the property is owned by the school, so it would not be an option
120 either. J. Brooks supports the use for conservation and agricultural and does not support the use for recreational
121 fields for the Siergiewicz property.
122

123 Carryl Roy, 258 South Merrimack Road asked where the port-a-pottys would be located. D. Belanger explained
124 that they would not be in the parking lot, but off to the side near the barn. He added that they are cleaned at
125 least once a week and the number of units needed would be what is deemed appropriate. There are currently
126 two between the Hardy Fields. C. Roy asked if there are any restrictions for the chemicals used to maintenance
127 the port-a-pottys, in case there is a leak. D. Belanger responded that the Recreation Commission will do
128 whatever the best practice requires, whether it is a cement slab under the units, etc. C. Roy felt that any and all
129 restrictions as well as allowable uses for the property that have been discussed, such as no lighting or PA
130 systems should be included in an agreement.
131

132 M. Le Doux stated that once the Selectmen review the purchase and sale agreement, if deemed appropriate, it
133 will be posted on the website. He clarified that the Board of Selectmen and Planning Board implement any
134 restrictions and/or allowed uses on the property. The residents are voting to give the Board of Selectmen
135 authorization to work with supporting organizations such as Recreation Commission, Conservation
136 Commission, Agricultural Commission, Highway Safety Committee, Planning Board and Town Counsel to
137 come up with the best practice analysis and solutions for the property, if the taxpayers pass the Warrant Article.
138

139 D. Belanger explained the agricultural restrictions on the Stefanowicz property, such as the 500 foot buffer.
140

141 LeeAnn Wolf, 3 Taylors Way commented that she felt due diligence has been followed and is convinced of the
142 need for athletic fields and that the town has explored all options for obtaining fields and encouraged the town to
143 continue open dialog with the residents to mitigate their concerns.
144

145 Joe Garruba, 28 Winchester Drive voiced his concerns regarding increased traffic from the field use in addition
146 to the regular 5:00PM rush hour traffic. He feels that stop signs and traffic and not cohesive with the rural
147 character of the town.
148

149 Charlotte Troddyn, 32 Hideaway Lane thanked the volunteers for their time and efforts. She felt that Hollis was
150 like a family and encouraged everyone to support the kids.
151

Chairman Le Doux thanked the volunteers and the audience for attending the meeting and sharing their questions, concerns and comments. The Selectmen wanted to bring this article to everyone's attention and offer opportunities for public comment. The presentations will be available through the town website at www.hollisnh.org.

NEW / OLD BUSINESS**1. Municipal Resources, Inc. – Professional Services Agreement****a. Department of Public Works Director**

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Professional Services Agreement with Municipal Resources, Inc. to move forward with the hiring process for a Public Works Director. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

2. Board, Committee & Commission Appointments**a. Richard Hardy, Planning Board, Alternate Member (term exp. 4/30/20)**

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve Richard Hardy to the Alternate position on the Planning Board, with a term expiration date of 4/30/20. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

b. Jeffrey Peters, Planning Board, Regular Member (term exp. 4/30/18)

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve Jeffrey Peters to the Regular position on the Planning Board, with a term expiration date of 4/30/18. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

ADMINISTRATIVE BUSINESS**1. Assessing Work****NOTICE OF INTENT TO CUT WOOD OR TIMBER**

Operation #	MBLU	Owner	Location
17-223-17	014-076 & 014-077	Hollis Conservation Commission	Rideout Rd
17-223-18	023-055, 023-056 & 055-008	Hollis Conservation Commission	Rocky Pond Rd
17-223-19	014-075 & 015-004	Peter & Andrea Hacker	Rideout Rd
17-223-20	part of 017-024	Beaver Brook Association	Flint Meadow Dr in Brookline (see map)
18-223-01	014-076 & 014-077	Hollis Conservation Commission	Rideout Rd
18-223-02	023-055, 023-056 & 055-008	Hollis Conservation Commission	Rocky Pond Rd
18-223-03	015-071-002	Michael & Jamie Curran	Rideout Rd

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen approve the Notice of Intent to Cut Wood or Timber for Operations # 17-223-17, # 17-223-18, # 17-223-19, # 17-223-20, #18-223-001, #18-223-02 and #18-223-03, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

2. Approval Warrants

a. Wages 2/22/18 (\$161,040.03)

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

b. Accounts Payable 2/22/18 (\$1,423,586.64)

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Accounts Payable warrant, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

c. Benefit Strategies 2/22/18 (\$6,447.62)

MOVED by Peter Band, seconded by Frank Cadwell that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Cadwell, Manoukian and Band. No one was opposed. The motion PASSED 4-0-0.

3. Approval Public Minutes 2/12/18

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Public Minutes of Monday, February 12, 2018, as submitted. Voting in favor of the motion were Le Doux, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

4. Approval Public Minutes 2/14/18

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Public Minutes of Wednesday, February 14, 2018, as submitted. Voting in favor of the motion were Le Doux, Band and Cadwell. No one was opposed. Manoukian abstained. The motion PASSED 3-0-1.

5. Approval Non Public Minutes 2/12/18

MOVED by Peter Band seconded by Frank Cadwell that the Selectmen approve the Non Public Minutes of Monday, February 12, 2018, as submitted. Voting in favor of the motion were Le Doux, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

6. Weekly Meetings & Announcements

The weekly meetings were announced for February 25, 2018-March 3, 2018.

The Supervisors of the Checklist will meet on Saturday, March 3, 2018 from 11:00AM-11:30AM in the Town Hall Community Room for the purpose of accepting new voter registrations or concerning the voter checklist for the March 13th Hollis Town Election. This will be the last opportunity to change party affiliation, and/or register to vote in the Hollis Town Election. Residents can still change their party affiliation, and/or register to vote the day of the Town Elections.

The Volunteer Appreciation Breakfast will be on Saturday, March 3, 2018 from 9:00AM-11:00AM at the Lawrence Barn Community Center.

Election Day will be Tuesday, March 13, 2018 from 7:00AM-7:00PM at the Lawrence Barn Community Center.

The Hollis Town Meeting will be Saturday, March 17, 2018, beginning at 10:00AM in the Hollis Brookline High School Gymnasium.

The Hollis School District Annual Meeting will be Tuesday, March 6, 2018 beginning at 7:00PM in the Hollis Brookline Middle School.

The Hollis Brookline Cooperative School District Annual Meeting will be Thursday, March 15, 2018 from 7:00PM-9:00PM in the Hollis Brookline High School Gymnasium.

ADJOURNMENT

MOVED by Frank Cadwell, seconded by Peter Band that the Selectmen adjourn the meeting. Voting in favor of the motion were Le Doux, Manoukian, Band and Cadwell. No one was opposed. The motion PASSED 4-0-0.

The Board adjourned at 8:58 PM.

Respectfully Submitted,
Christine Herrera, Assistant Town Administrator / HR Coordinator