

BOARD OF SELECTMEN'S MEETING

Selectmen present: Chairman Mark Le Doux, David Petry, Peter Band and Paul Armstrong
Selectmen absent: Frank Cadwell
Staff present: Lori Radke, Town Administrator; Police Chief Joe Hoebeke, Lt. Brendan LaFlamme and Bill Moseley, Camera Operator

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MEETING**1. Police Department****a. Employee of the Year Recognition**

Police Chief, Joe Hoebeke presented Dan Danahy, Maintenance Technician, with the first Hollis Police Department, Employee of the Year award. The award is presented to the person who the selection committee feels has contributed the most to the success of the Hollis Police Department. Dan was congratulated by the Selectmen.

b. Lieutenant Brendan LaFlamme-FBI National Academy (July 7, 2019-September 13, 2019)

Lieutenant Brendan LaFlamme was selected to attend the 277th session of the FBI National Academy which will begin on July 7, 2019 and continue through September 13, 2019. The ten week program is held in Quantico, Virginia. Less than 1,000 students worldwide are accepted into the program every year. Four spots are designated for the state of New Hampshire. The waiting period to attend the program is typically three years. Due to close relationships and networking, the process was expedited and Lt. LaFlamme was able to obtain a spot within a few months' time. The Selectmen support sending Lt. LaFlamme to this academy. Chief Hoebeke added that there no tuition or cost to attend the program. The only cost that will incur pertains to salary and travel. Lt. LaFlamme will take the town issued vehicle to the academy.

MOVED by Peter Band seconded by Paul Armstrong that the Selectmen support Lieutenant Brenden LaFlamme's attendance at the FBI National Academy. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

c. Weight Bearing vest

Officers can carry up to 30 pounds of equipment on their duty belts, resulting in potential health and safety issues. The weight bearing vests allow officers to take all the weight off their hips and lower backs, creating a more equal distribution. The vest do not restrict the mobility and can be put on and/or removed within seconds. There is no additional expense to the taxpayer, as these uniform items will be purchased by the officer from their allocated annual uniform allowance.

d. Hillsborough County Sheriff Street Crime Task Force – Memorandum of Understanding (MOU)

The Hollis Police Department has been a member of the task force for several years. The proposed MOU would remain in effect until January 6, 2021. The Hollis Police Department currently has officers serving in a part time capacity, to work on the opioid reduction grant and enforcement patrols. The task force is utilized when need be, at no additional cost to the town.

MOVED by David Petry seconded by Peter Band that the Selectmen approve the Hillsborough County Sheriff Street Crime Task Force Memorandum of Understanding. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

NEW BUSINESS**1. Appointment****a. Tax Collector, Camila Devlin**

MOVED by Peter Band seconded by Paul Armstrong that the Selectmen appoint Camila Devlin, as the Tax Collector. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

b. Delegation of Deposit Authority

MOVED by Peter Band, seconded by Paul Armstrong that the Selectmen approve the Delegation of Deposit Authority to include Camila Devlin, as recommended by Barbara Townsend, Hollis Treasurer, pursuant to RSA 41:29 VI. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

2. Special License**a. Colonial Garden Club, Annual Plant Sale, May 11, 2019 from 9:00AM-12:00PM**

MOVED by Peter Band, seconded by Paul Armstrong that the Selectmen approve the Special License for Colonial Garden Club Annual Plant Sale on May 11, 2019 from 9:00AM-12:00PM. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

ADMINISTRATIVE BUSINESS**1. Assessing Work****a. 2018 Equalization Ratio**

The NH DRA has established the 2018 Equalization Rate to be 93.8%. This ratio will be used to equalize the modified local assessed valuation for all land, buildings and manufactured housing in our municipality.

MOVED by Paul Armstrong, seconded by David Petry that the Selectmen accept the report from the Department of Revenue Administration for the 2018 Equalization Ratio. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

CURRENT USE RELEASE AND LAND USE CHANGE TAX

MBLU	Owner	Location	Acres	LUCT
			Removed	
025-004	Richard M Lovering III RT	54 Pine Hill Rd	1.68	\$ 1800
036-004-003	EJB Tiger Trust	Woodmont Drive	5.00	\$28,500
TOTAL LUCT TO BE COLLECTED:				\$30,300

MOVED by Peter Band seconded by David Petry that the Selectmen approve the Current Use Release and Land Use Change Tax for MBLU 025-004 and 036-004-003, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

2. Proposed Warrant Article

a. Article 17 – Subdivision of Homestead Structure and Lot

Chairman Le Doux explained that an individual has expressed interest in potentially purchasing the house located on the Stefanowicz property and wanted to put the proposed warrant article before the Board, for consideration. He thought it may be of significant benefit to identify how the town can convert it into a 2 acre lot or what the selectmen feel is appropriate, then having it assessed, then doing a sealed bid process to see if someone would like to acquire it. M. Le Doux spoke with Tom Dufresne, Conservation Commission Chair, Tom Gehan, Budget Committee Chair and Bill Drescher, Legal Counsel for the Town, about the proposed warrant article.

The town acquired the land, fee simple and research began to determine the best use of the property. Several groups were a part of that analysis including but not limited to Recreation Commission, Trails Committee, Agricultural Commission and Conservation Commission. Original discussions about the property, included the option of segregating the house and selling it or possibly using the house for storage for the town.

Funds from the potential sale of house and lot, which is approximately \$200,000-\$300,000, could be applied to the principal reduction for the acquisition. It was stated that the minimum lot size is 2 acres.

The Selectmen intend to discuss the property in greater detail with the Planning Board, but first wanted to determine if there was a desire to move forward with the opportunity to potentially sell the house and lot. The Selectmen were in favor of the warrant article and wanted to include language referencing that the house would be sold, “as is” without further warranties or exceptions. The town does not intend on doing any repairs or replacements or maintaining the property in any way.

M. Le Doux suggested that the Selectmen discuss the proposed warrant article again in further detail at the February 25, 2019 Selectmen meeting.

The proposed draft warrant article is as follows:

ARTICLE 17 – Subdivision of Homestead Structure and Lot

To see if the Town will authorize the Board of Selectmen to take all necessary steps to survey and obtain applicable authorization from the Town of Hollis Planning Board to subdivide the Stefanowicz property, acquired by the Town pursuant to authorization given by the passage of Article 4 at the March 12th, 2016 annual meeting. The authorization to subdivide shall be limited to creating a lot not to exceed five (5) acres (the 'house lot') which would include the existing homestead and appurtenant structures in order to facilitate the sale of said homestead structure and lot and to further authorize the Board to take all steps necessary to enter into any agreements and execute any documents necessary to carry out said sale on such terms and conditions as the Board of Selectmen, in their sole judgment, determine.

3. Approval of Warrants**a. Wages 02-07-19 (\$151,693.33)**

MOVED by Paul Armstrong seconded by Peter Band that the Selectmen approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

b. Benefit Strategies 02-07-19 (\$8,396.62)

MOVED by Paul Armstrong, seconded by Mark Le Doux that the Selectmen approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

4. Approval of Public Minutes 01-28-19

MOVED by David Petry seconded by Mark Le Doux that the Selectmen approve the Public Minutes of Monday, January 28, 2019, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

5. Approval of Non Public Minutes 01-28-19

MOVED by David Petry seconded by Mark Le Doux that the Selectmen approve the Non Public Minutes of Monday, January 28, 2019, and keep them sealed. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

6. Approval of Public Minutes 02-04-19

MOVED by David Petry seconded by Mark Le Doux that the Selectmen approve the Public Minutes of Monday, February 04, 2019, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

7. Weekly Meetings & Announcements

The weekly meetings were announced for February 10, 2019-February 16, 2019.

NON PUBLIC SESSION

MOVED by Mark Le Doux, seconded by David Petry that the Selectmen enter NON-public session in accordance with RSA 91-A:3 II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

The Board entered non-public session at 7:37 PM.

CONCLUSION OF NON-PUBLIC SESSION

MOVED by Mark Le Doux seconded by Peter Band that the Selectmen come out of NON-public session in accordance with RSA 91-A:3 II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

MOVED by Mark Le Doux seconded by Peter Band that the Selectmen seal the minutes of the NON-public session in accordance with RSA 91-A:3 II (c) reputation. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

The Board came out of non-public session and entered into public session at 8:15PM.

PUBLIC SESSION**2018 IN-HOUSE ABATEMENTS**

Case #	MBLU	Owner	Location	Amount to be Abated
2018-EE-#8	XXX-XXX	Redacted	Redacted	

MOVED by Peter Band seconded by Paul Armstrong that the Selectmen approve the 2018 In-House Abatements for Case #2018-EE-#8, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed. The motion PASSED 4-0-0.

ADJOURNMENT

197 *MOVED by Peter Band, seconded by Paul Armstrong that the Selectmen adjourn the meeting.*
198 *Voting in favor of the motion were Le Doux, Petry, Band and Armstrong. No one was opposed.*
199 *The motion PASSED 4-0-0.*

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201 The Board adjourned at 8:20PM.

202

203 Respectfully Submitted,

204 Christine Herrera, Assistant Town Administrator