

BOARD OF SELECT BOARD'S MEETING

Select Board present: Chairman Mark Le Doux, David Petry, Peter Band and Susan Benz

Select Board absent: Frank Cadwell

Staff present: Lori Radke, Town Administrator; Todd Croteau, DPW Director; Dawn Desaulniers, IT Director; Rachael Gosselin, Finance Officer; and Paul Armstrong, Camera Operator

COMMUNITY ROOM

Hollis Town Hall Community Room, located at 7 Monument Square, Hollis, New Hampshire.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENT

Paul Miller (6 Farm Pond Lane) suggested using money from the Undesignated Fund Balance to offset the tax rate for next year.

Chairman Le Doux stated that this topic will tie into the budget discussion, which will take place in the next couple of months, stating that two union negotiations and guidance from the Budget Committee will be factor into the budget cycle, when the time comes. The Howe land acquisition is not going to move forward, so the Board would like to release those funds back into the general fund, which should reduce the general obligations in the budget significantly when it comes to setting the tax rate.

David Harris (77 Richardson Road) believes repairing the DPW water truck will help the issue with dust on the gravel roads. He proposed working with the town to obtain several different strategies to address the maintenance of the gravel roads. He would like to have the town commit to protecting the gravel roads.

P. Band stated that the current Select Board cannot bind any future Select Boards in perpetuity to preserving the gravel roads. He also reminded the audience that residents can vote on articles at Town Meeting that are, in fact, binding for the entire community, not just the residents on any particular gravel road.

S. Benz added that the current board does not have an appetite to pave any of the gravel roads, but are mindful of the maintenance of the roads.

D. Petry reminded the audience to attend Town Meeting when topics such as petition warrant articles for paving are brought up, so they can voice their concerns and dispositions at that time. He encouraged everyone to not only attend Town Meeting, but to stay until the end, when the votes are cast. Many people left at the end of the last Town Meeting and two petition warrant articles to pave gravel roads almost passed.

Drew Mason (61 Baxter Road) commented that his road is great most of the year, except in winter. He suggested allocating additional funds on road maintenance to preserve the gravel roads.

RECOGNITION**Hollis Police Department (Chief Joseph Hoebeke)**

Master Patrol Officer (MPO) Richard Bergeron was presented with the Chief's Achievement Award, which is his second time receiving this award. This award represents the highest levels of service to the community.

Officer Bergeron has served as our School Resource Officer (SRO) since 2011 earning a reputation as one of the best in the state of New Hampshire.

Master Patrol Officer (MPO) Joseph Wallent was presented with the Life Saving Award. Officer Wallent has received 4 Commendation Awards for life saving efforts in the 10 years of service with the Hollis Police Department.

Officer Lucas Ilges and Officer Adam Kushmerek were presented with Hollis Police Department Commendation Bars for meritorious service. This achievement was based on exceptional meritorious service for their response to a well-being check.

Lieutenant James Maloney was presented with the Chief's Achievement Award for exceptional and dedicated service. This award is given for highly professional conduct of performance.

PUBLIC HEARING

The Select Board received a request by the Congregational Church of Hollis, UCC (applicant), to construct and provide for a safety access from its building which will require construction on its property in a location that is within 25' of cemetery property of the Town of Hollis. The request is being made pursuant to RSA 289:3 (III), which provides for a prohibition against construction within a 25' setback from the property line of an established burial ground but also authorizes the Select Board, with the concurrence of the Cemetery Trustees, to grant a waiver from the setback "...when such construction, excavation, or building is necessary for the construction of an essential service, ...".

Following consultation with Attorney Drescher, Melinda Willis, Hollis Cemetery Trustee Chair stated that "*the Church Trustees and the Cemetery Trustees are in agreement to the location of the boundary between the two properties as presented. Per RSA 289:3 it is the responsibility of the Cemetery Trustees to give guidance to the Selectmen in regard to whether or not to grant an exception to RSA 289:3. It is the position of the Hollis Cemetery Trustees with regard to RSA 289:3 that:*

In order for the Cemetery Trustees to legally support the portion of the proposed excavation and new construction as requested by the Congregational Church Building Our Vision Team that is within 25 feet of the Church Cemetery boundary, the necessity of the excavation and construction must meet the requirement of essential services. The necessity to ensure life safety, as interpreted and required by Hollis Fire Chief Rick Towne, including but not limited to the requirement for egresses to be at grade level for the entirety of the egress, is considered by all parties involved to be an essential service. Such an egress is met in the proposed design. It is therefore the finding of the Cemetery Trustees that the design as presented is an appropriate solution to meet the essential service of life safety and therefore an exception to RSA 289:3 is granted by the Cemetery Trustees.

Therefore, the Cemetery Trustees are in support of the Selectmen granting approval for the portion of the Church project that is in proximity to the boundary with Church Cemetery."

Following the statement by Ms. Willis, Chairman Le Doux opened the Public Hearing. Without further comments, the public hearing closed at 7:38PM. Chairman Le Doux read the following resolution into the record:

Resolution Relating to request to Selectboard pursuant to RSA 289:3

KNOW ALL MEN BY THESE PRESENTS, that the duly elected Selectboard (hereafter 'Board'), of the Town of Hollis, on the 10th day of June 2019, at a duly noticed and properly convened meeting of said Board, considered a request presented by Congregational Church of Hollis, UCC (applicant), to construct and provide for a safety access from its building which will require construction on its

property in a location that is within 25' of cemetery property of the Town of Hollis. The Board, after hearing testimony with regard to the request makes the following findings:

Recitals

1. Applicant has been advised by Town of Hollis Fire Safety Officials that an additional access from its building is required for its facility to safely accommodate persons in attendance.
2. Following engineering review, it was determined that the most feasible and appropriate location for such access was in the location identified in a Plan presented to the Board at said hearing.
3. The contemplated location of the access, however, would require that some of the construction occur on portions of the applicant's property which are within 25' of boundary of cemetery land of the Town of Hollis.
4. **RSA 289:3, (III)**, the statute pursuant to which this request is made, provides for a prohibition against construction within a 25' setback from the property line of an established burial ground.
5. However, it also provides a mechanism by means of which a waiver from the prohibition can be obtained provided it is determined that **'... such construction, excavation, or building is necessary for the construction of an essential service, ...'**, and both the Trustees of the Cemeteries and the Selectboard agree with that determination.
6. The Board finds that the Applicant has demonstrated that the provision of the additional access does, indeed, constitute an essential service as it addresses Fire Safety issues and, if constructed, will increase the level of fire safety for the members of the public that participate in activities in the Applicant's structure.
7. Additionally, the Board notes that the Trustees of the Cemeteries have come to the same conclusion and have indicated their support to the Applicant's request.

In consideration of the same, the Board resolves as follows:

RESOLVED,

The Board finds that the construction of the access and related improvements as outlined in the Plan presented by the Applicant is a necessary essential service in order to increase the safety of the occupants of the Applicant's structure and, therefore, the Board hereby approves the request made by the applicant to construct the access and related improvements according to the conditions and specifications provided for in said Plan.

MOVED by Mark Le Doux seconded by David Petry that the Select Board approve the Town of Hollis Resolution, as stated above. Voting in favor of the motion were Le Doux, Petry and Band. No one was opposed. S. Benz abstained. The motion PASSED 3-0-1.

S. Benz recused herself from the vote since she is a member of the Hollis Congregational Church Trustees.

DEPARTMENT UPDATE

1. IT Department (Dawn Desaulniers)

D. Petry has some concerns with the town's IT infrastructure, so he requested that she provide a department update to the Select Board. The department update includes switching all computer software from Windows 7 to Windows 10; implementing internet phishing training for employees; continuing with the Town Hall scanning project; reviewing finance software for payroll and timecard alternatives; a planned upgrade for assessing software; working towards a disaster recovery plan for data management and obtaining a newer server for the Town Clerk.

NEW BUSINESS**1. Document Management****a. DocStar Guest Licenses**

The DocStar guest license is for the public to view documents, such as board, committee and commission minutes. The documents are stored as pdfa and searchable. It will cost \$3,333.25 for this year, which will be expended out of the IT Department and/or finance department, if need be. D. Desaulniers will add \$597.00 to the document management line, moving forward.

MOVED by David Petry seconded by Susan Benz that the Select Board approve the guest license for DocStar, in the amount of \$3,333.25 as requested by Dawn Desaulniers, IT Director. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

b. Finance Time Entry

Rachael Gosselin, Finance Officer is looking into utilizing the finance software to include a portal which would allow employees to enter their timesheet electronically, which would be approved by the Department Head and submitted to payroll for processing. Additionally, the employee would have access to their timesheets and be able to view and print their paystubs. They would also be able to review and change their contact information, withholding information, benefit information. The portal has already been purchased by the town. However, any additional expenses would be expended through the Finance Department.

MOVED by Mark Le Doux seconded by David Petry that the Select Board approve the Finance Time Entry portal through AccuFund, as requested by Rachael Gosselin, Finance Officer and Dawn Desaulniers, IT Director. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

2. Department of Public Works (DPW) Software-Bid Approval

Todd Croteau, DPW Director and Dawn Desaulniers, IT Director received several bids for the DPW software and felt Dude Solutions would be the best fit for the needs of the DPW. The cost for the first year, including the software and maintenance is \$15,918.50. \$5,918.00 will be reflected in the software line in the DPW, moving forward. They would also like to purchase iPad, iPad cases and ArcGIS licenses to accompany the software. P. Band suggested checking the language in the warrant article to determine whether to use the allocated funds from the warrant article or the regular expenditure line in the department.

D. Petry stressed the importance of owning the data that would be stored in the cloud to avoid having to pay additional expenses to access it. He suggested adding that caveat to the agreement prior to signing it.

193 *MOVED by David Petry seconded by Mark Le Doux that the Select Board approve Dude*
194 *Solutions for the DPW Software, as recommended with the caveat that the town have a copy of*
195 *the data. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was*
196 *opposed. The motion PASSED 4-0-0.*
197

198 **3. AFSCME Council 93, Local 3657 Collective Bargaining Agreement**

199 **a. Side Bar Agreement – Change in Detail Rate**

200 Chief Hoebeke stated that the current detail rate is \$45.18 for most police officers, however if an
201 officer's overtime rate is higher than \$45.18, their detail rate is actually their overtime rate. In
202 actuality there are 6 different detail rates. The town also has a set administrative fee that is charged,
203 so if an officer's overtime rate is higher than the detail rate, the administrative fee is adjusted so
204 they don't go over \$58.98 for the total cost. Chief Hoebeke approached the union to see if they
205 would consider a fixed detail rate that would be contractual that would be part of contract
206 negotiations. The union was in agreement. Chief Hoebeke performed researched and is proposing
207 \$53.00. He came up with that amount to match the overtime rate of the highest paid sergeant. He
208 also reduced the administrative fee to help offset the detail rate increase.
209

210 The revenue goes into a revolving account and any access funds go into the general fund at the end
211 of the year.
212

213 *MOVED by Susan Benz seconded by Peter Band that the Select Board approve the Side Bar*
214 *Agreement with AFSCME Council 93, Local 3657, regarding the change in Detail Rate. Voting*
215 *in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion*
216 *PASSED 4-0-0.*
217

218 **4. Recreation Commission**

219 **a. Hydrogeologic Evaluation – Proposed Irrigation Well**

220 Dave Belanger, Recreation Commission Chair reported that the Recreation Commission contacted
221 Northeast Geoscience, Inc. (NGI) to conduct a hydrogeologic evaluation to identify an irrigation
222 well location for the three proposed field locations (Hollis Brookline High School, Stefanowicz
223 Property and DPW Property).
224

225 Based on the preliminary evaluation, NGI ruled out the Hollis Brookline High School property as it
226 was considered unfavorable due to longtime water issues.
227

228 Due to the consensus of concerns revolving around the wetland on the Stefanowicz Property, the
229 commission would like to pursue an evaluation for the DPW property, which is estimated to cost
230 \$9,500. D. Belanger added that the proposed cost of \$9,500 did not include a well and further
231 explained that the DPW property wouldn't be considered a feasible option for fields until access to
232 water is determined. The DPW existing well would not be sufficient because it is also used an
233 abutting residence.
234

235 D. Petry stated that it is required as part of the town's bid policy, to obtain at least three quotes for
236 services over \$5,000. Since there was only one quote, D. Petry questioned whether the proposed
237 cost of \$9,500 was fair and reasonable.
238

239 Although approximately \$57,900 is in the Recreation Commission Revolving Revenue Fund, the
240 commission requested that the cost be expended from the Select Board budget since there are
241 several upcoming expenses that the Commission would like to use from the Revolving Fund.

It was noted, that the Recreation Commission has not made a formal recommendation to the Select Board for the best location for recreation fields.

P. Band would like to know the costs associated with utilizing a water truck oppose drilling a well.

Chairman Le Doux entertained a motion, not to exceed \$9,500 for a study on a potential field at the DPW location. The line item in the budget has yet to be determined and it was stated that two additional quotes are required. The Select Board failed to achieve a motion until further information is obtained.

D. Belanger asked if the Recreation Commission had the authority to expend funds for an evaluation of the wetlands at the Stefanowicz property, although the Select Board made it clear that they do not support spending funds for this evaluation, the commission has the authority to spend funds from this account, how they see fit.

D. Belanger stated that the Recreation Commission was not consulted regarding the new location of the Cooperage building, stating that they've used that area near between the Lawrence Barn and parking lot, facing Depot Road, for a hockey rink in year's past.

5. Rename "Filomenas Way" to "Louis Way"

At the February 25, 2019 Select Board meeting, the board approved a recommendation from Becky Crowther to name a common way on Proctor Hill Road, Filomenas Way. The recommendation was based on the name, Filomena DiCicco, who purchased the land from the Worcester Brothers in 1946.

B. Crowther explained to Veronique Rheaume, that the town currently has a Louise Way, which sounds very similar. B. Crowther spoke with the Fire Chief and Dispatch and the consensus of opinion was that the two names sound too similar, especially over the telephone line. However, they were not opposed to the second consideration, Denis Way.

Although resident's requests are not part of the regular procedure for naming roads, it was noted that special exceptions have been made in the past.

D. Petry was concerned that accepting requests from residents to name road would set a precedence that may not be in the town's best interest.

MOVED by Mark Le Doux seconded by Susan Benz that the Select Board approve renaming Filomenas Way to Denis Way, as recommended by Becky Crowther. Voting in favor of the motion were Le Doux and Benz. Petry and Band opposed. The motion DIED 2-2-0.

B. Crowther further explained that the custom is to research the history of property owners, attempting to go back as far as possible, which can be a few hundred years, for road naming. First names are generally allocated for Ways and Common Driveways.

6. Gravel Road Proposal (Todd Croteau, DPW Director)

The presentation is for informational purposes only. The Select Board will not be taking public comments, or making any decisions this evening.

Chairman Le Doux would like to have the catch basins, culverts and right-of-ways staked and/or marked for safety reasons.

T. Croteau stated that although the current gravel meets the state specification for road building, it does not meet the specifications for maintaining gravel roads because it doesn't have enough clay. He would like to extend the grading cycle to every month and a half. T. Croteau stated that the town would benefit from incorporating a soil compactor into the gravel road maintenance. Chairman Le Doux suggested renting the equipment to test it before purchasing.

DPW is utilizing a 1,600 gallon water tank until the water truck is purchased. The new water truck was approved at Town Meeting in March. T. Croteau will complete the specifications for the purchase and post it as soon as possible.

T. Croteau suggested having any questionable right-of-ways surveyed. Chairman Le Doux suggested utilizing the Planning Department and Nashua Regional Planning Commission (NRPC) for assistance with surveying.

Chairman Le Doux noticed that it would appear that grading took place between trees, which could cause damage to the root systems and possibly infringe on personal property and valuation. He suggested investigating the right-of-way on gravel roads, and directing staff to only work within the scope of the right-of-way. He also suggested that T. Croteau speak with the impacted home owners about remediating their property.

DPW is also considering trading in the existing grader, due to its size, for a smaller one. Also, University of New Hampshire Technology Transfer Center will be conducting a motor grader training in Hollis this October. Because Hollis is hosting the event, two DPW operators will be attending for free. An expert instructor will be providing hands-on training to participants and will be using Richardson and Van Dyke Road as training sites.

Last year, DPW paid \$11.75/yard for 3/4" gravel. He is pursuing a custom blend, moving forward, which could be as much as \$80,000.

The roads have not been graded in approximately one month and they are getting to a point where they need to be addressed. In the short term, DPW will work toward keeping the roadways passable by having the operator stay within the travel way and only address the potholes within the right-of-way, until a further developed, detailed plan is proposed.

7. Site Access Agreement with ARCADIS U.S., Inc. and Textiles Coated International, Inc. (soil samples)

Ian Martz, Project Geologist for ARCADIS is assisting the NHDES with the collection of surface soil samples associated with the per and polyfluoroalkyl substances (PFAS) project in Amherst. A portion of this land falls within Hollis and needs site access. All locations are located within the Town right-of-way boundaries or on town owned properties. All samples will be collected manually with a hand auger, to a maximum depth of one foot.

MOVED by Mark Le Doux seconded by Susan Benz that the Select Board approve the Site Access Agreement with Arcadis U.S. Inc, (Consultant) and Textiles Coated International, Inc. (Client) contingent upon a certificate of insurance, naming the Town of Hollis as additional

insured and striking the second paragraph in section II, subsection B. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

8. Nashua River Wild & Scenic Study Committee

a. LeeAnn Wolff, Regular Town Representative, Nashua River Wild & Scenic Study Committee (3 yr. term)

MOVED by Mark Le Doux seconded by David Petry that the Select Board approve the appointment of LeeAnn Wolff to the Nashua River Wild & Scenic Study Committee as the Town Representative for a three year term. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

b. Tom Dufresne, Alternate Town Representative, Nashua River Wild & Scenic Study Committee (3 yr. term)

MOVED by Mark Le Doux seconded by David Petry that the Select Board approve the appointment of Tom Dufresne to the Nashua River Wild & Scenic Study Committee as the Alternate Town Representative for a three year term. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

9. Pennichuck Water Works, Inc. – Estimated Water Rate Increase

Pennichuck Water Works, Inc. (PWW) filed a Notice of Intent with the New Hampshire Public Utilities Commission (PUC) on May 14, 2019. The current base rate increase is approximately 10.8%. The PWW requested posting a notice of the rate increase on the town website in order to inform Hollis customers utilizing PWW.

D. Petry asked if they were also notifying individual customers as well. L. Radke will follow up with PWW.

10. 2020 Census – New Construction Program Liaison

The US Census Bureau invited the Town of Hollis to participate in the 2020 Census New Construction Program (NCP). NCP provides local municipalities an opportunity to update the Census Bureau residential address list with living quarters for which construction is in progress during March 1, 2018 and completion is expected by Census Day on April 1, 2020. The NCP is a voluntary program. Connie Cain, Assistant Assessor agreed to act as the liaison and plans to work closely with NRPC in gathering and updating this information.

D. Petry was concerned that the time commitment associated with the program. The Board suggested obtaining an approximation of the amount of time associated with the program, before pursuing a decision.

11. Other

a. Conservation Easement (Article 16)-Howe Property

MOVED by Mark Le Doux seconded by Susan Benz that the Select Board release \$200,000, previously allocated for the purchase of the Howe property, back into the Unassigned Fund Balance, due to the failure of the warrant article. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

b. Land Acquisition (Article 1)-Hardy Property Update

Tom Dufresne, Conservation Commission Chair reported that approximately \$12,000 has been collected from donations towards the purchase of the property on Baxter Road. The Town is

currently awaiting to hear back from Attorney Drescher regarding the Purchase and Sale Agreement. Donations to this fund are tax deductible contributions.

12. Petition and Pole License(s)**a. Pole #21-1370, French Mill Road**

MOVED by David Petry seconded by Mark Le Doux that the Select Board approve the Petition and Pole License for Pole #21-1370 on French Mill Road. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

OLD BUSINESS**1. Special License****a. Cullen Collimore Foundation, Millyard Bike-Paddle-Run, Tuesday, June 2, 2019 9AM-11AM (Ratify Select Board approval via email)**

MOVED by David Petry seconded by Mark Le Doux that the Select Board ratify the approval for the Special License for Cullen Collimore Foundation, Millyard Bike-Paddle-Run on June 2, 2019 from 9AM-11AM. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

2. Tax Collector's Warrant**a. 2019 Property Tax - \$14,711,947.00 (Ratify Select Board approval via email)**

MOVED by David Petry seconded by Mark Le Doux that the Select Board ratify the approval of the Tax Collector's Warrant for the 2019 Property Tax (\$14,711,947.00). Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

ADMINISTRATIVE BUSINESS**1. Assessing Work****CHARITABLE, EDUCATIONAL & RELIGIOUS EXEMPTIONS**

MOVED by David Petry seconded by Mark Le Doux that the Select Board approve the Charitable, Educational and Religious Exemptions for the 2019 property tax year. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

NOTICE OF INTENT TO CUT WOOD OR TIMBER

Operation #	MBLU	Owner	Location
19-223-09	031-046 & 037-005	Town Forest Committee	Wheeler Rd

MOVED by David Petry seconded by Peter Band that the Select Board approve the Notice of Intent to Cut Wood or Timber for Operation 19-223-09, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

CURRENT USE RELEASE AND LAND USE CHANGE TAX

MBLU	Owner	Location	Acres Removed	LUCT
036-004-A	Sky Orchard Realty Trust	Woodmont Dr	3.48	\$0.00
<i>This Release is for the road itself, and the value is inherent in the building lots. Please see memo from MRI.</i>				
047-044-003	L. Siergiewicz & So. Merrimack South Merrimack Rd	Road Realty Trust	2.00	\$19,000
047-044-004	L. Siergiewicz & So. Merrimack South Merrimack Rd		2.00	\$19,000

Road Realty Trust

TOTAL: \$38,000

MOVED by David Petry seconded by Susan Benz that the Select Board approve the Current Use Release and Land Use Change Tax for MBLU 036-004-A, 047-044-003 and 047-044-004, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

2018 ABATEMENTS

Case #	MBLU	Owner	Location	Amount to be Abated
2018-031	052-031-001	Acrefield Housing Associates LP	6 Market Place	\$2325.00

MOVED by David Petry seconded by Susan Benz that the Select Board approve the 2018 Abatement for Case # 2018-031, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

2. Approval of Warrants

a. Wages 05/16/19 (\$150,484.06)

MOVED by David Petry seconded by Peter Band that the Select Board approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

b. Wages 05/30/19 (\$155,961.93)

MOVED by David Petry seconded by Peter Band that the Select Board approve the Wages, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

c. Accounts Payable 05/16/19 (\$157,932.43)

MOVED by David Petry, seconded by Peter Band that the Select Board approve the Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

d. Accounts Payable 05/30/19 (\$1,924,322.26)

MOVED by David Petry, seconded by Peter Band that the Select Board approve the Accounts Payable, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

e. Benefit Strategies 05/16/19 (\$5,816.62)

MOVED by David Petry, seconded by Peter Band that the Select Board approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

f. Benefit Strategies 05/30/19 (\$5,143.62)

MOVED by David Petry, seconded by Peter Band that the Select Board approve the Benefit Strategies, as submitted. Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.

3. Approval of Public Minutes 05/13/19

486 *MOVED by Susan Benz seconded by Peter Band that the Select Board approve the Public*
487 *Minutes of Monday, May 13, 2019, as submitted. Voting in favor of the motion were Le Doux,*
488 *Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.*
489

490 **4. Approval of Non Public Minutes 05/13/19**

491 *MOVED by Susan Benz seconded by Mark Le Doux that the Select Board approve the Non*
492 *Public Minutes of Monday, May 13, 2019, and keep them sealed. Voting in favor of the motion*
493 *were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.*
494

495 **5. Weekly Meetings & Announcements**

496 The weekly meetings were announced for June 9, 2019-June 15, 2019. The Hollis Fast 5K will take
497 place on Thursday, June 13, 2019. The start time will be 6:30PM. The Hollis Strawberry Festival and
498 Band Concert will take place on Sunday, June 23, 2019 at 2:00PM in the Town Common. The next
499 Select Board meeting will be June 24, 2019.
500

501 **NON PUBLIC SESSION**

502 **1. RSA 91-A:3-II (a) personnel**

503 *MOVED by Mark Le Doux, seconded by David Petry that the Select Board enter Non-Public*
504 *Session in accordance with RSA 91-A:3 II (a) personnel. Voting in favor of the motion Le*
505 *Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.*
506

507 The Board entered non-public session at 9:15 PM.
508

509 **CONCLUSION OF NON-PUBLIC SESSION**

510 *MOVED by David Petry seconded by Peter Band that the Select Board come out of NON-public*
511 *session in accordance with RSA 91-A:3-II (a) personnel. Voting in favor of the motion were Le*
512 *Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.*
513

514 *MOVED by David Petry seconded by Peter Band that the Select Board seal the minutes of the*
515 *NON-public session in accordance with RSA 91-A:3 II (a) personnel. Voting in favor of the motion*
516 *were Le Doux, Petry, Band and Benz. No one was opposed. The motion PASSED 4-0-0.*
517

518 The Board came out of non-public session at 9:50 PM.
519

520 **ADJOURNMENT**

521 *MOVED by Susan Benz, seconded by Peter Band that the Select Board adjourn the meeting.*
522 *Voting in favor of the motion were Le Doux, Petry, Band and Benz. No one was opposed. The*
523 *motion PASSED 4-0-0.*
524

525 The Board adjourned at 9:50 PM.
526

527 Respectfully Submitted,
528 Christine Herrera, Assistant Town Administrator