

# Hollis School District Warrant & Budget Public Hearing

2020 Warrant & FY2021 Budget

February 13, 2020





# Budget Committee Members

- Tom Gehan – Chair
- Mike Harris – Vice Chair
- Mike Leavitt – Secretary
- Chris Hyde
- Tom Jambard
- Darlene Mann
- Carryl Roy – Hollis School Board Representative
- Mark LeDoux – Selectmen's Representative

# School Board Members

- Rob Mann – Chair
- Tammy Fareed – Vice Chair
- Brook Arthur – Secretary
- Amy Kellner
- Carryl Roy

# School Administration

- Andy Corey – Superintendent, SAU 41
- Candi Fowler – Principal, Hollis Upper Elementary School
- Paula Izbicki – Principal, Hollis Primary School
- Gina Bergskaug – Asst. Superintendent, SAU 41
- Amy Rowe – Asst. Superintendent of Student Services, SAU 41
- Kelly Seeley – Business Administrator, SAU 41

# Agenda

- Budget Committee Presentations
  - Budget Process
  - Overview of Warrant Articles
  - Projected Tax Rates
- Open Public Hearing
  - Presentation of Individual Articles & Public Input
- Close Public Hearing
- Budget Committee Discussion & Vote on Articles
  - Public may observe; no further public input
- Adjourn

# Budget Process

# Budget & Meeting Calendar 2020

- Wed, Feb 5 – COOP Public Hearing
- Mon, Feb 10 – Town Public Hearing
- Thu, Feb 13 – HSD Public Hearing
- Tue, Mar 10 – Town Elections
- Wed, Mar 11 – HSD Annual District Meeting
- Sat, Mar 14 – Town Meeting
- Tue, Mar 17 – COOP Annual District Meeting – Part I
- Wed, Mar 18 – COOP Annual District Meeting – Part II



# Budget Process

- Town of Hollis is a Municipal Budget Law district under RSA 32
- Budget Committee responsible to create & present to voters the Town and Hollis School District Operating Budgets
- Budget Committee also reviews and makes recommendations to voters on other monetary articles.
- Hollis has three Separate Budgets – Town, Hollis Schools & COOP Schools
  - We advise the Town and Hollis Schools
  - COOP Budget Committee advises COOP
- We provide guidance to Selectmen & School Board and ask them to create a budget that fits within that guidance.
- Budget Committee votes on warrant articles after the Public Hearing, considering public inputs, economic environment, historic perspective, relevant comparable data, and effect on tax rate.

# HSD Budget Assumptions & Biases

- Assumptions

- Committed to provision of high quality education for Hollis children
- Class sizes consistent with Hollis Educational Specifications
- Economy remains strong
- Inflation remains low to moderate
- Tax base increases 0.5% annually

- Biases

- Support compensation, benefits and work environment structures that enable Hollis Schools to attract and retain high quality employees.
- Decrease locally-controlled unfunded liabilities that have long term budget impact (e.g. medical & retirement plans)
- Manage the number of employees (adding staff increases the budget in multiple ways)
- Manage Debt Service burden by avoiding additional bonding until older debt is retired
- Staffing and Budgets should, over time, show linkage to the trends of student population

# Guidance to School Board

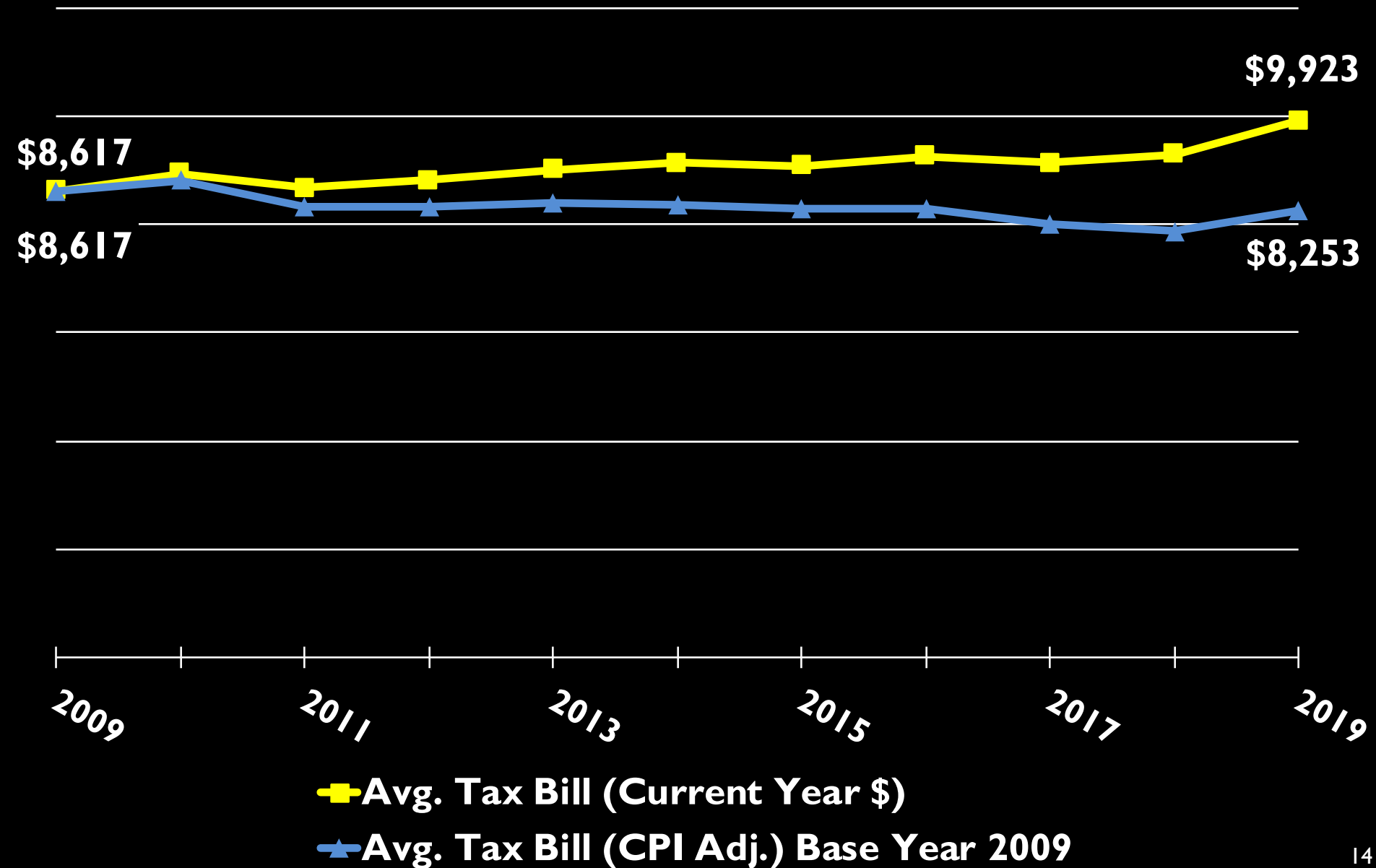
- Guidance Budget increase of 0.9% = \$89,856
  - Effective increase 2.0% after adjusting for union contract increases voted separately
- Resulting Guidance Operating Budget
  - \$13,264,876
- Proposed Warrant Article Operating Budget
  - \$13,264,874
    - \$2 under guidance

# Information & Data

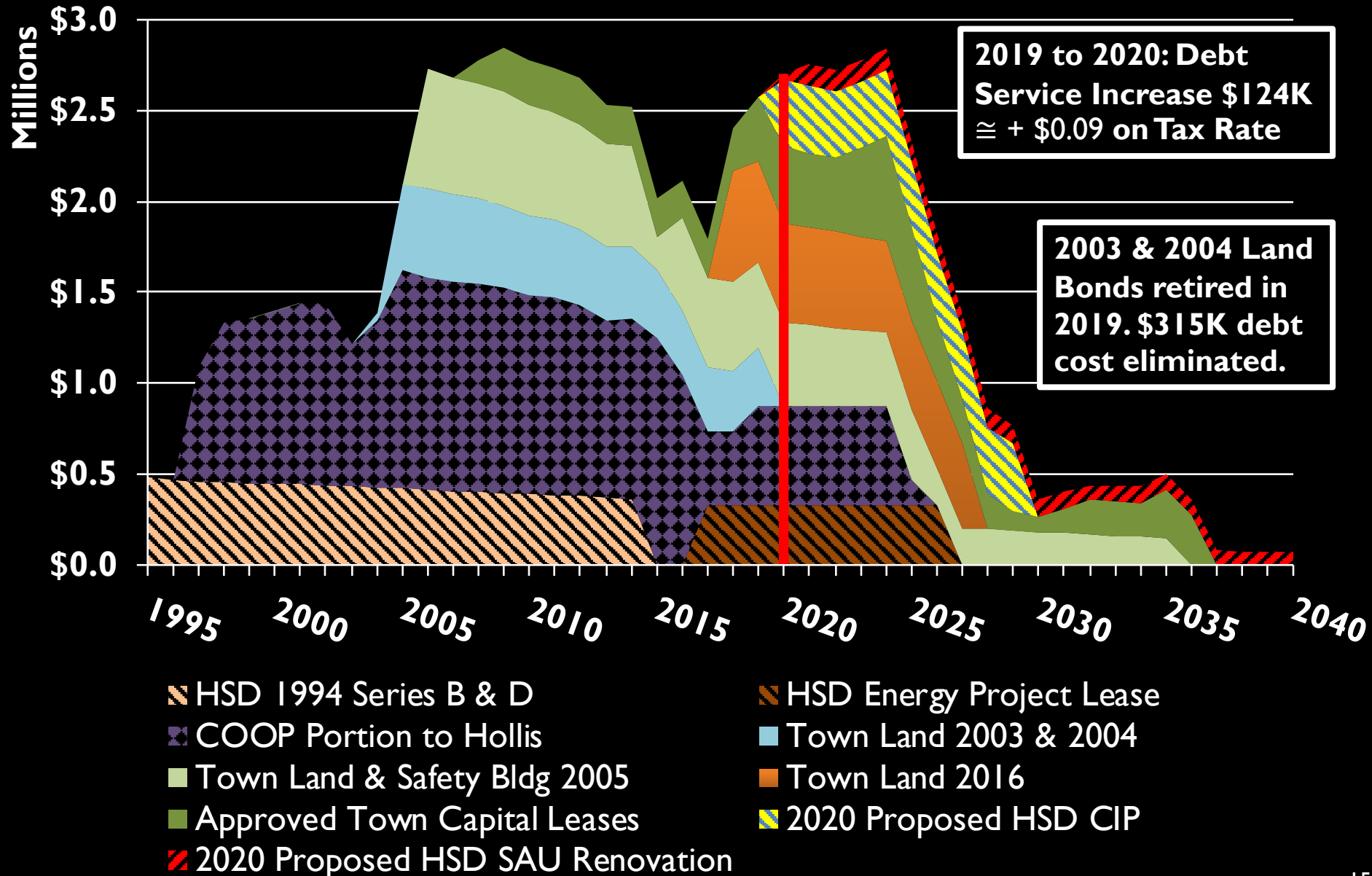
# Hollis Demographics

- Hollis 2018 Population = 7,901
  - Increase of 13% from 2000
  - Increase of 3% from 2010
- Hollis 2017 Households = 3,010
- Hollis 2017 Median Household Income = \$126,379
- Total Town Property Valuation 2019 = \$ 1,361,648,864
  - Increased 0.9% from \$1,349,015,225 in 2018
- Average Single Family Home Value 2019 = \$456,681
  - Increased 0.4% from \$455,071 in 2018
- Average Single Family Home Tax Bill 2019 = \$10,549
  - Increased 7% from \$9,861 in 2018

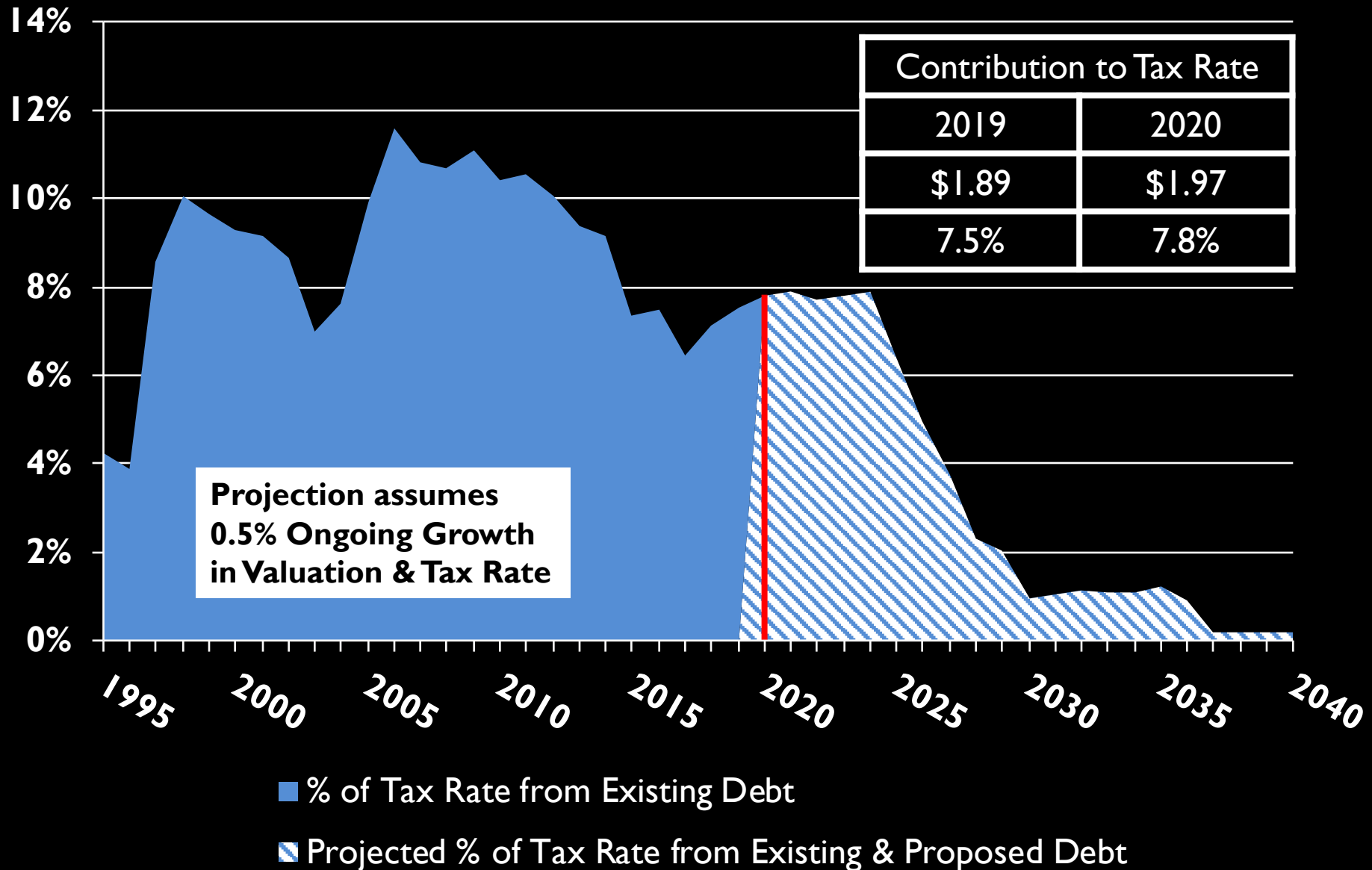
# Average Hollis Tax Bill of 15 Tracked Homes



# Total Town/School/COOP Bonded Debt and Capital Lease Annual Payments

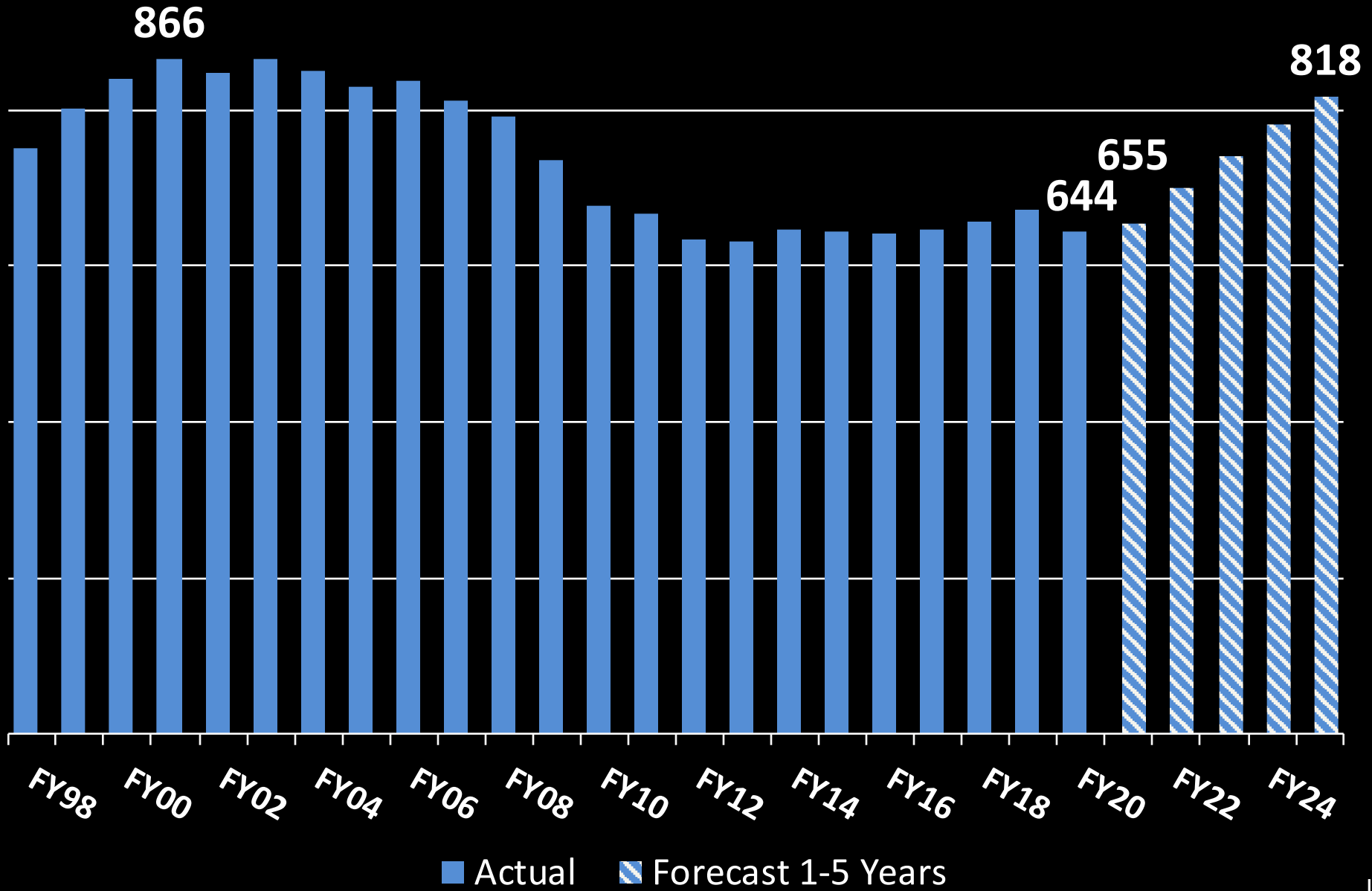


# Current Town/School/COOP Bonded Debt and Capital Lease Payments as % of Total Tax Rate





# Enrollment History & Forecast

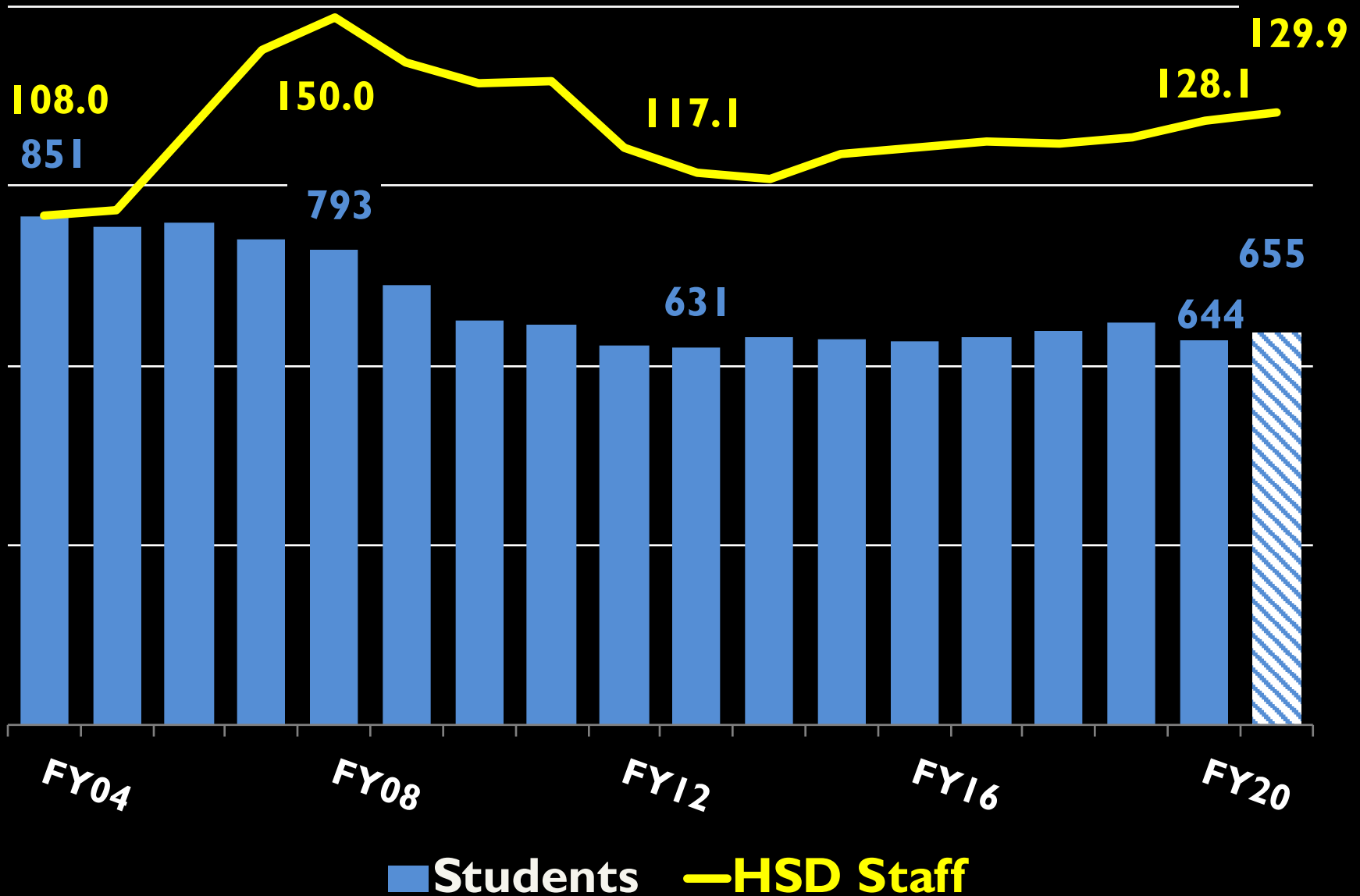


# Hollis School District Employees

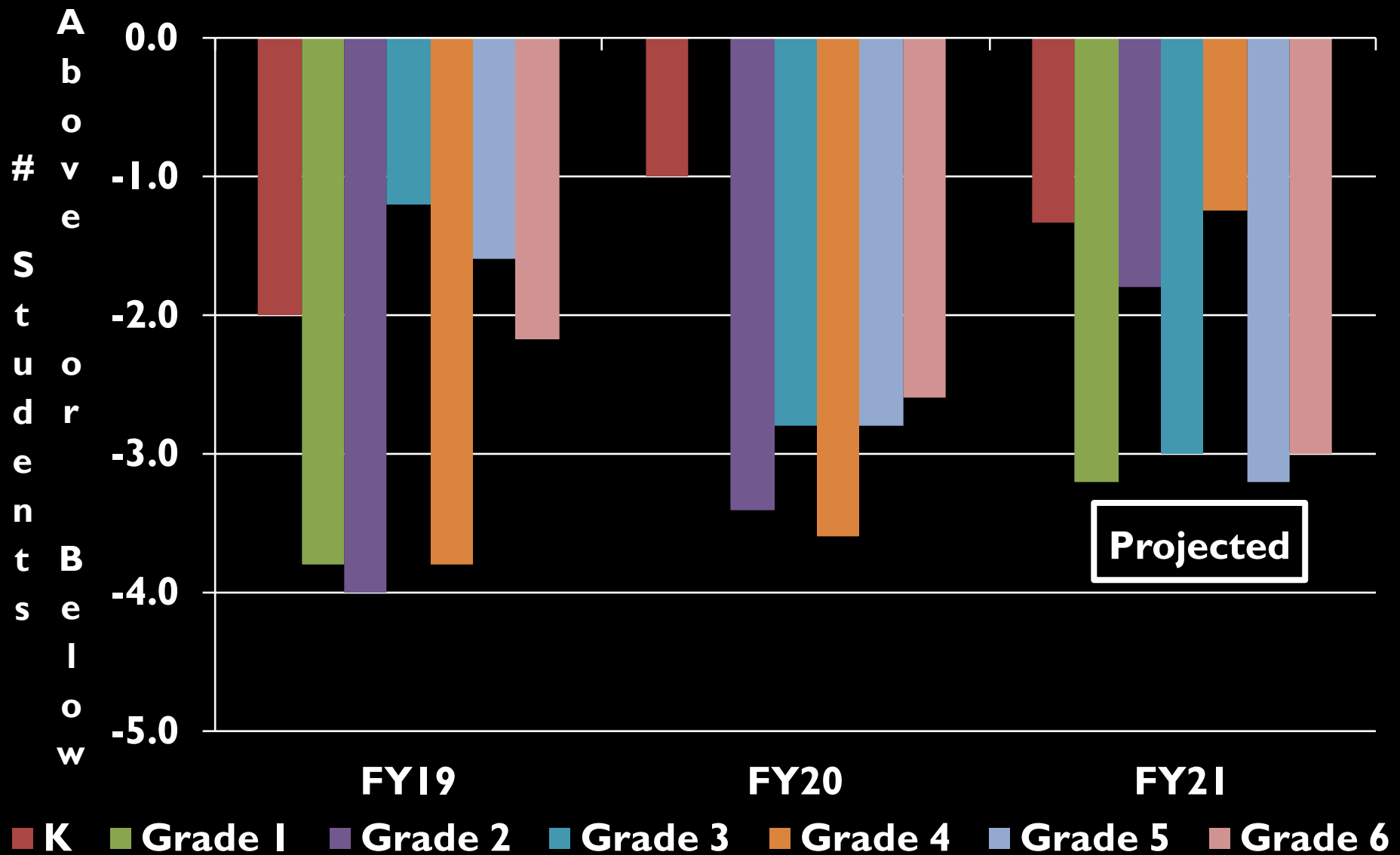
Role	Full-Time	Part-Time	Union	
Teachers	56	3	59	HEA
Special Ed Teachers	10	1	11	
Classroom Support	4	3	7	HESSA
Special Ed Classroom Support	29	2	31	
School Admin Support Staff	3	1	4	
Maintenance & Custodial	6	3	9	
School Administration	3	-	-	
Special Ed Professional Support	2	3	-	
Curriculum Coordinator	1	-	-	
Technology Support	1	-	-	
Total	115	16	121	

Note: The union employee total is a subset of the full-time and part-time employees, not an additional group of employees.

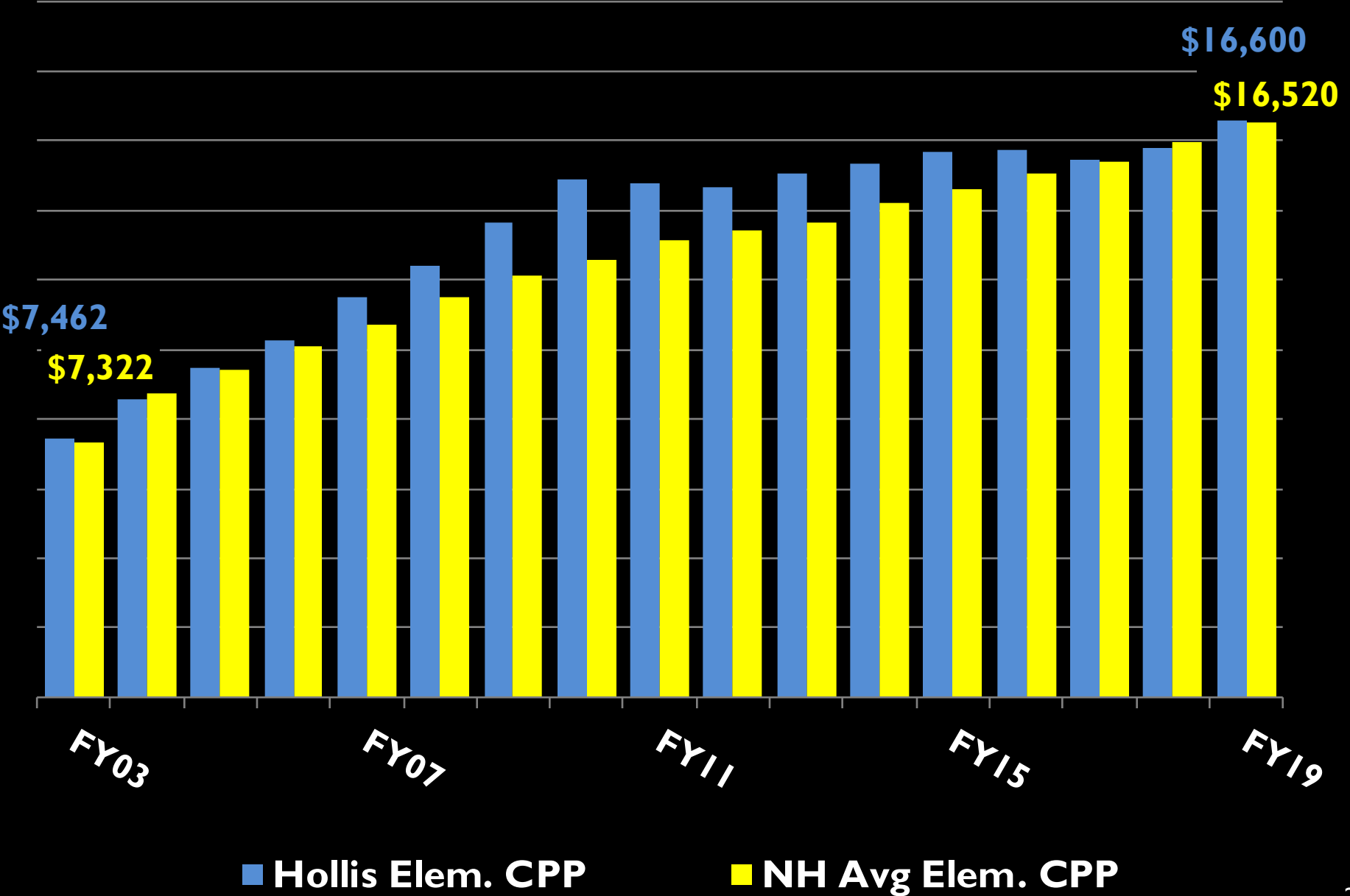
# HSD Staff vs. Student Population



# Hollis Education Specifications vs. Projected Class Size

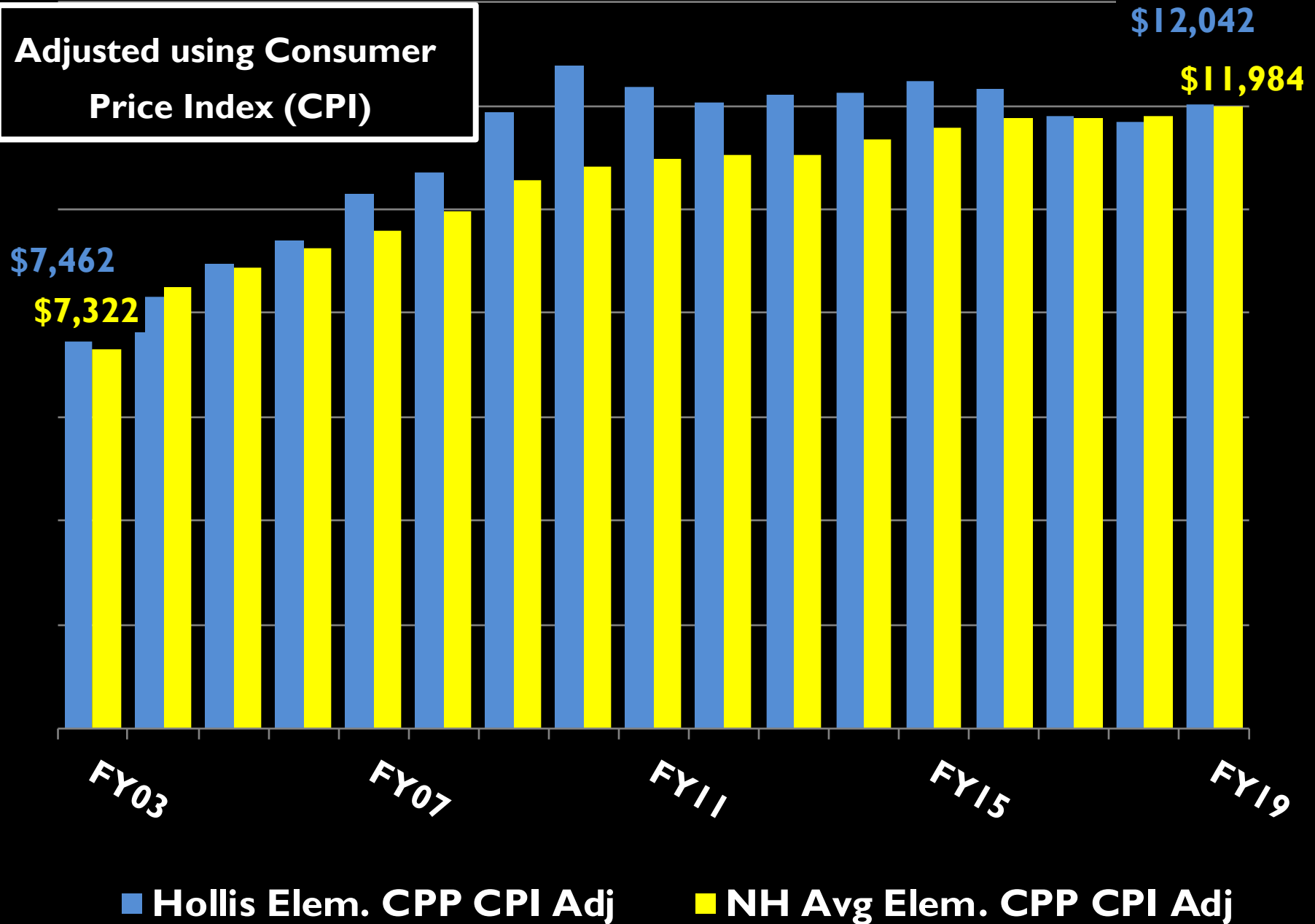


# Hollis Elementary Cost Per Pupil (CPP) vs. NH Avg. CPP

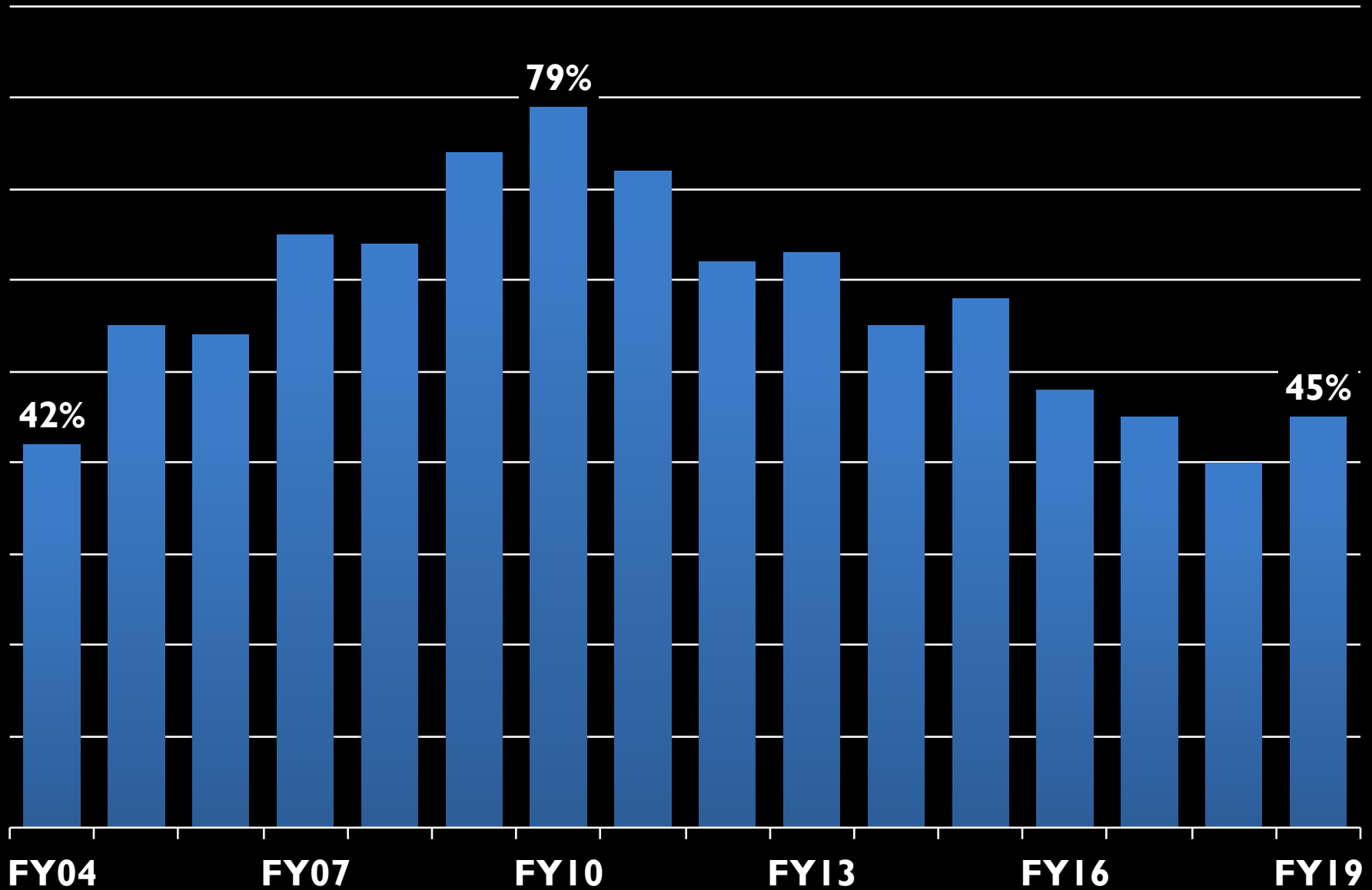


# Hollis Elementary Cost Per Pupil (CPP) vs. NH Avg. CPP

Adjusted using Consumer  
Price Index (CPI)



# Hollis School District Cost Per Pupil Percentile Among 120 Comparable NH School Districts



# Warrant Overview



# FY2020 Hollis School Warrant

Art	Summary	Amount
1	SAU Building & Barn Renovation Bond	\$26,477
2	Contingent Barn Stabilization	\$250,000
3	HPS and HUES Energy and Capital Improvement Municipal Lease	\$365,762
4	Contingent HUES Air Handler and HPS Heat Pumps	\$557,000
5	Support Staff Contract Year 2 of 3	\$50,432
6	SAU Budget Allocation	\$553,385

# FY2020 Hollis School Warrant

Art	Summary	Amount
7	SAU Building Maintenance Trust	\$23,970
8	School Building Maintenance Trust	\$120,000
9	Special Education Trust Fund	\$25,000
10	Contingency Fund	\$95,000
11	Access Special Education Aid	-
12	FY20 Operating Budget	\$13,264,874
13	Any Other Legal Business	-

# Projected Tax Rates

# Tax Rate Forecasting Limitations

- Approved Appropriations (spending) are unknown until after next month's Annual Town and School District Meetings
- Prior year fund balances that may become revenue for the coming year are unknown until the books are closed
- Other Revenues for the coming year may vary, e.g. Special Education Aid or Medicaid reimbursements
- State education aid (Adequacy Grant and Retained State Education Tax) are estimates at this time and may change
- The Assessed Value (aggregate property value of entire Town) which is the denominator for tax rate calculation is an estimate and will not be finalized until later in the year
  - This presentation assumes 0.5% increase in tax base
- State Dept. of Revenue Admin. (DRA) does not set Tax Rate until October / November

# Spending – Only Part of Tax Rate

Approved Appropriations:

*Total spending approved by Voters*

- Revenue

*Special Education Aid, Medicaid, Prior-Year Unexpended Funds,  
etc.*

- State Adequacy Grant

= Tax Effort or Net Appropriations

*Amount to be raised by Property Taxes*

The tax rate will go up even when spending goes down  
if revenue and state aid go down by a greater amount

# Revenue Estimates Increased \$42,247

- Food Service Sales + \$19,000
- Residual Fund Balance + \$17,247
- Special Education Aid + \$5,000
- Local Tuition + \$1,000

# State Aid Estimates Decreased

- Adequacy Aid decreased \$38,429
  - State formula tied to demographics and educational proficiency of students

(COOP portion of Hollis estimated Adequacy Aid decreased \$1,177)

# Hollis School District Tax Rate

Assumes all Articles, approved as written	Year 2019 (HSD FY20)	Year 2020 (HSD FY21)	Change
Operating Budget	\$12,145,453	\$13,264,874	+ 9.2%
Warrant Articles	\$1,110,730	\$1,260,026	+ 13.4%
– Revenue	\$675,323	\$717,570	+ 6.3%
– State Aid Grant	\$1,208,154	\$1,169,725	- 3.2%
– Retained State Tax	\$1,429,200	\$1,370,618	- 4.8%
= Total Tax Effort	\$9,943,506	\$11,276,807	+ 13.5%
<b>HSD Tax Rate</b>	<b>\$7.30</b>	<b>\$8.24</b>	<b>+ 12.9%</b>
+ HSD State Tax Rate	\$1.06	\$1.01	- 5.3%
<b>Total HSD Rate</b>	<b>\$8.36</b>	<b>\$9.25</b>	<b>+ 10.7%</b>

Assumes 0.5% increase in tax base



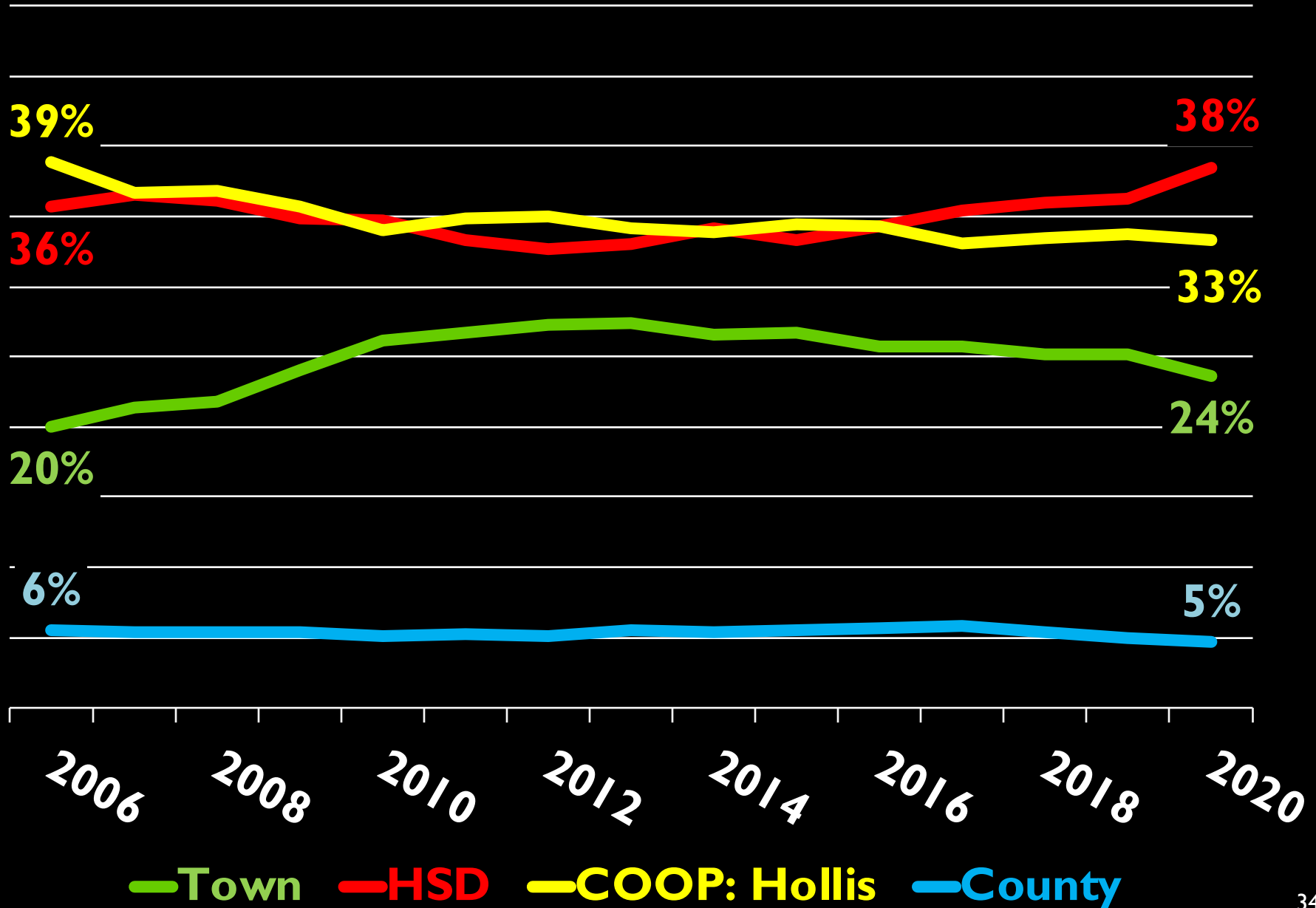
# Hollis Total Tax Rate

Assumes all Articles, approved as written	2019	Projected 2020	Change
<b>Town</b>	<b>\$5.81</b>	<b>\$5.65</b>	<b>- 2.8%</b>
<b>HSD Local Tax</b>	<b>\$7.30</b>	<b>\$8.24</b>	<b>+ 12.9%</b>
HSD State Tax	\$1.06	\$1.01	- 5.3%
<b>COOP Local Tax</b>	<b>\$6.75</b>	<b>\$6.97</b>	<b>+ 3.3%</b>
COOP State Tax	\$1.04	\$1.03	- 0.9%
County Tax	\$1.14	\$1.13	- 0.5%
Hollis Tax Rate	\$23.10	\$24.03	+ 4.0%

**Controllable at the Town / School District Level**

Total tax rate may not equal sum of components due to rounding

# Hollis Tax Rate Split



# Public Hearing Call to Order

# Conduct of Public Hearing

- All Warrant Articles that appropriate money must be presented and public input taken at a properly noticed public hearing.
- Most articles may be modified at Annual meeting.
- School Board may remove articles, except petition articles, but may not add any.
- School Board may change wording of non-budget, non-petition articles, up until the Warrant is posted. Wording may also be changed at town meeting.
- At conclusion of public hearing, the Budget Committee will deliberate and vote on all articles that appropriate money and non-appropriating articles of a financial nature.
- Dollar value of budget article may be changed by Budget Committee. Increases are limited to specific amounts discussed during the public hearing.

# Public Hearing – Rules for Tonight

- Articles will be presented as they are expected to appear on the final warrant (though the order may later change)
- Speakers will be recognized by the Chair
- Please state your Name and Address for the record
- Voters may speak once for 2 minutes. May be recognized to speak again on an issue after all others have had an opportunity to speak once.
- If your point has been substantially made by others, please be brief.
- Comments should be addressed to the Budget Committee Chairperson. Do not engage or debate other members of the public.
- Please tell us what specific action or change you would like to see. For example ask that the Operating Budget be modified up/down by specific dollar amount.
- Input will be restricted to Hollis residents of voting age (exceptions for administration & others to answer questions, or as allowed by the Budget Committee for the purpose of clarifications)
- Reminder: Turn off electronic devices or set to silent mode
- Please remain respectful and calm. Everyone wants excellent services and good value for our taxes dollars, we may disagree on how to get there

# Public Input Sign-Up Sheets

- Sign-up sheets will be used to reduce disruption around the podium
- Articles:
  - TBD
- Sheets are located on the table inside the front entrance
- Please sign-up (quietly) throughout the meeting
- Sheets will be used to call voters to the podium
- Once everyone who signed up has spoken, individuals may line up at the podium

# Warrant Articles

# Article I: 4 Lund Lane Renovations (SAU Farmhouse & Barn)

To see if the School District will vote to raise and appropriate the sum of \$1,404,308 to construct, furnish and equip renovations to the barn and house at 4 Lund Lane in Hollis; and to authorize the issuance of \$1,404,308 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate an additional sum of \$26,477 from taxation for debt service payments payable on such bonds or notes during the 2020-2021 fiscal year. (2/3 ballot vote required.)

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - ≅ \$0.02 / \$1,000 (Tax Rate)
  - ≅ \$6.95 / \$457,000 (Average Single-Family Residence)



# Article 1: 4 Lund Lane Renovations (SAU Farmhouse & Barn)

## Background:

- HSD owns / maintains the 4 Lund Lane property (Barn & Farmhouse) currently leased to SAU #41 for offices
- HSD has conducted several facility studies over the past 10 years

## Consistent Facility Findings:

- Over two decades, offices have steadily grown overcrowded, as administrative demands and statutory requirements have changes and new roles added
- Offices, Breakrooms and Bathrooms substantially out of date
- Document storage is becoming unmanageable
- Current Floor plan is archaic

# Article 1: 4 Lund Lane Renovations (SAU Farmhouse & Barn)

## HSD 4 Lund Lane Goals

- Provide a safe, comfortable and professional work environment for staff and visitors
- Address and resolve acute space and document storage issues
- Improve the property in order to maintain occupancy and relevancy for SAU administrative operations

## Last Year Article 3

- Raised and appropriated \$64,600 to study, design and develop a proposal to renovate 4 Lund Lane

## Proposed Project Cost \$1,404,308 bonded over 20 years

- Converts Barn to needed Office / Meeting / Storage Space
- Renovates Bathrooms / Breakroom / Floor Plan of existing Offices
- Extends the usable life of property for the next 20 years

# Article 1: 4 Lund Lane Renovations (SAU Farmhouse & Barn)

If this article fails

- Article 2 will ask to raise and appropriate \$250,000 to stabilize and slow further deterioration of the barn and its foundation
- The \$250,000 would be raised in one year rather than capitalized over 20 years
- Contingent stabilization funds, if approved, do not add operational value, i.e. no new useable office or storage space

# Article 2: Barn Stabilization (Contingent Article)

In the event that **Article 1** is not approved, to see if the School District will vote to raise and appropriate a sum of **\$250,000** to stabilize the barn foundation and frame at 4 Lund Lane in Hollis.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - $\cong \$0.18 / \$1,000$  (Tax Rate)
  - $\cong \$83.49 / \$457,000$  (Average Single-Family Residence)

# Article 2: Barn Stabilization (Contingent Article)

- Advised by architect
- North and west sides of foundation are dislodging and shifting inward
- Shifting foundation will likely lead to frame degradation, cracks in the roof, and leaks
- Replace existing supplemental steel columns
- Major components:
  - Limited repairs to wooden barn frame
  - Temporarily elevate barn structure off existing foundation
  - Pour new foundation
  - Return barn to new foundation

# Article 3: School Buildings Energy and Other Improvements 10-Year Lease Purchase

To see if the School District will vote to authorize the School Board to enter into a 10-year lease purchase agreement for \$3,108,900 to finance the acquisition and installation of energy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School as recommended by the Hollis School District Facilities Committee; and to raise and appropriate the sum of **\$365,762** for payments due under the lease purchase agreement during the 2020-21 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.)

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - $\cong \$0.21 / \$1,000$  (Tax Rate)
  - $\cong \$95.95 / \$457,000$  (Average Single-Family Residence)

# Article 3: School Buildings Energy and Other Improvements 10-Year Lease Purchase

## HUES / HPS Current Conditions:

- Basic building structures are in excellent condition
- Numerous infrastructure elements requiring upgrades previously identified by 5yr rolling Capital Improvement Plan (CIP) and discovered through the HSTEP energy project
- Very low interest rates provide for a unique opportunity to combine items now:
  - Required upgrade cost spread over long term, low interest lease purchase program
  - Avoids disruptive, reactive and costly interruptions of school operations

# Article 3: School Buildings Energy and Other Improvements 10-Year Lease Purchase

If this article fails

- Article 4 will ask to raise and appropriate \$577,000 to address critical end-of-life air handler system at HUES and complete air-sourced heat pumps installation at HPS
- The \$577,000 would be raised in one year rather than capitalized over 20 years
- Other Items in the lease purchase plan would require large single-year appropriations in subsequent years



# Article 4: Air Handler & Heat Pumps (Contingent Article)

In the event that **Article 3** is not approved, to see if the School District will vote to raise and appropriate a sum of **\$557,000** for the purchase and installation of an air handler for Hollis Upper Elementary School and nineteen (19) air source heat pumps at Hollis Primary School as recommended by the Hollis School District Facilities Committee.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - $\cong \$0.41 / \$1,000$  (Tax Rate)
  - $\cong \$148.06 / \$457,000$  (Average Single-Family Residence)

# Article 4: Air Handler & Heat Pumps (Contingent Article)

- Deemed two most critical elements of larger capital projects included in Article 3
- \$312,000: Replace air handler at Upper Elementary Schools
- \$245,000: 19 Air-sourced heat pumps for Primary School that were part of the 2017 energy project that were not completed due to cost overruns for the primary school insulating wrap

# Article 5: HESSA (Support Staff)

## Year 2 of 3-Year Contract

To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2020-21 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year 2021	\$50,432
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and further to raise and appropriate the sum of \$50,432 for the fiscal year, such sum representing the negotiated increase over the 2019-20 salaries and fringe benefits.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - ≅ \$0.03 / \$1,000 (Tax Rate)
  - ≅ \$13.23 / \$457,000 (Average Single-Family Residence)

# HESSA FY20 - FY22 Agreement Highlights

Increases	FY20	FY21	FY22
Step Awarded	✓	✓	✓
Table Adjustment	+ 0.5%	+ 0.5%	+ 0.5%
OFF Step Increase	+ 3.0%	+ 3.0%	+ 3.5%

- Three-year agreement
- Health Insurance
  - No changes in caps on employer premium contributions
  - No change to low-cost health plan
- Valuable district goals achieved

# DISTRICT GOALS

## Management Rights Achieved

- Securing Reduction In Force staffing definitions
- Securing District authority over summer program pay rates
- Transferring responsibility to non-para-educators for “coverage logs” that are used to pay differentials (as FY19 CBA did with para-educators)
- Clarifying definitions and procedures for qualifying absences under Family and Medical Leave Act (FMLA)
- Clarifying qualifying interval(s) for Intermediate Term Income Protection (ITIP)
- Clarifying limits of District’s obligation(s) for medical, dental and child care coverage in the event of disability
- Updating Death and Disability benefits to comply with current insurance provider

# FY20-FY22 Wage Costs

- Contract is NOT Sanbornized
  - Each year of the three-year agreement must be approved individually by voters at each year's Annual District Meeting
  - FY21 provisions are the only portion of agreement under consideration at this year's Annual District Meeting
  - Disclosure of future year costs does not equate to approval from the Annual District Meeting

FY20	FY21	FY22	Total
\$51,240	\$50,432	\$55,034	\$156,706

# Article 6: SAU Budget

Shall the School District vote to raise and appropriate the sum of \$553,385 as the Hollis School District's portion of the SAU budget of \$1,807,100 for the forthcoming fiscal year? This year's adjusted budget of \$1,718,104 with \$533,214 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - $\cong \$0.32 / \$1,000$  (Tax Rate)
  - $\cong \$145.17 / \$457,000$  (Average Single-Family Residence)

# Article 6: SAU Budget

<b>FY20 Budget</b>	<b>FY21 Proposed Budget</b>	<b>\$ change</b>	<b>% change</b>	<b>FY21 Adjusted Budget</b>
<b>\$1,731,611</b>	<b>\$1,807,100</b>	<b>\$75,489</b>	<b>4.4%</b>	<b>\$1,718,104</b>

<b>Budget Drivers</b>	<b>\$ Change from FY20 Budget</b>	<b>Details</b>
Salaries	\$37,333	<ul style="list-style-type: none"> <li>• Salaried employees +3%</li> <li>• Hourly employees +3%</li> <li>• HR coordinator to administrator</li> <li>• Hiring contingency</li> </ul>
Benefits	\$24,914	<ul style="list-style-type: none"> <li>• Health Ins GMR 4.1%</li> <li>• Dental Ins GMR 3.9%</li> </ul>
New Position – Facilities Director	\$66,500	<ul style="list-style-type: none"> <li>• Salary</li> </ul>
Student Services Transition Coordinator	(\$54,202)	<ul style="list-style-type: none"> <li>• One year position ends in FY20</li> </ul>



# Article 6: SAU Budget

## SAU Budget – Facilities Director (SAU)

### RESPONSIBILITIES:

- Supervision of custodial/maintenance staff
- Facility Audit
- Budgeting
- Managing capital improvements
- Managing contractors/projects/services
- Emergency response
- Building inspections
- Consolidating purchases

### BENEFITS:

- Shift workload from administration
- Improvements across all districts in:
  - ✓ Quality
  - ✓ Efficiency/Cost Savings
  - ✓ Accuracy
  - ✓ Expertise
  - ✓ Pro-activity

# Article 7: SAU Building Maintenance Fund

To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - None

# Article 7: SAU Building Maintenance Fund

- Background:
  - HSD owns and maintains the SAU offices of 4 Lund Lane
  - HSD charges SAU4I rent for this space
- Purpose of the Article:
  - Expendable Trust is a “Savings Account” used to carry forward SAU4I rental income on 4 Lund Lane for major maintenance
- Funding:
  - From SAU4I rental income
- Oversight:
  - Major Expenditures proposed by the Administration
  - School Board evaluates and presents plan to BudCom for input
  - School Board makes final approval of expenditures

# Article 7: SAU Building Maintenance Fund

FY21 Projected Opening Balance	\$32,526
FY21 Proposed Funding	\$23,970
FY21 Proposed Projects:	
No Projects Planned	-
Projected FY21 Ending Balance	\$56,496

# Article 8: School Buildings

## Maintenance Fund

To see if the School District will vote to raise and appropriate up to the sum of **\$120,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2020 unassigned fund balance, available for transfer on July 1, 2020.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - No rate increase in 2020. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending \$120,000, that could *potentially* be returned as revenue, equates to foregoing a *potential* rate reduction:
    - $\cong \$0.09 / \$1,000$  (Tax Rate)
    - $\cong \$40.07 / \$457,000$  (Average Single-Family Residence)

# Article 8: School Buildings Maintenance Fund

- Purpose:
  - “Savings account” to carry forward funds for major building maintenance
- Funding:
  - Unreserved Fund Balance Surplus
- Oversight:
  - Major Expenditures proposed by the Administration
  - School Board evaluates and presents plan to Budget Committee for input
  - School Board makes final approval of expenditures

# Article 8: School Buildings Maintenance Fund

FY21 Projected Opening Balance		\$110,701
2021 Proposed Funding		\$120,000
FY21 Proposed Projects:		
Classroom / Hallway Flooring Phase I	HPS	(\$20,000)
Playground Fencing	HPS	(\$11,500)
Parking Lot Sealing	HPS	(\$11,500)
Exterior Painting	HPS	(\$11,000)
Other Primary School Projects	HPS	(\$24,500)
Exterior Lighting	HUES	(\$14,000)
Parking Lot and Drury Lane Sealing	HUES	(\$13,500)
AC / Heat Pump Principal's Office	HUES	(\$8,000)
Other Upper Elementary School Projects	HUES	(\$13,000)
FY21 Projects Total Cost		(\$127,000)
Projected FY21 Ending Balance		\$103,701

# Article 9: Special Education Expendable Trust Fund

To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2020 unassigned fund balance available for transfer on July 1, 2020.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - No rate increase in 202. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending \$25,000 that could *potentially* be returned as revenue, equates to foregoing a *potential* rate reduction:
    - $\cong \$0.02 / \$1,000$  (Tax Rate)
    - $\cong \$8.35 / \$457,000$  (Average Single-Family Residence)



# Article 9: Special Education Expendable Trust Fund

- “Savings account” to carry forward funds for major unexpected Special Education costs
- Examples of unanticipated expenses:
  - A student could move into the district in the summer and require special education services in excess of \$100K
  - Change in student placement mid-year could add \$40K in transportation cost
  - Student injured during the year could require \$60K of occupational therapy services
- Use of Trust would lessen risk that ongoing educational programs would be reduced to fund unforeseen special education costs
- Gradual funding from unassigned fund balance
  - Trust balance non-statutory cap \$280K

# Article 10: Contingency Fund

To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - $\cong \$0.05 / \$1,000$  (Tax Rate)
  - $\cong \$24.92 / \$457,000$  (Average Single-Family Residence)

# Article 11: Special Education Aid

To see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - None

# Article 12: FY20 Operating Budget

To see if the School District will vote to raise and appropriate a sum of \$13,264,874 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

- Recommended by School Board
- Recommended / Not Recommended by Budget Committee
- Estimated Net Tax Impact
  - $\cong \$7.61 / \$1,000$  (Tax Rate)
  - $\cong \$3,480 / \$457,000$  (Average Single-Family Residence)

# Article 12: FY21 Operating Budget

Description	Total	Variance from Guidance
Guidance Budget	\$13,264,876	-
Proposed Budget	\$13.264,874	(\$2)

# Article 12: FY21 Operating Budget

## Staff Changes

- + 1.0 Filling existing Special Ed teacher vacancy
- + 1.0 Add Special Ed Pre-K intensive needs teacher
- + 0.5 Occupational Therapist
  - Increase existing 0.5 part-time to 1.0 full-time
- + 0.1 SAU administration
  - Net effect of changes in multiple SAU position that are allocated to Hollis School District
- + 2.0 Regular education support staff
  - 1.0 Kindergarten para-educator, 1.0 instructional assistant
- 1.8 Special Education Support staff – students moving to HBMS
- + 2.8 Total changes to Staff

# Article 12: Operating Budget

## Major Increases

Description	FY21 Proposed	% Change	\$ Change
Special Education Out-of-District Tuition	\$119,225	100%	\$119,225
Special Education Out-of-District Tuition	\$108,000	100%	\$108,000
Salaries, Speech Pathology Hiring vs. Contracting	\$164,321	124%	\$90,991
Special Education Salaries, Pre-K	\$82,628	100%	\$82,628
Healthcare Insurance	1,085,278	5%	\$49,281

# Article 12: Operating Budget

## Major Decreases

Description	FY21 Proposed	% Change	\$ Change
Special Education Salaries Students moving to HBMS	\$539,218	- 14%	- \$88,765
Barn Study Design / Engineering Services	\$0	- 100%	- \$64,500
Contracted Speech Services Hiring vs. Contracting	\$73,200	- 32%	- \$33,771
Special Educ. Coordinator Replace salary w/ grants	\$31,922	- 46%	- \$26,986
Day Tank Replacement	\$4,400	- 81%	- \$18,868



Article 13: To transact any other business that may legally come before said meeting.

# Budget & Meeting Calendar 2020

- Wed, Feb 5 – COOP Public Hearing
- Mon, Feb 10 – Town Public Hearing
- Thu, Feb 13 – HSD Public Hearing
- Tue, Mar 10 – Town Elections
- Wed, Mar 11 – HSD Annual District Meeting
- Sat, Mar 14 – Town Meeting
- Tue, Mar 17 – COOP Annual District Meeting – Part I
- Wed, Mar 18 – COOP Annual District Meeting – Part II

# Conclusion of Public Input