

Hollis Cemetery Trustees

Approved Meeting Minutes, April 1st, 2017
Meeting held at Town Hall Community Room

Trustees in attendance: Marc Squires, Raul Blanche, Amy Armstrong, and Lisa Schmalz. Marc called the meeting to order at 8:06 AM.

- 1) Election of Officers – Lisa made a motion seconded by Raul to keep all trustees in current positions as follows: Melinda, Chair; Marc, Vice Chair; Raul, Secretary; Lisa, Trustee; Amy, Trustee. The motion passed on a 4-0 vote.
- 2) Cemetery Signs – Marc provided a quick recap of current plans for new signs. The next two signs will be for the Church cemetery (established in 1743) and the South cemetery (est. 1822). The Trustees need to decide where exactly to place the signs.
- 3) Lawn care Services 2017 Contract – The Trustees received and reviewed three proposals and decided to eliminate one. The remaining two are competitive. An interview with both contractors is scheduled for Sunday, April 9th at 4:00pm at the Hollis town hall to obtain presentations and decide on the winning bid.
- 4) Old Business – Regarding the 1779 Small Pox epidemic burials, Melinda and Raul will represent the Trustee's at future town meetings. Amy will be their back-up.
- 5) Community Volunteering – Recently, the Trustees received an inquiry from Jim Belanger regarding a young man looking to provide 15 hours of community service. Lisa took an action to contact Jim Belanger to set up a time to meet with him and discuss possible tasks at East and North cemeteries.
- 6) Tree Planting Program at East and North Cemeteries – The Trustees discussed the watering challenges at North. It was decided to table the discussion until later this year when the Trustees visit the North Cemetery grounds.
- 7) Availability of lots at EAST and North – Per sales data, it was noted that the clear majority of sales of rights-to-inter are made at East Cemetery. The Trustees would like to consider improvement options to potentially increase sales at North.

The next meeting is scheduled for 26 April, 2017 at East Cemetery. The Trustees will convene at 6:00 pm to conduct light cleanup of down branches, etc., and then begin the formal meeting at 7:00pm. The next meeting after that is proposed for

Wednesday May 24 at 7:00pm at Church Cemetery.

The meeting adjourned at 9:12am on a unanimous 4-0 vote, based on a motion by Amy, seconded by Lisa.

Respectfully submitted,

Raul Blanche