

Hollis Cemetery Trustees

Meeting Minutes, May 4, 2018  
Meeting held at Pine Hill Cemetery, Hollis  
FINAL

Trustees in attendance: Melinda Willis, Raul Blanche, Marc Squires, and Lisa Schmalz. Melinda called the meeting to order at 6:09 PM.

- 1) **Review updated plans for the Howe lots and walk grounds of Pine Hill Cemetery** – The trustees walked the grounds while reviewing the new drawings prepared by R. L. Ouellette Associates, LLC for the Town of Hollis to create clear locations for cemetery markers in the general location of the Howe lots. The Trustees' intent is to confirm location and identity of existing burials. Sharon Howe also attended the meeting and based on a prior request to her to provide family trees, she provided additional background information on the two primary family trees corresponding to the two sons of Nathaniel H. Howe: William Edward Howe and John Prentice Howe the 1<sup>st</sup>. The Howe burials are organized into two groups, descendants of William and descendants of John. This information will be used with the new drawings and other additional information to help determine who is buried where, and what lots are owned by the Howe family. The Trustees plan to meet in the near future to make a final determination and take action.
- 2) **Digital Back-up** – Nothing new to report.
- 3) **Trash barrels at East and North cemeteries** – Nothing new to report.
- 4) **Approval of Meeting Minutes** – The February and April Meeting Minutes were reviewed and approved based on motions to approve as follows:
  - a. February Meeting Minutes: Approved on a 4-0 vote based on a motion to approve by Marc that was seconded by Lisa.
  - b. April Meeting Minutes: Approved on a 4-0 vote based on a motion by Lisa that was seconded by Marc.
- 5) **Next Meeting** - The next Trustees meeting is scheduled for Friday June 1<sup>st</sup>, at the Hollis Town Hall starting at 6:00 p.m. From 4:00 to 4:15pm the meeting will be an open meeting. From 4:15 to 7:00pm it will be a closed working session to discuss, conclude, and take actions regarding the Howe lots matter.

The meeting adjourned at 7:15 p.m. on a motion by Marc that was seconded by Lisa. The motion passed on a 4-0 vote.

Respectfully submitted,

Raul Blanche