

Hollis Cemetery Trustees
FINAL
Meeting Minutes, March 23, 2019
Meeting held at Town Hall, Hollis

Trustees in attendance: Melinda Willis, Marc Squires, Raul Blanche, Amy Armstrong, and Lisa Schmalz. Melinda called the meeting to order at 7:30 a.m. At Approximately 8:15 a.m., the meeting transitioned to non-public status.

- 1) Church Expansion project review and discussion of a draft proposal for a new boundary line agreement** – The next step in this process is for the Town of Hollis to conduct a land survey to determine relevant boundary lines.
- 2) Re-cap of Howe lots demarcation and burial capacity project at Pine Hill Cemetery** – The Trustees did not discuss this topic.
- 3) Lawn Care bids** - The Trustees discussed the details of the one bid received by the deadline. Arrangements were made to meet with the bidder and decide on course of action.
- 4) Approval of Meeting Minutes** – Marc made a motion and Amy seconded to approve the February 23rd meeting minutes as amended. The motion passed in the affirmative on a 5-0 vote.
- 5) Non-Public Status** – At approximately 8:15 a.m. The meeting transitioned to non-public status based on a motion by Raul, seconded by Lisa and approved on a 5-0 vote. The purpose was to meet with lawn care bid presenter and discuss specifics of proposal. At approximately 8:43 a.m. the non-public session concluded and transitioned to public status based on a motion by Amy, seconded by Lisa and approved on a 5-0 vote.
- 6) Review/sign letter to Mr. Christopher Voss – Mr. C. Voss is requesting ownership transfer to him of his family's burial lot.** Melinda reviewed a draft letter she plans to send on behalf of the Trustees to Mr. Voss to approve transfer and clarify and reconcile town and family records. According to the town records, Christopher's mother-in-law Shirley (full burial) and spouse (cremation) are buried in said lot. However, the lot has two monuments, one for Christopher's mother-in-law and one for his father-in-law (Robert) suggesting that there may be two full burials.
- 7) 2019 Budget Discussion** – This topic was discussed in the context that it may need to be adjusted to allow for higher costs than originally anticipated last fall. This is due primarily to several factors such as the new landscaping contract and planned special projects.

8) **Future Meetings** – To be determined.

9) **Adjournment** - The meeting adjourned at 8:55 a.m. on a motion made by Marc, seconded by Amy and approved on a 4-0 count.

Respectfully submitted,

Raul Blanche