

Hollis Cemetery Trustees
FINAL

Meeting Minutes, August 10, 2019

Meeting held at East Cemetery starting at 7:30 a.m.

All Trustees were in attendance: Melinda Willis, Lisa Schmalz, Marc Squires, Amy Armstrong and Raul Blanche. Meeting was called to order at 7:39 a.m.

- 1) **Discuss 2020 Cemetery budget** – The 2020 lawn budgeted amount is expected to increase due to actual 2019 costs which reflect an increased number of mowing than originally planned. An amount for the increase has not yet been decided.
- 2) **Discuss fee increase for right-to-inter (RTI) purchase** – This topic was not discussed at the meeting.
- 3) **Meet with David Orde to discuss East Cemetery expansion** – The Trustees met with David Orde, owner of Lull Farm, who is currently farming cemetery land not currently in use for cemetery purposes. His current agreement with the town is extended yearly. Years ago, the estimated transition for cemetery use had been identified as the year 2020. The purpose of our meeting was to convey the Trustees' plans for cemetery expansion to take place sometime during the next two to three years. Once we provide a confirmation of when the town will need the land, Dave will be responsible for cutting down existing fruit trees and stumps to prepare the land for future burials. Between now and then the Trustees will draft a detailed subdivision plan.
- 4) **Discuss request from J. Butler for a perennial plant/shrub or small tree in Section F lot 417 at East Cemetery** – The Trustees reviewed the location for the request and agreed to only allow a perennial plant and a flat marker. The reason for this decision is that J. Butler owns a single lot and all abutting lots are already owned, so there is no extra space for a larger tree nor a monument.
- 5) **Tree Request from the Rusch family** – The Trustees are in favor of authorizing the planting of a tree within the Rusch family burial lot at East cemetery. The Trustees met with Mr. J. Rusch and agreed on exact placement location and type of tree to be planted.
- 6) **Tree replacement request from the Lynch family** – The Trustees met with Mr. and Mrs. Lynch and agreed on the exact location for the planting of a new tree, likely a maple. The Trustees provided a listing of the types of trees allowed.

- 7) **Review criteria for monuments on remainder lots at East** – Discussion on this topic was deferred until the next meeting.
- 8) **Vote on updated cemetery rules** – Discussion on this topic was deferred. Specifically, rules regarding number of lots required for placement of monument types will be re-written, reviewed, and then voted at the next meeting.
- 9) **Approval of Meeting Minutes** – Discussion on this topic was deferred until the next meeting.
- 10) **Future Trustee meetings** – The next meeting is planned for Saturday September 28th, at South Cemetery starting at 7:30 a.m.

The meeting adjourned at 9:38 a.m. on a 5-0 vote based on a motion to adjourn by Raul seconded by Amy.

Respectfully submitted,

Raul Blanche