

Hollis Cemetery Trustees
FINAL

Meeting Minutes, January 11, 2020

Meeting held at Hollis Town Hall starting at 7:30 a.m.

Trustees in attendance: Melinda Willis, Lisa Schmalz, Marc Squires, Amy Armstrong, and Raul Blanche. Meeting was called to order at 7:35 a.m.

- 1) Review and vote on updated Cemetery Rules and regulations** – The Trustees reviewed and discussed proposed changes to the cemetery by-laws. All proposed changes were accepted and voted in the affirmative on a 5-0 vote. The motion to accept the amended rules was submitted by Marc and seconded by Lisa. As stated in last month's Minutes, these changes deal mostly with monument damage, and placement of monuments within lots. The purpose of these changes is to clarify who is responsible for payment on damages to monuments, the town or the owner. The Trustees also discussed the possibility of increasing pricing of lot right-to-inter purchases. When compared with neighboring towns, Hollis prices appear to be significantly lower. Discussion and action on this topic will be concluded during the next meeting.
- 2) East Cemetery expansion planning** – The Trustees discussed the need to start the planning on this project. Specifically, it was agreed that a professional designer/architect with cemetery design background should be hired. Several actions are needed soonest to include:
 - a. Investigate potential contractors,
 - b. Lots in new section of East to be available for sale during Spring 2021,
 - c. Determine what portion of Orchard section to be made available, and
 - d. Schedule a near term meeting with Selectmen to discuss plans, budget impact, and schedule.
- 3) Approval of December Meeting Minutes** – The meeting minutes were reviewed and approved without changes on a 5-0 vote based on a motion by Lisa, seconded by Amy.
- 4) Future Trustee meetings** – The next two meetings are scheduled for Saturday February 8th, and Saturday March 28th at the Hollis Town Hall starting at 7:30 a.m.

The meeting adjourned at 8:25 a.m. on a 5-0 vote, based on a motion by Marc that was seconded Melinda.

Respectfully submitted,

Raul Blanche