

Hollis Cemetery Trustees
Meeting Minutes, November 7, 2020

FINAL

This meeting was conducted at the East Cemetery in person and
virtually via Zoom.

The public was allowed to attend the meeting in person or via the Zoom platform.

Trustees in attendance: Melinda Willis, Lisa Schmalz, Amy Amrstrong, and Marc Squires.

Absent: Raul Blanche. Meeting was called to order at 7:30 a.m.

NEW BUSINESS:

1) 2021 Budget

Trustees discussed and set the budget request for next year.

Motion to approve made by L. Schmalz, seconded by M. Squires, all in favor, none opposed.

2) Farm Lease – East Cemetery Expansion

Melinda stated she spoke with David Orde and noted he is in agreement with the plan moving forward.

OLD BUSINESS:

1) East Cemetery Expansion

Marc offered to be the program manager (PM) for the expansion of East and stated he'll be speaking with various contractors over the next week or two.

It was agreed which section of the cemetery would be developed first. This was marked out by L. Schmalz with pink duct tape.

Motion made by L. Schmalz, seconded by M. Squires, all in favor, none opposed.

2) Approval of August 8th, 2020 Meeting Minutes – The minutes were reviewed and approved without changes. Motion to approve by L. Schmalz, seconded by M. Squires, all in favor, none opposed.

3) Future Trustee meetings – The next monthly meeting is scheduled for Saturday November 21 at East Cemetery.

ADJOURNMENT:

Moved by A. Armstrong, seconded by M. Squires that the Cemetery Trustees adjourn the meeting. All in favor, none opposed.

The meeting adjourned at 9:00am.

Respectfully submitted,

Beverly Hill
Cemetery Coordinator