

Hollis Cemetery Trustees
FINAL
Meeting Minutes, January 30, 2021
Meeting held via Zoom Video Teleconference starting at 8:06 a.m.

Trustees in attendance: Melinda Willis, Lisa Schmalz, Marc Squires, Amy Armstrong, and Raul Blanche.

- 1) Discuss the split/sale of a 4-lot grave into 2 lots – Stewart/Dillavou** – Back in 1999, the Stewart family sold two of four lots they owned in East cemetery to the Dillavou family. The Trustees have been notified that the Stewart family may want to buy back the two lots from the Dillaveau's. This may be a little difficult now given the current placement of the Stewart head stone. The Trustees are not sure if discussions between the two families have yet taken place. Melinda stated that if both families come to an agreement to sell back the lots, she is in favor of having the lots be sold back at the original sale price of \$250.00 per lot. In addition, the agreement needs to be fully documented and recorded. The Trustees fully support moving forward as agreed by both families and per Melinda's recommendation.
- 2) Discuss approval of items allowable in lot with cremation (Jasper)** – Dr. John Knesevich recently passed away and his wife Sally Jasper purchased a right to inter (RTI). She is aware there won't be a burial until Spring. In the meantime, Ms. Jasper and her daughter requested a few personal articles be buried with her husbands cremated remains. The Trustees discussed the request and approved it as long as the items are packaged in a non-destructible container.
- 3) Veteran medals removed for cleaning from East Cemetery** – The Trustees are not aware of who arranged to have the veteran's medals and markers removed for cleaning from cemetery lots. As the medals need to be placed back in their original location, there is much uncertainty to accurately matching the right medal with the right lot. The Trustees will investigate if an Eagle/Boy Scout project, with the local VFW unit advising, will take on the new project of placing back the medals. For future reference, a process to follow needs to be fully documented and discussed with the Trustees before the effort is started.
- 4) Follow-up Cemetery Coordinator stipend per DPW Director** – Details on this action are fully documented in the non-public meeting minutes of the same date.
- 5) Discuss the transfer of a RTI of lot C-1 in North Cemetery** – The Trustees' Administrator requested to have the RTI of her Great, Great Grandparent's lot which is next to her Great Grandparents, be examined to allow burial of cremations. The deed card states that the lot is a 10-grave lot, but roots of a magnificent, near-by Hydrangea tree is limiting the space for cremations. The map shows it to be a very large lot. The Trustees deferred discussion on this topic.

- 6) East Cemetery expansion** – Regarding the new section at East, part of the discussion focused on how, where, and which type of burials should be allowed in specific sections of the cemetery. Should there be segregation by type of burial? Yes or no? should there be Green burials? How should they be done? As a result, Melinda took an action to draft a suggested layout of lots in the new section of the cemetery. In addition, Marc made a motion that the Trustees allow Green burials in all previously purchased and new lots in any of the active Hollis cemeteries in accordance with State and Hollis rules. The motion was seconded by Lisa. The motion carried in the affirmative on a 5-0 vote.
- 7) Discuss 2021 Budget** – This topic was deferred.
- 8) Meeting Minutes (MM) approval** – The November 7th minutes were approved on a 4-0-1 as amended on a motion by Lisa seconded by Amy. Amy had noted that she was in attendance at the meeting. In addition, the December 12th MM were accepted on a 4-0-1 vote as amended. Raul made a motion to accept that was seconded by Lisa.
- 9) Future Trustee meetings** – Future meetings are scheduled for Saturday February 27th, starting at 8:00 a.m. The Trustees continue to hold meetings during the last Saturday of every month, typically starting at 8:00 a.m.

The public meeting adjourned at 9:07 a.m. on a 5-0 vote, based on a motion by Melinda and seconded by Raul. The non-public meeting resumed at 9:11 a.m.

Respectfully submitted,

Raul Blanche

Do you want to discuss the expansion, finalize Orde Farm lease, 2021 budget, landscape bid,