

Hollis Cemetery Trustees
FINAL
Meeting Minutes, September 11, 2021
Meeting held in person at East Cemetery starting at 7:05 a.m.

Trustees in attendance: Melinda Willis, Marc Squires, Amy Armstrong and Raul Blanche. Select woman Susan Benz was also in attendance.

- 1) East Cemetery expansion** – The focus of this meeting was to review the current budget for completion of the cemetery expansion during 2021 as well as discuss progress to date and status of this project. The cost of the expansion as currently planned is approximately \$139,000, \$25,000 over budget. The Trustees plan to request the Selectmen to approve an increase of the budget so that the project can proceed. This request was made at a meeting on September 13th at the Town Hall. An approval of the full amount is needed before the project can proceed. The request was approved so lots will be available for burials during the spring 2022. Pending Selectmen approval, Amy made a motion to accept the budget of \$139,000 as proposed contingent on obtaining Selectmen's budget approval and Marc seconded it. The motion passed in the affirmative on a 4-0 vote. Since the Selectmen approved the \$25,000 request, now the project can proceed as planned. The Trustees reviewed and discussed the tasks and status in the project's budget including, surveying and plans, completed; a Stone wall on the west side of the expansion area, completed; a water line to provide water in the expansion area, in progress; and marker installation, partially completed. Marc provided highlights on time spent by him and Melinda in reviewing contractor proposals for preparation of the terrain and creation of the lot areas and the proposed road design. Seeding is planned for some time during the October-November 2021 period.
- 2) Selling vacant cremation lots in the older sections of North and East which had been previously closed to sales** - This topic was not discussed.
- 3) Request to use Pine Hill Cemetery for paranormal research** – This topic was not discussed.
- 4) Revisit tree concern between Litchfield lot and Rusch lot at East** – This topic was not discussed.
- 5) Meeting Minutes (MM) approval** – The Trustees did not review nor approved previous minutes.
- 6) Future Trustee meetings** – The next meeting is tentatively scheduled for October 23rd at 7:00am. Specific location was not determined.

The meeting adjourned at 7:59 a.m. on a 3-0 vote in the affirmative, based on a motion by Amy seconded by Raul. Marc had to leave before the end of the meeting.

Respectfully submitted,

Raul Blanche