

Hollis Cemetery Trustees
FINAL
Meeting Minutes, October 22, 2021
Meeting held in person at East Cemetery starting at 4:30 p.m.

Trustees in attendance: Melinda Willis, Marc Squires, Lisa Schmalz and Raul Blanche.

- 1) East Cemetery expansion** – Great progress is being made toward completion of the project. The water line is completed; the patio area is in progress and should be completed within the next several weeks; and the roads within the expansion area have been marked. Regarding the budget, \$8K is being deferred for unanticipated expenditures for next year, and an additional, approximate \$13K will be needed for expanded lawn mowing at East. Marker installation to delineate the streets from lots is partially completed and seeding remains a task to be completed, planned for some time during the October-November 2021 time period. Partial tree clearing was also completed to allow a new street design in the area where the old section meets the new one. This would allow access from the old section to the new area.
- 2) McCann lot decorations at East** - This topic was discussed and as a result, the family will be contacted to discuss the specific request.
- 3) Revisit tree concern between Litchfield lot and Rusch lot at East** – The Trustees viewed the area in question and Melinda took an action to contact Mr. Rusch to discuss options. The preferred option is to move the current growing future large tree with extensive roots to a nearby empty lot and replace it in the existing lot with a much smaller dwarf tree. Another option is to do nothing.
- 4) Meeting Minutes (MM) approval** – The Trustees approved previous minutes for July and September 2021. For the July minutes, Marc made a motion to accept the minutes as written and Raul seconded. The motion passed in the affirmative on a 4-0 vote. For September, Marc made a motion and Raul seconded. The motion carried on a 3-0-1 vote.
- 5) Future Trustee meetings** – The next two meetings are scheduled for Saturday November 20th 8:00am at East cemetery and Saturday December 18th also at 8:00am at the town hall.

The meeting adjourned at 5:40 p.m. on a 4-0 vote in the affirmative, based on a motion by Lisa seconded by Melinda.

Respectfully submitted,

Raul Blanche