

HOLLIS CONSERVATION COMMISSION

Minutes of Public Meeting

September 15, 2021

Approved October 6, 2021

Regular Members: Tom Dufresne, Thomas Davies, Paul Edmunds;
Alternate Members: Laura Bianco, Karen Bridgeo.
Staff: Connie Cain
Guests: Bernadette McQuilkin, Potential Member; William Moseley, Planning Board Chair; Peter Band;
Joe Garruba

The meeting was called to order at 7:05 pm.

T. Dufresne introduced Bernadette McQuilkin to the Commission; Mrs. McQuilkin is interested in becoming a HCC member. She was a teacher prior to retirement, and also has experience with Grant writing. She will be attending a few meetings prior to a formal appointment. HCC members welcomed her to the Commission.

Peter Band was in attendance to let HCC members know that he had resigned from the Selectboard effective Monday, September 13, 2021. He came in to say goodbye to the HCC, and to wish everyone well. The HCC was saddened at the news, as P. Band has been an integral part of the HCC as the Selectboard's Liaison, and his knowledge and sound judgement over the past 5 years has been a huge asset. He will be greatly missed.

(Peter Band left the meeting at 7:15 pm.)

BOARD & COMMITTEE UPDATES

Planning Board – William Moseley, Chair

W. Moseley stated that the proposed Toddy Brook Condominium development to the south of Cobbett Lane is still in design review, as the Planning Board (PB) wanted to make sure that everything relating to the development has been done and done well. Once the plan is accepted, the window of time for approval or denial is 65 days. The PB still has a lot of questions on a variety of issues, with drainage, grading, and water use being some of the priority items.

Other items under PB consideration include the Cemetery Board of Trustees attending the next meeting on Tuesday, September 21, 2021 to discuss the East Cemetery plans; a Lot Line Relocation plan, and others. Additionally, review of Zoning Ordinance changes for 2022 will be starting soon, and he recommended that if the HCC wishes to submit any items for consideration, to do so shortly, as these must be approved by January 2022.

T. Dufresne stated that an abutter to the Ducal Development off Howe Lane had asked about runoff from the property. W. Moseley stated that the Town's Site Inspector, Reggie Ouellette, makes regular site visits and inspections to any new subdivision to ensure that the developer is in compliance with the conditions and other aspects of the Plan as approved by the PB. Mr. Ouellette is scheduled to make a site inspection in the next few days; W. Moseley will also be in attendance.

W. Moseley completed his update at 7:20 pm.

Treasurer's Report – Thomas Davies

As of August 31, 2021, the HCC account balance was \$1,443,294.61. Accounting for the \$10,000 in Steward Reserve, this leaves \$1,433,294.61 available as cash. Both T. Dufresne and C. Cain noted that this amount does not include the \$159,200 in Land Use Change Tax approved by the Selectboard on September 13, 2021.

T. Davies reminded members that property owners still need to be contacted and informed of the potential avenues to protect or preserve their property against future development.

NEW/CONTINUING BUSINESS

Ludwig Siergiewicz Farm, Invasive Species Removal Bids, MBLU 046-051

The bid subcommittee reviewed the bids submitted for the Invasive Species Removal on the Ludwig Siergiewicz Farm, and out of those submitted, the bid from Eric Radlof of Full Circle Forestry, LLC in Antrim, NH, was chosen as the bid awardee, with a bid of \$4000. T. Dufresne will keep members updated on the process.

61
62 *Hillsborough County Conservation District (HCCD) Annual Bulb Sale*

63 Joe Connelly has ordered 1500 flower bulbs, which equates to about 5 bulbs per child at the Elementary schools that
64 wants to plant. The cost was under the approved \$1200.
65

66 Members asked if photographs would be taken of the kids planting the bulbs; T. Dufresne will discuss with J. Connelly.
67

68 *Website – T. Dufresne*

69 T. Dufresne informed members that the “Hollis Geology” presentation was now on the HCC’s website. This was created
70 by Jim Canfield in 2003-2004, and provided details about the unique geology which is under Hollis. Additional reports
71 and other information is in the works, and will be posted when available.
72

73 *Old Home Days Wrap-up*

74 T. Dufresne and T. Davies manned the booth, with the assistance of L. Bianco. There was more turnout than expected,
75 which was great to see. Nothing out of the ordinary, but plans will need to be made in the Spring 2022 for the next event.
76

77 (Joe Garruba arrived at 7:40 pm.)
78

79 *Wild and Scenic Rivers*

80 L. Bianco noted that the Wild & Scenic Rivers Committee will be holding its monthly meeting via Zoom, on Thursday,
81 September 16, 2021. Their website is <https://www.wildandscenicnashuarivers.org/> for anyone interested in attending.
82

83 *E-Bikes*

84 T. Dufresne had previously emailed information on e-bikes. The Forestry Commission has a new report on the uses, which
85 is under review by them. He would anticipate that the Forestry and Trails Commission will want to hold a joint meeting
86 on e-bikes to discuss their use on HCC properties.
87

88 *Conservation Easements and Management Plans Project*

89 K. Bridgeo would like to create electronic files of all the management plans and conservation easements for the HCC
90 properties where these documents exist. C. Cain recommended that she speak to Dawn Desaulniers, IT Director, as Dawn
91 is wrapping up a multi-year scanning project for the Town and may have some insight on costs, storage, etc. T. Dufresne
92 stated that a spreadsheet or other document which details the recommended items contained in the plans needs to be
93 compiled so these items can be done as recommended. Some additional discussion occurred; L. Bianco also volunteered
94 to assist K. Bridgeo.
95

96 **BILLS**
97

98 K. Bridgeo submitted an invoice in the amount of \$128.51 for the new map mounting and lamination. This map was used
99 at Old Home Days, and is as up to date as possible. Approval for the map was given at the August 18, 2021 meeting.
100

101 *T. Dufresne motioned to expend funds in the amount of \$128.51 for the new map etc., seconded by T. Davies; All in*
102 *favor, none opposed, and motion carried by a vote of 5-0-0.*
103

104 Thomas Quinn, Attorney for the Town, submitted a bill in the amount of \$2033 for a title search on property under
105 purchase consideration. This had been previously approved at the October 7, 2020 meeting. (Staff Note: Receipt of the
106 bill had been noted at the May 19, 2021, but the bill has not yet been submitted to the Finance Office. CC)
107

108 (Joe Garruba, William Moseley and Bernadette McQuilkin left the meeting at 7:45 pm.)
109

110 **NON-PUBLIC SESSION**

111 *T. Dufresne motioned to enter into Non-Public session to discuss potential land acquisitions under RSA 91-A:3, II (d);*
112 *seconded by T. Davies. T. Dufresne polled the members, all those present voted to enter into Non-Public session by a*
113 *vote of 5-0-0. The HCC entered into Non-Public Session at 7:47 pm.*
114

115 **RETURN TO PUBLIC SESSION**

116 *T. Dufresne motioned to conclude the Non-Public session and to keep the minutes sealed until voted by the HCC to*
117 *release, seconded by T. Davies. T. Dufresne polled the members, all members voted to conclude the Non-Public session*
118 *and keep the minutes sealed by a vote of 5-0-0. The HCC concluded Non-Public Session at 8:19 pm.*
119

120 **PUBLIC SESSION CONTINUED**

121

122 *Flint Pond & Coughlin Lots Mowing Bids*

123 T. Dufresne has noticed that both lots are in need of some maintenance, and the Ludwig Siergiewicz Farm will also need
124 mowing at some point. T. Dufresne asked 3 local businesses for quotes, and is waiting for one back. He will wait until the
125 last has been received, meet with the Bid Subcommittee, and create a contract based on the bid approved.

126

127 **MINUTES**

128 *K. Bridgeo made the motion to accept the public minutes of the September 1, 2021 meeting as written; seconded by*
129 *T. Dufresne. All members voted in favor, none opposed or abstained, and the minutes were approved by a vote of 5-*
130 *0-0.*

131

132 *T. Dufresne made the motion to accept the non-public minutes of the September 1, 2021 meeting as written, and to*
133 *keep them sealed until voted to release; seconded by P. Edmunds. All members voted in favor, none opposed or*
134 *abstained, and the minutes were approved by a vote of 5-0-0.*

135

136 **ADJOURNMENT**

137 *T. Dufresne motioned to adjourn the meeting, seconded by T. Davies. All members in favor, none opposed, and the*
138 *motion carried by a vote of 5-0-0. The meeting adjourned at 8:24 pm.*

139

140 Respectfully submitted,

141 Connie Cain

142 Staff