

# HOLLIS CONSERVATION COMMISSION

Minutes of Meeting

September 5, 2018

Approved September 19, 2018

Members Present: Tom Dufresne, Thomas Davies, Cathy Hoffman, David Connor, Jonathan Bruneau  
Alternate Members: Laura Bianco, Cheryl Quaine, Paul Edmonds;  
BOS Liaison: Peter Band  
Staff: Connie Cain  
Guests: Jennifer Jean, potential member

T. Dufresne called the meeting to order at 7:00.

## BOARD & COMMITTEE UPDATES

### *Planning Board – Cathy Hoffman*

At the last Planning Board (PB) meeting on August 21, 2018, PB discussed the following:

- 1.) 54 Pine Hill Road, Subdivision Design Review. The applicants have presented an alternative plan which reduced the numbers of lots from 6 to 5. This was at the discretion of the applicant and not a PB decision. It is expected that the final subdivision plan will be presented for approval at the next meeting.
- 2.) 451 Silver Lake Rd Site Plan was approved for the proposed plow repair shop.
- 3.) 82 Runnells Bridge Road, Subdivision Design Review. The site walk tabled at the July meeting took place on Saturday, August 18, 2018. This plan is expected to return at the next meeting, and is still in review. There were some concerns in regards to sight distance at the entrance and exit points; the State will also need to provide input as the property is located on State Route 111.

The next PB meeting will occur on Tuesday, September 18<sup>th</sup>.

### *Treasurer's Report – Thomas Davies*

As of September 5, 2018, the HCC account balance was \$526,841.59, with a stewardship reserve of \$10,000, this leaves \$516,841.59 available as cash. (Staff Reminder: \$100,000 has been committed to the Howe Fields Conservation Easement should it pass at 2019 Town Meeting. CC)

### *Board of Selectmen – Peter Band*

While nothing of importance to the HCC is ongoing at the moment, P. Band noted that the search for a new Town Administrator is underway, with John McLane being brought onboard two days a week as the temporary Town Administrator. Additionally, Virginia Mills has agreed to return to the Planning Board office until a replacement secretary is found; she will be in the office Tuesday, Wednesday and Thursdays.

T. Dufresne introduced Jennifer Jean to the HCC as a potential future member. At this time, all of the vacancies on the HCC are full, but she has been invited to attend any meetings and provide input as a member of public. Ms. Jean explained that she had moved to Hollis recently from Bedford. She feels that Hollis has better managed its development, and wanted to assist the Town and the HCC in keeping it the way it is today. She expressed her thanks to the HCC and the Town for its continued efforts,, and for preserving open space for the public enjoyment. A brief history of the Town's efforts over the past 50 years, beginning with the efforts of Jeff Smith, Hollis Nichols, and Henry Hildreth in the early 1960's with the creation of both the HCC and Beaver Brook Association, through today along with criteria for future land purchases being discussed.

## OLD HOME DAYS – September 15, 2018

T. Davies needs a list of volunteers and times for the booth; he had also spoken to LeeAnn Wolff about ideas for a game or other activity for the public, unfortunately she has been occupied with work this year, and has not been available to assist this year.

The following people will be available at the booth:

T. Davies and T. Dufresne, all day. C. Hoffman, morning. P. Edmonds, 10:00 am to noon. J. Bruneau, noon to 2:00 pm. Any other members who are available should contact T. Davies with the time they can provide booth coverage.

T. Dufresne will bring both the new and old tents for set-up. He will also get apples from Carl Hills for the public. For the activity, T. Dufresne's son has a corn hole game that he can borrow; he and T. Davies will devise an activity and prizes for the same.

60 **MINUTES**

61 T. Dufresne motioned to accept the public minutes of the August 15, 2018 meeting as written; seconded by J. Bruneau.  
62 All members in favor, none opposed, and the minutes were approved by a vote of 8-0-0.

63  
64 T. Dufresne motioned to accept the non-public minutes of the August 15, 2018 meeting as written and to keep them  
65 sealed until such time the HCC votes to unseal the minutes; seconded by P. Edmunds. All members in favor, none  
66 opposed, and the minutes were approved by a vote of 8-0-0.

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68 **ADJOURNMENT**

69 T. Dufresne made a motion to adjourn the meeting; seconded by D. Connor. All members in favor, none opposed, and  
70 the meeting was adjourned at 7:30 pm.

71  
72 Respectfully submitted,

73  
74 Connie Cain  
75 Staff