

# HOLLIS CONSERVATION COMMISSION

Minutes of Public Meeting

October 16, 2019

Approved November 6, 2019

Regular Members: LeeAnn Wolff, Thomas Davies, Jonathan Bruneau,  
Alternate Members: Laura Bianco, Joe Connelly, Paul Edmunds, Karen Bridgeo  
BOS Ex-Officio: Peter Band  
Staff: Connie Cain

The meeting was called to order at 7:00 pm. L. Wolff will be chairing the meeting in Tom Dufresne's absence.

## BOARD & COMMITTEE UPDATES

### *Board of Selectmen – Peter Band*

At their last meeting, the Board discussed target shooting on Town owned land. P. Band noted that there were people on both sides of the issue. Tom Dufresne is to meet with the Trails Committee at their next meeting on October 23, 2019, and the Trails and Forestry Committees are scheduled to meet with the HCC at the November 6, 2019 if needed.

The Board has also reviewed the Undesignated Fund Balance, which has approximately a \$4.2 million balance. The Town needs to maintain a \$3 million balance as a "Rainy Day Fund" for any unanticipated event, this allows the Town to receive the highest bond rating should bonds be necessary. The \$1.2 million dollar additional funds will be used as follows: \$545,000 will be going to offset 2019 Property Taxes, and approximately \$500,000 will be used to settle long-standing Utility property appeals. He wanted to make sure that the HCC knew there was not going to be any extra funds from the Town to go towards potential land purchases.

### *Treasurer's Report - Thomas Davies*

As of October 9, 2019, the HCC Account balance was given as \$673,192.12; with \$10,000 held in stewardship reserve, this leaves \$663,192.12 available as cash.

As the HCC now gets 100% of the Land Use Change Tax (LUCT), regular LUCT deposits have been made to the account over the past several months. Since the September report, \$127,924.14, which includes LUCT and interest, has been added to the account.

### *HCC & AG Joint Workgroup – Jonathan Bruneau*

The Workgroup has been continuing work on the RFP & Lease documents for the long-term lease for the Stefanowicz Farm. They will be meeting again on October 21, 2019, and are anticipated to present the draft documents to the Board of Selectmen at their October 28, 2019 meeting.

In the absence of Cathy Hoffman, there was no Planning Board meeting.

## NEW/CONTINUING ITEMS

### *NHACC Conference, Pembroke Academy, November 2, 2019 – LeeAnn Wolff*

L. Wolff reminded members that early registration is open until October 19, 2019 at a reduced cost for the New Hampshire Association of Conservation Commission's (NHAAC) annual conference to be held on Saturday, November 2, 2019 from 8:00 am to 3:30 pm, at the Pembroke Academy in Pembroke NH.

### *Invoices submitted for payment*

*L. Wolff made a motion to approve payment of the bill received from the NH Association of Conservation Commission, in the amount of \$500.00, for the 2020 Annual dues; seconded by T. Davies. All members in favor, none opposed or abstained, and the payment of the NHACC dues was approved by a vote of 7-0-0.*

*L. Wolff made a motion to approve payment of the bill received from Craig Birch for the baseline report of existing conditions on the Hardy Lot on Baxter Road in the amount of \$455.00; seconded by P. Edmunds. All members in favor, none opposed or abstained, and the payment to Craig Birch was approved by a vote of 7-0-0.*

K. Bridgeo submitted a receipt for reimbursement of the \$65.00 NHAAC registration fees, as approved at the October 2, 2019 meeting.

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*L. Wolff made the motion to accept the public minutes of the October 2, 2019 meeting as written; seconded by J. Connelly. All members voted in favor, none opposed or abstained, and the minutes were approved by a vote of 7-0-0.*

*L. Wolff made the motion to accept the non-public minutes of the September 18, 2019 meeting as written; seconded by J. Bruneau. All members voted in favor, none opposed or abstained, and the minutes were approved by a vote of 7-0-0.*

**ADJOURNMENT**

*J. Bruneau made the motion to adjourn the meeting, seconded by L. Wolff. All members voted in favor, none opposed or abstained, and the motion carried by a vote of 7-0-0. The meeting adjourned at 7:27 pm.*

Respectfully submitted,  
Connie Cain  
Staff