



Farley Building Committee  
**Town of Hollis**

Seven Monument Square  
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**Minutes of 05 October 2011**

Meeting was held in the Community Room, Hollis Town Hall and was called to order by John Anderson at 6:30 PM.

Members present: Doug Cleveland, John Anderson, Michael Harris, Dick Lates, Dave Sullivan, Dick Brown, Jeff Babel

**Review of minutes.** Deferred review of 22 August 2011 minutes.

**Temporary Roof Repair:** Dick Brown reviewed his discussion with Tom Deary regarding the roof. He said that Troy had coordinated with Mr Deary and that the proper forms were all set. Dick said that the money would come from his checking account with the intent to replenish it with public donations. Dick said that if he receives excess donations he may propose to tackle the gutters as well.

**Lot Line:** John Anderson reviewed the discussion regarding the lot line adjustment would happen Friday, 14 October between the selectmen and the SAU. He asked that Doug Cleveland attend.

**Mothballing:** John Anderson discussed the Steffensen 1990 engineering report. The Horowitz report suggested that addition of supports would be required before the building could be deemed fit for occupancy. In the 2007 Steffensen report it was noted that the Horowitz recommendations had not been implemented. John said that he will meet with a contractor tomorrow to assess cost. John said that he wanted to find out what it would take to shore up the building to take the snow load with no heat. Jeff commented that he would need some power in the building for the sump pumps. John commented that Peter Steffensen said that he would be happy to come down to consult with John gratis should the need be there. John said that the louvers would also be estimated, which entail removing the old windows and installing the louvers. He will also look into the cleaning out of the building and potentially inviting an exterminator in to remove the critters. Doug mentioned the comment in the engineering report that the chimney needed to be replaced. John said that he discussed the chimney with Steffensen who commented that if the chimney goes it will take down the building. Dave Sullivan commented that it might be necessary to remove the top section. Doug commented that the engineering report recommended removal of the chimney, especially since the base is supported by wood.

Dick Brown commented that he thinks replacement of the windows with louvers is excessive. He noted that at Beaver Brook there are unheated buildings without louvers. He also commented that summer homes may be closed up all winter and remain unheated. Jeff commented that louvers would also remedy the leaky windows. Doug commented that he did not think that the selectmen would condone volunteer labor in the building. Jeff said that he suspects the issue was the request to go on the roof. John commented that if the building is to be mothballed the timeline he would recommend is 10 – 15 years. He said that it ought to be done right.

**Future Plan:** John discussed the schedule. He said that he plans to have cost by the meeting on 11 October (7:30 pm, Town Hall community room). On the meeting of 19 October (7:30 pm, Wednesday, at the Library) the committee will work on the report and make a decision as to the recommendation.

1. Renovation
2. Demolition without replacement (cover with grass)
3. Stabilize with future restoration in mind
4. Build new after demolition
5. Replicate after demolition

**Seven to Save:** Dave Sullivan said that he got a call last Friday that Maggie Stier, field rep of the New Hampshire Preservation alliance. She said that the Farley building will be added to the Seven-to-Save list, which recognizes the historic significance of

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the building and the value of saving the building. Dave said that there is also a Charette program, in which the community brainstorms the future nature of the building that the town could apply for.

Upcoming meeting schedule.

11 October

19 October

24 October (present report to selectmen) John will check that date out.

John discussed the agenda for next meeting:

1. Estimates for mothballing associated construction costs
  - a. Roof structure support
  - b. Broken beam under the flat roof
  - c. Estimate to remove windows and install louvers
  - d. Clean building of debris
  - e. Extermination if necessary
  - f. Chimney removal

Doug Cleveland moved to adjourn. Dick Brown seconded. Approved 7:13 pm

Respectfully submitted,

Michael Harris, Clerk