

Farley Building Committee
Minutes of the October 31, 2023 Meeting

Members present: David Sullivan, Chair, Michael Bates, Doug Cleveland, Jeanne Cripps-Smith, Mike Levitt, Lynn Schur, Karla Vogel

Members Absent: Susan Benz Select Board Representative

Invited community members: Liz Barbour, Kimberly Harmon, Julie Fogaard

David S will present design for proposed 4' x 8' sign to the Historic District on November 2nd and the Select Board on November 14th. It will be a full color sign to be located on the front lawn of the Farley Building with the new name for the building, Farley Building Community Center, and the website. There was discussion on how to make the lettering most readable by motorist and passengers driving by.



A volunteer is still needed to set up and monitor a designated website for promoting the restoration of the Farley Building. David S. will ask Brigitte Sullivan.

Susan Benz submitted the following draft for the warrant article to fund the next phase of this project.

Article xx The Farley Building Community Center

To see if the Town will vote to raise and appropriate the sum not to exceed \$400.000 for the purpose of continuing the renovation of the Farley Building Community Center by funding a complete construction and bid management package to be used for an RFP for the effort.

This funding will include the following:

- Conceptual and Schematic Design (need more detail here)
- Design and Development (need more detail here)
- Complete Electrical, Structural, and Construction Documents (add Mechanical)
- Management of the Bid Process (preparation of the RFP, management of the bids, negotiation and award)

The following options were presented by Mike L. for securing the funds needed for this next phase, taxable or from the unassigned fund balance. The proposed article will be reviewed by Jared, Misiaszek Turpin pllc, and Laurie, Town Administrator before presenting to the Select Board.

The final invoices from the architects and engineers for the work to date have been submitted. A review of the contracted scope of work and the work to date will be reviewed to determine if the work is complete. The architects will be asked to attend a final meeting with the committee on Tuesday, November 14th at 3:30pm.

Questions were raised about how contributions are to be handled. While there is a fund set up, it is not clear if contributions should be in the form of pledges or actual money.

There was discussion about getting on the agenda for the various town groups to promote the restoration. Michael Bates will make a presentation at the Hollis Garden Club meeting on Nov. 7th.

Respectfully Submitted,
Lynn Schur

Next meeting to be November 14, 2023 at 3:30pm.