Town of Hollis
New Hampshire
2019 Annual Report

Annual Report
for the Town of

HOLLIS, NEW HAMPSHIRE

for the year

Two Thousand Nineteen

Annual Reports

of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2019

with Reports of the

Hollis School District
and the
Hollis/Brookline
Cooperative School District

Town Report compiled and edited by Evan Clements, and Jackie Hill
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TOWN OF HOLLIS
2020 WARRANT

THE STATE OF NEW HAMPSHIRE
LAWRENCE BARN COMMUNITY CENTER
THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 10, 2020

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the ***Lawrence Barn Community Center*** on ***Tuesday, March 10, 2020 between the hours of 7:00 AM and 7:00 PM***, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the ***Hollis Brookline Cooperative High School*** in said town on, ***Saturday, March 14, 2020 at 10:00 AM*****,** for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

2. To conduct other business by official ballot.

Given under our hands and seal, this 10th day of February, 2020.

Board of Selectman, Town of Hollis
Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Susan Benz

A true copy of the warrant-Attest:

Board of Selectman, Town of Hollis
Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Susan Benz

2020 Planning Board Ballot

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII, Definitions, by adding the following: Setback - The minimum distance between the nearest portion of a building or structure, a lot line, a right-of-way line, a leach field, a well, or a terrain feature such as shoreline or wetlands area. Setbacks are required in this ordinance to support the purposes of Zoning Ordinances as specified in state law.

Explanation: A definition should be added to define the purpose for setbacks. The word "setback" appear 56 times within the Hollis Zoning Ordinance without a definition.

Yes___ No___

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED **BY PETITION** OF THE VOTERS OF THIS TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend various portions of Section XVIII Workforce Housing including the Purpose, Authority, Applicability, Conditional Use Permit Criteria, Workforce Housing General Requirements, Assurance of Continued Affordability and Administration, Compliance and Monitoring sections.

Yes___ No___

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED **BY PETITION** OF THE VOTERS OF THIS TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI, D Multi-family Zone (Workforce Housing) by making a number of changes to the Purpose and the General Standards Sections of the Ordinance.

Yes___ No___

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED **BY PETITION** OF THE VOTERS OF THIS TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XX Hollis Open Space Planned Development by making changes to the Purpose, Applicability and Procedures in a HOSPD, Workforce Housing Units/Owner Occupied Sections of the Ordinance.

Yes___ No___

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED **BY PETITION** OF THE VOTERS OF THIS TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XXI Housing for Older Persons by making changes to the Purpose and General Standards Section of the Ordinance and adding an Open Space Requirement provision.

Yes___ No___

2020 TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the ***Lawrence Barn Community Center*** on ***Tuesday, March 10, 2020 between the hours of 7:00 AM and 7:00 PM***, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the ***Hollis Brookline Cooperative High School*** in said town on, ***Saturday, March 14, 2020 at 10:00 AM*****,** for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

ARTICLE 1 - Officials Reports
To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Subdivision of Homestead Structure and Lot
To see if the Town will authorize the Board of Selectmen to subdivide the Stefanowicz property, acquired by the Town pursuant to authorization given by the passage of Article 4 at the March 12th, 2016 annual meeting. The authorization to subdivide shall be limited to creating a lot 4.24 acres, (proposed Map 32 Lot 2-1) which would include the existing homestead and appurtenant structures in order to facilitate the sale of said homestead structure and lot and to further authorize the Board to take all steps necessary to enter into any agreements and execute any documents necessary to carry out said sale on such terms and conditions as the Board of Selectmen, in their sole judgement, determine.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 3 – Athletic Field
To see if the Town will vote to raise and appropriate the sum not to exceed forty-nine thousand dollars ($49,000) for the purpose of designing and engineering a rectangular athletic field, conducting ledge test pits and drilling for a test well located on Muzzy Road, (Tax Map 56-13). This warrant article shall also be subject to the following condition: Prior to proceeding with the design and engineering of this project, a sufficient water source needs to be located on the property in order to maintain the athletic field. If this condition is not met by December 31, 2020 this appropriation shall be null and void and shall lapse.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 4 – DPW Loader Lease Purchase
To see if the Town will vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of $160,000, for the purpose of lease purchasing one (1) loader for the Public Works Department, and to raise and appropriate the sum of $16,000 for the first year's payment for that purpose. The lease agreement contains an escape clause.

FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
$16,000	$32,000	$32,000	$32,000	$32,000	$16,000	$160,000

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 5 – DPW Chipper Lease Purchase
To see if the Town will vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of $79,000, for the purpose of lease purchasing one (1) chipper for the Public Works Department, and to raise and appropriate the sum of $7,900 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
$7,900	$15,800	$15,800	$15,800	$15,800	$7,900	$79,000

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 6 – Emergency Management Message Board
To see if the Town will vote to raise and appropriate the sum of $20,000 for the purpose of purchasing a message board for Emergency Management. This warrant article shall also be subject to the following condition: Prior to purchasing the message board, the Town shall receive a grant match contribution from the State of NH for $10,000. If this condition is not met by December 31, 2020 this appropriation shall be null and void and shall lapse. Said funds to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 7 – Collective Bargaining Agreement, Local 1801 (Town Hall/DPW)
To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 1801, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of $21,500 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2021 and 2022 costs associated with the agreement will be included in the respective operating budgets. Said funds for FY20 to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

FY20	FY21	FY22	TOTAL
$21,500	$17,700	$5,500	$44,700

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 8 – Collective Bargaining Agreement, Local 3657 (Police/Fire Communications)
To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of $66,630 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2021 and 2022 costs associated with the agreement will be included in the respective operating budgets. Said funds for FY20 to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

FY20	FY21	FY22	TOTAL
$66,630	$114,990	$126,825	$308,445

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 9 – Old Home Day Special Revenue Fund
To see if the Town will vote to raise and appropriate the sum of $50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 10 – Compensated Absences Payable Expendable Trust Fund
To see if the Town will vote to raise and appropriate $50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 11 – Revaluation Capital Reserve Fund
To see if the Town will vote to raise and appropriate $14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 12 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund
To see if the Town will vote to raise and appropriate $100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 13 – Establish a Contingency Fund
To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate $70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2019, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 14 – 2020 Operating Budget
To see if the Town will vote to raise and appropriate the sum of $11,117,261 which represents the operating budget of the Town for 2020, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

ARTICLE 15 – Petition Article for Veteran's Tax Credit
To see if the Town will vote, pursuant to RSA 72:28, to modify the All Veterans property Tax Credit from the existing $500 to $750 as currently allowed by RSA 72:28. Said credit shall take effect in the tax year beginning April 1, 2020.

Not Recommended by Board of Selectmen 2-3-0 Recommended by Budget Committee 3-2-3

ARTCLE 16 – Petition Article for New Hampshire Resolution to Take Action on Carbon Pollution
We the town of Hollis call on our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from both the costs and environmental impacts of continued climate inaction. To protect households, we support a Cash Back approach, that places a fair price on the cost of pollution and uses the money raised to give equal cash-back rebates to residents. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers and keeps local energy dollars in New Hampshire's economy. Carbon cash-back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective way to deliver rapid reductions in harmful carbon emissions at the scale needed to address rapidly accelerating climate pollution.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Hollis' state legislatures and Hollis' congressional delegation, and to the President of the United States, informing them of the instructions of their constituents, by Hollis' Select Board, within 30 days of this vote.

ARTCLE 17 – Petition Article for Proposing Bylaw
To see if the Town, in accordance with NH RSA 31:39, will adopt the following bylaw: "The discharge of any firearm on Town-owned land other than during the course of lawful hunting shall be prohibited. This prohibition includes (but is not limited to) target shooting, gun siting, recreational shooting, or shooting competitions".

ARTCLE 18 – Petition Article for Adoption of SB2
"Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Hollis on the 2nd Tuesday of March?"

ARTCLE 19 – Petition Article for Preservation and Protection of "Passive" uses on town own or steward Properties.
"To see if the town will vote to adopt the preservation and protection of "Passive" uses and other Recreational Activities for its Conservation Lands, Trails or other town owned or stewarded properties (similar to forests, fields, wetlands or unimproved lands in a natural state, etc.). The named "Passive Uses" of these lands shall be as similarly outlined under RSA 79-A (specifically referencing "Current Use", but here relevant for naming Passive Uses) and consistent with similar US Environmental Protection Agency provisions for Passive Recreational Use for Conservation Lands. As defined therein and in the order there listed but not limited to, these Use activities shall include: Hunting, Skiing, Fishing, Snowshoeing, Hiking and Nature Observation. Other uses shall include, Snowmobiling (seasonally and conditions permitting). Further, and not limited to the above activities, any legal Recreational Activity permitted on current Conservation Lands and Trails as of January 1, 2020 is hereby 'grand-fathered' and protected from infringement."

ARTCLE 20 – Petition Article for New Hampshire Resolution for Fair Redistricting
"To see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts withing the state following the 2020 census, will do so in a manner that ensures fair and effective representation of the New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates.

The record of the vote approving this article shall be transmitted by written notice from the selectmen to the town of Hollis's state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote.

ARTICLE 21- To Transact Any Other Business That May Legally Come Before Said Meeting.

New Hampshire
Department of
Revenue Administration

2019
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		$0	$0	$0	$0	$0	$0
4130-4139	Executive	18	$235,066	$250,463	$264,278	$0	$264,278	$0
4140-4149	Election, Registration, and Vital Statistics	18	$141,498	$147,140	$152,490	$0	$152,490	$0
4150-4151	Financial Administration	18	$286,978	$284,112	$307,647	$0	$307,647	$0
4152	Revaluation of Property		$0	$0	$0	$0	$0	$0
4153	Legal Expense	18	$73,013	$65,000	$71,000	$0	$71,000	$0
4155-4159	Personnel Administration	18	$1,963,208	$2,183,980	$2,217,340	$0	$2,217,340	$0
4191-4193	Planning and Zoning	18	$74,186	$78,138	$88,922	$0	$88,922	$0
4194	General Government Buildings	18	$140,390	$139,651	$148,601	$0	$148,601	$0
4195	Cemeteries	18	$47,930	$44,444	$50,741	$0	$50,741	$0
4196	Insurance	18	$203,951	$206,975	$218,960	$0	$218,960	$0
4197	Advertising and Regional Association	18	$8,324	$8,325	$8,450	$0	$8,450	$0
4199	Other General Government	18	$117,549	$178,300	$113,480	$0	$113,480	$0
	General Government Subtotal		**$3,292,093**	**$3,586,528**	**$3,641,909**	**$0**	**$3,641,909**	**$0**
Public Safety								
4210-4214	Police	18	$1,426,959	$1,476,640	$1,536,258	$0	$1,536,258	$0
4215-4219	Ambulance		$0	$0	$0	$0	$0	$0
4220-4229	Fire	18	$1,627,883	$1,668,743	$1,784,863	$0	$1,784,863	$0
4240-4249	Building Inspection	18	$116,160	$124,313	$128,012	$0	$128,012	$0
4290-4298	Emergency Management	18	$7,154	$7,300	$7,300	$0	$7,300	$0
4299	Other (Including Communications)		$0	$0	$0	$0	$0	$0
	Public Safety Subtotal		**$3,178,156**	**$3,276,996**	**$3,456,433**	**$0**	**$3,456,433**	**$0**
Airport/Aviation Center								
4301-4309	Airport Operations		$0	$0	$0	$0	$0	$0
	Airport/Aviation Center Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

New Hampshire
Department of
Revenue Administration

2019
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Highways and Streets								
4311	Administration	18	$546,022	$593,961	$587,081	$0	$587,081	$0
4312	Highways and Streets	18	$1,153,763	$1,174,598	$1,177,781	$0	$1,177,781	$0
4313	Bridges		$0	$0	$0	$0	$0	$0
4316	Street Lighting	18	$19,207	$19,000	$20,800	$0	$20,800	$0
4319	Other		$0	$0	$0	$0	$0	$0
	Highways and Streets Subtotal		**$1,718,992**	**$1,787,559**	**$1,785,662**	**$0**	**$1,785,662**	**$0**
Sanitation								
4321	Administration		$0	$0	$0	$0	$0	$0
4323	Solid Waste Collection	18	$166,205	$194,883	$200,663	$0	$200,663	$0
4324	Solid Waste Disposal	18	$288,411	$288,415	$311,090	$0	$311,090	$0
4325	Solid Waste Cleanup		$0	$0	$0	$0	$0	$0
4326-4329	Sewage Collection, Disposal and Other		$0	$0	$0	$0	$0	$0
	Sanitation Subtotal		**$454,616**	**$483,298**	**$511,753**	**$0**	**$511,753**	**$0**
Water Distribution and Treatment								
4331	Administration		$0	$0	$0	$0	$0	$0
4332	Water Services		$0	$0	$0	$0	$0	$0
4335-4339	Water Treatment, Conservation and Other		$0	$0	$0	$0	$0	$0
	Water Distribution and Treatment Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Electric								
4351-4352	Administration and Generation		$0	$0	$0	$0	$0	$0
4353	Purchase Costs		$0	$0	$0	$0	$0	$0
4354	Electric Equipment Maintenance		$0	$0	$0	$0	$0	$0
4359	Other Electric Costs		$0	$0	$0	$0	$0	$0
	Electric Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

New Hampshire
Department of
Revenue Administration

2019
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Health								
4411	Administration	18	$9,100	$11,800	$11,800	$0	$11,800	$0
4414	Pest Control		$0	$0	$0	$0	$0	$0
4415-4419	Health Agencies, Hospitals, and Other	18	$39,008	$39,100	$39,100	$0	$39,100	$0
	Health Subtotal		**$48,108**	**$50,900**	**$50,900**	**$0**	**$50,900**	**$0**
Welfare								
4441-4442	Administration and Direct Assistance	18	$1,458	$9,900	$9,900	$0	$9,900	$0
4444	Intergovernmental Welfare Payments		$0	$0	$0	$0	$0	$0
4445-4449	Vendor Payments and Other		$0	$0	$0	$0	$0	$0
	Welfare Subtotal		**$1,458**	**$9,900**	**$9,900**	**$0**	**$9,900**	**$0**
Culture and Recreation								
4520-4529	Parks and Recreation	18	$37,650	$40,750	$41,850	$0	$41,850	$0
4550-4559	Library	18	$305,342	$305,342	$309,733	$0	$309,733	$0
4583	Patriotic Purposes	18	$3,651	$6,500	$6,500	$0	$6,500	$0
4589	Other Culture and Recreation	18	$1,000	$51,000	$1,000	$0	$1,000	$0
	Culture and Recreation Subtotal		**$347,643**	**$403,592**	**$359,083**	**$0**	**$359,083**	**$0**
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	18	$0	$1	$1	$0	$1	$0
4619	Other Conservation		$0	$0	$0	$0	$0	$0
4631-4632	Redevelopment and Housing		$0	$0	$0	$0	$0	$0
4651-4659	Economic Development		$0	$0	$0	$0	$0	$0
	Conservation and Development Subtotal		**$0**	**$1**	**$1**	**$0**	**$1**	**$0**

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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	18	$1,153,000	$1,153,000	$1,140,000	$0	$1,140,000	$0
4721	Long Term Bonds and Notes - Interest	18	$274,470	$274,470	$201,756	$0	$201,756	$0
4723	Tax Anticipation Notes - Interest		$0	$0	$0	$0	$0	$0
4790-4799	Other Debt Service	18	$0	$1	$1	$0	$1	$0
	Debt Service Subtotal		**$1,427,470**	**$1,427,471**	**$1,341,757**	**$0**	**$1,341,757**	**$0**
Capital Outlay								
4901	Land		$0	$0	$0	$0	$0	$0
4902	Machinery, Vehicles, and Equipment		$0	$0	$0	$0	$0	$0
4903	Buildings		$0	$0	$0	$0	$0	$0
4909	Improvements Other than Buildings		$0	$0	$0	$0	$0	$0
	Capital Outlay Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Operating Transfers Out								
4912	To Special Revenue Fund		$0	$0	$0	$0	$0	$0
4913	To Capital Projects Fund		$0	$0	$0	$0	$0	$0
4914A	To Proprietary Fund - Airport		$0	$0	$0	$0	$0	$0
4914E	To Proprietary Fund - Electric		$0	$0	$0	$0	$0	$0
4914S	To Proprietary Fund - Sewer		$0	$0	$0	$0	$0	$0
4914W	To Proprietary Fund - Water		$0	$0	$0	$0	$0	$0
4918	To Non-Expendable Trust Funds		$0	$0	$0	$0	$0	$0
4919	To Agency Funds		$0	$0	$0	$0	$0	$0
	Operating Transfers Out Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
	Total Operating Budget Appropriations				**$11,157,398**	**$0**	**$11,157,398**	**$0**

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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		$0	$0	$0	$0
4916	To Expendable Trust Fund		$0	$0	$0	$0
4917	To Health Maintenance Trust Funds		$0	$0	$0	$0
4589	Other Culture and Recreation	10	$50,000	$0	$50,000	$0
		Purpose: *Old Home Day Special Revenue Fund*				
4901	Land	02	$750,000	$0	$750,000	$0
		Purpose: *Land Acquisition - Hardy Property*				
4901	Land	16	$600,000	$0	$600,000	$0
		Purpose: *Conservation Easement*				
4909	Improvements Other than Buildings	15	$130,000	$0	$0	$130,000
		Purpose: *Pave Wood Lane*				
4915	To Capital Reserve Fund	12	$14,000	$0	$14,000	$0
		Purpose: *Revaluation Capital Reserve Fund*				
4916	To Expendable Trusts/Fiduciary Funds	11	$30,000	$0	$30,000	$0
		Purpose: *Compensated Absences Payable Expendable Trust Fund*				
4916	To Expendable Trusts/Fiduciary Funds	13	$100,000	$0	$100,000	$0
		Purpose: *Municipal Buildings and Facilities Maintenance Exp*				
	Total Proposed Special Articles		**$1,674,000**	**$0**	**$1,544,000**	**$130,000**

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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4199	Other General Government	14	$70,000	$0	$70,000	$0
	Purpose: *Establish a Contingency Fund*					
4902	Machinery, Vehicles, and Equipment	06	$6,000	$0	$6,000	$0
	Purpose: *Pick-Up Truck Lease Purchase*					
4902	Machinery, Vehicles, and Equipment	08	$130,000	$0	$130,000	$0
	Purpose: *Fire Pump Truck Repair*					
4902	Machinery, Vehicles, and Equipment	05	$23,000	$0	$23,000	$0
	Purpose: *Multi-Purpose Dump Truck Lease Purchase*					
4902	Machinery, Vehicles, and Equipment	07	$50,000	$0	$50,000	$0
	Purpose: *Fire Rescue Truck Lease Purchase*					
4909	Improvements Other than Buildings	09	$30,000	$0	$30,000	$0
	Purpose: *Asset Management Software*					
	Total Proposed Individual Articles		**$309,000**	**$0**	**$309,000**	**$0**

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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund	18	$193,270	$60,000	$60,000
3180	Resident Tax		$0	$0	$0
3185	Yield Tax	18	$16,189	$5,000	$5,000
3186	Payment in Lieu of Taxes		$0	$0	$0
3187	Excavation Tax	18	$103	$130	$130
3189	Other Taxes		$0	$0	$0
3190	Interest and Penalties on Delinquent Taxes	18	$66,968	$93,000	$93,000
9991	Inventory Penalties		$0	$0	$0
	Taxes Subtotal		**$276,530**	**$158,130**	**$158,130**
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	18	$25	$25	$25
3220	Motor Vehicle Permit Fees	18	$2,024,266	$2,000,000	$2,000,000
3230	Building Permits	18	$113,650	$78,000	$78,000
3290	Other Licenses, Permits, and Fees	18	$64,166	$57,750	$57,750
3311-3319	From Federal Government	16	$0	$300,000	$300,000
	Licenses, Permits, and Fees Subtotal		**$2,202,107**	**$2,435,775**	**$2,435,775**
State Sources					
3351	Shared Revenues		$0	$0	$0
3352	Meals and Rooms Tax Distribution	18	$400,032	$400,032	$400,032
3353	Highway Block Grant	18	$229,590	$230,313	$230,313
3354	Water Pollution Grant		$0	$0	$0
3355	Housing and Community Development		$0	$0	$0
3356	State and Federal Forest Land Reimbursement	18	$18	$18	$18
3357	Flood Control Reimbursement		$0	$0	$0
3359	Other (Including Railroad Tax)	18	$13	$13	$13
3379	From Other Governments		$0	$0	$0
	State Sources Subtotal		**$629,653**	**$630,376**	**$630,376**

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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Charges for Services					
3401-3406	Income from Departments	18	$247,764	$216,955	$216,955
3409	Other Charges	18	$146,016	$146,000	$146,000
	Charges for Services Subtotal		**$393,780**	**$362,955**	**$362,955**
Miscellaneous Revenues					
3501	Sale of Municipal Property		$0	$0	$0
3502	Interest on Investments	18	$122,847	$106,000	$106,000
3503-3509	Other	18	$89,178	$90,000	$90,000
	Miscellaneous Revenues Subtotal		**$212,025**	**$196,000**	**$196,000**
Interfund Operating Transfers In					
3912	From Special Revenue Funds	10, 02	$0	$70,000	$70,000
3913	From Capital Projects Funds		$0	$0	$0
3914A	From Enterprise Funds: Airport (Offset)		$0	$0	$0
3914E	From Enterprise Funds: Electric (Offset)		$0	$0	$0
3914O	From Enterprise Funds: Other (Offset)		$0	$0	$0
3914S	From Enterprise Funds: Sewer (Offset)		$0	$0	$0
3914W	From Enterprise Funds: Water (Offset)		$0	$0	$0
3915	From Capital Reserve Funds		$0	$0	$0
3916	From Trust and Fiduciary Funds	18	$10,756	$14,200	$14,200
3917	From Conservation Funds	16, 02	$0	$550,000	$550,000
	Interfund Operating Transfers In Subtotal		**$10,756**	**$634,200**	**$634,200**
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		$0	$0	$0
9998	Amount Voted from Fund Balance	16, 11, 13, 12, 02, 14, 09	$0	$644,000	$644,000
9999	Fund Balance to Reduce Taxes		$0	$0	$0
	Other Financing Sources Subtotal		**$0**	**$644,000**	**$644,000**
	Total Estimated Revenues and Credits		**$3,724,851**	**$5,061,436**	**$5,061,436**

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Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		$11,157,398	$11,157,398
Special Warrant Articles	$264,000	$1,674,000	$1,544,000
Individual Warrant Articles	$227,400	$309,000	$309,000
Total Appropriations	$11,240,245	$13,140,398	$13,010,398
Less Amount of Estimated Revenues & Credits	$3,395,308	$5,061,436	$5,061,436
Estimated Amount of Taxes to be Raised	**$7,844,937**	**$8,078,962**	**$7,948,962**

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Supplemental Schedule

1. Total Recommended by Budget Committee	**$13,010,398**
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	$1,140,000
3. Interest: Long-Term Bonds & Notes	$201,756
4. Capital outlays funded from Long-Term Bonds & Notes	$0
5. Mandatory Assessments	$0
6. Total Exclusions *(Sum of Lines 2 through 5 above)*	$1,341,756
7. Amount Recommended, Less Exclusions *(Line 1 less Line 6)*	**$11,668,642**
8. 10% of Amount Recommended, Less Exclusions *(Line 7 x 10%)*	$1,166,864
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	$0
10. Voted Cost Items (Voted at Meeting)	$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	$0
12. Bond Override (RSA 32:18-a), Amount Voted	**$0**
Maximum Allowable Appropriations Voted at Meeting: *(Line 1 + Line 8 + Line 11 + Line 12)*	**$14,177,262**

THE STATE OF NEW HAMPSHIRE
EXECUTIVE COUNCIL

DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

End of the Year Report 2019 from Councilor Debora Pignatelli

It is an honor for me to represent District Five on the Executive Council. I would like to take this opportunity to highlight some of the important work we have achieved this past year. The Governor and Executive Council had 23 meetings in 2019. Most meetings were held at the State House but six were hosted in communities around the state. I was pleased to bring the Governor and Council to District Five on September 18th when Peterborough hosted our meeting at the Peterborough Town House.

The Executive Council has been an important part of the Executive Branch of NH State Government since colonial times as a check on executive powers. In this capacity we reviewed over two thousand items that covered expenditures, appointments and contracts. Those items totaled over 6 billion dollars.

The responsibilities of the Council are very wide-ranging. In addition to approving all state contracts, as I mentioned, the Council also approves all judicial appointments, approves all people to lead our important agencies and commissions, grants or denies all pardons, protects our lakefronts and shorelines, sets the tolls on all New Hampshire Turnpikes, makes important recommendations on the Ten Year highway plan, oversees the operations of state agencies, addresses a wide variety of constituent concerns, and, of course, acts as a important check on gubernatorial exercise of power.

Another important responsibility is our position on the Governor's Advisory Commission on Intermodal Transportation, otherwise known as (GACIT.) We reviewed needed transportation improvements and created a ten-year plan that is submitted to the Governor and then will be forwarded to the Legislature. I held meetings in District Five to gather input from local leaders and citizens on what projects were important to be included and ranked in the Ten Year Highway plan. Additional information can be found at:
https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm

In November, the Council passed our recommendations on to the Governor. After 17 years of advocating for the removal of the Merrimack tolls, I was pleased that the Council recommended the toll for Exit 11, in Merrimack, be reduced to zero!

Sincerely,

Debora

Debora B. Pignatelli
Executive Councilor

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

Government Leadership and Administration

ELECTED OFFICIALS OF THE TOWN
March 2019-March 2020

Selectmen, Assessors, Overseers of the Poor
Mark Le Doux, Chairman, 2022
David Petry, Vice Chairman, 2021
Frank Cadwell, 2020
Peter Band, 2022
Susan Benz, 2020
Staff: Lori Radke, Town Administrator
Staff: Chrissy Herrera, Assist. Town Administrator

Town Clerk
Lisa Claire, 2020

Treasurer
Barbara Townsend, 2021

Moderator
Jim Belanger, 2020

Town Budget Committee (Town and Hollis School District Budgets)
Tom Gehan, Chairperson, 2022
Michael Harris, Vice Chairperson, 2021
Mike Leavitt, Secretary, 2020
Christopher Hyde, 2022
Tom Jambard, 2021
Darlene Mann, 2020
Mark LeDoux, Ex-Officio, Selectman
Tammy Fareed, Ex-Officio, Hollis School Board
Staff: Rachael Gosslin, Finance Officer
Staff: Camila Devlin, Tax Collector

Hollis Brookline Cooperative Budget Committee
Darlene Mann, Chairperson, 2022
Raul Blanche, Vice Chairperson, 2020
Matt Maguire, 2022
Brian Rater, 2021
David Blinn, 2020
Lorin Rydstrom, 2021
John Cross, School Board Representative
Thomas Enright, 2022
James Solinas - Resigned

Library Trustees
Robert Bartis, Chairperson, 2021
Stephanie Stack, Vice Chairperson, 2020
Sarah Booth, Treasurer, 2021
Jone LaBombard, Secretary, 2022
Merle Eisman Carrus, 2020
Amy Kellner, 2020
Don MacMillan - Resigned
Laura Klain, Library Director

Supervisors of the Checklist
Mary Thomas, Chairperson, 2020
Thomas Davies, 2024
Robbin Dunn, 2023

Trustees of the Trust Funds
F. Warren Coulter, Chairperson, 2022
Donald Brooks, 2021
Chris MacBean, 2020

Trustees of the Cemeteries
Melinda Willis, Chairperson, 2020
Amy Armstrong, 2020
Raul Blanche, 2021
Lisa Schmalz, 2021
Marc Squires, 2022
Staff: Beverly Hill, Secretary

STATE GOVERNMENT

State of New Hampshire Governor
Honorable Chris Sununu
Executive Councilor (District 5)
Honorable Deborah Pignatelli
NH General Court - Senate District 12
Honorable Melanie Levesque
Hillsborough District 27 Representative
Honorable Michelle St. John
Hillsborough District 40 Representative
Honorable Kat McGhee
District 40 - Hollis, Milford, Mont Vernon, New Boston
District 27 – Hollis
Hillsborough District 27 Representative
Honorable James “Jim” Belanger - RESIGNED

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission
Mark Post, Chairperson, 2022
Randall Clark, 2020
Trevor Hardy, 2020
Michael Madden, 2021
Adam Pitarys, 2021
Dan Harmon (Alt), 2021
Charles J. Husk (Alt), 2022
David Petry, Selectmen's Representative

Building Code Board of Appeals
Paul Armstrong, 2020
Robert Cormier, 2020
John Mahan, 2020
Staff: Bill Condra, Building Inspector

Cable Advisory Committee
Adam Bragg, Chairperson, 2021
Jim Belanger, 2021
Doug Cleveland, 2021

Camera Operator
Bill Moseley
Paul Armstrong

Conservation Commission
Thomas Dufresne, Chairperson, 2022
LeeAnn Wolff, Vice Chairperson, 2021
Jonathan Bruneau, 2020
David Connor, 2021
Thomas Davies, 2020
Cathy Hoffman, 2020
Mark Post, 2022
Laura Bianco (Alt), 2022
Karen Bridgeo (Alt), 2022
Joseph Connelly (Alt), 2020
Paul Edmunds (Alt), 2020
Cheryl Quaine (Alt), 2022
Peter Band, Selectmen's Representative
Staff: Connie Cain, Assessing Assistant

Deputy Town Clerk
Diane Leavitt

Energy Committee
Eric Ryherd, Chairperson, 2020
Paul Happy, 2022
Loran "Woody" Hayes, 2020
Peter "Mike" Leavitt, 2021
James Brooks, 2022
Adam Jacobs (Alt), 2020
Eitan Zeira (Alt), 2022
Venu Rao – Resigned
Peter Band, Selectman's Representative
Lori Radke, Town Administrator
Todd Croteau, DPW Director

Emergency Management Director
Donald McCoy

Heritage Commission
Wendy Trimble, Chairperson, 2022
Karla Vogel, Vice Chairperson, 2022
Honi Glover, 2020
Judith Aurelia Perry Hooks, 2020
Jan Larmouth, 2020
Doug Nye (Alt), 2020
David Sullivan (Alt), 2022
Josie MacMillan – Resigned
Michael Bates, HDC Representative
Susan Benz, Ex-Officio, Selectmen

Highway Safety Committee
Jim Belanger, Chairperson, 2022
Rebecca Crowther, Vice Chairperson, 2021
Edward "Ted" Chamberlain, 2022
Herman Stickney, 2021
Paul Miller (Alt), 2022
Don Ryder (Alt), 2020
Joe Hoebeke, Police Chief
Rick Towne, Fire Chief
Todd Croteau, DPW Director
Susan Benz, Selectmen's Representative

Historic District Commission
Tom Cook, Chairperson, 2021
Jessica Waters, Vice Chairperson, 2021
Michael Bates, 2020
Peter Jones, 2020
Frank Cadwell, Selectman's Representative
Staff: Donna Lee Setaro,
Building & Land Use Coordinator

Memorial Day Coordinator
Jim Belanger
Al Fulchino

Nashua Regional Planning Commission
Robert Larmouth, 2021
Venu Rao, 2022

Old Home Days Committee
Corrine Beaubien, Chairperson, 2022
Cynthia Arcieri, 2022
Barbara Kowalski, 2020
Holly Babcock, 2020
Nathan Michaels, 2020
Laurie Miller, 2022
Anne Marie Tucciarone-Mahan, 2021
Donna Duffy – Resigned
Judy Mahoney – Resigned
Frank Cadwell, Selectmen's Representative

Planning Board
Bill Moseley, Chairperson, 2020
Doug Cleveland, Vice Chairperson, 2022
Cathy Hoffman, 2021
Benjamin Ming, 2022
Jeffrey Peters, 2021
Chet Rogers, 2020
Richard Hardy (Alt), 2020
Dan Turcott - Resigned
Matthew Hartnett (Alt), 2022
David Petry, Ex Officio, Selectman
Staff: Mark Fougere, Planner
Staff: Evan J. Clements, Assistant Planner

Souhegan Regional Landfill District
Todd Croteau, DPW Director
Joan Cudworth, 2021

Souhegan Valley Transportation Collaborative
Rebecca Crowther, 2020

Stormwater Management Committee
Todd Croteau, Director of Public Works
Joan Cudworth, Transfer Station
Reggie Ouellette, Engineering Consultant
Mark Fougere, Planning Consultant
Chrissy Herrera, Assist. Town Administrator
Evan J. Clements, Assistant Planner
Bill Condra, Building Inspector/Code Enforcement Officer

Town Forest Committee
Edward "Ted" Chamberlain, Chairperson, 2020
Craig Birch, 2021
Joseph Brulotte, 2021
Gary Chamberlain, 2020
Spencer Stickney, 2022

Town Photographer
Robert Heyer

Trails Committee
Jeffrey Peters, Co-Chairperson, 2022
Sherry Wyskiel, Co-Chairperson, 2021
Doug Cleveland, 2022
Barbara Kowalski, 2022
Harry Russell, 2020
Daniel Teveris, 2020
Jane Edmunds, 2021
Harriet "Pixie" Frank, 2020
Amos White (Alt), 2022
Doug Sattler (Alt), 2020
Eric McIntyre (Alt), 2021
Thomas Jeffery - Resigned

Zoning Board of Adjustment
Brian Major, Chairperson, 2021
Jim Belanger, Vice Chairperson, 2020
Susan Durham, 2020
Rick MacMillan, 2022
Cindy Tsao, 2021
Drew Mason (Alt), 2022
Kathy McGhee (Alt), 2022
Bill Moseley (Alt), 2020
Meredith West (Alt), 2022
Stanley Swerchesky (Alt), 2020
Staff: Bill Condra, Building Inspector
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Town Meeting - Elections
Hollis Town Meeting - March 12, 2019

The meeting was convened by Moderator James Belanger, at 7:00 AM Tuesday, March 12, 2019, for voting on the following subjects:

Town Officers for the ensuing year

Selectmen	3 years	Peter Band, Mark A. Ledoux
Budget Committee	3 years	Tom Gehan, Chris Hyde
Cemetery Trustee	3 years	Marc V. Squires
Selectman	1 years	Susan Benz
Trustee of the Trust Fund	3 years	F. Warren Coulter
Library Trustee	3 years	Jone LaBombard

Other Business by Official Ballot

Ballot Questions-Planning Board

Amendment 1	Expand permitted uses in industrial zone	Yes- 846	No-192

A True Copy of Record-Attest:

Lisa I Claire
Hollis Town Clerk

Town Meeting - Minutes
Hollis Town Meeting - March 12, 2019

The meeting was reconvened at 10:00 AM in the Hollis Brookline High School Gymnasium by Moderator James Belanger. The Pledge of Allegiance to the United States Flag was led by Bella Manoukian. The Star Spangled Banner was performed by Lia Eisenberg.

The Veterans in attendance, Marines, Navy, USAF, Coast Guard, and Merchant Marines, were honored for their service and dedication to our country.
Introduction of Selectmen and staff by Selectmen chair Mark LeDoux.
Introduction of Budget Committee by BudCom chair Tom Gehan.
Introduction of our Representatives Jim Belanger, Kat McGhee, Michelle St John, Senator Levesque.
Introduction of Town Clerk Lisa Claire and Town Counsel William Drescher.

Hollis VFW Senior Vice Commander Andy Seremeth, and Quartermaster Chris Lussier presented the 25th Annual Citizen of the year award for Americanism to Laura Landerman-Garber.

Laura, a Hollis resident for many years, was looking for a way to show appreciation and recognition to all our military away from home for the holidays. She came up with a simple idea-holiday cards. The plan was to be a small "grass roots" effort, an easy way for Hollis residents to be involved.

In a very short time this effort went beyond the local area. What started off as a few hundred cards sent to our military personnel stationed overseas, expanded to over 40,000 cards sent last year to our military personnel in what is now known as the "Holiday Cards 4 Our Military-NH Challenge." This selfless effort ensured that thousands of service men and women are shown appreciation for their service from their fellow Americans while they are away from home during the holiday season. This event was planned, organized and directed by Laura Landerman-Garber.

Board of Selectmen chair Mark LeDoux presented the newly named Chairman's Award to:
The Manoukian Family-in memory of Dr.Vahrij Manoukian
Callie Lingley-for her work on the Shepherd's Fund
Tara Happy-for starting The Cucumber Group, a women's social group on Facebook

Along with the award, each recipient was given an American Flag which had once flown over the Capital.
Introduction of Assistants and Volunteer Counters.
Moderator Pro-Tem: Drew Mason Assistant Moderator: Melinda Willis
Moderator Assistants: Dr. Jim Squires, Andy Seremeth

ARTICLE 1 - Officials Reports
Motion by Mark LeDoux to hear reports of the Board of Selectmen, and other Town Officers and Committees.
Seconded by floor - **CARRIED**

Overview of budget by the Budget Committee Chair Tom Gehan

ARTICLE 2 – Land Acquisition – Hardy Property
To see if the Town will vote to raise and appropriate the sum of $**750,000.00** (gross budget) to acquire full ownership interest to certain tracts or parcels of land, together with any buildings thereon, in the Town of Hollis and as more particularly specified below, on such terms and conditions as determined by the Board of Selectmen and as more particularly specified below.

Said funding shall be raised as follows:

- Not more than **$80,000**, shall be raised hereby through ad valorem taxes; and,
- Not more than **$450,000** shall be paid by the Conservation Commission from the conservation fund, on the condition that said Commission (as well as the Board of Selectmen) shall approve such acquisition in the manner required by **RSA 36-A:5, (II)**, prior to concluding the purchase; and,
- Not more than **$200,000**, if available, shall be paid from the unassigned fund balance available as of December 31, 2018; and,
- Not more than **$20,000**, if available, shall be paid from the Forest Maintenance Fund, as authorized by the Forestry Management Committee, it being a condition of such funding that all or a portion of the property referenced below shall be identified and designated as a 'Town Forest', within the meaning of **RSA 31:110-113**, said portion of said property being thereafter subject to the management and maintenance of said Forestry Management Committee.

The Board of Selectmen is also hereby authorized to apply for and accept gifts, grants, or other forms of assistance, from both public and private sources, to offset the raising and appropriating of the funds referenced above. If the gross amount of this appropriation cannot be confirmed as available through one or all of the combination of the foregoing means on or before December 31, 2019, this appropriation

shall be rendered void and shall lapse.

This acquisition shall also be subject to the following additional condition:

The property shall be conveyed to the Town subject to suitable conditions and use restrictions that shall insure that the property will be utilized in perpetuity for conservation purposes within the meaning of **RSA 36-A:4**, forestry purposes, within the meaning of **RSA 31:110-113**, and such additional passive recreation purposes as determined by the Board of Selectmen with the consent of the Conservation Commission, Forestry Management Committee and Trails Committee, which property, after such acquisition, shall be managed and maintained jointly by said committees, as the appropriate scope of their respective oversight(s) shall appear. Such restrictions shall be contained in the conveyancing instrument by means of which title to the Town is granted and shall restrict the property in perpetuity. If the said committees and Boards are unable to agree on the terms and conditions of said conditions by December 31, 2019, this appropriation and authorization shall be null and void and shall lapse.

The certain tract or parcel of land which are authorized be purchased hereby, is known as the 'Hardy Property, and is more particularly, described below:

Tax Map/Lot	*Owner (tax records)*	*Approx. Acreage*	*Book/Page Hillsborough Registry*
31-009	***Ernest E. Hardy and Jane E. Hardy Revocable Trust***	75.90	2254-0469 excepting 2774-0597

Subject to the conditions set forth above, this will be a non-lapsing appropriation per RSA 32:7, III and will not lapse until the purpose for which the appropriation is made shall be completed. This is a special warrant article pursuant to RSA 32:3 (VI)(b).

Recommended by Selectmen Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Peter Band
Seconded by David Petry - **CARRIED**

Presentation by Tom Dufresne

Question moved by Brandon Buteau
Seconded by floor - **CARRIED**

Amendment to Article 2 by Mark Ledoux to increase the appropriated sum from $750,000.00 to $775,000.00, with the additional funds coming from raising the ad valorem tax amount from $80,000.00 to $105,000.
Seconded by Sherry Wyskiel - **CARRIED**

Motion to move amendment by Brandon Buteau
Seconded by floor - **CARRIED**

Article 2 as amended - **CARRIED**

ARTICLE 3 – Elderly Exemption Modification
To see if the Town will vote, pursuant to RSA 72:27-a, to modify RSA 72:39-b, Elderly Exemption from property tax in the Town of Hollis based on assessed value, for qualified full time resident tax payers to be as follows: for a person 65 years of age up to 75 years, $159,000; for a person 75 years of age up to 80 years, $190,000; for a person 80 years of age or older $222,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years preceding April 1st, own the real estate individually, or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five consecutive years.

In addition, the taxpayer must have a net income, as that term is defined in RSA 72:39-a, in each applicable age group of not more than $53,000 or, if married, a combined net income of not more than $60,500 and own net assets not in excess of $165,000; excluding the value of the person's actual residence and the land upon which it is located up to the greater of 2 acres or the minimum single family residential lot size specified in the local zoning ordinance.

Recommended by Selectmen Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Mark LeDoux
Seconded by Mike Harris - **CARRIED**

Presentation by Mark LeDoux

Motion to move question by Laura Bianco
Seconded by floor - **CARRIED**

Article 3 - **CARRIED**

Motion by Elizabeth Brown to hear Article 17 next
Seconded by Michelle St. John - **CARRIED**

ARTICLE 17 – Subdivision of Homestead Structure and Lot

To see if the Town will authorize the Board of Selectmen to take all necessary steps to survey and obtain applicable authorization from the Town of Hollis Planning Board to subdivide the Stefanowicz property, acquired by the Town pursuant to authorization given by the passage of Article 4 at the March 12th, 2016 annual meeting. The authorization to subdivide shall be limited to creating a lot not to exceed five (5) acres (the 'house lot') which would include the existing homestead and appurtenant structures in order to facilitate the sale of said homestead structure and lot and to further authorize the Board to take all steps necessary to enter into any agreements and execute any documents necessary to carry out said sale on such terms and conditions as the Board of Selectmen, in their sole judgment, determine.

Recommended by Selectmen

Motion to bring Article to the floor by David Petry
Seconded by Mark LeDoux - **CARRIED**

Motion by Brandon Buteau to move the question
Seconded by the floor - **CARRIED**

The meeting will not be recessed for the Budget Committee to discuss and vote on the issue

Motion by Dave Petry to table the Article
Seconded by the floor - **CARRIED**

Motion by Chris Hyde to restrict consideration
Seconded by the floor - **CARRIED**

ARTICLE 4 – Conservation Commission

To see whether the Town will vote, pursuant to RSA 79-A:25 (IV), to change the action taken at the March Annual Town Meeting of 1999, which action authorized that fifty percent (50%) of funds collected from the Land Use Change Tax (LUCT) be deposited in the Conservation Fund, by increasing said amount to seventy-five percent (75%) that is provided to the Conservation Fund. The vote shall take effect in the tax year beginning April 1, 2019.

Recommended by Selectmen Not Recommended by Budget Committee 1-7-0
Motion to bring Article to the floor by Peter Band
Seconded by Mike Harris - **CARRIED**

Presentation by Thom Davies

Budget Committee comments by Tom Gehan

Motion to Amend Article 4 by Joe Garruba to change the percentage provided to the Conservation Fund from the Land Use Change Tax (LUCT) from 75% to 100%
Seconded by Sherry Wyskiel - **CARRIED**

Motion by Joe Garruba to overrule the Moderator for additional time
Seconded by floor - **CARRIED**

Motion to move amendment by Brandon Buteau
Seconded by floor - **CARRIED**

Motion to amend - **CARRIED**

Request for secret ballot
YES 121
NO 84

Article 4 PASSES as amended

Motion to restrict consideration by Eliza Lecours
Seconded by floor - **CARRIED**

Drew Mason, Moderator pro-tem, took over moderating duties for articles 5-11

Motion by Elizabeth Brown to hear Articles 5, 6, and 7 together Seconded by Tammy Fareed - **CARRIED**

ARTICLE 5 – Multi-Purpose Dump Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of $230,000, for the purpose of lease purchasing one (1) dump truck with equipment and attachments for the Public Works Department, and to raise and appropriate the sum of $23,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY19	$23,000
FY20	$46,000
FY21	$46,000
FY22	$46,000
FY23	$46,000
FY24	$23,000
TOTAL	$230,00

Recommended by Selectmen Recommended by Budget Committee 7-1-0

Motion to bring Article to the floor by Mark LeDoux
Seconded by Mike Harris - **CARRIED**

Motion by Melissa Roberts to move question

Seconded by floor - **CARRIED**

ARTICLE 6 - Pick-Up Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of $60,000, for the purpose of lease purchasing one (1) pick-up truck with equipment and attachments for the Public Works Department, and to raise and appropriate the sum of $6,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY19	$6,000
FY20	$12,000
FY21	$12,000
FY22	$12,000
FY23	$12,000
FY24	$6,000
TOTAL	$60,000

Recommended by Selectmen
Recommended by Budget Committee-8-0-0

Motion to bring Article to the floor by Frank Cadwell
Seconded by Mike Harris - **CARRIED**

Article 6 - **CARRIED**

ARTICLE 7 – Fire Truck Lease Purchase

To see if the Town will vote to authorize the selectmen pursuant to RSA 33:7-e to enter into a seven (7) year lease purchase agreement for the sum of $700,000, for the purpose of lease purchasing one (1) fire truck with equipment and attachments for the Fire Department, and to raise and appropriate the sum of $50,000 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY19	$50,000
FY20	$100,000
FY21	$100,000
FY22	$100,000
FY23	$100,000
FY24	$100,000
FY25	$100,000
FY26	$50,000
TOTAL	$700,000

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by David Petry
Seconded by Mike Harris - **CARRIED**

Motion 7 - **CARRIED**

ARTICLE 8 – Fire Pump Truck Repair

To see if the Town will vote to raise and appropriate the sum of $130,000 to rebuild the 2005 Spartan fire engine that will replace the 1997 International pump truck. This article is contingent upon the passage of article 7, if article 7 fails; this warrant article will become null and void.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Peter Band
Seconded by Mike Harris - **CARRIED**

Motion 8 - **CARRIED**

ARTICLE 9 – Asset Management Software

To see if the Town will vote to raise and appropriate the sum of $30,000 to purchase Asset Management Software for the Department of Public Works. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount to be raised from taxation.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Frank Cadwell
Seconded by Mike Harris - **CARRIED**

Article 9 - **CARRIED**

ARTICLE 10 - Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of $50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Mark LeDoux
Seconded by Mike Harris - **CARRIED**

Article 10 - **CARRIED**

ARTICLE 11 - Compensated Absences Payable Expendable Trust Fund
To see if the Town will vote to raise and appropriate $30,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount to be raised from taxation.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Mark LeDoux
Seconded by Mike Harris - **CARRIED**

Article 11 - **CARRIED**

Moderator Jim Belanger returns to moderate

ARTICLE 12 - Revaluation Capital Reserve Fund
To see if the Town will vote to raise and appropriate $14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount cto be raised from taxation.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Mark LeDoux
Seconded by Mike Harris - **CARRIED**

Article 12 - **CARRIED**

ARTICLE 13 - Municipal Buildings and Facilities Maintenance Expendable Trust Fund
To see if the Town will vote to raise and appropriate $100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount to be raised from taxation.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by David Petry
Seconded by Mike Harris - **CARRIED**

Article 13 - **CARRIED**

ARTICLE 14 – Establish a Contingency Fund
To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate $70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2018, if available. No amount to be raised from taxation.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by David Petry
Seconded by member Mike Harris - **CARRIED**

Article 14 - **CARRIED**

ARTICLE 15 – Pave Wood Lane
To see if the Town will vote to raise and appropriate the sum of $130,000, for the purpose of paving Wood Lane. This article is a special warrant article and shall be non-lapsing in accordance with RSA 32:7, V.

Recommended by Selectmen
Not Recommended by Budget Committee-2-6-0

Motion to bring Article to the floor by Mark LeDoux
Seconded by Mike Harris - **CARRIED**

Budget Committee opinion by Tom Gehan

Motion to move question by Brandon Buteau
Seconded by floor - **CARRIED**

Amendment by Michelle St. John to use $130,000.00 from the Unassigned Fund Balance
Seconded by floor Amendment - **OPPOSED**

Original article - **CARRIED**

Motion by Brandon Buteau to restrict consideration of Article 15 Seconded by floor - **CARRIED**

ARTICLE 16 – Conservation Easement
To see if the Town will vote to raise and appropriate the sum of $600,000 (gross budget), to allow the Conservation Commission, in the name of the Town and subject to the approval of the Board of Selectmen, pursuant to RSA 36-A:4, (I), to acquire conservation easements on approximately 39 acres, more or less, consisting of two parcels of land located on Ranger Road, identified in the Town of Hollis Tax Maps as Map 26 - Lot 26 and Map 26 - Lot 80, said funding to be raised as follows:

- Not more than **$200,000**, if available, shall be paid from the unassigned fund balance available as of December 31, 2018; and,

- Not more than **$100,000** shall be paid by the Conservation Commission from the conservation fund, on the condition that said Commission (as well as the Board of Selectmen) shall approve such acquisition in the manner required by RSA 36-A:5, (II), prior to concluding the purchase; and,

- Not less than **$300,000**, in the form of a federal grant administered through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC).

It is a condition of this appropriation that this appropriation shall lapse at the end of the fiscal year (December 31, 2019), if any of the above sources of funding have not been confirmed as available for this transaction by that time.

Further, it is understood that the conservation easements shall be identical in terms and conditions to those reached by agreement between the Town (Board of Selectmen) and the Seller.

Recommended by Selectmen Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Peter Band
Seconded by Mike Harris - **CARRIED**

Motion by Michael Ashkenizer to amend Article 16 to use $100,000.00 from the Unassigned Fund Balance and $200,000.00 from the Conservation Commission
Seconded by floor

Amendment **- OPPOSED**

Original Article - **CARRIED**

Motion by Mark Post to restrict consideration of Article 16
Seconded by floor - **CARRIED**

ARTICLE 18 – 2019 Operating Budget
To see if the Town will vote to raise and appropriate the sum of $11,157,398.00 which represents the operating budget of the Town for 2019, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Selectmen
Recommended by Budget Committee 8-0-0

Motion to bring Article to the floor by Mike Harris
Seconded by Mark LeDoux - **CARRIED**

Presentation by Tom Gehan

Article 18 - **CARRIED**

ARTICLE 19 – Petition Article to Pave Fletcher Lane
Shall the Town vote to direct the Selectmen to pave Fletcher Lane as soon as possible. The full text of the petition is set forth for informational purposes.

We, the undersigned residents of Fletcher Lane in Hollis, NH and other Hollis residents respectfully request that the Town of Hollis pave Fletcher Lane as soon as possible.

We request this for a number of reasons, including but not limited to the following, many of which affect many town residents, in addition to Fletcher Lane residents. Paving Fletcher Lane would benefit far more town residents than just those of us living on Fletcher Lane.

1. The dust and dirt that traveling vehicles raise during dry weather not only is a health issue for anyone breathing in the dust, but enters homes and leaves behind residue and/or prohibits opening windows for fresh air. This is a serious and demonstrable health concern.
2. Rain or melting snow and ice causes long ruts that make steering vehicles difficult and when two vehicles meet, create a potentially dangerous situation.
3. Within a few days of being resurfaced with dirt and stone, the large ruts and potholes reappear, making repeated and frequent resurfacing a waste of time and money that paving would favorably resolve.
4. The large ruts and pot holes cause excessive noise, especially from the large trucks passing between Witches Springs Road and South Merrimack Road as they speed down the road and bounce up and down. The high traffic resulting from being a cut-through road exacerbates the dust, mud, rut and noise issues.
5. The ruts and furrows cause excessive tire wear and fre-

quent front-end alignments to vehicles traveling on this road.

6. Using the dirt/stone mixture to resurface the road causes a great deal of stone to be left in driveways, shrubbery and bark mulch best near the road that is very difficult to remove. It is too large to use a leaf blower on and too small to rake effectively.

Paving Fletcher Lane will relieve the above problems, inconveniences and health issues as well as save the Town money and maintenance issues in the future.

Estimated cost to pave Fletcher Lane: $130,000 (estimate provided by Todd Croteau, Hollis Public Works Director).

Not Recommended by Selectmen
Not Recommended by Budget Committee 1-7-0

Motion to bring Article to the floor by Petitioner Christina Marmonti Second by Eric Schifone - **CARRIED**

Budget Committee Comments by Tom Gehan

Motion by Mark LeDoux to table the article for further study Seconded by floor - **CARRIED**

ARTICLE 20 – Petition Article to Pave the Dirt Section of Nartoff Road

Shall the Town vote to direct the Selectmen to pave the dirt section of Nartoff Road as soon as possible. The full text of the petition is set forth for informational purposes.

We, the undersigned residents of Nartoff Road, and other Hollis residents, respectfully petition to have the dirt section of Nartoff Road paved as soon as possible. We state the following reasons:

1. The dirt/rocky road has caused significant vehicle expenses and travel aggravation. The numerous potholes and rocks have caused alignment problems and wear on tires. Driving over large gravel is like riding over old cobblestone. Dirt has accumulated and become frozen on wheel axels and shafts, resulting in steering problems, which in turn cause safety issues. Dust and dirt from the road make it impossible to keep a vehicle clean and they ruin its finish. It is very aggravating to spend $10 or more at a carwash, only to have a car become filthy after driving home the same day.
2. Residents have safety concerns when the road is dry or wet. The dust from the dirt road literally looks like a desert storm when a small car drives by at the 25-mph speed limit, causing breathing hazards. When a truck goes by, the dust is quite dense and breathing becomes more hazardous. The huge gravel makes the road difficult to walk and jog on, to ride a horse on, and impossible to ride a bike on. Muddy conditions on the road are treacherous, especially for the elementary school bus.
3. Residents on the dirt road are burdened with extra work and frustration. The rocks tossed into yards by snowplows get in the way of snowblowers and lawnmowers. The rocks are too big to rake and be moved by leaf blowers. Dust blowing onto driveways and being tracked into garages requires constant sweeping and removing. Dirt is collecting on houses as well. Residents have complained about sleep disturbances from the noise created when vehicles drive over the rocks.
4. Maintaining the dirt road has been a hassle for the town, dealing with complaints about potholes, mud, noise and dust storms. Crews have needed to surface the road more than once a month lately. By paving the road, this could be settled once and for all and save the town money and maintenance issues in the future.
5. The cost of maintaining the dirt part of Nartoff Road is estimated at $14,800 per year. If that amount stayed constant for the next 20 years the maintenance cost would total $296,000. The cost for paving is approximately $280,000. Considering the yearly town expense to service Nartoff Road, the total amount residents on Nartoff Road expend because of the above factors described, and the health and safety concerns, the cost for paving the road is justified and makes sense.
6. Years ago, the road may have been described as "scenic," but this is no longer true. The road is nearly full of residences. Fuel, lawn maintenance, dry cleaners, trash removal, Fedex, UPS, and other trucks continuously stir up the rocks, dirt and dust.
7. It is time for us to be allowed to drive and live on a modem road instead of a dirt, or mud or cobblestone one.

Not Recommended by Selectmen
Not Recommended by Budget Committee 0-8-0

Motion to bring Article to the floor by Petitioner Christine Dinbergs Seconded by floor - **CARRIED**

Budget Committee Comments by Tom Gehan

Motion by Mark LeDoux to table the article for further study Seconded by floor - **CARRIED**

ARTICLE 21- To Transact Any Other Business That May Legally Come Before Said Meeting.

Seeing as there is none:
Motion to adjourn by Tammy Fareed
Seconded by floor - **CARRIED**

A True Copy of Record-Attest:

Lisa I Claire
Hollis Town Clerk

New Hampshire
Department of Revenue Administration

2019
$23.10

Tax Rate Breakdown
Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	$7,907,886	$1,361,648,864	**$5.81**
County	$1,551,575	$1,361,648,864	**$1.14**
Local Education	$19,136,068	$1,361,648,864	**$14.05**
State Education	$2,825,064	$1,345,698,264	**$2.10**
Total	**$31,420,593**		**$23.10**

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	**$0**		**$0.00**

Tax Commitment Calculation	
Total Municipal Tax Effort	$31,420,593
War Service Credits	($189,000)
Village District Tax Effort	$0
Total Property Tax Commitment	$31,231,593

11/5/2019

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	$13,165,398	
Net Revenues (Not Including Fund Balance)		($4,497,024)
Fund Balance Voted Surplus		($644,000)
Fund Balance to Reduce Taxes		($500,000)
War Service Credits	$189,000	
Special Adjustment	$0	
Actual Overlay Used	$194,512	
Net Required Local Tax Effort	**$7,907,886**	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	$1,551,575	
Net Required County Tax Effort	**$1,551,575**	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	$12,580,860	
Net Cooperative School Appropriations	$11,685,909	
Net Education Grant		($2,305,637)
Locally Retained State Education Tax		($2,825,064)
Net Required Local Education Tax Effort	**$19,136,068**	
State Education Tax	$2,825,064	
State Education Tax Not Retained	$0	
Net Required State Education Tax Effort	**$2,825,064**	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	$1,361,648,864	$1,349,015,225
Total Assessment Valuation without Utilities	$1,345,698,264	$1,328,156,825
Commercial/Industrial Construction Exemption	$0	$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	$1,361,648,864	$1,349,015,225

Village (MS-1V)

Description	Current Year

2019 Town Budget
Comparative Statement of Appropriations And Expenditures
For Year Ending December 31, 2019

Purpose of Appropriation	Budget	Expenditures	Unexpended Balance	Overdraft
GENERAL GOVERNMENT				
Executive	$257,028	$250,093	$6,935	
Committees	$7,250	$3,227	$4,023	
Town Clerk/Elections & Registr.	$152,490	$144,979	$7,511	
Financial Administration	$304,313	$303,859	$454	
Legal Expenses	$71,000	$68,612	$2,388	
Employee Benefits	$2,217,340	$1,936,707	$280,633	
Planning & Zoning	$88,922	$83,919	$5,003	
Town Buildings and Grounds	$148,601	$142,656	$5,945	
Cemeteries	$50,741	$41,773	$8,968	
Liability Insurance	$218,960	$210,331	$8,629	
Municipal Association	$8,450	$8,450		
Contingency Fund	$70,000	$41,000	$29,000	
Information Systems	$120,148	$116,276	$3,872	
Subtotal	**$3,715,243**	**$3,351,881**	**$363,362**	
PUBLIC SAFETY				
Police	$1,536,258	$1,501,997	$34,261	
Fire & Ambulance	$1,430,134	$1,276,378	$153,756	
Communications	$534,729	$505,575	$29,154	
Building & Septic Inspection	$128,012	$125,394	$2,618	
Emergency Management	$7,300	$7,267	$33	
Subtotal	**$3,636,433**	**$3,416,612**	**$219,821**	
HIGHWAYS AND STREETS				
Highway Administration & Roads	$1,953,862	$1,698,724	$255,138	
Street Lighting	$20,800	$20,638	$162	
Subtotal	**$1,974,662**	**$1,719,361**	**$255,301**	
SANITATION				
Solid Waste Collection	$200,663	$174,113	$26,550	
Solid Waste Disposal	$311,090	$311,089	$1	
Subtotal	**$511,753**	**$485,202**	**$26,551**	
HEALTH & WELFARE				
Admin. & Pest Control	$11,800	$11,900		($100)
Health Agencies and Hospitals	$39,100	$39,000	$100	
Direct Assistance	$9,900	$4,140	$5,760	
Subtotal	**$60,800**	**$55,040**	**$5,760**	
CULTURE & RECREATION				
Parks and Recreation	$41,850	$29,544	$12,306	
Library	$309,733	$309,733		
Patriotic Purposes	$6,500	$3,428	$3,072	
Other Culture & Recreation	$1,000	$807	$193	
Subtotal	**$359,083**	**$343,512**	**$15,571**	
CONSERVATION				
Conservation Commission	**$1**	**$0**	**$1**	
DEBT SERVICE				
P/Long Term Bonds and Notes	$1,140,000	$1,140,000		
I/Long Term Bonds and Notes	$201,756	$201,756		
Bond Issuance Costs	$0	$0		
Subtotal	**$1,341,756**	**$1,341,756**	**$0**	
CAPITAL OUTLAY				
Capital Projects	$1,375,000	$755,559	$619,441	
Transfer to Special Revenue Funds	$50,000	$0	$50,000	
Capital Reserves	$144,000	$144,000		
Subtotal	**$1,569,000**	**$899,559**	**$669,441**	
TOTAL APPROPRIATIONS	**$13,168,731**	**$11,612,923**	**$1,555,808**	

2019 Town Budget
Comparative Statement of Estimated and Actual Revenue
For Year Ending December 31, 2019

Revenues	Budget	Actual Revenue	Budget Deficit	Budget Excess
TAXES				
Land Use Change Tax	$60,000	$128,150		$68,150
Yield Tax	$9,000	$12,194		$3,194
Interest and Costs	$93,000	$44,715	$48,285	
Excavation Tax	$130	$171		$41
Excavation Activity Tax	$0	$0		
Subtotal	**$162,130**	**$185,230**		**$23,100**
LICENSES AND PERMITS				
Motor Vehicle	$2,000,000	$2,152,598		$152,598
Building & Septic	$90,025	$150,956		$60,931
Other Licenses, Permits, & Fees	$57,750	$67,396		$9,646
Subtotal	**$2,147,775**	**$2,370,950**		**$223,175**
STATE/FEDERAL REVENUES				
Federal FEMA				
Shared Revenue				
Meals & Rooms Tax	$400,771	$400,771		
Highway Block Grant	$232,548	$232,944		$396
State/Federal Grants				
Forest/Railroad Tax	$34	$34		$0
Subtotal	**$633,353**	**$633,749**		**$396**
TOWN DEPARTMENTS	**$236,955**	**$263,845**		**$26,890**
OTHER SERVICE CHARGES	**$151,567**	**$149,347**	**$2,220**	
SALE OF MUNICIPAL PROP.	**$0**	**$0**		
INTEREST INCOME	**$106,000**	**$177,245**		**$71,245**
OTHER MISC. REVENUES	**$380,001**	**$155,801**	**$224,200**	
TRANSFER FROM SPECIAL REVENUE	**$620,000**	**$470,000**	**$150,000**	
CAPITAL RESERVE W/D	**$0**	**$0**		
TRUST & AGENCY FUNDS	**$14,200**	**$6,954**	**$7,246**	
TOTAL REVENUES	**$4,451,981**	**$4,413,121**	**($38,860)**	

Ambulance Fee Special Revenue Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	**2019**	**2018**
Insurance Billing	$151,589	$153,483
Interest Income	$2,850	$36
Trust Income	$1,051	$780
Other Income	$0	$0
Total Revenues	**$155,490**	**$154,300**
EXPENDITURES		
Ambulance Purchase	$38,569	$0
Ambulance Expendable Supplies	$30,825	$37,894
Ambulance Training	$1,824	$6,250
Ambulance Services	$0	$3,321
Comstar Billing Fees	$10,638	$10,732
Total Expenditures	**$81,856**	**$58,196**
Excess (deficiency) of Revenues over (under) Expenditures	$73,633	$96,103
Fund Balance, January 1	$412,122	$316,019
Fund Balance, December 31	**$485,755**	**$412,122**

Conservation Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	**2019**	**2018**
Bank Interest Income	$4,240	$54
Land Use Change Tax	$442,610	$193,270
Total Revenues	**$446,850**	**$193,324**
EXPENDITURES		
Non-Land		
Dues and Publications	$500	$500
Public Notices	$0	$0
Seminars	$487	$0
Educational Materials	$322	$0
Property Monitoring	$0	$0
Maps and Mapping	$0	$0
Natural Resources	$0	$0
Gates	$0	$6,500
Other	$9,590	$5,266
Land		
Land Acquisition	$450,000	$0
Legal Fees	$0	$0
Surveys/Assessments	$998	$7,887
Appraisals	$0	$2,200
Studies	$0	$0
Land Recording Fees	$0	$0
Total Expenditures	**$461,896**	**$22,353**
Excess (deficiency) of Revenues over (under) Expenditures	($15,045)	$170,970
Fund Balance, January 1	$ 713,798	$ 542,828
Fund Balance, December 31	$ 698,753	$ 713,798

Forest Maintenance Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	2019	2018
Proceeds from Town Forest	$16,668	$12,015
Interest Income	$164	$2
Total Revenues	**$16,832**	**$12,017**
EXPENDITURES		
Gates	$0.00	$49.40
Road Work	$4,000.00	$0.00
Mowing	$240.00	$250.00
Beaver Stop	$277.72	$0.00
Signs	$49.08	$0.00
Land Acquisition	$20,000.00	$0.00
Wildlife Management	$0	$2,800
Total Expenditures	**$24,567**	**$3,099**
Excess (deficiency) of Revenues over (under) Expenditures	($7,735)	$8,918
Fund Balance, January 1	$33,572	$24,654
Fund Balance, December 31	**$25,837**	**$33,572**

Heritage Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	2019	2018
Donations - Operating Costs	$0	$2,000
Donations - Cooper Shop	$314	$941
Miscellaneous	$0	$0
Interest Income	$303	$3
Town Appropriation	$750	$750
Proceeds from Old Home Day	$0	$0
Calendar Donations	$0	$0
Calendar Fundraising	$3,450	$3,335
Calendar Sponsorship	$6,200	$6,200
Grants	$0	$0
Total Revenues	**$11,016**	**$13,229**
EXPENDITURES		
Public Awareness	$650	$0
Supplies	$85	$0
Conference & Seminars	$0	$0
OHD Registration	$50	$25
Dues & Publications	$100	$50
Equipment	$0	$0
Gambrel Barn	$750	$0
Calendar Expenses	$3,300	$3,338
Cooperage Expenses	$2,969	$0
Miscellaneous	$0	$213
Total Expenditures	**$7,905**	**$3,626**
Excess (deficiency) of Revenues over (under) Expenditures	$3,111	$9,603
Fund Balance, January 1	$33,174	$23,571
Fund Balance, December 31	**$36,285**	**$33,174**

Hollis Social Library Financial Report

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/19			**$72,418**
Town Appropriation	$309,733	--	$309,733
Fines & Income Generating Equipment	--	$9,196	$9,196
Gifts & Donations	--	$14,709	$14,709
Transfer from Reserves*		-$1,511	--
TOTAL INCOME	**$309,733**	**$22,394**	**$332,127**
EXPENSES			
Salaries & Wages	$203,810	--	$203,810
Books & Materials	$44,911	$11,246	$56,156
Programs	$7,083	$10,840	$17,923
Utilities	$14,154	--	$14,154
Technology Infrastructure	$27,861	--	$27,861
General Administration	$11,914	--	$11,914
Library Infrastructure	$0	$308	$308
TOTAL EXPENSES	**$309,733**	**$22,394**	**$332,127**
Balance as of 12/31/19			**$73,929**

Pearl Rideout Endowment**	
Beginning Balance 1/1/19	$56,548
Withdrawals	-$4,013
Dividends, Interest and Capital Gains	$1,817
Increase/decrease in market value	$12,947
Advisory Fees	-$611
Ending Balance 12/31/19	$66,688

* Reflected in ending balance of 12/31/19

** This is an investment account and maintained by Eldridge Investment advisors

Inventory of Property Owned by the Town of Hollis

MBLU	Location	Acres	Year Acquired	Description
				HOLLIS CONSERVATION COMMISSION - RESTRICTED USE
002-009	WORCESTER RD	10.00	1966	Parker & Whitcher or Long Meadow, Wetlands
005-020	RUNNELLS BRIDGE RD	21.06	1976	Wright Nashua River Lot, Land-Locked Wetlands
005-034-001	RUNNELLS BRIDGE RD	17.11	2011	Taylor Conservation Lot, Unbuildable
010-002	RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-003	RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-018	RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010-034	DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013-032-001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014-070	FRENCH MILL RD	6.32	1983	Charles Lord Land on Flint's Brook, Wetlands
014-071	WRIGHT RD	19.22	1983	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-072	RIDEOUT RD	22.00	1982	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-076	RIDEOUT RD	11.89	1981	Charles Lord, Flints Brook, Wetlands, Conserv. Restrict.
014-077	RIDEOUT RD	23.51	1979	Charles Lord, Nashua River/Flints Brook, Consrv. Restrict.
015-001	RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015-003	RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015-015	SUMNER LN	23.24	1974	Open Space Lot. No Development/Conserv. Restrict.
015-021-010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015-029	HANNAH DR	35.18	1993	Rideout-Ranger or Hannah Dr Open Space - Nashua River
015-040	HANNAH DR	4.07	1993	Hannah Dr Open Space/Cul-de-sac & Part of Fire Pond
017-022	PROCTOR HILL RD	0.75	1967	Parkhurst or Charlton Lot, Unbuildable Wetlands
017-023	PROCTOR HILL RD	3.00	1978	Tenney Meadow or John Doe Lot, Wetlands
018-014	DEPOT RD	27.00	1994	Hardy Field, Conservation Easement/Restrictions
018-015	DEPOT RD	1.60	1994	Worcester Lot, Conservation Easement/Restrictions
019-028	BROAD ST	14.74	1974	Rideout-Flints Brook Lot, Restricts, Land-Locked Wtlnds
019-029	WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Restricts, Land-Locked
020-017	BROAD ST	41.29	1974	Rideout Conserv'n Land, Flints Brook Wtlnds, Restricts
022-031	ROCKY POND RD	11.50	1998	Worcester Upper Mill Historic Site, Wetlands
022-032	ROCKY POND RD	8.00	1995	Worcester Mill Pond Historic Site, Wetlands, Land-Locked
023-022	ROCKY POND RD	13.28	1968	Quinton Meadow, Wetlands
023-035	ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023-055	ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands & School ROW
023-056	ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026-018	PINE HILL RD	3.70	1975	Noah Farley Meadow, Land-Locked Wetlands
026-019	PINE HILL RD	5.00	1980	Wright-Holmberg Lot, Land-Locked
028-035	FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-006	FEDERAL HILL RD	4.50	1991	Wheeler Homestead, Land-Locked
029-014	HAYDEN RD	49.90	1998	Baldwin Orchard, Henry Hildreth Conservation Area.
029-015	FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-016	FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-017	FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked w/Conserv. Esmt.
029-026	FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029-033	ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-035	ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031-068	NARTOFF RD	7.50	1971	FW Moore Lot, Muddy Brook, Land-Locked Wetlands
034-016	HAYDEN RD	19.50	1986	Part of Corey-Swett Lot, Birch Hill, Land-Locked
035-077	FEDERAL HILL RD	14.30	1998	Horseshoe Pond, Henry Hildreth Conservation Area.

MBLU	Location	Acres	Year Acquired	Description
Conservation Commission properties continued				
036-015	SOUTH MERRIMACK RD	36.30	2004	Runnells-Wheeler Lot, Land-Locked
037-004-002	HARDY LN	1.37	1984	Somner Lot, Conservation per Deed.
042-035	MOOAR HILL	4.00	1978	JP Howe's Sprout Lot, Land-Locked
047-043-005	SOUTH MERRIMACK RD	21.08	2008	Siergiewicz Family Conservation Lot, Wetlands
047-054-001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047-057-001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049-004	SOUTH MERRIMACK RD	2.43	1966	Sanderson Lot, Land-Locked Wetlands
049-007	ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049-011	ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049-014	ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054-034	BROAD ST	0.33	1976	Hambleton, Restrict'ns & Conserv'n Uses Only per Deed
054-035	BROAD ST	4.00	1976	Hambleton, Wetlands, Deed Restrictions
055-005	WINDING VALLEY RD	2.90	1980	Guertin, Wetlands & PSNH Easement
055-008	ROCKY POND RD	47.50	1973	Spaulding Parcel A, Wetlands
055-009	ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055-010	ROCKY POND RD	3.05	1986	Spaulding, Wetlands
	Total Acreage:	**785.34**		**Total Properties: 62**

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE

030-009	WHEELER RD	12.01	2010	Parker Pond, Barry or Berry Lot, Land-Locked.
030-010	WHEELER RD	3.29	2010	Parker Pond, Hooper Lot, Land-Locked.
030-011	WHEELER RD	2.74	2010	Parker Pond, Belhuemer or Scott Field, Land-Locked.
030-013	WHEELER RD	17.00	1992	Duncklee Lots, Land-Locked
031-009	BAXTER RD	75.90	2019	Ernest Hardy Lot, pending 2020 Vote to Town Forest
031-010	BAXTER RD	11.70	1992	Enright-Parker Pond & Brook
031-046	WHEELER RD	60.00	2005	Wright-Windmill Lot
036-026	SOUTH MERRIMACK RD	8.50	1992	Duncklee Dam Site, Conservation Restrictions
036-027	SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037-005	HARDY LN	10.00	1992	Hensel Lot
037-017	BAXTER RD	29.20	1992	Parker Pond, Stearns or Wright Heirs, Conserv'n Restricts
038-001	NARTOFF RD	118.83	2006	Gelazauskas Preserve, Conservation Restrictions.
041-010	HAYDEN RD	18.27	1990	Dickerman-Rogers Lot, Monson Village.
041-011	HAYDEN RD	12.00	1990	Dickerman-Worcester Bros. Lot, Monson Village.
041-012	HAYDEN RD	30.75	1990	Dickerman Lot
041-024	SILVER LAKE RD	14.90	1990	Dickerman - Sarah Aikens Lot
043-067	FARLEY RD	35.60	2005	Walker Cameron Lot South
	Total Acreage:	**771.69**		**Total Properties: 17**

Year Shown is Year voted into the Town Forest.

TOWN FACILITIES

009-068	DEPOT RD	6.41	1978	Smith or Shed & Pit Lot, Stump Dump
009-069	275 DEPOT RD	4.86	1983	Part of Lawrence Farm or Kanterovich, Stump Dump
013-035	ORCHARD DR	3.26	1986	Nichols Field, Recreation Use only.
017-013-002	10 ROCKY POND RD	6.53	2001	Transfer Station
018-013	42 DEPOT RD	12.37	1927	Nichols Field, Rec. Use only. Lawrence Barn/Ballfields.
050-005-004	23 MAIN ST	1.64	2007	Farley or White Building.
050-012	7 MONUMENT SQ	0.52	bef 1886	Town Hall.
050-021-001	MONUMENT SQ	0.41	bef 1900	Town Common.
050-024	26 MONUMENT SQ	0.13	bef 1900	Ever Ready Fire House.

MBLU	Location	Acres	Year Acquired	Description
Town Facilities continued				
052-027	9 SILVER LAKE RD	2.74	1986	Police Station.
052-036	10 GLENICE DR	2.11	1981	Fire Station.
052-037	ASH ST	0.50	1952	Volunteer Park & Hilda's Way
052-050	1 MONUMENT SQ	1.13	1927	Little Nichols Ball Field.
052-051	2 MONUMENT SQ	0.84	1909	Hollis Social Library.
056-013	10 MUZZEY RD	16.06	1975	Department of Public Works.
	Total Acreage:	**59.51**		**Total Properties: 15**

CEMETERIES

013-017	91 MAIN ST	1.17	1822	South Cemetery
024-030	WHEELER RD	5.52	2004	Weston Lot, East Cemetery Expansion
024-031	29 WHEELER RD	5.89	1897	East Cemetery
024-036	PINE HILL RD	7.38	2004	Weston Lot, East Cemetery Expansion
038-058	NARTOFF RD	1.49	1769	Pine Hill Cemetery
041-061	SILVER LAKE RD	5.37	1790	North Cemetery
052-054	MONUMENT SQ	0.81	1742	Church Graveyard
	Total Acreage	**27.63**		**Total Properties: 7**

FIRE PONDS/CISTERNS

001-009-010	IRON WORKS LN	0.44	1999	Nissitissit Woods, Parking & Fire Cistern
004-050-A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004-074-A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008-034	BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013-036	ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdiv. Restrict. Use.
014-099	FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022-053-A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025-040	CAMERON DR	1.48	1990	Fire Pond & Park
025-058-009	PINE HILL RD	0.18	2001	Fire Cistern
028-029	FOREST VIEW DR	4.23	1982	Fire Pond/Wetlands/Open Space
032-037-001	MENDELSSOHN DR	0.69	1995	Fire Pond
038-036-A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039-003-002	PINE HILL RD	0.21	2006	Fire Cistern.
042-013	MOOAR HILL RD	0.20	1986	Fire Pond
043-048	FORRENCE DR	1.93	1977	Fire Pond and Playground Lot, Restricted Use.
044-002	FARLEY RD	1.30	1981	Fire Cistern
047-014	ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056-017	SILVER LAKE RD	3.84	1973	Hildreth Water Hole, managed by the Fire Department.
	Total Acreage:	**23.33**		**Total Properties: 18**

ROADS & OTHER RELATED PROPERTIES

008-034-001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009-029-01A	JEWETT LN	0.25	1982	School District #7, Bus Stop or Jewett Lot, Unbuildable
023-08A	DEACON LN	0.12	1993	Future Road Access
023-12A	DEACON LN	0.12	1993	Future Road Access
023-26A	ROCKY POND RD	0.11	1993	Future Road Access
025-035	CAMERON DR	0.29	1990	Future Road Access
035-009-00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdiv.
042-025	SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.

MBLU	Location	Acres	Year Acquired	Description
Roads & Other Related Properties continued				
042-039	MOOAR HILL RD	0.75	1980	Cul-de-Sac.
061-004-A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
	Total Acreage	**2.85**		**Total Properties: 10**

VACANT LAND WITH RESTRICTIONS or UNBUILDABLE

001-009-020	IRON WORKS LN	1.86	1999	Nissitissit Woods, Stormwater & Retention Area
001-032	WORCESTER RD	4.00	1994	Archambault Lot, Wetlands, Unbuildable per Plan.
002-010	WEST HOLLIS RD	4.30	1980	Marriner or Lawrence Lot, Land-Locked Wetlands
006-022	IRENE DR	3.51	2004	Archambault Conserv. Land, Land-Locked, Restricted.
015-044	HANNAH DR	1.49	1984	Playground Lot, Restricted Use.
019-023	FLINT POND DR	31.22	1980	Flint Pond Water Lot, Restricted Use.
019-041	HIDEAWAY LN	0.85	1974	Hussey Conservation Land, Restricted Use.
020-006	SUMNER LN	1.56	1976	Park Lot, Restricted Use.
035-024-001	FEDERAL HILL RD	8.67	2004	Annabelle Johnson Preserve, Heritage Comm., Mgr.
035-063	214 SILVER LAKE RD	103.77	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-001	PLAIN RD	41.80	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-002	SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-003	232 SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-004	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-005	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-006	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-007	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-008	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
036-036	SILVER LAKE RD	21.38	2001	Duncklee Gravel Pit, Wetlands. Managed by HCC.
041-019-001	TODDY BROOK RD	4.83	1997	Howd Lot, no Buildings per Deed.
042-017	MOOAR HILL RD	1.00	1980	Ovens Lot, no Buildings per Plan.
043-026	MARION DR	1.16	1973	Park & Playground Lot, Restricted Use.
043-034	NEVINS RD	47.56	2003	Glover Lot, no buildings per Deed.
045-017	LAUREL HILL RD	2.96	1971	Playground Lot, Restricted Use.
046-050	MOOAR HILL RD	3.37	1986	Bushmich Realty Trust Lot, Wetlands.
047-041	WITCHES SPRING RD	13.60	1979	Martin Lot, Wetlands.
049-003	SOUTH MERRIMACK RD	4.73	1979	J. Woods or Martin Meadow, Land-Locked Wetlands.
050-005-002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050-005-003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
	Total Acreage:	**341.73**		**Total Properties: 29**

OPEN SPACE - RESTRICTED USE

003-014	DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008-024	BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009-004	FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015-061	HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026-029	LOUISE DR	2.38	1980	Open Space, Recreation Lot
032-016-010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036-008	SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038-044	FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043-050	FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
	Total Acreage:	**77.32**		**Total Properties: 9**

MBLU	Location	Acres	Year Acquired	Description
PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED				
001-027	LAWRENCE LN	0.73	2016	Baldwin Lot, Unbuildable Wetlands
004-009	BLOOD RD	1.00	2004	Abbot or Gagnon Heirs, Land-Locked on State Line.
006-002	IRON WORKS LN	0.90	1978	John Doe Lot or Backlot, Land-Locked.
006-009	WEST HOLLIS RD	6.83	1998	Gertrude Pyne or Cardinale Heirs, Land-Locked.
016-003	ROCKY POND RD	6.92	1960	T. A. Shattuck Lot/Tarbell & Letendre Lot, Land-Locked.
017-015-001	PROCTOR HILL RD	2.02	1994	Proctor Hill Realty Lot.
019-058	HIDEAWAY LN	2.80	1987	Hussey - Pond, Wetlands.
023-040-001	ROCKY POND RD	0.66	1996	Tomasian Lot, Unbuildable.
027-021	LOUISE DR	0.35	2010	Majestic Heights Lot, Land-Locked.
035-006	FEDERAL HILL RD	2.43	1993	Rosswaag Lot, no Restrictions.
038-043	19 FARLEY RD	4.08	2019	Farley Road Realty Trust, LWB
041-032	SILVER LAKE RD	2.31	1993	Graves Lot, no Restrictions.
043-042	FARLEY RD	8.13	2004	Gagnon Heirs, Land-Locked on Pennichuck Pond.
045-005-001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045-049	SILVER LAKE RD	8.47	1978	John Doe or Cave Lot. Land-Locked.
049-013	ROUTE 101A	0.75	2010	Heath Lot, Land-Locked.
054-016	BROAD ST	8.00	1994	Bowman Lot, no Restrictions.
055-006	ROCKY POND RD	1.85	2017	Saturley Lot, Unbuildable Wetlands.
058-018	NARTOFF RD	0.25	1988	Sedlewicz Camp Lot, Land-Locked Wetlands.
060-010	SILVER LAKE RD	0.25	2003	F. Johnson Estate, triangle at Fed. Hill & Silver Lake Rds
	Total Acreage:	**58.93**		**Total Properties: 20**

VACANT LAND - NO DEED RESTRICTIONS				
025-051	CRESTWOOD DR	5.94	1979	Flint Pond Drive no known Restrictions.
028-017	HAYDEN RD	26.35	2017	Hildreth-Birch Lund Lot, no known Restrictions.
028-053	ROCKY POND RD	11.73	2017	Hildreth-Birch Comins Lot, no known Restrictions.
028-059	HAYDEN RD	131.50	2017	Hildreth-Birch Chickadee or D. Farley Lot, no known Restricts.
032-001	NARTOFF RD	143.00	2017	Stefanowicz Farm, Parcel 1, no known Restrictions.
032-002	126 NARTOFF RD	53.00	2017	Stefanowicz Farm, Parcel 2, no known Restrictions.
034-003	FEDERAL HILL RD	1.00	2017	Hildreth-Birch 1-acre Carter Lot, no known Restrictions.
034-004	FEDERAL HILL RD	15.60	2017	Hildreth-Birch Sap Swamp, no known Restrictions.
034-008	FEDERAL HILL RD	25.00	2017	Hildreth-Birch Noon House Lot, no known Restrictions.
034-009	FEDERAL HILL RD	21.00	2017	Hildreth-Birch Rideout Pasture/Lievens Lot, no known Restricts.
034-010	FEDERAL HILL RD	68.00	2017	Hildreth-Birch Simoneau Lot, no known Restrictions.
034-013	FEDERAL HILL RD	15.00	2017	Hildreth-Birch Lucy Bailey Lot, no known Restrictions.
034-015	HAYDEN RD	21.00	2017	Hildreth-Birch E D Hardy Lot, no known Restrictions.
034-019	FEDERAL HILL RD	9.60	2020	Hildreth-Birch Rabbitt Lot, no known Restrictions.
043-069	FARLEY RD	4.92	2004	Walker Cameron Lot North, no known Restrictions.
046-051	MOOAR HILL RD	80.00	2005	L. Siergiewicz Farm, Class VI Rd, no known Restrict's.
	Total Acreage:	**632.64**		**Total Properties: 16**

SUMMARY - ALL PROPERTIES

Total Acreage, Town Properties:	1223.94	Total Properties: 124
Total Acreage, Conservation Commission:	785.34	Total Properties: 62
Total Acreage, Town Forest:	771.69	Total Properties: 17
Total Town-Owned Acreage:	**2780.97**	**Total # of Properties: 203**

MBLU	Location	Acres	Year Acquired	Description
OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST				
002-003	WORCESTER RD	54.00	1992	Parker-Colburn Lot, Executory Interest via HCC.
003-030	BLOOD RD	36.85	2004	William Hall Jr. Rev. Trust, Development Rights.
008-078	DOW RD	20.26	2002	William Hall Jr. Rev. Trust, Development Rights.
013-064	DEPOT RD	18.75	2002	William Hall Jr. Rev. Trust, Development Rights.
015-004	RIDEOUT RD	4.20	1993	Peter & Andrea Hacker, Conservation Easement.
016-001	ROCKY POND RD - Part of	11.00	2010	Lovejoy Lot, Originally 016-005, Exect'y Interest via HCC.
018-001	24 CAVALIER COURT	14.50	2000	HBHS Conservation Easement
019-017 ETC	BROAD ST - 5 TOTAL	4.49	1993	Chain Subdivision, Conserv'n Esmt. acreage shown.
020-016	239 BROAD ST	23.60	1994	Pearl C. Rideout Lot, Agricultural/Conserv. Easement
023-030	ROCKY POND RD - Part of	68.16	2010	Whaleback Lots, Exect'y Interest to the Town via HCC.
025-062	PINE HILL RD	40.05	2008	Harriet Hills Farm Dvlpmt Rights & Agricltl Presrv. Esmt
029-013	HAYDEN RD	7.23	1998	Hildreth Conservation Area, Conservation Easement
029-025	FOREST VIEW DR	3.59	2000	Worcester Conservation Easement, Conservation Esmt.
029-038	FOREST VIEW DR	3.36	2000	Worcester Conservation Easement, Conservation Esmt.
030-008	LONG HILL RD	15.42	2003	Skyview III Open Space, Conservation Easement
038-052	PINE HILL RD	29.70	2007	Walker-Gilman 2 Dvlpmt Rights & Agric. Covenants
040-001	FEDERAL HILL RD	30.00	2009	Kerr-Bayrd Farm, Executory Interest via HCC.
041-007	FEDERAL HILL RD	85.00	1998	Monson Village, Executory Interest via HCC.
042-073	SOUTH MERRIMACK RD	125.72	2002	Gardner-Spaulding Land, Conserv Esmt & Restrictions
044-001 ETC	FARLEY RD - 4 TOTAL	9.09	1992	Moore Estate on Muddy Brook, Conserv. Easement
058-034	40 NARTOFF RD	0.91	1985	Frederick Hall Conservation Easement
058-035	NARTOFF RD	9.67	1985	Frederick Hall Conservation Easement
058-036	NARTOFF RD	1.00	1985	Frederick Hall Conservation Easement
	Total Acreage:	**616.55**		**Total Properties: 23**

Old Home Days Special Revenue Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	**2019**	**2018**
Donations	$1,414	$1,167
Vendors	$5,618	$5,986
BBQ Tickets	$0	$0
Balloon Rides	$330	$1,104
Concessions	$5,500	$5,500
Daily Interest	$5	$5
Silent Auction	$3,619	$4,341
Sponsorship	$9,930	$7,902
Parade	$49	$112
Miscellaneous	$500	$550
Total Revenues	**$26,965**	**$26,667**
EXPENDITURES		
Printing	$256	$0
Postage	$180	$132
Signs/Banners	$596	$392
Web Hosting	$486	$0
Chicken Barbeque	$0	$0
Entertainment (Music)	$1,578	$1,525
Fireworks	$11,000	$11,000
Rentals	$5,044	$5,610
Sound System	$0	$3,000
Silent Auction	$0	$94
Parade	$0	$200
Demonstrators	$2,110	$1,760
Advertising	$1,577	$959
Dance	$0	$0
Miscellaneous	$1,986	$693
Total Expenditures	**$24,812**	**$25,365**
Excess (deficiency) of Revenues over (under) Expenditures	$2,152	$1,302
Fund Balance, January 1	$52,377	$51,075
Fund Balance, December 31	$54,529	$52,377

Police Private Details Special Revenue Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	2019	2018
Police Detail Income	$39,667	$36,590
Bank Interest Income	$144	$4
Total Revenues	**$39,812**	**$36,594**
EXPENDITURES		
Police Details	$46,378	$45,887
Miscellaneous	$0	$0
Total Expenditures	**$46,378**	**$45,887**
Excess (deficiency) of Revenues over (under) Expenditures	($6,566)	($9,294)
Fund Balance, January 1	$28,300	$37,593
Fund Balance, December 31	**$21,734**	**$28,300**

Recreation Revolving Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	2019	2018
Softball	$4,653	$4,184
Field & Facilities Use	$3,582	$6,330
Drama	$3,360	$6,080
Lawrence Barn	$210	$380
Tennis Camp	$210	$240
Miscellaneous	$100	$0
Interest Earned	$341	$6
Total Revenues	**$12,455**	**$17,219**
EXPENDITURES		
Softball	$5,549	$6,744
Drama	$3,360	$6,080
Fields	$122	$0
Field & Facilities Expense	$5,158	$3,940
Miscellaneous	$598	$0
Total Expenditures	**$14,787**	**$16,764**
Excess (deficiency) of Revenues over (under) Expenditures	($2,331)	$455
Fund Balance, January 1	$54,632	$54,177
Fund Balance, December 31	**$52,301**	**$54,632**

Statement of Bonded Debt
Town of Hollis, New Hampshire
as of December 31, 2019
Annual Maturities of Outstanding Debt

I. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.41% - 3.36%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2020	$356,000	$102,173	$458,173
2021	$352,000	$93,195	$445,195
2022	$347,000	$84,594	$431,594
2023	$343,000	$76,115	$419,115
2024	$338,000	$67,920	$405,920
2025	$333,000	$59,475	$392,475
2026	$158,000	$51,338	$209,338
2027	$156,000	$45,956	$201,956
2028	$155,000	$40,753	$195,753
2029	$153,000	$35,361	$188,361
2030	$152,000	$30,149	$182,149
2031	$150,000	$24,971	$174,971
2032	$148,000	$19,915	$167,915
2033	$147,000	$14,819	$161,819
2034	$145,000	$9,811	$154,811
2035	$143,000	$4,189	$147,189
Total	**$3,576,000**	**$760,735**	**$4,336,735**

Statement of Bonded Debt
Town of Hollis, New Hampshire
as of December 31, 2019
Annual Maturities of Outstanding Debt

II. LAND ACQUISITIONS (Stefanowicz & Birch Hill)

(General Obligation Bonds)

Issue Date: 2017

Initial Indebtedness: 4,675,000

Interest Rate: 2.14%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2020	$470,000	$74,900	$544,900
2021	$470,000	$64,842	$534,842
2022	$470,000	$54,784	$524,784
2023	$465,000	$44,780	$509,780
2024	$465,000	$34,829	$499,829
2025	$465,000	$24,878	$489,878
2026	$465,000	$14,927	$479,927
2027	$465,000	$4,976	$469,976
Total	**$3,735,000**	**$318,914**	**$4,053,914**

Tax Collector's Report

Debit

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report 2019	PRIOR LEVIES (PLEASE SPECIFY YEARS) 2018	2017	2016
Property Taxes	#3110		$ 519,734.72	$ 85,118.80	$ 47,450.00
Land Use Change	#3120		$ 1,515.75		
Yield Taxes	#3185				25.81
Excavation Tax @ $.02/yd	#3186			$ 14.88	
Property Tax Credit Balance**		$ (383,717.95)			
Other Tax or Charges Credit Balance**					
TAXES COMMITTED THIS YEAR				**For DRA Use Only**	
Property Taxes	#3110	$ 31,236,958.00	$ 167,379.13		
Land Use Change	#3120	$ 314,460.00	$ 256,300.00		
Yield Taxes	#3185	$ 8,016.36	$ 4,177.64		
Excavation Tax @ $.02/yd	#3186	$ -	$ 171.34		
OVERPAYMENT REFUNDS					
Property Taxes	#3110	$ 64,324.32	$ 2,162.00		
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ $.02/yd	#3186				
Interest - Late Tax	#3190	$ 5,249.65	$ 12,770.08	$ 5,704.99	$ 3,133.09
Costs	#3190				
TOTAL DEBITS		**$31,629,008.33**	**$ 964,210.66**	**$ 90,838.67**	**$ 50,608.90**

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant & therefore in line #3110 as postive amount for this year's levy.

Tax Collector's Report

Credits

REMITTED TO TREASURER		Levy for Year of This Report 2019	PRIOR LEVIES (PLEASE SPECIFY YEARS) 2018	2017	2016
Property Taxes		$ 30,606,150.32	$ 395,854.75	$ 26,787.09	$ 12,236.12
Land Use Change		$ 302,510.00	$ 257,815.75		
Yield Taxes		$ 8,016.36	$ 4,177.64	$ -	$ 25.81
Excavation Tax @ $.02/yd		$ -	$ 157.00	$ 14.88	
Interest (include lien conversion)		$ 5,249.65	$ 28,249.29	$ 5,559.99	$ 3,103.09
Penalties		$ 150.00	$ 2,179.00	$ 145.00	$ 30.00
Conversion to Lien (principal only)			$ 167,379.13		
ABATEMENTS MADE					
Property Taxes		$ 31,488.00	$ 2,162.00		
Land Use Change					
Yield Taxes					
Excavation Tax @ $.02/yd					
CURRENT LEVY DEEDED			$ 29,427.59	$ 30,584.64	$ 30,344.92
UNCOLLECTED TAXES - END OF YEAR					
Property Taxes		$ 679,982.51	$ 76,794.17	$ 27,747.07	$ 4,868.96
Land Use Change		$ 8,350.00	$ -	$ -	$ -
Yield Taxes		$ -	$ -	$ -	$ -
Excavation Tax @ $.02/yd		$ -	$ 14.34	$ -	$ -
Property Tax Credit Balance**		$ (12,888.51)			
Other Tax or Charges Credit Balance**					
TOTAL CREDITS		**$ 31,629,008.33**	**$ 964,210.66**	**$ 90,838.67**	**$ 50,608.90**
		$0.00	**$0.00**	**$0.00**	**$0.00**

Tax Collector's Report
Redemptions

Debits

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2018	2017	2016	2011 - 2015
Unredeemed Liens Balance - Beg. Of Year		$85,118.80	$47,245.74	$38,870.92
Liens Executed During Fiscal Year	$179,177.36			
Interest & Costs Collected	$5,299.23	$5,534.30	$3,289.47	
(After Lien Execution)				
TOTAL DEBITS	**$184,476.59**	**$90,653.10**	**$50,535.21**	**$38,870.92**

CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2018	2017	2016	2011 - 2015
Redemptions		$ 72,955.60	$ 26,787.09	$12,031.86	
Interest & Costs Collected		$ 5,299.23	$ 5,534.30	$3,289.47	
(After Lien Execution)	#3190				
Abatements of Unredeemed Liens					
Liens Deeded to Municipality		$29,427.59	$30,584.64	$30,344.92	$15,383.12
Unredeemed Liens Balance - End of Year	#1110	$76,794.17	$27,747.07	$4,868.96	$23,487.80
TOTAL CREDITS		**$184,476.59**	**$90,653.10**	**$50,535.21**	**$38,870.92**
		$0.00	**$0.00**	**$0.00**	**$0.00**

Town Clerk Financial Report
January 1,2019 through December 31, 2019

Town Clerk Financial Report
January 1, 2019 through December 31, 2019

DOG LICENSES

Received for:	
1710 Dog Licenses	$ 11,091.00
36 Dog Fines	900.00
TOTAL paid to Treasurer, Barbara Townsend	$ 11,991.00

AUTOMOBILE PERMITS

11,570 Automobile Registrations	$2,152,598.00
Paid to Treasurer, Barbara Townsend	$2,152,597.00

MISCELLANEOUS COLLECTIONS

Received For 31 Marriage Licenses for State @$43.00	$ 1,333.00
Received for 262 MC-DC-BC for State	1,790.00
Received for Returned Checks Fine11 @$15.00	165.00
Received for Boat Permits	3,968.00
Received for Mail-in Postage	10,362.00
Received for Transportation Tax	11,282.00
Received for Titles, Dredge & Fill, UCCS, Etc.	39,001.00
TOTAL paid to Treasurer, Barbara Townsend	$67,901.00

Lisa I. Claire
Hollis Town Clerk

Town of Hollis and Hollis Nichols Fund Income Program

NAME OF FUND	ADJUSTED BALANCE 12/31/2018	INCOME PERCENTAGE FOR 2019	INCOME PAYMENT 4/2/2019	INCOME PAYMENT 7/2/2019	INCOME PAYMENT 10/2/2019	INCOME PAYMENT 1/2/2020	TOTAL FOR YEAR 2019
HIGH SCHOOL	268,382.04	44.08%	1,557.56	1,811.14	1,857.65	2,013.21	7,239.56
R E WHEELER	46,491.50	7.64%	269.81	313.74	321.80	348.74	1,254.09
SCHOOL SYSTEMS	9,017.72	1.48%	52.33	60.85	62.42	67.64	243.24
LIBRARY	114,330.11	18.78%	663.51	771.54	791.36	857.62	3,084.03
C ZYLONIS-LITHUANIAN	117,342.89	19.27%	681.00	791.88	812.21	880.22	3,165.31
WELFARE	9,799.98	1.61%	56.87	66.13	67.83	73.51	264.34
RECREATION FUNDS	4,476.36	0.74%	25.98	30.21	30.98	33.58	120.75
AMBULANCE FUND	38,949.94	6.40%	226.05	262.85	269.60	292.17	1,050.67
TOTAL	**608,790.54**	**100.00%**	**3,533.11**	**4,108.34**	**4,213.85**	**4,566.69**	**16,421.99**

NICHOLS FUND DISBURSEMENT	**100.00%**	**360.20**	**208.36**	**641.29**	**451.87**	**1,661.72**

Treasurer's Report to the Town of Hollis

January 14, 2020

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2019 was $14,428,535, which compares to 13,137,717 for the year ending December 31, 2018. Interest on overnight and other short-term cash investments produced income of $165, 579 which compares to $122,847 earned in 2018 and $37,625 earned in 2017.

During 2019, the Town purchased from the Tax Collector $179, 177 in delinquent taxes and accruals, DOWN $26,791 from $205968 in 2018. At December 31, 2019, the amount of unpaid taxes was $797,757. (See the Tax Collector's Report for specific details.)

For the twenty seventh consecutive year, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2018	$179,177
2017	$205,968
2016	$243,009
2015	$172,430
2014	$201,137

Delinquent Taxes Outstanding at Year-End

	2019	2018	2017	2016	2015	2014
2019	679,983					
2018	76,794	521,251				
2017	27,747	85,133	532,251			
2016	4,869	47,476	92,533	639,542		
2015	4,783	17,906	43,481	120,929	610,556	
2014	4,799	7,060	14,781	71,081	122,548	717,508
2013	4,738	4,738	12,049	29,389	87,002	152,336
2012	4,741	4,741	4,741	12,154	16,838	80,996
2011	4,426	4,426	4,426	7,222	12,695	31,065
2010	0	0	2,310	2,310	8,044	18,432
Total	814,899	692,731	706,572	882,627	857,683	1,000,337

Respectfully Submitted,

Barbara Townsend, Treasurer

Barbara Townsend

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2019
MS-9

					PRINCIPAL					INCOME						
DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
	COMMON TRUST FUND															
	HIGH SCHOOL FUNDS															
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.11%	40,959.52		2,372.93		43,332.45	1,556.88	5.11%	2,066.40	(788.80)	(218.36)	2,616.11	45,948.56
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.63%	5,073.36		293.92		5,367.27	192.83	0.63%	255.95	(97.70)	(27.05)	324.03	5,691.30
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.30%	2,383.82		138.10		2,521.92	90.60	0.30%	120.26	(45.91)	(12.71)	152.24	2,674.17
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.30%	2,383.82		138.10		2,521.92	90.60	0.30%	120.26	(45.91)	(12.71)	152.24	2,674.17
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	13.75%	110,198.68		6,384.19		116,582.87	4,188.67	13.75%	5,559.50	(2,122.22)	(587.49)	7,038.46	123,621.32
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.27%	2,145.89		124.32		2,270.21	81.54	0.27%	108.26	(41.33)	(11.44)	137.03	2,407.24
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.61%	12,868.55		745.52		13,614.07	489.15	1.61%	649.22	(247.82)	(68.60)	821.94	14,436.00
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.07%	8,583.57		497.28		9,080.84	326.27	1.07%	433.04	(165.30)	(45.76)	548.24	9,629.09
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.07%	8,581.08		497.13		9,078.21	326.19	1.07%	432.91	(165.26)	(45.75)	548.10	9,626.31
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.23%	1,851.63		107.27		1,958.90	70.41	0.23%	93.41	(35.66)	(9.87)	118.29	2,077.19
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.22%	33,784.79		1,957.27		35,742.06	1,233.23	4.22%	1,704.43	(650.63)	(180.11)	2,106.92	37,848.98
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR	9.62%	77,073.42		4,465.13		81,538.55	26,143.34	9.62%	3,888.34	(1,484.29)	(410.89)	28,136.49	109,675.04
	TOTAL HIGH SCHOOL FUNDS				**305,888.12**	**0.00**	**17,721.15**	**0.00**	**323,609.27**	**34,789.70**		**15,431.98**	**(5,890.84)**	**(1,630.75)**	**42,700.10**	**366,309.37**
	SCHOOL SYSTEM FUNDS															
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.41%	3,276.54		189.82		3,466.36	124.57	0.41%	165.30	(63.10)	(17.47)	209.30	3,675.66
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.41%	3,276.54		189.82		3,466.36	124.55	0.41%	165.30	(63.10)	(17.47)	209.28	3,675.64
	TOTAL SCHOOL STEM FUNDS				**6,553.07**	**0.00**	**379.64**	**0.00**	**6,932.71**	**249.11**		**330.60**	**(126.20)**	**(34.94)**	**418.58**	**7,351.29**
	LIBRARY FUNDS															
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.15%	1,191.79		69.04		1,260.84	45.31	0.15%	60.13	(22.95)	(6.35)	76.13	1,336.97
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.72%	21,764.67		1,260.90		23,025.57	827.27	2.72%	1,098.02	(419.15)	(116.03)	1,390.12	24,415.69
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.05%	429.26		24.87		454.13	16.30	0.05%	21.66	(8.27)	(2.29)	27.40	481.53
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.19%	1,552.43		89.94		1,642.37	59.01	0.19%	78.32	(29.90)	(8.28)	99.16	1,741.53
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	686.70		39.78		726.48	26.08	0.09%	34.64	(13.22)	(3.66)	43.83	770.31
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.27%	2,145.96		124.32		2,270.29	81.54	0.27%	108.26	(41.33)	(11.44)	137.03	2,407.32
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.27%	2,145.96		124.32		2,270.29	81.54	0.27%	108.26	(41.33)	(11.44)	137.03	2,407.32
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.61%	12,868.56		745.52		13,614.08	489.14	1.61%	649.22	(247.82)	(68.60)	821.92	14,436.01
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.27%	2,145.94		124.32		2,270.26	81.54	0.27%	108.26	(41.33)	(11.44)	137.03	2,407.29
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	0.16%	1,287.62		74.60		1,362.22	48.93	0.16%	64.96	(24.80)	(6.86)	82.23	1,444.45
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.54%	4,291.84		248.64		4,540.48	163.14	0.54%	216.52	(82.65)	(22.88)	274.12	4,814.61
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.07%	8,581.12		497.13		9,078.25	326.17	1.07%	432.92	(165.26)	(45.75)	548.08	9,626.33
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.27%	2,135.05		123.69		2,258.74	81.13	0.27%	107.71	(41.12)	(11.38)	136.35	2,395.09
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.23%	1,851.62		107.27		1,958.89	70.41	0.23%	93.41	(35.66)	(9.87)	118.29	2,077.18
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	868.14		50.29		918.43	33.02	0.11%	43.80	(16.72)	(4.63)	55.47	973.91
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.42%	3,374.19		195.48		3,569.67	128.26	0.42%	170.23	(64.98)	(17.99)	215.52	3,785.19
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	1.97%	15,761.42		913.11		16,674.53	599.11	1.97%	795.16	(303.54)	(84.03)	1,006.71	17,681.24
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	10.64%	85,271.62		4,940.08		90,211.70	3,241.15	10.64%	4,301.93	(1,642.17)	(454.60)	5,446.31	95,658.01
	TOTAL LIBRARY FUNDS				**168,353.90**	**0.00**	**9,753.32**	**0.00**	**178,107.22**	**6,399.06**		**8,493.41**	**(3,242.18)**	**(897.53)**	**10,752.76**	**188,859.98**
	CEMETERY FUNDS															
VARIOUS	COMMON CEMETERY FUNDS	CEMETERY FDS	COMMON TR	28.80%	230,782.64		13,370.03	(7,992.77)	236,159.90	58,904.23	28.80%	11,642.93	(4,444.44)	(1,230.34)	64,872.37	301,032.27
2010	GENERAL CEMETERY MAINTENAN	CEMETERY FDS	COMMON TR	5.54%	44,396.92	5,250.00	2,572.07		52,218.99	2,158.49	5.54%	2,239.81	(855.00)	(236.69)	3,306.62	55,525.60
1973	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR	0.84%	6,722.33		389.45		7,111.78	2,021.17	0.84%	339.14	(129.46)	(35.84)	2,195.01	9,306.79
	TOTAL CEMETERY FUNDS				**281,901.89**	**5,250.00**	**16,331.54**	**(7,992.77)**	**295,490.66**	**63,083.89**		**14,221.88**	**(5,428.91)**	**(1,502.87)**	**70,374.00**	**365,864.67**
	PUBLIC WELFARE FUNDS															
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.30%	2,401.01		139.10		2,540.10	91.26	0.30%	121.13	(46.24)	(12.80)	153.35	2,693.46
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.05%	429.26		24.87		454.13	16.30	0.05%	21.66	(8.27)	(2.29)	27.40	481.53

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2019
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					PRINCIPAL					INCOME						
DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.54%	4,291.25		248.61		4,539.86	163.12	0.54%	216.49	(82.64)	(22.88)	274.09	4,813.95
	TOTAL PUBLIC WELFARE FUNDS				**7,121.53**	**0.00**	**412.57**	**0.00**	**7,534.10**	**270.68**		**359.28**	**(137.15)**	**(37.97)**	**454.85**	**7,988.95**
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.41%	3,252.91		188.45		3,441.37	111.45	0.41%	164.11	(62.65)	(17.34)	195.57	3,636.94
1998	CHARLES & DOROTHY DOW FUND	AMBULANCE	COMMON TR	3.53%	28,304.44		1,639.77		29,944.21	934.39	3.53%	1,427.95	(545.09)	(150.90)	1,666.35	31,610.56
	HOLLIS AMBULANCE FUND															
	TOTAL COMMON TRUST FUND			**100.00%**	**801,375.86**	**5,250.00**	**46,426.45**	**(7,992.77)**	**845,059.54**	**105,838.28**		**40,429.22**	**(15,433.01)**	**(4,272.28)**	**126,562.21**	**971,621.75**
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	242,816.70		2,813.75		245,630.45	33,792.62	100.00%	7,623.63	(1,693.50)	(1,002.76)	38,719.99	284,350.44
	TOTAL ALL FUNDS				**1,044,192.56**	**5,250.00**	**49,240.20**	**(7,992.77)**	**1,090,689.99**	**139,630.90**		**48,052.85**	**(17,126.51)**	**(5,275.04)**	**165,282.20**	**1,255,972.19**

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2019
MS-10

HOW INVESTED		***PRINCIPAL***						INCOME							
DESCRIPTION OF INVESTMENT		ADDITIONS										GRAND TOTAL			
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
	GENERAL FUND 3012374														
828.00	AT&T Inc	27,043.13					27,043.13	0.00	1,689.12	(1,689.12)	0.00	27,043.13	23,631.12	8,727.12	32,358.24
200.00	Baxter International Inc	7,291.70					7,291.70	0.00	164.00	(164.00)	0.00	7,291.70	13,164.00	3,560.00	16,724.00
203.00	Chevron Corp	18,389.94					18,389.94	0.00	966.28	(966.28)	0.00	18,389.94	22,084.37	2,379.16	24,463.53
258.00	Duke Energy Corp New	20,093.01					20,093.01	0.00	966.22	(966.22)	0.00	20,093.01	22,265.40	1,266.78	23,532.18
300.00	Exxon Mobil Corp	964.06					964.06	0.00	1,029.00	(1,029.00)	0.00	964.06	20,457.00	477.00	20,934.00
250.00	Home Depot Inc	24,938.48					24,938.48	0.00	1,360.00	(1,360.00)	0.00	24,938.48	42,955.00	11,640.00	54,595.00
230.00	Johnson & Johnson	13,885.10					13,885.10	0.00	862.50	(862.50)	0.00	13,885.10	29,681.50	3,868.60	33,550.10
225.00	Kellogg Company	13,945.39					13,945.39	0.00	508.50	(508.50)	0.00	13,945.39	12,827.25	2,733.75	15,561.00
166.00	Lockheed Martin Corp	2,157.75					2,157.75	0.00	1,494.00	(1,494.00)	0.00	2,157.75	43,465.44	21,171.64	64,637.08
364.00	Merck & Co Inc New	20,085.48					20,085.48	0.00	800.80	(800.80)	0.00	20,085.48	27,813.24	5,292.56	33,105.80
175.00	NextEra Energy Inc Com	8,021.56					8,021.56	0.00	875.00	(875.00)	0.00	8,021.56	30,418.50	11,959.50	42,378.00
0.00	Oppenheimer Developing Mkts Cl Y	11,259.44			11,259.44		0.00	0.00		0.00	0.00	0.00	18,048.54	(6,789.10)	0.00
492.02	AIM Invt Fds Ivsco Invt Fds Dvlp Mkt	0.00	11,792.35				11,792.35	0.00	113.89	(113.89)	0.00	11,792.35	0.00	10,643.90	22,436.25
367.00	Procter & Gamble Co	23,808.82					23,808.82	0.00	1,084.46	(1,084.46)	0.00	23,808.82	33,734.64	12,103.66	45,838.30
800.00	Sabra Health Care Reit Inc	15,063.92					15,063.92	0.00	1,440.00	(1,440.00)	0.00	15,063.92	13,184.00	3,888.00	17,072.00
0.00	Shire Plc	3,010.03			3,010.03		(0.00)	0.00		0.00	0.00	(0.00)	5,047.16	(2,037.13)	0.00
0.00	Shire PLC ADR Escrow	0.00	1,505.02		2,638.71	1,133.69	0.00	0.00		0.00	0.00	0.00	0.00	1,133.69	0.00
146.00	Takeda Pharmaceutical Co Spon ADR	0.00	2,777.65				2,777.65	0.00	120.93	(120.93)	0.00	2,777.65	0.00	102.93	2,880.58
170.00	Travelers Companies Inc	14,198.40					14,198.40	0.00	549.10	(549.10)	0.00	14,198.40	20,357.50	2,924.00	23,281.50
240.00	Verizon Communications	6,529.47					6,529.47	0.00	581.40	(581.40)	0.00	6,529.47	13,492.80	1,243.20	14,736.00
1,150.00	Wells Fargo & Co New	48,475.51					48,475.51	0.00	2,208.00	(2,208.00)	0.00	48,475.51	52,992.00	8,878.00	61,870.00
688.32	American Cap World Growth & Inc. F (#433)	30,141.45	849.44				30,990.89	0.00	578.11	(578.11)	0.00	30,990.89	28,655.41	6,391.25	35,896.10
0.00	American Capital World Bd Fd Cl C	0.00					0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00
0.00	American Funds New World Cl C	11,645.35			12,542.68	897.33	(0.00)	0.00		0.00	0.00	(0.00)	16,062.42	(3,519.74)	0.00
238.74	American Funds New World Cl F-1	0.00	10,139.10				10,139.10	0.00	173.26	(173.26)	0.00	10,139.10	0.00	6,589.20	16,728.30
0.00	American Funds St Bd Fd of Amer F1	20,730.09	189.03		20,947.28	28.16	(0.00)	0.00	213.67	(213.67)	0.00	(0.00)	20,465.47	292.78	0.00
2,068.99	BBH Limited Duration Fund Class N	0.00	21,207.26				21,207.26	0.00	307.26	(307.26)	0.00	21,207.26	0.00	(0.15)	21,207.11
2,790.13	Dodge & Cox Income Fd #147	36,982.34	1,388.09				38,370.43	0.00	1,162.19	(1,162.19)	0.00	38,370.43	35,673.96	2,083.52	39,145.57
5,309.35	Invesco Corporate Bond Y	37,452.56	1,566.34				39,018.90	0.00	1,566.34	(1,566.34)	0.00	39,018.90	34,743.85	4,093.97	40,404.16
588.00	Ishares Core US Aggregate Bd Etf	64,056.45					64,056.45	0.00	1,785.25	(1,785.25)	0.00	64,056.45	62,616.12	3,457.44	66,073.56
3,833.74	Loomis Sayles Invt Grade Bd Y #1456	86,240.97	2,383.67		39,900.00	(2,393.99)	46,330.65	0.00	2,341.34	(2,341.34)	0.00	46,330.65	76,758.73	4,232.26	43,474.66
4,383.11	Pimco Fds Total Return Inst #35	43,390.72	1,728.18				45,118.90	0.00	1,691.39	(1,691.39)	0.00	45,118.90	41,853.74	1,739.43	45,321.35
7,267.73	Pimco Income P	64,699.04	23,955.70				88,654.74	0.00	3,972.95	(3,972.95)	0.00	88,654.74	62,135.93	1,411.83	87,503.46
5,524.71	Templeton Global Bond Advisor #616	43,036.22	22,715.02				65,751.24	0.00	2,759.52	(2,759.52)	0.00	65,751.24	38,341.05	(2,107.44)	58,948.63
7,378.16	Vanguard Admiral Inter Term Fd #571	67,388.78	2,305.83				69,694.61	0.00	2,305.83	(2,305.83)	0.00	69,694.61	67,073.84	4,770.87	74,150.54
415.00	Vanguard Bd Index Fd Inc Etf	34,943.00					34,943.00	0.00	995.30	(995.30)	0.00	34,943.00	33,735.35	2,460.95	36,196.30
188.00	Vanguard Index Fds S&P 500 ETF	0.00	50,970.56				50,970.56	0.00	773.77	(773.77)	0.00	50,970.56	0.00	4,639.84	55,610.40
0.00	Vanguard Index Tr Mid Cap Stock #859	7,223.91	66.91		22,893.84	15,603.02	0.00	0.00	66.91	(66.91)	0.00	0.00	18,758.84	4,068.09	0.00
0.00	Vanguard Index Tr 500 Portfolio #40	24,213.53	258.07		51,099.42	26,627.82	0.00	0.00	258.07	(258.07)	0.00	0.00	42,959.66	7,881.69	0.00
136.00	Vanguard Mid-Cap ETF	0.00	22,703.70				22,703.70	0.00	285.53	(285.53)	0.00	22,703.70	0.00	1,528.78	24,232.48
1,182.03	Vanguard Wellington Admiral #521	50,801.49	4,063.89				54,865.38	0.00	2,224.64	(2,224.64)	0.00	54,865.38	72,218.07	12,263.76	88,545.72
		0.00													
	Cash and Cash Equivalents	1,263.74	3,223.97				4,487.71	3,843.38	154.69	858.51	4,856.58	9,344.29	5,107.12	0.00	9,344.29
	TOTAL GENERAL FUND	**903,370.83**	**185,789.78**	**0.00**	**164,291.40**	**41,896.03**	**966,765.24**	**3,843.38**	**40,429.22**	**(39,416.02)**	**4,856.58**	**971,621.82**	**1,102,779.02**	**167,445.59**	**1,292,736.19**

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2019
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HOW INVESTED		***PRINCIPAL***						INCOME							
DESCRIPTION OF INVESTMENT		ADDITIONS										GRAND TOTAL			
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
	NICHOLS FUND 3012376														
318.00	Exxon Mobil Corp	0.00	24,873.96				24,873.96	0.00	829.98	(829.98)	0.00	24,873.96	0.00	(2,683.92)	22,190.04
65.00	Home Depot	0.00	14,706.39				14,706.39	0.00	88.40	(88.40)	0.00	14,706.39	0.00	(511.69)	14,194.70
285.00	Wells Fargo & Co	0.00	14,041.58				14,041.58	0.00	145.35	(145.35)	0.00	14,041.58	0.00	1,291.42	15,333.00
728.34	American Funds Fundamental Invs F-1	31,987.26	3,106.40				35,093.66	0.00	619.90	(619.90)	0.00	35,093.66	35,398.26	6,638.04	45,142.70
1,018.64	American Funds New Economy F-1	32,232.52	3,165.20				35,397.72	0.00	121.31	(121.31)	0.00	35,397.72	36,999.78	6,590.64	46,755.62
889.46	American New Perspective Fd F (#407)	29,322.42	1,465.14				30,787.56	0.00	385.46	(385.46)	0.00	30,787.56	32,119.17	8,166.94	41,751.25
0.00	Oppenheimer Sr Flt Rate CL C	32,749.05	587.51		33,336.56		0.00	0.00	665.46	(665.46)	0.00	0.00	30,487.28	2,261.77	0.00
(0.00)	AIM Invt Fds Ivsco Invt Fds Dvlp Mkt	0.00	33,458.48		31,709.10	(1,749.38)	(0.00)	0.00	121.92	(121.92)	0.00	(0.00)	0.00	(1,749.38)	0.00
1,277.37	Guggenheim Fl Rt Strt Fd Inst C	0.00	32,365.24				32,365.24	0.00	665.24	(665.24)	0.00	32,365.24	0.00	3.42	32,368.66
150.00	Ishares Core US Aggregate Bd Etf	16,289.85					16,289.85	0.00	455.42	(455.42)	0.00	16,289.85	15,973.50	882.00	16,855.50
(0.00)	Loomis Sayles Invt Grade Bd Y #1456	29,715.74	614.98		28,283.78	(2,046.94)	0.00	0.00	614.98	(614.98)	0.00	0.00	26,149.63	1,519.17	0.00
20,000.00	University Texas BAB 3.987% 8/15/20	20,000.00					20,000.00	0.00	797.40	(797.40)	0.00	20,000.00	20,383.60	(117.00)	20,266.60
6,193.15	Vanguard Admiral Inter Term Fd #571	56,118.82	1,935.45				58,054.27	0.00	1,935.45	(1,935.45)	0.00	58,054.27	56,301.12	4,004.62	62,241.19
	Cash and Cash Equivalents	27,625.06	(25,419.50)				2,205.56	568.60	177.36	(211.31)	534.65	2,740.21	28,193.66	0.00	2,740.21
	TOTAL NICHOLS FUND	**276,040.72**	**104,900.83**	**0.00**	**93,329.44**	**(3,796.32)**	**283,815.79**	**568.60**	**7,623.63**	**(7,657.58)**	**534.65**	**284,350.44**	**282,006.00**	**26,296.03**	**319,839.47**
	GRAND TOTAL ALL FUNDS	**1,179,411.55**	**290,690.61**	**0.00**	**257,620.84**	**38,099.71**	**1,250,581.03**	**4,411.98**	**48,052.85**	**(47,073.60)**	**5,391.23**	**1,255,972.26**	**1,384,785.02**	**193,741.62**	**1,612,575.66**

Trust Funds, Capital Reserve Account

Town Of Hollis, New Hampshire
Capital Reserve Account
Fiscal Year 2019
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				PRINCIPAL					INCOME					
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount	Expended During Year	Balance End Year	Principal & Income Year End
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	59,203.78	18,970.00		(54,444.60)	23,729.18	1,433.90		1,071.23	(2,505.13)	0.00	23,729.18
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	172,032.70	90,000.00		(119,105.35)	142,927.35	2,892.25		3,886.60	(6,778.85)	0.00	142,927.35
1994	Flint Pond Restoration (0006)	"	"	10,396.58	0.00		0.00	10,396.58	0.00		225.70	0.00	225.70	10,622.28
2002	Compensated Absences Payable Fund (0008)	"	"	140,592.66	0.00		(14,050.75)	126,541.91	0.00		2,891.67	(2,891.67)	0.00	126,541.91
2005	Employee Health Care Expense Expendable Trust (0010)	"	"	(1.93)	0.00		1.93	0.00	1.94		0.00	(1.94)	0.00	0.00
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	181,314.76	73,757.91		0.00	255,072.67	0.00		4,635.83	0.00	4,635.83	259,708.50
2009	Municipal Transportation (0012)	"	"	29,078.22	5,606.00		0.00	34,684.22	0.00		684.45	0.00	684.45	35,368.67
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	104,937.68	66,132.50		(131,248.27)	39,821.91	1,963.00		2,015.36	(3,978.36)	0.00	39,821.91
2014	Revaluation (0014)	"	"	29,563.28	14,000.00		0.00	43,563.28	0.00		774.57	0.00	774.57	44,337.85
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	80,000.00	40,000.00		(5,774.32)	114,225.68	2,036.58		2,219.10	(4,255.68)	0.00	114,225.68
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00		0.00	50,000.00	1,702.94		1,122.50	0.00	2,825.44	52,825.44
2018	SAU#41 HB COOP Special Education Fund (0017)	"	"	100,000.00	50,000.00		0.00	150,000.00	1,405.51		2,857.97	0.00	4,263.48	154,263.48
2019	Hollis Schools Water System Expend. Maint. Trust (0018)	"	"	0.00	50,000.00		(4,438.79)	45,561.21	0.00		612.55	(612.55)	0.00	45,561.21
				957,117.73	408,466.41	0.00	(329,060.15)	1,036,523.99	11,436.12		22,997.53	(21,024.18)	13,409.47	1,049,933.46

Zylonis Fund
Statements of Revenue, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2019 and 2018

REVENUES	**2019**	**2018**
Trust Income	$3,165	$2,351
Bank Interest Income	$11	$0
Total Revenues	**$3,176**	**$2,351**
EXPENDITURES		
Scholarship	$2,000	$2,000
Miscellaneous	$0	$0
Total Expenditures	**$2,000**	**$2,000**
Excess (deficiency) of Revenues over (under) Expenditures	$1,176	$351
Fund Balance, January 1	$2,312	$1,961
Fund Balance, December 31	**$3,488**	**$2,312**

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion

on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 48 to 51, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 12, 2019 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting

and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Melanson Heath

July 12, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2018.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available

at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by $30,300,188 (i.e., net position), a change of $756,777 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of $7,752,364, a change of $325,175 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was $3,803,543, a change of ($162,635) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

NET POSITION

	Governmental Activities	
	2018	2017
Assets:		
Current and other assets	$ 17,424,744	$ 16,819,907
Capital assets	39,567,072	39,872,438
Total assets	56,991,816	56,692,345
Deferred outflows of resources	1,093,362	1,374,441
Total assets and deferred outflows	$ 58,085,178	$ 58,066,786
Liabilities:		
Current liabilities	$ 8,905,288	$ 9,089,308
Noncurrent liabilities	18,349,765	18,788,288
Total liabilities	27,255,053	27,877,596
Deferred inflows of resources	529,937	253,547
Net position:		
Net investment in capital assets	30,467,858	30,079,632
Restricted	2,569,654	2,423,515
Unrestricted	(2,737,324)	(2,567,504)
Total net position	30,300,188	29,935,643
Total liabilities, deferred inflows, and net position	$ 58,085,178	$ 58,066,786

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was $30,300,188, a change of $756,777.

The largest portion of net position, $30,467,858, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position, $2,569,654, represents resources that are subject to external restrictions on how they may be used.

Unrestricted net position has a negative balance of ($2,737,324), resulting primarily from the Town's unfunded net pension liability and net OPEB liability, $7,222,114 and $1,452,940 respectively.

CHANGE IN NET POSITION

	Governmental Activities	
	2018	2017
Revenues:		
Program revenues:		
Charges for services	$ 810,334	$ 761,347
Operating grants and contributions	14,270	8,877
Capital grants and contributions	509,590	418,360
General revenues:		
Property taxes	7,397,934	7,114,601
Licenses and permits	2,035,135	1,994,463
Penalties, interest, and other taxes	276,531	211,452
Grants and contributions not restricted to specific programs	400,063	400,805
Investment income	105,034	152,958
Miscellaneous	89,327	58,267
Total revenues	11,638,218	11,121,130
Expenses:		
General government	3,579,041	3,583,585
Public safety	3,919,680	3,589,130
Highways and streets	2,149,047	2,042,952
Sanitation	454,669	468,741
Health and welfare	49,605	47,501
Culture and recreation	477,533	426,537
Conservation	22,403	11,847
Interest	229,463	289,367
Total expenses	10,881,441	10,459,660
Change in net position	756,777	661,470
Net position - beginning of year, as restated	29,543,411	29,274,173
Net position - end of year	$ 30,300,188	$ 29,935,643

Fiscal year 2017 amounts were not restated as the Town applied GASB 75 prospectively.

Governmental activities. Governmental activities for the year resulted in a change in net position of $756,777. Key elements of this change are as follows:

General fund revenues and other financing sources in excess of expenditures and other financing uses	$ 223,570
Decrease in net pension liability and related deferred outflows and inflows of resources	(150,895)
Decrease in OPEB liability and related deferred inflows and inflows of resources	(185,321)
Capital grants and contributions	509,590
Other	359,833
Total	$ 756,777

D. FINANCIAL ANALYSIS OF FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of $7,752,364, a change of $325,175 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and other financing sources over expenditures and other financing uses	$ 223,570
Ambulance fund revenues over expenditures	87,465
Conservation fund revenues over expenditures	170,970
Block grant fund expenditures over revenues	(135,035)
Permanent trust funds expenditures over revenues	(43,014)
Other	21,219
Total	$ 325,175

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was $3,803,543, while total fund balance was $5,221,948. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

General Fund	12/31/18	12/31/17	Change	Percentage of Total Town, School, and County Appropriations
Unassigned fund balance	$ 3,803,543	$ 3,966,178	$ (162,635)	12%
Total fund balance	$ 5,221,948	$ 4,998,378	$ 223,570	16%

The fund balance of the general fund changed by $223,570 during the current year. Key factors in this change are as follows:

Use of unassigned fund balance	$ (784,000)
Use of assigned fund balance	(8,465)
Revenues greater then budget	266,221
Expenditures less than budget	413,635
Current year appropriation carryforwards	112,748
Change in capital reserve funds	94,368
Taxes collected in excess of budget	129,063
Total	$ 223,570

Included in the total general fund balance are the Town's capital reserve funds with an ending balance of $443,530, a change of $94,368 in comparison to the prior year.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of $8,465. This change relates to a carry-forward from the prior year budget that was expended in the current year.

The difference between the final amended budget and actual results is a positive variance of $679,856 with revenues and other sources over estimated budgets by $266,221 and expenditures and other uses less than the estimated budget by $413,635. Significant variances include:

- Positive variance in penalties, interest, and other taxes of $118,401 is mainly attributed to land use tax with actual revenues coming in higher than budgeted revenues by $133,270.
- Positive variance in general government of $240,848 is mainly attributed to savings in health insurance and unexpended funds in our contingency fund account.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to $39,567,072 (net of accumulated depreciation), a change of ($305,366) from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Major capital asset events during the current fiscal year included the following:

- Public safety installations of four cisterns $280,000
- Fire department purchase of a Fire truck chassis $258,665
- Public safety purchase of four 2018 Ford Explorer Police Cruisers $114,728

Additional information on capital assets can be found in the Notes to Financial Statements.

Credit rating. The Town maintained the Moody Investor Services rating of Aa2 during the year. The prior year rating upgrade reflected the Town's moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Long-term debt. At the end of the current year, total bonded debt outstanding was $8,451,000, all of which was backed by the full faith and credit of the government. The Town did not issue any new debt during the year.

Additional information on long-term debt can be found in the Notes to Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director

Town of Hollis, New Hampshire

7 Monument Square

Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2018

	Governmental Activities
ASSETS	
Current:	
Cash and short-term investments	$ 15,077,640
Investments	978,080
Receivables:	
Property taxes	515,425
Departmental and other	77,928
Intergovernmental	47,141
Other assets	218,124
Total current assets	16,914,338
Noncurrent:	
Receivables:	
Property taxes	171,441
Deposit on asset	338,965
Capital assets:	
Land and construction in progress	27,164,530
Other capital assets, net of accumulated depreciation	12,402,542
Total noncurrent assets	40,077,478
Total Assets	56,991,816
DEFERRED OUTFLOWS OF RESOURCES	
Related to pensions	782,730
Related to OPEB	92,060
Related to bond refunding	218,572
Total deferred outflows of resources	1,093,362
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	$ 58,085,178
LIABILITIES	
Current:	
Accounts payable	$ 95,280
Due to school districts	7,733,179
Accrued expenses	145,929
Unearned revenue	383,718
Other liabilities	463,787
Accrued interest payable	83,395
Current portion of noncurrent liabilities:	
Bonds payable	1,140,000
Compensated absences	29,626
Capital leases	256,544
Total current liabilities	10,331,458
Noncurrent:	
Bonds payable, net of current portion	7,311,000
Compensated absences, net of current portion	266,634
Capital leases, net of current portion	670,907
Net OPEB liability	1,452,940
Net pension liability	7,222,114
Total noncurrent liabilities	16,923,595
Total Liabilities	27,255,053
DEFERRED INFLOWS OF RESOURCES	
Related to pensions	483,394
Related to OPEB	46,543
NET POSITION	
Net investment in capital assets	30,467,858
Restricted externally or constitutionally for:	
Grants and enabling legislation	1,614,820
Permanent funds:	
Nonexpendable	731,751
Expendable	223,083
Unrestricted	(2,737,324)
Total Net Position	30,300,188
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	$ 58,085,178

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2018

		Program Revenues			Net (Expenses) Revenues
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental Activities					
General government	$ 3,579,041	$ 150,518	$ -	$ -	$ (3,428,523)
Public safety	3,919,680	531,116	-	280,000	(3,108,564)
Highways and streets	2,149,047	15,025	-	229,590	(1,904,432)
Sanitation	454,669	63,165	-	-	(391,504)
Health and welfare	49,605	765	-	-	(48,840)
Culture and recreation	477,533	49,745	14,270	-	(413,518)
Conservation	22,403	-	-	-	(22,403)
Interest	229,463	-	-	-	(229,463)
Total	$ 10,881,441	$ 810,334	$ 14,270	$ 509,590	(9,547,247)
		General Revenues and Contributions			
		Property taxes			7,397,934
		Motor vehicle registration			2,035,135
		Penalties, interest, and other taxes			276,531
		Grants and contributions not restricted to specific programs			400,063
		Investment income			105,034
		Miscellaneous			89,327
		Total general revenues and contributions			10,304,024
		Change in Net Position			756,777
		Net Position			
		Beginning of year, as restated			29,543,411
		End of year			$ 30,300,188

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2018

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and short-term investments	$ 13,590,888	$ 1,486,752	$ 15,077,640
Investments	-	978,080	978,080
Receivables:			
Property taxes	686,866	-	686,866
Departmental and other	38,690	39,238	77,928
Intergovernmental	47,141	-	47,141
Due from other funds	45,374	118,886	164,260
Other assets	218,124	-	218,124
TOTAL ASSETS	$ 14,627,083	$ 2,622,956	$ 17,250,039
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	$ 86,470	$ 8,810	$ 95,280
Accrued expenses	145,929	-	145,929
Due to school districts	7,733,179	-	7,733,179
Due to other funds	119,768	44,492	164,260
Unearned revenue	383,718	-	383,718
Other liabilities	463,787	-	463,787
TOTAL LIABILITIES	8,932,851	53,302	8,986,153
Deferred Inflows of Resources:			
Unavailable revenues	472,284	39,238	511,522
Fund Balances:			
Nonspendable	218,124	731,751	949,875
Restricted	-	1,798,665	1,798,665
Committed	443,530	-	443,530
Assigned	756,751	-	756,751
Unassigned	3,803,543	-	3,803,543
TOTAL FUND BALANCES	5,221,948	2,530,416	7,752,364
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 14,627,083	$ 2,622,956	$ 17,250,039

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2018

Total governmental fund balances	$ 7,752,364
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	39,567,072
• Deposit on capital asset	338,965
• Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis	511,522
• Deferred outflows and inflows of resources related to pension, OPEB and bond refunding are not financial resources nor are they available to pay current-period expenditures. Outflows and inflows consist of:	
Pension related deferred outflows	782,730
OPEB related deferred outflows	92,060
Bond refunding deferred outflows	218,572
Pension related deferred inflows	(483,394)
OPEB related deferred inflows	(46,543)
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(83,395)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds. Long-term liabilities at year end consist of:	
Bonds payable	(8,451,000)
Compensated absences	(296,260)
Capital leases	(927,451)
Net OPEB liability	(1,452,940)
Net pension liability	(7,222,114)
Net position of governmental activities	$ 30,300,188

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2018

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues			
Property taxes	$ 7,115,658	$ 205,283	$ 7,320,941
Penalties, interest, and other taxes	276,531	-	276,531
Licenses and permits	2,212,976	-	2,212,976
Charges for services	393,780	248,853	642,633
Intergovernmental	629,653	14,270	643,923
Investment income	131,531	108	131,639
Miscellaneous	89,328	-	89,328
Total Revenues	10,849,457	468,514	11,317,971
Expenditures			
General government	3,448,345	31,408	3,479,753
Public safety	3,969,364	103,436	4,072,800
Highways and streets	1,719,003	135,035	1,854,038
Sanitation	454,669	-	454,669
Health and welfare	49,566	39	49,605
Culture and recreation	43,222	369,175	412,397
Conservation	-	22,403	22,403
Debt service:			
Principal	1,153,000	-	1,153,000
Interest	274,470	-	274,470
Total Expenditures	11,111,639	661,496	11,773,135
Excess (deficiency) of revenues over expenditures	(262,182)	(192,982)	(455,164)
Other Financing Sources (Uses)			
Issuance of capital lease	780,339	-	780,339
Transfers in	10,755	313,477	324,232
Transfers out	(305,342)	(18,890)	(324,232)
Total Other Financing Sources (Uses)	485,752	294,587	780,339
Change in fund balance	223,570	101,605	325,175
Fund Balance, at Beginning of Year	4,998,378	2,428,811	7,427,189
Fund Balance, at End of Year	$ 5,221,948	$ 2,530,416	$ 7,752,364

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2018

Net changes in fund balances - total governmental funds	$ 325,175
• Governmental funds report outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:	
Capitalized costs, net of disposals	640,383
Depreciation	(945,749)
Deposit on capital asset	338,965
• Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements.	66,853
• The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:	
Repayment of bonds	1,153,000
Amortization of gain on refunding	(12,857)
Issuance of capital leases	(780,339)
Repayment of capital leases	273,123
• In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	57,864
• Some expenses reported in the Statement of Activities, such as compensated absences, net pension liability and net OPEB liability, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	
Net pension liability and related deferred outflows and inflows of resources	(150,895)
Net OPEB liability and related deferred outflows and inflows of resources	(185,321)
Compensated absences	(23,425)
Change in net position of governmental activities	$ 756,777

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2018

	Budgeted Amounts			Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	Original Budget	From Prior Years' Budgets	Final Budget		
Revenues and Other Sources					
Property taxes	$ 6,986,595	$ -	$ 6,986,595	$ 6,986,595	$ -
Penalties, interest, and other taxes	158,130	-	158,130	276,531	118,401
Licenses and permits	2,135,775	-	2,135,775	2,212,976	77,201
Charges for services	358,355	-	358,355	393,780	35,425
Intergovernmental	629,190	-	629,190	629,653	463
Investment income	90,000	-	90,000	122,847	32,847
Miscellaneous	40,000	-	40,000	89,328	49,328
Transfers in	58,200	-	58,200	10,756	(47,444)
Use of fund balance	784,000	8,465	792,465	792,465	-
Total Revenues and Other Sources	11,240,245	8,465	11,248,710	11,514,931	266,221
Expenditures and Other Uses					
Current:					
General government	3,586,529	8,465	3,594,994	3,354,146	240,848
Public safety	3,276,996	-	3,276,996	3,256,789	20,207
Highways and streets	1,787,559	-	1,787,559	1,719,002	68,557
Sanitation	483,298	-	483,298	454,669	28,629
Health and welfare	60,800	-	60,800	49,566	11,234
Culture and recreation	48,250	-	48,250	43,222	5,028
Conservation	1	-	1	-	1
Debt service:					
Principal	1,153,000	-	1,153,000	1,153,000	-
Interest	274,470	-	274,470	274,470	-
Transfers out	569,342	-	569,342	530,211	39,131
Total Expenditures and Other Uses	11,240,245	8,465	11,248,710	10,835,075	413,635
Excess (deficiency) of revenues and other sources over expenditures and other uses	$ -	$ -	$ -	$ 679,856	$ 679,856

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET POSITION

DECEMBER 31, 2018

	Agency Funds
ASSETS	
Cash and short-term investments	$ 525,905
Investments	429,953
Total Assets	$ 955,858
LIABILITIES	
Other liabilities	$ 955,858
Total Liabilities	$ 955,858

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the Town and applicable component units for which the Town is considered to be financially accountable. In 2018, it was determined that no entities met the required GASB 14 (as amended) criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements
The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements
Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental fund is reported as separate columns in the fund financial statements.

C. *Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, certain expenditures such as debt service, claims and judgments, compensated absences, OPEB, and pension are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *general fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *agency fund* accounts for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. Agency funds report only assets and liabilities, and therefore, have no measurement focus.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Investments are carried at fair value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as "due from/to other funds" (i.e., the current portion of interfund loans) or "advance to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than $5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	5 - 40
Machinery, equipment, and furnishings	5 - 20
Infrastructure	50

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by

creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 15), which includes all property tax revenues that otherwise would have been deferred under the modified accrual basis. At December 31, 2018, unassigned fund balance on the budgetary basis was 14% Town, School, and County appropriations.
2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2018, unassigned fund balance was 12% of Town, School, and County appropriations.

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Board of Selectmen with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion. The final version of the budget is then submitted for approval at the Annual Town Meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Board of Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The general fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

General Fund	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Revenues/Expenditures (GAAP basis)	$ 10,849,457	$ 11,111,639
Other financing sources/uses (GAAP basis)	791,094	305,342
Subtotal (GAAP Basis)	11,640,551	11,416,981
Adjust tax revenue to accrual basis	(129,063)	-
Add 2018 appropriation carryforwards to expenditures	-	112,751
To remove gross up for capital lease	(780,339)	(780,339)
Reverse capital reserve fund activity	(8,683)	85,682
To record use of assigned fund balance	8,465	-
To record use of unassigned fund balance	784,000	-
Budgetary Basis	$ 11,514,931	$ 10,835,075

3. Cash

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank."

The Town limits investments to the following:

- Checking accounts
- Short-term obligations of U.S. Government and State of New Hampshire agencies approved for investment purposes by the Board of Selectmen
- Fully insured or collateralized certificates of deposits
- Repurchase agreements fully collateralized by U.S. Treasury Securities
- New Hampshire Public Deposit Investment Pool

Trustees of Trust Funds has the following asset allocation policy:

	General Trust Funds	Charles J. Nichols Fund
Equities	55 - 65%	35 - 45%
Fixed income	35 - 45%	55 - 65%
Cash and cash equivalents	0 - 5%	0 - 5%

Assets of the Trust Funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that Capital Reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of N.H. or of the U.S. Government. Likewise, RSA 31:25 specifies that General Trust Funds may only be deposited in banking institutions as stated above. However, in addition to those investments specified for Capital Reserves, General Trust Funds may also be invested in those stocks, bonds and mutual funds that may be invested in by the N.H. Savings Banks or as specified by the State Banking Commission.

As of December 31, 2018, the Town's cash bank balance was $18,725,293. Of the balance, $52,256 was exposed to custodial credit risk as uninsured or uncollateralized and $968,554 was invested in the New Hampshire Public Deposit Investment Pool (NHPDIP) which is exempt from disclosure.

The Town is a voluntary participant in the NHPDIP. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares. In accordance with GASB 79, the pool's portfolio securities are valued at amortized cost.

Custodial Credit Risk - Investments. Custodial credit risk for investments is the risk that in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of the investment or collateral securities that are in the possession of another party. The Town's investments are exposed to custodial credit risk. The risk is managed for $1,101,484 as they are held in separately identifiable trust funds with individual CUSIP numbers and $306,547 is covered by SIPC.

4. Investments

A. *Credit Risk*

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment.

Per the Trustees of Trust Funds investment policy, all individual fixed income securities shall have a minimum Standard and Poor's quality rating of "BBB" (Moody's rating of "Baa2").

The following are debt related securities held by the Trustees of Trust Funds:

		Rating				
Investment Type	Amount	Aaa-A3	Baa-B3	Caa-C	Unrated	Average Duration
Governmental bonds	$ 20,384	$ 20,384	$ -	$ -	$ -	1.64
Fixed income mutual funds	628,371	367,085	234,865	1,088	25,333	4.18
Total debt related securities	$ 648,755					

B. *Concentration of Credit Risk*

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except obligations of the United States and/or of the State of New Hampshire and its subdivisions.

Additionally, a majority of the equity investments should be in companies exceeding market capitalization of $15 billion including:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds and exchange traded funds.

The Town had the following investments with one issuer that represent 5% or more of total investments, other than mutual funds:

- Loomis Sayles Investment Grade Bond Fund Class Y

C. *Interest Rate Risk*

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The average duration of debt related securities is disclosed under credit risk.

D. *Foreign Currency Risk*

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have any foreign investments.

E. *Fair Value*

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 are valued using either a bid evaluation or a matrix pricing technique. Bid evaluations may include market quotations, yields, maturities, call features, and ratings. Matrix pricing is used to value securities based on the securities relationship to benchmark quote prices. Level 2 debt securities have non-proprietary information that was readily available to market participants, from multiple independent sources, which are known to be actively involved in the market.

The Town does not have any Level 3 investments.

The Town has the following fair value measurements as of December 31, 2018:

Description	Amount	Fair Value Measurements Using: Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Investments by fair value level:				
Debt securities:				
Governmental bonds	$ 20,384	$ -	$ 20,384	$ -
Nongovernmental fixed income	628,371	-	628,371	-
Equity securities:				
Consumer discretionary	42,955	42,955	-	-
Consumer staples	46,562	46,562	-	-
Energy	42,541	42,541	-	-
Financials	86,534	86,534	-	-
Healthcare	75,706	75,706	-	-
Utilities	89,808	89,808	-	-
Other	43,465	43,465	-	-
Mutual Funds	331,707	331,707	-	-
Total	$ 1,408,033	$ 759,278	$ 648,755	$ -

5. Property Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Property taxes receivable at December 31, 2018 consist of the following:

Property taxes:	
2018 levy	$ 513,869
Unredeemed taxes:	
2017 levy	85,119
2016 levy	47,450
2015 levy	17,906
2014 levy	7,060
2013 levy	4,738
2012 levy	4,741
2011 levy	4,426
Land use tax	1,516
Yield tax	26
Excavation tax	15
Total Property Taxes	$ 686,866

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2018.

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2018 balances in interfund receivable and payable accounts:

Fund	Due From Other Funds	Due To Other Funds
General Fund	$ 45,374	$ 119,768
Nonmajor Governmental Funds:		
Capital Project Fund:		
Land acquisition	60,665	-
Special Revenue Funds:		
Highway block grant	57,310	-
Ambulance	227	-
Library	-	44,492
Zylonis	684	-
Total	$ 164,260	$ 164,260

The Town reports interfund transfers among many of its funds. The sum of all transfers presented in the table agrees with the sum of interfund transfers presented in the governmental financial statements. The following is an analysis of the interfund transfers made in fiscal year 2018:

Governmental Funds:	Transfers in	Transfers out
General Fund	$ 10,755	$ 305,342
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	780	-
Library	310,346	-
Zylonis	2,351	-
Pearl Rideout - Library	-	3,858
Permanent Trust Funds:		
Library	-	1,145
Charles Zylonis - Library	-	2,351
Cemetery	-	7,993
Public Welfare	-	196
Nichols Field Horse Ring	-	90
Ambulance	-	780
Charles J. Nichols	-	2,477
Total	$ 324,232	$ 324,232

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest income between funds. Additionally, the $305,342 transfer from the general fund to the library special revenue fund represents the annual funding of operations of the Library.

8. Capital Assets

Capital asset activity for the year ended December 31, 2018 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	$ 10,518	$ -	$ -	$ 10,518
Machinery, equipment, and furnishings	6,598	656	(33)	7,221
Infrastructure	13,950	-	-	13,950
Total capital assets, being depreciated	31,066	656	(33)	31,689
Less accumulated depreciation for:				
Buildings and improvements	(5,624)	(229)	-	(5,853)
Machinery, equipment, and furnishings	(4,802)	(441)	18	(5,225)
Infrastructure	(7,933)	(276)	-	(8,209)
Total accumulated depreciation	(18,359)	(946)	18	(19,287)
Total capital assets, being depreciated, net	12,707	(290)	(15)	12,402
Capital assets, not being depreciated:				
Land	27,165	-	-	27,165
Total capital assets, not being depreciated	27,165	-	-	27,165
Governmental activities capital assets, net	$ 39,872	$ (290)	$ (15)	$ 39,567

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General government	$ 75,743
Public safety	395,876
Highways and streets	417,500
Culture and recreation	56,630
Total depreciation expense - governmental activities	$ 945,749

9. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net position by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pensions and OPEB, in accordance with GASB Statements No. 68 and 75, are more fully discussed in the corresponding pension and OPEB notes.

10. Accounts Payable

Accounts payable represent 2018 expenditures paid after December 31, 2018.

11. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2021. Future minimum payments under the capital leases consisted of the following as of December 31, 2018:

	Governmental Activities
2019	$ 282,257
2020	226,478
2021	139,984
2022	102,465
2023	102,465
2024 - 2025	153,697
Total minimum lease payments	1,007,346
Less: amounts representing interest	(79,895)
Present value of minimum lease payments	$ 927,451

12. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for acquisition and construction of capital items. General obligation bonds currently outstanding are as follows:

Governmental Activities:	Serial Maturities Through	Interest Rate %	Amount Outstanding as of 12/31/18
Open Space	01/15/19	3.73%	$ 110,000
GO Refunding Bond 2014 Series A	08/15/19	1.72%	199,000
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	2,430,000
GO Refunding Bond 2014 Series B-2	08/15/35	3.36%	1,507,000
GO Bond - Land Acquisition	02/01/27	2.14%	4,205,000
Total Governmental Activities			$ 8,451,000

B. *Future Debt Service*

The annual payments to repay bonds payable outstanding as of December 31, 2018 are as follows:

Governmental Activities	Principal	Interest	Total
2019	$ 1,140,000	$ 201,756	$ 1,341,756
2020	826,000	177,433	1,003,433
2021	822,000	158,037	980,037
2022	817,000	139,378	956,378
2023	808,000	120,895	928,895
2024 - 2028	3,000,000	345,050	3,345,050
2029 - 2033	750,000	125,215	875,215
2034 - 2035	288,000	14,000	302,000
Total	$ 8,451,000	$ 1,281,764	$ 9,732,764

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2018.

C. *Changes in General Long-Term Liabilities*

During the year ended December 31, 2018, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/18	Additions	Reductions	Total Balance 12/31/18	Less Current Portion	Equals Long-Term Portion 12/31/18
Governmental Activities						
Bonds payable	$ 9,604	$ -	$ (1,153)	$ 8,451	$ (1,140)	$ 7,311
Compensated absences	273	23	-	296	(30)	266
Capital leases	421	780	(272)	929	(257)	672
Net OPEB liability	437	1,016	-	1,453	-	1,453
Net pension liability	7,661	-	(439)	7,222	-	7,222
Totals	$ 18,396	$ 1,819	$ (1,864)	$ 18,351	$ (1,427)	$ 16,924

13. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net position by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities. Deferred inflows of resources related to pension and OPEB will be recognized as expense in future years and is more fully described in the corresponding pension and OPEB notes. *Unavailable revenues* are reported in the governmental funds balance

sheet in connection with receivables for which revenues are not considered to liquidate liabilities of the current year.

14. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town has implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at December 31, 2018:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing special article appropriations approved at Town Meeting, capital reserve funds, and various special revenue funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period, and surplus set aside to be used in the subsequent year's budget.

Unassigned - Represents amounts that are available to be spent in future periods and general stabilization fund and deficit funds.

Following is a breakdown of the Town's fund balances at December 31, 2018:

	General Fund	Nonmajor Governmental Funds	Total
Nonspendable:			
Prepaid expenses	$ 218,124	$ -	$ 218,124
Nonexpendable permanent funds:			
Charles Nichols	-	242,817	242,817
Charles Zylonis	-	85,272	85,272
Common Cemetery	-	230,783	230,783
All remaining	-	172,879	172,879
Total Nonspendable	218,124	731,751	949,875
Restricted:			
Expendable permanent funds:			
Charles Nichols	-	33,793	33,793
Charles Zylonis	-	3,241	3,241
Common Cemetery	-	58,904	58,904
All remaining	-	127,145	127,145
Capital project funds:			
Land acquisition	-	60,665	60,665
Special revenue funds:			
Ambulance	-	412,123	412,123
Conservation	-	713,797	713,797
Library	-	75,846	75,846
Pearl Rideout - Library	-	56,547	56,547
All remaining	-	256,604	256,604
Total Restricted	-	1,798,665	1,798,665
Committed:			
Compensated absences	140,593	-	140,593
Flint Pond restoration	10,397	-	10,397
Environmental defense study	51,703	-	51,703
Emergency municipal building and facility maintenance	181,315	-	181,315
Municipal transportation	29,959	-	29,959
Revaluation	29,563	-	29,563
Total Committed	443,530	-	443,530
Assigned:			
Encumbered for:			
Bullet-resistant windows	15,630	-	15,630
Exacom recording system	13,307	-	13,307
Fire Pond - Mendelssohn Drive	12,800	-	12,800
Fire Pond - Orchard Drive	10,300	-	10,300
Master plan	1,356	-	1,356
Police scanning project	31,358	-	31,358
Town Hall scanning project	28,000	-	28,000
Use of fund balance for 2019	644,000	-	644,000
Total Assigned	756,751	-	756,751
Unassigned	3,803,543	-	3,803,543
Total Unassigned	3,803,543	-	3,803,543
Total Fund Balance	$ 5,221,948	$ 2,530,416	$ 7,752,364

15. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	$ 3,803,543
Deferred inflows	472,284
Tax Rate Setting Balance	$ 4,275,827

16. Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27,* with respect to the State of New Hampshire Retirement System (NHRS).

A. Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. *Benefits Provided*

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service, and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% by creditable service. For Group II members not vested by January 1, 2012, the benefit is calculated the same way but the multiplier used in the calculation will change depending on age and years of creditable service, as follows:

Years of Creditable Service as of January 1, 2012	Minimum Age	Minimum Service	Benefit Multiplier
At least 3 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	12	2.2%
Less than 4 years	49	24	2.1%

C. *Contributions*

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 7% for employees and teachers 11.55% for police and 11.80% for fire. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, and range from 11.08% to 27.79% of covered compensation. The Town's contribution to NHRS for the year ended December 31, 2018 was $703,704, which was equal to its annual required contribution.

D. *Summary of Significant Accounting Policies*

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

E. *Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At December 31, 2018, the Town reported a liability of $7,222,114 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2018, the Town's proportion was 0.15%.

For the year ended December 31, 2018, the Town recognized pension expense of $653,759. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 57,645	$ 58,478
Changes in proportion	-	257,790
Net difference between projected and actual earnings on pension plan investments	-	167,126
Changes in assumption	499,806	-
Contributions subsequent to the measurement date	225,279	-
Total	$ 782,730	$ 483,394

Deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date of $225,279 will be recognized as a reduction of pension expense in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	Outflows/ (Inflows)
2019	$ 236,878
2020	149,875
2021	(242,717)
2022	(69,979)
Total	$ 74,057

F. *Actuarial Assumptions*

The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5% per year
Salary increases	5.6% average, including inflation
Wage inflation	3.25%
Investment rate of return	7.25%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, adjusted for mortality improvements using Scale MP-2015, based on the last experience study.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of the most recent actuarial experience study.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

Asset Class	Target Allocation Percentage	Weighted Average Average Long-Term Expected Real Rate of Return
Large cap equities	22.50 %	4.25%
Small/mid cap equities	7.50	4.50%
Total domestic equities	30.00	
Int'l equities (unhedged)	13.00	4.75%
Emerging int'l equities	7.00	6.25%
Total international equities	20.00	
Core bonds	5.00	0.64%
Short duration	2.00	-0.25%
Global multi-sector fixed income	11.00	1.71%
Absolute return fixed income	7.00	1.08%
Total fixed income	25.00	
Private equity	5.00	6.25%
Private debt	5.00	4.75%
Opportunistic	5.00	3.68%
Total alternative investments	15.00	
Real estate	10.00	3.25%
Total	100.00 %	

G. *Discount Rate*

The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

H. *Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.25%) or 1 percentage-point higher (8.25%) than the current rate:

1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
$ 9,609,081	$ 7,222,114	$ 5,221,762

I. *Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued NHRS financial report.

17. Other Post-Employment Benefits (GASB 75)

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, replaces the requirements of *Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. This Statement identifies the methods and assumptions that are required to be used to project benefit

payments, discounted projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

A. Town OPEB Plan

All the following OPEB disclosures are based on a measurement date of January 1, 2018.

General Information about the OPEB Plan

Plan Description

The Town indirectly provides post-employment healthcare for retired employees through an implicit rate covered by current employees. Retirees of the Town who participate in this single-employer plan pay 100% of the healthcare premiums to participate in the Town's healthcare program. Since they are included in the same pool as active employees, the insurance rates are implicitly higher for current employees due to the age consideration. This increased rate is an implicit subsidy the Town pays for the retirees.

Benefits Provided

The Town provides medical and prescription drug insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

Plan Membership

At January 1, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	5
Active employees	53
Total	58

Actuarial Assumptions and Other Inputs

The total OPEB liability was determined by an actuarial valuation as of January 1, 2018, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00% annually
Participant Salary Increases	3.50%, annually
Payroll Growth Rate	2.50%, annually
Discount rate	4.10%
2018 Medical Trend Rates:	
Pre-65	9.00%
Post 65	5.00%

The discount rate was based on Bond Buyer GO 20-year Municipal Bond Index at December 31, 2018.

Mortality rates were based on the *RPH-2018 Total Dataset Mortality Table* fully generational using *Scale MP-2018*.

The actuarial assumptions used in the valuation were based on the results of an actuarial experience study as of January 1, 2018.

Discount Rate

The discount rate used to measure the total OPEB liability was 4.10%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate.

Total OPEB Liability

The Town's total OPEB liability of $703,274 was measured as of December 31, 2018, and was determined by the entry age actuarial cost method as of January 1, 2018.

Changes in the Total OPEB Liability

	Total OPEB Liability
Balances, beginnning of year	$ 712,758
Changes for the year:	
Service cost	35,932
Interest	25,387
Changes in assumptions or other inputs	(49,225)
Benefit payments	(21,578)
Net Changes	(9,484)
Balances, end of year	$ 703,274

Changes of assumptions and other inputs reflect a change in the discount rate from 3.44% in 2017 to 4.10% in 2018. All other assumptions were the same as those used in the previous measurement.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is

one percentage-point lower or one percentage-point higher than the current discount rate:

1% Decrease (3.10%)	Current Discount Rate (4.10%)	1% Increase (5.10%)
$ 779,411	$ 703,274	$ 635,747

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

1% Decrease	Current Healthcare Cost Trend Rates	1% Increase
$ 614,931	$ 703,274	$ 807,923

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2018, the Town recognized an OPEB expense of $56,255. At December 31, 2018, the Town reported deferred inflows of resources related to OPEB from the following sources:

	Deferred (Inflows) of Resources
Changes in assumptions	$ (44,161)
Total	$ (44,161)

Amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended December 31:	Deferred (Inflows) of Resources
2019	$ (5,064)
2020	(5,064)
2021	(5,064)
2022	(5,064)
2023	(5,064)
Thereafter	(18,841)
Total	$ (44,161)

B. *New Hampshire Retirement System Medical Subsidy Plan Description*

General Information about the OPEB Plan

Plan Description

In addition to the OPEB plan discussed above, the Town participates in the New Hampshire Retirement System (NHRS) Medical Subsidy. The NHRS administers a cost-sharing, multiple-employer other post-employment benefit plan (OPEB Plan) for retiree health insurance subsidies. Benefit amounts and eligibility requirements are set by state law, and members are designated by type. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees and Group I State Employees. Collectively, they are referred to as the OPEB Plan.

Benefits Provided

The OPEB Plan provides a medical insurance subsidy to qualified retired members. The medical subsidy is a payment made by NHRS to the former employer or their insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certifiably dependent children with a disability who are living in the household and being cared for by the retiree. Under specific conditions, the qualified beneficiaries of members who die while in service may also be eligible for the medical subsidy. The eligibility requirements for receiving OPEB Plan benefits differ for Group I and Group II members. The monthly Medical Subsidy rates are:

1 Person - $375.56
2 Person - $751.12
1 Person Medicare Supplement - $236.84
2 person Medicare Supplement - $473.68

Actuarial Assumptions and Other Inputs

The Town's proportionate share of the NHRS Medical Subsidy as of December 31, 2018 is based upon an actuarial valuation performed as of June 30, 2017 (rolled forward to June 30, 2018) using a measurement date of June 30, 2018. The actuarial valuation used the following actuarial assumptions:

Price inflation	2.50% per year
Wage inflation	3.25% per year
Salary increases	5.60% average, including inflation
Investment rate of return	7.25%, net of pension plan investment expense, including inflation
Mortality	RP-2014 healthy annuitant and employee generational mortality tables for males and females with credibility adjustments, adjusted for fully generational mortality improvements using scale MP-2015, based on the last experience study.
Discount rate	7.25%

Mortality rates were based on the RP-2014 healthy annuitant and employee generational mortality tables for males and femailes with credibility adjustments, adjusted for fully generational mortality improvements using scale MP-2015, based on the last experience study.

The actuarial assumptions used in the June 30, 2017 valuation were based on the results of the most recent actuarial experience study.

Net OPEB Liability, Expense, and Deferred Outflows and Inflows

The Town's proportionate share of the net NHRS Medical Subsidy (net OPEB liability) as of the measurement date of June 30, 2018 was $749,666.

For the year ended December 31, 2018, the Town recognized an OPEB expense related to the NHRS Medical Subsidy of $251,224. At December 31, 2018, the Town reported deferred outflows and inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions subsequent to the measurement date	$ 36,724	$ -
Differences between expected and actual experience	4,400	-
Change in proportion	50,936	-
Net difference between projected and actual OPEB investment earnings	-	2,382
Total	$ 92,060	$ 2,382

The $36,724 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the net OPEB liability in the year ending December 31, 2019.

Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:	Outflows/ (Inflows)
2019	$ 54,593
2020	(743)
2021	(743)
2022	(153)
Total	$ 52,954

Sensitivity of the Net NHRS Medical Subsidy OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

1% Decrease (6.25%)	Discount Rate (7.25%)	1% Increase (8.25%)
$ 780,255	$ 749,666	$ 663,979

C. *Consolidation of Total/Net OPEB Liabilities and Related Items and OPEB Expense*

The following consolidates the Town's total OPEB liability, related outflows/inflows, OPEB expense, the Town's proportionate share of the NHRS Medical Subsidy net OPEB liability, related outflows/inflows and OPEB expense at December 31, 2018:

	Total/Net OPEB Liability	Total Deferred Outflows of Resources	Total Deferred Inflows of Resources	Total OPEB Expense
Town OPEB Plan	$ 703,274	$ -	$ 44,161	$ 56,255
Proportionate share of NHRS Medical Subsidy Plan	749,666	92,060	2,382	251,224
Total	$ 1,452,940	$ 92,060	$ 46,543	$ 307,479

18. Commitments and Contingencies

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Abatements – there are several cases pending before the NH Board of Tax and Land Appeals and/or the Supreme Court in regard to alleged discrepancies in property assessments. According to the Town's counsel, the probable outcome of these cannot be determined at this time.

19. Beginning Net Position Restatement

The beginning (January 1, 2018) net position of the Town has been restated as follows:

Government-wide Financial Statements:	Governmental Activities
As previously reported for December 31, 2017	$ 29,935,643
Net position restatement GASB 75 OPEB implementation	(392,232)
As restated for January 1, 2018	$ 29,543,411

TOWN OF HOLLIS, NEW HAMPSHIRE

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (GASB 68)

DECEMBER 31, 2018
(Unaudited)

New Hampshire Retirement System

Fiscal Year	Measurement Date	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Total Pension Liability
December 31, 2018	June 30, 2018	0.1499857%	$7,222,114	$ 3,471,286	208.1%	64.73%
December 31, 2017	June 30, 2017	0.1557820%	$7,661,348	$ 3,472,859	220.6%	62.66%
December 31, 2016	June 30, 2016	0.1610000%	$8,550,395	$ 3,272,842	261.3%	58.30%
December 31, 2015	June 30, 2015	0.1580000%	$6,275,289	$ 3,351,251	187.3%	65.47%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

SCHEDULE OF PENSION CONTRIBUTIONS (GASB 68)

DECEMBER 31, 2018
(Unaudited)

New Hampshire Retirement System

Fiscal Year	Measurement Date	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
December 31, 2018	June 30, 2018	$ 703,704	$ 703,704	$ -	$ 3,471,286	20.3%
December 31, 2017	June 30, 2017	$ 682,171	$ 682,171	$ -	$ 3,472,859	19.6%
December 31, 2016	June 30, 2016	$ 610,064	$ 610,064	$ -	$ 3,272,842	18.6%
December 31, 2015	June 30, 2015	$ 620,215	$ 620,215	$ -	$ 3,351,251	18.5%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY (GASB 75)

December 31, 2018
(Unaudited)

New Hampshire Retirement System Medical Subsidy

Fiscal Year	Measurement Date	Proportion of the Net OPEB Liability	Proportionate Share of the Net OPEB Liability	Covered Payroll	Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position Percentage of the Net OPEB Liability
December 31, 2018	June 30, 2018	0.16373757%	$749,666	$ 3,476,873	21.56%	7.53%
December 31, 2017	June 30, 2017	0.11139684%	$509,344	$ 3,472,859	14.67%	7.91%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE
OTHER POST-EMPLOYMENT BENEFITS (OPEB)

Schedules of Changes in the Total OPEB Liability and Contributions (GASB 75)

(Unaudited)

	2018
Total OPEB liability	
Service cost	$ 35,932
Interest on unfunded liability - time value of money	25,387
Changes of assumptions	(49,225)
Benefit payments, including refunds of member contributions	(21,578)
Net change in total OPEB liability	(9,484)
Total OPEB liability - beginning	712,758
Total OPEB liability - ending	$ 703,274

Does not include New Hampshire Retirement System Medical Subsidy.

Schedule of Contributions

	2018
Actuarially determined contribution	$ (21,578) *
Contributions in relation to the actuarially determined contribution	(21,578)
Contribution deficiency (excess)	$ -

* Includes only the implicit subsidy and not an amount required to fully fund the plan overtime.

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditors' Report.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the aggregate remaining fund information of the Town of Hollis, New Hampshire (the Town), as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated July 12, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in

internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melanson Heath

July 12, 2019

Hollis Select Board
Town of Hollis, New Hampshire

In the year of our Lord 2019, the Town of Hollis successfully completed its year with a re-affirmation of our excellent credit rating by the prestigious Moody's Rating Services. Several years ago, the Town had a very low credit rating, probably brought on by significant levels of bonded debt for capital assets including School and other Capital projects, and a very low capital reserve, sinking to just over $150,000 in 2009. The appropriate standard which helps to secure excellent credit status is maintenance of approximately 10% of the operating costs of the Town in this unassigned fund balance – a level which recently it has achieved and maintained. The level of unassigned fund balance has grown from that time to over $4 million at the end of 2019, yielding a maximum credit rating of Aa-2, which is calculated based on total debt and total real estate assets of the community.

This rating allows for preferred rates for future bonds, and can assist the Select Board, working with the Budget Committee and Bond Counsel to potentially refinance existing bonds under certain circumstances to take advantage of lower bond rates. This was successfully achieved several years ago when the rating improved through sound fiscal management and saved the Taxpayers of the Town of Hollis over $400,000 in interest expense. Long Term Debt in 2020 is lower by $338,000 than 2019.

This year the Select Board are presenting several Warrant Articles for consideration, with many of them being paid for without new taxes, but by relieving the unassigned fund balance of excess levels of funds. Furthermore, based on Article 4 of the 2019 Town Warrant, the Land Use Change Fees associated with removing land from 'current use' now all inure to the Conservation Commission account with the Town, allowing that Commission the opportunity to secure additional properties in the future should they become available to help preserve the bucolic nature of our community, unique to Hollis. Some of the Articles in the Warrant that will be covered by the Unassigned Fund Balance will be:

Compensated Absences Expendable Trust Fund - $50,000.00
Real Estate Revaluation Capital Reserve Fund - $14,000.00
Municipal Buildings and Facilities Maintenance Trust Fund - $100,000.00
Contingency Fund - $70,000.00

The Taxpayers may elect to vote for other warrant articles to be funded in part or in whole by funds from the Undesignated Fund Balance as well.

The Select Board also successfully negotiated new labor contracts with the two Unions representing Town Hall, DPW, Fire, Police and Communications employees of the Town and the Taxpayers will be asked to accept and ratify these agreements at Town Meeting in March of 2020.

We all very much appreciate the opportunity to serve our community as your elected Selectpersons and look forward to another productive year for our lovely town.

Respectfully submitted,

Mark Le Doux, Chairman
David Petry, Vice Chairman
Frank Cadwell
Peter Band
Susan Benz

Assessing Department

The Assessing Office is responsible for a variety of duties, with the primary focus on:

- Appraising and assessing all real estate in the Town;
- Maintaining Property Record Cards;
- Annually updating all Town Tax Maps;
- Administering the Current Use Program;
- Property Tax Exemptions and Credits.

As of September 1, 2019, the Town's gross taxable value was determined to be $1,371,508,064. This includes 3485 taxable properties containing 13,982.26 acres.

The past year has been extremely busy with several projects handled by the Assessing Office, including assisting the US Census Bureau in preparation for the 2020 US Census, major software upgrades to both our Computer Assisted Mass Appraisal (CAMA) software, and the Hillsborough County Registry of Deeds software which enables our office to electronically receive notices of property transfers and other recorded documents. We have also begun the task of scanning documents in order to make these documents more readily available to Town Hall staff and the public. This project will continue over the next year or two independently of other Town scanning projects.

The past year has also seen a record number of property sales and new construction. As properties are built or sold, the Assessors have been inspecting properties throughout Town to update our Assessing records. The Assessing office reminds property owners to review your property assessment online or request a copy of your property record card in person from the Assessing Office. If you find errors or discrepancies in your assessment, or just have questions about your property assessment, we are here to help you with that.

On a personal note, 2020 will mark my 20th year anniversary of working for the Town. At various times, while these years have been demanding, frustrating, and stressful, it's been full of wonderful, interesting and caring people that I have learned much from. I hope I have been able to help the residents of the beautiful Town of Hollis as much as they have helped me. While I'm planning on being here for some time still, I wanted to take this opportunity to especially thank Cath Hallsworth, Barbara Townsend, Rebecca Crowther, Virginia Mills, and Cathy Hoffman for being so patient with me at the beginning while I was learning, and for still helping me along the way.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office administers Property Tax Exemptions and Credits. These exemptions and credits provide tax relief to qualified property owners, including:

Standard and All Veterans Credit, in the amount of $500 annually to qualified Veterans.

Please note that there is a Warrant Article to increase this amount to $750.00 for 2020. If this passes at Town Meeting, this Credit will be increased automatically to the State maximum allowed.

Elderly Exemption, available to all property owners aged 65 years or over who have been New Hampshire residents for at least 3 years, and who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, Property Owners who have been certified as Blind by the State of New Hampshire, Disabled Persons who have made modifications to their home for wheelchair accessibility, and Property Owners who have installed Solar and Wind Energy systems. A full list of the Credits and Exemptions, and the qualifications for each, is available online at https://www.hollisnh.org/assessing/pages/exemptions-tax-credits or in person at the Assessing office.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for 2019 Property Tax Abatement is March 1, 2020.

The last day to file for a 2019 Property Tax Credit or Exemption is April 15, 2020.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please visit the Assessing web page at https://www.hollisnh.org/assessing or contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain
Assistant to the Assessor

ASSESSMENT STATISTICS

2019 PROPERTY VALUE SUMMARY
The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2018 VALUE	2019 VALUE
Residential Land & Buildings	$1,210,066,328	$1,223,796,877
Residential Condo Units	45,423,100	50,106,200
Residential Mobile Homes	4,984,000	4,799,800
Residential Vacant Land	14,290,200	14,186,991
Total all Residential Properties	$1,274,763,648	$1,292,889,868
Percentage of Town Total Value	93.84%	94.27%
Commercial/Industrial Land & Buildings	$59,827,705	$59,957,975
Commercial/Industrial Vacant Land	1,840,400	1,841,200
Public Utilities	21,133,900	15,950,600
Total all Commercial/Industrial/Utilities	$82,802,005	$77,749,775
Percentage of Town Total Value	6.09%	5.67%
Vacant Land under the Current Use Program Total	$917,872	$868,421
Percentage of Town Total Value	0.07%	0.06%
Gross Total Taxable Assessed Value	**$1,358,483,525**	**1,371,508,064**

TOP 10 TAXPAYERS FOR 2019

NAME*	TYPE OF BUSINESS	2019 ASSESSED VALUE	2019 PROPERTY TAXES
1. EVERSOURCE-PSNH	PUBLIC UTILITY	$15,269,700	$320,664
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	$6,039,100	$139,503
3. RAISANEN HOMES-ALL*	RESIDENTIAL PROPERTIES	$4,090,556	$76,554
4. DIAMOND CASTING	MANUFACTURING	$3,157,300	$72,934
5. MORIN LIVING TRUST*	COMM/RESIDENTIAL	$3,096,742	$71,535
6. LEIGH KETTANEH*	RESIDENTIAL PROPERTIES	$2,877,952	$66,483
7. DPT INC*	GOLF COURSE	$2,442,200	$56,415
8. BROOKDALE FARM*	RETAIL/AGRICULTURE	$2,431,241	$56,160
9. TDS TELEPHONE*	TELEPHONE PROVIDER	$2,270,200	$52,441
10. VALICENTI REVOC TRUSTS*	RESIDENTIAL/RETAIL	$2,130,800	$48,721

*DENOTES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

Building Department

The Hollis Building Department issued a total of 633 permits for the year 2019 and performed 2436 inspections.
Of the 633 permits, 28 were issued for new Single Family Homes and 2 Single Family Homes were built with Accessory Dwelling Units and 30 Elderly Housing Units.

This year we have seen a 14.05% increase in the total number of building permits issued and a 76.47% increase in New Homes which include Single Family and Elderly Housing Units.

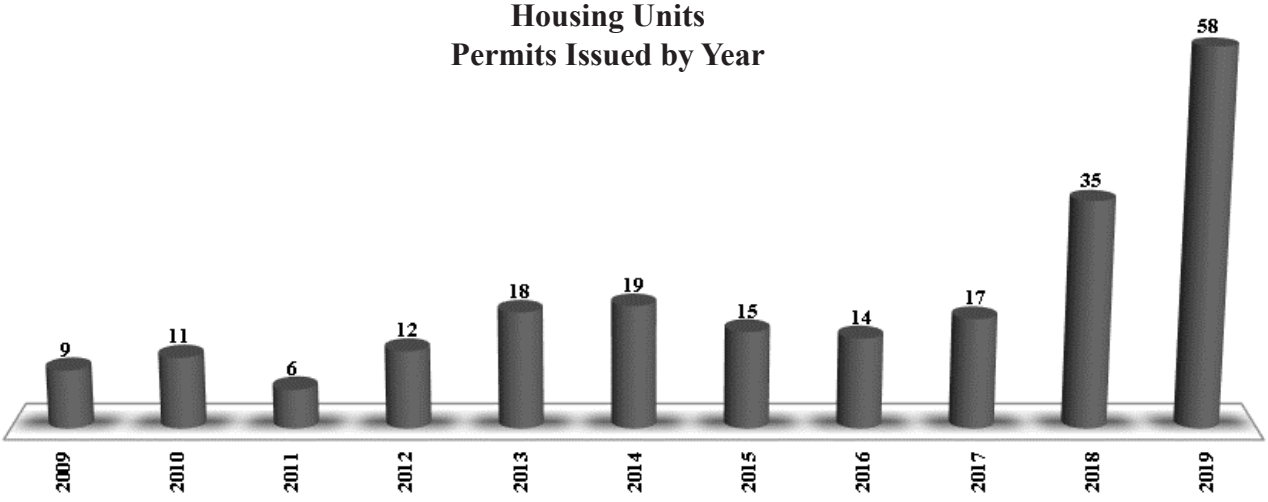
As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from shoddy work being performed by contractors. Remember, all construction projects require at least one inspection – even sheds.

Respectfully submitted,
Donna L. Setaro, Building and Land Use Coordinator

Year-to-Year Comparison

	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2019	28	0	30	2	0	573	633	$131,028.15	$27,507,966
2018	22	1	12	1	1	518	555	105,694.64	22,548,701
2017	17	0	0	3	0	438	458	75,798.83	11,971,529
2016	14	0	0	2	0	448	464	66,239.63	10,854,588
2015	15	0	0	2	0	529	546	76,979.71	11,811,874
2014	17	1	0	0	1	398	417	76,673.47	13,604,860
2013	18	0	0	1	1	458	478	68,674.56	11,008,266
2012	12	0	0	1	0	502	515	66,615.00	14,937,553
2011	6	0	0	6	0	405	417	51,069.82	7,143,608
2010	11	0	0	5	0	308	324	47,176.49	6,431,173
2009	9	0	0	1	0	311	321	41,138.86	6,349,850

Combined Single Family/Duplex Residence and Elderly Housing Units Permits Issued by Year



Hollis Communications Center

Mission Statement

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 8 full-time and 5 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

Full Time Personnel	Experience
Communications Manager John DuVarney	45 years
Communications Supervisor Robert Dichard	35 years
Communications Specialist Matthew Judge	34 years
Communications Specialist Anna Chaput	32 years
Communications Specialist Rick Nicosia	6 years
Communications Specialist Kassidy Walker	5 years

Part Time Personnel	Experience
Communications Specialist Richard Todd	40 years
Communications Specialist Norma Traffie	21 years
Communications Specialist Robert Gavin	13 years
Communications Specialist Chip Brisk	3 years
Communications Specialist Matthew Pervere	31 years

When combined, the Communications Center Staff has 255 years of experience in public safety.

In 2019, the Communications Center answered a total of 44,740 calls for service.

The communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 9-1-1 calls for police, fire, EMS and DPW for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service.

In 2019 we hired Matthew Pervere as a part-time employee. He has 31 years of experience in Communications, mostly with his current full-time employer, NH State Police. Matt also worked for the Milford Fire Department and retired as a Lieutenant. He has also worked for the Milford Area Communications Center and Amherst Communications. Matt brings a tremendous amount of dispatch experience and will be a great addition to our dispatch team.

Chip Brisk left full-time employment with the Town of Hollis on April 22nd and went full-time with Nashua Fire Rescue. Chip continues with us as a part-time employee.

Jayne Belanger left employment with the Town of Hollis and went to the private sector on August 9, after providing us with 19 years of dedicated service.

This year two of our employees, Anna Chaput and Kassidy Walker, were given the position of Training Officer in our department. They will be responsible for training of new hires and continuing education of current employees. I am sure they will both do very well with their additional duties as they are very dedicated employees.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Mutual Aid, Mayday, Submerged Vehicles, Enhanced Location, Callers with Disabilities, De-Escalating Incidents, Lessons From the Front, Difficult Callers, Child Callers, Hazardous Materials, Social Media, Officer Involved Shootings, Liability, Aircraft / Railroad Incidents and This Wonderful Job We Do. This training program provided to us by The Public Safety Group has been very beneficial to all dispatchers.

In addition to the in-house training program, several personnel attended outside classes during the year. Last year these included: Public Safety Telecommunications Basic Course, Domestic Violence, State Police On Line Telecommunications System, APCO Atlantic Conference and the annual NH Emergency Dispatchers Association Training Conference.

The Town of Hollis has a Senior Citizen Response Program, which has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call their residence. If there is no answer, a police officer along with an ambulance will be sent to your

residence to make sure all is ok. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact John DuVarney, Manager Hollis Communications Center at 465-2303.

Hollis also has the Code Red emergency notification system. This program can send messages to the entire community or just the area that is affected by the emergency. If you haven't already signed up for this program you can go to the Town of Hollis web site, click on Receive Emergency Alerts and you can sign up for Code Red and Nixel.

This year the communications center received Rapid SOS which is a reverse 911 for cell phones. This program will map the individual in the event that they have a medical emergency, if they are lost or any other situation that they are experiencing. We have had 2 situations just this past year that we used this program with great success. The first on was in Brookline where a hiker had lost her sense of direction. We were able to see this person on a map provided by this program and we were able to walk her down to a road where she met up with police. The second situation was in Hollis where a subject had fallen and hit their head about ½ mile into the town forest. The subject stated that they were ok to walk so we were able to walk them out of the woods to Patch Rd. This program has proven to be very beneficial to us as a resource.

This year we were able to move all of our telephone lines from coper to fiber. This not only eliminated noise on our telephone lines but it also saved us money going to managed IP.

We were also able to purchase a new fax/copy/scanner for dispatch with remaining funds in the 2019 operating budget, which demonstrate our commitment to responsible fiscal planning and budget maintenance.

We also partnered with the State of NH on the Code Red notification program saving the town of Hollis $5,800 a year.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to the community for their continued support.

Respectfully submitted,
John V. DuVarney, Manager

Communications Advisory Board
Police Chief Joseph Hoebeke
Fire Chief Richard Towne
Director of Public Works Todd Croteau

Department of Public Works

It is the mission of Hollis Public Works to provide essential services that enhance the quality of life for Town residents. We strive to deliver these services in a dependable, high quality, prompt and efficient manner that is consistent with community values and at a reasonable cost to citizens and businesses.

In January, after years of work, Public Works staff completed and submitted to the United States Environmental Protection Agency a notice of intent for coverage under the 2017 National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4). The EPA reviewed the application and issued a permit to the Town of Hollis in March. The NPDES permit requires the town to submit an annual report in September of each year to verify that the Town is adhering to EPA's mandated Stormwater Management Program.

The year started off with fluctuating temperatures and wet weather conditions. When not plowing, salting or sanding, Public Works staff expended a great deal of time keeping our muddy dirt roads passable. When the weather finally broke the crew was able to begin with normal maintenance operations.

Staff performed ditch and shoulder work on Worcester Road, Rocky Pond Road and Rideout Road. Along with repairing catch basins in preparation for road paving, the crew repaired a number of catch basins throughout town. They also performed patching of roads as needed.

This year we had several roads that were paved. Forrence Drive, French Mill Road, South Merrimack Road from Buttonwood Drive to the Amherst town line and Farley Road from Pine Hill Road to the Nashua town line all received overlays of new asphalt. Deacon Lane received a shim coat of asphalt and an application of a waterproofing membrane. The asphalt overlay of this road will be completed in 2020. In March, by Town Meeting vote, residents allocated funds to improve Wood Lane from a gravel road to a paved surface. This project was completed in September.

In August the Department of Public Works procured asset management and GIS software. This software improves the work flow of the department, allows the mapping of all road and facility assets and enhances the ability to track where we are allocating resources. When fully implemented, this software will not only help in the day to day operations but will be an invaluable tool for long term planning.
Our first snowfall for the 2019-2020 season took place December 1-3 with 27.4" of snow blanketing the ground. We also had snow and ice events on December 6 (1.2"), 11 (1.5"), 17-18 (4.2"), and 29-31 (3.5").

On December 20th, Doug Benoit, a seventeen-year employee of the Town retired. I'd like to thank Doug for his dedicated service and wish him well in his future endeavors.
I would also like to thank the men and women that comprise the staff of this Department. I am proud of their efforts and dedication to the residents of Hollis.

Respectfully submitted,

Todd J. Croteau
Director of Public Works

Transfer Station and Stump Dump

Twenty nineteen was the start of composting vegetable scraps. Steven Glover and Joan Cudworth attended the Maine Composting School in Augusta Maine for a week in June. The School taught us how to properly handle our vegetable scraps to create good compost but it also saves tax dollars by taking the vegetable waste out of the trash.
The markets for recycling are still fluctuating. It has been a tough year in our commodities markets. The ban China has put on our recycling has made it hard to move our material. There are signs of upcoming markets as pulp mills start opening up in the United States.

From January 1, 2019 through November 31, 2019 the transfer station received and processed the
following material:

MSW (trash) 2,273.59 tons at a disposal rate of $74.00per ton or $168,245.66

Plastic 45.87 tons at a disposal cost of $3,900.60

Mixed glass 131.44 tons at a disposal cost of $4,600.40

Milk Jugs 4.97 tons which generated $1093.40 in revenue

Newspaper 74.55 tons which generated $7743.85
in revenue

Cardboard 130.34 tons which generated $3014.30
in revenue

Aluminum Cans 11.56 tons which generated $7752.80 in revenue

Steel Cans 12.25 tons which generated $1001.40 in revenue

Mixed Paper 76.45 tons at a disposal rate of $1,571.95

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 233.67 tons ($20,605.75 in revenue) recycled material been disposed of in the trash at a cost of $17,291.58, the overall cost avoidance would be $37,897.33. This table only reflects the items that are disposed of through the Soughegan Regional Landfill District. The transfer station recycled 92 car batteries, 451 freon appliances, 90 propane tanks, 155 gallons of vegetable oil, 2.09 tons of tires, 900 pounds of vegetable scrapes, 5 tons of white paper, approximately 10.57 tons of electronic screens, and fluorescent lamps and tubes.

Revenue generated through recycling scrap metal goes directly back to the Town's general fund. The scrap metal market remained steady this year. Our revenue this year was $13,954.85 after trucking costs. The HHW (Household Hazardous waste) collection events for 2019 saw a high turnout of Hollis residents.

The Stump Dump had no new changes this year other than the vegetable scrap composting has its own location on the property. We disposed of 178.78 tons of demolition material.

I would like to thank Doug Orde of Hollis Construction for his generous donation of bark mulch for both facilities, and Jeff Carrier for his donations of signs, and all the residents throughout the year that have made donations to both facilities to enhance their appearance.

Please remember that recycling is good for the planet. Recycling save tax dollars.

Thank you for Recycling,

Joan Cudworth
Solid Waste Supervisor.

Fire Department

The Hollis Fire Department mission is to care for, protect, and defend our fellow citizen's lives, property and material well-being in ways that have been vetted, thoroughly examined, and diligently rehearsed in a wide variety of styles and situations. The person who called us comes first, the person who needs us comes first, whether rich or poor, like us or different from us, mentally healthy or mentally ill, contributing to society or living off society, we leave no one behind.

As in 2018 the 2019 year started with some very cold weather, one of the coldest days in January we responded to a commercial garage fire. In the months of January and February we also were busy with a few house fires with a couple that began as chimney fires and ignited the structures before anyone knew. We would like to say thank you to all the concerned neighbors and other town's people that came out into the cold at all these fires to support us with hot drinks.

In March The Fire Dept. was given the go ahead at Town Meeting to purchase a new Engine and rebuild our 2005 truck to replace our 1997 truck. We did receive our new Rescue truck at the end of December and it is now in service. I would expect that we will receive the new Engine sometime this Fall. We have also ordered a new ambulance that will replace our 2006 ambulance. Because we are able to support the ambulance through insurance billing this ambulance is purchased at no cost to the taxpayers of this town. We are also adding an expensive piece of lifting equipment that will be purchased and donated by the members of the Fire Association. We should see the new ambulance arrive in the month of July.

Starting in the Spring we received rain almost every week and it continued to stay wet enough right through the summer and fall. With a few small exceptions the moiusture kept us from responding to any brush fires this season.

In September we participated in another well attended Old Home Days. From the parade, staffing the Safety House, Children's Muster and Fireworks it takes all members of the department and our fire explorers to make it work.

In October, most of the month is dedicated to fire prevention programs within the schools and programs for the general public. Under the guidance of Lieutenant Jennifer Govostes this year was another success.

In December we received back to back snow storms, luckly we put the lights on the tree in the common the end of November so it would be all set for December and the Christmas Luminaria. Thank you to Paul Armstrong for fixing some electrical issues we were having so that we could get the tree lights to come on!

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing the area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn or obtain a permit online on the NH website. Permits given at the fire station are at no cost, permits given online are $3.00. The Burning of brush is only allowed between 5PM and 12AM or during the day if it is raining. The brush must be no more than 5" in diameter, 50 feet away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and must be completely extinguished when finished. If we are called for a permit fire that becomes out of control or reignites, the landowner will be responsible for the cost of the fire department extinguishing that fire. Please read all the rules on the back of the permit or online before you begin your permit burn. For backyard campfires, we offer a seasonal permit that allows you to call in before you burn, eliminating the need to keep coming in for a permit every time you have a fire.

During an emergency there are always unexpected hazards, with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them. Most people enter the home through the garage in the winter, not clearing other entry doors in to the home. Please clear these doorways and walkways as you may need to exit from one of these doors in an emergency and it may be the only way we can remove someone if the ambulance is needed.

A high priority is placed on providing fire and life safety prevention programs for the community. All the programs are designed to eliminate or mitigate situations that endanger lives, health, property and the environment throughout the year. September and October are very busy with Fire Safety Prevention programs being held in schools and the fire station. Depending on the age group these programs educate children about electrical safety, misplaced matches, candle safety, escape from a smoke filled home and reporting to a meeting place, as well as clutter left on stairs, misplaced medications, poison prevention and the proper way to call 911. The fire safety house was purchased and supported by

the Hollis Fire Association and is a great asset, all the features it comes with makes the education all the more interesting. Throughout the year we offer CPR & AED classes to the community. The Hollis Fire Department is a certified child car seat check station with many inspections throughout the year. We also offer a Vial of Life program. This is a pre-planning tool that is designed to provide your specific medical information for ambulance and hospital staff to utilize in the event of a medical emergency. They are available at the fire station and we would be happy to bring one out to you.

The Hollis Fire Association is comprised of all members of the Hollis Fire Department. Because of the generous donations received from the people of Hollis, we are able to purchase high quality fire and medical equipment, provide items for the community safety programs and finance the Explorer program. The Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Delayni Kovalchek pursuing a course of study in Psychology.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, THEY WILL SAVE YOUR LIFE!

As the year ends, I cannot stress enough about maintaining your smoke detectors. We have had house fires in the early morning hours that detectors had been disconnected and only because someone woke up to the smell of smoke was a tragedy averted. We also had house fires this year that the detectors went off, alerting the occupants to escape harm's way and alerting us in a timely manner so that we were able to keep damage to a minimum.

Throughout the year we respond to many carbon monoxide (CO) incidents. Please remember that carbon monoxide is a tasteless, odorless and colorless gas. Every home should have a detector on each level. When a carbon monoxide detector activates, call the fire department and vacate your home.

The fire service fights a war against the most destructive enemy known to man, fire. An enemy that is ruthless in its methodology, an enemy that tortures its victims, an enemy that can strike at any time anywhere. This battle is fought by the bravest, those that understand that maintaining those social commitments to protect and defend one another can sometimes take precedent over one's personal safety. The Hollis Fire Department is very fortunate to have those men and women serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

Respectfully submitted

Richard Towne
Fire Chief

Fire Summary

Call Reason Breakdown

ALARMS	Fire	88
	Medical	5
	CO	10
	Other	1
FIRE	Building	5
	Brush	1
	Oil/Gas Burner	3
	Chimney	5
	Electrical	3
	MVC	46
	Mutual Aid	28
	Illegal Burn	10
	Rescue	3
	Vehicle	4
	Other	5
MEDICAL	Trauma	57
	Medical	320
	Mutual Aid	18
	Other	5
	Welfare Check	31
GOOD INTENT	Smoke check	6
	Other	20
HAZARDOUS CONDITION	CO Incident	8
	Propane Leak 6	
	Gasoline/oil Spill	4
	Water Problem 8	
	Wires Down	25
	Other	13
SERVICE	Public Assistance	52
	Lift Assist	19
	Lockout	18
	Other	67
TOTAL		**894**

Car seat installation	35
Fire Inspections	182

Hollis Social Library

In 2019 the Hollis Social Library continued expanding its vibrant collection, offering educational programs, and increasing technology offerings. The addition of a fulltime Youth Librarian benefitted the library in many ways including increased circulation of books and media in the children's and young adult collections as well as improved collaboration with the school district.

Programs
The library welcomed more than 6,000 attendees to over 500 programs on a variety of topics including living history, wildlife, travel, our popular adult DIY series and mindfulness. Popular programs for children and young adults included story & music times, book clubs, and a wide variety of new programming including a class in beginning robotics and coding and escape rooms for families, tweens and teens.

The 2019 summer reading program, A Universe of Stories, offered educational events and reading opportunities for children, teens and adults. More than 400 readers of all ages submitted online book reviews and earned prizes based on time spent reading.

Circulation and Technology
The library's collection consists of over 50,000 items including e-books and e-audiobooks. This year the library circulated more than 88,000 items and had a 10% increase in digital materials. At the close of 2019, the Hollis Social Library had more than 4,500 total library members.

In 2018 the library updated its website making it easier for visitors to reserve, renew, and download materials and register for programs from a computer or mobile device. In 2019, there were an average of over 4,000 visits per month on the website. Library members can access streaming media including movies and music as well as online language classes through the virtual library. A new digital magazine subscription was sponsored by a donation from the Friends of the Library at the end of the year. The library has continued to expand its use of social media to promote events and new materials. Follow us:

Website: www.hollislibrary.org
Facebook: www.facebook.com/hollis.social.library/
Twitter: www.twitter.com/HollisSocLib/
Pinterest: pinterest.com/hollissociallibrary
Instagram: @hollissociallibrary

Community Support
The Hollis Social Library appreciates the support of the Friends of the Hollis Social Library, a 501c3 charitable organization, dedicated to providing financial and volunteer assistance to the Hollis Social Library. Contributions of time and talent to the Friends, and their fundraisers, help fund programming, the children's summer reading program and museum passes. During 2019 the Friends grew and expanded their fundraising efforts to include two wine tastings, raffles and quarterly book & bake sales. If you are interested in joining the Friends, please visit the library website or the Friends Facebook Page (https://www.facebook.com/HollisLibraryFriends/) to get involved.

The library also receives donations from trusts and citizens which help provide programming, expand the collection, and fund enhancements to the library infrastructure. The Hollis Colonial Garden Club keeps the grounds lovely with seasonal plantings and wreaths as well as beautiful indoor arrangements.

We would like to thank the Board of Selectman for once again showing strong support for the library staff and building.

2019 brought many great collaborations between the Hollis Social Library, the Hollis Police Department, and the School District. The Youth Librarian participated in Career Day and Community Reading Day at the Upper Elementary School, and conducted special programs at the Hollis Montessori School and the Hollis Preschool. The Library Director and the Chief of Police appeared monthly on a local radio show "Books and Crooks" on local radio station WSMN 1590.

Board of Trustees
The members of the Hollis Social Library Board of Trustees meet on the second Tuesday of the month at 7:00pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Laura Klain, Library Director

Trustees
Robert Bartis, Chair
Stephanie Stack, Vice Chair
Sarah Booth, Treasurer
Jonie LaBombard, Secretary
Amy Kellner
Merle Eisman

Information Technology

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

Closed building permits and many septic files have been scanned and are available online from the Town website under Online Services – Archived Document Search. You can also find old town reports and minutes from this link.

From the town website you can use the Notify Me option to receive an email when items are added to the website like News or specific Minutes you are interested in. Find it Fast allows us to add links to help find popular items.

This year we implemented software for Public Works for asset management and tracking work orders and maintenance. Our assessing software had a major update this year. The Police department is now sending complaints and accident information electronically to the state.

Multiple computers and laptops were replaced this year. Town employees have been moved to Windows 10. The camera system at Town Hall has been upgraded and a new sound mixer was installed at the Lawrence Barn.

Next year we plan to finish scanning septic, planning, zoning and historic district case files.

Check out the town website: www.hollisnh.org where you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. You can go directly to the Police department's website at www.hollispd.com. Find out what is happening at the Library from their website: www.hollislibrary.org

Respectfully submitted,
Dawn Desaulniers, IT Director

Police Department

On Behalf of the men and women of the Hollis Police Department, I thank you for your interest in our 2019 Annual Report. As has been the case for my two year tenure as Chief of Police, I have the honor of presenting the body of work produced by the civilian and sworn staff of the Hollis Police Department and each year, I am left with a feeling of gratitude for having the privilege to work with and for such amazing individuals. In 2019, we expanded on the great work executed in 2018, and while last year was outstanding, this year was even better.

The Hollis Police Department is a full-service law enforcement agency responsible for providing professional police services to the residents and visitors of the Town of Hollis. In 2019, the Hollis Police Department responded to 22,855 calls for service, which includes both self-initiated activities and citizen-initiated requests for service. Within these calls for service, officers conducted 4280 motor vehicle investigatory stops, made 266 arrests (in-custody, summons, and protective custody), investigated 127 motor vehicle crashes, completed 528 incident reports, and conducted 60 field interviews.

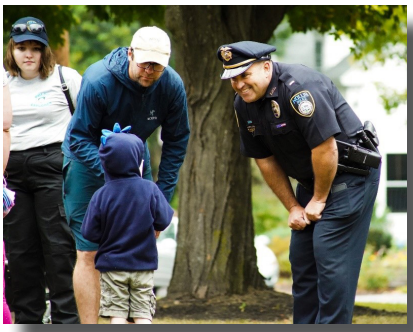
MPO Joe Wallent reading to children at the Hollis Social Library

The Hollis Police Department is staffed by 15 full-time police officers, and one part-time police officer, who are assigned within the Patrol Division, Detectives, Administration, or as a School Resource Officer. We are also supported by two full-time and one part-time civilian employees. The Hollis Police Department facility is open 24 hours per day, seven days a week. We also house the Hollis Communications Center, which provides emergency dispatch services for police, fire, EMS, and public works agencies for the jurisdictions of Hollis, Brookline, and Mason.

In July 2019, the Hollis Police Department completed its first annual compliance check for our accreditation through the Commission on Accreditation for Law Enforcement (CALEA). In July 2018, the Hollis Police Department became one of only 14 law enforcement agencies in the State of New Hampshire to obtain status as a nationally accredited agency. The purpose of CALEA is to improve the delivery of public safety services, primarily by maintaining a body of standards developed by public safety practitioners, which cover a wide range of up-to-date public safety initiatives, or best practices. Additionally, CALEA also establishes and administers an accreditation process whereby it recognizes professional excellence of agencies on both a national and international level.

Members of the Hollis Police Department celebrating the recognition of Maintenance Technician Dan Danahy as the Hollis Police Department 2018 Employee of the Year

In 2019, we continued to experience challenges in recruiting and retaining a qualified and diverse workforce. Our agency dealt with the resignations of Officer Nicholas McPhee, Officer Craig Conant, and Officer Brooke Kennedy. In November 2019, I received notification from Officer Nicholas Collishaw that he would be serving on military duty for a period of 10 months, with an expected return date of September or October 2019. We did, however, add Officer Kyle Connors and Officer Michael Trapani to our workforce, thereby inching closer to full-staffing levels. It is our hope that we will achieve full staffing levels, which is an important organizational goal, in the early part of 2020. Although our agency is experiencing many of the same staffing challenges that agencies across the state and across the country are grappling with, we continue to work diligently to take innovative and progressive approaches to our recruitment and selection efforts. Strategies such as our employee recruitment incentive program have resulted in the referral of a number of highly qualified applicants for our police officer vacancies.



Lieutenant James Maloney speaking with a child during the 2019 Old Home Days festivities

Our agency continues to maintain a strong presence on social media in an effort to better connect and communicate with residents on a variety of topics, to include public safety awareness, crime alerts, community events and programs, and safe driving practices. The use of social me-

dia also provides us with a mechanism to share examples of the exemplary actions of our officers, not only related to providing police services to the Town of Hollis, but also to recognize their involvement with community and volunteer programs, such as Special Olympics of New Hampshire and support of the Children's Hospital at Dartmouth (CHaD), to name just a few.

In 2019, we also saw a slight increase in the number of burglaries when compared with the 2018 calendar year. There was a total of 7 burglaries in 2019, when compared with 2 recorded burglaries in 2018. I would remind members of the community that it is important to take precautions to safeguard your property. Practices like locking doors and windows, keeping shades closed, lighting exterior portions of homes, and contacting us for vacant home checks, can all be effective ways to deter the commission of thefts and other property related crimes on your property. Although it is impossible to fully prevent these crimes from occurring in any community, please know that we are working hard to conduct directed patrols in all sectors of town in an effort to increase our presence with the hope of deterring and detecting criminal acts.

It is important that I recognize the professional staff, officers, and volunteers that make up the Hollis Police Department, who continue to serve daily with honor and take tremendous pride in providing the highest levels of police services to our community. Each and every day, our staff endeavors and stands committed to meeting our mission, which is to protect life and property, and to maintain order within the Town in a fair and impartial manner. Moreover, we are proud of being a nationally accredited law enforcement agency and stand committed to developing and implementing strategies aimed at meeting the demands of policing in the 21st Century.

I would like to extend my sincere appreciation to the Hollis Board of Selectpersons, the Hollis Budget Committee, Town Administrator Lori Radke, Finance Director Rachael Gosselin, all the members of Town Departments and Committees, the staff and teachers of SAU 41, and most importantly, the members of our wonderful community, for your continued support of the men and women of the Hollis Police Department. We continue to be humble servants of this community, and know that partnerships, transparency, and trust are critical components of a professional law enforcement agency. The level of support we receive from our community members and Town partners are valued and are appreciated by each and every member of the Hollis Police Department. THANK YOU!

Captain Brendan LaFlamme following his graduation from the 277th session of the Federal Bureau of Investigations National Academy in Quantico, Virginia

Call Reason Break Down

CALL REASON	2017	2018	2019	% Difference 2018 - 2019
ABANDONED / HANGUP 911	29	25	26	4%
ABANDONED M V	2	0	5	-
ALARM RESPONSE CALLS	396	381	358	-6%
ANIMAL/DOG BITE	0	9	8	-11%
ANIMAL / DOMESTIC	207	229	187	-18%
ANIMAL / WILDLIFE	75	80	75	-6%
ARSON	0	1	0	-100%
ASSAULT	18	8	8	0%
ASSIST CITIZEN	38	42	40	-5%
ASSIST OTHER AGENCY	84	66	86	30%
BAD CHECK	2	1	3	200%
BURGLARY	14	5	7	40%
BUSINESS CHECK	3884	3016	2561	-15%
COMMUNITY POLICING	281	355	260	-27%
CHECK CONDITIONS	145	215	166	-23%
CRIMINAL MISCHIEF	33	54	36	-33%
CIVIL STANDBY	42	22	15	-32%
CRIMINAL THREATENING	10	6	6	0%
CRIMINAL TRESPASS	25	12	16	33%
DEBRIS IN ROADWAY	83	74	88	19%
DIRECTED PATROL	4616	6791	7305	8%
DISTURBANCE	26	23	23	0%
DISABLED M V	155	156	143	-8%
DOMESTIC DISTURBANCE	28	14	16	14%
DOMESTIC ISSUE	40	22	15	-32%
FINGERPRINTING	281	319	298	-7%
FORGERY	0	0	0	0%
FOUND PROPERTY	81	44	62	41%
FRAUD	43	36	41	14%
FIREWORKS	11	5	10	100%
GIVE ADVICE	296	288	239	-17%
GUNSHOTS	36	12	22	83%
HARASSMENT	26	18	17	-6%
HOUSE CHECK	2761	2523	2322	-8%
HOUSE CHECK REQUEST	254	262	244	-7%
IDENTITY THEFT	17	11	13	18%
JUVENILE ISSUE	37	25	42	68%
JUVENILE TRUANT	4	2	6	200%
JUVENILE COMPLAINT	9	5	6	20%
JUVENILE RUNAWAY / MISSING	0	1	1	0%
LITTERING	2	5	10	100%
LOUD NOISE / MUSIC	21	9	16	78%
LOST PROPERTY	25	20	25	25%
LANDLORD / TENANT DISPUTE	3	4	3	-25%
MISSING PERSON	10	9	4	-56%
MOTOR VEHICLE CRASH	132	127	127	0%
M V LOCKOUT	39	37	29	-22%
M V STOP	7857	6340	4280	-32%
NEIGHBOR DISPUTE	15	7	8	14%
NOTARY	17	11	30	173%
O H R V COMPLAINT	6	7	11	57%
POLICE INFORMATION	304	272	235	-14%
PARKING COMPLAINT	34	47	52	11%
PURSUIT	1	1	1	0%
PROWLER	4	4	4	0%
POLICE SERVICE	46	57	43	-25%
SERVE RESTRAINING ORDER	4	5	12	140%
ROAD RAGE	5	4	4	0%
SCHOOL BUS COMPLAINT	5	16	6	-63%
SEX OFFENSE	4	2	6	200%
SNOW VIOLATION	30	24	25	4%
SOLICITING COMPLAINT	3	0	2	-
SUSPICIOUS M V	179	214	191	-11%
SUSPICIOUS PERSON	55	67	47	-30%
SERVE PAPERWORK	90	68	83	22%
SUSPICIOUS ACTIVITY	95	53	51	-4%
THEFT	53	49	24	-51%
TRAFFIC CONTROL	22	27	29	7%
UNSECURED PREMISE	31	64	39	-39%
VIN VERIFICATION	57	56	45	-20%
VIOLATION OF RESTRAINING ORDER	4	0	3	-
SERVE WARRANT	38	27	22	-19%
WELFARE CHECK	45	30	54	80%
TOTAL CALLS FOR SERVICE	**23327**	**25180**	**22855**	-9%
ARRESTS	**304**	**240**	**266**	11%

Town Clerk

Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors,
trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates.
Registrations may be renewed in person, by mail (don't forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals can be done in person, by mail (don't forget to include a self-addressed stamped envelope!), or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license.
Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office.

Voter Information: Hollis residents can register to vote at the Town Clerk's office. Absentee ballots for local, state, and federal elections can also be obtained.
Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.
The Town Clerk's office also issues residency letters for obtaining a driver's license. In addition, we print ballots for local elections and are present at all elections.

Our hours: Monday 1pm-7pm; Wednesday & Friday 8am-1pm; First Saturday of the month 8am-11am

Respectfully submitted,
Lisa Claire, Town Clerk
Diane Leavitt, Deputy Town Clerk

Phone: 603-465-2064 / Email: townclerk@hollisnh.org / Website: www.hollisnh.org

Agricultural Commission

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2019 accomplishments include the following:

- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission and Nichols-Smith Conservation Land Trust. It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement.

- Members of the Agricultural and Conservation Commissions partnered in a joint working group (JWG) to advise the Selectmen on leasing portions of the former Stefanowicz property for agricultural use.

- The property is currently is middle of a two-year lease that expires on October 31, 2020. The leasing generated approximately $3.1K in additional revenue for the Town. Leasing revenue was placed in the Town's General Fund and used to offset property taxes.

- In partnership with the Trails Committee, designed and produced signage for trails that pass through town-owned lands that are in active agricultural production. The signs inform the public how to access the trails while complying with the federal Food Safety and Modernization Act (FSMA).

- Designed and presented in the Agricultural Commission's Old Home Days booth a description of the benefits the town has received from the long-term agricultural lease of town-owned land, including samples of dozens of different fruits and vegetables grown in Hollis.

- In December, the Agricultural Commission partnered with the Hollis Women's Club to manage the assembly, distribution and cleanup of the luminaries for the Women's Club Holiday Event.

Agricultural Commission Members
Mark Post - Chairman
Randall Clark
Trevor Hardy
Adam Pitarys
Michael Madden
Dan Harmon - Alternate
CJ Husk - Alternate
David Petry - Select Board Representative

Budget Committee

Process

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis Schools, and COOP Schools) during March, where the power to decide ultimately lies in the hands of the voters who attend and vote at those meetings.

The committee draws its authority from NH RSA32. In executing its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as debt service, collective bargaining agreements and most special education costs.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to present their positions on the balance between the suggested services and the cost of those services. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings in March for approval or modification by the voters present at those meetings.

Data and Commentary

Bonded debt service (loan principal and interest payments) is a significant contributor to our property taxes. Hollis taxpayers are responsible for debt service for the Town and Hollis School District (HSD), as well as a portion of the Hollis Brookline Cooperative School District. Two HSD bonds approved in 1994 were paid off in 2014. Three bonds that funded the COOP High School were paid off, one in 2016 and two in 2017. In 2019 two bonds that payed for Town land acquisitions of 2003 and 2004 were retired.

As older long-term debt has been retired, voters have approved new bond issues. In 2016 the Town bonded $5.2M to acquire and conserve two parcels of land approved by voters at the 2015 Town Meeting. In 2017 voters approved a $3.3M energy improvement and renovation municipal lease project for our Hollis schools. The COOP voted in 2018 to bond $2M to construct a turf field at the high school.

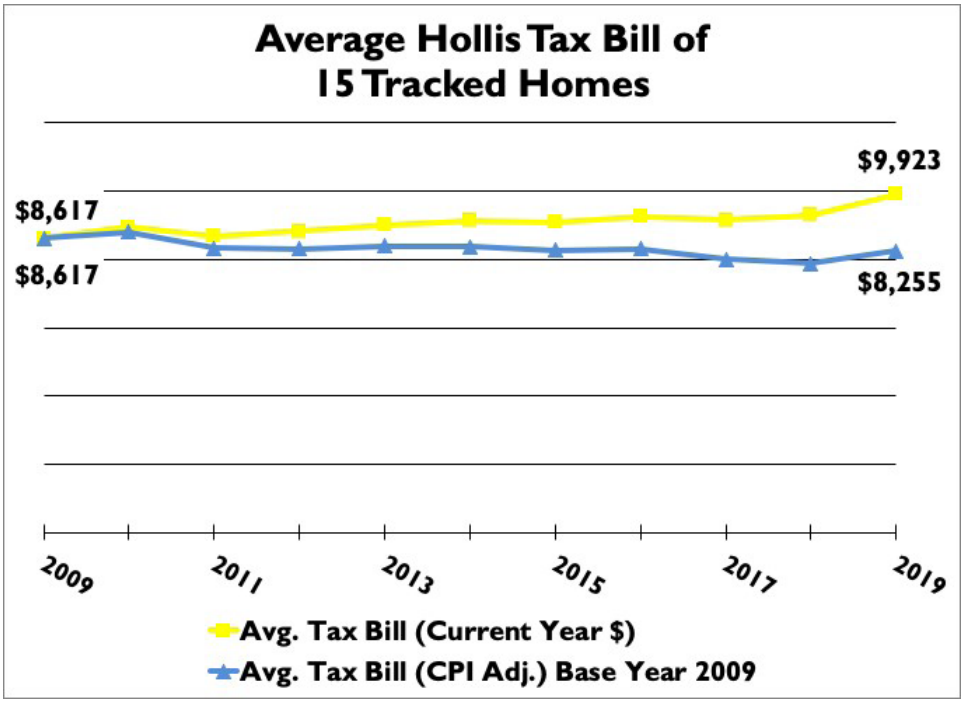
The net effect of these bond commitments peaked in 2006 when 11.6% of property taxes raised went to debt service. As the earlier bonds were retired, the debt burden gradually diminished to 7.5% of taxes raised in 2019. Ongoing debt service will likely remain in the 5% to 9% range of total expenditures as retired bonds are replaced by new issues and capital leases for rolling stock (e.g. fire trucks, police cruisers, and DPW equipment) are taken on as equipment is retired and replaced.

The Budget Committee has worked with the Selectmen and the Hollis School Board to limit expenditures while maintaining services and infrastructure. To gauge the real impact of property tax changes on residents, the Budget Committee has tracked the same 15 homes in Hollis for the past 26 years. These homes were selected because they all were near the average single-family property assessed value. The cumulative effect of these efforts has resulted in an increase of 15.2% over the past ten years in the average tax bill, in nominal or current year dollars, for the 15 tracked homes.

However, when comparing tax bills over time it is important to consider the effect of inflation. With that the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for the 15 homes has decreased 4.2% over the past ten years, compared to the unadjusted 15.2% increase cited above. Over the past 10 years the inflation adjusted average tax bill decreased $361 from $8,617 to $8,255 in constant inflation adjusted dollars (see graph).

Schools

School enrollment has been relatively steady at 630 to 675 over the past decade. Multi-year projections of enrollments suggest an increase in enrollment over the next five years, however those projections are highly volatile. Enrollment is an obvious driver of cost and the Budget Committee has worked with the Hollis School Board and the School Administration to maintain a linkage between enrollment and budgets.



Building maintenance will continue to be a significant cost driver. The school energy project was a significant investment and addressed a specific array of infrastructure improvements. In the coming two to five years there will be a need to complete some significant and costly ongoing maintenance projects: gym renovation and replacement of the library roof at the Hollis Primary School, and upgrades to the phone system and classroom floor reconditioning at the Hollis Upper Elementary School. It is likely there will be a proposed bond at the 2020 Annual Hollis School District meeting to pay for these and other significant capital improvement projects. There is also a potential significant expenditure for improvements to the SAU41 administrative building and attached barn on Lund Lane. The building is the property of the Hollis School District and as such must be maintained by the District.

Town

Our Town population and tax base continue to grow very slowly. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow slowly, more or less in step with population and aggregate property valuation.

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance (UFB), from a low of $155K in 2009 to an estimated $3.7M at the end of 2019. With the UFB having exceeded its recommended level, the Budget Committee has worked with the Selectmen to return the excess to Hollis taxpayers. The UFB has been designated as the funding source for multiple Town expenditures, rather than new taxation, at the 2017, 2018, and 2019 Town Meetings. The Selectmen have also voted to use UFB funds to reduce the property tax rate. It is likely that these practices will continue until the UFB is reduced to its recommended level.

There are fewer identified infrastructure requirements identified related to building maintenance in the Town than in the School District. The need for additional athletic fields is an ongoing consideration and a proposal to study the potential development of an additional field on current Town-owned property may come before voters at the 2020 Hollis Town Meeting. In addition, ongoing capital leases associated primarily with Town vehicles are and will continue to be a significant expense, ranging from $410K to $575K in each of the coming five years.

Conclusion

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Hollis Schools or Town athletic fields. The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or bond issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Respectfully submitted,
Tom Gehan
Chair, Hollis Budget Committee

Cemetery Trustees

Hollis Cemetery Trustees are responsible for the management and operation of Hollis's six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on requests or concerns, monitor compliance with State laws (RSA) in regards to the Town's cemeteries and surrounds, and plan for the long-term needs of the cemeteries. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Marc Squires was re-elected in March 2019. Hollis Cemetery Trustees meet monthly; one Saturday a month at 7:30 a.m. in Town Hall (November – March) and at one of the cemeteries (April – October).

Our intention is to maintain the cemeteries in a manner that befits Hollis' country-like character.
In keeping with the country setting, the cemetery rules do have restrictions with regards to the addition of plantings, borders around plantings, and ornamentation on or near grave markers. Given the new interest in planting gardens around grave markers, more specific rules are in process, to be released in January 2020. Before planting, please review the updated landscaping rules on the Town website.

A number of lot owners have worked with the trustees to choose a tree for planting within the cemeteries. We encourage lot owners to reach out to us to discuss the possibility of adding a tree. There are areas that will benefit from the beauty and shade provided.

Residents are more frequently requesting burials of cremains as opposed to full internments. The burial of cremains requires a smaller parcel, enabling families to not need as large a lot. In this regard, the Trustees have updated the rules (January 2020) to allow for double and single lots with reduced size monuments.

Planning and surveying continued for the future expansion of East Cemetery. An overall design will be created in 2020, to include sections that will be prepared and made available as space is needed. Land work in one area may begin in 2020. All of the land will continue to be farmed in 2020.

The Trustees have completed the multi-year project of installing new signs with one installed at Lawrence Cemetery and "street" and "avenue" signs at East Cemetery.

Our administrator, Beverly Hill guides and helps residents through varied requests. She is instrumental in the daily activities and operation of the cemeteries, as well as initiating projects including clarifying age old record vagaries or discrepancies.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings. Many monuments are very fragile. Visitors are asked to be mindful, exploring with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

Melinda Willis, Chairman
Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz

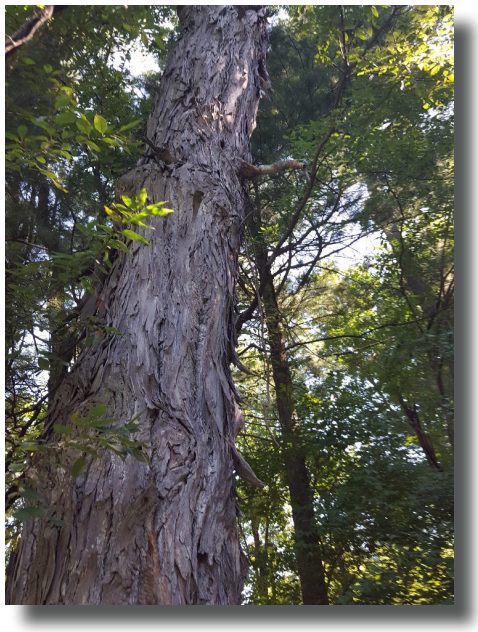
Cemetery Administrative Assistant
Beverly Hill, in East Cemetery

Conservation Commission

Charter

Under New Hampshire State Law (RSA 36:A), the Hollis Conservation Commission's (HCC) purpose is to protect the natural and rural character of Hollis by safeguarding and conserving natural resources. The HCC places emphasis on protection of forest and farm resources, aquifers, surface waters, wetlands and scenic views. Throughout 2019 the HCC continued its mission to steward and sustain the parcels of land under its care, and to actively educate and participate in land conservation and protection initiatives.

The HCC began the year authoring three warrant articles at Town Meeting all supported by the Select Board;
The first article requested financial support to purchase the 75.90-acre Hardy land on Baxter Road that abuts the Town Forest and contains several popular trails. This important land purchase was unanimously approved and helps the HCC create a large contiguous block of conserved land to support water quality and wildlife habitat. We'd like to especially thank the Forest Committee for their generous contribution, and for the support of the Trails Committee and the many dedicated Town citizens who contributed to this acquisition.



The second warrant article proposed increasing the portion of the Land Use Change Tax that the HCC receives from 50% to 75%. LUCT is the fee assessed by the Town on lots created via subdivision that no longer qualify for the State's Current Use program. This fee is HCC's main source of funding and used to both acquire and maintain conservation land. This LUCT warrant article not only passed but was amended during Town Meeting to increase the allocation to 100% of the fee for HCC's budget. This funding increase while beneficial to long term conservation planning comes at the expense of new smaller lots created primarily for building development.

The third warrant article approved at Town Meeting was to reauthorize the expenditure of HCC and Town funds to purchase an Agricultural Conservation Land Easement on 39.14 acres of land on Ranger Road commonly referred to as Howe Fields. Unfortunately, negotiations broke down prior to closing on this purchase, a joint venture between the USDA, the Town and the owner, and the deal fell through.

Other Important Activities

In 2019, the Conservation Commission members:

- Continued participation in a joint working group with the Agricultural Commission to finalize 25-year lease and RFP documents going out for bid in 2020 for agricultural related activities on the Stefanowicz property on Nartoff Road. This long-term agricultural lease will promote agricultural investment, maintenance and production of the property.

- Continued its partnership with the Nashua River Watershed Association to participate in Wild & Scenic Rivers Designation efforts.

- Attended many site walks to evaluate various land development, wetland buffer impacts and subdivision applications received by the Planning and Zoning Boards.

- Assembled site specific wetland mitigation measures to offset buffer impacts.

- Attended the annual New Hampshire Association of Conservation Commissions (NHACC) conference, and the NH Invasives Academy conference.

- Reviewed wetland and buffer impacts and mitigation for the new HBHS turf field.

- Initiated a land condition study on the Birch Hill property conducted by Jim Oehler, that will lead to development and application of a long-term stewardship/management plan.

- Implemented measures to control invasive species and performed a timber harvest on the 83-acre Town-owned Ludwick Siergiewicz Farm property on Mooar Hill Road.

- Conducted a timber harvest on the Rideout-Hacker-Flint Brook parcels near the Nashua River.

- Joe Connelly and Thom Davies visited Brookline and Amherst Conservation Commission meetings.

- Conducted the annual Roadside Cleanup in May, coordinated from the Hollis Transfer station with widespread participation. The HCC thanks Joanie Cudworth, Solid Waste Supervisor, for her continued yearly support of this event. We also appreciate the community groups and citizens that join in every year and lead by example by helping clear litter, and continuously care for our environment.

- Tom Dufresne and Thom Davies attended the Saving Special Places Conference in April.

- Educated and engaged residents in conservation issues including identification of invasive species, stewardship and other natural resource topics at the Hollis Old Home Days in September.

Funding
The HCC's major source of funding is the Land Use Change Tax (LUCT) and the total amount received for the year ending December 31, 2019 was $432,218.

Guidance
Through cooperation with both the Planning Board and Zoning Board, subdivisions and site plans that may impact wetlands or buffers are presented to the HCC for review in an advisory capacity. The HCC reviews design plans, conducts site walks, and makes recommendations to these boards. The HCC also continues to review and comment on proposed wetland impacts, also known as dredge and fill or Alteration of Terrain permits, as a partner to the NH Department of Environmental Services (NHDES).

Land Management & Stewardship
As part of its charter, the HCC manages over 60 properties for the Town, preserving these spaces to protect natural resources and regional water supplies, to maintain the town's rural character, and to encourage plant and animal biodiversity. Over the past several years, the HCC has created and implemented management plans for many of these properties. This process will continue in 2020 and beyond.

The HCC also coordinates annual environmental monitoring, as required, on the Rideout-Flint Brook property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Glover Town-owned lot on Nevins Road.

Membership
In April 2019 HCC Officer elections were made, including nominations for Chair, Vice ¬Chair, Treasurer, and Secretary; the current members in those roles reappointed were: Tom Dufresne, Chair; LeeAnn Wolff Vice-Chair; Thom Davies, Treasurer; and Jonathan Bruneau, Secretary. Our current membership is comprised of 7 regular and 5 alternate members.

HCC members who serve as liaisons to other Boards and Committees include: Mark Post, the Agricultural Committee liaison; Cathy Hoffman, the Planning Board liaison; and Peter Band, the Select Board liaison. The HCC also relies heavily on Town staff member Connie Cain for her unwavering support, her knowledge of Town assets and observance of State statutes.

Members Cheryl Quaine and Jonathan Bruneau work cooperatively with Agricultural Commission members Dan Harmon and Mark Post to facilitate farming lease documents. Cheryl also is the HCC Representative for the Monson Village board. LeeAnn Wolff represents Hollis on the Wild & Scenic Rivers Council and Tom Dufresne is the HCC representative on the Nichols-Smith Conservation Land Trust.

If you are interested in becoming a member of the HCC, please contact HCC Chair Tom Dufresne at (603) 465-2361, or visit the Town Volunteer Information site at: https://www.hollisnh.org/volunteer-information

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesdays of the month at 7:00 pm in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend.

Respectfully submitted,
Jonathan Bruneau, Secretary

Tom Dufresne, Chairman
LeeAnn Wolff, Vice-Chair
Thomas Davies, Treasurer
Jonathan Bruneau, Secretary
David Connor, Member
Cathy Hoffman, Member
Connie Cain, Staff

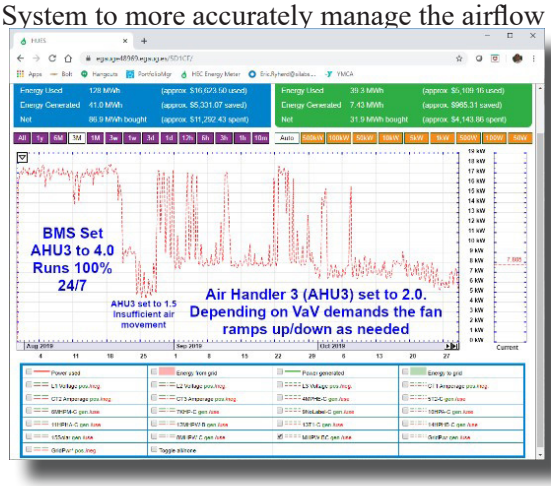
Mark Post, Member
Karen Bridgeo, Alternate
Laura Bianco, Alternate
Cheryl Quaine, Alternate
Joe Connelly, Alternate
Paul Edmunds, Alternate
Peter Band, Select Board Representative

Energy Committee

The Hollis Energy Committee (HEC) was formed in 2009 with the goal to "promote energy conservation and efficiency through sustainable energy practices throughout the Town of Hollis". Throughout the history of the HEC the committee actively saves Hollis taxpayers' money and moves the town toward a sustainable energy future. The HEC meets on the first Tuesday of the month in the Town Hall at noon or as posted on the town web site. The HEC tracks the energy data on all sixteen Hollis town buildings via the Energy Portfolio Manager at HTTPS://PortfolioManager.EnergyStar.gov. The HEC uses this data to target energy efficiency improvement recommendations. We host a booth at Hollis Old Homes days each year giving away LED bulbs, demonstrating solar PV and showing a slideshow of projects.

Hollis Schools Efficiency Upgrades

The HEC continues to monitor the energy efficiency upgrades and solar power production at the Hollis Primary and Upper Elementary schools. The current focus is identifying the major electrical loads within HUES. An eGauge electricity monitor was installed and is generating insight into areas where improvements can be made. Simply changing the time when the kitchen hot water heater is turned on helped reduce the Demand Charges. We adjusted the HUES Building Management System to more accurately manage the airflow in the building thereby reducing the electrical usage by nearly 10kW. This project is ongoing and will be expanded to other Hollis buildings in 2020 and beyond.



HB Greenhouse Solar Demonstration System

The HEC coordinated resources from HBMS science teacher Erin White, HB Rotary and Revision Energy to finance, select and build a solar PV demonstrator project. The system is used to help teach students about renewable energy.

Hollis Energy Committee Members

The Hollis Energy Committee consists of 7 regular members and 2 alternates. A minimum of 4 members constitute a quorum to conduct a meeting. The DPW director and Town Admin are members per BOS.

Eric Ryherd - Chair
Mike Leavit - Secretary
JW Brooks
Paul Happy
Woody Hayes
Adam Jacobs - Alternate
Eitan Zeira - Alternate
Todd Crouteau - DPW Director
Lori Radke - Town Administrator
Peter Band - Select Board

Heritage Commission

The Heritage Commission, established in 1998, is one of many volunteer committees in Hollis. The Commission is focused on preserving the cultural and historical significance of our unique historic and agricultural community. Members meet the fourth Tuesday of each month at the Town Hall.

In 2019, many activities continued from previous years. A significant achievement this year was resolving the place of the Noah Dow Cooper Shop and beginning the reconstruction at its new location near the Lawrence Barn. After thirteen years in the planning, the shop now has a home and foundation. Custom View Landscaping donated time, equipment, and employees to place the granite foundation in time to celebrate Home Days. Work will begin in earnest this coming spring to match the original building materials with newly hewed lumber from the trees on Honi Glover's property. Funds to reconstruct the historic building have largely come from 6 years of calendar sales and donations. Finally, the community will see the result of their yearly calendar purchases.

The Commission completed development of three "information boards" to explain the early agriculture at the Gould Farm on Woodmont Orchards. While many admire the ice house and gambrel barn structures, few know the history and significance of the 1925 farm property. These information boards provide an overview of the Gould Farm specifically and the early days of strawberry and apple crops, farm stands, and transporting crops to Boston. Thanks to a donation from the Marue LeDoux Foundation, the boards are printed and ready to install on the newly painted structures.

All participants in the annual Drive-It Day event acclaimed this was the best yet. Held on June 29, vintage cars, trucks, and not so old vehicles enjoyed a back-road drive to Townsend to visit the Delaney Antique Clock Shop. Our host, John Delaney, gave an introduction to the largest collection of American Tall Case Clocks. Filled with tall clocks, mantel clocks and an array of wall clocks this was not the place to forget what time it was. The second stop on the tour was hosted by Amos White at his "stable" of antique trucks, cars, and tractors. Both the drive and destinations were expertly organized by Dave Sullivan.

The Heritage Commission participated in the Home Day parade and introduced the new 2020 Scenic Hollis Calendar at the booth near the Cooper Shop Foundation. The parade float showcased the historic 1800's sleigh donated by the Woods and Lingley family. In original condition, the painted backboard depicts the "Sons of Liberty" shield with the date 1787.
Both the float and booth were regaled with seasonal plants on loan from Lull Farm.

Continuing activities of the Commission include documenting demolitions in town. The annual site walk of the conservation property at the Annabelle Johnson Preserve took place in November. In October, members cleared brush away from the Gambrel Barn and Ice House in preparation for painting both buildings. The preparation, printing, and sale of the Scenic Hollis Calendar is an annual process. There is no shortage of scenic views in Hollis and a wealth of photographers to capture the seasons. We are grateful to the sponsors and patrons of the calendar. Special thanks also to town locations that assisted in sale of the calendars this year: Lull's Farm, Brookdale Farm, Dave's Dry Cleaning, Hollis Pharmacy, Wild Salamander, and the Town Hall.

Josey MacMillian stepped down from her active role as commission member in July. Thank you, Josey, for your years of service to the Commission. Dave Sullivan returned to the Commission in April and is serving as project manager for the cooper shop construction as well as navigating the Drive-It Day events. In March we welcomed Susan Benz, Selectmen representative, who provides valuable support and representation to the town offices. The Commission has several volunteer openings and invites Hollis citizens to consider becoming a member. Your time and energy are welcome as the Commission strives to preserve the rich heritage of Hollis.

Respectfully submitted,
Karla Vogel, Vice Chair
Wendy Trimble, Chair
Judith Aurelia Perry
Jan Larmouth
Michael Bates
Honi Glover
Doug Nye
David Sullivan

Highway Safety Committee

The Hollis Highway Safety Committee met 3 times during the year. The first meeting was on January 14. We discussed better signage for the Ash Street/Glenice Drive crosswalk. Steps will be taken to ascertain the costs of a pedestrian activated blinking light. Traffic calming measures were discussed for South Merrimack Road. Painting lines on Pine Hill Road were also discussed.

The second meeting took place on May 13, where the Chair, Jim Belanger and Vice-Chair/Clerk Becky Crowther were reelected. New Citizen's At Large representatives are Ted Chamberlain and Herm Stickney. Mark LeDoux introduced us to our new Selectmen's Representative, Susan Benz. Striping on specific areas of Farley Road was discussed and voted down. We had a request for a Stop Sign at Wheat Lane and South Merrimack Road which was unanimously recommended. Lights at the crosswalks on Ash Street and Main Street was again discussed. After discussion, it was voted to table the subject until further information was available. No Trucking signs for Fletcher Lane and Ames Road was discussed, by citizen request, and voted down.

The last meeting took place on October 19. The old owner at Nevins Road and South Merrimack Road requested a 3 way stop sign at that location. After discussion and explanations, the motion failed. Further, the new owner could install a convex mirror, with a unanimous vote. Once again, the subject of speed on South Merrimack Road, specifically in the area of #128, was discussed. After discussion, it was voted to recommend to the Selectmen the purchase of 2 speed indicators. Once again, the crosswalks on Ash/Main Streets were brought up. The recommendation to the Selectmen was to enhance these crosswalks, as well as the crosswalks on Depot Road. Striping on Farley Road was revisited, and the recommendation was made to stripe the road.

The mission of this group is to act in an advisory capacity, to make recommendations to the Selectmen and not be limited to working on grants. If any member of the public wishes to point our issues, you are encouraged to do so, in writing, to any member of the Committee, or the selectmen's Office at Town Hall.

James Bélanger, Chair
Rebecca Crowther, Vice Chair and Clerk
Joseph Hoebeke, Police Chief
Richard Towne, Fire Chief'
Todd Croteau, DPW Director
Herman Stickney, Citizen at Large
Edward Chamberlain, Citizen at Large
Susan Benz, Selectmen's Representative

Historic District Commission

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2019, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Twenty five applications were submitted to the HDC from residents and business owners.
Of the twenty five applications, thirteen applications were approved, six applications being deemed "not in public view" not requiring a formal meeting, five applications were shingles/paint registration and one application was denied.

HDC Members
Tom Cook, Chairman
Jessica Waters, Vice-Chairman
Peter Jones, Regular Member
Michael Bates, Regular Member
Frank Cadwell, Selectmen's Representative
Mark LeDoux, Selectmen's Representative (Alternate)
Donna L. Setaro, Staff

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, thank you to the volunteers who serve on the Commission for your time and dedication to preserving the heritage and charm of the Historic District.

Respectfully Submitted,
Donna L. Setaro, Building and Land Use Coordinator

Hearing Date	Case #	Location	Decision	Project
1/3/2019	HDC2019-001	16 MERRILL LN	Granted	To remove existing cedar shingles and replace with architectural
2/7/2019	HDC2019-002	28 PROCTOR HILL RD	Granted	The construction of a 24' x 44' home on existing foundation due to fire
2/7/2019	HDC2019-003	19 BROAD ST	Not in Public View	Install 8' x 4' triple casement window and new slider.
3/7/2019	HDC2019-004	23 PROCTOR HILL RD	Granted	The demolition of an existing metal building due to fire damage.
4/4/2019	HDC2019-005	38 BROAD ST	Granted	Construct 3 building consisting of; 100' x 200' storage building, 45' x 45' bunk house and 65' x 140' storage building.
4/4/2019	HDC2019-006	23 PROCTOR HILL RD	Granted	Construct a 45' x 60' Metal Garage.
4/4/2019	HDC2019-007	17 PROCTOR HILL RD	Denied	New Business Sign.
5/2/2019	HDC2019-008	2 DEPOT RD	Granted	The construction of a 10' x 24' Shed and to demolish a 6' x 8' Shed

Hearing Date	Case #	Location	Decision	Project
5/2/2019	HDC2019-009	17 PROCTOR HILL RD	Granted	The installation of a new business sign
6/6/2019	HDC2019-010	15 CHARLES WAY	Not in Public	Construct a new Single Family Home
8/1/2019	HDC2019-011	6 PROCTOR HILL RD	Not in Public View	Install a 12' x 20' shed
9/5/2019	HDC2019-012	11SILVER LAKE RD	Granted	Construct a 10' x 12' front addition, a 10' x 40' rear addition and replace existing lamp post.
9/5/2019	HDC2019-013	9 PROCTOR HILL RD	Granted	Demolish existing barn and construct a garage with living space above.
9/5/2019	HDC2019-014	3 BROAD ST	Not in Public View	Demolish existing 18' x 18' rear deck and construct a new 18' x 14' rear deck.
9/5/2019	HDC2019-015	4 CLEASBY LN	Not in Public View	Remove window, install new door and replace skylights.
9/5/2019	HDC2019-016	4 CLEASBY LN	Registration	Shingle Replacement
9/5/2019	HDC2019-017	2 DEPOT RD	Registration	House-Hawthorne Green, Trim-Bleaker Beige, Shutters-Brown.
9/5/2019	HDC2019-018	43 PROCTOR HILL RD	Not in Public View	To Install a 14' x 20' Shed
10/3/2019 10/15/2019	HDC2019-019	3 MONUMENT SQ	Tabled Granted	The construction of new entrance, construction of a fire rated stairways on east and west sides of the existing structure, create walk-out patio on the east lawn, removal and replacement of any significant trees and the re-location of the existing sign
11/7/2019	HDC2019-020	4 MARKET PL	Granted	Installation of a new business sign
11/7/2019	HDC2019-021	6 BROAD ST	Granted	Removal of a significant tree
11/7/2019	HDC2019-022	4 CLEASBY LN	Registration	Shingle Replacement.
11/7/2019	HDC2019-023	84 MAIN ST	Registration	Paint Registration
12/5/2019	HDC2019-024	1 PROCTOR HILL RD	Registration	Paint Registration
12/5/2019	HDC2019-025	4 CLEASBY LN	Granted	Replace garage doors

Total Cases: 25

Old Home Days Committee

This year, the OHD committee would like to especially thank the following organizations and departments for their continued support of this well-loved community event:

The Hollis Board of Selectmen
The Hollis Fire Department
The Hollis Police Department
The Hollis Department of Public Works
The staff at the Hollis Town Hall
The Hollis/Brookline High School
The Hollis Elementary Schools
The many, many community organizations that consistently support the event with their participation.

The committee would also like to thank the sponsors who help financially support the event.

Our mission is to provide the residents of Hollis, both past and present, with a traditional Old Home Days celebration that is fun, safe and family-friendly. Our celebration brings together families, friends, neighbors, community groups and local businesses to honor, unite and support our community.

Old Home Days weekend featured a grand parade, local artists, live entertainment, amusement rides, heritage demonstrations, delicious food and the town's annual fireworks display.

The accomplishments of the 2019 Old Home Days committee include:

- Continued successful sponsorship program
- Increase food offerings to make up for the loss of the Chicken BBQ
- A continued tribute to our over 90 residents with a new voucher system for a free dinner
- A successful parade that continues to add more participants
- The Artisan Market in the Lawrence Barn showcased a juried art show and a smaller, more relevant silent auction
- The committee adjusted for changes on Nichols field… and will continue to do so

In addition to many Old Home Days traditions, the 2019 celebration featured:

- The Hollis Board of Selectmen delivering the opening address
- Heritage demonstration
- Participation by over 50 area clubs, organizations and non-profits
- Great Equestrian Events

Thank you to the volunteers, donors, sponsors and town employees who help bring this event together each year. We are facing significant vacancies in the committee and are seeking new **volunteers** for specific roles.

The following members of the Hollis Community participated in the 2019 OHD Committee:

Judy Mahoney, Nate Michaels, Laurie Miller, Barbara Kowalski, KC Morgan, Anna Birch, Iris Realmuto, Barbara Warnke, Jan Schwartz, Donna Cormier, Honi Glover, Steve Luce, Victoria Harnish, Cindy Arcieri, Corrine Beaubien, Tara Happy and Anne Marie Tucciarone-Mahan.

Respectfully Submitted,

Holly Deurloo Babcock and Nate Michaels
2019 Hollis Old Home Days Chairs

Planning Board

The Hollis Planning Board met for a total of 13 meetings in 2019. The Board held 12 regularly scheduled meetings and one special meeting in November. The Board normally meets on the third Tuesday of each month. The primary role of the Planning Board is to review applications for subdivisions and site plans. Subdivisions can range from simple lot line relocations to multi-lot subdivisions with complex drainage systems and road design. Likewise, site plans can vary from a simple change of use to a commercial building to a multi-unit Housing for Older Persons development. No two Planning Board meetings are ever the same and there are always new issues and questions to work through. Working within the framework of the Town's ordinances and regulations, the Planning Board reviews each application with equal importance.

The planning process can be long and sometimes controversial, but the goal remains the same - to arrive at the best outcome for the Town of Hollis and the applicant. The Planning Board also conducted several site walks, including one in January, one in April, one in August, two in November, and one in December. The Planning Board continues to utilize a multi-phase review process (conceptual, design review, and final application) for the larger, more complicated applications. This provides an opportunity to address the major issues, including abutter concerns, at an early stage.

Among the cases considered by the Planning Board during 2019 were: a two lot subdivision and site plan for a multi-family townhome Workforce Housing project; site plan for a proposed sports field behind the Hollis/Brookline High School; site plan for an addition and creation of an amphitheater for the Congregational Church of Hollis; site plans for ground mounted solar systems; conceptual site plan consultation for a gas station and mixed use; a public hearing for tree trimming on several scenic roads requested by Eversource and Town of Hollis residents. There were also several minor subdivisions and lot line relocations. This list illustrates the variety of applications that come before the Planning Board in a typical year.

Another task assigned to the Planning Board is the annual update of the zoning ordinance. Changes to the ordinance are presented to the voters on the Planning Board ballot. Two amendments this year were recommended to the Planning Board by the Zoning Board of Adjustment. The first amendment was the inclusion of a definition of the term 'Setback'. The second amendment is the creation of a Special Exemption in the Residential and Agricultural Zone to reduce the side yard setback of a property. Residents are also able to submit Zoning Amendments by signed petition. Over 30 amendments to the Hollis Zoning Ordinance were received by resident petition.

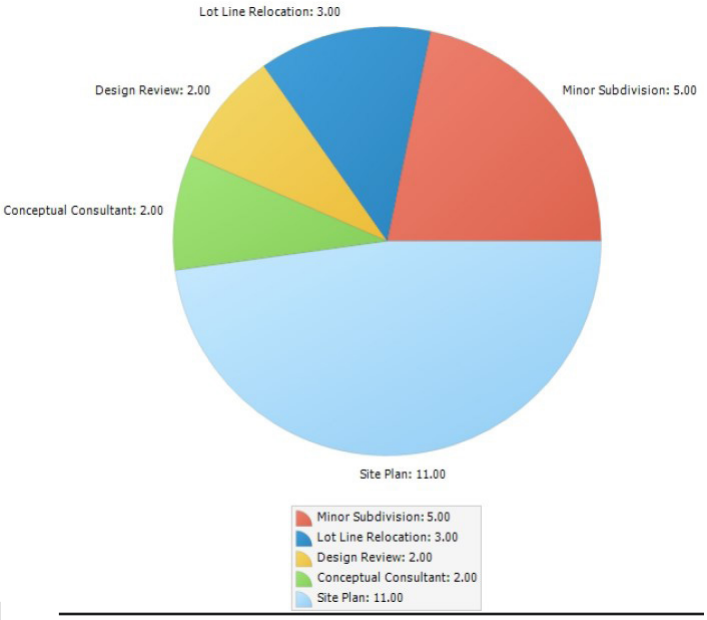
The update of the Master Plan continued in 2019 with work on the Facilities Chapter. Town Planner Mark Fougere and new Assistant Planner Evan Clements are currently aiming to have the update complete by early 2020.

The Planning Board wishes Dan Turcott a fond farewell and thanks him for his service to the community. Dan resigned his commission this year. Matt Hartnett has joined the Board as a new alternate member. Mark Fougere continues as our Town Planner. The Planning Board is happy to welcome Evan Clements as the new full time Assistant Planner. Evan recently completed his Masters of Urban Planning and Policy from the University of Illinois at Chicago and has worked for the Village of Glen Ellyn as a planner before coming to Hollis. The Board also appreciates the administrative services and support of Virginia Mills.

The Planning Board meets at 7:00 pm on the third Tuesday of each month. All meetings are open to the public and can be viewed on the Town's website.

On behalf of the entire Planning Board and staff: Bill Moseley, Chairman; Doug Cleveland, Vice-Chairman; Cathy Hoffman, Brian Stelmack; Chet Rogers; Jeff Peters; Ben Ming; David Petry, Ex-Officio for Selectmen; Alternate Members, Matt Hartnett and Rick Hardy. Staff: Mark Fougere, Town Planner; Evan Clements, Assistant Planner.

Respectfully submitted
Evan J. Clements
Assistant Planner



Recreation Commission

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents participated in programs, leagues, and special events offered by the Commission last year including:

- Spring and Fall Softball
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors

Our fields supported many other Hollis sports and activities including Old Home Days, Hollis Cal Ripken, Hollis/Brookline Lacrosse, BHYSL, Hollis Brookline Flag Football, and Cavaliers Soccer Club, as well as several high school athletic teams and various summer camps and clinics.

Among the improvements/additions accomplished by the commission in 2019 were the following:

- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the limited field space in an equitable manner. This was an especially important partnership as our rectangular field space was limited by Hardy South field being off line for the spring season.

- Worked with HB Cal Ripken to perform an overhaul of the Nichol's and Waugaman Baseball infields to provide safer playing surfaces for all participants.

- Worked with Spaulding Outdoor Services to replace line of trees at Hardy South.

- With the approval of the Selectmen, have accepted the donation of and established plans to install a piece of new playground equipment at Nichol's Field.

The Recreation Commission continues to seek out viable options to meet the growing demands for field space of our recreational programs. Currently, the Recreation Commission is studying the feasibility of installing a rectangular field at the Department of Public Works property on Muzzey Rd.. As part of this effort, the Commision is developing a plan that details all necessary work in order to install the field, to be presented to the Board of Selectmen for review.

As a new year begins, the Recreation Commission hopes to build on their current offerings and activities that are available to the community. Our goal is to offer a multitude of opportunities for community members of all ages.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! We are also grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis Brookline school systems, and the Selectmen and employees of the Town Hall.

Commission Members: Brian Bumpus (Coordinator), David Belanger (Chairman), Robbin Dunn, Russell Rogers, Riley O'Brien, Jake Balfour, Frank Cadwell (Selectmen's Representative), Jayne Belanger (alternate), Jason Bridgeo (alternate), Cindy Van Coughnett (alternate)

For more information on Hollis Recreation programs, please visit the Recreation website and our Facebook page:

http://www.hollisnh.org/recreation/index.htm

https://www.facebook.com/HollisNHRec/

Supervisors of the Checklist

The three checklist supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2019 the checklist supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

- Wednesday, March 6, 2019 - SAU 41 CO-OP School District Meeting Part I – 325 Hollis voters participated
- Thursday, March 7, 2019 - SAU 41 CO-OP School District Meeting Part II – 220 Hollis voters participated
- Tuesday, March 12, 2019 - Hollis Town Election Day - 1060 voters participated
- Wednesday, March 13, 2019 - Hollis School District Meeting - 112 voters participated
- Saturday, March 16, 2018 - Hollis Town Meeting – 268 voters participated

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, a notice in the Hollis Brookline Journal, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist. Voters were also allowed, by law, to register the day of the State Primary and the General Election however prospective voters who had not registered before the published cutoff date prior to local voting sessions (e.g. school and town meetings and elections) were ineligible to vote in those sessions.

At the beginning of 2019 the checklist of registered Hollis voters totaled 6,828, of which 2918 were registered as Undeclared, 2335 as Republican, and 1575 as Democrat. At the end of 2019 (11/19/19) the voting checklist totaled 6804, of which 2979 were Undeclared, 2262 Republican, 1563 Democrat.

The checklist supervisors have been extremely fortunate to have had more than 30 loyal and dedicated volunteers who served the Town of Hollis in 2019 as ballot clerks, counters, and Election Day assistants. Without their generous donation of time and effort it would have been impossible to conduct the meetings and elections listed above and for their help we are extremely appreciative.

Respectfully,

Mary Thomas - Chair
Thomas Davies
Robbin Dunn

Town Forest Committee

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. Many people are using the Town Forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the Town Forest is also open to hunting and fishing as well. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916. Timber harvests are designed to maintain the health of the forest and have a forest with many trees of different ages and species. This benefits wildlife and makes the forest more resilient and aesthetically pleasing. Although the harvesting may interfere temporarily with other uses of the forest, they are important to maintain all of the qualities of the Town Forest. Efforts to minimize impacts to designated trails are made during these harvests.

In 2019, the Ernest Hardy parcel was purchased by Town vote to be added to the Hollis Town Forest. This is located off of Baxter Road and is the last piece that was needed to protect the entire shore line of Parker Pond and the Parker Pond Bog. It also makes it so that the Town Forest now controls the access at Baxter Road (the Breakneck Hill Road). A gate has been placed there to control motor vehicle access. Water bars were alsi installed on Breakneck Hill Road to help control erosion.

The timber harvest on the Little Dickerman Lot was completed in January 2019. The total income to the Town Forest for this sale in 2018 and 2019 was $17,888.25.
Another harvest was started and is almost completed on the Windmill Hill and the lots off of Wheeler Road. This harvest was designed to create conditions for regeneration of hardwood species and to clear a swath along the property line on the south boundary, where the abutter had been complaining for a few years about trees falling on his horse fence. This harvest will be completed this winter.

Boundary lines on the Little Dickerman lot were repainted this year. The boundary lines on the Howe lot were located and blazed this year.

The fields on the Gelazauskas property was mowed this past summer, to maintain it as open wildlife habitat.
Joe Brulotte has been repairing and repainting the signs on the Hollis Town Forest.

As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than maintenance vehicles allowed are snowmobiles when the trails are open.

We would like to thank the Hollis Trails Committee and the Hollis Nor'easters snowmobile club for all their efforts in keeping the trails open.

Expenses:

Signs	$ 278
Breakneck Hill gate & waterbars	$4,000
Gelasauskas field mowing	$ 240
Hardy Purchase	$20,000

Respectfully submitted,

Ted Chamberlain, Chair
Craig Birch
Joe Brulotte
Spencer Stickney
Gary Chamberlain

Trails Committee

The Hollis Trails Committee is a volunteer group that maintains and stewards the over 50 miles of trails on Conservation & Town Forest Lands.

The Trails Committee helped promote the purchase of the Hardy Land off of Baxter Road as the trails on this property were an important connection to the existing trails in the Hollis Town Forest. The trail from Baxter Road was improved with gravel and drainage. A gate was installed at the trail head.

Amos White and Jeff Peters built and installed gates on the Birch Hill property. They also posted signs at the Birch Hill trail heads stating "No Wheeled Vehicles or Littering, Campfires are Permitted" which is in compliance with the Town ordinances on all conservation land.

Tom Jeffrey resigned this year after many years of serving on the Trails Committee. Tom helped with many trail projects over the years and we thank him for his service to the Trails Committee. The Trails Committee welcomed new members, Eric McIntyre and Doug Satler, who have been helping maintain trails for many years.

The bridge on the Gelazukas Town Forest rotted and needed to be replaced. Trails Committee members, Dan Teveris and Harry Russell, removed the old bridge and built the base. Sean Stearn installed the new decking as part of his Eagle Scout Project. Water bars on the trails leading to the bridge were built.

If you enjoy the trails in Hollis, volunteer to help us maintain them.

Submitted by
Sherry Wyskiel – Chair

Members
Doug Cleveland
Jane Edmunds
Barbara Kowalski
Eric McIntyre
Jeff Peters
Harry Russell
Doug Satler
Dan Teveris

Zoning Board of Adjustment

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi-judicial board. This means the members act like a jury and can only make decisions on what they hear during testimony and know from their own experiences.

At the applicant's discretion, an application could be tabled to the next scheduled meeting date, if there are less than five members of the board present to hear the case. This is not common in Hollis since there are five regular board members and five alternates. Alternates are appointed to vote in the place of a regular member if that member recuses him/her self or is absent. A quorum of eligible members are required to approve an application. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by Building Official and other boards including the Board of Selectmen and Planning Board.

The following is a list of current members and their membership status.

Brian Major, Chair
Jim Belanger, Vice Chair
Cindy Tsao, Member
Rick MacMillan, Member
Susan Durham, Member
Drew Mason, Alternate
Kat McGhee, Alternate
Bill Moseley, Alternate
Meredith West, Alternate
Stan Swerchesky, Alternate
William Condra, Building Inspector
Donna Lee Setaro, Secretary

Hearing Date	Case #	Location	Decision	To Permit
Appeal from an Administrative Decision				
4/25/2019	ZBA2019-002	19 Proctor Hill Road	Denied	Appeal of the Historic District Commission decision regarding a new business sign made on April 4, 2019.
Equitable Waiver				
12/19/2019	ZBA2019-012	260 S. Merrimack Road	Granted	To allow the continued use of a detached garage where a portion of the structure is 25'8" from the side property line. (required 35 feet)
Special Exception - Accessory Dwelling Unit				
9/26/2019	ZBA2019-008	19 Cutter Place	Granted	To construct a 771 square foot Accessory Dwelling Unit.
12/19/2019	ZBA2019-014	28 Snow Lane	Granted	The construction of a 796 square foot Accessory Dwelling Unit.

Hearing Date	Case #	Location	Decision	To Permit
Special Exception - Nonconforming Lot				
9/26/2019	ZBA2019-009	11+11A Silver Lake Road	Granted	Construct a 10' x 12' front addition 29.16' front the front property line. (required 50')
Special Exception - Nonconforming Structure				
8/22/2019	ZBA2019-007	43 Flint Pond Drive	Granted	The construction of a 24' x 32' garage 9' from left property line and 14' from the right property line.
Special Exception - Nonconforming Use				
5/23/2019	ZBA2019-004	11 FEDERAL HILL RD	Denied	Demolition of an existing structure (pavilion) and construct a one 2 family dwelling.
Special Exception - Nonconforming Use, Lot & Structure				
5/23/2019	ZBA2019-005	3 Monument Square	Granted	The construction of a entrance bump-out on the front, new enclosed stairway on the east side and permit the increase in the percentage of impermeable surface lot coverage.
Variance				
4/25/2019	ZBA2019-003	19 Proctor Hill Road	Denied	The installation of a new business sign with more than 3 colors.
Variance - Non-Permitted Use				
10/24/2019	ZBA2019-010	287 S. Merrimack Road	Tabled	The operation of "Care Farm" a program using farm animals to aid in self-confidence, social interaction, independence, as well as to introduce and practice a variety of healthy coping skills for individuals.
11/21/2019	ZBA2019-010	287 S. Merrimack Road	Dismissed	The operation of "Care Farm" a program using farm animals to aid in self-confidence, social interaction, independence, as well as to introduce and practice a variety of healthy coping skills for individuals.

Hearing Date	Case #	Location	Decision	To Permit
12/19/2019	ZBA2019-013	295 S. Merrimack Road	Granted	To permit a Warehouse /administrative Office for Dynamic Installations, Inc.
Variance - Setbacks				
2/28/2019	ZBA2019-001	304 Silver Lake Road	Granted	The approval of an existing deck 27 feet from the rear setback. (required 35 feet)
8/22/2019	ZBA2019-006	77 Wheeler Road	Denied	The construction of a 18' x 26' Single Car Garage 25' from the side line setback.
10/24/2019	ZBA2019-011	63 Jewett Lane	Granted	The construction of a 8' x 16' breezeway and 24' x 24' garage which 30.75 square feet of the garage will be 30'10" from the side yard setback. (required 35 feet)

Total Cases:14

Births

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MARKOWICH, HARPER FIN	1/10/2019	MILFORD,NH	MARKOWICH, MARKUS	MARKOWICH, KRISTIN
SANTERRE, SLOANE JOSEPHINE	1/13/2019	NASHUA,NH	SANTERRE, JAKE	SANTERRE, KERRY
RATTIN, JOSIAH MWESIGWA MICHAEL	1/20/2019	NASHUA,NH	RATTIN, JOSHUA	RATTIN, ABIGAIL
WILKEY, COLSON LEE	2/4/2019	NASHUA,NH	WILKEY, JOEL	WILKEY, HEATHER
REDWOOD, ELLA JUDITH	2/17/2019	NASHUA,NH	REDWOOD, SEAN	REDWOOD, EMILY
SIMON, MARGO FILOMENA	3/2/2019	NASHUA,NH	TIPPING, MARLA	SIMON, ALEXANDRA
HOOD, GRACE MAE	3/8/2019	NASHUA,NH	HOOD, RYAN	MACK, ALEXANDRA
TOUSSAINT, ELODIE GRACE	4/20/2019	NASHUA,NH	TOUSSAINT, BRIAN	AYI, RHIANNA
RUTH, PARKER JILL	4/21/2019	NASHUA,NH	RUTH, ANDREW	RUTH, MALLORY
HARDY, EDWIN DAVID	4/25/2019	NASHUA,NH	HARDY, TYLER	HARDY, MADISON
WILMOT, JACK THOMAS	5/3/2019	MANCHESTER,NH	WILMOT, BRIAN	WILMOT, JACQUELINE
EBENE, ELIYAH AGATHE-LUCY	5/11/2019	NASHUA,NH		EBENE, MARIE-THERESE
HARPER, CHARLIE DENNIS	5/12/2019	CONCORD,NH	HARPER, BRENDON	HARPER, CHRISTINA
CIULLA, LEO JAMES	5/13/2019	NASHUA,NH	CIULLA, JAMES	CIULLA, LIANNE
NASH JR, SHAWN MICHAEL	5/18/2019	NASHUA,NH	NASH SR, SHAWN	BELL, JACQUELINE
HINES, LINDSEY LOUISE	5/21/2019	NASHUA,NH	HINES, ADAM	ERNST, JENNIFER
RAMAKRISHNAN, SIA NIDHI	7/1/2019	NASHUA,NH	RAMAKRISHNAN, MAHESH PERUMAL	ARUMUGAN NAINAR, ANNE
VANDERVELDE, OLIVIA LAWRENCE	7/11/2019	NASHUA,NH	VANDERVELDE, MARTEN	VANDERVELDE, KATIE
DAVIDSON JR, DOUGLAS ARCHIE ANDREW	8/1/2019	NASHUA,NH	DAVIDSON, DOUGLAS	VALLE, MONICA
DIAZ, LUCAS ARDEN	8/16/2019	NASHUA,NH	DIAZ, STEPHEN	FAETH, RACHEL
PENN, EMMELINE ANN	10/16/2019	NASHUA,NH	PENN, MICHAEL	PENN, JENNIFER
NOWOSIADLY, LOGAN SUI	10/21/2019	NASHUA,NH	NOWOSIADLY, CHRISTIAN	SUI, AMY
WORMER, GRAHAM DUNCAN	10/26/2019	NASHUA,NH	WORMER, DUNCAN	NESBITT, KERRIE
GALLAGHER, CAMERON JOSEPH	11/23/2019	NASHUA,NH	GALLAGHER, MATTHEW	GALLAGHER, LINDSAY
BIRCH, EMILY FRANCES	12/3/2019	NASHUA,NH	BIRCH, SAMUEL	BIRCH, ELIZABETH
LAU, EMILIA BRYCE LOMIBAO	12/6/2019	NASHUA,NH	LAU, BRYAN	LAU, JANICE
GOLDSTEIN, RHETT MATTHEW	12/8/2019	NASHUA,NH	GOLDSTEIN, ADAM	GOLDSTEIN, NICOLE
MARINKOV, EMMELYN ROSE-MARIE	12/24/2019	NASHUA,NH	MARINKOV, JOSHUA	MARINKOV, VICTORIA
BEIKMOHAMADI, LYLA KAY	12/28/2019	NASHUA,NH	BEIKMOHAMADI, KAMRAN	BEIKMOHAMADI, RACHAEL

Marriages

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
POWERS, CHRISTOPHER A HOLLIS, NH	WILK, MEAGHAN B HOLLIS, NH	HOLLIS	BEDFORD	07/20/2019
DAVIS, MICHAEL W GROVELAND, MA	FAHEY, HELENA C HOLLIS, NH	NASHUA	NASHUA	08/10/2019
STUTZ, CHRISTOPHER J HOLLIS, NH	HEALY, LINDSY E HOLLIS, NH	HOLLIS	PLYMOUTH	08/18/2019
BEDELL, ERIC C MILFORD, NH	WIDELL, MEAGHAN L HOLLIS, NH	MILFORD	MEREDITH	09/01/2019
LENNARTZ, GREGORY C HOLLIS, NH	PERAGALLO, CHELSEA L HOLLIS, NH	HOLLIS	HOLLIS	09/07/2019
NASH SR, SHAWN M HOLLIS, NH	BELL, JACQUELINE S HOLLIS, NH	HOLLIS	HOLLIS	09/22/2019
CHAMBERLAIN, ROBERT M HOLLIS, NH	DENNEN, DEBRA A NASHUA, NH	HOLLIS	BEDFORD	10/12/2019
COLON REYES, JONATHAN HOLLIS, NH	LOPEZ, IDALIA E HOLLIS, NH	HOLLIS	LOUDON	10/12/2019
WELLINGTON, KENNETH S HOLLIS, NH	CERASUOLO, DAWN M HOLLIS, NH	HOLLIS	RINDGE	10/19/2019
LEE, THOMAS K HOLLIS, NH	CAMPBELL, ASHLEY B HOLLIS, NH	HOLLIS	HOLLIS	11/29/2019

Deaths

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to	Military
LANE JR, HAROLD	01/05/2019	MANCHESTER	LANE SR, HAROLD	MASON, CONSTANCE	N
MILNE III, FRANCIS	01/13/2019	HUDSON	MILNE, FRANCIS	FITZPATRICK, MARY	Y
REID, EDWARD	01/27/2019	HOLLIS	REID, RONALD	GAUTHIER, JOAN	N
COOK, LINDA	02/08/2019	HOLLIS	CROOK, JOHN	ZALANSKAS, ANDRA	N
CHASE, JACQUELINE	03/05/2019	HOLLIS	ROHR, JOHN	SCHLABACH, BERNADINE	N
BUCKNAM, ELIZABETH	03/20/2019	HOLLIS	BARKER, WALTER	MARSH, EDITH	N
HAFEN, TAMMY	03/27/2019	MEREDITH	HOUSTON, WESLEY	SILLITO, BEVERLY	N
HAFEN, KENNETH	03/27/2019	MEREDITH	HAFEN, BRENT	HOUSTON, SYLVIA	U
BRADLEY, DEBORAH	04/05/2019	GOFFSTOWN	BAYIDES, CHARLES	MURPHY, ANNE	N
LIVINGSTON JR, WILLIAM	04/21/2019	MERRIMACK	LIVINGSTON, WILLIAM	ROBERTS, DORIS	N
TIERNEY JR, FREDERICK	04/26/2019	HOLLIS	TIERNEY SR, FREDERICK	CROWLEY, DOROTHY	Y
TAYLOR, DORENE	05/13/2019	HOLLIS	CORDANO, STANLEY	KNOWLES, HELEN	N
GRAY, ROBERTA	05/18/2019	NASHUA	SHAPTER, ROBERT	MAISCH, GERALDINE	N
ORDE JR, ALAN	05/25/2019	NASHUA	ORDE SR, ALAN	REED, BERYL	N
ELKIND, MARGARET	06/06/2019	MANCHESTER	DOLE, KARL	SCHMEELKE, LAURA	N
HARDY, TYLER	06/15/2019	NASHUA	HARDY, CHARLES	BYERS, LEIGH	N
SULC, GEORGE	06/16/2019	HOLLIS	SULC, JAROSLAV	UNKNOWN, ANA	N
WALSH JR, JOHN	07/04/2019	HUDSON	WALSH SR, JOHN	CONNIFF, HELEN	Y
HUARD, JEANNINE	07/06/2019	NASHUA	RIVARD, HECTOR	PARENT, ANNETTE	N
ROGERS, SAMUEL	08/10/2019	HOLLIS	ROGERS, JOSEPH	LIND, ALVA	Y
CODD, EDWARD	08/31/2019	NASHUA	CODD, MARK	MCLOUGHLIN, ELIZABETH	Y
SCHOFIELD, KRISTIN	09/01/2019	MERRIMACK	JOHNSON, DEXTER	SPENCE, ANNABELLE	N
EDMISTON, VITELLA	09/03/2019	HOLLIS	ILSLEY, LEWIS	CRAM, MILDRED	N
DESROSIERS, NANCY	09/15/2019	NASHUA	BELLAVANCE, ARMAND	BURNS, GLADYS	N
DITROLIO, RITA	09/29/2019	NASHUA	TUNO, ANGELO	CASTROGIOVANNI, FRANCES	N
NASH, ROBERT	10/13/2019	MERRIMACK	NASH SR, ROBERT	BAZOLO, GEORGETTE	N
OTTE, CHRISTOPHER	10/17/2019	HOLLIS	OTTE, DAVID	CAULFIELD, GENEVIEVE	N
MOOK, DOUGLAS	10/18/2019	BEDFORD	MOOK, ADOLF	VERHEYDEN, ALGONDA	N
MARCHAND, PIERRE	10/20/2019	MERRIMACK	MARCHAND, ROLAND	ST LAURENT, YVONNE	Y
GRIFFIN, THERESA	11/10/2019	HOLLIS	MELANSON, JOHN	GAUDET, PAULINE	N
DUGGAN, DOROTHY	11/18/2019	HOLLIS	ROWE, RUFUS	GIGNILLIAT, CLARA	N
IVASKA, DALIA	11/20/2019	NASHUA	SKUDZINSKAS, ANTANAS	GEBRAUSKAS, JADVYGA	N
CONNOR, ELLEN	12/03/2019	NASHUA	CONNOR, ALOYSIUS	BESSION, BEATRICE	N
STEWART, MARGARET	12/07/2019	NASHUA	ELLIS, ALFRED	FINLAYSON, ANN	N
NAUGLER, JOHN	12/14/2019	MILFORD	NAUGLER, M	FOOTE, CELINA	Y
TRINGOSON, PAUL	12/16/2019	MERRIMACK	TRINGOSON, CHARLES	MESSIER, EVA	Y
JONES III, ALFRED	12/25/2019	MERRIMACK	JONES JR, ALFRED	DEANES, ELSIE	N
WHELTON JR, GEORGE	12/28/2019	NASHUA	WHELTON SR, GEORGE	FLANAGAN, EILEEN	Y

Flint Pond Improvement Association

In 2019, the FPIA continued its efforts to clear Flints Pond of the invasive species variable milfoil. Thanks to the successful work of previous years, milfoil is now only found in isolated locations around the pond. Trained Weed Watchers mark these plants with foam floaters for later removal by certified weed control divers.

In a series of dives in July and August, the divers of the aquatic management company Aqualogic harvested a total of 570 gallons of milfoil from the pond. The FPIA once again qualified for financial assistance through state grants to combat invasive aquatic species.

We also participated in the Volunteer Lake Assessment Program (VLAP) by taking water samples on behalf of the NH Department of Environmental Services for the monitoring of various water quality parameters, such as chlorophyll concentrations and phosphorus levels. This information can be found on our website (www.flintspond.org) under Restoration.

The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats before and after every use. We hope that everyone who enjoys Flints Pond as a beautiful resource for fishing, canoeing and kayaking will also do their part to protect this pond as well as all the waters in New Hampshire. In addition to cleaning your boats before leaving the launch area, please do not disturb the milfoil markers, and take extra care not to dislodge milfoil fragments in marked areas.

If you are interested in attending a Weed Watchers training or helping out with the water sampling this coming summer or have any other questions, please contact the association by email to president@flintspond.org or via our Facebook page. Everyone is welcome to attend our monthly meetings. Please see our Facebook page for meeting times and locations.

We would like to thank departing board members Dee Haddad and Beth Frohman for their dedication and service, and we thank Mike Penn and Kristan Farr for joining our board of directors.

The Flint Pond Improvement Association is a 501 c3 charitable organization that depends on the generosity of its members and the community. We look forward to seeing you out on the pond!

Respectfully submitted,

Bruce Moran
Dan Gerke
Dave Connor
Jen Jean
Kristan Farr
Mike Penn
Sarah MacDougall

Hollis Seniors Association

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 50 years of age or older. Dues are $10.00 per person per year. Members' ages 85 or older do not pay dues.

Prior to the start of our regular meeting, we have a pre-meeting activity from 10:15 to 11:00AM, which is our Chair Yoga Class. At this class members learn to improve their balance, strength, flexibility and relaxation. A certified Yoga Instructor teaches this class, and this class is open to all Hollis residents.

At our meetings there is group socializing until mealtime. Meals On Wheels (MOW) provides lunch for $2.00 per meal. Meals are pre-ordered a week in advance. However, members may bring their own lunch. After our lunch at the "Barn" we start our programs and presentations.

On the last meeting of each month we have our business meeting along with our monthly birthday celebrations of ice cream and cake.

During 2019, we had many presentations, discussions and outings from civic, business and local groups that kept us very busy. Additional highlights of the 2019-year were:

- A "Chair Yoga" class, with a certified instructor, that is held in the "Barn" for 45 minutes prior to the start of our normal weekly meetings
- Presentations on our local bird population and what nature has to offer in our Hollis backyards
- Trips to various local restaurants including having a meal at the "Bridges" which focused on healthy eating
- Presentations by a certified Dietician from Hannaford's on "healthy eating" and a Pharmacist explaining necessary preventative medicine for seniors
- Honoring our towns Police, Fire, EMS and DPW personnel, Grandchildren, of some of our members, explaining their current military experience
- A presentation by our own Master Gardener on spring planting
- A presentation by members on their trip to Ireland
- Several Hollis citizens and their experiences on "walking" the Spanish Pyrenees Mountains (about 800 KM)
- Enjoying lunch time music by local musicians
- Enjoying our annual summer picnic
- Reviewing the decades of the roaring 20's, 30's and 40's and key legislation of that era
- Enjoying various "board games" such as NH LINGO
- Having our own Valentine's Day, St Patrick Day and Halloween exhibits and book swaps and brain games
- Having "pot luck lunches" and "pot luck desserts" which are always a hit
- Presentation by our Hollis Police Department on scams that seniors need to be aware of
- Meeting wonderful "golden" dogs that are in training to become service dogs
- Being educated on the dangers of hearing loss
- Presentation by local farmers (Brookdale Farm) on the latest apple growing techniques and (Kimball Farm) on hydophonic vegetable and fruit growing

We ended up the year with our annual Christmas party at the Alpine Grove, which included lunch, music and an old fashion "Yankee-Swap." There is always something going on at the "active" Hollis Seniors.

Officers for the 2019-year were:
President: David Seager
Vice president: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program directors: Don and Sheryl Ryder
Member correspondence: June Madeira;
Publicity: Andy & Loretta Seremeth

Officers for the 2020-year are:
President: David Seager
Vice president: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program directors: Don and Sheryl Ryder
Member correspondence: June Madeira;
Publicity: Andy & Loretta Seremeth

Please visit our web site via the Town of Hollis Home page (www.hollisnh.org), click on “Find it Fast,” and click on Seniors to see our posted newsletters and photographs of our activities. We look forward to seeing you at the Lawrence Barn in 2020.

Seniors 2019 Christmas Party

Nashua Regional Planning Commission Report

The Nashua Regional Planning Commission (NRPC) provides comprehensive transportation, land use, and environmental planning services and offers extensive mapping and data management products and services to the region's communities utilizing the latest technologies available. Membership in NRPC gives communities access to this wide range of resources, some of which are highlighted below.

- **Transportation Planning**: Vehicle, bicycle, and pedestrian counts; circulation and corridor studies; traffic modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.

- **Land Use Planning**: Planning and Zoning Board staff support; local land use ordinance and regulation preparation and review; planning and zoning training including workshops, fact sheets, guidebooks, and other educational resources; master plan development; capital improvement program preparation; economic development consultation and the development of specialized plans and studies.

- **Data Management and GIS Mapping**: Demographic, land use, transportation, natural resources, and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping, and development of online interactive apps.

- **Environment and Energy**: Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget is comprised of 60% federal transportation funding sub-allocated by the State of NH, 10% local dues, 15%, Household hazardous waste program support, 5% local contracts, 1% State of NH grants, 9% Federal grants, and 1% from special services and miscellaneous revenue.

Highlights of 2019 regional initiatives of benefit to all communities include:

- **Transportation Planning Administration**: NRPC updated the Transportation Improvement Program (TIP), which provides a schedule of project implementation for federally funded and other regionally significant projects for the 2019-2022 period. The Metropolitan Transportation Plan (MTP), NRPC's long-range transportation plan, was adopted in December 2018 and finalized in early 2019 with all comments incorporated. NRPC has continued to update the MTP project list as TIP Amendments are adopted. Data collection and analysis are in the works for future MTP updates, including performance measures, traffic model forecasts and congestion analyses.

- **Regional Housing Needs Assessment**: Completed in December 2019, the Regional Housing Needs Assessment aims to analyze and understand the characteristics and trends related to households, housing stock and market conditions within the region. Additionally, the assessment seeks to identify various barriers and opportunities, project future housing needs, and provide the tools and resources for municipalities to make more informed housing decisions.

- **Brownfields Assessment Program**: NRPC received a $300,000 EPA grant in October 2019 to implement a new Brownfields Assessment program. The program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of target sites into economically viable uses consistent with community goals.

- **NRPC Public Involvement Plan**: Adopted in June 2019, the updated Public Involvement Plan enhances NRPC's procedures and strategies for integrating public participation throughout the transportation planning process. The plan will ensure transportation-related decisions are made in consideration of and of benefit to public needs and preferences.

- **Regional Census Partnership**: Through active participation in various Census Bureau programs including the Participant Small Area Program (PSAP), the Local Update of Census Addresses (LUCA) program, the Census Boundary Annexation Survey (BAS), and Census New Construction, NRPC's GIS team has provided feedback on small area geography delineations and has submitted over 2500 address database additions or corrections to Census. These efforts and others, including support of the City of Nashua's Complete Count Committee and our own outreach, will help ensure the most accurate and complete Census for the communities in our region.

- **Toxic Free**: Easy as 1-2-3: This EPA-funded initiative seeks to provide education to parents and caregivers about the risk that household hazardous products pose to children and ways to reduce the chances of exposures and poisonings. The project's outreach encourages residents to properly dispose of household hazardous waste (HHW) at NRPC-run collection events in the region. In 2019, we convened an advisory committee, drafted and finalized an outreach survey, and began distributing that survey.

- **Regionwide Bicycle Level of Stress**: In partnership with NHDOT, NRPC finalized a GIS layer measuring bicycle-friendliness of every road segment in the region. The data will be used for local and regional Complete Streets planning and to analyze the potential effectiveness of future project applications in the Ten-Year Planning process.

- **CommuteSmart**: The mission of the CommuteSmart Nashua is to improve transportation mobility options of all residents and employees in the region. In 2019, NRPC conducted outreach on behalf of the program and participated in two challenge events that encouraged alternate modes of commuting including rideshare, transit, bicycle and walking, and telecommuting.

Payments to NRPC

Membership Dues:	$7,373
Other Contractual Amounts:	$1,189

REPRESENTATIVES FROM HOLLIS TO NRPC:

NPRC extends its heartfelt thanks to the citizens and staff of Hollis who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Hollis. Special thanks to:

Commissioners: Robert Larmouth, Venu Rao

Transportation Technical Advisory Committee:
Todd Croteau

Nashua Regional Solid Waste Management District: Joan Cudworth

Respectfully Submitted,

Jay Minkarah
Executive Director

HIGHLIGHTED HOLLIS MEMBERSHIP BENEFITS	ESTIMATED VALUE
ELECTRICITY SUPPLY AGGREGATION www.nashuarpc.org/energy-environmental-planning/energy-aggregation NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2018, Hollis signed a 36-month contract with a competitive supplier as part of the aggregation.	**Hollis savings since 2012:** $73,248 (compared to the default utility rate) **NRPC Staff Time: 140 hours**
HOUSEHOLD HAZARDOUS WASTE COLLECTION www.nashuarpc.org/hhw NRPC staff conducted six HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were in Nashua and one was held in Pelham. Residents of Hollis could attend any of the six events. In 2019, a total of 1,734 households participated in the HHW collections District-wide.	**NRPC Staff Time: 500 hours** **Hollis households served: 119** (6.9% of total served) **Single collection event cost savings to NRSWMD: $16,250.**
ONLINE GIS https://nrpcnh.mapgeo.io MapGeo, NRPC's award-winning Live Maps App, is a public-facing resource for property information in the region. Hollis refers traffic to the site from a referral link on the Town's assessing webpage.	**Licensing fee: $6,000/year** **NRPC staff time: 40 hours**
TRAFFIC COUNTING https://arcg.is/Ovm8q NRPC collects traffic counts around the region including locations in Hollis. These counts are collected in cooperation with the NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic data at the request of town officials. All counts are available to the Town for local planning initiatives. NRPC continues to maintain the traffic count database that includes Hollis traffic count information.	**NRPC Staff Time: 4 hours**
TAX MAPPING https://www.nashuarpc.org/gis-mapping/tax-maps/hollis-tax-map/ NRPC continues to provide tax mapping services to the Town. Each year NRPC incorporates updates and changes as recorded in the Hillsborough County Registry of Deeds and as reported by the town, makes any minor cartographic adjustments as needed, and provides hard copy and electronic pdfs for the Town's counter and website.	**Estimated staff time: 40 hours**
LOCAL TECHNICAL ASSISTANCE NRPC conducted a study for the SAU to evaluate traffic circulation and proposed improvements at the Hollis Primary School and Brookline-Hollis High School. NRPC also assisted the Planning Board with the finalization of the housing and population chapter of the Hollis Master Plan. Additionally, NRPC provided a variety of GIS technical assistance throughout the year, including support for Hollis's participation in the Census New Construction program, a new zoning map with more a more conventional color scheme, ongoing mapping of Hollis conserved lands, and GIS support to the Agricultural Commission.	**Estimated staff time: 130 hours**
ROAD SURFACE MANAGEMENT SYSTEM (RSMS) NRPC finalized the study to provide support for road surface assessment and pavement management to the Town of Hollis. The study included fieldwork, map development, development of pavement management scenarios, meetings to review RSMS findings and completion & delivery of the final RSMS report.	**NRPC Staff Time: 6 hours**

Nashua Regional Solid Waste Management District's Household Hazardous Waste Program

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Region Solid Waste Management District's (NRSWMD) 2019 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the spring, summer, and fall of 2019.

2019 Collection Overview

Six (6) collections were held during the 2019 HHW season. Five of the events were located at the Nashua Public Works Garage and one satellite event was held in Pelham. Residents from any NRSWMD member municipality can participate in any event.

2019 Total Participation

In 2019, a total of 1,734 households participated in the HHW collections District-wide; of those, 119 households or 6.9% came from Hollis. According to the 2018 NH Office of Energy and Planning estimates, the population of the NRSWMD region is 220,070. The 2018 OEP population estimate for the Town of Hollis is 7,901, which is 3.6% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population. 33% of Hollis participants were first time attendees.

Historic Participation Trends

The Nashua Region Solid Waste Management District has charged a $10 user fee per vehicle since 2008, which was increased to $15 for the 2019 collection season. While participation rates have trended upward in the past decade, they were down slightly District-wide and in Hollis from highs in 2017. That said, it is important to note that the District went from holding 7 events in 2016 and 2017 to 6 events in 2018 and 2019.

Information Sources

By tracking how participants learn about HHW events, we can better target our marketing and outreach. In 2019, most Hollis residents learned about HHW collections through the Town website (36 households) and the Transfer Station (28 households).

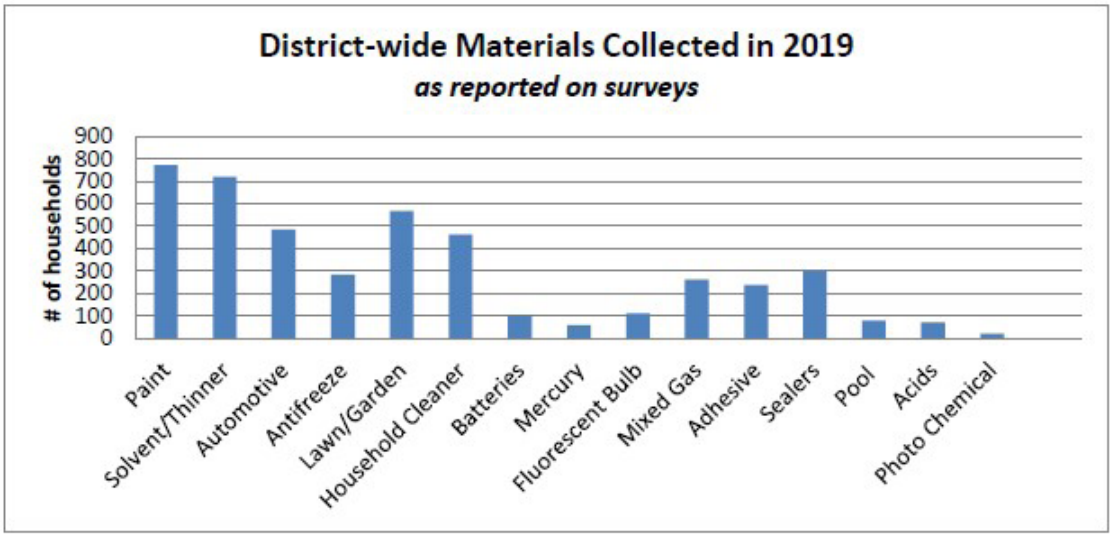
Households	April 20	June 7	Aug. 4	Aug. 24	Oct. 5	Nov. 2	Total	Percent Participation	Percent Population
NRSWMD	303	278	281	246	328	298	1,734	N/A	N/A
Hollis	24	22	24	4	14	31	119	6.9%	3.6%

Households	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Hollis	75	89	78	115	91	101	127	97	76	116	119
District	1,312	1,368	1,032	1,280	1,532	1,623	1,696	1,736	1,808	1,603	1,734
Hollis % of Total	5.72%	6.51%	7.56%	8.98%	5.94%	6.22%	7.49%	5.59%	4.20%	7.24%	6.86%

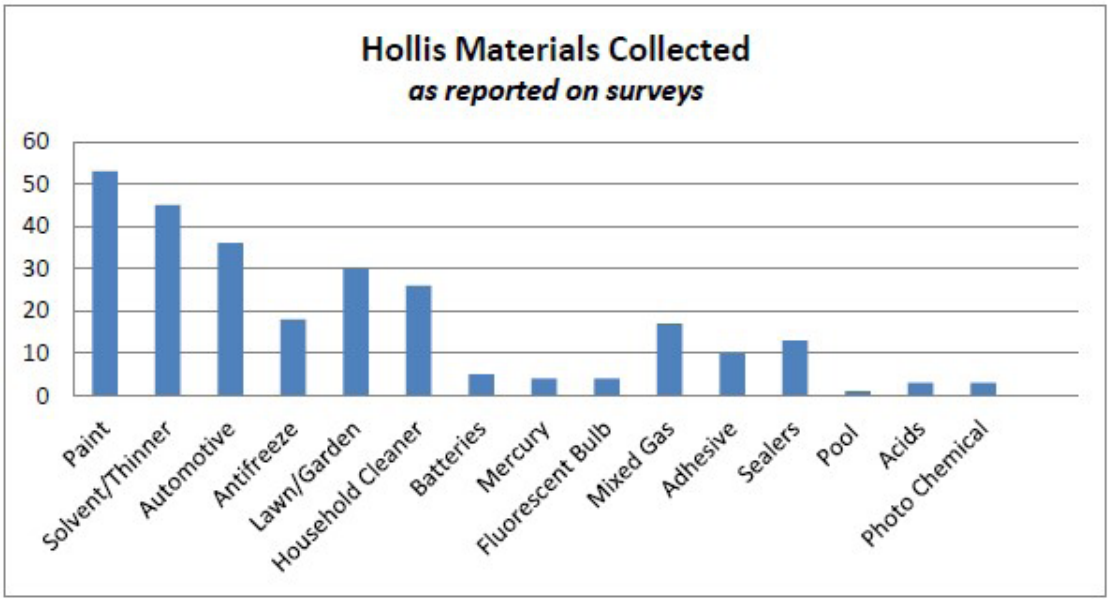
Materials Collected

The Solid Waste District manifested a total of 95,801 pounds of waste during the 2019 collection season. Of this, 83,792 pounds were hazardous, and 12,009 pounds were universal wastes. This is an increase of 5,474 pounds from the 2018 total (90,327 total pounds of waste in 2018; 79,141 pounds hazardous and 11,186 pounds universal).

Participant surveys provide more detailed information on the types of waste being collected from each municipality. This information can be used to target community-specific outreach and education efforts on the most prominent types of waste being collected. The composition of waste collected through the 2019 HHW events, as reported on participant surveys, is shown below. Paint continued to be the most common item received; 771 households District-wide (44.5%) brought paint to the 2019 collection events. This is lower than the percentage of households who brought paint in the previous two years. Solvents and thinners were the second most common item again in 2019, with 720 households (41.5%) reporting to bring these materials. Lawn and garden products were the third most common item again in 2019, at 566 households (32.6%).



Among Hollis residents, 53 out of the 119 participating households (44.5%) brought paint to the collection events, 45 households (37.8%) brought solvents and thinners, and 36 households (30.3%) brought automotive products. The top two materials have remained constant from 2013 through 2019, while this year automotive products became the third most collected material ahead of lawn and garden products which held the spot from 2013 through 2018.



Meeting Notes

HOLLIS SCHOOL DISTRICT
ANNUAL REPORT
2020 WARRANT

Hollis School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN, 28 DEPOT ROAD, IN SAID DISTRICT ON THE TENTH OF MARCH 2020 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 13th day of February, 2020.

SCHOOL BOARD MEMBERS:
Robert Mann, Chair
Tammy Fareed, Vice Chair
Amy Kellner
Carryl Roy
Brooke Arthur

2020 HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the **Hollis Brookline Middle School MPR** in the town of Hollis on **Wednesday, March 11, 2020 at 7:00 pm** to act on the following subjects and, further, to meet at the **Lawrence Barn Community Center** on **Tuesday, March 10, 2020 between the hours of 7:00 am and 7:00 pm**, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the School District will vote to raise and appropriate the sum of $1,404,308 to construct, furnish and equip renovations to the barn and house at 4 Lund Lane in Hollis; and to authorize the issuance of $1,404,308 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate an additional sum of **$26,477** from taxation for debt service payments payable on such bonds or notes during the 2020-2021 fiscal year. (2/3 ballot vote required.) **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 2. In the event that Article 1 is not approved, to see if the School District will vote to raise and appropriate a sum of **$250,000** to stabilize the barn foundation and frame at 4 Lund Lane in Hollis. **The school board recommends this appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 3. To see if the School District will vote to authorize the School Board to enter into a 10-year lease purchase agreement for $3,108,900 to finance the acquisition and installation of energy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School as recommended by the Hollis School District Facilities Committee; and to raise and appropriate the sum of **$365,762** for payments due under the lease purchase agreement during the 2020-2021 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.) **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 4. In the event that **Article 3** is not approved, to see if the School District will vote to raise and appropriate a sum of **$557,000** for the purchase and installation of an air handler for Hollis Upper Elementary School and thirteen (13) air source heat pumps at Hollis Primary School as recommended by the Hollis School District Facilities Committee. **The school board recommends this appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 5. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2020-21 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2020-21	$50,432

and further to raise and appropriate the sum of **$50,432** for the fiscal year, such sum representing the negotiated increase over the 2019-20 salaries and fringe benefits. **The school board recommends the appropriation 0-0-0. . The budget committee recommends this appropriation 0-0-0.**

Article 6. Shall the School District vote to raise and appropriate the sum of **$553,385** as the Hollis School District's portion of the SAU budget of **$1,807,100** for the forthcoming fiscal year? This year's adjusted budget of $1,718,104 with $533,214 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 7. To see if the School District will vote to raise and appropriate up to the sum of **$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 8. To see if the School District will vote to raise and appropriate up to the sum of **$120,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2020 unassigned fund balance, available for transfer on July 1, 2020. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 9. To see if the School District will vote to raise and appropriate up to the sum of **$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 10. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 11. To see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends the article 0-0-0.**

Article 12. To see if the School District will vote to raise and appropriate a sum of **$13,264,874** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Article 13. To transact any other business which may legally come before said meeting. **The school board recommends this appropriation 0-0-0. The budget committee recommends this appropriation 0-0-0.**

Given under our hands and seals at said Hollis, New Hampshire on this 13th day of February, 2020.

SCHOOL BOARD:

Rob Mann, Chair
Amy Kellner
Tammy Fareed
Carryl Roy
Brooke Arthur

New Hampshire
Department of
Revenue Administration

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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		$481,114	$534,271	$0	$0	$0	$0
2320-2399	All Other Administration		$0	$0	$0	$0	$0	$0
2400-2499	School Administration Service	12	$632,662	$655,254	$688,956	$0	$688,956	$0
2500-2599	Business		$0	$0	$0	$0	$0	$0
2600-2699	Plant Operations and Maintenance	12	$798,098	$814,377	$919,183	$0	$919,183	$0
2700-2799	Student Transportation	12	$359,752	$498,417	$650,536	$0	$650,536	$0
2800-2999	Support Service, Central and Other	12	$2,665,593	$2,884,120	$2,949,807	$0	$2,949,807	$0
	Executive Administration Subtotal		**$4,937,219**	**$5,386,439**	**$5,208,482**	**$0**	**$5,208,482**	**$0**
Non-Instructional Services								
3100	Food Service Operations		$0	$0	$0	$0	$0	$0
3200	Enterprise Operations		$0	$0	$0	$0	$0	$0
	Non-Instructional Services Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Facilities Acquisition and Construction								
4100	Site Acquisition		$0	$0	$0	$0	$0	$0
4200	Site Improvement		$38,763	$64,600	$0	$0	$0	$0
4300	Architectural/Engineering		$0	$0	$0	$0	$0	$0
4400	Educational Specification Development		$0	$0	$0	$0	$0	$0
4500	Building Acquisition/Construction		$0	$0	$0	$0	$0	$0
4600	Building Improvement Services		$0	$0	$0	$0	$0	$0
4900	Other Facilities Acquisition and Construction		$0	$0	$0	$0	$0	$0
	Facilities Acquisition and Construction Subtotal		**$38,763**	**$64,600**	**$0**	**$0**	**$0**	**$0**
Other Outlays								
5110	Debt Service - Principal	12	$253,691	$253,691	$267,935	$0	$267,935	$0
5120	Debt Service - Interest	12	$70,697	$70,697	$56,453	$0	$56,453	$0
	Other Outlays Subtotal		**$324,388**	**$324,388**	**$324,388**	**$0**	**$324,388**	**$0**

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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	12	$248,883	$211,000	$230,000	$0	$230,000	$0
5222-5229	To Other Special Revenue	12	$155,187	$170,000	$170,000	$0	$170,000	$0
5230-5239	To Capital Projects		$0	$0	$0	$0	$0	$0
5254	To Agency Funds		$0	$0	$0	$0	$0	$0
5300-5399	Intergovernmental Agency Allocation		$0	$0	$0	$0	$0	$0
9990	Supplemental Appropriation		$0	$0	$0	$0	$0	$0
9992	Deficit Appropriation		$0	$0	$0	$0	$0	$0
	Fund Transfers Subtotal		**$404,070**	**$381,000**	**$400,000**	**$0**	**$400,000**	**$0**
	Total Operating Budget Appropriations				**$13,264,874**	**$0**	**$13,264,874**	**$0**

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Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
5251	To Capital Reserve Fund		$0	$0	$0	$0
5252	To Expendable Trust Fund		$0	$0	$0	$0
5253	To Non-Expendable Trust Fund		$0	$0	$0	$0
5110	Debt Service - Principal	03	$270,318	$0	$270,318	$0
		Purpose: *Energy conservation equipment and related improvem*				
5120	Debt Service - Interest	01	$26,477	$0	$26,477	$0
		Purpose: *Bond for property renovations @ 4 Lund Lane*				
5120	Debt Service - Interest	03	$95,444	$0	$95,444	$0
		Purpose: *Energy conservation equipment and related improvem*				
5230-5239	To Capital Projects	01	$1,404,308	$0	$1,404,308	$0
		Purpose: *Bond for property renovations @ 4 Lund Lane*				
5252	To Expendable Trusts/Fiduciary Funds	07	$23,970	$0	$23,970	$0
		Purpose: *SAU Maintenance Fund*				
5252	To Expendable Trusts/Fiduciary Funds	08	$120,000	$0	$120,000	$0
		Purpose: *School Facilities Maintenance Trust*				
5252	To Expendable Trusts/Fiduciary Funds	09	$25,000	$0	$25,000	$0
		Purpose: *Special Education Expendable Trust*				
	Total Proposed Special Articles		**$1,965,517**	**$0**	**$1,965,517**	**$0**

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Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
1100-1199	Regular Programs	05	$3,335	$0	$3,335	$0
		Purpose: Support Staff CBA				
1200-1299	Special Programs	05	$28,010	$0	$28,010	$0
		Purpose: Support Staff CBA				
2200-2299	Instructional Staff Services	05	$738	$0	$738	$0
		Purpose: Support Staff CBA				
2310 (840)	School Board Contingency	10	$95,000	$0	$95,000	$0
		Purpose: Contingency				
2320 (310)	SAU Management Services	06	$553,385	$0	$553,385	$0
		Purpose: SAU Budget				
2400-2499	School Administration Service	05	$5,544	$0	$5,544	$0
		Purpose: Support Staff CBA				
2600-2699	Plant Operations and Maintenance	05	$12,805	$0	$12,805	$0
		Purpose: Support Staff CBA				
4200	Site Improvement	04	$557,000	$0	$557,000	$0
		Purpose: Contingent Article-Equipment Purchases				
4200	Site Improvement	02	$250,000	$0	$250,000	$0
		Purpose: Contingent Article-4 Lund Lane Renovation				
	Total Proposed Individual Articles		**$1,505,817**	**$0**	**$1,505,817**	**$0**

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Local Sources					
1300-1349	Tuition	12	$22,000	$23,000	$23,000
1400-1449	Transportation Fees		$0	$0	$0
1500-1599	Earnings on Investments	12	$600	$600	$600
1600-1699	Food Service Sales	12	$174,000	$193,000	$193,000
1700-1799	Student Activities		$0	$0	$0
1800-1899	Community Service Activities		$0	$0	$0
1900-1999	Other Local Sources	12	$20,000	$20,000	$20,000
	Local Sources Subtotal		**$216,600**	**$236,600**	**$236,600**
State Sources					
3210	School Building Aid		$0	$0	$0
3215	Kindergarten Building Aid		$0	$0	$0
3220	Kindergarten Aid		$0	$0	$0
3230	Catastrophic Aid	12	$0	$5,000	$5,000
3240-3249	Vocational Aid		$0	$0	$0
3250	Adult Education		$0	$0	$0
3260	Child Nutrition	12	$3,000	$3,000	$3,000
3270	Driver Education		$0	$0	$0
3290-3299	Other State Sources		$0	$0	$0
	State Sources Subtotal		**$3,000**	**$8,000**	**$8,000**

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Federal Sources					
4100-4539	Federal Program Grants	12	$60,000	$60,000	$60,000
4540	Vocational Education		$0	$0	$0
4550	Adult Education		$0	$0	$0
4560	Child Nutrition	12	$34,000	$34,000	$34,000
4570	Disabilities Programs	12	$110,000	$110,000	$110,000
4580	Medicaid Distribution		$0	$0	$0
4590-4999	Other Federal Sources (non-4810)		$0	$0	$0
4810	Federal Forest Reserve		$0	$0	$0
	Federal Sources Subtotal		**$204,000**	**$204,000**	**$204,000**
Other Financing Sources					
5110-5139	Sale of Bonds or Notes	01	$0	$1,404,308	$1,404,308
5140	Reimbursement Anticipation Notes		$0	$0	$0
5221	Transfer from Food Service Special Revenue Fund		$0	$0	$0
5222	Transfer from Other Special Revenue Funds		$0	$0	$0
5230	Transfer from Capital Project Funds		$0	$0	$0
5251	Transfer from Capital Reserve Funds		$0	$0	$0
5252	Transfer from Expendable Trust Funds		$0	$0	$0
5253	Transfer from Non-Expendable Trust Funds		$0	$0	$0
5300-5699	Other Financing Sources		$0	$0	$0
9997	Supplemental Appropriation (Contra)		$0	$0	$0
9998	Amount Voted from Fund Balance	08, 09, 07	$0	$168,970	$168,970
9999	Fund Balance to Reduce Taxes	12	$0	$100,000	$100,000
	Other Financing Sources Subtotal		**$0**	**$1,673,278**	**$1,673,278**
	Total Estimated Revenues and Credits		**$423,600**	**$2,121,878**	**$2,121,878**

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Budget Summary

Item	School Board Period ending 6/30/2021 (Recommended)	Budget Committee Period ending 6/30/2021 (Recommended)
Operating Budget Appropriations	$13,264,874	$13,264,874
Special Warrant Articles	$1,965,517	$1,965,517
Individual Warrant Articles	$1,505,817	$1,505,817
Total Appropriations	$16,736,208	$16,736,208
Less Amount of Estimated Revenues & Credits	$2,121,878	$2,121,878
Less Amount of State Education Tax/Grant	$1,169,725	$1,169,725
Estimated Amount of Taxes to be Raised	**$13,444,605**	**$13,444,605**

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REVISED

Supplemental Schedule

1. Total Recommended by Budget Committee	**$16,736,208**	
Less Exclusions:		
2. Principal: Long-Term Bonds & Notes	~~$207,935~~	538,253
3. Interest: Long-Term Bonds & Notes	~~$56,453~~	178,374
4. Capital outlays funded from Long-Term Bonds & Notes	$1,404,308	
5. Mandatory Assessments	$0	
6. Total Exclusions *(Sum of Lines 2 through 5 above)*	~~$1,728,696~~	2,120,935
7. Amount Recommended, Less Exclusions *(Line 1 less Line 6)*	~~$15,007,512~~	14,615,273
8. 10% of Amount Recommended, Less Exclusions *(Line 7 x 10%)*	~~$1,500,751~~	1,461,527
Collective Bargaining Cost Items:		
9. Recommended Cost Items (Prior to Meeting)	$50,432	
10. Voted Cost Items (Voted at Meeting)	$0	
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	$0	
12. Bond Override (RSA 32:18-a), Amount Voted	**$0**	
Maximum Allowable Appropriations Voted at Meeting: ***(Line 1 + Line 8 + Line 11 + Line 12)***	~~$18,236,959~~	18,197,735

Meeting Notes

Government Leadership and Administration
For the Year Ending June 30, 2019

Hollis School Board

Mr. Robert Mann, Chair	Term Expires 2020
Mrs. Tammy Fareed, Vice Chair	Term Expires 2021
Ms.. Brooke Arthur	Term Expires 2020
Mrs. Amy Kellner	Term Expires 2021
Ms. Carryl Roy	Term Expires 2022
Mrs. Diane Leavitt, Clerk	Term Expires 2020
Ms. Claudia Dufresne, Treasurer	Term Expires 2020
Mr. Drew Mason, Moderator	Term Expires 2020

SAU #41 Administration

Superintendent of Schools
Mr. Andrew F. Corey

Assistant Superintendent
Ms. Gina Bergskaug

Business Administrator
Ms. Kelly Seeley

Assistant Superintendent of Student Services
Mr. Robert Thompson (As of July 1, 2019)

Transition Coordinator
Ms. Amy Rowe

Network Administrator
Mr. Richard Raymond

Assistant Business Administrator
Mrs. Kristen Maher

Assistant Business Administrator
Mrs. Linda Sherwood

Hollis Elementary Schools

Principal – Hollis Primary School
Mrs. Paula Izbicki

Principal – Hollis Upper Elementary School
Mrs. Candice Fowler

Special Education Administrator
Mrs. Colleen Micavich

Special Education Administrator (As of July 1, 2019)
Mrs. Anne Elser

Curriculum, Instruction and Assessment Administrator
Mrs. Nicole Tomaselli

HOLLIS SCHOOL DISTRICT
ANNUAL MEETING
Hollis Middle School, Hollis, NH
13 March 2019

Hollis School Board

Robert Mann, Chair
Tammy Fareed, Vice Chair
Michelle St. John, Secretary
Tom Enright
Laurie Miller

Hollis School District Budget Committee

Tom Gehan, Chair
Mike Harris, Vice Chair
Mike Leavitt, Secretary
Christopher Hyde
Tom Jambard
Darlene Mann
Frank Cadwell, Selectman's Representative
Tammy Fareed, Hollis School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator
Amy Rowe, Director of Student Services

Hollis Elementary Schools

Paula Izbicki, Principal Hollis Primary School
Candice Fowler, Hollis Upper Elementary School Principal

Drew Mason, Moderator
District Counsel, James O'Shaughnessy
Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator, Drew Mason at the Hollis Middle School and was started with the Pledge of Allegiance. The Star-Spangled Banner was played by the band students: Adrienne Rosenblagtt, Meghan Warren, Alex DiTrolio, Ronan Finnegan, Tyler Wu, Mohid Khan, Matthew Olsen, Avary Whitehead, Vasilisa Glebova and directed by Adam Willis. Moderator recognized veterans and serving members of our armed forces.

Robert Mann, School Board Chair introduced the School Board, Tom Enright will be moving on and was recognized and thanked for his service. Budget Committee chairman, Tom Gehan introduced the Budget Committee. Andy Corey, Superintendent of Schools introduced SAU #41 and the school staff. Moderator introduced School District Counsel, James O'Shaugnessy and School District Clerk, Diane Leavitt. Moderator recognized assistants and volunteer counters.

Moderator went over the rules of the meeting; only registered voters can speak at the podium and a voting card must be shown. Tom Gehan motioned to adopt the rules of the meeting. Seconded by Mike Harris.
CARRIED by a card vote.

Moderator went over the election results of March 12th Town Meeting. Moderator gave an overview of the warrant articles. State of the Schools given by Superintendent Andy Corey. Overview of budget guidance and budget by Tom Gehan, Chairman.

Article 1. To see if the Hollis School District will vote to approve the cost of items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Association for the 2019-2020, 2020-2021 and 2021-2022 school years, which calls for the following increase in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2019-20	$196,649
2020-21	$220,879
2021-22	$223,724

and further to raise and appropriate a sum of **$196,649** for the first fiscal year (2019-2020 school year), such sum representing the negotiated increase over the 2018-19 salaries and fringe benefits.
The school board recommends this appropriation (4-0-0). The budget committee recommends this appropriation (8-0-0).

Tammy Fareed motioned to bring Article 1 to the floor. Seconded by Amy Kellner. Rob Mann, School Board gave a presentation. No discussion.
Moderator brought Article 1 to a card vote.
CARRIED by a card vote.

Article 2. To see if the Hollis School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2019-20 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2019-20	$51,240

and further to raise and appropriate the sum of **$51,240** for the fiscal year, such sum representing the negotiated increase over the 2018-19 salaries and fringe benefits.
The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 2 to the floor. Seconded by Mike Harris. Tammy Fareed, School Board gave a presentation. No discussion.
Moderator brought Article 2 to a vote.
CARRIED by a card vote.

Article 3. To see if the Hollis School District will vote to raise and appropriate the sum of **$64,600** to create the design development of the proposed renovation primarily of the School Administrative Unit 41 barn and secondarily of the associated building at 4 Lund Lane and to provide estimated costs for additional energy saving projects in the school buildings. This is a special warrant article pursuant to RSA 32:3, VI (d).
The school board recommends the appropriation 3-0-0. The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 3 to the floor. Seconded by Amy Kellner. Rob Mann, School Board gave a presentation. Discussion ensued.
Moderator brought Article 3 to a card vote.
CARRIED by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of **$534,271** as the Hollis School District's portion of the SAU budget of $1,719,314 for the forthcoming fiscal year? This year's adjusted budget of $1,691,711 with $525,670 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.
The school board recommends the appropriation 3-0-0. The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 4 to the floor. Seconded by Amy Kellner. Rob Mann, School Board gave a presentation. No discussion.
Moderator brought Article 4 to a secret ballot card vote.
Hollis **YES - 91 NO - 9** Total votes cast 100.
Combined with other schools in the district **YES - 806 NO -491** SAU Budget
CARRIED by secret ballot vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2, from rental proceeds and unexpended maintenance funds to be received from SAU 41 available for transfer on July 1, 2019.
The school board recommends the appropriation 3-0-0. The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 5 to the floor. Seconded by Amy Kellner. Rob Mann, School Board gave a presentation. No discussion.
Moderator brought Article 5 to a card vote.
CARRIED by a card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **$120,000** to be added to the previously established School Buildings Maintenance Fund from the Hollis School District's June 30, 2019 unanticipated revenues (unassigned fund balance) available for transfer on July 1, 2019 and further to name the Hollis School Board as agents to expend from the previously named fund.
The school board recommends the appropriation 3-0-0. The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 6 to the floor. Seconded by Amy Kellner. Tammy Fareed, School Board gave a presentation. No discussion.
Moderator brought Article 6 to a card vote.
CARRIED by a card vote.

Article 7. To see if the Hollis School District will vote to establish a Special Education Expendable Trust Fund per RSA 198:20-c, to be used for unanticipated special education expenses and to raise and appropriate up to the sum of **$25,000** to be put in said fund, with this amount to come from the Hollis School District's June 30, 2019 unassigned fund balance available for transfer on July 1, 2019; further, to name the Hollis School Board as agents to expend from this fund. (Majority vote required).
The school board recommends the appropriation 3-0-0. The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 7 to the floor. Seconded by Amy Kellner. Tammy Fareed, School Board gave a presentation. No discussion.
Moderator brought Article 7 to a card vote.
CARRIED by a card vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.
The school board recommends the appropriation 4-0-0.
The budget committee recommends this appropriation 8-0-0.

Tammy Fareed motioned to bring Article 8 to the floor. Seconded by Amy Kellner. Tammy Fareed, School Board gave a presentation. No discussion.
Moderator brought Article 8 to a card vote.
CARRIED by a card vote.

Article 9. To see if the school district voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations.
The school board recommends the article 3-0-0.

Tammy Fareed motioned to bring Article 9 to the floor. Seconded by Amy Kellner. Tammy Fareed, School Board gave a presentation. No discussion.
Moderator brought Article 9 to a card vote.
CARRIED by a card vote.

Article 10. To see if the school district will vote to raise and appropriate a sum of **$12,145,453** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.
The school board recommends this appropriation 3-0-0.
The budget committee recommends this appropriation 8-0-0.

Tom Gehan motioned to bring Article 10 to the floor. Seconded by Rob Mann. Tom Gehan, Budget Committee gave a presentation. Discussion ensued.
Moderator brought Article 10 to a card vote.
CARRIED by a card vote.

Article 11. To transact any other business which may legally come before said meeting.
The school board recommends this appropriation 3-0-0.

Moderator thanked assistant moderator, Jim Belanger, counters and ballot clerks. Mike Harris motioned to end the meeting. Seconded by Chris Hyde.
Moderator brought Article 11 to a close.
CARRIED by a card vote.

Meeting adjourned at 8:45pm.

Respectfully submitted,

Diane Leavitt
Hollis School District Clerk

Hollis School District Revenue Expenditures and Changes in Fund Balance
For Fiscal Year Ending June 30, 2019

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	9,064,030			9,064,030
Other local	72,443		309,342	381,785
State	2,522,397	167,889	3,204	2,693,490
Federal	31,578	152,186	42,606	226,370
TOTAL Revenue	11,690,448	320,075	355,152	12,365,675
EXPENIDTURES				
Current:				
Instruction	5,097,407	132,857	72,332	5,302,596
Support services				-
Student	785,824	480		786,304
Instructional staff	316,961	16,766		333,727
General Administration	52,262			52,262
Executive Administration	481,114			481,114
School Administration	630,454			630,454
Business	2,208	2,083		4,291
Operation & maintenance of plant	937,895	167,889		1,105,784
Student transportation	359,752			359,752
Other	2,665,593			2,665,593
Non-instructional Services			248,882	248,882
Debt service				-
Principal	253,691			253,691
Interest	70,697			70,697
Facilities acquisition and construction	1,441,966		129,849	1,571,815
TOTAL Expenditures	13,095,824	320,075	451,063	13,866,962
Excess (deficiency) of revenues over (under) expenditures	(1,405,376)	-	(95,911)	(1,501,287)
Other financing sources (uses)				
Transfer in	94			94
Transfer out	-		(94)	(94)
Capital Lease inception	1,361,004			1,361,004
Total other financing sources and uses	1,361,098	-	(94)	1,361,004
Net Change in fund balance	(44,278)	-	(96,005)	(140,283)
Fund balances, beginning	717,064		206,267	923,331
Fund balances, ending	672,786	-	110,262	783,048

Hollis School District General Fund Revenue Comparison by Year
For Fiscal Year Ending June 30, 2019

	FY17	FY18	FY19
Revenue			
School District Assessment	**8,242,479**	**8,459,222**	**9,079,409**
Local Revenue			
Tuition	22,882	21,840	25,967
Investment Earnings	1,233	3,540	111
Rentals	8,000	13,000	18,970
Refund of Prior Year Expenditures	-	-	
Miscellaneous	511	10	15,513
Total Local Revenue	**32,626**	**38,390**	**60,562**
State Revenue			
Adequecy Aid (grant)	904,001	1,008,055	1,016,961
Adequecy Aid (tax)	1,389,432	1,408,402	1,416,379
School Building Aid	-	-	
Kindergarten Aid	-	-	70,903
Special Educ Aid	39,130	39,686	2,775
Other State Aid	-	11,545	-
Total State Revenue	**2,332,563**	**2,467,689**	**2,507,018**
Federal Revenue			
Medicaid	41,172	46,753	31,578
Total Federal Revenue	**41,172**	**46,753**	**31,578**
Other Financing Sources			
Transfers in	128	34	94
Total Other Financing	**128**	**34**	**94**
Total Revenues and Other Financing	**10,648,968**	**11,012,087**	**11,678,660**

Hollis School District Balance Sheet
Governmental Funds
For Fiscal Year Ending June 30, 2019

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	450		107,926	108,376
Investments				-
Receivables:				
Accounts	17,114		35	17,149
Intergovernmental	473,080	304,344	16,348	793,772
Interfund receivable	301,371			301,371
Inventory			6,676	6,676
Prepaid items	23,833			23,833
TOTAL Assets	815,848	304,344	130,985	1,251,177
LIABILITIES, DEFERRED INFLOWS OR RESOURCES AND FUND BALANCES				
Liabilities:				
Cash overdraft	16,116			16,116
Accounts Payable	34,892	890	1,538	37,320
Accrued salaries and benefits	78,382			78,382
Integovernmental payable	13,672	2,083		15,755
Interfund payable		301,371		301,371
TOTAL Liabilities	143,062	304,344	1,538	448,944
Deferred inflows of resources				
Deferred revenue			19,185	19,185
Fund Balances				
Nonspendable	23,833		13,602	37,435
Restricted			18,956	18,956
Commited	367,739		77,704	445,443
Assigned	46,460			46,460
Unassigned	234,754			234,754
TOTAL Fund balances	672,786	-	110,262	783,048
TOTAL Liabilities, Deferred inflows of resources and fund balances	815,848	304,344	130,985	1,251,177

Hollis School District Special Education Expenditures

For Fiscal Year Ending June 30, 2019

EXPENSES	FY2017	FY2018	FY2019
Salaries/Benefits	1,964,353	2,363,278	2,586,463
Contracted Services	107,755	144,735	202,183
Transporation	91,498	32,257	58,764
Tuition	117,570	510	-
Supplies	67,330	32,742	38,474
Equipment	3,207	4,693	3,055
Other	655	1,925	1,840
SUB Total	2,352,367	2,580,140	2,890,779
REVENUE			
Special Education Aid	39,130	39,686	2,775
Medicaid Distribution	41,172	46,753	31,578
IDEA & PK IDEA	134,771	168,434	134,940
Preschool Tuition	22,882	21,840	18,240
SUB Total	237,955	276,714	187,533
NET COST FOR SPECIAL EDUCATION	**2,114,412**	**2,303,427**	**2,703,246**

Hollis School District Debt Schedule

For Fiscal Year Ending June 30, 2019

	HSTEP Lease
Length of Debt (yrs)	10
Date of Issue	6/2018
Date of Final Payment	6/2027
Original Debt	2,800,000
Interest Rate	2.77%
Principal at Beginning of Year	2,553,145
Retired Issues This Year	253,691
Remaining Principal Balance Due	2,299,454
Remaining Interest Balance Due	295,646
Remaining Debt	2,595,100
Amount of Principal to be paid in FY20	260,716
Amount of Interest to be paid in FY20	63,672
	324,387

Hollis School District
Professional Staff Roster 2019-2020

Name	Last Name	Assignment	College/University	Degree
Anne	Elser	Special Education Administrator	Rivier	M.Ed.
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Paula	Izbicki	Principal	New England College	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Karen	Amber	Grade 5	Rivier	M.Ed.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Monica	Brimley	Speech/Language Pathologist	Sacred Heart University	M.S.
Susan	Carlon-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan	Caron	Grade 4	Fitchburg State Univ.	B.S.
Kimberly	Cayot	Preschool	Southern NH University	B.A.
Carrie	Cormier	Music	UNH	M.Ed.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth	Currier	Technology Integration Specialist	UNH	M.Ed.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Sarah	DeLisle	Grade 2	Keene State College	B.A.-B.S.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Traci	Ekberg	Reading Specialist	Notre Dame College	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Catherine	Gardner	Grade 3	Keene State College	B.S.-B.A.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Brenda	Golia	Special Education	Plymouth State Univ.	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Paula	Grieb	Spanish	Rivier Univ.	M.A.
Jennifer	Hannon	Grade 1	State University of New York	M.Ed.
Tara	Happy	Environmental Science	Rivier Univ.	B.A.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math Support Specialist	Antioch Univ. of New England	M.Ed.
Nancy	Kring-Burns	Special Education	Simmons College	M.S.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.
Nancy	Lemay	Kindergarten	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Paula	Lockard	Grade 5	UNH	M.Ed.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Michelle	McInnes	Behavior Specialist	Southern NH University	M.S.
Jared	McMullen	Grade 5	Southern NH University	M.Ed.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Caryn	Miller	Grade 6	Anna Maria College	M.Ed.

Heidi	Moore	Special Education	Rivier Univ.	B.A.
Nicolasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	UNH	M.Ed.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
Lindsey	O'Brien	Grade 2	Southern NH University	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Jesse	Parent	Music	UNH	B.Music
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Lindy	Prewitt	ELL	Texas State University	B.S.
Sarah	Proulx	Library Media Specialist	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Christina	Remick	Kindergarten	University of San Diego	B.A.
Amye	Renaud	Grade 4	Rivier Univ.	B.A.
Ellen	Roos-Unger	Grade 1	Hunter College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Jonathan	Rubin	Grade 5	Antioch Univ. of New England	M.Ed.
Leslie	Russell	Art	RI School of Design	M.A.T
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Julie	Somorrostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	School Psychologist	Rivier Univ.	M.Ed./CAGS
Ashley	Starkey	Kindergarten	Keene State College	M.Ed.
Lisa	Stone	Grade 5	UNH	M.Ed.
Melanie	Tafe White	Math Support Specialist	UNH	M.Ed.
Amanda	Tanguay	Grade 6	UNH	M.Ed.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Mary Lee	Walsh	Guidance	Rivier Univ.	M.Ed.
Jeri	Williams	School Psychologist	University of Florida	Ed.S.,M.A.E.
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.

Hollis Elementary School Community Administrative Team Report

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

Respectfully submitted by Candice Fowler, Paula Izbicki, Anne Elser, and Nicole Tomaselli.

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence.

This year, our district is focused on four overarching goals: Infrastructure (exploring and studying ways to make better use of our school district's land with regards to traffic and student access), Future Ready (creating learning environments that are differentiated with opportunities that empower students to grow and reflect), Essential Standards (provide staff opportunities to build their depth of knowledge around the standards, best practices, and emerging trends in education), and Habits of Learning (continue building and embedding social/emotional programming that focuses on self awareness and self management). Our work on the SAU Strategic Plan is ongoing as we work in unison with other schools in SAU 41 to meet the goals and benchmarks in this well-defined plan. Through these initiatives, we anticipate a more unified educational journey for our PK – 12 students in SAU 41 with an emphasis on the whole child.

Communication with Parents and Community Members

The Hollis Schools are proud to showcase our accomplishments, programs, and data via our schools' websites and Twitter accounts - @HollisPrimary @HollisUpperELEM. The administrative team and each teacher maintains an up to date web presence via their weekly announcements, blogs, or websites. Please visit http://www.sau41.org to access the School Board's work. You can access the updates and tweets about our schools using the following links: HPS: https://goo.gl/QCGIap
HUES: https://goo.gl/n6yXbh

District Schools

Instructional leadership is provided by our four person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade, and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four person administrative team is to ensure collaboration and consistency between the buildings and amongst the staff to ensure a smooth transition for parents and students while also providing an outstanding educational experience for all learners.

We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. A strong core of volunteers and committed PTA members have allowed for us to provide many opportunities for student learning beyond the classroom.

We appreciate all who continue to participate in the procedures to become a volunteer, as safety for students is our number one priority. We pride ourselves on having an open door policy and continue to welcome community involvement and partnerships such as: STEM Faire, PTA Parenting Talks, field trips with local organizations, Veterans and Memorial Day programs, gardening and trail maintenance with the Boy and Girl Scouts of Hollis, Halloween Fun Fair, promoting activities hosted by the Hollis Social Library, Trebuchet Day, recess with a Cop and the DARE program hosted by Hollis Police Department, Fire Safety Weeks with the Hollis Fire Department as well as an ongoing effort to promote collaborative learning opportunities within the SAU.

Student Clubs & Activities

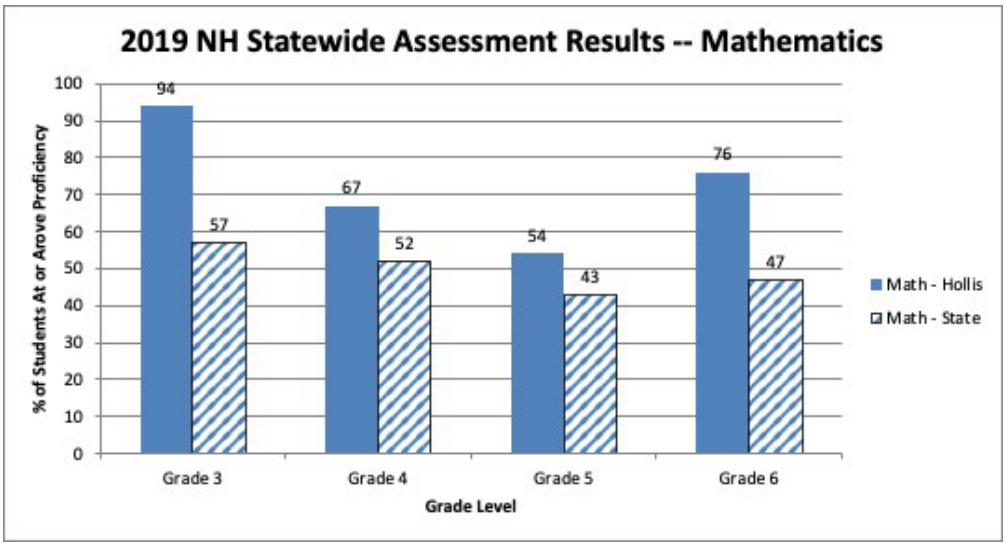
Students continue to participate in numerous opportunities to broaden their horizons, learn new skills and have fun both during the school day and afterschool in Hollis. Some examples of these opportunities/clubs include: Band, Battle of the Books, a new morning Fitness Club, Camp Invention, Construction Club, Creepy Crawly Art, Cross-Country, Drumming Circle, Geography Bee, Girls on the Run, Graphic Design, FIRST Lego Leagues (FLL and FLLjr), Homework Club, Hour of Code, Lunchtime Concerts, Math Week, Movie Night, Musical Composition, Piano Club, PTA Reflections Program, PTA Science Fair, PTA Ski Program, Read Across America Week, Recess Options, Snap Circuit Club, STEM Week, Strings Program, Student Leadership Council, Spelling Bee, Summer Academic Camps, Talent Show, Yearbook Committee, You Be the Chemist and Young Scientists. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide many enriching activities/assemblies and family events. Student Community Service Projects include food drives for local food banks, supporting local pet shelters, fundraisers for CHaD, Hat Day in collaboration with the Hollis Police Department,

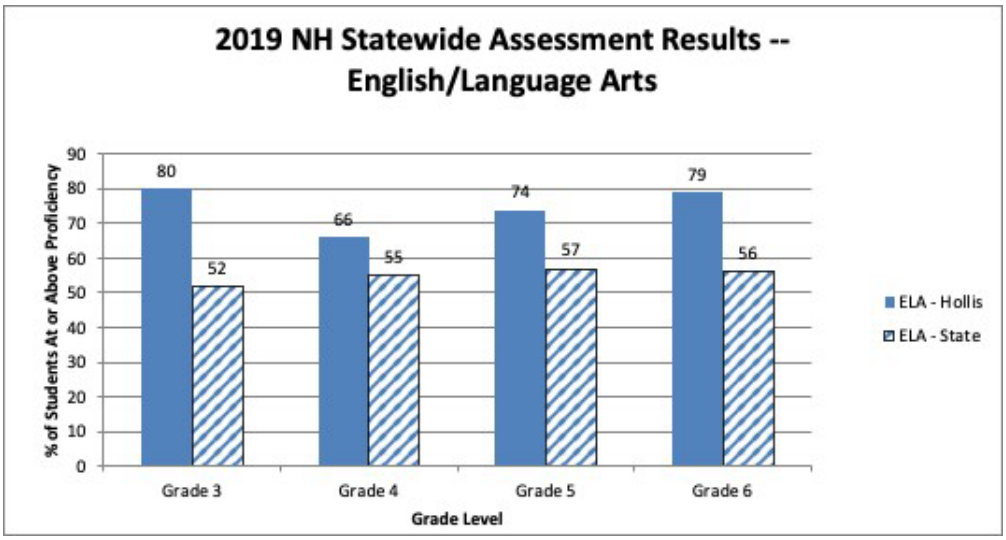
End 68 Hours of Hunger and other efforts to give back to families in our own community who are facing challenging medical or economic situations. It is our goal that students will develop not only their academic skills, but their social and emotional skills as well, and become well-rounded responsible citizens. The SOAR program at HUES (Service Oriented Activity Reflections) honors 6th grade students at their promotion ceremony with special recognition for having at least 30 hours of service during their time at the Upper Elementary School.

Academics

Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis. We utilize this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making related to student need. Some of these tools include: Aimsweb, DRA's (Developmental Reading Assessments), NWEA (Northwest Evaluation Association – measures of academic progress), PLC (Professional Learning Communities) discussions and RTI (Response to Intervention). These educational best practices in combination with these diagnostic tools produce scores that make it possible to monitor student growth and set academic goals. Monitoring these data points and reflecting on our instructional practice helps to ensure our students become responsible learners. All students in grades 3 – 8 are assessed each year by the State of NH using the Statewide Assessment System (NHSAS). Below are the results from our 2018/2019 school year.

We appreciate the supportive culture that the community has shown us. We will continue to work hard to make the Hollis School District a source of pride for our community.





Superintendent's Report

The SAU41 Strategic Plan is used to guide us in the planning, implementation, and evaluation of the Mission, Goals, and Objectives approved by the SAU Governing Board. Articulation of curriculum, instruction, assessment strategies, and actions related to each of these areas have been outlined in the plan and the Leadership Team is responsible for providing the "deliverables" outlined as a means of informing the Boards of progress in each area. In addition, the Strategic Plan provides direction to the leadership team as it relates to evaluation of technology and infrastructure, building maintenance and future planning. The strategic plan is therefore used as the starting point for all budget discussions and future planning.

One area of continued focus for the administration and our Boards is to review our operational procedures to determine how best to deliver services to all students. We have examined our staffing levels, special education services, as well as, our standards and curriculum. In each area we have aligned our budget priorities to meet the goals and objectives outlined in our strategic plan. Two areas we continue to focus on are enhancing our curriculum objectives and the continued maintenance of our facilities and grounds. Enrollment is also being closely monitored across the SAU. The last few years our enrollment numbers have remained steady with the New England School Development Council providing us projections that point to an increase in enrollment over the next ten years.

Assistant Superintendent, Gina Bergskaug, has focused her efforts on our innovation goals. Science, Technology, Reading, Engineering, the Arts and Mathematics (STREAM) have been a priority for the SAU. At our elementary level we continue to focus our efforts on the enhancement of our science curriculum while providing opportunities for acceleration in math. Our "Maker Space" rooms have provided our youngest learners with engaging hands on opportunities. In Brookline and Hollis, our Principals and their staffs continue the implementation of our enVisions math program. At the Cooperative level we recently proposed an increase in staffing in order to better meet our students' needs for acceleration in Mathematics and Science. Our budget(s) have included funding for the continued expansion of elementary science while integrating tech rich experiences across the curriculum for our Middle and High School students. As stated, another area of focus is maintaining and when possible upgrading our physical plants. Last year, we completed a significant energy upgrade in our Hollis Schools. We continue to examine ways to reduce our energy costs across the SAU. To this end we have begun the process of investigating the use of solar power for the Cooperative District and the Brookline District. Our Business Administrator, Kelly Seeley, maintains and updates Capital Improvement Plans on an annual basis. Over the coming years we will face a need for a potential expansion of HBHS should enrollment projections become a reality. We will also need to review the Hollis School District's water system and how best to approach an upgrade to this critical piece of infrastructure. We have increased our wireless access points across the SAU, purchased mobile computer labs for students and implemented our "learning commons" approach across the SAU. These upgrades and purchases have allowed us to establish a robust technology system that provides for the educational needs in a secure setting. This technology system will require regular upgrades to both hardware and software over the next decade.

One area of our budgets that continues to grow is the Student Services Department. Students are requiring more extensive programming which is guaranteed to them under their Individual Education Plan. To address this issue the SAU has established internal programming which best meets our students' academic needs while helping to contain costs in this area. Over the next decade we must continue to be proactive and share resources across the SAU to ensure these required services are delivered while investigating innovative models for delivery. These models must be flexible while providing the required services our communities have come to expect.

On a regular basis Assistant Superintendent Bergskaug, Assistant Superintendent Thompson and I have made time to visit our buildings and teachers' classrooms. We find this to be the most rewarding part of our positions.
On these numerous occasions we have been impressed with the instructional practices of our staff. The children are engaged in their education while having positive experiences with their peers. This was demonstrated on a cold October day as our third graders from both communities spent time learning about physics from our high school students during "Trebuchet Day". A wonderful learning experience was had by everyone involved. Our schools also offer a wide variety of school events such as plays, whole school gatherings, athletic contests, induction ceremonies, and a host of other activities which have allowed community members to get to know our staff, our students, their parents and members of our leadership team. One staffing trend that we are closely monitoring is the State Of New Hampshire's critical shortage list. For the first time that I can recall the majority of certification areas have been placed on this list which will most likely impact future staffing both in the short and long term. As our staff continues to age it will be paramount for us to prepare succession plans

for key leadership positions. We will also need to examine how best to compensate our teachers and staff via the negotiations process. Much of our time will continue to be focused on the development of the SAU and individual school district budgets, preparing for school board meetings, and ensuring that all schools have the appropriate level of qualified staff to deliver the high level of instruction expected by our communities.

The support that the individual school boards have provided has been greatly appreciated. The frequent communication I have shared with community members, school board members, budget committee representatives, selectboard members from both towns, students, families and our professional staff has allowed me to focus my efforts on planning for the future. I am confident that working with these committed and dedicated individuals that serve on our boards that SAU 41 will continue to be one of the premier school districts in New Hampshire.

Director of Student Services Report

The SAU41 Student Services Department works to ensure equity and access for all students in Hollis, Brookline and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act, students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU41 Student Services supports children and families who may be involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU41 Students Services also provides supports to families whose students may attend charter schools, private schools and home education programs.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with our students. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Assistant Superintendent of Student Services or the Building Special
Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. Over the past few years, due to eligibility criteria, fewer costs have been eligible for reimbursement; however SAU 41 continues to seek the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programing that has been developed to meet the unique needs of our diverse student population. At the high school level the CHOICES program continues to provide alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community based internships. At the elementary level, a new intensive needs preschool program has been created that provides resource and support to students with disabilities.

This school year SAU41 Student Services has worked collaboratively with the SAU41 Parent Partnership. The work of this group is to provide support for families with disabilities and unique learning profiles. Working in partnership with SAU41 Student Services, the SAU41 Parent Partnership has begun hosting parent information sessions. This fall past fall the SAU41 Parent Partnership hosted a presentation on Executive Functioning which was presented by special education staff members. The program was well attended and received positive feedback. Future presentations are presently in the works.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Sincerely,
Bob Thompson
Assistant Superintendent of Student Services

Updated exterior security cameras were installed at HBHS increasing coverage to the outside perimeter of the building. All cameras are viewable from a computer or phone app and when a camera senses motion it is recorded to an onsite DVR. In addition to security cameras all of the building doors have FOB access centrally managed by the IT department.

Voice over IP (VOIP) phone systems were deployed at HBMS, HPS and the SAU Central Offices. The new systems replace a hosted voip service and the change will result in a significant cost reduction. All phones have caller ID, long distance within the continental 48 states, and can send voice messages as sound attachments to staff email accounts.

The wireless network at HUES and CSDA were upgraded and expanded.The new Aruba system takes advantage of the newer 802.11ac standard for faster connection speeds. The updated systems were needed to support the expanding fleet of Chromebooks.

The technology department is upgrading the servers to Microsoft Server 2016 and desktops/laptops to Windows 10. Since Window 7 will no longer be supported by Microsoft we are in the process of upgrading machines that can support Windows 10. Public education can extend Windows 7 support for a fee and some mission critical computers that cannot be updated will take advantage of this path. Each site has new server hardware running the latest VMWare.

The Chromebook fleet continues to grow across all schools with the total now exceeding 800 devices. The competitive cost, ease of management, and extended battery life make Chromebooks a nice fit for the classrooms.

Respectfully submitted,
Richard Raymond, Network Administrator

Chromebook Deployment by Building

HBHS	278
HBMS	209
CSDA	125
RMMS	65
HUES	111
HPS	18

Meeting Notes

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT 2020 WARRANT

Hollis/Brookline Cooperative School District Elections

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TENTH DAY OF MARCH 2020, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the Budget Committee from Hollis for the ensuing three years.
4. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 5th day of, February, 2020.

SCHOOL BOARD MEMBERS:
Holly Deurloo Babcock, Chair
Krista Whalen
Elizabeth Brown
Cindy VanCoughnett
Tom Solon
Melanie Levesque
Beth Williams

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **SEVENTEENTH DAY OF MARCH, 2020** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the third year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2018-19, 2019-20 and 2020-21 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2020-21	$81,139

and further to raise and appropriate a sum of **$81,139** for the third fiscal year (2020-21 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 2. Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? Submitted by Citizen Petition. The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-8-0).

Article 3. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2%? Submitted by Citizen Petition. The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-8-0).

Article 4. To see if the school district will vote to raise and appropriate a sum of **$23,499,072** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 5. Shall the District vote to raise and appropriate the sum of **$910,255** as the Hollis Brookline Cooperative School District's portion of the SAU budget of $1,807,100 for the forthcoming fiscal year? This year's adjusted budget of $1,718,104 with $877,075 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2020 unassigned fund balance, available on July 1, 2020. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **$200,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2020 unassigned fund balance, available on July 1, 2020. The school board recommends this appropriation (3-2-0). The budget committee recommends this appropriation (8-0-0).

Article 8. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of $**25,000** to come from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

Article 9. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2020, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (7-1-0).

Article 10. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (5-0-0).

Article 11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **5th day of February, 2020.**

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair
Elizabeth Brown
Tom Solon
Krista Whalen
Cindy VanCoughnett
Melanie Levesque
Beth Williams

Rules for the District Meeting

The purpose of the School District meeting is to discuss and act on the subjects brought forward by your School Board. To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4

2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4

3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4

4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, District Counsel, and members of the school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.

5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7

6. Time is limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions. By prior agreement, organized presentations are allowed up to 10 minutes.

7. Be germane and, if possible, brief. Avoid repeating points that have already been made.

8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8

9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.

10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.

11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.

12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.

13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.

14. Negative motions are not allowed.

15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)

16. The <u>10% Rule</u> limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18

17. Votes on bond issues over $100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 2/3 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8-a

18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194–C:9–b

19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3

20. The operating budget shows how the School Board plans to spend the money, but actual expenditures are at the discretion of the School Board. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the MS–27 budget is zeroed, the School Board may not spend any funds on that item. RSA 32:10, I(e)

21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.

22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.

23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.

24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10

25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.

26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.

27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.

28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.

29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.

New Hampshire
Department of
Revenue Administration

2020
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Instruction								
1100-1199	Regular Programs	04	$5,667,626	$5,941,248	$6,281,130	$0	$6,281,130	$0
1200-1299	Special Programs	04	$3,389,223	$3,805,162	$3,434,596	$0	$3,434,596	$0
1300-1399	Vocational Programs	04	$22,981	$40,000	$30,000	$0	$30,000	$0
1400-1499	Other Programs	04	$758,106	$830,868	$855,470	$0	$855,470	$0
1500-1599	Non-Public Programs	04	$0	$0	$0	$0	$0	$0
1600-1699	Adult/Continuing Education Programs	04	$0	$0	$0	$0	$0	$0
1700-1799	Community/Junior College Education Programs		$0	$0	$0	$0	$0	$0
1800-1899	Community Service Programs		$0	$0	$0	$0	$0	$0
	Instruction Subtotal		**$9,837,936**	**$10,617,278**	**$10,601,196**	**$0**	**$10,601,196**	**$0**
Support Services								
2000-2199	Student Support Services	04	$1,274,572	$1,456,720	$1,589,010	$0	$1,589,010	$0
2200-2299	Instructional Staff Services	04	$570,485	$661,707	$790,571	$0	$790,571	$0
	Support Services Subtotal		**$1,845,057**	**$2,118,427**	**$2,379,581**	**$0**	**$2,379,581**	**$0**
General Administration								
0000-0000	Collective Bargaining		$0	$0	$0	$0	$0	$0
2310 (840)	School Board Contingency		$0	$100,000	$0	$0	$0	$0
2310-2319	Other School Board	04	$55,327	$70,559	$66,300	$0	$66,300	$0
	General Administration Subtotal		**$55,327**	**$170,559**	**$66,300**	**$0**	**$66,300**	**$0**

New Hampshire
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2020
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		$806,808	$878,364	$0	$0	$0	$0
2320-2399	All Other Administration		$0	$0	$0	$0	$0	$0
2400-2499	School Administration Service	04	$1,033,198	$1,075,529	$1,085,325	$0	$1,085,325	$0
2500-2599	Business		$2,581	$0	$0	$0	$0	$0
2600-2699	Plant Operations and Maintenance	04	$1,201,284	$1,307,369	$1,533,515	$0	$1,533,515	$0
2700-2799	Student Transportation	04	$1,095,098	$1,273,553	$1,199,736	$0	$1,199,736	$0
2800-2999	Support Service, Central and Other	04	$4,716,280	$5,227,980	$5,163,191	$0	$5,163,191	$0
	Executive Administration Subtotal		**$8,855,249**	**$9,762,795**	**$8,981,767**	**$0**	**$8,981,767**	**$0**
Non-Instructional Services								
3100	Food Service Operations		$0	$0	$0	$0	$0	$0
3200	Enterprise Operations		$0	$0	$0	$0	$0	$0
	Non-Instructional Services Subtotal		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Facilities Acquisition and Construction								
4100	Site Acquisition		$0	$0	$0	$0	$0	$0
4200	Site Improvement		$92,719	$138,396	$0	$0	$0	$0
4300	Architectural/Engineering		$2,098	$0	$0	$0	$0	$0
4400	Educational Specification Development		$0	$0	$0	$0	$0	$0
4500	Building Acquisition/Construction		$0	$0	$0	$0	$0	$0
4600	Building Improvement Services		$0	$0	$0	$0	$0	$0
4900	Other Facilities Acquisition and Construction		$0	$0	$0	$0	$0	$0
	Facilities Acquisition and Construction Subtotal		**$94,817**	**$138,396**	**$0**	**$0**	**$0**	**$0**
Other Outlays								
5110	Debt Service - Principal	04	$440,000	$621,860	$640,145	$0	$640,145	$0
5120	Debt Service - Interest	04	$155,867	$177,804	$170,083	$0	$170,083	$0
	Other Outlays Subtotal		**$595,867**	**$799,664**	**$810,228**	**$0**	**$810,228**	**$0**

New Hampshire
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Revenue Administration

2020
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	04	$412,877	$394,000	$400,000	$0	$400,000	$0
5222-5229	To Other Special Revenue	04	$270,715	$260,000	$260,000	$0	$260,000	$0
5230-5239	To Capital Projects		$0	$0	$0	$0	$0	$0
5254	To Agency Funds		$0	$0	$0	$0	$0	$0
5310	To Charter Schools		$0	$0	$0	$0	$0	$0
5390	To Other Agencies		$0	$0	$0	$0	$0	$0
9990	Supplemental Appropriation		$0	$0	$0	$0	$0	$0
9992	Deficit Appropriation		$0	$0	$0	$0	$0	$0
	Fund Transfers Subtotal		**$683,592**	**$654,000**	**$660,000**	**$0**	**$660,000**	**$0**
	Total Operating Budget Appropriations				**$23,499,072**	**$0**	**$23,499,072**	**$0**

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Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
5251	To Capital Reserve Fund		$0	$0	$0	$0
5252	To Expendable Trust Fund		$0	$0	$0	$0
5253	To Non-Expendable Trust Fund		$0	$0	$0	$0
5252	To Expendable Trusts/Fiduciary Funds	06	$67,000	$0	$67,000	$0
		Purpose: *Athletics ETF*				
5252	To Expendable Trusts/Fiduciary Funds	07	$200,000	$0	$200,000	$0
		Purpose: *Maintenance ETF*				
5252	To Expendable Trusts/Fiduciary Funds	08	$25,000	$0	$25,000	$0
		Purpose: *Special Education ETF*				
	Total Proposed Special Articles		**$292,000**	**$0**	**$292,000**	**$0**

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Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
1200-1299	Special Programs	01	$27,241	$0	$27,241	$0
	Purpose: *Support Staff*					
2200-2299	Instructional Staff Services	01	$1,205	$0	$1,205	$0
	Purpose: *Support Staff*					
2310 (840)	School Board Contingency	09	$100,000	$0	$100,000	$0
	Purpose: *Contingency*					
2320 (310)	SAU Management Services	05	$910,255	$0	$910,255	$0
	Purpose: *SAU*					
2400-2499	School Administration Service	01	$14,697	$0	$14,697	$0
	Purpose: *Support Staff*					
2600-2699	Plant Operations and Maintenance	01	$17,996	$0	$17,996	$0
	Purpose: *Support Staff*					
2800-2999	Support Service, Central and Other	01	$20,000	$0	$20,000	$0
	Purpose: *Support Staff*					
	Total Proposed Individual Articles		**$1,091,394**	**$0**	**$1,091,394**	**$0**

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Local Sources					
1300-1349	Tuition	04	$10,000	$15,000	$15,000
1400-1449	Transportation Fees		$0	$0	$0
1500-1599	Earnings on Investments	04	$4,500	$4,500	$4,500
1600-1699	Food Service Sales	04	$353,000	$359,000	$359,000
1700-1799	Student Activities		$0	$0	$0
1800-1899	Community Services Activities		$0	$0	$0
1900-1999	Other Local Sources	04	$85,000	$100,000	$100,000
	Local Sources Subtotal		**$452,500**	**$478,500**	**$478,500**
State Sources					
3210	School Building Aid	04	$191,362	$199,362	$199,362
3215	Kindergarten Building Aid		$0	$0	$0
3220	Kindergarten Aid		$0	$0	$0
3230	Catastrophic Aid	04	$496,264	$500,000	$500,000
3240-3249	Vocational Aid	04	$5,364	$5,000	$5,000
3250	Adult Education		$0	$0	$0
3260	Child Nutrition	04	$3,000	$3,000	$3,000
3270	Driver Education		$0	$0	$0
3290-3299	Other State Sources		$0	$0	$0
	State Sources Subtotal		**$695,990**	**$707,362**	**$707,362**

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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Federal Sources					
4100-4539	Federal Program Grants	04	$25,000	$25,000	$25,000
4540	Vocational Education		$0	$0	$0
4550	Adult Education		$0	$0	$0
4560	Child Nutrition	04	$38,000	$38,000	$38,000
4570	Disabilities Programs	04	$235,000	$235,000	$235,000
4580	Medicaid Distribution		$0	$0	$0
4590-4999	Other Federal Sources (non-4810)		$0	$0	$0
4810	Federal Forest Reserve		$0	$0	$0
	Federal Sources Subtotal		**$298,000**	**$298,000**	**$298,000**
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		$0	$0	$0
5140	Reimbursement Anticipation Notes		$0	$0	$0
5221	Transfers from Food Service Special Revenues Fund		$0	$0	$0
5222	Transfer from Other Special Revenue Funds		$0	$0	$0
5230	Transfer from Capital Project Funds		$0	$0	$0
5251	Transfer from Capital Reserve Funds		$0	$0	$0
5252	Transfer from Expendable Trust Funds		$0	$0	$0
5253	Transfer from Non-Expendable Trust Funds		$0	$0	$0
5300-5699	Other Financing Sources		$0	$0	$0
9997	Supplemental Appropriation (Contra)		$0	$0	$0
9998	Amount Voted from Fund Balance	09, 08, 07, 06	$0	$392,000	$392,000
9999	Fund Balance to Reduce Taxes	04	$0	$200,000	$200,000
	Other Financing Sources Subtotal		**$0**	**$592,000**	**$592,000**
	Total Estimated Revenues and Credits		**$1,446,490**	**$2,075,862**	**$2,075,862**

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Budget Summary

Item	School Board Period ending 6/30/2021 (Recommended)	Budget Committee Period ending 6/30/2021 (Recommended)
Operating Budget Appropriations	$23,499,072	$23,499,072
Special Warrant Articles	$292,000	$292,000
Individual Warrant Articles	$1,091,394	$1,091,394
Total Appropriations	$24,882,466	$24,882,466
Less Amount of Estimated Revenues & Credits	$2,075,862	$2,075,862
Less Amount of State Education Tax/Grant	$5,996,218	$5,996,218
Estimated Amount of Taxes to be Raised	**$16,810,386**	**$16,810,386**

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Supplemental Schedule

1. Total Recommended by Budget Committee	**$24,882,466**
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	$640,145
3. Interest: Long-Term Bonds & Notes	$170,083
4. Capital outlays funded from Long-Term Bonds & Notes	$0
5. Mandatory Assessments	$0
6. Total Exclusions *(Sum of Lines 2 through 5 above)*	$810,228
7. Amount Recommended, Less Exclusions *(Line 1 less Line 6)*	**$24,072,238**
8. 10% of Amount Recommended, Less Exclusions *(Line 7 x 10%)*	$2,407,224
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	$0
10. Voted Cost Items (Voted at Meeting)	$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	$0
12. Bond Override (RSA 32:18-a), Amount Voted	**$0**
Maximum Allowable Appropriations Voted at Meeting: ***(Line 1 + Line 8 + Line 11 + Line 12)***	**$27,289,690**

Meeting Notes

Government Leadership and Administration
For the Year Ending June 30, 2019

Hollis Brookline Cooperative School Board

Mrs. Holly Deurloo Babcock, Chair
Term Expires 2022
Mr. Thomas Solon, Vice Chair
Term Expires 2021
Mrs. Cindy VanCoughnett
Term Expires 2020
Mrs. Elizabeth Brown
Term Expires 2021
Mrs. Krista Whalen
Term Expires 2022
Mrs. Beth Williams
Term Expires 2022
Ms. Melanie Levesque
Term Expires 2020

Mr. Drew Mason, Moderator
Term Expires 2019
Mr. Robert Rochford, Treasurer
Appointed 2016
Mrs. Diane Leavitt, School District Clerk
Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair
Term Expires 2022
Mr. Brian Rater
Term Expires 2021
Mr. Lorin Rydstrom
Term Expires 2021
Mr. Matt Maguire
Term Expires 2022
Mr. Raul Blanche
Term Expires 2020
Mr. David Blinn
Term Expires 2020
Mr. Thomas Enright
Term Expires 2022

SAU #41Administration

Mr. Andrew F. Corey
Superintendent of Schools
Ms. Gina Bergskaug
Assistant Superintendent
Mr. Robert Thompson (As of July 1, 2019)
Assistant Superintendent of Student Services
Ms. Kelly Seeley
Business Administrator
Ms. Amy Rowe
Transition Coordinator
Mr. Richard Raymond
Network Administrator
Mrs. Kristen Maher
Assistant Business Administrator
Mrs. Linda Sherwood
Assistant Business Administrator

Hollis Brookline Middle School

Mr. Robert Thompson
Principal
Mr.Timothy Girzone
(As of July 1, 2019) Principal
Mrs. Patricia Flynn
Assistant Principal
Ms. Yolanda Flamino
(As of September 16, 2019) Assistant Principal
Mrs. Jennifer Campbell
Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes
Principal
Mr. Robert Ouellette
Assistant Principal
Ms. Amanda Zeller
Assistant Principal
Ms. Lauren DiGennaro
Assistant Principal

2019 Hollis/Brookline Cooperative School District
Annual Meeting Minutes 6 March 2019

Hollis Brookline Coop School Board

Tom Solon, Chair
Cindy Van Coughnett
John Cross
Elizabeth Brown
Holly Deurloo Babcock
Melanie Levesque
Krista Whalen

Drew Mason, Moderator
Robert Rochford, Treasurer
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche
Brian Rater
David Blinn
Tom Enright
Lorin Rydstrom
Matt Maguire
John Cross-School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Hollis Brookline Middle School

Robert Thompson, Principal
Patricia Flynn, Assistant Principal

The meeting was called to order at 6:30pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance and the National Anthem was sung by the Hollis Brookline Coop Chorus, Liz Steele, Erin Moynihan, Maura Shanley, Maria Hubbard, Rachel Sheppard, Toria Madsen, Johanna Golden, Darcy Hinkle, Eli Goodman, Hayden Wink, Austin Johnson, Cooper Murray and Jack Young, directed by Nancy Spencer. Moderator recognized all veterans and serving members of our armed forces.

School Board Chairman, Tom Solon introduced the School Board. Budget Committee Chairman, Darlene Mann introduced the Budget Committee. SAU 41 Superintendent, Andy Corey introduced the SAU and the school staff. Moderator introduced School District Council, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized the Ballot Clerks, Supervisors of the Checklist, assistants and volunteer counters on the floor.

Moderator went over the rules of the meeting, overview of the warrant and time schedule. Michael Harris motioned to adopt the rules of the meeting. Seconded by Tammy Fareed.

David Saks motioned to amend the rules to limit voting to the meeting on all Articles and not have all day voting, except for SB 2 which is already on the ballot for all day voting. Seconded Michelle St. John. No discussion. Moderator brought motion to amend the rules to a card vote.
Yes - 127 No - 114
CARRIED by card vote.

David Saks motioned to amend the rules to restrict all presentations to 3 minutes. Seconded by Michelle St. John. Discussion ensued. Tom Whalen motioned to move the question. Seconded by Mike Harris.
Moderator brought motion to move the question to a card vote.
CARRIED by a card vote.
Moderator brought motion to amend the rules to 3 minutes to a card vote.
NOT CARRIED by a card vote.

Eliza Lacours motioned to reconsider all day voting. Seconded by Dana Ketchen. Moderator ruled that the motion was out of order because she did not vote on the prevailing side of that vote.

Rob Mann motioned to restrict reconsideration of the vote to restrict all-day voting. Seconded by Chris Hyde. Moderator brought motion to restrict to a card vote.
Yes -168 No - 135
CARRIED by a card vote.

Eric Pauer motioned to amend the rules so that a motion to table, pass over or postpone indefinitely would require a 2/3 vote. Seconded by Doug Davidson. Discussion ensued. Tom Whalen motioned to move the question. Seconded by Rob Mann. Moderator brought motion to move the question to a vote.
CARRIED by a 2/3 card vote.
Moderator brought the motion to amend the rules to require a 2/3 vote.

NOT CARRIED by a card vote.
Mike Harris motioned to move the question on adopting the rules. Seconded by Rob Mann.
CARRIED by a card vote.
Moderator brought rules as amended to a vote.
CARRIED by a card vote.

Moderator went over the clarification of the Articles and how they will be presented. State of the Schools presentation given by Andy Corey, Superintendent of Schools. Financial overview of articles was presented by Darleen Mann, Budget Committee Chair.

Article 1. To see if the District will vote to raise and appropriate the sum of $2,060,000 (gross budget) for renovations at the Hollis Brookline High School to create and equip a STEM facility (the "Project"); and to authorize the issuance of $2,060,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to authorize the School Board to accept on behalf of the District any federal, state, or private funds that may become available for any part of the Project and to use such funds to reduce the amount of bonds or notes issued for the Project and/or offset future debt service costs; and to raise and appropriate the sum of $43,060 for the first year's principal and interest payment on the bonds or notes issued. The school board recommends this appropriation (5-1-0). The budget committee does not recommend this appropriation (3-3-0).

Tom Solon motioned to bring Article 1 to the floor. Seconded by Cindy VanCoughnett.
Darlene Mann, Budget Committee gave a presentation. Holly Babcock, School Board gave a presentation. Discussion ensued. Charity Bell motioned to move the question.
Seconded by David Saks.
Moderator brought motion to a vote.
CARRIED by 2/3 card vote.
Moderator brought Article 1 to a secret ballot vote.
Polls open 1 hour for Article 1.
YES - 257 NO - 305
NOT CARRIED by 2/3 secret ballot vote.
(562) ballots cast, required 2/3 (Needed 375) to pass.

Eric Pauer motioned to move Article 10 out of order before Article 2. Seconded by Peter Walker.
Discussion ensued.
Moderator brought motion to a card vote.
TIED NOT CARRIED by a card vote.
Moderator decided to vote again by card vote.
YES - 198 NO - 199 NOT CARRIED by a card vote.
Seven people from the floor requested a recount.
YES - 201 No - 213 NOT CARRIED by a card vote.

David Saks motioned to restrict reconsideration to changing the order to Article 10. Seconded by Tammy Fareed.
Moderator brought motion to a card vote.
CARRIED by a card vote.

Tammy Fareed motioned to move Article 3 before Article 2. Seconded by Michelle St. John. No discussion.
Moderator brought motion to a card vote.
CARRIED by card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **$23,113,302** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0). Darlene Mann, Budget Committee gave a presentation. Tom Solon, School Board gave a presentation.

Eric Pauer motioned to amend Article 3 to the sum of **$22,311,402** instead of **$23,113,302**. Seconded by Debbie Pucci. Discussion ensued. Nine people from the floor petitioned for a secret ballot vote on Article 3. David Saks motioned to move the question. Seconded by Allison Masarno.
CARRIED by 2/3 vote.
Moderator brought motion to amend to a vote.
YES - 148 NO - 181 NOT CARRIED by card vote.

David Saks motioned to restrict reconsideration on amendment to Article 3. Seconded by Tammy Fareed.
Moderator brought motion to restrict to a vote.
C**ARRIED** by card vote.
Rob Mann motioned to move the question. Seconded by Mike Harris.
Moderator motioned to end debate.
CARRIED by 2/3 card vote. Moderator brought Article 3 to a secret ballot vote.
YES - 269 NO - 175
CARRIED by secret ballot vote. Total votes cast 444.

Mike Harris motioned to restrict reconsideration of Article 3.
Seconded by Barbara King.
Motion
CARRIED by card vote.

Mike Harris motioned to adjourn the meeting until Thursday, March 7th, 2019 at 6:30pm in the Hollis Brookline High School. Seconded by Lisa Porter.

Second session of the Hollis Brookline Cooperative School District Meeting

March 7, 2019

Moderator started the meeting at 6:30pm with a recap of the last meeting. Moderator went over the calendar for the upcoming meetings in town and the town election coming up. Per Fire Dept Moderator went over the fire exits in the building. Moderator gave rules on how and when to table an Article.

Article 2. To see if the school district will vote to approve the cost items for the second year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2018-19, 2019-20 and 2020-21 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2019-20	$70,621

and further to raise and appropriate a sum of **$70,621** for the second fiscal year (2019-20 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This is the second year of a three year agreement. Negotiated cost item increases for the next fiscal year (2020-21) will require approval of a specific warrant article at the 2020 annual meeting. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-0-1).

Tom Solon motioned to bring Article 2 to the floor. Seconded by Cindy VanCoughnett.
Krista Whalen, School Board gave a presentation. Discussion ensued. Petition request for a secret ballot vote by six registered voters. Tammy Fareed motioned to move the question. Seconded by David Saks. Moderator brought motion to a vote.
CARRIED by a 2/3 card vote.
Moderator opened the polls to vote for one hour.
YES - 177 NO - 88
CARRIED by secret ballot vote.
Total votes cast: 265 Voided - 1 (no mark)

Article 4. Shall the District vote to raise and appropriate the sum of **$878,364** as the Hollis Brookline Cooperative School District's portion of the SAU budget of $1,719,314 for the forthcoming fiscal year? This year's adjusted budget of $1,691,711 with $864,235 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Moderator explained that this will be a secret ballot vote. Required a simple majority of all three districts combined. No extended voting; polls open only until all voters attending have voted.

Tom Solon motioned to bring Article 4 to the floor. Seconded by Cindy VanCoughnett. Tom Solon, School Board gave a presentation. Discussions ensued. David Saks motioned to end debate. Seconded by Mike Harris.
Moderator brought motion to a vote.
CARRIED by 2/3 card vote.

Tammy Fareed motioned to restrict reconsideration of Article 2. Seconded by Rob Mann.
Moderator brought motion to a card vote.
CARRIED by card vote.

Moderator opened the polls to vote on Article 4.
YES - 186 NO - 120 (1 of 3 districts to vote)
Total votes cast: 306 Voided – 1 (No mark)

David Saks motioned to restrict reconsideration to Article 4.
Seconded by Mike Harris.
Moderator brought motion to a card vote.
CARRIED by card vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **$67,000** to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2019 unassigned fund balance, available on July 1, 2019. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Tom Solon motioned to bring Article 5 to the floor.
Seconded by Cindy VanCoughnett.
Tom Solon, School Board gave a presentation.
Discussion ensued.
Moderator brought Article 5 to a vote.
CARRIED by card vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of **$75,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2019 unassigned fund balance, available on July 1, 2019.

The school board recommends this appropriation (6-0-0).

The budget committee recommends this appropriation (6-0-0).

Tom Solon motioned to bring Article 6 to the floor. Seconded by Cindy VanCoughnett.
Tom Solon, School Board gave a presentation. Discussion ensued. David Saks motioned to move Article 6. Seconded by Mike Harris.
Moderator brought motion to a card vote.
CARRIED by 2/3 card vote.
Moderator brought Article 6 to a vote.
CARRIED by a card vote.

David Saks motioned to restrict reconsideration on Article 4. Seconded by Mike Harris.
Moderator brought motion to restrict to a vote.
CARRIED by card vote.

Article 7. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **$25,000** to come from the June 30, 2018 unassigned fund balance available for transfer on July 1, 2019 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (6-0-0).

Tom Solon motioned to bring Article 5 to the floor. Seconded by Cindy VanCoughnett.
Tom Solon, School Board gave a presentation. Moderator requested an amendment to Article 7 from June 30, 2018 to June 30, 2019. Tom Solon brought the motion to amend to the floor. Seconded by Cindy VanCoughnett.
Moderator brought motion to amend to a vote.
CARRIED by card vote. Discussion ensued. David Saks motioned to move the question.
Seconded by Tammy Fareed.
Moderator brought motion to a vote.
CARRIED by a 2/3 card vote.
Moderator brought Article 7 to a vote.
CARRIED by card vote.

David Sacks motioned to restrict reconsideration of Article 7. Seconded by Tammy Fareed.
Moderator brought motion to a vote.
CARRIED by a card vote.

Eric Pauer motioned to take Article 10 out of order. Seconded by Diane Pauer. Discussion ensued.
Moderator brought motion to a vote.
YES - 158 NO - 159
NOT CARRIED by a card vote.

Seven voters requested a recount. Moderator brought motion to another card vote.
YES - 154 NO - 168 NOT CARRIED by a card vote.

David Saks motioned to restrict reconsideration to Article 10 out of order. Seconded by Michelle St. John.
Moderator brought motion to a vote.
CARRIED by card vote.
Moderator brought Article 7 to a vote.
CARRIED by a card vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2019, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (6-0-0). The budget committee recommends this appropriation (5-1-0).

Tom Solon motioned to bring Article 8 to the floor. Seconded by Cindy VanCoughnett.
Tom Solon, School Board gave a presentation. Moderator received a petition for a secret ballot vote from six registered voters. Discussion ensued. Barbara King motioned to move the question. Seconded by Mike Harris.
Moderator brought motion to move to a vote.
CARRIED by a 2/3 card vote.
Moderator brought Article 8 to a secret ballot vote.
YES – 194 NO – 148
CARRIED by a secret ballot vote. Total votes cast: 342

David Sacks motioned to restrict reconsideration of Article 5. Seconded by Mike Harris.
Moderator brought motion to a vote.
CARRIED by a card vote.

Article 9. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (6-0-0).

Tom Solon motioned to bring Article 9 to the floor. Seconded by Cindy VanCoughnett.
Tom Solon gave a presentation. Discussion ensued.
Moderator brought Article 9 to a vote.
CARRIED by a card vote.

Article 10. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based

on the prior fiscal year's actual amount of local taxes raised, by more than 2%? Submitted by Petition.

Moderator explained that there are many presentations to be heard on this article. Dan Peterson motioned to table Article 10. Moderator's rule in place is to hear presentations before he opens the floor for discussion.

Dan Peterson motioned to overrule the moderator and would like to postpone or table Article 10 before presentations are presented. Seconded by Chris Hyde. Moderator feels presentations take precedence, vote is to sustain the Moderator's ruling. Moderator brought motion to sustain the Moderator's ruling to a vote.
YES - 152 NO - 159
NOT CARRIED by a card vote.

Chris Hyde motioned to postpone Article 10 indefinitely. Seconded by Rob Mann.
Moderator brought motion to a vote.
YES - 184 NO - 143
CARRIED by a card vote.

David Sacks motioned to restrict reconsideration of vote to postpone Article 10. Seconded by Rob Mann.
Moderator brought motion to a vote.
CARRIED by card vote.

David Sacks motioned to restrict reconsideration to Article 8. Seconded by Tammy Fareed.
Moderator brought motion to a vote.
CARRIED by a card vote.

Article 11. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? Submitted by Petition.

Eric Pauer motioned to bring Article 11 to the floor. Seconded by Peter Walker.
Moderator allowed discussions to ensue regarding SB 2 before the voting day in March. Tammy Fareed motioned to end debate. Seconded by Rob Mann.
Moderator brought motion to a vote.
CARRIED by a 2/3 card vote.

Article 12. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. Submitted by Petition.

Eric Pauer motioned to bring Article 12 to the floor.
Seconded by Peter Walker.
Eric Pauer gave a presentation. Discussion ensued. Steve Pucci motioned to move the question. Seconded by Tammy Fareed.
Moderator brought motion to vote.
CARRIED by a 2/3 card vote.

Moderator brought Article 12 to a vote.
YES - 125 NO - 173
NOT CARRIED by card vote.

Tom Whalen motioned to restrict reconsideration of Article 12. Seconded by Tammy Fareed.
Moderator brought motion to a vote.
CARRIED by card vote.

Moderator asked the indulgence of the legislative body to vote on continuing with the last Article due to the hour of the meeting.
CARRIED by a card vote.

Article 13. Because there is the possibility that Article 1 will be defeated, or that other considerations will result in the space created by Article 1 not being adequate or available for the HBHS Robotics Team, to see if the school district will vote to raise and appropriate the sum of **$550,000** for the purpose of funding a facility for the HBHS and HBMS robotics teams. Funds to be transferred to the HB Robotics Boosters for this purpose (Majority vote required). Submitted by Petition.

Doug Davidson motioned to table or postpone Article 13 indefinably. Seconded by Debbie Pucci.
Motion was brought to a vote.
NOT CARRIED by a card vote.

Moderator received a petition for a secret ballot vote on Article 13 submitted by a sufficient number of registered voters.

Josh Robey motioned to amend Article 13 to change the sum from **$550,000 to $98,832** and **remove the sentence "Funds to be transferred to the Hollis Brookline Robotics Boosters for this purpose".** Seconded by Barbara King. Discussion ensued. Sherry Vanderpool motioned to move the question. Seconded by Peter Walker.
Moderator brought motion to end debate on the amendment to a vote.
CARRIED by a 2/3 card vote.
Moderator brought amendment to Article 13 to a vote.
CARRIED by a card vote.
Moderator brought amended Article 13 to a secret ballot vote.

YES - 200 NO - 85
CARRIED by secret ballot vote.

Article 14. Other Business

David Sacks motioned to adjourn. Seconded by Mike Harris.
Someone from the floor motioned to take Article 10 off the table. Moderator said that Article 10 was voted on previously and tabled indefinitely and was voted on to restrict reconsideration. A motion to adjourn takes precedence over any other motions. Moderator was not going to entertain this motion to take Article 10 off the table. Moderator brought motion to adjourn to a vote.
CARRIED by a 2/3 card vote.

Meeting ended at 11:15pm.
Voters through the checklist: Hollis219, Brookline 156, total registered voters attending 375.
Respectfully submitted,

Diane Leavitt,
Hollis Brookline Cooperative School District Clerk

Hollis/Brookline Cooperative Revenue, Expenditures and Changes in Fund Balances
For Fiscal Year Ending June 30, 2019

	General	Grants	Capital Projects	Permanent	Other Governmental Funds	Total Governmental Funds
REVENUES						
School district assessment	$ 15,295,661	$ -	$ -	$ -	$ -	$ 15,295,661
Other local	194,077	-	5,325	32,414	1,260,416	1,492,232
State	5,930,604	39,462	-	-	3,334	5,973,400
Federal	78,123	231,254	-	-	55,190	364,567
Total revenues	21,498,465	270,716	5,325	32,414	1,318,940	23,125,860
EXPENDITURES						
Current:						
Instruction	9,915,000	207,124	-	-	808,796	10,930,920
Support services:						
Student	1,274,573	1,160	-	-	-	1,275,733
Instructional staff	576,761	22,970	-	-	-	599,731
General administration	61,655	-	15,480	-	-	77,135
Executive administration	806,808	-	-	-	-	806,808
School administration	1,035,841	-	-	-	-	1,035,841
Business	-	-	-	-	-	-
Operation and maintenance of plant	1,214,832	39,462	-	-	-	1,254,294
Student transportation	1,095,096	-	-	-	-	1,095,096
Central	-	-	-	-	-	-
Other	4,902,523	-	-	-	-	4,902,523
Non-instructional services	-	-	-	-	412,877	412,877
Debt service:						
Principal	440,000	-	-	-	-	440,000
Interest	155,867	-	-	-	-	155,867
Facilities acquisition and construction	-	-	59,797	-	-	59,797
Total expenditures	21,478,956	270,716	75,277	-	1,221,673	23,046,622
Excess (deficiency) of revenues over (under) expenditures	19,509	-	(69,952)	32,414	97,267	79,238
Other financing sources (uses):						
Transfers in	5,858	-	-	-	1,015	6,873
Transfers out	-	-	-	(6,873)	-	(6,873)
Long-term debt issued	-	-	1,660,000	-	-	1,660,000
Premium received on long-term debt	-	-	-	-	-	-
Total other financing sources and uses	5,858	-	1,660,000	(6,873)	1,015	1,660,000
Net change in fund balances	25,367	-	1,590,048	25,541	98,282	1,739,238
Fund balances, beginning	1,256,119		-	436,235	325,525	2,017,879
Fund balances, ending	$ 1,281,486	$ -	$ 1,590,048	$ 461,776	$ 423,807	$ 3,757,117

Hollis/Brookline Cooperative General Fund Comparison by Year
For Fiscal Years Ending June 30

	FY2017	FY2018	FY2019
School District Assessment			
Current Appropriation	14,919,589	14,288,861	15,295,661
Other Local Sources			
Tuition	0		33,319
Investment Earnings	1,247	10,168	15,260
Impact Fees	18,505	23,996	20,374
Rentals	1,636	2,644	2,018
Contributions and Donations	1,600		
Athletics	68,793	66,132	64,036
Miscellaneous	131	1,931	52,056
Total Other Local Sources	91,912	104,871	187,063
State Sources			
Adequecy Aid (grant)	2,994,005	3,168,920	3,017,046
Adequecy Aid (tax)	2,103,120	2,138,804	2,140,655
School Building Aid	341,984	173,362	181,362
Special Education Aid	671,604	577,615	586,177
Vocational Tuition	9,498	10,453	5,364
Other		1,916	
Total State Sources	6,120,211	6,071,070	5,930,604
Federal Sources			
Medicaid	206,735	149,430	78,123
Other Financing Sources			
Transfers in	4,198	4,116	5,858
Total Revenues and Other Financing	**21,342,645**	**20,618,348**	**21,497,309**

Hollis/Brookline Cooperative School District
Balance Sheet
Governmental Funds
June 30, 2019

	General	Grants	Capital Projects	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	$ 822,885	$ -	$ 1,602,360	$ -	$ 441,803	$ 2,867,048
Receivables, net of allowance for uncollectibles:						
Accounts	-	-	8,940	-	-	8,940
Intergovernmental	579,289	165,117	-	461,776	9,120	1,215,302
Interfund receivable	161,242	-	-	-	-	161,242
Inventory	-	-	-	-	9,811	9,811
Prepaid items	24,343	-	-	-	-	24,343
Total assets	$ 1,587,759	$ 165,117	$ 1,611,300	$ 461,776	$ 460,734	$ 4,286,686
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
Liabilities:						
Accounts payable	$ 151,795	$ 875	$ 21,252	$ -	$ 5,021	$ 178,943
Accrued salaries and benefits	67,976	-	-	-	3,673	71,649
Intergovernmental payable	86,302	3,000	-	-	146	89,448
Interfund payable	-	161,242	-	-	-	161,242
Total liabilities	306,073	165,117	21,252	-	8,840	501,282
Deferred inflows of resources:						
Deferred revenue	200	-	-	-	28,087	28,287
Fund balances:						
Nonspendable	24,343	-	-	323,280	9,811	357,434
Restricted	-	-	1,590,048	138,496	-	1,728,544
Committed	571,177	-	-	-	413,996	985,173
Assigned	55,698	-	-	-	-	55,698
Unassigned	630,268	-	-	-	-	630,268
Total fund balances	1,281,486	-	1,590,048	461,776	423,807	3,757,117
Total liabilities, deferred inflows of resources, and fund balances	$ 1,587,759	$ 165,117	$ 1,611,300	$ 461,776	$ 460,734	$ 4,286,686

Hollis/Brookline Cooperative Special Education Expenditures
For Fiscal Years Ending June 30

EXPENSES:	FY2017	FY2018	FY2019
SALARIES	2,091,242	2,059,164	2,302,725
BENEFITS	426,756	421,177	1,003,567
CONTRACTED SERVICES	777,070	730,360	343,339
TRANSPORTATION	426,249	338,543	349,219
TUITION	854,326	1,141,214	1,200,949
SUPPLIES	54,296	92,643	48,992
EQUIPMENT	12,428	31,752	11,551
OTHER	1,290	1,355	3,375
SUBTOTAL	4,643,657	4,816,208	5,263,717
REVENUE:			
SPECIAL EDUCATION AID	671,604	577,615	586,177
MEDICAID DISTRIBUTION	206,735	149,429	78,123
IDEA	223,375	240,594	207,124
SUBTOTAL	1,101,714	967,638	871,424

Hollis/Brookline Cooperative Debt Schedule
For Fiscal Years Ending June 30 2019

	HBMS Renovations	**HBHS Turf Field**
Length of Debt (years)	20	10
Date of Issue	8/2004	12/2018
Date of Final Payment	8/2024	8/2028
Original Debt	$7,703,400	$1,660,000
Interest Rate	4.54%	3.80%
Principal at Beginning of Year	$3,590,000	$1,660,000
Retired Issues this Year	$440,000	$0
Remaining Principal Balance Due	$3,150,000	$1,660,000
Remaining Interest Balance Due	$407,413	$346,341
Remaining Debt	**$3,557,413**	**$2,006,341**
Amount of Principal to be Paid in FY20	$465,000	$158,406
Amount of Interest to be Paid in FY20	$133,823	$42,229
Total paid in FY20 (7/1/2019 to 6/30/2020)	**$598,823**	**$200,634**

Hollis/Brookline Cooperative School District Professional Staff Roster

First Name	Last Name	Assignment	College/University	Degree
Richard	Barnes	Principal, HBHS	Northeastern Univ.	M.Ed.
Brian	Bumpus	Assistant Athletic Director, HBHS	UMASS Lowell	B.A.
Jennifer	Campbell	Special Ed. Coordinator, HBMS	New England College	C.A.G.S.
Lauren	DiGennaro	Assistant Principal, HBHS	Columbia University	M.A.
Yolanda	Flamino	Assistant Principal, HBMS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBMS	Rivier	C.A.G.S.
Robert	Ouellette	Assistant Principal, HBHS	NH College	M.B.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	M.S.Ed.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Jessica	Barrett	French	UNH	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Jerrell	Brown	Physical Education	UNH	M.Ed.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Allison	Buschmann	Physical Education	Springfield College	M.A.
Cristin	Cahill	Program Clinician	Rivier	M.A.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Mariel	Carmelo Ruiz	Spanish	Womens Univ. of the Sacred Heart	B.A.
Camille	Carson	Science	Rivier	M.S.
Debra	Castonguay	Guidance	Rivier	M.Ed.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Megan	Cleary	Science	Keene State	B.S.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	Southern NH University	EdD
Lynn	DiZazzo	English	Fairfield Univ.	B.A.
Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Science	Stonehill College	B.S.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Amber	Fox McNeil	School Nurse	UNH	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
David	Gilbert	Mathematics	UMASS	M.Ed.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Lauren	Grosse	English	UNH	M.A.T.

Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Katherine	Henderson	Social Studies	Southern NH University	M.Ed.
David	Hersey	Guidance	Rivier	M.Ed
Linda	Illingworth	English	UNH	M.A.T.
Jamie	Johannsen	Social Studies	Boston University	B.A.
Susan	Joyce	Guidance	Georgian Court University	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Linda	Lannin	Occupational Therapy	Florida International Univ.	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Matthew	MacFarline	Latin	Brandeis University	M.A.
Melanie	Madden	Special Education	Rivier	M.Ed.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN
Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Michelle	McInnes	Behavior Specialist	Southern NH University	M.S.
Ann	Melim	English	UNH	M.A.
George	Minott	Science	UNH	B.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Courtney	Moore	Science	Southern NH University	B.S.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Gregory	O'Brien	Social Studies	Southern NH University	M.A.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Melissa	Palmer	School Psychologist	Rivier	M.Ed./CAGS
Claire	Pare	English	UNH	M.Ed.
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Lindy	Prewitt	ELL	Texas State University	B.S.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Theressa	Risdal	Guidance	Notre Dame College	M.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Audra	Saunders	Art	Rivier	M.Ed.
Michael	Scaramellino	Technology Education	Southern NH University	M.Ed.
Jennifer	Shreves	Science	UNH	M.PH
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.

Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Kirsten	Szczeszynski	Science	University of Waterloo	B.S.
Trudi	Thompson	Science	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Kristine	Turcotte	Guidance	UNH	M.Ed.
David	Umstead	Instrumental Music	Univ. of Louisville	M.M.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Katherine	Williamson	Science	UNH	M.Ed.

Hollis/Brookline Middle School Administrative Report

Hollis Brookline Middle School is a safe and caring learning environment that is focused on a well-rounded approach to educating the whole child. Our staff is committed to developing the intellectual, physical, social and emotional skills of all of our students.

The foundation of Hollis Brookline Middle School is creating positive connections for students. As HBMS is the first opportunity our students from Hollis and Brookline have to come together in one school community, an area of focus with our students is on Social Emotional Learning (SEL). Our recently revised ROCK curriculum provides students with the opportunity to build relationships with one another and a trusted adult in the building. Our School Counseling Department, Student Council, and our U-Knighted For All Club all play key roles in fostering a welcoming and safe learning environment for all students.

Hollis Brookline Middle School provides a comprehensive academic program that aims to prepare students with the skills necessary to be successful students and ultimately contributing members of their communities. For the second time, HBMS 8th grade students participated in the PSAT 8/9, which is the first in the College Board's SAT Suite of Assessments. The PSAT 8/9 is used as a universal screening tool that along with other pieces of student achievement data, provides feedback to teachers and administration to continuously revise and improve our academic programming.

Providing students with a safe school environment continues to be one of the highest priorities for Hollis Brookline Middle School. Through our Health Education curriculum, all students take part annually in emergency awareness and preparedness training including first-aid training with the Hollis Fire Department, Internet safety with Hollis Police Department, and suicide prevention training with our school counselors. All staff members have taken part in bullying awareness and prevention training as well as the Jesse Lewis "Choose Love" Movement. This program provides staff with a comprehensive SEL program as a means to promote school safety through prevention rather than preparation.

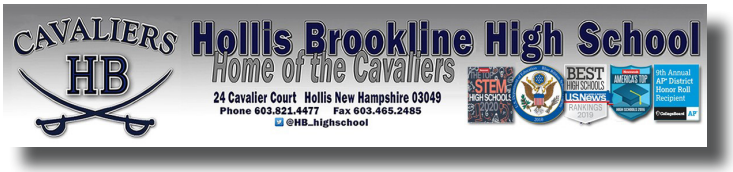
After much planning and preparation, the Hollis Brookline Middle School Technology Education/Robotics work room is nearing completion. The overall plan included two complete room renovations as well as the reconfiguration of the Technology Education room to incorporate the High School Robotics team work space and newly purchased equipment. This state-of-the-art shared work space is already being used by the students of Hollis and Brookline both day and night.

Hollis Brookline Middle School is a thriving community of learners where faculty and staff are committed to creating a learning environment conducive to the academic, social and emotional well-being of our students. We are grateful to our PTSA who are collaborative members of our team, and help build strong home-school connections, and to our community partners who take an active interest in supporting our work with students.

Sincerely,

Tim Girzone, Principal Hollis Brookline Middle School
Yolanda Flamino, Assistant Principal Hollis Brookline Middle School
Jennifer Campbell, Assistant Principal for Student Services

Hollis/Brookline High School
Administrative Report



In 2019, U.S News and World Report once again ranked Hollis-Brookline High School among the top five high schools in New Hampshire. The College Board listed HBHS as a member of the 9th Annual AP District Honor Roll. HBHS was among only 373 school districts in the U.S and Canada increasing access to AP curriculum to more students while improving the rate at which students pass the exam. Additionally, Hollis Brookline High School was named to Newsweek's Best STEM School Rankings for 2020. HBHS was ranked as the #2 public school in NH. Schools included in the rankings were found to have dynamic learning environments as well as highly skilled teachers in Science, Technology, Engineering, and Math who continuously engage their students with new developments in the STEM field. We are proud of these awards and view them as an accurate representation and result of the tremendous effort on behalf of staff, students, and families throughout SAU #41. Each year we build upon our culture of excellence in an effort to offer the best 21st century education that will enable our students to meet the demands of a highly skilled and competitive workforce.

Our focus for 2019 was to evaluate and enhance our current STEM offerings, identify ways to better meet the growing social and emotional needs of all students, and develop a comprehensive plan for the implementation of a significant increase of technology. That technology plan has since been presented to both the school board and the budget committee. The plan calls for students to have access to a device in every classroom on demand as it relates to the curriculum. Looking to the future, HBHS has undertaken a massive review of our current instructional practices and their impact on students. The Instructional Practices Committee meets regularly and consists of parents, students, staff, and school board members. Recognizing shifting educational paradigms and the obligation of education to meet the needs of all students, the committee will make recommendations to Cooperative School Board in order to create a more equitable, inclusive, and personalized learning community. The work has been invigorating, and we look forward to the positive changes to come that will benefit all students.

We take great pride in the academic successes of our students. HBHS students excel in many areas. In 2019, membership in the HBHS National Honor Society continued to grow. Our SAT, ACT, and AP test scores continue to be among the best in New Hampshire. HBHS also has a fine tradition of students entering the military after graduation. The graduating class of 2019 saw an increase in the number of students choosing to join the military, with many of these students enlisting in programs that will put them on the path to leadership roles in the armed services. We are proud of our students' commitment to serving their country.

Many wonderful things occur in the classrooms of HBHS every day. Our talented staff knows how to bring the curriculum alive. One of many examples is the annual Trebuchet project. For over 13 years, Hollis Brookline High School physics students have been participating in this annual event. In this engineering design challenge, teams of 4-6 students are tasked with working together to design, build, calibrate, and test a working trebuchet, a medieval siege device used to launch a projectile using nothing but the force of gravity via a counterweight and lever arm. The students must launch a water balloon a distance of 30 meters to receive an A, and they receive bonus points if they dress up in medieval costumes or hit an exact target (their physics teacher!). Over the course of several weeks, the students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing day. This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting and challenging project during their high school career.

As has become tradition, Trebuchet Day included 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline. The day was a tremendous success. Teachers from the high school enjoyed collaborating with their colleagues from our sending districts. Most importantly, the enthusiasm from the high school and elementary school students was contagious.

Hollis-Brookline High School students also excel in athletics and the arts. Cavalier Athletics had another record setting year 2019. The winter season was an exciting one as both the Boys and Girls Basketball teams advanced to the quarter-finals in the NHIAA tournament. The HBDS Ice Hockey team made the play-offs for the first time in 6 years. Stephanie Menard was the DII State Champion in the Slalom for the 3rd straight year. The Bowling team qualified 7 athletes for the Individual State Tournament, the most in team history. The Unified Basketball team closed out the season at 4-4, with their final victory of the year being their win over a Principal Barnes-led faculty team during Spir-

it Week. The HBHS Wrestling team brought home a state championship making it their 5th Division II title in program history, and 4th in the past 8 years. Leading the charge for the Cavaliers were individual state champions: Troy Moscatelli, Daniel DeLong, Scott Anneser, Zack Brickner, and Owen MacMillan.

In the spring, the HBHS Baseball team competed at Delta Dental Stadium for a state championship. Despite a great team effort, the boys came up just short, falling to Bow on a walk-off game-winning RBI in the bottom of the 7th inning. The Boys Tennis team finished as the Division II runner-up as well, after finishing the regular season with an undefeated record. And rounding out the group of runner-up finishes was the HBHS Boys Track and Field team, with a fantastic performance at the NHIAA Division II state meet where the team was barely edged out of first place.

The 2019 Fall season officially came to close with a championship victory for the HBHS Football team! The team displayed a tremendous amount of mental toughness as they battled the brutal cold and rain on their way to the first championship in team history. We are grateful for that the voter approved multi-purpose turf field was completed just in time for the team to practice before the big game. Cold and rain were a consistent theme for the HBHS #2 seeded Girls Soccer team as they dropped a heartbreaker to #3-seeded Bow in the semi-final round of the NHIAA State tournament.

Hollis Brookline High School continues to have more students qualifying as NHIAA Scholar Athletes than many other high schools. Our students' accomplishments on and off the field are truly amazing.

The Music Department is proud to announce that 12 of our student musicians have been named to the 2020 New Hampshire All State Music Festival. This year's auditions included thousands of students from across the state, of which only a small percentage are selected. Selection is based upon an audition encompassing professional level solo repertoire, musicianship skill tests, and ensemble auditions. Our students' performance in music and choir is a testament to their talent, hard work, and the high caliber of instruction and guidance from our Department Chair of the Performing Arts, Matt Barbosa.

Many students also participate in the Theatre and Visual Arts programs. If you have not yet seen one of the Hollis Brookline Musical performances which are presented each March, please mark your calendars for this year's production of The Music Man. Each year the combined efforts of the music, visual arts and theatre programs come together in a wonderful musical production which could compete with any semi-professional performance.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged.

In 2019, the First Robotics Team 1073 celebrated the most successful year in the history of the program. For this year's competition season, named Destination Deep Space, team 1073 built a robot that performed very well, including being an elimination round captain for the first time in 10 years at the UNH competition. The team also earned many awards, including District Engineering Inspiration, New England District Championship Entrepreneurship, and they swept the Safety Award, winning at every competition. Their performance over the season through winning matches and earning awards, qualified the team, for the third year in a row, to compete at the World Championships in Detroit.

At the World Championships, HB Junior Cameron Hallett received the highly prestigious FIRST Dean's List Award, making him one of only 10 winners out of nearly 100,000 FIRST Robotics students worldwide. Then, competing nonstop over 3 days, against the top 400 teams, from over 70 countries, THE FORCE TEAM won their division and, in the finals, placed 3rd overall. This December, the team hosted the largest First Lego League Expo in the World at HBHS! Many elementary schools from across New England and Canada were in attendance.

As we come to the close of 2019, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted
Richard D. Barnes, Principal

Hollis Brookline Cooperative School District Budget Committee

Introduction

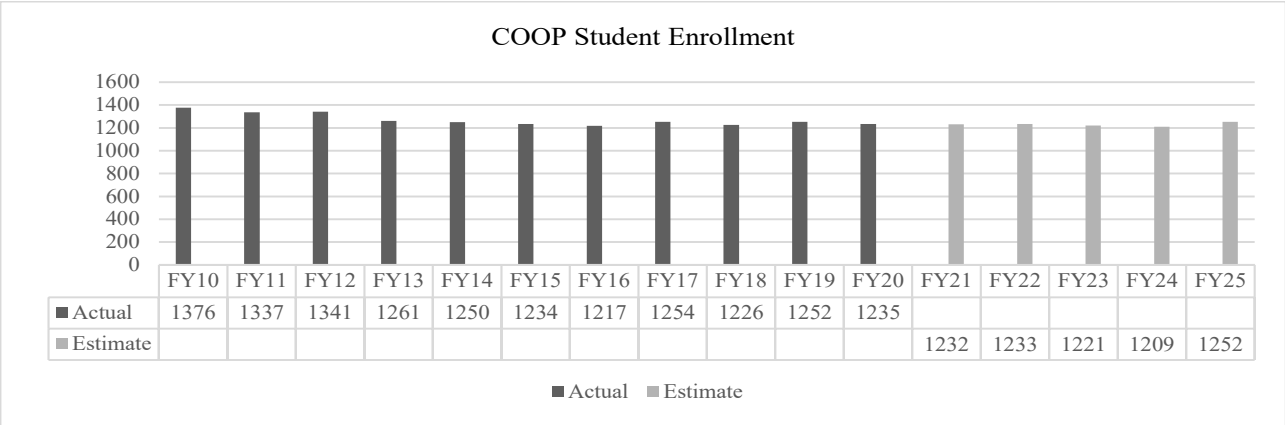
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and "establish[ing] uniformity in the manner of appropriating and spending public funds" which provides consistency for budget committees with responsibility for "assisting its voters in the prudent appropriation of funds" (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1235. Reported district enrollment for FY20 of 1235 represents a 1% decrease from the prior year.

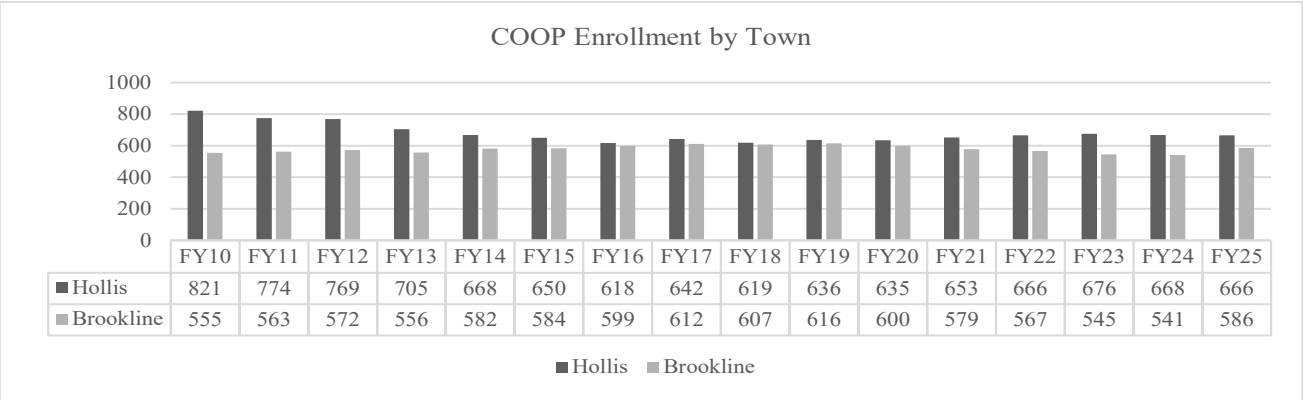


	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Actual	1376	1337	1341	1261	1250	1234	1217	1254	1226	1252	1235					
Estimate												1232	1233	1221	1209	1252

Student enrollment data based on NESDEC reports of historic and future enrollment. FY20 BA reported enrollment as of 10/1/2019.

By town, the student population trend reflects a relatively even distribution of students between Hollis and Brookline from FY16 through FY20. However, from FY10 through FY20, Hollis' student population has declined by 23%. During the same period, Brookline has realized an 8% increase in student population.

For the current school year (FY20), the enrollment distribution is 51.4% of students from Hollis and 48.6% of students from Brookline. Projections through FY25 indicate a diverging student population between Hollis and Brookline.

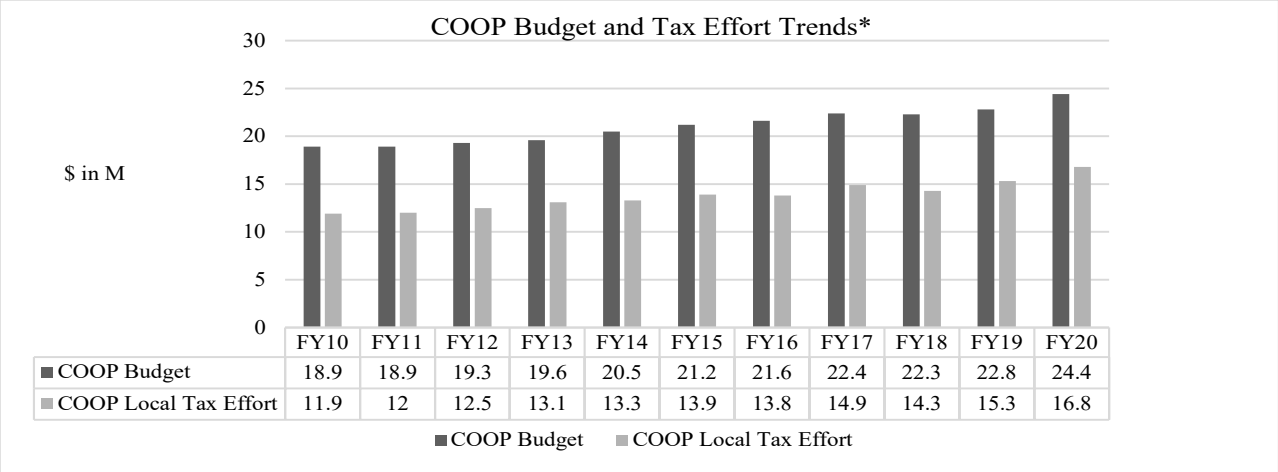


	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Hollis	821	774	769	705	668	650	618	642	619	636	635	653	666	676	668	666
Brookline	555	563	572	556	582	584	599	612	607	616	600	579	567	545	541	586

Student enrollment data based on NESDEC reporting of historic and future enrollment. FY20 BA reported student distribution as of 10/1/2019.

Budget Highlights

FY20 Budget Summary: As approved by the legislative body in March 2019, the $24.4M HBCSD budget represents a 7% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, contingency/expendable trusts, and funding for improvements at HBMS to support Robotics. The bond article for STEM infrastructure changes failed. Once district revenue and state aid by town have been considered, the resulting tax effort averages approximately 69% of the approved COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of $9.2M for Hollis and $7.6M for Brookline.



	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
COOP Budget	18.9	18.9	19.3	19.6	20.5	21.2	21.6	22.4	22.3	22.8	24.4
COOP Local Tax Effort	11.9	12	12.5	13.1	13.3	13.9	13.8	14.9	14.3	15.3	16.8

*Nominal $ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment is $10.4M and Brookline's total COOP tax commitment is $8.3M.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY19 budget as a "sanbornized" (approved for the full three year period) agreement. As such, a separate article for HEA was not voted on in the FY20 budget. HEA contract costs were included as part of the operating budget. The second year of the contract for support staff (HESSA) was approved in March 2019 and addressed elements for salaries and benefits, as well as other non-financial contract elements. The third year of the HESSA contract will be presented in the warrant for FY21.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. In total, NHRS expenses represent 7%, or $1.7M, of the total budget. NHRS rate changes went into effect with the FY20 budget and will remain at the same levels for FY21. Employer contribution rates increased by 2.5% to 17.8% for professional staff and decreased by 1.8% to 11.17% for support staff.

Student Services: These costs comprise 20% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.
Debt Service: Current annual debt service for HBCSD stands at approximately $800K annually for the HBMS renovation (payments continue through FY25) and the HBHS turf field (payments continue through FY29).

Other Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town's state aid to determine the amount to be assessed in taxes as a portion of each town's local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses and 100% EV for capital expenses. Capital expenses represented 3.4% of the expenses to be apportioned.

FY20 Apportionment Distribution	FY19 ADM	2018 EV	Net Apportionment*	Final Distribution**
Hollis	51.1%	69.0%	52.6%	54.6%
Brookline	48.9%	31.0%	47.4%	45.4%

Source: NH DOE FY20 Cooperative District Apportionment Summary (October, 2019)
*Net Apportionment calculated before application of state aid
**Calculated after state aid

For the FY21 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contract for support staff, and funding of trusts with estimated tax impacts identified by town. No bond initiatives will be considered for the upcoming fiscal year.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

2019 Hollis/Brookline High School Awards

Alan Frank Memorial Scholarship Book Award	**Hollis Historical Society Book Award**
Mark Labak	Teresa Crooks
American Federation of Musicians	**Hollis Nor'Easters Snowmobile Club**
Jack Sinclair	Natalie Cook
Amherst Orthodontic Scientific Woman's S.	**Hollis Republican Town Committee**
Eliza Vertullo	Daniel DeLong
Athlete Citizen Scholar Award	Zaki Quereshy
Sofia Barassi	Kathleen Souza
Owen MacMillan	**Hollis Women's Club Scholarship**
Brookline Historical Society Book Award	Nora Miller
Joe Messina	**Hollis Veterinary Hospital Scholarship**
Brookline Women's Club	Emma Pellerin
Natalie Cook	**Richard Nagy Memorial Scholarship**
Cameron Ricard Memorial Scholarship	Felix Yang
Nathan Eisenhauer	**Team Player of the Year**
Cavalier of the Year Award	Rachel Cerato
Michael Moscatelli	Daniel DeLong
Cavalier Sportsmanship for Athletics	**Theatre Award**
Caroline Smith	Taylor O'Connell
Cavalier Leadership for Athletics	**National Thespian Society**
Maddie Norris	Regan Barry
Charles Zylonis Memorial Scholarship	Kierra Dean
Rachel Cerato	Johanna Golden
Coach Korcoulis Scholarship	Laurie Houvener
Matthew Hutchinson	Taylor O'Connell
Community of Caring Scholarship	Caroline Pack
Sofia Barassi	Nicole Plummer
Madison Norris	Paige Solinas
Khushali Patel	**Warren Towne Memorial Scholarship**
Director's Award for Band	Delayni Kovalchek
Amy Norton	**William & Lorraine Dubben Scholarship**
National Merit Scholarship Finalist	Katherine Townsend
Dale Jacobs	Jack Sinclair
Nora Miller	**Ten Top Seniors Class of 2019**
Kathryn Partridge	Rachel Cerato
Felix Yang	Amira Elfadil
National School Choral Award	Kaito Kramarczyk
Laurie Houvener	Dhruv Miglani
Erin Moynihan	Nora Miller
NH Coaches Association (3 sports for 4 years)	Caroline Pack
Sofia Barassi	Peter Szczeszynski

2019 Hollis/Brookline High School Awards - Continued

Tim Belanger	Felix Yang
Rachel Cerato	**Class of 2019 Salutatorian**
Kenneth Corsetti	Kathryn Partridge
Daniel DeLong	**Class of 2019 Valedictorian**
Joseph Dias	Nicole Plummer
Katelyn Heidel	
Michael Moscatelli	**Tri - M Music Honor Society**
Kathryn Partridge	Grace Catalanotti
Samantha Randlett	Daniel DeLong
Kyle Simpson	Johanna Golden
Heather Stone	Laurie Houvener
Nicholas Jennings Memorial Scholarship	Nora Miller
Zachary Brickner	Erin Moynihan
Myra Morin	Revathi Nithipalan
Rhode Island School of Design	Amy Norton
Katherine Townsend	Caroline Pack
Ruth E. Wheeler Scholarship	Nicole Plummer
Katherine Townsend	Jacob Ponders
Sgt. Barry D. Palmeri Memorial Scholarship	Jack Sinclair
Matthew Beaulieu	Tim Sulin
Prudential Spirit of Community	Peter Szczeszynski
Samantha Randlett	Felix Yang
Dollars for Scholars	**Student Council 2019**
Natalie Cook	**Student Body President** **Khushali Patel**
Nora Miller	President Dhruv Miglani
Cordelia Scales	Vice President Rachel Cerato
Kathleen Souza	Secretary Gabrielle Paquin
Ed Berna Memorial Award For Track	Treasurer Mark Labak
Vanessa Thomas	Representatives:
Fred Waring Director's Award for Chorus	Sophia Barassi
Nicole Plummer	Tess Crooks
Harris Memorial Scholarship	Jillian O'Hara
Andrea Lawner	Nora Miller
Hollis Agriculture Scholarship	
Olivia Valentine	
Hollis Brookline Rotary	
Holly Cardoza	
Nicole Plummer	
Cordelia Scales	