

HOLLIS, NEW HAMPSHIRE



2020 ANNUAL REPORT

Local Government Contact Information

Town Website: www.hollisnh.org

Fire Department/Rescue Services

10 Glenice Drive

603-465-6001

Richard Towne, Fire Chief

Sandy Bohling, Assistant EMS Director

fire@hollisnh.org

Police Department/Communications Center

9 Silver Lake Road

603-465-7637-Police

603-465-2303-Communications

Joseph Hoebeke, Police Chief

Karen Lawton, Administrative Assistant

Rick Todd, Communications Manager

Fax: 603-465-7808

police@hollisnh.org

Public Works Department

10 Muzzey Road

603-465-2246

Joan Cudworth, Director of Public Works

jcudworth@hollisnh.org

Beverly Hill, Administrative Assistant

bhill@hollisnh.org

Solid Waste Disposal

Transfer Station, 10 Rocky Pond Road

603-465-3299

Hours: Tuesday & Saturday 8AM-5PM

Thursday 12-7PM

Stump Dump, 275 Depot Road

603-465-2143

Hours: Wednesday & Saturday 8AM-5PM

Town Clerk's Office

3G Marketplace

603-465-2064

Lisa Claire, Town Clerk

Diane Leavitt, Deputy Town Clerk

townclerk@hollisnh.org

Hours: Monday 1PM-7PM

Wednesday & Friday 8AM-1PM

1st Saturday of the month 8AM-11AM

Hollis Social Library

2 Monument Square

603-465-7721, Fax: 603-465-3507

Laura Klain, Library Director

director@hollislibrary.org

Town Hall

7 Monument Square

603-465-2209

Jackie Hill, Receptionist, ext 111

townhall@hollisnh.org

Hours: Monday-Friday 8AM-3PM

Administration/Select Board/Welfare/HR

603-465-2209

Lori Radke, Town Administrator, ext 101

administration@hollisnh.org

Christine Herrera, Assist. Town Administrator, ext 103

cherrera@hollisnh.org

Assessing Department

603-465-2209 ext 105

Connie Cain, Assist. To the Assessor

assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

603-465-2209 ext 501

William Condra, Building Inspector/Code Enforcement

building@hollisnh.org

Donna Lee Setaro, Building & Land Use Coordinator

zoning@hollisnh.org

Finance Department

603-465-2209 ext 110

Rachael Gosselin, Finance Officer

finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director

support@hollisnh.org

Planning Department

603-465-2209 ext 108

Evan Clements, Assist. Planner

planning@hollisnh.org

Mark Fougere, Town Planner

planner@hollisnh.org

Tax Department

603-465-2209 ext 104

Ashley Schoff, Tax Collector

tax@hollisnh.org

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE)..... 911

TOWN HALL MAIN NUMBER 465-2209

TOWN HALL FAX NUMBER 465-3701

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

Assessing Departmentext. 105

Building Departmentext. 501

Facility Scheduling (Lawrence Barn, Town Hall) ext. 111

Finance Department.....ext. 110

Planning Departmentext. 108

Recreation Department.....ext 115

Select Board's Officeext. 101

Tax Collector.....ext. 104

Welfare Assistanceext. 103

TOWN CLERK 465-2064

ANIMAL CONTROL OFFICER..... 465-2303

COMMUNICATION CENTER..... 465-2303

POLICE (NON EMERGENCY)..... 465-7637

DEPARTMENT OF PUBLIC WORKS 465-2246

Stump Dump..... 465-2143

Transfer Station..... 465-3299

FIRE DEPARTMENT (NON EMERGENCY)..... 465-6001

Health Officer 465-6001

HOLLIS POST OFFICE 465-9030

HOLLIS SOCIAL LIBRARY 465-7721

SPECTRUM COMMUNICATIONS 1-855-707-7328

TDS TELECOM..... 1-888-233-0001

EVERSOURCE 1-800-662-7764

SCHOOLS

HOLLIS PRIMARY SCHOOL..... 324-5995

HOLLIS UPPER ELEMENTARY SCHOOL..... 1-877-465-5474

HOLLIS BROOKLINE MIDDLE SCHOOL..... 324-5997

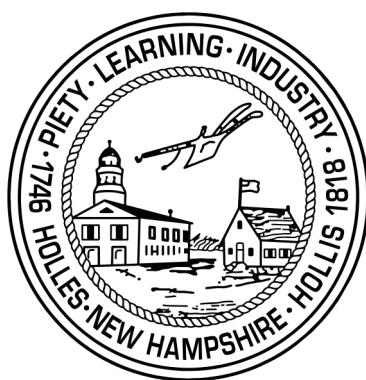
HOLLIS BROOKLINE HIGH SCHOOL 821-4477

HOLLIS BROOKLINE SUPERINTENDENT'S OFFICE 324-5999

ANNUAL REPORT
for the Town of
HOLLIS, NEW HAMPSHIRE
for the year

TWO THOUSAND TWENTY

ANNUAL REPORTS



of the
OFFICERS AND COMMITTEES
of the Town of
HOLLIS, NEW HAMPSHIRE
FOR THE YEAR ENDING DECEMBER 2020

with reports of the
HOLLIS SCHOOL DISTRICT
AND THE
HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

TOWN REPORT COMPILED AND EDITED BY LORI RADKE, JACKIE HILL AND CHRISSY HERRERA

COVER ARTWORK "OLD & RUSTY" ORIGINAL WATERCOLOR BY PAT SCHUBERT

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DEDICATION



Rebecca "Becky" Crowther

May 14, 1940 – May 23, 2020

Though she hailed from Downeast Maine and had lived all over the world, Rebecca "Becky" Crowther truly made Hollis her home. Moving here in the early 1970's, Becky was involved in many aspects of town life, both as an employee, a volunteer and a Hollis history enthusiast.

Becky was an early member of the Fire Department's Ambulance Squad, from 1975-1985. After that she was always available anytime they had major fires, snowstorms or accidents, coming in to help with food, radios, sheltering people or any other needed task.

She served as the Hollis Public Works secretary for 26 years, from 1986 to 2012, becoming familiar with countless aspects of town life and Hollis residents. While at Public Works, and long after, she worked on naming the new town roads by researching the history and inhabitants who once hailed from that part of town. She also created and presented a fascinating program for the Historical Society which covered the history of the roads in Hollis.

From 1988 to 2006, Becky served as Deputy Town Clerk, alongside Town Clerk Nancy Jambard. Residents enjoyed Becky's Downeast Maine accent and her strong, charismatic personality. Becky displayed her needlepoints and cross stitches around the office, and many enjoyed the social aspect of being able to stay a while and visit with them both at the Town Clerk's office.

She served for many years on the board of the Hollis Historical Society, as clerk and then treasurer. She was a history buff with an exceptionally keen mind and a superb vocabulary. She also served on many town boards including the Town Hall Restoration Committee (Treasurer, 1976), Storm Water Control / Hollis Implementation Team, (2004-2006), Old Home

Days Committee (2005-2008) and the Highway Safety Committee, (2009-2019). Becky also collaborated with the town communications center to prepare for the new enhanced 911 system (2004-2006). She was an election clerk and ballot counter for decades and was often one of the last ones in the room, making sure every vote was counted, every “t” crossed and “i” dotted. She was also a volunteer for the reading program at Hollis Junior High School.

Becky had a degree in accounting and ‘kept the books’ for many different businesses in town, including Orde Farm in recent years. She was a member of the Hollis Seniors, and from 2014-2019 was involved in the Souhegan Valley Transportation Collaborative, working as an advocate and driver for the “Blue Bus” service which serves seniors in Hollis and surrounding communities.

Dedicated as Citizen of the Year at the 2017 Town Meeting, it was noted that as Deputy Town Clerk and Public Works secretary, Becky was “famous for knowing everyone by face or voice, enabling her to provide personalized service to everyone in town.” Also, that her “deep love and encyclopedic knowledge of the town and its inhabitants” made her a key part of the community.

Becky had an incredible attention to detail. She was an avid knitter and skilled needle-pointer and shared her creations with others, also displaying them at fairs like Old Home Days. She was part of ongoing knitting groups at the library, and participated in creating the wall-hanging displayed at Town Hall. She was an avid baker and cook, and often “made the rounds” with delicious meals and baked goods for the Hollis Police Department, Fire Department and Public Works.

While she studied and researched Hollis town roads, in her last years, Becky was also researching Hollis “characters” throughout history for a future Historical Society program. Turns out, she herself was a true Hollis character, and will be sorely missed by those who knew and loved her. We are grateful for her devotion to the town of Hollis and the residents, departments and volunteer boards that make Hollis great.

2021
TOWN WARRANT

THE STATE OF NEW HAMPSHIRE
HOLLIS BROOKLINE COOPERATIVE HIGH SCHOOL
THE POLLS WILL BE OPEN FROM
7:00 AM - 7:00 PM

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the **Hollis Brookline Cooperative High School** on **Tuesday, March 9, 2021 between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the **Hollis Brookline Cooperative High School** in said Town on, ***Saturday, March 13, 2021 at 10:00 AM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

- 1.To choose all necessary Town Officers for the year ensuring.
- 2.To conduct other businessby official ballot.

Given under our hands and seal, this 8th day of February, 2021

SELECT BOARD, TOWN OF HOLLIS

Mark Le Doux, Chairman
David Petry, Vice Chairman
Peter Band
Susan Benz
Paul Armstrong

A true copy of the warrant-Attest:

SELECT BOARD, TOWN OF HOLLIS

Mark Le Doux, Chairman
David Petry, Vice Chairman
Peter Band
Susan Benz
Paul Armstrong



2021 ZONING BALLOT AMENDMENTS

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Article XIV, Sign Ordinance, paragraph I, Event Specific Signs by removing the reference to “political candidates”. In addition, amend paragraph L. Exemptions by adding a new 15. Political signs, which are regulated under RSA 664:17 as amended.

Explanation: State laws properly address political signs and therefore local regulations are unnecessary.

The Planning Board voted 6 – 0 to support this amendment.

Yes

No

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Article XXI: Housing For Older Persons, I. General Standards, a. to reduce dwelling unit density, increases minimum lot area and clarifies maximum number of units allowed in Town.

The Planning Board voted 7 – 0 to support this amendment.

Yes

No

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI, Overlay Zoning Districts, A. Aquifer Protection Overlay Zone (APO), paragraph 6. PROHIBITED USES IN THE AQUIFER PROTECTION OVERLAY ZONE and add paragraph 7. NONCONFORMING USES IN THE AQUIFER PROTECTION OVERLAY ZONE, to prohibit underground storage of petroleum products and other hazardous materials in the Aquifer Protection Overlay Zone and prohibits expansion of such tanks.

The Planning Board voted 7 – 0 to support this amendment.

Yes

No

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X, Zoning Districts, (C) Industrial Zone (I), 1 Permitted Uses in the Industrial Zone, b. to clarify existing language relative to potential industrial nuisances.

The Planning Board voted 7 – 0 to support this amendment.

Yes

No

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend various portions of Section XI: Overlay Zoning Districts, D. Multi-family Zone and Section XVIII Workforce Housing and Section XX: Hollis Open Space Planned Development to clarify various sections of the workforce housing ordinance in order to comply with state law, avoid unnecessary litigation and possible court ordered builder remedy decision against the Town.

The Planning Board voted 6 – 1 – 0 to support this amendment.

Yes

No

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI: General Provisions, by adding the following new Section S. Residential Uses: Side Yard Setback Encroachment to provide homeowners with the opportunity to obtain minor relief from side yard requirements by special exception, instead of a variance, provided specific conditions are met.

The Planning Board voted 4 – 3 to support this amendment.

Yes

No

**2021 TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the **Hollis Brookline Cooperative High School** on **Tuesday, March 9, 2021 between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the **Hollis Brookline Cooperative High School** in said Town on, ***Saturday, March 13, 2021 at 10:00 AM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

**The date for Town Meeting is subject to change.*

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Department of Public Works Building Engineering Study

To see if the Town will vote to raise and appropriate the sum not to exceed fifty thousand dollars (\$50,000) for the purpose of implementing a full engineering study and cost analysis of the Department of Public Works Building for potential modifications, additions and other facility consolidations. The cost analysis will include, but not be limited to: climate control, HVAC, roof, utilities, electric, office, and garage space. If this condition is not met by December 31, 2021, this appropriation shall be null and void.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 3 - Veteran's Tax Credit

To see if the Town will vote, pursuant to RSA 72:28, to modify the All Veterans property Tax Credit from the existing \$500 to \$600 as currently allowed by RSA 72:28. Said credit shall take effect in the tax year beginning April 1, 2021.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 5-0-3

ARTICLE 4 – Police Cruisers Lease Purchase

To see if the Town will vote to authorize the Select Board pursuant to RSA 33:7-e to enter into a three (3) year lease purchase agreement for the sum of \$138,300, for the purpose of lease purchasing three (3) cruisers for the Police Department, and to raise and appropriate the sum of \$46,100 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY21
\$46,100

FY22
\$46,100

FY23
\$46,100

TOTAL
\$138,300

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 5 – Police SRO (School Resource Officer)

To see if the Town will vote to raise and appropriate \$79,545 for the purpose of hiring one (1) additional full-time School Resource Officer, including estimated benefit expenses, beginning April 1 of 2021. The Town shall receive a federal grant match contribution of up to \$125,000 over three (3) years. The Hollis School District will contribute 40% each year. The Town will not need to contribute until year 2022.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 6 – Communications Console Lease Purchase

To see if the Town will vote to authorize the Select Board pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$203,000, for the purpose of lease purchasing a Communications Console for the Communications Department and to raise and appropriate the sum of \$40,600 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY21	FY22	FY23	FY24	FY25	TOTAL
\$40,600	\$40,600	\$40,600	\$40,600	\$40,600	\$203,000

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 7 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 8 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 9 – Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 10 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 11 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2020, if available. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 12 – Establish a Capital Reserve for the Farley Building

To see if the Town, pursuant to RSA 35:1, will vote to establish a Capital Reserve Fund for the Repair and/or Restoration of the Farley Building, located at 23 Main Street, Hollis, NH. Said Repair and/or Restoration shall be funded through said Capital Reserve Fund, which shall be known as, Town of Hollis Repair and/or Restoration of the Farley Building Capital Reserve Fund and to further appoint the Select Board as Agents to Expend from this account; or take any action relative thereto.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 13 – 2021 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$11,506,097 which represents the operating budget of the Town for 2021, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 14 – Petition Article for Adoption of SB2

“Shall we adopt the provisions of RSA 40: 13 (known as SB 2) to allow official ballot voting on all issues before the Town of Hollis on the 2nd Tuesday of March?”

ARTICLE 15 – Petition Article for Ethics and Conflict of Interest Ordinance

Shall the Town vote, pursuant to the applicable provisions of RSA 31:39-a to adopt the Ethics and Conflict of Interest Ordinance as proposed by the petition as follows:

DECLARATION OF POLICY: Where government is based on the consent of the governed, every citizen is entitled to have complete confidence in the integrity of that government. All persons performing a public trust, engaged in the Town’s business or in their duties as Town officers or employees, whether elected, appointed, hired, or contracted including paid or unpaid members of municipal boards, commissions and committees, must earn and honor that trust by their conduct in all official actions. It is the purpose of this ordinance to ensure fair consideration of any application or matter to be voted upon and also to ensure fairness and the appearance of fairness so as to maintain public confidence in the integrity of Town government.

- II. **DISCLOSURE OF POSSIBLE CONFLICTS OF INTEREST:** Whenever any officer has a possible or potential conflict of interest or the appearance of a conflict of interest, as described in Section VI, with respect to any matter upon which that officer is to make a decision or provide advice upon, either legislative or quasi-judicial, that officer shall disclose the facts constituting the possible conflict of interest at a public meeting of the Select Board and to the board which he/she is a member prior to participating in meetings or hearings related to the matter. However, if that officer is a board member and recuses him or herself pursuant to Section III, he/she need not disclose reasons for doing so.
- III. **DISQUALIFICATION IN QUASI-JUDICIAL OR LEGISLATIVE OR ADVISORY MATTERS:** Whenever any officer has a conflict of interest or the appearance of a conflict of interest, as described in Section VI, with respect to a matter upon which that officer is to make a decision, vote, or provide advice in a quasi-judicial or legislative or advisory capacity and that conflict of interest or appearance of a conflict of interest is capable of demonstration so that reasonable persons would consider it a conflict of interest or the appearance of a conflict of interest as defined in section VI, that officer shall be disqualified and shall not offer advice to any Board or make decisions related to the matter. Officers who are members of a town Board shall recuse themselves from, voting or participating in meetings or hearings on the matter. Officers who are to make legislative decisions shall neither be required to, or prohibited from stepping down under this ordinance. An officer required not to participate under this section shall not decide or vote on the matter under consideration, shall not participate in any board deliberations or discussion of the matter, except as member of the public at a public hearing, and shall not sit with the remainder of the board during its consideration of the matter.
- IV. **RESOLUTION OF UNCERTAINTY PROCEDURE:** Officers shall disclose any circumstances which have the appearance of a conflict of interest and shall not participate in any meetings hearings or provide any advice to boards or commissions related to matters in which the appearance of a conflict of interest exists. Whenever uncertainty arises

whether raised by a resident or a board member as to the application of Section III to an officer's action, the officer shall not participate in meetings or hearings and shall not provide advice to a board unless the Select Board shall, upon the request of a member of the Select Board, vote on the question of whether that officer is free from conflict of interest or the appearance of a conflict of interest, as described in section VI. If the Select Board finds that the officer is free from a conflict of interest or the appearance of a conflict of interest by majority vote, the officer may continue in his/her role relative to the matter. Any request for a such a determination shall be made in writing to the Select Board prior to the commencement of any public hearing or following a disclosure under Section II, whichever is later. Such a vote shall be advisory and non-binding.

- V. **PROHIBITION OF POLITICAL SOLICITATION:** Town employees and contractors, whether hired or contracted, shall not advocate for political candidates or positions during work hours or use Town resources or equipment to so. This prohibition includes, but is not limited to, campaigning, writing press releases, or authoring other literature for or against candidates, or supporting or opposing ballot initiatives or warrant articles.
- VI. **CONFLICTS OF INTEREST DESCRIBED:** The following circumstances shall constitute conflicts of interest or the appearance of a conflict of interest under this ordinance:
- a. **PECUNIARY INTEREST:** Pecuniary interest is personal and or monetary interest by an officer in the outcome of a decision or past decision either directly or indirectly. Such interest includes, but is not limited to, an ownership interest in a property affected, a mortgage interest, a creditor or debtor relationship with a party in the matter, or a business relationship with a participant in the matter. Pecuniary interest also includes participation in transactions related to real estate within Hollis or surrounding cities or towns, including selling, purchasing or facilitating the sale of housing and/or land other than one's primary residence, whether directly related to the participants in a particular matter or not. Furthermore, pecuniary interest includes receiving payment or performing work for other cities, towns, or state agencies or authorities that have a stake in the matter. It also includes making or receiving payments from or to development or other interests related to real estate transactions within Hollis or any other city or Town including selling real estate, purchasing real estate, investing in real estate or offering it for rent. Additionally, it includes facilitating the sale of items or real estate or lending money for the development of real estate other than one's primary residence. Pecuniary interests within the past five (5) years constitute a conflict of interest or the appearance of a conflict of interest, which are both regulated by this ordinance.
 - b. **KINSHIP:** A relationship by blood or marriage with a party in the matter or with a pecuniary interest or employment relationship in the matter, including, but not limited to, the relationship of spouse, parent, child, brother, sister, uncle, aunt, niece, nephew, grandparent, grandchild.
 - c. **EMPLOYMENT:** Employment is the act of serving as an employee or contractor, for or by a party in the matter under consideration. In addition, employment includes representing a real estate-related business or government entity including, but not limited to, serving as a real estate agent or a real estate lawyer when serving on the Planning Board or Zoning Board of Adjustment. Employment includes performing work as an employee or contractor for a company, organization, state or local agency, or authority with a financial interest in development or with a mission to facilitate development. Employment within the prior (15) fifteen years constitutes a conflict of interest or the appearance of a conflict of interest, which are both regulated by this ordinance.
 - d. **ABUTTER:** Ownership of land abutting land under consideration in the matter.
 - e. **COMBINATION:** Any combination of the above factors.
- VII. **CONFLICTS OF INTEREST DISTINGUISHED FOR INELIGIBILITY:** Nothing in this ordinance shall be construed to render any person ineligible to hold any office or position.
- VIII. **VIOLATIONS OF THIS ORDINANCE:** Violations of any section of this ordinance shall be raised to the Select Board who shall deliberate on the validity of the claim and impose disciplinary action appropriate to the severity of the violation. Any citizen may report a violation in writing to the Select Board. Any officer who is the subject of a reported violation shall not participate in any meetings hearings or provide any advice to boards or commissions related to matters in which a conflict of interest or the appearance of a conflict of interest exists. Said restraint from participation shall continue until the Select Board has completed its review of the claim and issues a determination as to whether or not an officer is free from conflict of interest or the appearance of a conflict of interest, as described in section VI.

IX. DEFINITIONS:

- a. "Officer" includes any elected or appointed municipal official, employee, agent, contractor or member of a municipal board, whether compensated or not, permanent or temporary, when acting in an official capacity or engaged in the municipality's business. It does not include a voter at a town meeting or elections or a town resident acting in his or her capacity as a private citizen.
- b. "Decision" includes any act or determination, whether preliminary, advisory or final, which is within the official responsibility or authority of that officer, or of a board of which that officer is a member and which involves the exercise of judgment, discretion, option or choice. It does not include a solely administrative or ministerial act whose result is mandated or predetermined by authority or circumstance outside the officer's control.
- c. "Disciplinary action" means any legal remedy up to and including termination.
- d. "Board" includes any municipal board, commission, authority, agency, committee, subcommittee, advisory committee or other body.
- e. A "quasi-judicial" decision affects the rights or obligations of specific citizens or petitioners. It can also be one that concerns specific parcels of land, rather than the public at large, and which is made on the basis of investigation and evidence or notice and hearing of the parties involved. For purposes of this ordinance, the proposal of amendment to zoning ordinances or regulations affecting some but not all Town parcels or Town regulations, such as rezoning of particular parcels or tracts of land, shall be deemed quasi-judicial.
- f. A "legislative" decision is the enactment of an ordinance, rule or regulation, or the adoption of general public policy of a durable nature.

ARTICLE 16 – Petition Article for Proposing Bylaw

To see if the Town, in accordance with NH RSA 31:39, will adopt the following bylaw: "The discharge of any firearm on Town-owned land other than during the course of lawful hunting shall be prohibited. This prohibition includes (but is not limited to) target shooting, gun sitting, recreational shooting, or shooting competitions".

ARTICLE 17 – Petition Article for Preservation and Protection of "Passive" uses on town own or steward Properties.

"To see if the town will vote to adopt the preservation and protection of "Passive" uses and other Recreational Activities for its Conservation Lands, Trails or other Town owned or stewarded properties (similar to forests, fields, wetlands or unimproved lands in a natural state, etc.). The named "Passive Uses" of these lands shall be as similarly outlined under RSA 79-A (specifically referencing "Current Use," but here relevant for naming Passive Uses) and consistent with similar US Environmental Protection Agency provisions for Passive Recreational Use for Conservation Lands. As defined therein and in the order there listed but not limited to, these Use activities shall include: Hunting, Skiing, Fishing, Snowshoeing, Hiking and Nature Observation. Other uses shall include, Snowmobiling (seasonally and conditions permitting). Further, and not limited to the above activities, any legal Recreational Activity permitted on current Conservation Lands and Trails as of January 1, 2020 is hereby 'grand-fathered' and protected from infringement."

ARTICLE 18 – Petition Article to Pave Snow Lane

We, the undersigned residents of Snow Lane and other Hollis residents, respectfully petition the Town of Hollis to pave Snow Lane as soon as possible.

We request this for several reasons, including but not limited to the following:

1. The ongoing maintenance and grading performed by the Town of Hollis is inadequate and only providing a short-term fix. Residents on our road constantly call the Town for regrading. On a few occasions over the past few years, some of those requests to regrade went unaddressed for several weeks, making maneuvering almost impossible. Residents have been placed multiple times into situations where we feel that we need to make necessary short-term repairs just to enter and exit our subdivision.
2. The initial 300ft of roadway was never built to the Town or State spec. Due to the recent Spence's Farm subdivision the rear half of the roadway was not properly built. Washout/ potholes and ruts continually appear in the same areas. The proper materials seem to have not been used when the road was initially built, hence the same ongoing issue. Prior to the recent Spence's Farm subdivision being built/ Snow Lane was designed to support the use of 4 homesteads. Those homes were built in an age ranging from the late 1700/s to the early 1900's.

3. Heath concerns with the constant debris and/or dust cloud in the air which leads to poor air quality in our development.

4. The costs to maintain our roadway would be much better utilized by paving the road and allocating those intended funds to another budget. Those funds compounded over the next 20-30 years would be hundreds of thousands of dollars available for town resources.

ARTICLE 19 – Petition Article for New Hampshire Resolution for Non-Partisan Fair Redistricting

To see if the Town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering.

Additionally, these voters ask the Town of Hollis to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from the selectmen to Hollis's state legislators, informing them of the demands from their constituents within 30 days of the vote.

ARTICLE 20 - To Transact Any Other Business That May Legally Come Before Said Meeting.



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2021 PROPOSED BUDGET (MS-27)

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	13	\$267,952	\$276,081	\$299,021	\$0	\$299,021	\$0
4140-4149	Election, Registration, and Vital Statistics	13	\$162,316	\$157,037	\$164,075	\$0	\$164,075	\$0
4150-4151	Financial Administration	13	\$280,180	\$307,533	\$308,297	\$0	\$308,297	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	13	\$77,297	\$71,000	\$71,000	\$0	\$71,000	\$0
4155-4159	Personnel Administration	13	\$1,971,337	\$2,206,671	\$2,348,220	\$0	\$2,348,220	\$0
4191-4193	Planning and Zoning	13	\$111,035	\$113,490	\$114,832	\$0	\$114,832	\$0
4194	General Government Buildings	13	\$139,261	\$155,112	\$166,233	\$0	\$166,233	\$0
4195	Cemeteries	13	\$33,628	\$56,741	\$61,141	\$0	\$61,141	\$0
4196	Insurance	13	\$225,360	\$228,837	\$213,189	\$0	\$213,189	\$0
4197	Advertising and Regional Association	13	\$8,441	\$8,441	\$8,489	\$0	\$8,489	\$0
4199	Other General Government	13	\$173,040	\$188,700	\$120,590	\$0	\$120,590	\$0
General Government Subtotal			\$3,449,847	\$3,769,643	\$3,875,087	\$0	\$3,875,087	\$0
Public Safety								
4210-4214	Police	13	\$1,571,733	\$1,613,474	\$1,652,349	\$0	\$1,652,349	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	13	\$1,372,070	\$1,413,162	\$1,442,204	\$0	\$1,442,204	\$0
4240-4249	Building Inspection	13	\$115,045	\$121,213	\$134,515	\$0	\$134,515	\$0
4290-4298	Emergency Management	13	\$3,200	\$7,300	\$7,300	\$0	\$7,300	\$0
4299	Other (Including Communications)	13	\$518,251	\$553,999	\$561,092	\$0	\$561,092	\$0
Public Safety Subtotal			\$3,580,299	\$3,709,148	\$3,797,460	\$0	\$3,797,460	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
Highways and Streets								
4311	Administration	13	\$814,905	\$871,735	\$806,105	\$0	\$806,105	\$0
4312	Highways and Streets	13	\$826,184	\$922,687	\$906,500	\$0	\$906,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	13	\$17,642	\$20,800	\$20,800	\$0	\$20,800	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$1,658,731	\$1,815,222	\$1,733,405	\$0	\$1,733,405	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	13	\$174,964	\$206,599	\$172,897	\$0	\$172,897	\$0
4324	Solid Waste Disposal	13	\$351,584	\$351,603	\$385,907	\$0	\$385,907	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$526,548	\$558,202	\$558,804	\$0	\$558,804	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



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Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
Health								
4411	Administration	13	\$11,900	\$11,900	\$11,900	\$0	\$11,900	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	13	\$39,100	\$39,100	\$39,100	\$0	\$39,100	\$0
	Health Subtotal		\$51,000	\$51,000	\$51,000	\$0	\$51,000	\$0
Welfare								
4441-4442	Administration and Direct Assistance	13	\$5,722	\$6,900	\$9,900	\$0	\$9,900	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$5,722	\$6,900	\$9,900	\$0	\$9,900	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	13	\$26,964	\$42,700	\$41,700	\$0	\$41,700	\$0
4550-4559	Library	13	\$314,000	\$314,000	\$316,500	\$0	\$316,500	\$0
4583	Patriotic Purposes	13	\$694	\$4,500	\$4,500	\$0	\$4,500	\$0
4589	Other Culture and Recreation	13	\$184	\$1,000	\$1,000	\$0	\$1,000	\$0
	Culture and Recreation Subtotal		\$341,842	\$362,200	\$363,700	\$0	\$363,700	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	13	\$0	\$1	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$0	\$1	\$1	\$0	\$1	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	13	\$826,000	\$826,000	\$978,700	\$0	\$978,700	\$0
4721	Long Term Bonds and Notes - Interest	13	\$177,073	\$177,074	\$138,039	\$0	\$138,039	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	13	\$0	\$1	\$1	\$0	\$1	\$0
Debt Service Subtotal			\$1,003,073	\$1,003,075	\$1,116,740	\$0	\$1,116,740	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$19,700	\$20,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$6,757	\$49,000	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$26,457	\$69,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$11,506,097	\$0	\$11,506,097	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	07	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Old Home Day Special Revenue Fund</i>				
4915	To Capital Reserve Fund	09	\$14,000	\$0	\$14,000	\$0
		<i>Purpose: Revaluation Capital Reserve Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	08	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Compensated Absences Payable Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	10	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Municipal Buildings and Facilities Maintenance Exp</i>				
Total Proposed Special Articles			\$214,000	\$0	\$214,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4199	Other General Government	11	\$70,000	\$0	\$70,000	\$0
<i>Purpose: Establish a Contingency Fund</i>						
4210-4214	Police	05	\$79,545	\$0	\$79,545	\$0
<i>Purpose: Police School Resource Officer</i>						
4902	Machinery, Vehicles, and Equipment	04	\$46,100	\$0	\$46,100	\$0
<i>Purpose: Police Cruisers Lease Purchase</i>						
4902	Machinery, Vehicles, and Equipment	06	\$40,600	\$0	\$40,600	\$0
<i>Purpose: Communications Console Lease Purchase</i>						
4903	Buildings	02	\$50,000	\$0	\$50,000	\$0
<i>Purpose: DPW Engineering Study</i>						
Total Proposed Individual Articles			\$286,245	\$0	\$286,245	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	13	\$17,634	\$14,500	\$14,500
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	13	\$10	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	13	\$54,502	\$53,000	\$53,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$72,146	\$67,600	\$67,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	13	\$0	\$25	\$25
3220	Motor Vehicle Permit Fees	13	\$2,103,074	\$2,000,000	\$2,000,000
3230	Building Permits	13	\$136,301	\$100,000	\$100,000
3290	Other Licenses, Permits, and Fees	13	\$69,336	\$60,700	\$60,700
3311-3319	From Federal Government	05	\$48,793	\$47,727	\$47,727
Licenses, Permits, and Fees Subtotal			\$2,357,504	\$2,208,452	\$2,208,452
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	13	\$402,899	\$400,000	\$400,000
3353	Highway Block Grant	13	\$224,588	\$220,900	\$220,900
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	13	\$22	\$22	\$22
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	13	\$9,867	\$17	\$17
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$637,376	\$620,939	\$620,939



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Charges for Services					
3401-3406	Income from Departments	13, 05	\$262,430	\$267,894	\$267,894
3409	Other Charges	13	\$152,777	\$157,361	\$157,361
Charges for Services Subtotal			\$415,207	\$425,255	\$425,255
Miscellaneous Revenues					
3501	Sale of Municipal Property	13	\$5,799	\$270,000	\$270,000
3502	Interest on Investments	13	\$69,045	\$75,001	\$75,001
3503-3509	Other	13	\$130,562	\$85,000	\$85,000
Miscellaneous Revenues Subtotal			\$205,406	\$430,001	\$430,001
Interfund Operating Transfers In					
3912	From Special Revenue Funds	07	\$0	\$50,000	\$50,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	13	\$19,870	\$68,800	\$68,800
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$19,870	\$118,800	\$118,800
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	11, 10, 08, 09	\$0	\$234,000	\$234,000
9999	Fund Balance to Reduce Taxes	13	\$0	\$200,000	\$200,000
Other Financing Sources Subtotal			\$0	\$434,000	\$434,000
Total Estimated Revenues and Credits			\$3,707,509	\$4,305,047	\$4,305,047



Budget Summary

Item	Selectmen's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$11,506,097	\$11,506,097
Special Warrant Articles	\$214,000	\$214,000
Individual Warrant Articles	\$286,245	\$286,245
Total Appropriations	\$12,006,342	\$12,006,342
Less Amount of Estimated Revenues & Credits	\$4,305,047	\$4,305,047
Estimated Amount of Taxes to be Raised	\$7,701,295	\$7,701,295



Supplemental Schedule

1. Total Recommended by Budget Committee	\$12,006,342
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$978,700
3. Interest: Long-Term Bonds & Notes	\$138,039
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$1,116,739
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$10,889,603
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,088,960
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$13,095,302

EXECUTIVE COUNCILOR
DISTRICT FIVE LETTER

THE STATE OF NEW HAMPSHIRE
EXECUTIVE COUNCIL



DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

2020 End of the Year Report from Executive Councilor Debora Pignatelli

It is an honor for me to represent Council District Five on the Executive Council. The Council had its beginnings in 1679 when King Charles separated the territory of New Hampshire from Massachusetts, and the first Council was established and convened in early 1680. When New Hampshire's state constitution was written, the Council was created as a constitutional body to watch over the actions of our Governor.

Each of the five Councilors, elected every two years by the voters in their district, represents approximately 263,000 people.

The Council met for 21 scheduled meetings with the Governor this year to carry out their duties of confirming appointments and passing state contracts. 2020 was certainly different from previous years. When Covid 19 struck NH, it was decided that the Council would conduct their meetings by teleconference. Our last "in person" meeting was in our Council Chamber at the State House on March 11th and we didn't reconvene "in person" meetings again until September 11th, when our meetings were held at the NH National Guard, Edward Cross Training Complex in Pembroke, NH. A December meeting was held at UNH, Durham, NH. Though the meetings were a bit slower, and there was no personal interaction, everything went well. The public and news media were able to access the proceedings with call in provisions. Unlike in years past, we were unable to take the meetings out to the communities in our districts because of safety concerns.

The Executive Council reviewed and passed several billion dollars of state contracts covering everything from highway projects, services for citizens young and old, supplies, memberships in professional organizations, as well as promotions for our Air and Army National Guard members.

In addition to the scheduled meetings, the Council held eight Public Hearings. These meetings allow the Council the opportunity to conduct public interviews and review materials prior to voting. Hearings were held on the nomination of four Department Heads (Commissioners and Directors) two appointments to the court system, and two requests for Pardons.

We confirmed hundreds of volunteers to serve on the state's 300 plus State Boards and Commissions. This is a very important and rewarding experience for our citizens and I encourage anyone with an interest in volunteering to visit: <http://www.sos.nh.gov/redbook/index.htm> for a listing of opportunities.

Sincerely,
Debora B. Pignatelli
Executive Councilor

GOVERNMENT LEADERSHIP

ADMINISTRATION

ELECTED OFFICIALS OF THE TOWN

March 2020 — March 2021

Select Board, Assessors, Overseers of the Poor

Mark Le Doux, Chairman, 2022
Peter Band, 2022
Paul Armstrong, 2023
Staff: Lori Radke, Town Administrator

David Petry, Vice Chairman, 2021
Susan Benz, 2023
Staff: Chrissy Herrera, Assist. Town Administrator

Town Clerk

Lisa Claire, 2023

Treasurer

Barbara Townsend, 2021

Moderator

Drew Mason, 2022

Town Budget Committee (*Town and Hollis School District Budgets*)

Tom Gehan, Chairperson, 2022
Mike Leavitt, Secretary, 2023
Tom Jambard, 2021
Mark LeDoux, Ex-Officio, Select Board
Staff: Ashley Schoff, Tax Collector

Michael Harris, Vice Chairperson, 2021
Christopher Hyde, 2022
Darlene Mann, 2023
Staff: Rachael Gosslin, Finance Officer
Tammy Fareed, Ex-Officio, Hollis School Board

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2022
Matt Maguire, 2022
David Blinn, 2023
Thomas Enright, 2023
Cindy Vancoughnett, School Board Representative

Raul Blanche, Vice Chairperson, 2023
Brian Rater, 2021
Lorin Rydstrom, 2021

Library Trustees

Robert Bartis, Chairperson, 2021
Sarah Booth, Treasurer, 2021
Merle Eisman Carrus, 2023
Laurel Lang, 2021

Stephanie Stack, Vice Chairperson, 2023
Jone LaBombard, Secretary, 2022
Amy Kellner, 2023
Laura Klain, Library Director

Supervisors of the Checklist

Mary Thomas, Chairperson, 2026
Robbin Dunn, 2023

Thomas Davies, 2024

Trustees of the Trust Funds

F. Warren Coulter, Chairperson, 2022
Chris MacBean, 2023

Donald Brooks, 2021

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2023
Raul Blanche, 2021
Marc Squires, 2022

Amy Armstrong, 2023
Lisa Schmalz, 2021
Staff: Beverly Hill, Secretary

STATE GOVERNMENT

State of New Hampshire Governor

Executive Councilor (District 5)

NH General Court - Senate District 12

Hillsborough District 27 Representative

Hillsborough District 27 Representative

Hillsborough District 40 Representative

District 40 - Hollis, Milford, Mont Vernon, New Boston District 27 – Hollis

Honorable Chris Sununu

Honorable Deborah Pignatelli

Honorable Kevin Avar

Honorable Susan Homola

Honorable Kat McGhee

Honorable Keith Ammon

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission

Mark Post, Chairperson, 2022

Trevor Hardy, 2023

Adam Pitarys, 2021

Charles J. Husk (Alt), 2022

Randall Clark, 2023

Michael Madden, 2021

Dan Harmon (Alt), 2021

David Petry, Select Board Representative

Building Code Board of Appeals

Paul Armstrong, 2023

John Mahan, 2023

Robert Cormier, 2023

Staff: Bill Condra, Building Inspector

Cable Advisory Committee

Adam Bragg, Chairperson, 2021

Doug Cleveland, 2021

Jim Belanger, 2021

Darpan Gogia, 2023

Camera Operator

Bill Moseley

Conservation Commission

Thomas Dufresne, Chairperson, 2022

Jonathan Bruneau, 2023

Thomas Davies, 2023

Laura Bianco (Alt), 2022

Joseph Connelly (Alt), 2023

Cheryl Quaine (Alt), 2022

David Connor, Resigned

Peter Band, Select Board Representative

LeeAnn Wolff, Vice Chairperson, 2021

Paul Edmunds, 2023

Mark Post, 2022

Karen Bridgeo (Alt), 2022

James Plummer (Alt), 2023

David Werner (Alt), 2023

Cathy Hoffman, Resigned

Staff: Connie Cain, Assessing Assistant

Deputy Town Clerk

Diane Leavitt

Energy Committee

Eric Ryherd, Chairperson, 2023

Loran “Woody” Hayes, 2023

James Brooks, 2022

Eitan Zeira (Alt), 2022

Paul Armstrong, Select Board Representative

Joan Cudworth, DPW Director

Paul Happy, 2022

Peter “Mike” Leavitt, 2021

Adam Jacobs (Alt), 2023

Venu Rao – Resigned

Lori Radke, Town Administrator

Emergency Management Director

Don McCoy (*January-October*)

Deane Navaroli (*November-December*)

Heritage Commission

Wendy Trimble, Chairperson, 2022
Honi Glover, 2023
Jan Larmouth, 2023
David Sullivan (Alt), 2022
Susan Benz, Ex-Officio, Select Board

Karla Vogel, Vice Chairperson, 2022
Judith Aurelia Perry Hooks, 2023
Doug Nye (Alt), 2023
Michael Bates, HDC Representative

Highway Safety Committee

Jim Belanger, Chairperson, 2022
Edward “Ted” Chamberlain, 2022
Paul Miller, 2021
Deborah Lussier (Alt), 2022
Rick Towne, Fire Chief
Paul Armstrong, Selectmen’s Representative

Rebecca Crowther, Vice Chairperson, 2021
Herman Stickney, 2021
Don Ryder (Alt), 2023
Joe Hoebeke, Police Chief
Joan Cudworth, DPW Director

Historic District Commission

Tom Cook, Chairperson, 2021
Michael Bates, 2023
Brandon Child (Alt), 2021
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Jessica Waters, Vice Chairperson, 2021
Peter Jones, 2023
Susan Benz, Select Board Representative

Memorial Day Coordinator

Al Fulchino

Nashua Regional Planning Commission

Robert Larmouth, 2021

Venu Rao, 2022

Old Home Days Committee

Corrine Beaubien, Chairperson, 2022
Barbara Kowalski, 2023
Anna Birch, 2023
Kathleen Morgan, 2023

Cynthia Arcieri, 2022
Laurie Miller, 2022
Lynne Goodchild, 2021
Susan Benz, Select Board Representative

Planning Board

Bill Moseley, Chairperson, 2023
Benjamin Ming, 2022
Chet Rogers, 2023
Matthew Hartnett (Alt), 2022
Cathy Hoffman, Resigned
Staff: Mark Fougere, Planner

Doug Cleveland, Vice Chairperson, 2022
Jeffrey Peters, 2021
Richard Hardy (Alt), 2023
Julie Mook (Alt), 2022
David Petry, Ex Officio, Select Board
Staff: Evan J. Clements, Assistant Planner

Recreation Commission

David Belanger Chairperson, 2023
Robbin Dunn, 2023
Jayne Belanger (Alt), 2021
Riley O’Brian (Alt), 2022
Brian Bumpus, Recreation Coordinator

Jake Balfour, 2021
Russell Rogers, 2021
Jason Bridgeo (Alt), 2022
Cindy Van Coughnett (Alt), 2023
Susan Benz, Select Board Representative

Souhegan Regional Landfill District

Frank Powers, 2023

Staff: Joan Cudworth, DPW Director

Souhegan Valley Transportation Collaborative

Rebecca Crowther, 2020

Stormwater Management Committee

Joan Cudworth, Director of Public Works
Mark Fougere, Planning Consultant
Evan J. Clements, Assistant Planner

Reggie Ouellette, Engineering Consultant
Chrissy Herrera, Assist. Town Administrator
Bill Condra, Building Inspector/Code Enforcement Officer

Town Forest Committee

Edward “Ted” Chamberlain, Chairperson, 2023
Joseph Brulotte, 2021
Spencer Stickney, 2022

Craig Birch, 2021
Gary Chamberlain, 2023

Town Photographer

Robert Heyer

Trails Committee

Jeffrey Peters, Co-Chairperson, 2022
Doug Cleveland, 2022
Harry Russell, 2023
Jane Edmunds, 2021
Amos White (Alt), 2022
Eric McIntyre (Alt), 2021

Sherry Wyskiel, Co-Chairperson, 2021
Barbara Kowalski, 2022
Daniel Teveris, 2023
Harriet “Pixie” Frank, 2023
Doug Sattler (Alt), 2023

Zoning Board of Adjustment

Brian Major, Chairperson, 2021
Rick MacMillan, 2022
Drew Mason, 2023
Bill Moseley (Alt), 2023
Stanley Swerchesky (Alt), 2023
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Jim Belanger, Vice Chairperson, 2023
Cindy Tsao, 2021
Kathy McGhee (Alt), 2022
Meredith West (Alt), 2022
Staff: Bill Condra, Building Inspector

TOWN MEETING
ELECTIONS-RESULTS

MARCH 10, 2020

TOWN BALLOT

Selectman (3 year term, 2 positions)

SUSAN BENZ 768
FRANK L. CADWELL III 530
PAUL ARMSTRONG 806
(Write In)

Budget Committee (3 yr term, 2 positions)

MIKE LEAVITT 927
DARLENE MANN 940
(Write In)

Cemetery Trustee (3 yr term, 2 positions)

AMY ARMSTRONG 959
MELINDA WILLIS 909
(Write In)

Library Trustee (3 yr term, 3 positions)

MERLE EISMAN CARRUS 871
AMY KELLNER 948
STEPHANIE STACK 887
(Write In)

Library Trustee (1 yr term, 1 position)

LAUREL LANG 1014
(Write In)

Town Clerk (3 yr term, 1 position)

LISA CLAIRE 1067
(Write In)

Supervisor of the Checklist (6 yr term, 1 position)

MARY THOMAS 1050
(Write In)

Moderator (2 yr term, 1 position)

DREW MASON 994
(Write In) Jim Belanger 5

Trustee of the Trust Fund (3 year term, 1 position)

CHRIS MACBEAN 997
(Write In)

HOLLIS SCHOLL DISTRICT BALLOT

Moderator (1 yr term, 1 position)

JAMES P. BELANGER 1102
(Write In)

School Board (3 yr term, 1 position)

BROOKE ARTHUR 1029
(Write In)

Treasurer (1 yr term, 1 position)

CLAUDIA M. DUFRESNE 1055
(Write In)

School Board (3 yr term, 1 position)

ROBERT MANN 1023
(Write In)

School District Clerk (1 year term, 1 position)

DIANE T. LEAVITT 1052
(Write In)

**HOLLIS/BROOKLINE COOPERATIVE
SCHOOL BALLOT**

School Board (3 yr term, 1 position)

CINDY VAN COUGHNETT 1058
(Write In)

Budget Committee (3 year term, 1 position)

RAUL BLANCHE 1076
(Write In)


TOWN MEETING
ZONING AMENDMENTS-RESULTS

RESULTS

BALLOT 1 OF 3

**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
ZONING BALLOT
HOLLIS, NEW HAMPSHIRE
MARCH 10, 2020**

INSTRUCTIONS TO VOTERS



A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: 

2020 ZONING AMENDMENTS PROPOSED BY PLANNING BOARD

ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII, Definitions, by adding the following: Setback - The minimum distance between the nearest portion of a building or structure, a lot line, a right-of-way line, a leach field, a well, or a terrain feature such as shoreline or wetlands area. Setbacks are required in this ordinance to support the purposes of Zoning Ordinances as specified in state law.

Explanation: A definition should be added to define the purpose for setbacks. The word "setback" appears 56 times within the Hollis Zoning Ordinance without a definition.

YES  1057
NO  179

2020 ZONING AMENDMENTS SUBMITTED BY CITIZEN PETITION

ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO (2) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS TO AMEND SECTION XI, D: MULTIFAMILY ZONE (MF) (WORKFORCE HOUSING) BY DELETING THE WORDS SHOWN IN STRIKETHROUGH AND ADDING THE WORDS UNDERLINED BELOW AS FOLLOWS:

[This amendment is intended to, limit allowed density to the amount required to be economically viable, limit townhouses to two stories, remove the exemption from impervious surface coverage, define the width of the buffer strip as 100 feet, and describe the purpose of the section.]

D. MULTI-FAMILY ZONE (MF) (Workforce Housing)

Changes to subsection 1

1. PURPOSE

The intent of this Section is to define the requirements related to the development of multi-family housing and to prevent the overcrowding of land while provide for the opportunity to construct multi-family housing by the provision of a waiver from the otherwise applicable density requirements, while complying with all applicable state and federal laws with respect to such housing and at the same time, ensuring compliance with local planning standards, land use policies, good building design, and requirements for the health, safety, and general welfare of all the inhabitants of the Town.

Changes to subsection 2 item a

2. GENERAL STANDARDS

In order to provide for a variety of workforce housing units in the community, which includes both owner and renter occupied units, the following criteria shall be required for developments proposed in the Multi-family Zone:

- a. Dwelling unit density shall be no greater than four (4) units per acre, based upon the Net Tract Area of the property or the minimum number of units required to make the project economically viable whichever is less.

Changes to subsection 2 items h and i

- h. The minimum lot area shall be 4 acres and the lot shall have at least 50 feet of frontage. Garden style structure shall be limited to two stories. Townhouse style may be ~~three-two~~ stories, provided that a portion of the first floor area is allocated to a garage use.
- i. Multi-family workforce housing developments submitted under this section shall ~~be exempt from the requirement of Section IX, General Provisions, F, 1-4, Impermeable Surface and Building Coverage and Section XI, Aquifer Protection Overlay Zone (APO), A.3, Dimensional Standards in an APO provided that all development proposals shall,~~ to the maximum extent practicable, seek to infiltrate the volumetric increase between the existing condition and the proposed condition for the 24-hour, 25-year storm. ...

YES  671
NO  564

Changes to subsection 2 item k

- k. In order to minimize potential intrusion on neighboring land uses, the Planning Board ~~may shall~~ require the installation of a 100 foot landscaped buffer strip along the perimeter of the site. The Planning Board shall determine the exact nature of the buffer strip, after taking into consideration existing vegetation, topography and other relevant factors.

The Planning Board voted 7 – 0 NOT support this petition

TURN BALLOT OVER AND CONTINUE VOTING

RESULTS

2020 ZONING AMENDMENTS CONTINUED

ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO (3) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS TO AMEND SECTION XVIII: WORKFORCE HOUSING BY DELETING THE WORDS SHOWN IN STRIKETHROUGH AND ADDING THE WORDS UNDERLINED BELOW AS FOLLOWS:?

[This amendment is intended to remove unnecessary references from the authority section, remove commercial development as a permitted use, and to allow the planning board to decide whether to issue conditional use permits if the proposed project is in full compliance with other sections of this ordinance. In addition, it is intended to require developers to submit a financial report on proposed developments, to remove planning board's option to waive subdivision or site plan requirements and to describe the purpose of the section.]

SECTION XVIII: WORKFORCE HOUSING

Changes to subsections A and B

A. PURPOSE. ~~The purposes of this section are as follows:~~

The purpose of this section is to define the requirements related to the development of workforce housing in compliance with RSA 674:58-61 and to prevent the overcrowding of land while complying with all applicable state and federal laws with respect to such housing and at the same time, ensuring compliance with local planning standards, land use policies, good building design, and requirements for the health, safety, and general welfare of all the inhabitants of the Town.

- ~~1. To encourage and provide for the development of affordable workforce housing;~~
- ~~2. To ensure the continued availability of a diverse supply of home ownership and rental opportunities for low to moderate income households;~~
- ~~3. To meet the goals related to affordable housing provisions set forth in the town's Master Plan; and~~
- ~~4. To comply with the requirements of SB 342, an Act establishing a mechanism for expediting relief from municipal actions which deny, impede, or delay qualified proposals for workforce housing (RSA 674:58-61).~~

B. AUTHORITY: This innovative land use control section is adopted under the authority of RSA 674:21, and is intended as an "Inclusionary Zoning" provision as defined in RSA 674:21(I) (k) and 674:21(IV)(a), as well as RSA 672:1, IIIe, effective July 2009. ~~which states: "All citizens of the state benefit from a balanced supply of housing which is affordable to persons and families of low and moderate income. Establishment of housing which is decent, safe, sanitary and affordable to low and moderate income persons and families is in the best interests of each community and the State of New Hampshire, and serves a vital public need. Opportunity for development of such housing shall not be prohibited or unreasonably discouraged by use of municipal planning and zoning powers or by unreasonable interpretation of such powers". In addition RSA 674:21 II also provides the authority for Planning Boards to grant Conditional Use Permits.~~

Changes to subsection C item 2

- ~~2. Permitted Uses: Single family, duplex, and multi-family units or mix of housing types within the same development, or a mix of commercial and multi-family housing is~~ are permitted within an application under this Section.

Changes to subsection D

D. CONDITIONAL USE PERMIT CRITERIA:

The Planning Board ~~shall~~ may issue a Conditional Use Permit (CUP) if it finds, based on the information and testimony submitted with respect to the Workforce Housing Application, that:...

Changes to subsection D item b

- ~~b. If completed, the development in its proposed location will comply with all requirements of Section XVIII and other applicable workforce housing provisions contained in other sections of the zoning ordinance without the benefit of waivers.~~

Changes to subsection G

G. WORKFORCE HOUSING GENERAL REQUIREMENTS:

1. In order to be considered as a "completed" application eligible for "acceptance" under RSA 676:4.I, an application under this section must contain, at a minimum, the following information:
 - a. Calculation of the number of units provided under this section and how these units will be consistent with the Purpose of the Ordinance.
 - b. Description of each unit's size, type, estimated cost and other relevant data.
 - c. Documentation of affordable household eligibility as required in Section H
 - ~~d. The Planning Board may request additional information if, in their judgment, it is necessary to make a meaningful determination of affordability.~~
2. ~~At the Planning Board's discretion, the applicant may be required to submit project cost estimates~~ Documentation to establish the economic viability of the proposal including land, development and construction costs; financing, profit, and sales costs; and other cost factors shall be provided. The planning board shall request updates of these cost reports as the project progresses.

AMENDMENT 3 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

RESULTS

ABSENTEE OFFICIAL BALLOT ANNUAL TOWN ELECTION ZONING BALLOT HOLLIS, NEW HAMPSHIRE MARCH 10, 2020

BALLOT 2 OF 3

2020 ZONING AMENDMENTS CONTINUED

AMENDMENT 3 CONTINUED

Changes to the 2nd sentence of subsection H

H. ASSURANCE OF CONTINUED AFFORDABILITY:

In order to qualify as workforce housing under this section, the application shall make a binding commitment that the workforce housing units will remain affordable for a period of years. This shall be enforced through a deed restriction, restrictive covenant, or some other contractual arrangement through a local, state or federal housing authority or other non-profit housing trust or agency or through the town itself as selected by the Planning Board to administer this provision.

Changes to subsection I items 2 and 3

I. ADMINISTRATION, COMPLIANCE AND MONITORING:

2. Where workforce housing applicants propose a development of single family homes or ~~mixed single family and multi-family homes~~, all provisions of the subdivision and site plan regulations shall apply ~~unless waived by the Planning Board. Where workforce housing applicants propose a development of multi-family units or mixed commercial and multi-family units, the site plan regulations shall apply unless waived by the Planning Board.~~
3. The Planning Board shall not approve any workforce housing proposal unless it complies with all applicable standards ~~of this ordinance including but not limited to related to~~ environmental protection, water supply, sanitary disposal, traffic safety, and fire and life safety protection.

644
YES ☒
NO ☐
602

The Planning Board voted 7 – 0 NOT support this petition

ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO (4) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS TO AMEND SECTION XX: HOLLIS OPEN SPACE PLANNED DEVELOPMENT BY DELETING THE WORDS SHOWN IN STRIKETHROUGH AND ADDING THE WORDS UNDERLINED BELOW AS FOLLOWS?:

[This amendment is intended to remove two-family workforce housing units as an acceptable type, reduce the amount of workforce housing permitted to 10 percent of the allowable market rate units, limit workforce housing units to 2 bedrooms, remove language referring to the master plan, and describe the purpose of the section]

SECTION XX: HOLLIS OPEN SPACE PLANNED DEVELOPMENT

Changes to subsection 3

3. **PURPOSE:** The purpose of the HOSPD is to:

- a. Promote a more efficient use of land requiring a smaller network of streets and utilities;
- b. Promote the preservation of open space, farmland, recreation areas, green space, fields and woods, valuable wildlife habitat, and outstanding topographic, natural, and historic features;
- c. ~~Deleted Discourage the sprawling, land consuming form of development usually resulting from conventional subdivision;~~
- d. Promote the efficient provision of municipal services and protect existing and potential water supplies;
- e. Maintain the rural and scenic character of the Town of Hollis;
- f. Promote siting of buildings which is sensitive to existing natural and historic features;
- g. Protect the value of real property; and
- h. ~~Provide a variety of types of living spaces and environments.~~

Changes to subsection 4 a

4. **APPLICABILITY AND PROCEDURES IN A HOSPD**

- a. **APPLICABILITY:** ~~To facilitate achievement of the goals of the Hollis Master Plan, a~~ All major subdivisions shall be presented to the Planning Board in accordance with the Hollis Open Space Planned Development (HOSPD) standards as specified in this section and in the Land Subdivision Regulations ~~In all cases it shall be assumed that a HOSPD plan is necessary to meet the goals and objectives of this section and of the Master Plan, unless the contrary is demonstrated by the applicant.~~ In cases where the Planning Board determines that a parcel is unsuited to development as a HOSPD, it may waive the requirements of this Section IX,J and permit the parcel to be developed as a conventional subdivision subject to the Point Criteria System, below.

AMENDMENT 4 CONTINUED ON BACK OF BALLOT

TURN BALLOT OVER AND CONTINUE VOTING

RESULTS

2020 ZONING AMENDMENTS CONTINUED

AMENDMENT 4 CONTINUED

Changes to subsection 6 and subsection 6 items 1 and 2

6. WORKFORCE HOUSING UNITS/OWNER OCCUPIED

Single ~~and two~~ family workforce housing units/owner occupied are permitted, provided the following criteria are adhered to:

1. Density: The maximum number of allowable dwelling units that could be developed under the provisions outlined in Section 5.a shall be determined following the standard practice for a Market Rate Housing development. Once the number of HOSPD lots has been determined and agreed to by the Planning Board then that lot figure may be increased by up to 30%-10% if it is shown that construction of workforce housing would otherwise not be economically viable. These additional lots shall be designated as workforce housing units/owner occupied.
2. Lot Size: There is no minimum lot size for workforce housing units. The proposed site shall have adequate soils to accommodate on-site wastewater treatment and an adequate water supply adhering to both local and state requirements. A Building Area shall ~~not be required and however~~ at least 50% of the lot shall be Acceptable Land. In addition, wells serving both workforce housing and market rate housing lots may be located in designated Open Space areas. With the goal of meeting the Open Space requirements in Section 5.d., the size of Market Rate Housing lots, as outlined in Section 5.b. may be reduced in order to accommodate the permitted workforce housing units. If it is determined, to the satisfaction of the Planning Board, that market Rate Housing lots cannot be reduced enough or at all because of septic and/or water supply regulations in order to accommodate the total permitted housing unit density, then the Planning Board may consider one or more of the following options in order to accommodate the increased density

599
YES ☒
NO ☐
593

Changes to subsection 6 item 6

6. Workforce housing units shall contain no more than ~~three~~ two bedrooms.

The Planning Board voted 7 – 0 NOT support this petition

ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO (5) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS TO AMEND SECTION XXI: HOUSING FOR OLDER PERSONS BY DELETING THE WORDS SHOWN IN STRIKETHROUGH AND ADDING THE WORDS UNDERLINED BELOW AS FOLLOWS:?

[This amendment is intended to reduce the maximum density to 1 unit per acre, increase the minimum lot area to 30 net tract acres, reduce the maximum number of units approved per year to 2% of the total dwelling units in town, include open space set-aside requirements, remove Depot road from the list of allowable roads, and describe the purpose of the section]

SECTION XXI: HOUSING FOR OLDER PERSONS

Changes to subsection A and subsection A1 items a and b

A. **PURPOSE:** The regulations in this section have been established for the purpose of ~~encouraging the construction of housing for older persons. The intent is to provide for such housing by the provision of a waiver from the otherwise applicable density requirements while complying with all applicable state and federal laws with respect to such housing, and at the same time, ensuring compliance with local planning standards, land use policies, good building design, and the requirements for the health, safety, and general welfare of all the inhabitants of the Town.~~

1. **GENERAL STANDARDS:** All housing for older persons shall conform to the following standards:
 - a. Dwelling unit density shall not be greater than ~~two(2)~~ one(1) two-bedroom dwelling units or ~~two(2)~~ one(1) one-bedroom dwelling units/net tract acre when the type of housing that is being proposed is that which complies with NH RSA 354-A:15, Housing for Older Persons.
 - b. Adequate on-site space must be provided for off-street parking, water, and sewage disposal systems, regardless of maximum allowable densities. The applicant shall demonstrate that ~~that~~ the site can accommodate the permitted density through a Site Specific Soil Survey as part of the application for review by the Planning Board.

Changes to subsection A1 item e

- e. The minimum lot area shall be ~~30-20~~ net tract acres and the lot shall have at least 50 feet of frontage on those roadways listed in Section XXI.A11.

Changes to subsection A1 item I

- I. For reasons of public and resident safety and timely emergency response, housing for older persons developments shall only be sited where the frontage and primary access for such developments is located along the following roadways: NH Route 130, NH Route 122, NH Route 111, NH Route 111A (South Depot Road), or NH Route 101A, ~~or Depot Road.~~

AMENDMENT 5 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

RESULTS

BALLOT 3 OF 3

ABSENTEE OFFICIAL BALLOT ANNUAL TOWN ELECTION ZONING BALLOT HOLLIS, NEW HAMPSHIRE MARCH 10, 2020

2020 ZONING AMENDMENTS CONTINUED

AMENDMENT 5 CONTINUED

Changes to subsection A3

3. **MAXIMUM PERMITTED DWELLING UNITS:** The maximum number of housing for older persons dwelling units approved in a calendar year, when added to all previously approved units of housing for older persons, shall not exceed ~~two~~ twenty-five percent (~~25%~~ 2%) of the total dwelling units existing in the Town for the previous year.

Add subsection 7

7. OPEN SPACE REQUIREMENTS

- (i) Open space, as defined in Section VIII of the Hollis Zoning Ordinance, shall have a shape, dimension, character and location suitable to assure its use for park, recreation, conservation or agricultural purposes. In determining whether the intent of this section has been satisfied, the Planning Board shall consider the extent to which land having one or more of the following characteristics is included in the proposed open space:
- Preservation of land for the town greenway system.
 - Preservation and utilization of areas designated as prime agricultural soils as mapped by the NRCS (Natural Resources Conservation Service) in their latest report.
 - Preservation and utilization of active farmland or orchards
 - Preservation of large tracts of interconnected woodlands, wetlands, or other wildlife habitat, or preservation of open lands that connect to protected land in adjacent parcel(s).
 - Provision of active and/or passive outdoor recreational areas
 - Protection of land along scenic roads and highways
 - Protection of existing trail networks on land on which new trails will be developed as part of the development for integration into an existing trail network.
- (ii) One suitably located buildable area shall be set aside as a park or recreation area equal to one acre for every 16 residential units or major portion thereof. Area set aside for parks or playgrounds shall be dedicated to public use or reserved for the common use of all property owners. The Planning board shall consult the Recreation and Conservation Commissions as to the suitability of the proposed park or recreation area
- (vi) OPEN SPACE OWNERSHIP AND MANAGEMENT Open space shall be conveyed to a homeowner's association, whose membership includes all the owners of lots or units contained in the tract, or shall be permanently protected in other suitable ways which would ensure the continued use of the land for intended purposes and proper maintenance of the land. Conveyance of open space to the Town is another option available to the developer with agreement from the Conservation Commission and the Board of Selectmen.

609
YES ☐
NO ☒
638

The Planning Board voted 7 – 0 NOT support this petition

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

TOWN MEETING MINUTES

Hollis Town Meeting-March 14, 2020

The meeting was reconvened at 10:00 AM in the Hollis Brookline High School Gymnasium by Moderator James Belanger. The Pledge of Allegiance to the United States Flag was led by Andy Seremeth. The Star Spangled Banner was performed by Carryl Roy.

The Veterans in attendance, Army, Marines, Navy, USAF, Coast Guard, Merchant Marine were honored for their service and dedication to our country.

Introduction of Selectmen and staff by Selectmen chair Mark LeDoux.

Introduction of Budget Committee by BudCom chair Tom Gehan.

Introduction of our Representatives Kat McGhee and Michelle St John, and Senator Melanie Levesque.

Introduction of Town Clerk Lisa Claire and Town Counsel Honorable Bill Drescher.

Introduction of Assistant Moderators, Drew Mason, Melinda Willis, Paul Armstrong, and Andy Seremeth.

Due to COVID-19, Hollis citizens were asked how they wanted to proceed:

Recess meeting and reconvene April 18, 2020

Vote for everything except petition articles

Proceed with the meeting

Motion by Peter Band to recess meeting until April 18, 2020

Seconded by Mark Post

CARRIED by Hand Count

Drew Mason wonders if the situation will be better in a month.

Saturday, June 20, 2020 10:00 AM continuation of March 14 Hollis Town Meeting

Modifications for the meeting

Motion by floor to table Articles 15, 16, 17, 19, 20 and take up Article 18 first

Seconded by floor

Meeting modifications CARRIED by hand count

Drew Mason takes over

ARTICLE 18 – Petition Article for Adoption of SB2 “Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Town of Hollis on the 2nd Tuesday of March?”

Secret Ballot Required, 1 Hour vote 3/5 majority to pass

No position taken by Selectmen No position taken by Budget Committee

Motion to table Article by Doug Davidson

Seconded by David Belanger

CARRIED by Hand Count

Motion to restrict consideration of Article 18 by Tom Gehan

Seconded by Mark Hyde

CARRIED by Hand Count

Jim Belanger takes over

Hollis VFW Senior Vice Commander Andy Seremeth and Quartermaster Chris Lussier presented the 26th Annual Citizen of the year award for Americanism to Robert Heyer.

For meritorious and distinguished service in furthering the aims and ideals of Americanism and of the Veterans of Foreign Wars of the United States through his photographic record of patriotic events and gatherings in and around the Town of Hollis, NH. Through his photography, the citizens of Hollis see the patriotic spirit of our community throughout the year and are proud that they live in such a community.

The beauty of Robert's dedication is that we of Hollis can VIEW the PICTURES of these events, captured by his camera, on the Hollis Town Website under "Community" and "Town Event Photos", thus capturing the History of Hollis.

Presentation by Hollis Selectmen Chair Mark LeDoux.

To honor the passing of Becky Crowther the Selectmen will name the next street in Hollis "Becky's Way"

The following are recognized with the Chairmen's award:

Rick Towne-Fire Chief

Don McCoy-Developer of Code Red

Joseph Hobeke-Police Chief

Jim Belanger-Outgoing moderator

Each will receive a flag which has flown over our Capital

The Selectmen wish to withdraw Articles 4 and 5. The only way to do this is to table them since RSA 40:11 says "Every article included in a warrant for town meeting shall be acted upon before final adjournment of the town meeting"

ARTICLE 4 – DPW Loader Lease Purchase

To see if the Town will vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$160,000, for the purpose of lease purchasing one (1) loader for the Public Works Department, and to raise and appropriate the sum of \$16,000 for the first year's payment for that purpose. The lease agreement contains an escape clause.

FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
\$16,000	\$32,000	\$32,000	\$32,000	\$32,000	\$16,000	\$160,000

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
Moved to table by Mark LeDoux

Recommended by Budget Committee 8-0
Seconded by Mike Harris
Seconded by David Petry

CARRIED by Hand Count

ARTICLE 5 – DPW Chipper Lease Purchase

To see if the Town will vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a five (5) year lease purchase agreement for the sum of \$79,000, for the purpose of lease purchasing one (1) chipper for the Public Works Department, and to raise and appropriate the sum of \$7,900 for the first year's payment for that purpose. This lease purchase agreement contains an escape clause.

FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
\$7,900	\$15,800	\$15,800	\$15,800	\$15,800	\$7,900	\$79,000

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
Moved to table by Mark LeDoux

Recommended by Budget Committee 8-0
Seconded by Mike Harris
Seconded by David Petry

CARRIED by Hand Count

ARTICLE 15 – Petition Article for Veteran’s Tax Credit

To see if the Town will vote, pursuant to RSA 72:28, to modify the All Veterans property Tax Credit from the existing \$500 to \$750 as currently allowed by RSA 72:28. Said credit shall take effect in the tax year beginning April 1, 2020.

Votes: Yes-No-Abstain

Not Recommended by Board of Selectmen 2-3-0

Motion to bring article to the floor by Jim Belanger

Moved to table by Jim Belanger

Recommended by Budget Comm 3-2-3

Seconded by Kat McGhee

Seconded by Kat McGhee

CARRIED by Hand Count

Amendment to Art 15:

To see if the Town will vote, pursuant to RSA 72:28-II, to modify the Optional Veterans property Tax Credit from the existing \$500 to \$750 as currently allowed by RSA 72:28-II. Said credit shall take effect in the tax year beginning April 1, 2020

ARTICLE 16 – Petition Article for New Hampshire Resolution to Take Action on Carbon Pollution

We the town of Hollis call on our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from both the costs and environmental impacts of continued climate inaction. To protect households, we support a Cash Back approach, that places a fair price on the cost of pollution and uses the money raised to give equal cash-back rebates to residents. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers and keeps local energy dollars in New Hampshire’s economy. Carbon cash-back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective way to deliver rapid reductions in harmful carbon emissions at the scale needed to address rapidly accelerating climate pollution.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire’s natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Hollis’ state legislatures and Hollis’ congressional delegation, and to the President of the United States, informing them of the instructions of their constituents, by Hollis’ Select Board, within 30 days of this vote.

No position taken by Selectmen No position taken by Budget Committee

Motion to bring Article to the floor by Kat McGhee

Seconded by floor

Moved to table by Kat McGhee

Seconded by floor

CARRIED by Hand Count

ARTICLE 17 – Petition Article for Proposing Bylaw (Secret Ballot Requested)

To see if the Town, in accordance with NH RSA 31:39, will adopt the following bylaw: “The discharge of any firearm on Town-owned land other than during the course of lawful hunting shall be prohibited. This prohibition includes (but is not limited to) target shooting, gun siting, recreational shooting, or shooting competitions”.

Town Attorney Opinion: This article, if passed, is a mandate.

No position taken by Selectmen

No position taken by Budget Committee

Motion to bring Article to the floor by Russ Kellner

Seconded by floor

Motion to table by floor

Seconded by floor

CARRIED by hand count

ARTICLE 19 – Petition Article for Preservation and Protection of “Passive” uses on town own or steward Properties.

“To see if the town will vote to adopt the preservation and protection of “Passive” uses and other Recreational Activities for its Conservation Lands, Trails or other town owned or stewarded properties (similar to forests, fields, wetlands or unimproved lands in a natural state, etc.). The named “Passive Uses” of these lands shall be as similarly outlined under RSA 79-A (specifically referencing “Current Use”, but here relevant for naming Passive Uses) and consistent with similar US Environmental Protection Agency provisions for Passive Recreational Use for Conservation Lands. As defined therein

and in the order there listed but not limited to, these Use activities shall include: Hunting, Skiing, Fishing, Snowshoeing, Hiking and Nature Observation. Other uses shall include, Snowmobiling (seasonally and conditions permitting). Further, and not limited to the above activities, any legal Recreational Activity permitted on current Conservation Lands and Trails as of January 1, 2020 is hereby ‘grand-fathered’ and protected from infringement.”

No position taken by Selectmen
Motion to bring Article to the floor by Doug Davidson
Motion to table by Doug Davidson
CARRIED by Hand Count

No position taken by Budget Committee
Seconded by floor
Seconded by floor

ARTICLE 20 – Petition Article for New Hampshire Resolution for Fair Redistricting

“To see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts withing the state following the 2020 census, will do so in a manner that ensures fair and effective representation of the New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates. The record of the vote approving this article shall be transmitted by written notice from the selectmen to the town of Hollis’s state legislators and to the Governor of New Hampshire informing them of the instructions from their constituents within 30 days of the vote.

No position taken by Selectmen
Motion to bring Article to the floor by Maureen Maisttison
Motion to table by Kat McGhee
CARRIED by Hand Count

No position taken by Budget Committee
Seconded by floor
Seconded By floor

Motion by Drew Mason to restrict reconsideration on tabling Articles 4, 5, 15, 16, 17, 19, and 20
Seconded by floor
CARRIED by Hand Count

ARTICLE 2 – Subdivision of Homestead Structure and Lot

To see if the Town will authorize the Board of Selectmen to subdivide the Stefanowicz property, acquired by the Town pursuant to authorization given by the passage of Article 4 at the March 12th, 2016 annual meeting. The authorization to subdivide shall be limited to creating a lot 4.24 acres, (proposed Map 32 Lot 2-1) which would include the existing homestead and appurtenant structures in order to facilitate the sale of said homestead structure and lot and to further authorize the Board to take all steps necessary to enter into any agreements and execute any documents necessary to carry out said sale on such terms and conditions as the Board of Selectmen, in their sole judgement, determine.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded by Mike Harris

ARTICLE 3 – Athletic Field

To see if the Town will vote to raise and appropriate the sum not to exceed forty-nine thousand dollars (\$49,000) for the purpose of designing and engineering a rectangular athletic field, conducting ledge test pits and drilling for a test well located on Muzzy Road, (Tax Map 56-13). This warrant article shall also be subject to the following condition: Prior to proceeding with the design and engineering of this project, a sufficient water source needs to be located on the property in order to maintain the athletic field. If this condition is not met by December 31, 2020 this appropriation shall be null and void and shall lapse.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded by Mike Harris

ARTICLE 6 – Emergency Management Message Board

To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of purchasing a message board

for Emergency Management. This sum is to be offset by a grant from the State of New Hampshire for \$10,000 and the remaining \$10,000 will come from unassigned fund balance. No amount to be raised from new taxation. This article will be null and void if the grant is not received.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded by Budget Mike Harris

Assistant Moderator Drew Mason to moderate articles 7-11

Motion to hear Articles 7 and 8 together by Tom Harris
CARRIED by Hand Count

Seconded by Carryl Roy

ARTICLE 7 – Collective Bargaining Agreement, Local 1801 (Town Hall/DPW)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 1801, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$21,500 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2021 and 2022 costs associated with the agreement will be included in the respective operating budgets. Said funds for FY20 to come from the unassigned fund balance as of December 31, 2019. No amount to be raised from new taxation. The Collective Bargaining Agreement is Sanbornized.

FY20	FY21	FY22	TOTAL
\$21,500	\$17,700	\$5,500	\$44,700

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded Mike Harris

ARTICLE 8 – Collective Bargaining Agreement, Local 3657 (Police/Fire Communications)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$66,630 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2021 and 2022 costs associated with the agreement will be included in the respective operating budgets. Said funds for FY20 to come from the unassigned fund balance as of December 31, 2019. No amount to be raised from new taxation. The Collective Bargaining Agreement is Sanbornized.

FY20	FY21	FY22	TOTAL
\$66,630	\$114,990	\$126,825	\$308,445

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded Mike Harris

Motion to restrict reconsideration of Articles 7 and 8 by Mike Harris

Seconded by Carryl Roy

CARRIED by Hand Count

ARTICLE 9 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded by Mike Harris

Motion to combine articles 10, 11, 12, and 13 by floor
CARRIED by Hand Count

Seconded by Mark LeDoux

ARTICLE 10 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2019. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry

Recommended by Budget Committee 8-0
Seconded Mike Harris

ARTICLE 11 – Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2019. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor David Petry

Recommended by Budget Committee 8-0
Seconded by Mike Harris

ARTICLE 12 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$100,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. Said funds to come from the unassigned fund balance as of December 31, 2019. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry

Recommended by Budget Committee 8-0
Seconded by Mike Harris

ARTICLE 13 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the selectmen as agents to expend from said fund. Said funds to come from the unassigned fund balance as of December 31, 2019. No amount to be raised from new taxation.

Recommended by Board of Selectmen 5-0
Motion to bring Article to the floor by David Petry
CARRIED by Hand Count

Recommended by Budget Committee 8-0
Seconded by Mike Harris

Motion to restrict reconsideration of articles 10, 11, 12, and 13 by Paul Armstrong

Seconded by David Petry

CARRIED by Hand Count

Jim Belanger back

ARTICLE 14 – 2020 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$11,117,261 which represents the operating budget of the Town for 2020, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0

Recommended by Budget Committee 8-0

Motion to bring Article to the floor by David Petry

Seconded by Mike Harris

CARRIED by Hand Count

Motion to restrict reconsideration of Article 14 by Mark LeDoux

Seconded by Mike Harris

CARRIED by Hand Count

ARTICLE 21-To transact any other business that may legally come before said meeting.

Motion to dissolve the meeting by Drew Mason

Seconded by Mike Harris

CARRIED by Hand Count

116 Voters in attendance

A True Copy of Record-Attest

Lisa J Claire
Hollis Town Clerk



Photographs taken
by Bob Heyer

2020 TAX RATE CALCULATION



New Hampshire
Department of
Revenue
Administration

2020
\$23.18

Tax Rate Breakdown Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$7,700,318	\$1,387,997,343	\$5.54
County	\$1,568,841	\$1,387,997,343	\$1.13
Local Education	\$20,106,471	\$1,387,997,343	\$14.49
State Education	\$2,761,116	\$1,369,664,343	\$2.02
Total	\$32,136,746		\$23.18

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$32,136,746
War Service Credits	(\$183,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$31,953,746

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

10/27/2020

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$11,558,391	
Net Revenues (Not Including Fund Balance)		(\$3,507,132)
Fund Balance Voted Surplus		(\$332,130)
Fund Balance to Reduce Taxes		(\$400,000)
War Service Credits	\$183,000	
Special Adjustment	\$0	
Actual Overlay Used	\$198,189	
Net Required Local Tax Effort	\$7,700,318	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,568,841	
Net Required County Tax Effort	\$1,568,841	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$13,573,837	
Net Cooperative School Appropriations	\$11,635,030	
Net Education Grant		(\$2,341,280)
Locally Retained State Education Tax		(\$2,761,116)
Net Required Local Education Tax Effort	\$20,106,471	
State Education Tax	\$2,761,116	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,761,116	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$1,387,997,343	\$1,361,648,864
Total Assessment Valuation without Utilities	\$1,369,664,343	\$1,345,698,264
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$1,387,997,343	\$1,361,648,864

Village (MS-1V)

Description	Current Year
-------------	--------------

Hollis

Tax Commitment Verification

2020 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$31,953,746
1/2% Amount	\$159,769
Acceptable High	\$32,113,515
Acceptable Low	\$31,793,977

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2020 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
--	--------------

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hollis	Total Tax Rate	Semi-Annual Tax Rate
Total 2020 Tax Rate	\$23.18	\$11.59

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$35,994,819
Final Overlay	\$198,189

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement

54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2020 Fund Balance Retention Guidelines: Hollis	
Description	Amount
Current Amount Retained (9.13%)	\$3,287,992
17% Retained (<i>Maximum Recommended</i>)	\$6,119,119
10% Retained	\$3,599,482
8% Retained	\$2,879,586
5% Retained (<i>Minimum Recommended</i>)	\$1,799,741

2020 TOWN BUDGET

EXPENDITURES

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$270,831	\$266,616	\$4,215	
Committees	\$5,250	\$1,336	\$3,914	
Town Clerk/Elections & Registr.	\$157,037	\$164,905		(\$7,868)
Financial Administration	\$307,533	\$280,180	\$27,353	
Legal Expenses	\$71,000	\$77,297		(\$6,297)
Employee Benefits	\$2,200,990	\$1,971,337	\$229,653	
Planning & Zoning	\$113,490	\$111,035	\$2,455	
Town Buildings and Grounds	\$155,112	\$139,261	\$15,851	
Cemeteries	\$45,741	\$33,628	\$12,113	
Liability Insurance	\$228,837	\$225,360	\$3,477	
Municipal Association	\$8,441	\$8,441		
Contingency Fund	\$70,000	\$54,975	\$15,025	
Information Systems	\$118,700	\$118,065	\$635	
Subtotal	\$3,752,962	\$3,452,435	\$300,527	
PUBLIC SAFETY				
Police	\$1,613,474	\$1,571,733	\$41,741	
Fire & Ambulance	\$1,403,859	\$1,372,070	\$31,789	
Communications	\$563,302	\$518,250	\$45,052	
Building & Septic Inspection	\$121,213	\$115,045	\$6,168	
Emergency Management	\$7,300	\$3,200	\$4,100	
Subtotal	\$3,709,148	\$3,580,298	\$128,850	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$1,800,103	\$1,641,087	\$159,016	
Street Lighting	\$20,800	\$17,642	\$3,158	
Subtotal	\$1,820,903	\$1,658,729	\$162,174	
SANITATION				
Solid Waste Collection	\$206,599	\$174,964	\$31,635	
Solid Waste Disposal	\$351,603	\$351,584	\$19	
Subtotal	\$558,202	\$526,547	\$31,655	
HEALTH & WELFARE				
Admin. & Pest Control	\$11,900	\$11,900		
Health Agencies and Hospitals	\$39,100	\$39,100		
Direct Assistance	\$6,900	\$5,722	\$1,178	
Subtotal	\$57,900	\$56,722	\$1,178	
CULTURE & RECREATION				
Parks and Recreation	\$42,700	\$26,964	\$15,736	
Library	\$314,000	\$314,000		
Patriotic Purposes	\$4,500	\$694	\$3,806	
Other Culture & Recreation	\$1,000	\$184	\$816	
Subtotal	\$362,200	\$341,842	\$20,358	
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$826,000	\$826,000		
I/Long Term Bonds and Notes	\$177,074	\$177,073		
Bond Issuance Costs	\$0	\$0		
Subtotal	\$1,003,074	\$1,003,073	\$1	
CAPITAL OUTLAY				
Capital Projects	\$69,000	\$26,457	\$42,543	
Transfer to Special Revenue	\$50,000	\$0	\$50,000	
Capital Reserves	\$164,000	\$164,000		
Subtotal	\$283,000	\$190,457	\$92,543	
TOTAL APPROPRIATIONS	\$11,547,390	\$10,810,104	\$737,286	

REVENUES

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Yield Tax	\$14,500	\$17,634		\$3,134
Interest and Costs	\$53,000	\$54,502		\$1,502
Excavation Tax	\$130	\$10	\$120	
Subtotal	\$67,630	\$72,145		\$4,515
LICENSES AND PERMITS				
Motor Vehicle	\$2,000,000	\$2,103,074		\$103,074
Building & Septic	\$90,000	\$136,301		\$46,301
Other Licenses, Permits, & Fees	\$58,025	\$69,336		\$11,311
Subtotal	\$2,148,025	\$2,308,711		\$160,686
STATE/FEDERAL REVENUES				
Meals & Rooms Tax	\$451,692	\$451,692		
Highway Block Grant	\$226,969	\$224,588	\$2,381	
State/Federal Grants	\$10,000	\$9,850	\$150	
Forest/Railroad Tax	\$39	\$39		
Subtotal	\$688,700	\$686,169		
TOWN DEPARTMENTS	\$242,499	\$262,430		\$19,931
OTHER SERVICE CHARGES	\$152,778	\$152,777	\$1	
SALE OF MUNICIPAL PROP.	\$5,799	\$5,799		
INTEREST INCOME	\$75,001	\$69,045	\$5,956	
OTHER MISC. REVENUES	\$40,000	\$130,562		\$90,562
TRANSFER FROM SPECIAL REVENUE	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$36,700	\$19,870	\$16,830	
TOTAL REVENUES	\$3,507,132	\$3,707,508	\$200,376	

**AMBULANCE FEE
SPECIAL REVENUE FUND**

REVENUES	2020	2019
Insurance Billing	\$134,926	\$151,589
Interest Income	\$2,321	\$2,850
Trust Income	\$578	\$1,051
Other Income	\$83,418	\$0
Total Revenues	\$221,243	\$155,490
EXPENDITURES		
Capital Equipment	\$265,268	\$38,569
Ambulance Expendable Supplies	\$61,814	\$30,825
Ambulance Training	\$1,640	\$1,824
Ambulance Services	\$0	\$0
Comstar Billing Fees	\$9,137	\$10,638
Total Expenditures	\$337,859	\$81,856
Excess (deficiency) of Revenues over (under) Expenditures	-\$116,615	\$73,633
Fund Balance, January 1	\$485,755	\$412,122
Fund Balance, December 31	\$369,140	\$485,755

CONSERVATION FUND

REVENUES	2020	2019
Bank Interest Income	\$3,433	\$4,240
Land Use Change Tax	\$448,470	\$442,610
Total Revenues	\$451,903	\$446,850
EXPENDITURES		
<i>Non-Land</i>		
Dues and Publications	\$563	\$500
Public Notices	\$0	\$0
Seminars	\$0	\$487
Educational Materials	\$0	\$322
Property Monitoring	\$7,736	\$0
Maps and Mapping	\$0	\$0
Natural Resources	\$0	\$0
Gates	\$0	\$0
Other	\$4,004	\$9,590
<i>Land</i>		
Land Acquisition	\$0	\$450,000
Legal Fees	\$0	\$0
Surveys/Assessments	\$309	\$998
Appraisals	\$0	\$0
Studies	\$0	\$0
Land Recording Fees	\$0	\$0
Total Expenditures	\$12,612	\$461,896
Excess (deficiency) of Revenues over (under) Expenditures	\$439,292	(\$15,045)
Fund Balance, January 1	\$ 698,753	\$ 713,798
Fund Balance, December 31	\$ 1,138,045	\$ 698,753

CONTINGENCY REPORT

EXPENDITURES

Hannaford Gift Cards	\$1,500
Hillsborough County Adult Drug Court Donation	\$5,000
Dingee Fire Truck Repair	\$6,124
Adam Vaillancourt 50% Cost of Police Roof	\$37,000
DPW Dump body combo	\$5,351

Total Expenditures	\$54,975
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Fund Balance, January 1	\$70,000
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Fund Balance, December 31	\$15,025
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FOREST MAINTENANCE FUND

REVENUES

	2020	2019
Proceeds from Town Forest	\$15,044	\$16,668
Interest Income	\$162	\$164
Total Revenues	\$15,206	\$16,832

EXPENDITURES

Gates	\$0.00	\$0.00
Road Work	\$0.00	\$4,000.00
Mowing	\$240.00	\$240.00
Beaver Stop	\$3,860.00	\$277.72
Signs	\$175.40	\$49.08
Land Acquisition	\$0.00	\$20,000.00
Wildlife Management	\$0	\$0
Total Expenditures	\$4,275	\$24,567

Excess (deficiency) of Revenues over (under) Expenditures	\$10,931	(\$7,735)
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Fund Balance, January 1	\$25,837	\$33,572
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Fund Balance, December 31	\$36,767	\$25,837
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HERITAGE FUND

REVENUES	2020	2019
Donations - Operating Costs	\$0	\$0
Donations - Cooper Shop	\$500	\$314
Miscellaneous	\$0	\$0
Interest Income	\$162	\$303
Town Appropriation	\$750	\$750
Proceeds from Old Home Day	\$0	\$0
Calendar Donations	\$0	\$0
Calendar Fundraising	\$4,080	\$3,450
Calendar Sponsorship	\$0	\$6,200
Grants	\$0	\$0
Total Revenues	\$5,492	\$11,016
EXPENDITURES		
Public Awareness	\$0	\$650
Supplies	\$0	\$85
Conference & Seminars	\$0	\$0
OHD Registration	\$0	\$50
Dues & Publications	\$50	\$100
Equipment	\$0	\$0
Gambrel Barn	\$0	\$750
Calendar Expenses	\$0	\$3,300
Cooperage Expenses	\$3,555	\$2,969
Miscellaneous	\$322	\$0
Total Expenditures	\$3,927	\$7,905
Excess (deficiency) of Revenues over (under) Expenditures	\$1,565	\$3,111
Fund Balance, January 1	\$36,285	\$33,174
Fund Balance, December 31	\$37,849	\$36,285

HOLLIS SOCIAL LIBRARY FINANCIAL REPORT

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/20			\$73,929
Town Appropriation	\$314,000	--	\$314,000
Fines & Income Generating Equipment	--	\$2,709	\$2,709
Gifts & Donations	--	\$13,996	\$13,996
Transfer from Reserves*		\$12,343	12,343
TOTAL INCOME	\$314,000	\$29,048	\$343,048
EXPENSES			
Salaries & Wages	\$222,030	--	\$222,030
Books & Materials	\$44,348	\$8,593	\$52,941
Programs	\$7,491	\$8,512	\$16,003
Utilities	\$15,324	--	\$15,324
Technology Infrastructure	\$11,712	\$823	\$12,535
General Administration	\$13,095	--	\$13,095
Library Infrastructure	\$0	\$11,120	\$11,120
TOTAL EXPENSES	\$314,000	\$29,048	\$343,048
Balance as of 12/31/20			\$61,586

Pearl Rideout Endowment**

Beginning Balance 1/1/20	\$66,688
Withdrawals	-\$4,177
Dividends, Interest and Capital Gains	\$1,737
Increase/decrease in market value	\$6,863
Advisory Fees	-\$630
Ending Balance 12/31/20	\$70,481

* Reflected in ending balance of 12/31/20

** This is an investment account and maintained by Eldridge Investment advisors

INVENTORY OF TOWN OWNED PROPERTY

MBLU	Location	Acres	Year Acquired	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE				
002-009	WORCESTER RD	10.00	1966	Parker & Witcher or Long Meadow, Wetlands
005-020	RUNNELLS BRIDGE RD	21.06	1976	Wright Nashua River Lot, Land-Locked Wetlands
005-034-001	RUNNELLS BRIDGE RD	17.11	2011	Taylor Conservation Lot, Unbuildable
010-002	RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-003	RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-018	RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010-034	DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013-032-001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014-070	FRENCH MILL RD	6.32	1983	Charles Lord Land on Flint's Brook, Wetlands
014-071	WRIGHT RD	19.22	1983	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-072	RIDEOUT RD	22.00	1982	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-076	RIDEOUT RD	11.89	1981	Charles Lord, Flints Brook, Wetlands, Conserv. Restrict.
014-077	RIDEOUT RD	23.51	1979	Charles Lord, Nashua River/Flints Brook, Conserv. Restrict.
015-001	RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015-003	RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015-015	SUMNER LN	23.24	1974	Open Space Lot. No Development/Conserv. Restrict.
015-021-010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015-029	HANNAH DR	35.18	1993	Rideout-Ranger or Hannah Dr Open Space - Nashua River
015-040	HANNAH DR	4.07	1993	Hannah Dr Open Space/Cul-de-sac & Part of Fire Pond
017-022	PROCTOR HILL RD	0.75	1967	Parkhurst or Charlton Lot, Unbuildable Wetlands
017-023	PROCTOR HILL RD	3.00	1978	Tenney Meadow or John Doe Lot, Wetlands
018-014	DEPOT RD	27.00	1994	Hardy Field, Conservation Easement/Restrictions
018-015	DEPOT RD	1.60	1994	Worcester Lot, Conservation Easement/Restrictions
019-028	BROAD ST	14.74	1974	Rideout-Flints Brook Lot, Restricts, Land-Locked Wtlds
019-029	WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Restricts, Land-Locked
020-017	BROAD ST	41.29	1974	Rideout Conserv'n Land, Flints Brook Wtlds, Restricts
022-031	ROCKY POND RD	11.50	1998	Worcester Upper Mill Historic Site, Wetlands
022-032	ROCKY POND RD	8.00	1995	Worcester Mill Pond Historic Site, Wetlands, Land-Locked
023-022	ROCKY POND RD	13.28	1968	Quinton Meadow, Wetlands
023-035	ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023-055	ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands & School ROW
023-056	ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026-005	NARTOFF RD	15.50	2020	Corosa Conservation Lot, Flint Pond Wetlands & Shore
026-018	PINE HILL RD	3.70	1975	Noah Farley Meadow, Land-Locked Wetlands
026-019	PINE HILL RD	5.00	1980	Wright-Holmberg Lot, Land-Locked
028-035	FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-006	FEDERAL HILL RD	4.50	1991	Wheeler Homestead, Land-Locked
029-014	HAYDEN RD	49.90	1998	Baldwin Orchard, Henry Hildreth Conservation Area.
029-015	FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-016	FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.

029-017	FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked w/Conserv. Esmt.
029-026	FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029-033	ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-035	ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031-068	NARTOFF RD	7.50	1971	FW Moore Lot, Muddy Brook, Land-Locked Wetlands
034-016	HAYDEN RD	19.50	1986	Part of Corey-Swett Lot, Birch Hill, Land-Locked
035-077	FEDERAL HILL RD	14.30	1998	Horseshoe Pond, Henry Hildreth Conservation Area.
036-015	SOUTH MERRIMACK RD	36.30	2004	Runnells-Wheeler Lot, Land-Locked
037-004-002	HARDY LN	1.37	1984	Somner Lot, Conservation per Deed.
042-035	MOOAR HILL	4.00	1978	JP Howe's Sprout Lot, Land-Locked
047-043-005	SOUTH MERRIMACK RD	21.08	2008	Siergiewicz Family Conservation Lot, Wetlands
047-054-001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047-057-001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049-004	SOUTH MERRIMACK RD	2.43	1966	Sanderson Lot, Land-Locked Wetlands
049-007	ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049-011	ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049-014	ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054-034	BROAD ST	0.33	1976	Hambleton, Restrict'ns & Conserv'n Uses Only per Deed
054-035	BROAD ST	4.00	1976	Hambleton, Wetlands, Deed Restrictions
055-005	WINDING VALLEY RD	2.90	1980	Guertin, Wetlands & PSNH Easement
055-008	ROCKY POND RD	47.50	1973	Spaulding Parcel A, Wetlands
055-009	ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055-010	ROCKY POND RD	3.05	1986	Spaulding, Wetlands
	Total Acreage:	800.84		Total Properties: 63
HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE				
030-009	WHEELER RD	12.01	2010	Parker Pond, Barry or Berry Lot, Land-Locked.
030-010	WHEELER RD	3.29	2010	Parker Pond, Hooper Lot, Land-Locked.
030-011	WHEELER RD	2.74	2010	Parker Pond, Belhuemer or Scott Field, Land-Locked.
030-013	WHEELER RD	17.00	1992	Duncklee Lots, Land-Locked
031-010	BAXTER RD	11.70	1992	Enright-Parker Pond & Brook
031-046	WHEELER RD	60.00	2005	Wright-Windmill Lot
036-026	SOUTH MERRIMACK RD	8.50	1992	Duncklee Dam Site, Conservation Restrictions
036-027	SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037-005	HARDY LN	10.00	1992	Hensel Lot
037-017	BAXTER RD	29.20	1992	Parker Pond, Stearns or Wright Heirs, Conserv'n Restricts
038-001	NARTOFF RD	118.83	2006	Gelazauskas Preserve, Conservation Restrictions.
041-010	HAYDEN RD	18.27	1990	Dickerman-Rogers Lot, Monson Village.
041-011	HAYDEN RD	12.00	1990	Dickerman-Worcester Bros. Lot, Monson Village.
041-012	HAYDEN RD	30.75	1990	Dickerman Lot
041-024	SILVER LAKE RD	14.90	1990	Dickerman - Sarah Aikens Lot
043-067	FARLEY RD	35.60	2005	Walker Cameron Lot South
	Total Acreage:	695.79		Total Properties: 16
				Year Shown is Year voted into the Town Forest.

TOWN FACILITIES				
009-068	DEPOT RD	6.41	1978	Smith or Shed & Pit Lot, Stump Dump
009-069	275 DEPOT RD	4.86	1983	Part of Lawrence Farm or Kanterovich, Stump Dump
013-035	ORCHARD DR	3.26	1986	Nichols Field, Recreation Use only.
017-013-002	10 ROCKY POND RD	6.53	2001	Transfer Station
018-013	42 DEPOT RD	12.37	1927	Nichols Field, Rec. Use only. Lawrence Barn/Ballfields.
050-005-004	23 MAIN ST	1.64	2007	Farley or White Building.
050-012	7 MONUMENT SQ	0.52	bef 1886	Town Hall.
050-021-001	MONUMENT SQ	0.41	bef 1900	Town Common.
050-024	26 MONUMENT SQ	0.13	bef 1900	Ever Ready Fire House.
052-027	9 SILVER LAKE RD	2.74	1986	Police Station.
052-036	10 GLENICE DR	2.11	1981	Fire Station.
052-037	ASH ST	0.50	1952	Volunteer Park & Hilda's Way
052-050	1 MONUMENT SQ	1.13	1927	Little Nichols Ball Field.
052-051	2 MONUMENT SQ	0.84	1909	Hollis Social Library.
056-013	10 MUZZEY RD	16.06	1975	Department of Public Works.
	Total Acreage:	59.51		Total Properties: 15
CEMETERIES				
013-017	91 MAIN ST	1.17	1822	South Cemetery
024-030	WHEELER RD	5.52	2004	Weston Lot, East Cemetery Expansion
024-031	29 WHEELER RD	5.89	1897	East Cemetery
024-036	PINE HILL RD	7.38	2004	Weston Lot, East Cemetery Expansion
038-058	NARTOFF RD	1.49	1769	Pine Hill Cemetery
041-061	SILVER LAKE RD	5.37	1790	North Cemetery
052-054	MONUMENT SQ	0.81	1742	Church Graveyard
	Total Acreage	27.63		Total Properties: 7
FIRE PONDS/CISTERNS				
001-009-010	IRON WORKS LN	0.44	1999	Nissitissit Woods, Parking & Fire Cistern
004-050-A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004-074-A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008-034	BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013-036	ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdiv. Restrict. Use.
014-099	FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022-053-A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025-040	CAMERON DR	1.48	1990	Fire Pond & Park
025-058-009	PINE HILL RD	0.18	2001	Fire Cistern
028-029	FOREST VIEW DR	4.23	1982	Fire Pond/Wetlands/Open Space
032-037-001	MENDELSSOHN DR	0.69	1995	Fire Pond
038-036-A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039-003-002	PINE HILL RD	0.21	2006	Fire Cistern.
042-013	MOOAR HILL RD	0.20	1986	Fire Pond
043-048	FORRENCE DR	1.93	1977	Fire Pond and Playground Lot, Restricted Use.
044-002	FARLEY RD	1.30	1981	Fire Cistern
047-014	ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.

056-017	SILVER LAKE RD	3.84	1973	Hildreth Water Hole, managed by the Fire Department.
	Total Acreage:	23.33		Total Properties: 18
ROADS & OTHER RELATED PROPERTIES				
008-034-001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009-029-01A	JEWETT LN	0.25	1982	School District #7, Bus Stop or Jewett Lot, Unbuildable
023-08A	DEACON LN	0.12	1993	Future Road Access
023-12A	DEACON LN	0.12	1993	Future Road Access
023-26A	ROCKY POND RD	0.11	1993	Future Road Access
025-035	CAMERON DR	0.29	1990	Future Road Access
035-009-00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdiv.
042-025	SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042-039	MOOAR HILL RD	0.75	1980	Cul-de-Sac.
061-004-A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
	Total Acreage	2.85		Total Properties: 10
VACANT LAND WITH RESTRICTIONS or UNBUILDABLE				
001-009-020	IRON WORKS LN	1.86	1999	Nissitissit Woods, Stormwater & Retention Area
001-032	WORCESTER RD	4.00	1994	Archambault Lot, Wetlands, Unbuildable per Plan.
002-010	WEST HOLLIS RD	4.30	1980	Marriner or Lawrence Lot, Land-Locked Wetlands
006-022	IRENE DR	3.51	2004	Archambault Conserv. Land, Land-Locked, Restricted.
015-044	HANNAH DR	1.49	1984	Playground Lot, Restricted Use.
019-023	FLINT POND DR	31.22	1980	Flint Pond Water Lot, Restricted Use.
019-041	HIDEAWAY LN	0.85	1974	Hussey Conservation Land, Restricted Use.
020-006	SUMNER LN	1.56	1976	Park Lot, Restricted Use.
031-009	BAXTER RD	75.90	2019	Ernest Hardy Lot, pending Vote to Town Forest
035-024-001	FEDERAL HILL RD	8.67	2004	Annabelle Johnson Preserve, Heritage Comm., Mgr.
035-063	214 SILVER LAKE RD	103.77	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-001	PLAIN RD	41.80	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-002	SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-003	232 SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-004	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-005	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-006	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-007	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-008	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
036-036	SILVER LAKE RD	21.38	2001	Dunklee Gravel Pit, Wetlands. Managed by HCC.
041-019-001	TODDY BROOK RD	4.83	1997	Howe Lot, no Buildings per Deed.
042-017	MOOAR HILL RD	1.00	1980	Ovens Lot, no Buildings per Plan.
043-026	MARION DR	1.16	1973	Park & Playground Lot, Restricted Use.
043-034	NEVINS RD	47.56	2003	Glover Lot, no buildings per Deed.
045-017	LAUREL HILL RD	2.96	1971	Playground Lot, Restricted Use.
046-050	MOOAR HILL RD	3.37	1986	Bushmich Realty Trust Lot, Wetlands.
046-051	MOOAR HILL RD	80.00	2005	L. Siergiewicz Farm, Class VI Rd, Managed by HCC
047-041	WITCHES SPRING RD	13.60	1979	Martin Lot, Wetlands.

049-003	SOUTH MERRIMACK RD	4.73	1979	J. Woods or Martin Meadow, Land-Locked Wetlands.
050-005-002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050-005-003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
	Total Acreage:	497.63		Total Properties: 31
OPEN SPACE - RESTRICTED USE				
003-014	DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008-024	BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009-004	FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015-061	HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026-029	LOUISE DR	2.38	1980	Open Space, Recreation Lot
032-016-010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036-008	SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038-044	FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043-050	FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
	Total Acreage:	77.32		Total Properties: 9
PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED				
001-027	LAWRENCE LN	0.73	2016	Baldwin Lot, Unbuildable Wetlands
004-009	BLOOD RD	1.00	2004	Abbot or Gagnon Heirs, Land-Locked on State Line.
006-002	IRON WORKS LN	0.90	1978	John Doe Lot or Backlot, Land-Locked.
006-009	WEST HOLLIS RD	6.83	1998	Gertrude Pyne or Cardinale Heirs, Land-Locked.
016-003	ROCKY POND RD	6.92	1960	T. A. Shattuck Lot/Tarbell & Letendre Lot, Land-Locked.
017-015-001	PROCTOR HILL RD	2.02	1994	Proctor Hill Realty Lot.
019-058	HIDEAWAY LN	2.80	1987	Hussey - Pond, Wetlands.
023-040-001	ROCKY POND RD	0.66	1996	Tomasian Lot, Unbuildable.
027-021	LOUISE DR	0.35	2010	Majestic Heights Lot, Land-Locked.
035-006	FEDERAL HILL RD	2.43	1993	Rosswaag Lot, no Restrictions.
038-043	19 FARLEY RD	4.08	2019	Farley Road Realty Trust, LWB
041-032	SILVER LAKE RD	2.31	1993	Graves Lot, no Restrictions.
043-042	FARLEY RD	8.13	2004	Gagnon Heirs, Land-Locked on Pennichuck Pond.
045-005-001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045-049	SILVER LAKE RD	8.47	1978	John Doe or Cave Lot. Land-Locked.
049-013	ROUTE 101A	0.75	2010	Heath Lot, Land-Locked.
054-016	BROAD ST	8.00	1994	Bowman Lot, no Restrictions.
055-006	ROCKY POND RD	1.85	2017	Saturley Lot, Unbuildable Wetlands.
058-018	NARTOFF RD	0.25	1988	Sedlewicz Camp Lot, Land-Locked Wetlands.
060-010	SILVER LAKE RD	0.25	2003	F. Johnson Estate, triangle at Fed. Hill & Silver Lake Rds
	Total Acreage:	58.93		Total Properties: 20
VACANT LAND - NO DEED RESTRICTIONS				
025-051	CRESTWOOD DR	5.94	1979	Flint Pond Drive no known Restrictions.
028-017	HAYDEN RD	26.35	2017	Hildreth-Birch Lund Lot, no known Restrictions.
028-053	ROCKY POND RD	11.73	2017	Hildreth-Birch Comins Lot, no known Restrictions.
028-059	HAYDEN RD	131.50	2017	Hildreth-Birch Chickadee or D. Farley Lot, no known Restrictions.

032-001	NARTOFF RD	143.00	2017	Stefanowicz Farm, Parcel 1, no known Restrictions.
032-002	126 NARTOFF RD	53.00	2017	Stefanowicz Farm, Parcel 2, no known Restrictions.
034-003	FEDERAL HILL RD	1.00	2017	Hildreth-Birch 1-acre Carter Lot, no known Restrictions.
034-004	FEDERAL HILL RD	15.60	2017	Hildreth-Birch Sap Swamp, no known Restrictions.
034-008	FEDERAL HILL RD	25.00	2017	Hildreth-Birch Noon House Lot, no known Restrictions.
034-009	FEDERAL HILL RD	21.00	2017	Hildreth-Birch Rideout Pasture/Lievens Lot, no known Restrictions.
034-010	FEDERAL HILL RD	68.00	2017	Hildreth-Birch Simoneau Lot, no known Restrictions.
034-013	FEDERAL HILL RD	15.00	2017	Hildreth-Birch Lucy Bailey Lot, no known Restrictions.
034-015	HAYDEN RD	21.00	2017	Hildreth-Birch E D Hardy Lot, no known Restrictions.
034-019	FEDERAL HILL RD	9.60	2020	Hildreth-Birch Rabbitt Lot, no known Restrictions.
043-069	FARLEY RD	4.92	2004	Walker Cameron Lot North, no known Restrictions.
	Total Acreage:	552.64		Total Properties: 15
SUMMARY - ALL PROPERTIES				
Total Acreage, Town Properties:		1299.84		Total Properties: 125
Total Acreage, Conservation Commission:		800.84		Total Properties: 63
Total Acreage, Town Forest:		695.79		Total Properties: 16
Total Town-Owned Acreage:		2796.47		Total # of Properties: 204
OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST				
002-003	WORCESTER RD	54.00	1992	Parker-Colburn Lot, Executory Interest via HCC.
003-030	BLOOD RD	36.85	2004	William Hall Jr. Rev. Trust, Development Rights.
008-078	DOW RD	20.26	2002	William Hall Jr. Rev. Trust, Development Rights.
013-064	DEPOT RD	18.75	2002	William Hall Jr. Rev. Trust, Development Rights.
015-004	RIDEOUT RD	4.20	1993	Peter & Andrea Hacker, Conservation Easement.
016-001	ROCKY POND RD - Part of	11.00	2010	Lovejoy Lot, Originally 016-005, Exec'ty Interest via HCC.
018-001	24 CAVALIER COURT	14.50	2000	HBHS Conservation Easement
019-017 ETC	BROAD ST - 5 TOTAL	4.49	1993	Chain Subdivision, Conserv'n Esmt. acreage shown.
020-016	239 BROAD ST	23.60	1994	Pearl C. Rideout Lot, Agricultural/Conserv. Easement
023-030	ROCKY POND RD - Part of	68.16	2010	Whaleback Lots, Exec'ty Interest to the Town via HCC.
025-062	PINE HILL RD	40.05	2008	Harriet Hills Farm Dvlpmt Rights & Agrictl Presrv. Esmt
029-013	HAYDEN RD	7.23	1998	Hildreth Conservation Area, Conservation Easement
029-025	FOREST VIEW DR	3.59	2000	Worcester Conservation Easement, Conservation Esmt.
029-038	FOREST VIEW DR	3.36	2000	Worcester Conservation Easement, Conservation Esmt.
030-008	LONG HILL RD	15.42	2003	Skyview III Open Space, Conservation Easement
038-052	PINE HILL RD	29.70	2007	Walker-Gilman 2 Dvlpmt Rights & Agric. Covenants
040-001	FEDERAL HILL RD	30.00	2009	Kerr-Bayrd Farm, Executory Interest via HCC.
041-007	FEDERAL HILL RD	85.00	1998	Monson Village, Executory Interest via HCC.
042-073	SOUTH MERRIMACK RD	125.72	2002	Gardner-Spaulding Land, Conserv Esmt & Restrictions

044-001 ETC	FARLEY RD - 4 TOTAL	9.09	1992	Moore Estate on Muddy Brook, Conserv. Easement
058-034	40 NARTOFF RD	0.91	1985	Frederick Hall Conservation Easement
058-035	NARTOFF RD	9.67	1985	Frederick Hall Conservation Easement
058-036	NARTOFF RD	1.00	1985	Frederick Hall Conservation Easement
	Total Acreage:	616.55		Total Properties: 23

**OLD HOME DAYS
SPECIAL REVENUE FUND**

REVENUES	2020	2019
Donations	\$4,219	\$1,414
Vendors	\$0	\$10,337
BBQ Tickets	\$0	\$0
Balloon Rides	\$0	\$330
Concessions	\$0	\$5,500
Daily Interest	\$249	\$358
Silent Auction	\$0	\$3,619
Sponsorship	\$0	\$9,930
Parade	\$0	\$49
Miscellaneous	\$0	\$500
Total Revenues	\$4,468	\$32,037
EXPENDITURES		
Printing	\$0	\$256
Postage	\$161	\$180
Signs/Banners	\$90	\$596
Web Hosting	\$0	\$486
Chicken Barbeque	\$0	\$0
Entertainment (Music)	\$0	\$1,578
Fireworks	\$11,000	\$11,000
Rentals	\$1,325	\$5,044
Sound System	\$0	\$0
Silent Auction	\$0	\$0
Parade	\$0	\$0
Demonstrators	\$0	\$2,110
Advertising	\$0	\$1,577
Dance	\$0	\$0
Miscellaneous	\$0	\$1,986
Total Expenditures	\$12,576	\$24,812
Excess (deficiency) of Revenues over (under) Expenditures	(\$8,108)	\$2,152
Fund Balance, January 1	\$54,529	\$52,377
Fund Balance, December 31	\$46,422	\$54,529

**POLICE PRIVATE DETAILS
SPECIAL REVENUE FUND**

REVENUES	2020	2019
Police Detail Income	\$74,263	\$39,667
Bank Interest Income	\$112	\$144
Total Revenues	\$74,375	\$39,812
EXPENDITURES		
Police Details	\$79,468	\$46,378
Miscellaneous	\$0	\$0
Total Expenditures	\$79,468	\$46,378
Excess (deficiency) of Revenues over (under) Expenditures	(\$5,093)	(\$6,566)
Fund Balance, January 1	\$21,734	\$28,300
Fund Balance, December 31	\$16,642	\$21,734

RECREATION REVOLVING FUND

REVENUES	2020	2019
Softball	\$2,292	\$4,653
Field & Facilities Use	\$155	\$3,582
Drama	\$0	\$3,360
Lawrence Barn	\$0	\$210
Tennis Camp	\$0	\$210
Miscellaneous	\$0	\$100
Interest Earned	\$238	\$341
Total Revenues	\$2,685	\$12,455
EXPENDITURES		
Softball	\$2,830	\$5,549
Drama	\$0	\$3,360
Fields	\$1,350	\$122
Field & Facilities Expense	\$1,636	\$5,158
Miscellaneous	\$0	\$598
Total Expenditures	\$5,816	\$14,787
Excess (deficiency) of Revenues over (under) Expenditures	(\$3,132)	(\$2,331)
Fund Balance, January 1	\$52,301	\$54,632
Fund Balance, December 31	\$49,169	\$52,301

STATEMENT OF BOND DEBT

I. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014, 2020 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.00%- 2.41%

AMORTIZATION SCHEDULE			
	Principal	Interest	Total
2020	\$356,000	\$102,173	\$458,173
2021	\$508,700	\$73,197	\$581,897
2022	\$503,700	\$61,462	\$565,162
2023	\$499,700	\$49,849	\$549,549
2024	\$494,700	\$38,379	\$533,079
2025	\$489,700	\$26,941	\$516,641
2026	\$156,700	\$15,670	\$172,370
2027	\$156,700	\$12,536	\$169,236
2028	\$156,700	\$9,402	\$166,102
2029	\$156,700	\$6,268	\$162,968
2030	\$156,700	\$3,134	\$159,834
Total	\$3,636,000	\$399,010	\$4,035,010

II. LAND ACQUISITIONS (Stefanowicz & Birch Hill)

(General Obligation Bonds)

Issue Date: 2017

Initial Indebtedness: 4,675,000

Interest Rate: 2.14%

AMORTIZATION SCHEDULE			
	Principal	Interest	Total
2020	\$470,000	\$74,900	\$544,900
2021	\$470,000	\$64,842	\$534,842
2022	\$470,000	\$54,784	\$524,784
2023	\$465,000	\$44,780	\$509,780
2024	\$465,000	\$34,829	\$499,829
2025	\$465,000	\$24,878	\$489,878
2026	\$465,000	\$14,927	\$479,927
2027	\$465,000	\$4,976	\$469,976
Total	\$3,735,000	\$318,914	\$4,053,914

TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$679,982.51		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$8,350.00		
Yield Taxes	3185				
Excavation Tax	3187			\$14.34	
Other Taxes	3189				
Property Tax Credit Balance		(\$12,888.51)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$31,958,647.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$274,570.00	\$173,900.00	
Yield Taxes	3185	\$9,476.88	\$8,156.77	
Excavation Tax	3187		\$9.54	
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110	\$1,586.70	\$4,521.11		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$2,500.00		
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$8,734.98	\$21,763.49	\$2.22	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$32,240,127.05	\$899,183.42	\$16.56	\$0.00



Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$31,239,585.90	\$494,737.01		
Resident Taxes				
Land Use Change Taxes	\$178,570.00	\$154,653.47		
Yield Taxes	\$9,476.88	\$5,677.19		
Interest (Include Lien Conversion)	\$8,459.98	\$18,150.49	\$2.22	
Penalties	\$275.00	\$3,613.00		
Excavation Tax		\$9.54	\$14.34	
Other Taxes				
Conversion to Lien (Principal Only)		\$185,242.03		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$1,197.00	\$4,521.11		
Resident Taxes				
Land Use Change Taxes		\$2,500.00		
Yield Taxes		\$2,219.58		
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies			
		2019	2018	2017	
Property Taxes	\$750,936.54				
Resident Taxes					
Land Use Change Taxes	\$96,000.00	\$27,600.00			
Yield Taxes		\$260.00			
Excavation Tax					
Other Taxes					
Property Tax Credit Balance					
Other Tax or Charges Credit Balance	(\$44,374.25)				
Total Credits		\$32,240,127.05	\$899,183.42	\$16.56	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$830,422.29
Total Unredeemed Liens (Account #1110 - All Years)	\$118,111.20



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 16-11
Unredeemed Liens Balance - Beginning of Year		\$76,794.17	\$27,747.07	\$28,356.76
Liens Executed During Fiscal Year	\$194,366.72			
Interest & Costs Collected (After Lien Execution)	\$6,410.84	\$11,598.93	\$7,832.67	
Total Debits	\$200,777.56	\$88,393.10	\$35,579.74	\$28,356.76

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	16-11
Redemptions	\$129,079.06	\$57,150.26	\$22,924.20	
Interest & Costs Collected (After Lien Execution) #3190	\$6,410.84	\$11,598.93	\$7,832.67	
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$65,287.66	\$19,643.91	\$4,822.87	\$28,356.76
Total Credits	\$200,777.56	\$88,393.10	\$35,579.74	\$28,356.76

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$830,422.29
Total Unredeemed Liens (Account #1110 - All Years)	\$118,111.20

TOWN CLERK FINANCIAL REPORT

Town Clerk Financial Report
January 1, 2020 through December 31, 2020

DOG LICENSES

Received for:	
1643 Dog Licenses	\$10,661.00
40 Dog Fines	\$1,000.00
TOTAL paid to Treasurer, Barbara Townsend	\$11,661.00

AUTOMOBILE PERMITS

11,420 Automobile Registrations	\$2,102,987.00
Paid to Treasurer, Barbara Townsend	\$2,102,987.00

MISCELLANEOUS COLLECTIONS

Received For 61 Marriage Licenses for State @\$43.00	\$ 2,623.00
Received for 347 MC-DC-BC for State	\$2,151.00
Received for Returned Checks Fine	\$110.00
Received for Boat Permits	\$2,847.00
Received for Mail-in Postage	\$12,108.00
Received for Transportation Tax	\$11,104.00
Received for Titles, Dredge & Fill, UCCS, Etc	\$39,142.00
TOTAL paid to Treasurer, Barbara Townsend	\$70,085.00

Lisa J. Claire
Hollis Town Clerk

TOWN OF HOLLIS AND
HOLLIS NICHOLS FUND

NAME OF FUND	ADJUSTED BALANCE 12/31/2019	INCOME PERCENTAGE FOR 2020	INCOME PAYMENT 4/2/2020	INCOME PAYMENT 7/2/2020	INCOME PAYMENT 10/2/2020	INCOME PAYMENT 1/2/2021	TOTAL FOR YEAR 2020
HIGH SCHOOL	314,611.70	24.34%	1,803.97	1,058.97	864.89	1,066.22	4,794.05
R E WHEELER	54,499.80	4.22%	312.50	183.45	149.82	184.70	830.47
SCHOOL SYSTEMS	10,571.06	0.82%	60.61	35.58	29.06	35.83	161.08
LIBRARY	134,023.83	10.37%	768.49	451.12	368.44	454.20	2,042.25
C ZYLONIS-LITHUANIAN	137,555.57	10.64%	788.74	463.01	378.15	466.17	2,096.07
WELFARE	11,488.06	0.89%	65.87	38.67	31.58	38.93	175.05
RECREATION FUNDS	5,247.43	0.41%	30.09	17.66	14.43	17.78	79.96
AMBULANCE FUND	45,659.19	3.53%	261.81	153.69	125.52	154.74	695.76
GENERAL CEMETERY	372,286.08	28.80%	0.00	1,253.11	1,023.41	1,261.67	3,538.19
GENERAL CEMETERY MAINTENANCE	71,618.71	5.54%	0.00	241.07	196.88	242.71	680.66
VIOLA BROCKLEBANK-CEMETERY	10,844.10	0.84%	0.00	36.50	29.81	36.75	103.06
JANE BALLARD MEMORIAL FUND	124,330.67	9.62%	0.00	418.50	341.79	421.35	1,181.64
TOTAL	1,292,736.20	100.00%	4,092.08	4,351.33	3,553.78	4,381.05	16,378.24
NICHOLS FUND DISBURSEMENT		100.00%	833.32	421.89	744.46	501.00	2,500.67

TREASURER'S REPORT

February 4, 2021

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2020 was \$18,058,989.10, which compares to \$14,440,201.70 for the year ending December 31, 2019. Interest on overnight and other short-term cash investments produced income of \$69,044.62 which compares to \$177,245.26 earned in 2019 and \$122,847 earned in 2018.

During 2020, the Town purchased from the Tax Collector \$194,413 in delinquent taxes and accruals, UP \$15,236 from 2019 and DOWN from \$205,968 in 2018. At December 31, 2020, the amount of unpaid taxes was \$869,048. (See the Tax Collector's Report for specific details.)

For the twenty seventh consecutive year, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2019	\$194,413
2018	\$179,177
2017	\$205,968
2016	\$243,009
2015	\$172,430
2014	\$201,137

Delinquent Taxes Outstanding at Year-End

	2020	2019	2018	2017	2016	2015	2014
2020	750,937						
2019	65,288	679,983					
2018	19,644	76,794	521,251				
2017	4,823	27,747	85,133	532,251			
2016	4,869	4,869	47,476	92,533	639,542		
2015	4,783	4,783	17,906	43,481	120,929	610,556	
2014	4,799	4,799	7,060	14,781	71,081	122,548	717,508
2013	4,738	4,738	4,738	12,049	29,389	87,002	152,336
2012	4,741	4,741	4,741	4,741	12,154	16,838	80,996
2011	4,426	4,426	4,426	4,426	7,222	12,695	31,065
2010	0	0	0	2,310	2,310	8,044	18,432
Total	869,048	814,899	692,731	706,572	882,627	857,683	1,000,337

Respectfully Submitted,

Barbara Townsend
Treasurer

TRUSTEE OF THE TRUST FUNDS MS-9

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2020 (AS OF DECEMBER 31, 2020) MS-9

DATE OF CREATIO N	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END YEAR
COMMON TRUST FUNDS																		
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.08%	43,332.45		732.20		44,064.65	2,616.11	5.08%	1,894.68	(1,063.94)	(205.92)	3,240.93	47,305.58	66,073.69	67,692.62
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.63%	5,367.27		90.69		5,457.97	324.03	0.63%	234.68	(131.78)	(25.51)	401.42	5,859.38	8,184.07	8,384.59
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.30%	2,521.92		42.61		2,564.54	152.24	0.30%	110.27	(61.92)	(11.98)	188.61	2,753.14	3,845.45	3,939.67
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	13.67%	16,592.81		1,965.94		18,558.75	7,038.54	13.67%	5,097.49	(2,862.45)	(554.01)	8,719.48	17,727.23	17,766.55	182,122.16
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.27%	2,270.21		38.36		2,308.57	137.03	0.27%	98.26	(55.74)	(10.79)	169.77	2,478.33	3,461.63	3,546.45
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.60%	13,614.07		230.04		13,844.11	821.94	1.60%	595.26	(334.27)	(64.70)	1,018.24	14,862.35	20,758.85	21,267.48
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.06%	9,080.84		153.44		9,234.28	548.24	1.06%	397.05	(222.96)	(43.15)	678.18	9,913.47	13,846.55	14,185.81
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.06%	9,078.21		153.40		9,231.61	548.10	1.06%	396.94	(222.90)	(43.14)	679.00	9,910.61	13,842.53	14,181.70
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.23%	1,958.90		33.10		1,992.00	218.29	0.23%	85.65	(48.10)	(9.31)	146.54	2,138.54	2,986.96	3,060.14
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.19%	35,742.06		603.95		36,346.01	2,106.52	4.19%	1,562.79	(877.57)	(169.85)	2,622.29	38,968.30	54,499.80	55,835.15
1986	JANE BEARD MEMORIAL ARTIST PROGRAM		COMMON TR	9.55%	81,538.55		1,377.78		82,916.33	3,565.71	9.55%	3,565.71	(2,002.00)	(337.48)	25,312.21	124,530.57	127,237.01	127,237.01
	TOTAL HIGH SCHOOL FUNDS				323,609.27	0.00	5,466.15		329,075.42	42,700.10		14,149.55	(7,345.58)	(1,537.82)	47,366.28	376,443.69	493,442.17	505,532.44
SCHOOL SYSTEM FUNDS																		
1884	EVERLYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.41%	3,466.36		58.57		3,524.93	209.30	0.41%	151.56	(85.11)	(16.47)	259.28	3,784.21	5,285.53	5,415.04
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.41%	6,932.71		117.14		7,049.86	418.58	0.41%	303.13	(170.22)	(32.94)	518.54	7,568.40	10,571.06	10,830.07
	TOTAL SCHOOL STEM FUNDS					0.00												
LIBRARY FUNDS																		
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.15%	1,260.84		21.30		1,282.14	76.13	0.15%	55.13	(30.96)	(5.99)	94.31	1,376.45	1,922.53	1,969.64
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.70%	23,025.87		389.07		23,414.94	1,390.12	2.70%	1,006.77	(565.35)	(109.42)	1,722.13	25,136.77	35,109.59	35,969.84
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.05%	454.13		7.67		461.81	27.40	0.05%	19.86	(11.15)	(2.16)	33.95	495.76	692.47	709.43
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.19%	1,642.37		27.75		1,670.12	99.16	0.19%	71.81	(40.33)	(7.80)	122.84	1,792.96	2,504.30	2,565.66
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	738.48		12.28		750.76	43.83	0.09%	31.76	(17.84)	(3.45)	54.31	793.06	1,107.74	1,134.88
1932	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.27%	2,270.29		38.36		2,308.65	238.65	0.27%	99.27	(55.74)	(10.79)	169.77	2,478.42	3,461.75	3,546.57
1939	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.60%	13,614.08		230.04		13,844.12	821.92	1.60%	595.26	(334.27)	(64.70)	1,018.23	14,862.35	20,758.87	21,267.50
1950	TRUST C SPALDING	HOLLIS LIBRARY	COMMON TR	0.27%	2,270.26		38.36		2,308.62	137.03	0.27%	99.27	(55.74)	(10.79)	169.77	2,478.39	3,461.71	3,546.53
1955	SILAS F WILSON	HOLLIS LIBRARY	COMMON TR	0.16%	1,362.22		23.02		1,385.23	82.23	0.16%	59.56	(33.45)	(6.47)	101.88	1,487.11	2,077.12	2,128.01
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.53%	4,540.48		76.72		4,617.20	274.12	0.53%	198.53	(111.48)	(21.59)	339.59	4,956.80	6,923.36	7,093.00
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.06%	9,078.25		153.40		9,231.65	548.08	1.06%	396.94	(222.90)	(43.14)	678.98	9,910.63	13,842.59	14,181.76
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.26%	2,258.74		38.17		2,296.91	136.35	0.26%	98.76	(55.46)	(10.73)	168.92	2,465.82	3,444.15	3,528.53
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.11%	1,958.89		33.10		1,991.99	156.33	0.11%	85.65	(48.10)	(9.31)	146.54	2,138.54	2,986.98	3,060.15
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	918.43		15.52		933.95	55.47	0.11%	40.16	(22.55)	(4.36)	68.72	1,002.67	1,400.43	1,434.75
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.42%	3,959.67		60.32		4,020.00	215.52	0.42%	156.08	(87.65)	(16.96)	266.99	3,896.98	5,443.07	5,676.43
1987	N & P CEMETARS	HOLLIS LIBRARY	COMMON TR	1.95%	16,974.53		281.76		17,256.29	1,006.71	1.95%	728.03	(409.41)	(79.24)	1,247.14	18,203.43	25,425.47	26,046.44
1980	CHARLES ZYONIS	LITHUANIAN	COMMON TR	10.58%	90,211.70		1,524.34		91,736.04	5,446.31	10.58%	3,944.43	(2,214.96)	(428.69)	6,747.08	98,483.12	137,555.57	140,925.94
	TOTAL LIBRARY FUNDS				178,107.22	0.00	3,009.54		181,116.76	10,762.76		7,787.59	(4,373.06)	(846.38)	13,320.93	194,437.68	271,579.40	278,233.61
CEMETERY FUNDS																		
VARIOUS	CEMETERY FUNDS	CEMETERY FDS	COMMON TR	28.62%	244,152.67		4,125.54		248,278.21	58,679.60	28.62%	10,675.37	(5,994.67)	(1,160.23)	60,400.08	308,678.28	372,286.08	381,407.79
2010	GENERAL CEMETERY MAINTENANCE	CEMETERY FDS	COMMON TR	6.12%	52,219.99		882.36		53,102.35	3,306.62	6.12%	2,283.23	(1,282.13)	(248.15)	4,059.57	66,910.92	71,618.71	81,574.89
1973	VIOLA BROCKBANK	EAST CEMETERY	COMMON TR	0.83%	7,111.78		120.17		7,231.95	2,195.01	0.83%	310.96	(174.61)	(33.80)	2,297.56	9,529.51	10,944.10	11,109.80
	TOTAL CEMETERY FUNDS				303,483.43	9,750.00	5,128.07		318,361.50	62,381.23		13,269.56	(7,451.41)	(1,442.18)	66,737.21	385,118.71	454,748.88	474,092.48
PUBLIC WELFARE FUNDS																		
1906	JESSIE RIBBOUT	PUBLIC WELFARE	COMMON TR	0.30%	2,540.10		42.92		2,583.03	153.35	0.30%	111.06	(62.37)	(12.07)	189.98	2,773.00	3,873.17	3,968.07
1934	DELA M SMITH	PUBLIC WELFARE	COMMON TR	0.05%	454.13		7.67		461.81	27.63	0.05%	19.86	(11.15)	(2.16)	33.95	495.76	692.47	709.43
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.53%	4,539.86		76.71		4,616.57	274.09	0.53%	198.50	(111.47)	(21.57)	339.55	4,956.13	6,922.42	7,092.03
	TOTAL PUBLIC WELFARE FUNDS				7,534.10	0.00	127.31		7,661.41	454.95		329.42	(184.98)	(35.80)	563.48	8,224.89	11,488.06	11,765.54

Prepared By Citizens Private Bank and Trust
2/22/2021

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2020 (AS OF DECEMBER 31, 2020) MS-9

DATE OF CREATIO N	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE BEGINNING YEAR	WITHDRAWALS	BALANCE END YEAR	INCOME PERCENT	DURING YEAR	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	OF PRINCIPAL & INCOME	PRINCIPAL MARKET VALUE BEGINNING YEAR	PRINCIPAL MARKET VALUE END YEAR
					BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)		BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR	EXPENDED DURING YEAR											
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.40%	3,441.37		58.15		3,499.52	0.40%	150.47	(84.50)	(16.35)	245.19	3,744.71	5,247.43	5,376.00						
1988	CHARLES & DOROTHY DOW FUND HOLLIS AMBULANCE FUND	AMBULANCE	COMMON TR	3.51%	29,944.21		505.98		30,450.19	3.51%	1,309.29	(735.22)	(142.30)	2,088.12	32,548.31	45,669.19	46,777.92						
	TOTAL COMMON TRUST FUND			100.00%	863,052.31	9,750.00	14,414.34	0.00	877,216.65		37,290.01	(20,944.94)	(4,953.77)	130,869.74	1,008,086.39	1,292,796.19	1,332,612.08						
1989	CHARLES J. NICHOLS FUND	INDIVIDUAL		100.00%	245,630.45		6,349.51	0.00	251,979.96	100.00%	7,026.03	(2,952.54)	(966.27)	41,797.21	293,777.17	319,839.47	351,187.91						
	TOTAL ALL FUNDS				1,098,682.76	9,750.00	20,763.85	0.00	1,129,196.61		44,325.04	(23,897.48)	(5,050.04)	172,666.95	301,863.56	1,612,575.66	1,683,799.97						

TRUSTEE OF THE TRUST FUNDS

MS-10

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2020

MS-10

NUMBERS OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***				INCOME				GRAND TOTAL		UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENSES DURING YEAR	BALANCE END YEAR		
828.00	GENERAL FUND 3012374	27,043.13					27,043.13	0.00	1,722.24	(1,722.24)	27,043.13	32,359.24	23,813.28
200.00	AT&T Inc	7,291.70					7,291.70	0.00	186.00	(186.00)	7,291.70	16,724.00	16,048.00
200.00	Baxter International Inc	0.00	13,121.62				13,121.62	0.00	270.00	(270.00)	13,121.62	0.00	12,406.00
203.00	Bristol-Myers Squibb Co	18,389.94					18,389.94	0.00	1,047.48	(1,047.48)	18,389.94	24,463.53	17,143.35
258.00	Chiron Corp	20,093.01					20,093.01	0.00	1,246.56	(1,246.56)	20,093.01	23,532.18	23,622.48
259.00	Duke Energy Corp New	24,938.48					24,938.48	0.00	1,500.00	(1,500.00)	24,938.48	54,995.00	66,405.00
259.00	Home Depot Inc	13,885.10					13,885.10	0.00	915.40	(915.40)	13,885.10	33,550.10	36,197.40
230.00	Johnson & Johnson	13,945.39					13,945.39	0.00	513.00	(513.00)	13,945.39	15,661.00	14,001.75
225.00	Kellogg Company	2,157.75					2,157.75	0.00	1,626.80	(1,626.80)	2,157.75	64,637.08	58,926.68
166.00	Lockheed Martin Corp	20,085.48					20,085.48	0.00	888.16	(888.16)	20,085.48	33,105.80	29,775.20
394.00	Medtronic Inc	6,024.00					6,024.00	0.00	960.00	(960.00)	6,024.00	42,319.00	54,000.00
7.00	MetLife Energy Inc Com	58.06					58.06	0.00	178.42	(178.42)	58.06	224,362.25	26,363.28
0.00	MetLife Energy Inc Com	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
483.14	MetLife Energy Inc Com	11,850.41					11,850.41	0.00	1,144.32	(1,144.32)	11,850.41	224,362.25	26,363.28
367.00	MetLife Energy Inc Com	23,808.82					23,808.82	0.00	593.40	(593.40)	23,808.82	45,838.30	51,064.38
800.00	Procter & Gamble Co	15,063.92					15,063.92	0.00	1,080.00	(1,080.00)	15,063.92	17,072.00	13,896.00
0.00	Satara Health Care Reit Inc	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	Shire PLC	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	Shire PLC ADR	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	Shire PLC ADR	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
170.00	Travelers Companies Inc	14,198.40				(8.09)	14,198.40	0.00	572.90	(572.90)	14,198.40	23,281.50	23,862.90
240.00	Verizon Communications	6,529.47					6,529.47	0.00	593.40	(593.40)	6,529.47	14,736.00	14,100.00
1,150.00	Wells Fargo & Co New	48,475.51					48,475.51	0.00	1,403.00	(1,403.00)	48,475.51	61,870.00	34,707.00
688.83	American Cap World Growth & Inc F (#433)	30,990.89	493.02				31,483.91	0.00	493.02	(493.02)	31,483.91	35,696.10	41,398.51
0.00	American Cap World Growth & Inc F (#433)	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	American Cap World Growth & Inc F (#433)	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
238.99	American Funds New World C F-I	10,139.10	21.73				10,160.83	0.00	21.73	(21.73)	10,160.83	16,728.30	20,878.08
0.00	American Funds New World C F-I	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	American Funds New World C F-I	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	American Funds New World C F-I	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	American Funds New World C F-I	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
2,124.61	American Funds New World C F-I	21,200.00	434.34				21,634.34	0.00	546.61	(546.61)	21,634.34	21,200.00	21,784.88
5,640.66	American Funds New World C F-I	39,019.90	2,555.63				41,575.53	0.00	1,155.02	(1,155.02)	41,575.53	39,145.57	41,784.88
588.00	Ishears Core US Aggregate Bd Etf	64,056.45					64,056.45	0.00	1,153.95	(1,153.95)	64,056.45	40,404.16	45,012.48
4,164.02	Ishears Core US Aggregate Bd Etf	46,330.65	3,804.52				50,135.17	0.00	1,455.50	(1,455.50)	50,135.17	43,474.66	48,595.72
4,659.62	Ishears Core US Aggregate Bd Etf	46,330.65	3,804.52				50,135.17	0.00	1,455.50	(1,455.50)	50,135.17	43,474.66	48,595.72
5,792.47	Ishears Core US Aggregate Bd Etf	46,330.65	3,804.52				50,135.17	0.00	1,455.50	(1,455.50)	50,135.17	43,474.66	48,595.72
7,821.57	Ishears Core US Aggregate Bd Etf	46,330.65	3,804.52				50,135.17	0.00	1,455.50	(1,455.50)	50,135.17	43,474.66	48,595.72
415.00	Vanguard Bd Index Fd S&P 500 Etf	34,943.00	4,593.51				39,536.51	0.00	1,214.36	(1,214.36)	39,536.51	74,288.12	81,891.87
188.00	Vanguard Index Tr Mid Cap Stock #659	50,970.56					50,970.56	0.00	775.45	(775.45)	50,970.56	36,196.30	38,532.75
0.00	Vanguard Index Tr Mid Cap Stock #659	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
136.00	Vanguard Mid-Cap Etf	22,703.70	7,222.90				29,926.60	0.00	1,898.86	(1,898.86)	29,926.60	24,232.48	28,120.72
1,279.56	Vanguard Wellington Admiral #521	54,866.38					54,866.38	0.00	968.39	(968.39)	54,866.38	88,545.72	98,013.99
	Cash and Cash Equivalents	4,487.71					4,487.71	0.00	3.57	(3.57)	4,487.71	9,344.29	4,289.28
	TOTAL GENERAL FUND	966,762.24	43,954.30	0.00	2,769.56	(8.09)	1,007,941.89	4,856.58	37,299.01	(42,014.09)	1,006,086.39	1,292,736.19	1,332,612.06
316.00	NICHOLS FUND 3012376	24,873.96					24,873.96	0.00	1,106.64	(1,106.64)	24,873.96	22,190.04	13,107.86
65.00	Exxon Mobil Corp	14,706.39					14,706.39	0.00	390.00	(390.00)	14,706.39	14,194.70	17,285.30
285.00	Home Depot	14,041.58					14,041.58	0.00	347.70	(347.70)	14,041.58	15,333.00	8,601.30
750.55	Ishears Core US Aggregate Bd Etf	35,093.66	1,306.82				36,400.48	0.00	776.84	(776.84)	36,400.48	45,142.70	51,963.14
1,044.12	Ishears Core US Aggregate Bd Etf	35,397.72	1,488.64				36,886.36	0.00	40.47	(40.47)	36,886.36	46,755.62	62,375.91
928.52	Ishears Core US Aggregate Bd Etf	30,787.56	2,196.52				32,984.08	0.00	40.47	(40.47)	32,984.08	41,715.25	55,656.42
0.00	Openheimer S F Rte CL C	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
1,333.25	Guggenheim FRI SFT Fd Inst C	32,365.24	1,331.15				33,696.39	0.00	1,331.15	(1,331.15)	33,696.39	32,368.66	32,918.02
140.00	MetLife Energy Inc Com	9,843.75				(1.70)	9,843.75	0.00	98.00	(98.00)	9,843.75	0.00	10,801.00
235.00	Ishears Core US Aggregate Bd Etf	16,289.85	10,659.33				26,949.18	0.00	441.33	(441.33)	26,949.18	16,855.50	27,774.65
0.00	Ishears Core US Aggregate Bd Etf	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	University Texas BAB 3.987% 8/15/20	20,000.00					20,000.00	0.00	797.40	(797.40)	20,000.00	20,266.60	0.00
6,865.35	Vanguard Admiral Inter Term Fd #571	50,054.27	3,855.70				53,910.97	0.00	1,719.21	(1,719.21)	53,910.97	62,241.19	68,738.16
	Cash and Cash Equivalents	2,205.56					2,205.56	0.00	15.59	(15.59)	2,205.56	27,402.21	2,083.28
	TOTAL NICHOLS FUND	283,815.79	30,636.28	0.00	20,673.20	(1.70)	293,777.17	534.65	7,026.03	(7,560.08)	293,777.17	319,939.47	211,954.43
	GRAND TOTAL ALL FUNDS	1,250,581.03	74,590.58	0.00	23,442.76	(8.79)	1,301,719.06	5,391.23	44,325.04	(49,571.77)	1,301,863.96	1,612,575.66	1,685,799.87

TRUSTEE OF THE TRUST FUNDS

CAPITAL RESERVE ACCOUNT

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2020 MS-9														
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Principal & Income Year End		
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount		Expended During Year	Balance End Year
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Capital Reserves	NHPDIP	23,729.18	23,970.00		0.00	47,699.18	0.00		188.01	0.00	188.01	47,887.19
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	"	"	142,927.35	120,000.00		0.00	262,927.35	0.00		1,095.09	0.00	1,095.09	264,022.44
1994	Flint Pond Restoration (0006)	"	"	10,396.58	0.00		(10,104.35)	292.23	225.70		66.53	(292.23)	0.00	292.23
2002	Compensated Absences Payable Fund (0008)	"	"	126,541.91	27,768.46		(24,840.18)	129,470.19	0.00		788.08	(788.08)	0.00	129,470.19
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	"	"	255,072.67	75,853.25		(271,445.14)	59,480.78	4,635.83		1,328.36	(5,964.19)	0.00	59,480.78
2009	Municipal Transportation (0012)	"	"	34,684.22	13,782.00		0.00	48,466.22	684.45		255.18	0.00	939.63	49,405.85
2013	SAU#41 HB Coop Athletic Program Services (0013)	"	"	39,821.91	64,036.19		0.00	103,858.10	0.00		354.54	0.00	354.54	104,212.64
2014	Revaluation (0014)	"	"	43,563.28	14,000.00		(29,531.01)	28,032.27	774.57		194.42	(968.99)	0.00	28,032.27
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	"	"	114,225.68	75,000.00		0.00	189,225.68	0.00		838.86	0.00	838.86	190,064.54
2016	Environmental Defense Study Fund (0016)	"	"	50,000.00	0.00		0.00	50,000.00	2,825.44		331.08	0.00	3,156.52	53,156.52
2018	SAU#41 HB COOP Special Education Fund (0017)	"	"	150,000.00	25,000.00		0.00	175,000.00	4,263.48		1,007.85	0.00	5,271.33	180,271.33
2019	Hollis Schools Water System Expend. Maint. Trust (0018)	"	"	45,561.21	0.00		0.00	45,561.21	0.00		285.55	0.00	285.55	45,846.76
2020	Hollis Schools Special Education Expend. Maint. Trust (0019)	"	"	0.00	25,000.00		0.00	25,000.00	0.00		40.99	0.00	40.99	25,040.99
				1,036,523.99	464,409.90	0.00	(335,920.68)	1,165,013.21	13,409.47		6,774.54	(8,013.49)	12,170.52	1,177,183.73

ZYLONIS FUND

REVENUES	2020	2019
Trust Income	\$1,743	\$3,165
Bank Interest Income	\$13	\$11
Total Revenues	\$1,756	\$3,176
 EXPENDITURES		
Scholarship	\$2,000	\$2,000
Miscellaneous	\$0	\$0
Total Expenditures	\$2,000	\$2,000
 Excess (deficiency) of Revenues over (under) Expenditures	 (\$244)	 \$1,176
 Fund Balance, January 1	 \$3,488	 \$2,312
Fund Balance, December 31	\$3,244	\$3,488

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Hollis, New Hampshire

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but

not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Hollis, New Hampshire, as of December 31, 2019, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and certain Pension and OPEB schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 21, 2020 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that

testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Melanson Heath

May 21, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2019.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on

balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$31,973,167 (i.e., net position), a change of \$1,672,979 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$7,794,977, a change of \$42,613 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$3,540,595, a change of (\$262,948) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

	<u>NET POSITION</u>	
	Governmental	
	<u>Activities</u>	
	<u>2019</u>	<u>2018</u>
Assets:		
Current and other assets	\$ 19,472,018	\$ 17,424,744
Capital assets	<u>40,242,349</u>	<u>39,567,072</u>
Total assets	59,714,367	56,991,816
Deferred outflows of resources	<u>941,840</u>	<u>1,093,362</u>
Total assets and deferred outflows	<u>\$ 60,656,207</u>	<u>\$ 58,085,178</u>
Liabilities:		
Current liabilities	\$ 10,424,825	\$ 8,905,288
Noncurrent liabilities	<u>17,630,532</u>	<u>18,349,765</u>
Total liabilities	28,055,357	27,255,053
Deferred inflows of resources	627,683	529,937
Net position:		
Net investment in capital assets	32,425,707	30,467,858
Restricted	2,801,948	2,569,654
Unrestricted	<u>(3,254,488)</u>	<u>(2,737,324)</u>
Total net position	<u>31,973,167</u>	<u>30,300,188</u>
Total liabilities, deferred inflows, and net position	<u>\$ 60,656,207</u>	<u>\$ 58,085,178</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$31,973,167 a change of \$1,672,979.

The largest portion of net position, \$32,425,707, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets

themselves cannot be used to liquidate these liabilities. An additional portion of net position, \$2,801,948, represents resources that are subject to restrictions on how they may be used.

Unrestricted net position has a negative balance of (\$3,254,488), resulting primarily from the Town's unfunded net pension liability and total OPEB liability, \$6,988,107 and \$1,534,656 respectively.

CHANGE IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2019</u>	<u>2018</u>
Revenues:		
Program revenues:		
Charges for services	\$ 873,377	\$ 810,334
Operating grants and contributions	16,164	14,270
Capital grants and contributions	232,944	509,590
General revenues:		
Property taxes	7,661,552	7,397,934
Licenses and permits	2,163,880	2,035,135
Penalties, interest, and other taxes	185,230	276,531
Grants and contributions not restricted to specific programs	400,805	400,063
Investment income	381,025	105,034
Miscellaneous	<u>181,083</u>	<u>89,327</u>
Total revenues	12,096,060	11,638,218
Expenses:		
General government	3,701,551	3,579,041
Public safety	3,665,605	3,919,680
Highways and streets	1,901,410	2,149,047
Sanitation	485,202	454,669
Health and welfare	55,078	49,605
Culture and recreation	465,462	477,533
Conservation	17,555	22,403
Interest	<u>131,218</u>	<u>229,463</u>
Total expenses	<u>10,423,081</u>	<u>10,881,441</u>
Change in net position	1,672,979	756,777
Net position - beginning of year	<u>30,300,188</u>	<u>29,543,411</u>
Net position - end of year	<u><u>\$ 31,973,167</u></u>	<u><u>\$ 30,300,188</u></u>

Governmental activities. Governmental activities for the year resulted in a change in net position of \$1,672,979. Key elements of this change are as follows:

- Repayment of debt exceeding depreciation by \$650,427 contributes to positive change in net position when converted to accrual basis as debt payments offset liability, but depreciation is added to functional expense.
- Capital asset acquisitions of \$981,314 acquired through current budgeted revenues contribute to positive change in net position as those costs are shown as assets and not functional expense on the accrual basis.

D. FINANCIAL ANALYSIS OF FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$7,794,977, a change of \$42,613 in comparison to the prior year. Key elements of this change are as follows:

General fund expenditures and other financing uses over revenues and other financing sources	\$ (177,699)
Ambulance fund revenues and other financing sources over expenditures	73,634
Conservation fund expenditures and other financing uses over revenues and other financing sources	(15,046)
Permanent trust funds revenues over expenditures and other financing sources	153,730
Other	<u>7,994</u>
Total	<u>\$ 42,613</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$3,540,595, while total fund balance was \$5,044,249.

As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Refer to the table below.

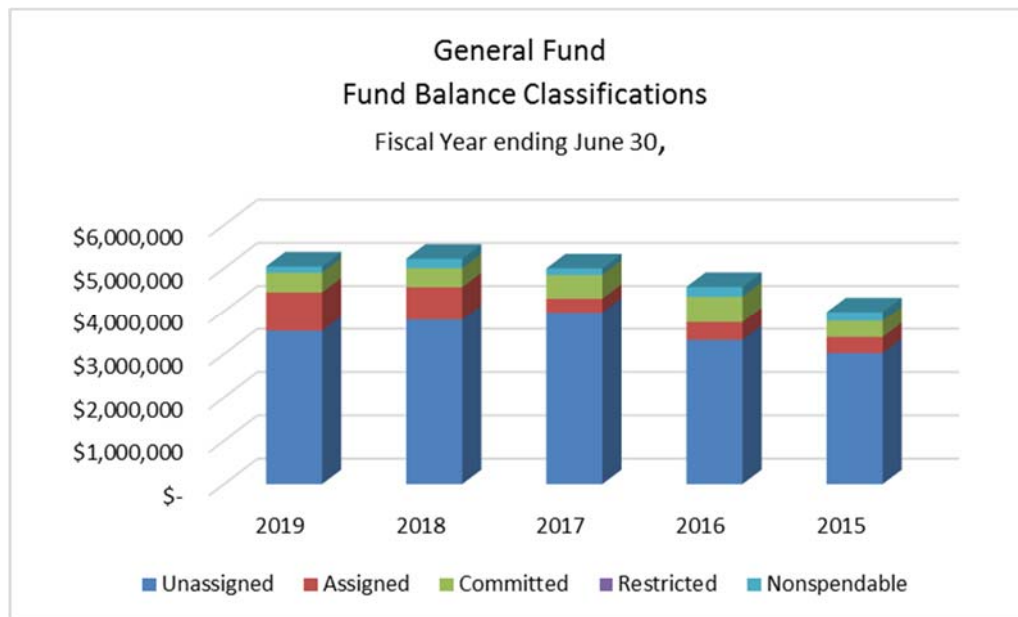
<u>General Fund</u>	<u>12/31/19</u>	<u>12/31/18</u>	<u>Change</u>	<u>Percentage of Total Town, School, and County Appropriations</u>
Unassigned fund balance	\$ 3,540,595	\$ 3,803,543	\$ (262,948)	10%
Total fund balance	\$ 5,044,249	\$ 5,221,948	\$ (177,699)	14%

The fund balance of the general fund changed by (\$177,699) during the current year. Key factors in this change are as follows:

Use of unassigned fund balance	\$ (944,000)
Use of assigned fund balance	(95,556)
Revenues more than budget	(1,789)
Expenditures less than budget	282,014
Current year appropriation carryforwards	566,324
Change in capital reserve funds	<u>15,308</u>
Total	<u>\$ (177,699)</u>

Included in the total general fund balance are the Town's capital reserve funds with an ending balance of \$458,838, a change of \$15,308 in comparison to the prior year.

The chart below depicts the GASB 54 fund balance classifications over the last five years:



E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of \$504,444. This change relates to a carryforward from the prior year budget that was expended in the current year and Article 16 Conservation Easement being rescinded on May 13, 2019.

The difference between the final amended budget and actual results is a positive variance of \$280,225 with revenues and other sources over estimated budgets by \$1,789 and expenditures and other uses less than the estimated budget by \$282,014. Significant variances include:

- Negative variance in Property Taxes of (\$329,343) is mainly attributed to a large abatement in the current fiscal year.
- Positive variance in the Licenses and Permits line of \$234,457 is mainly attributed to the increase in Motor Vehicle registrations.
- Positive variance in General Government of \$143,556 is mainly attributed to savings in health insurance expenditures.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$40,242,349 (net of accumulated depreciation), a change of \$675,277 from the prior year. This investment in capital assets includes land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress.

Major capital asset events during the current fiscal year included the following:

- Land acquisition - Hardy Property. This property is approximately 75.90 acres and will be utilized in perpetuity for conservation purposes. \$750,000
- The purchase of a Fire Pumper Truck. \$386,345
- The purchase of a Freightliner Truck. \$186,037

Additional information on capital assets can be found in the Notes to Financial Statements.

Credit rating. The Town maintained the Moody Investor Services rating of Aa2 during the year. The rating reflects the Town's moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$7,311,000, all of which was backed by the full faith and credit of the government. The Town did not issue any new debt during the year.

Additional information on long-term debt can be found in the Notes to Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2019

	Governmental <u>Activities</u>
Assets	
Current:	
Cash and short-term investments	\$ 16,521,749
Investments	1,163,166
Receivables:	
Property taxes	688,347
Departmental and other	51,219
Intergovernmental	46,807
Other assets	<u>146,362</u>
Total current assets	18,617,650
Noncurrent:	
Receivables:	
Property taxes	132,898
Deposit on asset	721,470
Capital assets:	
Land and construction in progress	27,914,530
Other capital assets, net of accumulated depreciation	<u>12,327,819</u>
Total noncurrent assets	<u>41,096,717</u>
Total Assets	59,714,367
Deferred Outflows of Resources	
Related to bond refunding	205,715
Related to pensions	605,897
Related to OPEB	<u>130,228</u>
Total deferred outflows of resources	<u>941,840</u>
Total Assets and Deferred Outflows of Resources	<u><u>\$ 60,656,207</u></u>

(Continued)

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2019

(Continued)

	Governmental <u>Activities</u>
Liabilities	
Current:	
Accounts payable	\$ 216,760
Accrued expenses	211,965
Due to school districts	9,111,131
Unearned revenue	12,889
Tax abatement liability	409,381
Other liabilities	462,699
Current portion of noncurrent liabilities:	
Bonds payable	826,000
Compensated absences	30,328
Capital leases	<u>335,557</u>
Total current liabilities	11,616,710
Noncurrent:	
Bonds payable, net of current portion	6,485,000
Compensated absences, net of current portion	272,949
Capital leases, net of current portion	1,157,935
Net pension liability	6,988,107
Total OPEB liability	<u>1,534,656</u>
Total noncurrent liabilities	<u>16,438,647</u>
Total Liabilities	28,055,357
Deferred Inflows of Resources	
Related to pensions	583,687
Related to OPEB	<u>43,996</u>
Total Deferred Inflows of Resources	627,683
Net Position	
Net investment in capital assets	32,425,707
Restricted for:	
Conservation	698,752
Public safety	558,710
Culture and recreation	278,175
Other purposes	157,748
Permanent funds:	
Nonexpendable	760,148
Expendable	348,415
Unrestricted (deficit)	<u>(3,254,488)</u>
Total Net Position	<u>31,973,167</u>
Total Liabilities, Deferred Inflows, and Net Position	<u><u>\$ 60,656,207</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2019

		Program Revenues			Net (Expenses) Revenues and
					Changes in Net Position
	<u>Expenses</u>	<u>Charges for</u>	<u>Operating</u>	<u>Capital</u>	<u>Governmental</u>
		<u>Services</u>	<u>Grants and</u>	<u>Grants and</u>	<u>Activities</u>
			<u>Contributions</u>	<u>Contributions</u>	
Governmental Activities					
General government	\$ 3,701,551	\$ 155,570	\$ -	\$ -	\$ (3,545,981)
Public safety	3,665,605	600,742	-	-	(3,064,863)
Highways and streets	1,901,410	12,950	-	232,944	(1,655,516)
Sanitation	485,202	50,425	-	-	(434,777)
Health and welfare	55,078	800	-	-	(54,278)
Culture and recreation	465,462	52,890	16,164	-	(396,408)
Conservation	17,555	-	-	-	(17,555)
Interest	131,218	-	-	-	(131,218)
Total	<u>\$ 10,423,081</u>	<u>\$ 873,377</u>	<u>\$ 16,164</u>	<u>\$ 232,944</u>	(9,300,596)
General Revenues					
					7,661,552
Property taxes					2,163,880
Motor vehicle registrations					185,230
Penalties, interest, and other taxes					400,805
Grants and contributions not restricted to specific programs					381,025
Investment income					181,083
Miscellaneous					
Total general revenues					<u>10,973,575</u>
Change in Net Position					1,672,979
Net Position					
Beginning of year					<u>30,300,188</u>
End of year					<u>\$ 31,973,167</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2019

	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets			
Cash and short-term investments	\$ 14,976,763	\$ 1,544,986	\$ 16,521,749
Investments	-	1,163,166	1,163,166
Receivables:			
Property taxes	821,245	-	821,245
Departmental and other	-	51,219	51,219
Intergovernmental	46,807	-	46,807
Due from other funds	64,429	118,855	183,284
Other assets	<u>146,362</u>	<u>-</u>	<u>146,362</u>
Total Assets	\$ <u>16,055,606</u>	\$ <u>2,878,226</u>	\$ <u>18,933,832</u>
Liabilities			
Accounts payable	\$ 204,836	\$ 11,924	\$ 216,760
Accrued expenses	211,965	-	211,965
Due to school districts	9,111,131	-	9,111,131
Due to other funds	118,929	64,355	183,284
Unearned revenue	12,889	-	12,889
Tax abatement liability	409,381	-	409,381
Other liabilities	<u>462,699</u>	<u>-</u>	<u>462,699</u>
Total Liabilities	10,531,830	76,279	10,608,109
Deferred Inflows of Resources			
Unavailable revenues	479,527	51,219	530,746
Fund Balances			
Nonspendable	146,362	760,148	906,510
Restricted	-	1,990,580	1,990,580
Committed	458,838	-	458,838
Assigned	898,454	-	898,454
Unassigned	<u>3,540,595</u>	<u>-</u>	<u>3,540,595</u>
Total Fund Balances	<u>5,044,249</u>	<u>2,750,728</u>	<u>7,794,977</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ <u>16,055,606</u>	\$ <u>2,878,226</u>	\$ <u>18,933,832</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION**

DECEMBER 31, 2019

Total governmental fund balances	\$ 7,794,977
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.	40,242,349
Deposit on capital asset	721,470
Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis.	530,746
Deferred outflows and inflows of resources related to pension, OPEB and bond refunding are not financial resources nor are they available to pay current-period expenditures. Outflows and inflows consist of:	
Pension related deferred outflows	605,897
OPEB related deferred outflows	130,228
Bond refunding deferred outflows	205,715
Pension related deferred inflows	(583,687)
OPEB related deferred inflows	(43,996)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.	
Long-term liabilities at year end consist of:	
Bonds payable	(7,311,000)
Compensated absences	(303,277)
Capital leases	(1,493,492)
Net pension liability	(6,988,107)
Total OPEB liability	<u>(1,534,656)</u>
Net position of governmental activities	\$ <u>31,973,167</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues			
Property taxes	\$ 7,195,031	\$ 459,278	\$ 7,654,309
Penalties, interest, and other taxes	185,230	-	185,230
Licenses and permits	2,382,232	-	2,382,232
Charges for services	388,185	254,860	643,045
Intergovernmental	633,749	16,164	649,913
Investment income	187,580	193,445	381,025
Miscellaneous	<u>180,982</u>	<u>100</u>	<u>181,082</u>
Total Revenues	11,152,989	923,847	12,076,836
Expenditures			
Current:			
General government	3,622,861	11,437	3,634,298
Public safety	3,484,351	816,482	4,300,833
Highways and streets	1,719,361	214,379	1,933,740
Sanitation	485,202	-	485,202
Health and welfare	55,040	38	55,078
Culture and recreation	33,779	380,131	413,910
Conservation	755,559	11,996	767,555
Debt service:			
Principal	1,140,000	-	1,140,000
Interest	<u>201,756</u>	<u>-</u>	<u>201,756</u>
Total Expenditures	<u>11,497,909</u>	<u>1,434,463</u>	<u>12,932,372</u>
Excess (deficiency) of revenues over expenditures	(344,920)	(510,616)	(855,536)
Other Financing Sources (Uses)			
Issuance of capital lease	-	898,149	898,149
Transfers in	476,954	319,562	796,516
Transfers out	<u>(309,733)</u>	<u>(486,783)</u>	<u>(796,516)</u>
Total Other Financing Sources (Uses)	<u>167,221</u>	<u>730,928</u>	<u>898,149</u>
Change in fund balance	(177,699)	220,312	42,613
Fund Balance, at Beginning of Year	<u>5,221,948</u>	<u>2,530,416</u>	<u>7,752,364</u>
Fund Balance, at End of Year	\$ <u><u>5,044,249</u></u>	\$ <u><u>2,750,728</u></u>	\$ <u><u>7,794,977</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2019

Net changes in fund balances - total governmental funds	\$ 42,613
<p>Governmental funds report outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:</p>	
Capitalized costs	1,496,958
Depreciation	(821,681)
Deposit on capital asset	382,505
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements.</p>	
	19,224
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:</p>	
Repayment of bonds	1,140,000
Amortization of gain on refunding	(12,857)
Issuance of capital leases	(898,149)
Repayment of capital leases	332,108
<p>In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</p>	
	83,395
<p>Some expenses reported in the Statement of Activities, such as net pension liability, total OPEB liability, and compensated absences, do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>	
Increase in pension expense from GASB 68	(43,119)
Increase in OPEB expense from GASB 75	(41,001)
Compensated absences	(7,017)
Change in net position of governmental activities	\$ 1,672,979

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES -
BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2019

	Budgeted Amounts			Actual	Variance with
	Original	From Prior	Final	Amounts	Final Budget
	<u>Budget</u>	<u>Years'</u>	<u>Budget</u>	(Budgetary	Positive
		<u>Budgets</u>		<u>Basis</u>)	(Negative)
Revenues and Other Sources					
Property taxes	\$ 7,524,374	\$ -	\$ 7,524,374	\$ 7,195,031	\$ (329,343)
Penalties, interest, and other taxes	162,130	-	162,130	185,230	23,100
Licenses and permits	2,147,775	-	2,147,775	2,382,232	234,457
Charges for services	368,522	-	368,522	388,185	19,663
Intergovernmental	633,353	-	633,353	633,749	396
Investment income	106,000	-	106,000	177,245	71,245
Miscellaneous	445,043	-	145,043	180,982	35,939
Transfers in	634,200	-	534,200	476,954	(57,246)
Use of fund balance	<u>1,144,000</u>	<u>95,556</u>	<u>1,039,556</u>	<u>1,039,556</u>	<u>-</u>
Total Revenues and Other Sources	13,165,397	95,556	12,660,953	12,659,164	(1,789)
Expenditures and Other Uses					
Current:					
General government	3,711,909	28,055	3,739,964	3,596,408	143,556
Public safety	3,636,433	67,501	3,703,934	3,654,109	49,825
Highways and streets	1,974,662	-	1,974,662	1,959,071	15,591
Sanitation	511,753	-	511,753	485,202	26,551
Health and welfare	60,800	-	60,800	55,040	5,760
Culture and recreation	49,350	-	49,350	66,779	(17,429)
Conservation	1,375,001	-	775,001	755,559	19,442
Debt service:					
Principal	1,140,000	-	1,140,000	1,140,000	-
Interest	201,756	-	201,756	201,756	-
Transfers out	<u>503,733</u>	<u>-</u>	<u>503,733</u>	<u>465,015</u>	<u>38,718</u>
Total Expenditures and Other Uses	<u>13,165,397</u>	<u>95,556</u>	<u>12,660,953</u>	<u>12,378,939</u>	<u>282,014</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>280,225</u>	\$ <u>280,225</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
DECEMBER 31, 2019

	Agency Funds
Assets	
Cash and short-term investments	\$ 520,529
Investments	<u>504,013</u>
Total Assets	<u>\$ 1,024,542</u>
 Liabilities	
Other liabilities	<u>\$ 1,024,542</u>
Total Liabilities	<u>\$ 1,024,542</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the Town and applicable component units for which the Town is considered to be financially accountable. In 2019, it was determined that no entities met the required GASB 14 (as amended) criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental fund is reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, certain expenditures such as debt service, claims and judgments, compensated absences, OPEB, and pension are recorded only when payment is due.

The Town reports the following major governmental fund:

- The *general fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *agency fund* accounts for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. Agency funds report only assets and liabilities, and therefore, have no measurement focus.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue and permanent funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Investments are carried at fair value.

F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as "due from/to other funds" (i.e., the current portion of interfund loans) or "advance to/from other funds" (i.e., the non-current portion of interfund loans).

G. Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, infrastructure, and construction in progress, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	5 - 40
Machinery, equipment, and furnishings	5 - 20
Infrastructure	50

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets/deferred outflows and current liabilities/deferred inflows. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and, therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town

or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Fund Balance Policy

The Town's fund balance policy describes the appropriate level of unassigned fund balance reserve to be consistent with the NH Department of Revenue Administration (DRA) and the Government Finance Officer Association (GFOA) guidelines:

1. DRA – Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations. Unassigned fund balance is reported on the budgetary basis for tax rate setting purposes (see Note 15), which includes all property tax revenues that otherwise would have been deferred under the modified accrual basis. At December 31, 2019, unassigned fund balance on the budgetary basis was 10% Town, School, and County appropriations.
2. GFOA – Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations. At December 31, 2019, unassigned fund balance was 10% of Town, School, and County appropriations.

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Board of Selectmen with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion. The final version of the budget is then submitted for approval at the Annual Town Meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Board of Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

B. Budgetary Basis

The general fund final appropriation appearing on the “Budget and Actual” page of the fund financial statements represents the final amended budget after all supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Sources</u>
Revenues/Expenditures (GAAP basis)	\$ 11,152,989	\$ 11,497,909
Other financing sources/uses (GAAP basis)	<u>476,954</u>	<u>309,733</u>
Subtotal (GAAP Basis)	11,629,943	11,807,642
Add 2019 appropriation carryforwards to expenditures	-	566,324
Reverse capital reserve fund activity	(10,335)	4,973
To record use of assigned fund balance	95,556	-
To record use of unassigned fund balance	<u>944,000</u>	<u>-</u>
Budgetary Basis	<u>\$ 12,659,164</u>	<u>\$ 12,378,939</u>

D. Excess of Expenditures over Appropriations

The Culture and Recreation line actual expenditures exceeded appropriations by (\$17,429).

Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. RSA 48:16 limits “deposit

in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank.”

The Town limits investments to the following:

- Checking accounts
- Short-term obligations of U.S. Government and State of New Hampshire agencies approved for investment purposes by the Board of Selectmen
- Fully insured or collateralized certificates of deposits
- Repurchase agreements fully collateralized by U.S. Treasury Securities
- New Hampshire Public Deposit Investment Pool

Trustees of Trust Funds has the following asset allocation policy:

	General Trust <u>Funds</u>	Charles J. Nichols <u>Fund</u>
Equities	55% - 65%	35% - 45%
Fixed income	35% - 45%	55% - 65%
Cash and cash equivalents	0% - 5%	0% - 5%

Assets of the Trust Funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that Capital Reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of N.H. or of the U.S. Government. Likewise, RSA 31:25 specifies that General Trust Funds may only be deposited in banking institutions as stated above. However, in addition to those investments specified for Capital Reserves, General Trust Funds may also be invested in those stocks, bonds and mutual funds that may be invested in by the N.H. Savings Banks or as specified by the State Banking Commission.

As of December 31, 2019, the Town’s cash bank balance was \$20,133,925. No amount of the balance was exposed to custodial credit risk as uninsured or uncollateralized and \$1,049,933 was invested in the New Hampshire Public Deposit Investment Pool (NHPDIP) which is not subject to this disclosure.

The Town is a voluntary participant in the NHPDIP. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The value of the position in the investment pool is equal to the value of the pool shares. In accordance with GASB 79, the pool's portfolio securities are valued at amortized cost.

4. Investments

The following is a summary of the Town's investments as of December 31, 2019:

<u>Investment Type</u>	<u>Amount</u>
Corporate equities	\$ 1,006,731
Municipal bond	20,267
Fixed income mutual funds	<u>640,181</u>
Total investments	<u>\$ 1,667,179</u>

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment.

Per the Trustees of Trust Funds investment policy, all individual fixed income securities shall have a minimum Standard and Poor's quality rating of "BBB".

The following are debt related securities held by the Trustees of Trust Funds at December 31, 2019 with corresponding rating:

<u>Investment Type</u>	<u>Amount</u>	<u>Standards & Poors Global Rating</u>				
		<u>AAA</u>	<u>AA-A</u>	<u>BBB-B</u>	<u>Below B</u>	<u>Unrated</u>
Municipal bond	\$ 20,267	\$ 20,267	\$ -	\$ -	\$ -	\$ -
Fixed income mutual funds	<u>640,181</u>	<u>190,998</u>	<u>129,794</u>	<u>173,732</u>	<u>2,666</u>	<u>142,99</u>
Total debt related securities	<u>\$ 660,448</u>	<u>\$ 211,265</u>	<u>\$ 129,794</u>	<u>\$ 173,732</u>	<u>\$ 2,666</u>	<u>\$ 142,99</u>

B. Custodial Credit Risk

Custodial credit risk for investments is the risk that in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, the Town will not be able to recover the value of the investment or collateral securities that are in the possession of another party. All of the Town's investments are held by third parties in the Town's name.

C. Concentration of Credit Risk

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except obligations of the United States and/or of the State of New Hampshire and its subdivisions.

Additionally, a majority of the equity investments should be in companies exceeding market capitalization of \$15 billion including:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds and exchange traded funds.

Except for investments in mutual funds, the Town did not have any investments in any one issuer that exceeded 5% of total investments.

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The average effective duration in years of debt related securities at December 31, 2019 is as follows.

<u>Investment Type</u>	<u>Amount</u>	<u>Effective Duration</u>
Municipal bond	\$ 20,267	0.31
Fixed income mutual funds	<u>640,181</u>	4.27
Total debt related securities	<u>\$ 660,448</u>	

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have any foreign investments.

F. Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72 *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 are valued using bid-side evaluations. The rules-based logic utilizes valuation techniques that reflect market participants' assumptions and vary by asset class and per methodology, and maximizes the use of relevant observable data including quoted prices for similar assets, benchmark yield curves and market corroborated inputs.

The Town does not have any Level 3 investments.

The Town has the following fair value measurements as of December 31, 2019:

		Fair Value Measurements Using:		
		Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Description	Amount			
Investments by fair value level:				
Debt securities:				
Municipal bond	\$ 20,267	\$ -	\$ 20,267	\$ -
Bond mutual funds	640,181	-	640,181	-
Equity securities:				
Consumer cyclical	54,595	54,595	-	-
Consumer staples	75,594	75,594	-	-
Energy	67,588	67,588	-	-
Financials	117,556	117,556	-	-
Healthcare	86,260	86,260	-	-
Capital goods	64,637	64,637	-	-
Utilities	113,004	113,004	-	-
Equity mutual funds	427,497	427,497	-	-
Total	\$ 1,667,179	\$ 1,006,731	\$ 660,448	\$ -

5. Property Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed

or collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Property taxes receivable at December 31, 2019 consist of the following:

Property taxes:	
2019 levy	\$ 679,983
Unredeemed taxes:	
2018 levy	76,794
2017 levy	27,747
2016 levy	4,869
2015 levy	4,784
2014 levy	4,799
2013 levy	4,738
2012 levy	4,741
2011 levy	4,426
Land use tax	8,350
Excavation tax	14
Total Property Taxes	<u>\$ 821,245</u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

6. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in 2019.

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and

payable accounts must be utilized. The following is an analysis of the December 31, 2019 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 64,429	\$ 118,929
Nonmajor Governmental Funds:		
Capital Project Fund:		
Land acquisition	60,665	-
Special Revenue Funds:		
Highway block grant	57,310	-
Zylonis	880	-
Recreation revolving	-	330
Ambulance	-	2,558
Forest maintenance	-	278
Police private details	-	3,319
Library	-	57,870
Total	<u>\$ 183,284</u>	<u>\$ 183,284</u>

The Town reports interfund transfers among many of its funds. The sum of all transfers presented in the table agrees with the sum of interfund transfers presented in the governmental financial statements. The following is an analysis of the interfund transfers made in fiscal year 2019:

<u>Governmental Funds</u>	<u>Transfers in</u>	<u>Transfers out</u>
General Fund	\$ 476,954	\$ 309,733
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	1,051	-
Library	315,346	-
Zylonis	3,165	-
Conservation	-	450,000
Forest maintenance	-	20,000
Pearl Rideout - Library	-	4,013
Permanent Trust Funds:		
Library	-	1,600
Charles Zylonis - Library	-	3,165
Cemetery	-	4,907
Public Welfare	-	264
Nichols Field Horse Ring	-	121
Ambulance	-	1,051
Charles J. Nichols	-	1,662
Total	<u>\$ 796,516</u>	<u>\$ 796,516</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest income between funds. Additionally, the \$315,346 transfer from the general fund to the library special revenue fund represents the annual funding of operations

of the Library. The \$450,000 transfer from the conversation fund to the general fund represents a one-time transfer to help fund the Hard Property land acquisition.

8. Capital Assets

Capital asset activity for the year ended December 31, 2019 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,518	\$ 63	\$ -	\$ 10,581
Machinery, equipment, and furnishings	7,221	684	-	7,905
Infrastructure	<u>13,950</u>	<u>-</u>	<u>-</u>	<u>13,950</u>
Total capital assets, being depreciated	31,689	747	-	32,436
Less accumulated depreciation for:				
Buildings and improvements	(5,853)	(232)	-	(6,085)
Machinery, equipment, and furnishings	(5,225)	(314)	-	(5,539)
Infrastructure	<u>(8,209)</u>	<u>(276)</u>	<u>-</u>	<u>(8,485)</u>
Total accumulated depreciation	<u>(19,287)</u>	<u>(822)</u>	<u>-</u>	<u>(20,109)</u>
Total capital assets, being depreciated, net	12,402	(75)	-	12,327
Capital assets, not being depreciated:				
Land	<u>27,165</u>	<u>750</u>	<u>-</u>	<u>27,915</u>
Total capital assets, not being depreciated	<u>27,165</u>	<u>750</u>	<u>-</u>	<u>27,915</u>
Governmental activities capital assets, net	<u>\$ 39,567</u>	<u>\$ 675</u>	<u>\$ -</u>	<u>\$ 40,242</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General government	\$ 58,533
Public safety	367,728
Highways and streets	343,868
Culture and recreation	<u>51,552</u>
Total depreciation expense - governmental activities	<u>\$ 821,681</u>

9. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net position by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pensions and OPEB, in accordance with GASB Statements No. 68 and 75, are more fully discussed in the corresponding pension and OPEB notes.

10. Accounts Payable

Accounts payable represent 2019 expenditures paid after December 31, 2019.

11. Tax Abatement Liability

The tax abatement liability represents a Settlement Agreement with Eversource Energy ("PSNH"). PSNH appealed the Town's property tax assessments for tax years 2016, 2015, and 2014 with the New Hampshire Board of Tax and Land Appeals (BTLA). To settle and resolve the BTLA appeal, the Town agreed to pay PSNH \$491,257 over a period of 3 years, ending on or around July 1, 2022.

12. Capital Lease Obligations

The Town is the lessee of certain equipment under capital leases expiring in various years through 2026. Future minimum payments under the capital leases consisted of the following as of December 31, 2019:

	Governmental Activities
2020	\$ 377,603
2021	291,109
2022	253,589
2023	253,587
2024	230,704
2025 - 2026	<u>209,262</u>
Total minimum lease payments	1,615,854
Less: amounts representing interest	<u>(122,362)</u>
Present value of minimum lease payments	<u>\$ 1,493,492</u>

13. Long-Term Debt

A. General Obligation Bonds

The Town issues direct placement general obligation bonds to provide funds for acquisition and construction of capital items. General obligation bonds currently outstanding are as follows:

	Serial Maturities	Interest Rate %	Amount Outstanding as of 12/31/19
<u>Governmental Activities:</u>	<u>Through</u>		
GO Refunding Bond 2014 Series B-1	08/15/25	2.41%	\$ 2,069,000
GO Bond - Land Acquisition	02/01/27	2.14%	3,735,000
GO Refunding Bond 2014 Series B-2	08/15/35	3.36%	<u>1,507,000</u>
Total Governmental Activities - Direct Placement			<u>\$ 7,311,000</u>

B. Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2019 are as follows:

Governmental Activities	Principal	Interest	Total
2020	\$ 826,000	\$ 177,433	\$ 1,003,433
2021	822,000	158,037	980,037
2022	817,000	139,378	956,378
2023	808,000	120,895	928,895
2024	803,000	102,748	905,748
2025 - 2029	2,350,000	277,663	2,627,663
2030 - 2034	742,000	99,665	841,665
2035	143,000	4,189	147,189
Total	\$ <u>7,311,000</u>	\$ <u>1,080,008</u>	\$ <u>8,391,008</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of December 31, 2019.

C. Changes in General Long-Term Liabilities

During the year ended December 31, 2019, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/19	Additions	Reductions	Total Balance 12/31/19	Less Current Portion	Equals Long-Term Portion 12/31/19
Governmental Activities						
Bonds payable - direct placement	\$ 8,451	\$ -	\$ (1,140)	\$ 7,311	\$ (826)	\$ 6,485
Compensated absences	296	245	(238)	303	(30)	273
Capital leases	929	898	(333)	1,494	(336)	1,158
Net pension liability	7,222	-	(234)	6,988	-	6,988
Total OPEB liability	<u>1,453</u>	<u>82</u>	<u>-</u>	<u>1,535</u>	<u>-</u>	<u>1,535</u>
Totals	\$ <u>18,351</u>	\$ <u>1,225</u>	\$ <u>(1,945)</u>	\$ <u>17,631</u>	\$ <u>(1,192)</u>	\$ <u>16,439</u>

14. **Deferred Inflows of Resources**

Deferred inflows of resources are the acquisition of net position by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities. Deferred inflows of resources related to pension and OPEB will be recognized as expense in future years and is more fully described in the corresponding pension and OPEB notes. *Unavailable revenues* are reported in the governmental funds balance sheet in connection with receivables for which revenues are not considered to liquidate liabilities of the current year.

15. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town has implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at December 31, 2019:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing special article appropriations approved at Town Meeting, capital reserve funds, and various special revenue funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period, and surplus set aside to be used in the subsequent year's budget.

Unassigned - Represents amounts that are available to be spent in future periods and general stabilization fund and deficit funds.

Following is a breakdown of the Town's fund balances at December 31, 2019:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	<u>Total</u>
Nonspendable:			
Prepaid expenses	\$ 146,362	\$ -	\$ 146,362
Nonexpendable permanent funds:			
Charles Nichols	-	245,630	245,630
Charles Zylonis	-	90,212	90,212
Common Cemetery	-	236,160	236,160
All remaining	-	188,146	188,146
Total Nonspendable	146,362	760,148	906,510
Restricted:			
Expendable permanent funds:			
Charles Nichols	-	38,720	38,720
Charles Zylonis	-	5,446	5,446
Common Cemetery	-	64,872	64,872
All remaining	-	239,377	239,377
Capital project funds:			
Land acquisition	-	60,665	60,665
Special revenue funds:			
Ambulance	-	485,756	485,756
Conservation	-	698,752	698,752
Library	-	78,820	78,820
Pearl Rideout - Library	-	66,688	66,688
All remaining	-	251,484	251,484
Total Restricted	-	1,990,580	1,990,580
Committed:			
Compensated absences	122,943	-	122,943
Emergency municipal building and facility maintenance	201,683	-	201,683
Environmental defense study	52,825	-	52,825
Flint Pond restoration	10,622	-	10,622
Municipal transportation	41,927	-	41,927
Revaluation	28,838	-	28,838
Total Committed	458,838	-	458,838
Assigned:			
Encumbered for:			
Cemetery	28,900	-	28,900
DPW	239,710	-	239,710
Fire	130,000	-	130,000
Police	39,758	-	39,758
Recreation	33,000	-	33,000
Scanning	35,000	-	35,000
Town Clerk	9,000	-	9,000
Town Hall	50,956	-	50,956
Use of fund balance for 2020	332,130	-	332,130
Total Assigned	898,454	-	898,454
Unassigned	3,540,595	-	3,540,595
Total Unassigned	3,540,595	-	3,540,595
Total Fund Balance	\$ 5,044,249	\$ 2,750,728	\$ 7,794,977

16. Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to the State of New Hampshire Retirement System (NHRS).

A. Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost-sharing, multiple-employer defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507.

B. Benefits Provided

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service, and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% by creditable service. For Group II members not vested by January 1, 2012, the benefit is calculated in the same way, but the multiplier used in the calculation changes depending on age and years of creditable service, as follows:

Years of Creditable Service as of <u>January 1, 2012</u>	Minimum <u>Age</u>	Minimum <u>Service</u>	Benefit <u>Multiplier</u>
At least 3 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

C. Contributions

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 7% for employees and teachers 11.55% for police and 11.80% for fire. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, and range from 11.08% to 27.79% of covered compensation. The Town's contribution to NHRS for the year ended December 31, 2019 was \$632,027, which was equal to its annual required contribution.

D. Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

E. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to Pensions

At December 31, 2019, the Town reported a liability of \$6,988,107 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the Town's proportion was 0.15%.

For the year ended December 31, 2019, the Town recognized pension expense of \$766,397. In addition, the Town reported deferred outflows of resources and deferred (inflows) of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred (Inflows) of Resources
Differences between expected and actual experience	\$ 38,638	\$ (150,264)
Changes in proportion	-	(376,340)
Net difference between projected and actual earnings on pension plan investments	-	(57,083)
Changes in assumption	250,730	-
Contributions subsequent to the measurement date	<u>316,529</u>	<u>-</u>
Total	<u>\$ 605,897</u>	<u>\$ (583,687)</u>

The amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in 2020. Other amounts reported as deferred outflows of resources and deferred (inflows) of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2020	\$ 106,612
2021	(274,593)
2022	(105,590)
2023	<u>(20,748)</u>
Total	\$ <u><u>(294,319)</u></u>

F. Actuarial Assumptions

The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5% per year
Price Inflation	2.5% per year
Salary increases	5.6% average, including inflation
Investment rate of return	7.25%, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, adjusted for mortality improvements using Scale MP-2015, based on the last experience study.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the most recent actuarial experience study.

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation Percentage</u>	<u>Weighted Average Average Long- Term Expected Real Rate of Return</u>
Large cap equities	22.50 %	4.25%
Small/mid cap equities	<u>7.50</u>	4.50%
Total domestic equities	30.00	
Int'l equities (unhedged)	13.00	4.50%
Emerging int'l equities	<u>7.00</u>	6.00%
Total international equities	20.00	
Core bonds	9.00	1.12%
Short duration	10.00	2.46%
Absolute return fixed income	<u>6.00</u>	1.50%
Total fixed income	25.00	
Private equity	10.00	7.90%
Private debt	<u>5.00</u>	4.86%
Total alternative investments	15.00	
Real estate	<u>10.00</u>	3.00%
Total	<u><u>100.00</u></u> %	

G. Discount Rate

The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

H. Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

1% Decrease <u>(6.25%)</u>	Current Discount Rate <u>(7.25%)</u>	1% Increase <u>(8.25%)</u>
\$ 9,357,363	\$ 6,988,107	\$ 5,029,935

I. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued NHRS financial report.

17. Other Post-Employment Benefits (GASB 75)

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, replaces the requirements of *Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. This Statement identifies the methods and assumptions that are required to be used to project benefit payments, discounted projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

A. Town OPEB Plan

All the following OPEB disclosures for the Town OPEB Plan are based on a measurement date of December 31, 2019.

General Information about the OPEB Plan

Plan Description

The Town indirectly provides post-employment healthcare for retired employees through an implicit rate covered by current employees. Retirees of the Town who participate in this single-employer plan pay 100% of the healthcare premiums to participate in the Town's healthcare program. Since they are included in the same pool as active employees, the insurance rates are implicitly higher for current

employees due to the age consideration. This increased rate is an implicit subsidy the Town pays for the retirees.

Benefits Provided

The Town provides medical and prescription drug insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

Plan Membership

At January 1, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	5
Active employees	<u>53</u>
Total	<u>58</u>

Funding Policy

The Town's funding policy includes financing the implicit subsidy on a pay-as-you-go basis, as required by statute.

Actuarial Assumptions and Other Inputs

The total OPEB liability was determined by an actuarial valuation as of January 1, 2018, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.00%
Participant Salary Increases	3.50%
Payroll Growth Rate	2.50%
Discount Rate	2.74%
Ultimate Medical Trend Rate	5.00%

The discount rate was based on Bond Buyer GO 20-year Municipal Bond Index at December 31, 2019.

Mortality rates were based on the RP-2000 Combined male and female fully generational mortality table with projection scale BB.

The actuarial assumptions used in the valuation were based on the results of an actuarial experience study as of January 1, 2018.

Discount Rate

The discount rate used to measure the total OPEB liability was 2.74%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate.

Total OPEB Liability

The Town's total OPEB liability of \$843,108 was measured as of December 31, 2019, and was determined by the entry age actuarial cost method as of January 1, 2018.

Changes in the Total OPEB Liability

The following summarizes the changes to the total OPEB liability for the past year:

	Total OPEB Liability
Balances, beginning of year	\$ 703,274
Changes for the year:	
Service cost	32,553
Interest	29,542
Changes in assumptions or other inputs	108,630
Benefit payments	<u>(30,891)</u>
Net Changes	<u>139,834</u>
Balances, end of year	<u>\$ 843,108</u>

Changes of assumptions and other inputs reflect a change in the discount rate from 4.10% in 2018 to 2.74% in 2019. All other assumptions were the same as those used in the previous measurement.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

1% <u>Decrease</u>	Current Discount <u>Rate</u>	1% <u>Increase</u>
\$ 934,520	\$ 843,108	\$ 761,590

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

	Current Healthcare Cost Trend Rates	
1% <u>Decrease</u>		1% <u>Increase</u>
\$ 727,814	\$ 843,108	\$ 980,594

OPEB Expense and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to OPEB

For the year ended December 31, 2019, the Town recognized an OPEB expense of \$68,442. At December 31, 2019, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred (Inflows) of Resources
Changes in assumptions	\$ 97,219	\$ (39,097)
Total	\$ 97,219	\$ (39,097)

Amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ended:

2020	\$ 6,347
2021	6,347
2022	6,347
2023	6,347
2024	6,347
Thereafter	<u>26,387</u>
Total	\$ <u>58,122</u>

B. New Hampshire Retirement System Medical Subsidy Plan Description

General Information about the OPEB Plan

Plan Description

In addition to the OPEB plan discussed above, the Town participates in the New Hampshire Retirement System (NHRS) Medical Subsidy. The NHRS administers a cost-sharing, multiple-employer other post-employment benefit plan (OPEB Plan) for retiree health insurance subsidies. Benefit amounts and eligibility requirements are set by state law, and members are designated by type. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Sub-division Employees and Group I State Employees. Collectively, they are referred to as the OPEB Plan.

NHRS issues publicly available financial reports that can be obtained by writing to them at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at <http://www.nhrs.org>.

Benefits Provided

The OPEB Plan provides a medical insurance subsidy to qualified retired members. The medical subsidy is a payment made by NHRS to the former employer or their insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certifiably dependent children with a disability who are living in the household and being cared for by the retiree. Under specific conditions, the qualified beneficiaries of members who die while in service may also be eligible for the medical subsidy. The eligibility requirements for receiving

OPEB Plan benefits differ for Group I and Group II members. The monthly Medical Subsidy rates are:

1 Person - \$375.56
2 Person - \$751.12
1 Person Medicare Supplement - \$236.84
2 person Medicare Supplement - \$473.68

Contributions

Pursuant to RSA 100-A:16, III, and the biennial actuarial valuation, funding for the Medical Subsidy payment is via the employer contributions rates set forth by NHRS. Employer contributions required to cover that amount of cost not met by the members' contributions are determined by a biennial actuarial valuation by the NHRS actuary using the entry age normal funding method and are expressed as a percentage of gross payroll. The Town contributed 0.66% of gross payroll for Group I employees and 4.14% and 4.17% of gross payroll for Group II fire and police

department members, respectively. Employees are not required to contribute. The State Legislature has the authority to establish, amend, and disclose the contribution requirements of the Medical Subsidy plan.

Actuarial Assumptions and Other Inputs

The Town's proportionate share of the NHRS Medical Subsidy as of December 31, 2019 is based upon an actuarial valuation performed as of June 30, 2018 (rolled forward to June 30, 2019) using a measurement date of June 30, 2018. The actuarial valuation used the following actuarial assumptions:

Price inflation	2.50%
Wage inflation	3.25%
Salary increases	5.60%
Investment rate of return	7.25%
Discount rate	7.25%

Mortality rates were based on the RP-2014 healthy annuitant and employee generational mortality tables for males and females with credibility adjustments, adjusted for fully generational mortality improvements using scale MP-2015, based on the last experience study.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

Net OPEB Liability, Expense, and Deferred Outflows and (Inflows)

The Town's proportionate share of the net NHRS Medical Subsidy (net OPEB liability) as of the measurement date of June 30, 2019 was \$691,548, representing 0.16%.

For the year ended December 31, 2019, the Town recognized an OPEB expense related to the NHRS Medical Subsidy of \$71,722. At December 31, 2019, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred (Inflows) of <u>Resources</u>
Contributions subsequent to the measurement date	\$ 33,009	\$ -
Differences between expected and actual experience	-	(1,203)
Change in proportion	-	(2,919)
Net difference between projected and actual OPEB investment earnings	-	(777)
Total	<u>\$ 33,009</u>	<u>\$ (4,899)</u>

The amount reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the net OPEB liability in the year ending December 31, 2020.

Other amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year Ended:	
2019	\$ (4,638)
2020	(515)
2021	53
2022	<u>201</u>
Total	<u>\$ (4,899)</u>

Sensitivity of the Net NHRS Medical Subsidy OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

1%	Current	1%
<u>Decrease</u>	<u>Discount</u>	<u>Increase</u>
<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
\$ 750,089	\$ 691,548	\$ 640,680

Healthcare Cost Trend Rate

Healthcare cost trend rates are not applicable given that the benefits are fixed stipends.

C. Consolidation of Total/Net OPEB Liabilities and Related Deferred Outflows and (Inflows)

The following consolidates the Town's total OPEB liability, related outflows/(inflows), OPEB expense, the Town's proportionate share of the NHRS Medical Subsidy net OPEB liability, related outflows/inflows and OPEB expense at December 31, 2019:

	Total/Net OPEB Liability	Total Deferred Outflows of Resources	Total Deferred Inflows of Resources	Total OPEB Expense
Town OPEB Plan	\$ 843,108	\$ 97,219	\$ 39,097	\$ 68,442
Proportionate share of NHRS Medical Subsidy Plan	<u>691,548</u>	<u>33,009</u>	<u>4,899</u>	<u>71,722</u>
Total	<u>\$ 1,534,656</u>	<u>\$ 130,228</u>	<u>\$ 43,996</u>	<u>\$ 140,164</u>

18. Commitments and Contingencies

Outstanding Legal Issues - There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Abatements – there are several cases pending before the NH Board of Tax and Land Appeals and/or the Supreme Court in regard to alleged discrepancies in property assessments. According to the Town's counsel, the probable outcome of these cannot be determined at this time.

19. Subsequent Events - COVID-19

The COVID-19 outbreak in the United State (and across the globe) has resulted in economic uncertainties. The disruption is expected to be temporary, but there is considerable uncertainty around the duration and scope. The extent of the impact of COVID-19 on the Town's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on taxpayers, employees, and vendors, all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact the Town's financial condition or results of operations is uncertain.

20. New Pronouncements

The Governmental Accounting Standards Board (GASB) has issued Statement No. 84, *Fiduciary Activities*, effective for the Town beginning with its fiscal year ending December 31, 2020 (GASB postponed the effective date in light of the COVID-19 pandemic). This statement establishes guidance on how to address the categorization of fiduciary activities for financial reporting and how fiduciary activities are to be reported and may require reclassification of certain funds.

The Governmental Accounting Standards Board (GASB) has issued Statement No. 87, *Leases*, effective for the Town beginning with its fiscal year ending December 31, 2021 (GASB postponed the effective date in light of the COVID-19 pandemic). This statement establishes new reporting and disclosure requirements, including the recording of various operating leases in the financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY (GASB 68)
DECEMBER 31, 2019
(Unaudited)

New Hampshire Retirement System						
<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Proportion of the Net Pension Liability</u>	<u>Proportionate Share of the Net Pension Liability</u>	<u>Covered Payroll</u>	<u>Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position Percentage of the Total Pension Liability</u>
December 31, 2019	June 30, 2019	0.1452329%	\$ 6,988,107	\$ 3,568,847	195.8%	65.59%
December 31, 2018	June 30, 2018	0.1499857%	\$ 7,222,114	\$ 3,471,286	208.1%	64.73%
December 31, 2017	June 30, 2017	0.1557820%	\$ 7,661,348	\$ 3,472,859	220.6%	62.66%
December 31, 2016	June 30, 2016	0.1610000%	\$ 8,550,395	\$ 3,272,842	261.3%	58.30%
December 31, 2015	June 30, 2015	0.1580000%	\$ 6,275,289	\$ 3,351,251	187.3%	65.47%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF PENSION CONTRIBUTIONS (GASB 68)
DECEMBER 31, 2019
(Unaudited)

New Hampshire Retirement System						
<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to the Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
December 31, 2019	June 30, 2019	\$ 632,027	\$ 632,027	\$ -	\$ 3,568,847	17.7%
December 31, 2018	June 30, 2018	\$ 703,704	\$ 703,704	\$ -	\$ 3,471,286	20.3%
December 31, 2017	June 30, 2017	\$ 682,171	\$ 682,171	\$ -	\$ 3,472,859	19.6%
December 31, 2016	June 30, 2016	\$ 610,064	\$ 610,064	\$ -	\$ 3,272,842	18.6%
December 31, 2015	June 30, 2015	\$ 620,215	\$ 620,215	\$ -	\$ 3,351,251	18.5%

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditors' Report.

TOWN OF HOLLIS, NEW HAMPSHIRE
SCHEDULE OF PROPORTIONATE SHARE AND CONTRIBUTIONS
OF THE NET OPEB LIABILITY (GASB 75)

December 31, 2019
(Unaudited)

Schedule of Proportionate Share

New Hampshire Retirement System Medical Subsidy						
<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Proportion of the Net OPEB Liability</u>	<u>Proportionate Share of the Net OPEB Liability</u>	<u>Covered Payroll</u>	<u>Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position Percentage of the Net OPEB Liability</u>
December 31, 2019	June 30, 2019	0.15773968%	\$691,548	\$3,568,847	19.38%	7.75%
December 31, 2018	June 30, 2018	0.16373757%	\$749,666	\$3,476,873	21.56%	7.53%
December 31, 2017	June 30, 2017	0.11139684%	\$509,344	\$3,472,859	14.67%	7.91%

Schedule of Contributions

New Hampshire Retirement System Medical Subsidy						
<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Contractually Required Contribution</u>	<u>Contributions Relative to Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
December 31, 2019	June 30, 2019	\$71,986	\$71,986	\$ -	\$3,568,847	2.02%
December 31, 2018	June 30, 2018	\$72,426	\$72,426	\$ -	\$3,476,873	2.08%
December 31, 2017	June 30, 2017	\$66,025	\$66,025	\$ -	\$3,472,859	1.90%

**TOWN OF HOLLIS, NEW HAMPSHIRE
OTHER POST-EMPLOYMENT BENEFITS (OPEB)
TOWN PLAN**

Schedules of Changes in the Total OPEB Liability (GASB 75)

(Unaudited)

	<u>2019</u>	<u>2018</u>
Total OPEB Liability		
Service cost	\$ 32,553	\$ 35,932
Interest on unfunded liability - time value of money	29,542	25,387
Changes of benefit terms	-	-
Differences between expected and actual experience	-	-
Changes of assumptions	108,630	(49,225)
Benefit payments, including refunds of member contributions	<u>(30,891)</u>	<u>(21,578)</u>
Net change in total OPEB liability	139,834	(9,484)
Total OPEB liability - beginning	<u>703,274</u>	<u>712,758</u>
Total OPEB liability - ending	<u>\$ 843,108</u>	<u>\$ 703,274</u>

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditors' Report.

Additional Offices:

Andover, MA
Greenfield, MA
Manchester, NH
Ellsworth, ME

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Independent Auditors' Report

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the aggregate remaining fund information of the Town of Hollis, New Hampshire (the Town), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated May 21, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to

prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melanson Heath

May 21, 2020

HOLLIS SELECT BOARD

In the year of our Lord 2020, there is no shortage of descriptors for the year that concludes the second decade of a new millennium. A year that commenced with great hope and promise for an improving economy, a historic low in unemployment, and a rising market for securities and bonds, ended with concerns over a myriad of problems brought about by the unseemly malevolence of a virus.

During 2020, serial challenges to accustomed life habits commenced in earnest in March and have been met with the resilience and creativity long associated with New Hampshire. Common sense approaches to personal and communal safety have yielded positive results on the whole for our state population and the residents of our community. Without the continued dedication of our employees and the ingenuity of our residents, things would have been much worse. Our first responders across multiple disciplines braved the real risks to their own health to assure our residents of continued service and care. They are owed an enormous debt of gratitude by our residents.

Likewise, your Board and Town staff worked under trying conditions to secure an annual Town meeting in June under warm outside conditions on an athletic field at the High School, to keep the apparatus and funding of Town government running smoothly. Many residents braved the heat to participate in Town meeting, which concluded in record time under the watchful eye of our now retired Moderator, Mr. Jim Belanger. Special thanks to Lori Radke, Chrissy Herrera and Dawn Desaulniers for organizing the event and coordinating so efficiently to assure our legal compliance with statute.

Sadly, the June town meeting was to be William Drescher's last with us in the official capacity of Town counsel. After many decades of service to multiple towns in New Hampshire, Bill passed away on December 30 and he will be sorely missed. However, his son, Chris, has assumed the mantle of legal provider to many, and will participate in this year's Town meeting, which most likely will be postponed by the Board until later in the spring when more people would feel comfortable that the pandemic is under some sort of control. This Board has been sensitive to the concerns of residents, staff and the election officials who are charged with conducting Town elections and Town meetings. At this time, the March 9 town election for elected officials will be conducted with appropriate protocols in place, but it is felt that holding a Town meeting on March 13 indoors is a bit early in light of concerns with fostering further infections in close quarters.

Financially, the Town is in excellent shape, as our stellar bond ratings have been re-affirmed by Moody's. Under the watchful eye of Rachael Gosselin, our Finance Executive, we have engineered yet another savings of over \$300,000 in reduced interest on refinanced bonds by taking advantage of historically low interest rates and conducting a defeasance and re-issue.

To date, over the past 10 years, this Board has generated over \$700,000 of reduced interest costs for prior-issued bond indebtedness. This is no small achievement, and would not have been possible without exhibiting the financial discipline to increase our credit rating to the highest level possible.

It has been our honor to serve the community this year, especially in these challenging times when remote participation became the norm, and to partner with our incredible employees and department administrators to serve the needs of our citizens, whom we are sworn to protect.

Respectfully submitted,

Mark A. LeDoux

Chairman of the Board of Selectmen
Town of Hollis, NH

ASSESSING DEPARTMENT

The Assessing Office is responsible for a variety of duties, with the primary focus on:

Appraising and assessing all real estate in the Town; maintaining Property Record Cards; annually updating Town Tax Maps; and administering the Current Use Program and Property Tax Exemptions and Credits.

As of September 1, 2020, the Town's gross taxable value was determined to be \$1,397,352,743. This includes 3489 taxable properties containing 13,884.47 acres.

The past year has been extremely busy with several projects handled by the Assessing Office, including assisting the Federal Census Bureau in preparation for the 2020 US Census, major software upgrades to both our Computer Assisted Mass Appraisal (CAMA) software, and the Hillsborough County Registry of Deeds software which enables our office to electronically receive notices of property transfers and other recorded documents. With these two upgrades, the Assessing Office is able to use both systems much more efficiently and allow for greater functionality than before.

The past year has also seen a record number of property sales and new construction. As properties are built or sold, the Assessors have been conducting exterior inspections of properties throughout Town to update our Assessing records. With the COVID-19 protocol in place since March 2020, the Assessors have not been able to conduct interior inspections, and the Assessing office reminds property owners to review your property assessment online or request a copy of your property record card in person from the Assessing Office. If you find errors or discrepancies in your assessment, or just have questions about your property assessment, we are here to help you with that.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office administers Property Tax Exemptions and Credits, which include:

Standard and All Veterans Credit, in the amount of \$500 annually to qualified Veterans.

Elderly Exemption, available to all property owners aged 65 years or over who have been New Hampshire residents for at least 3 years, and who meet income and asset restrictions.

Additional Credits/Exemptions are available for Veterans with 100% Service-Connected Disabilities, property owners who have been certified as Blind by the State of New Hampshire or have installed Solar and Wind Energy systems, and residents who have made modifications to their home for wheelchair accessibility. A full list of the Credits and Exemptions, and the qualifications for each, is available online at <https://www.hollisnh.org/assessing/pages/exemptions-tax-credits> or in person at the Assessing office.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for 2020 Property Tax Abatement is March 1, 2021.

The last day to file for a 2021 Property Tax Credit or Exemption is April 15, 2021.

The Assessing Office welcomes any and all enquiries in regards to property valuations, qualifying for Credits or Exemptions, the Current Use program, Timber and/or Gravel taxation, or any other Assessing matter. Please visit the Assessing web page at <https://www.hollisnh.org/assessing> or contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm.

Respectfully submitted,

Connie Cain

Assistant to the Assessor

ASSESSING STATISTICS

2020 PROPERTY VALUE SUMMARY

The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2019 VALUE	2020 VALUE
Residential Land & Buildings	\$1,223,796,877	\$1,233,931,272
Residential Condo Units	\$50,106,200	\$61,676,600
Residential Mobile Homes	\$4,799,800	\$4,807,800
Residential Vacant Land	\$14,186,991	\$14,727,791
Total all Residential Properties	\$1,292,889,868	\$1,315,143,463
Percentage of Town Total Value	94.27%	94.12%
Commercial/Industrial Land & Buildings	\$59,957,975	\$60,639,475
Commercial/Industrial Vacant Land	\$1,841,200	\$2,375,200
Public Utilities	\$15,950,600	\$18,333,000
Total all Commercial/Industrial/Utilities	\$77,749,775	\$81,347,675
Percentage of Town Total Value	5.67%	5.82%
Vacant Land under the Current Use Program	\$868,421	\$861,605
Percentage of Town Total Value	0.06%	0.06%
Gross Total Taxable Assessed Value	\$1,371,508,064	\$1,397,352,743
Percentage Increase 2019 vs. 2020		1.88%
# of Taxable Properties	3485	3489

TOP 10 TAXPAYERS FOR 2020

NAME*	TYPE OF BUSINESS	2020 ASSESSED VALUE	2020 PROPERTY TAXES
1. EVERSOURCE-PSNH*	PUBLIC UTILITY	\$17,651,800	\$409,169
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$6,039,100	\$139,986
3. BROOKDALE FRUIT FARM*	RETAIL/AGRICULTURE	\$3,527,475	\$81,767
4. DIAMOND CASTING	MANUFACTURING	\$3,157,300	\$73,186
5. MORIN LIVING TRUST*	COMM/RESIDENTIAL	\$3,096,772	\$71,783
6. LEIGH KETTANEH*	RESIDENTIAL	\$2,877,952	\$66,711
7. HOLLIS SELF STORAGE LLC	COMM STORAGE UNITS	\$2,246,800	\$52,081
8. JOHN TESTA REV TRUST*	RESIDENTIAL	\$2,207,525	\$51,170
9. DOUGLAS ORDE*	EXCAVATION/COMM.	\$2,139,300	\$49,589
10. VALICENTI REVOC TRUSTS*	RESIDENTIAL/RETAIL	\$2,130,800	\$49,392

*DENOTES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

BUILDING DEPARTMENT

The Hollis Building Department issued a total of 677 permits for the year 2020 and performed 1,923 inspections. Of the 677 permits, 30 were issued for new Single Family Homes and 1 Single Family Homes were built with Accessory Dwelling Units and 11 Elderly Housing Units.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. Remember, all construction projects require at least one inspection – even sheds.

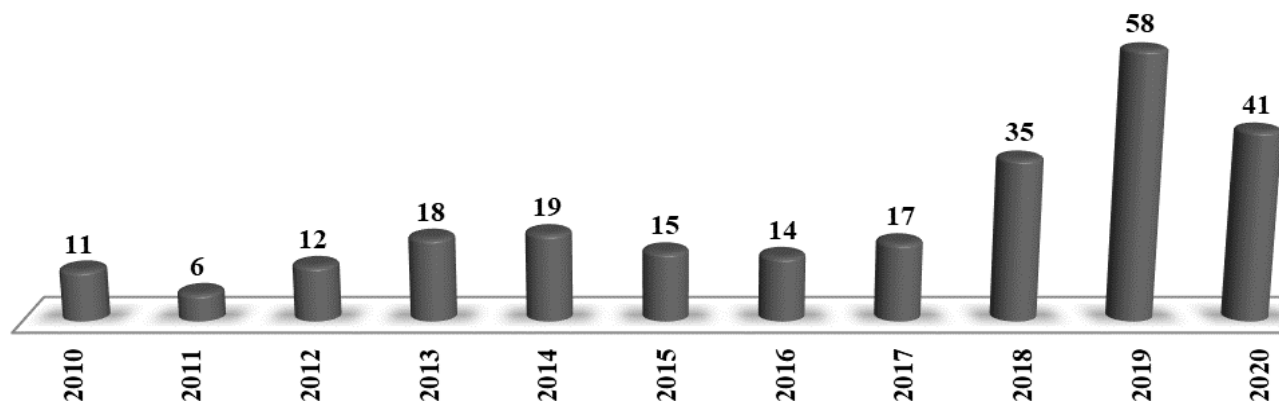
Respectfully submitted,

Donna L. Petaro

Building and Land Use Coordinator

Year-to-Year Comparison									
	Single Family	Duplex	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other Permits	Total Building Permits	Total Permit Fees	Total Building Value
2020	30	0	11	2	1	633	677	\$117,458.21	\$28,647,957.00
2019	28	0	30	2	0	573	633	\$131,028.15	\$29,649,966.00
2018	22	1	12	1	1	518	555	\$105,694.64	\$22,548,701.00
2017	17	0	0	3	0	438	458	\$75,798.83	\$11,971,529.00
2016	14	0	0	2	0	448	464	\$66,239.63	\$10,854,588.00
2015	15	0	0	2	0	529	546	\$76,979.71	\$11,811,874.00
2014	17	1	0	0	1	398	417	\$76,673.47	\$13,604,860.00
2013	18	0	0	1	1	458	478	\$68,674.56	\$11,008,266.00
2012	12	0	0	1	0	502	515	\$66,615.00	\$14,937,553.00
2011	6	0	0	6	0	405	417	\$51,069.82	\$7,143,608.00
2010	11	0	0	5	0	308	324	\$47,176.49	\$6,431,173.00

**Combined Single Family/Duplex Residence and Elderly Housing Units
Permits Issued by Year**



HOLLIS COMMUNICATIONS CENTER



HOLLIS COMMUNICATIONS CENTER

MANAGER RICK TODD

SUPERVISOR KASSIDY WALKER

The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment, and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, and 7 full-time and 4 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

PERSONNEL	EXPERIENCE		PART-TIME PERSONNEL	EXPERIENCE
Manager John DuVarney (Retired)	44 Years		Communications Specialist Robert Gavin	11 Years
Supervisor Robert Dichard (Retired)	35 Years		Communications Specialist Chip Brisk (Resigned)	3 Years
Manager Richard Todd	40 Years		Communications Specialist Norma Trafficie (Resigned)	21 Years
Supervisor Kassidy Walker	5 Years		Communications Specialist Matt Pervere	30 Years
Communications Specialist Matthew Judge	35 Years			
Communications Specialist Anna Chaput (Retired)	32 Years			
Communications Specialist Rick Nicosia	6 Years			
Communications Specialist Wesley Mansfield	10 Months			
Communications Specialist Mark Pepler	5 Years			

The Communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service. In 2020, the Communications Center answered a total of 47,238 calls for service for all jurisdictions served.

This year has brought a lot of transition with in the Communications Center. In June, John DuVarney, a 22-year veteran of the Communications Center retired as the Communications Manager. With John's 40+ years of experience he was instrumental at moving the Communications Center forward obtaining new communications equipment and new communications furniture for the center as well as the development of Standard Operating Guidelines that match up with the Police Departments CALEA requirements. John was a very dedicated member of our team and will be missed very much.

With the retirement of John DuVarney, the Communications Advisory Board met to decide how to fill the vacancy. At the end of June, The Communications Advisory Board hired Richard Todd as the New Communications Manager. Rick has been with the Hollis Communications Center since March 1981.

At the end of September Communications Supervisor Robert Dichard retired after 35 years of service to the community. Bob started with the Communications Center in 1985 as a part-time Communications Specialist. In 1991 Bob was hired as a full-time Communications Specialist. Shortly after, in 1995 Bob was promoted to Dispatch Supervisor. In Bob's retirement, he will be spending winters in South Carolina and his summers camping in the New England Area. We would like to Congratulate Bob on his retirement.

With the pending retirement of Supervisor Dichard, a promotional process was conducted by an outside oral board. The board narrowed the candidates and made a recommendation of the top two candidates. The top two candidates were interviewed by the Communications Advisory Board. After the interviews, the board and the Communications Manager made a recommendation to promote Communications Specialist Cassidy Walker to Communications Supervisor. Supervisor Walker brings new innovative ideas to the Communications Center and will bring the center into the future.

At the end of September, Charles "Chip" Brisk submitted his resignation due to family and work commitments. Chip currently works as a full-time fire alarm operator/dispatcher with the City of Nashua Fire Rescue and has been with the Hollis Fire Department as a part-time firefighter/EMT for over 20 years.

In October, Communications Specialist Anna Chaput retired to spend more time with her children and grandchildren out in Ohio. We would like to congratulate Anna on her retirement.

In December, Communications Specialist Norma Traffic resigned after 21 years of part time service with the Communications Center. We would like to congratulate Norma on her retirement and wish her the best in her future endeavors.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Next Generation 911, The Self-Confident Telecommunicator, Alzheimer's Disease & Autism Spectrum Disorder, Difficult Callers, Fire Communications, Morale, Domestic Violence & Sexual Assault, Stress, and Suicide Intervention. This training program has been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: APCO Telecommunicator #1, APCO Communications Supervisor, APCO Training Officer, FEMA Communications Technician (COMT), EMT Recertification and Advanced NCIC Training,

The Hollis Communications Center also provides contracted Emergency and routine Dispatch services to the Towns of Brookline and Mason. Recently we renewed a three-year commitment with the communities.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to this office. This Commission works with all federal, state and local entities to keep all of the emergency Services updated on what is changing in the field of emergency communications such as: the LAWNET, FIRENET & EMSNET radio frequencies and associated technology. Most recently the State of NH has entered into a three-year agreement with "Mutual Link" which is a Radio, Data and Video Interoperability Network. This allows emergency services of all disciplines to share Radio, Data and Video resources with each other. The Hollis Communications Center along with one hundred and ten other agencies have signed on at no cost to the communities.

The Town of Hollis has a Senior Citizen Response Program. This program has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from the enrollee, we will call their residence. If there is no answer, a police officer will be sent to the residence to make sure all is ok. This program also gives us specific medical conditions that a person might have, and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact Manager Richard Todd or Supervisor Walker at the Hollis Communications Center 465-2303.

In the year 2021 you will notice more community outreach from our Communications Center. Supervisor Kassidy Walker is working on creating an Internship Program for individuals who are interested in a career in public safety dispatching. Alongside a new and improved Internship Program, our department will be participating in community events, such as public presentations for public safety agencies, schools and town residents to educate them on who we are and what we do behind the scenes as public safety dispatchers.

On behalf of the Communications Center staff, I would like to thank the Communications Advisory Board, all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Respectfully submitted,

Richard A. Todd

Communications Manager

Hollis Communications Center

Serving: Hollis, Brookline and Mason

DEPARTMENT OF PUBLIC WORKS

After 18 years of employment at the Transfer Station I began a new venture as the Director of Public Works on April 6th. Walking into a new position during the beginning of a pandemic not only included a long list of action items, it involved the execution of new operational strategies, procedures and plans to ensure the safety of the staff, residents and visitors. However, the transition was effortless thanks to the amazing staff at the DPW.

Paving began in July on Buttonwood Drive, Deacon Lane, Farm Pond Lane, Hickory Lane, Irene Drive, Marion Drive, Meadow Drive, Oakwood Lane, Powers Road and the Transfer Station and was complete in August by R&D Paving. There were 23 catch basin structures on Irene Drive and 18 structures on Powers which they re-built.

Alpha Asphalt Maintenance and Sealcoating crack sealed Rocky Pond Road, Ranger Road, Wright Road and Glenice Drive this fall.

The newly purchased Brown Brontosaurus cutter head which attaches to our excavator for roadside mowing allowed us to maintain the overgrown brush along the roadways throughout town. It was able to reach the high and low spots along with areas a standard roadside mower can't. The inventor of the Brown Brontosaurus cutting head is from Weare, New Hampshire.

Painting was completed at the Library and Always Ready Engine House and the Lawrence Barn received a fresh coat of stain. The roof on the Library addition and Town Hall community room were completed this summer as well.

The drought brought tough conditions for grading roads. The grader was out of commission for a few months due to a mechanical issue but when it returned, we weren't able to use it due to the lack of water and we need water in order to grade our gravel roads correctly. The position of Grader Operator was assigned to another employee and seems to be working out quite well. The long-time operator of the water tank truck transferred to the Custodian/Maintenance position thus opening up an opportunity for another DPW employee to be assigned to watering the roads.

My transfer to the DPW brought staff changes and hurdles along the way. My prior position at the Transfer Station won't be filled however we added 3 part time rotating staff to cover the 40-hour work week. I still oversee the Transfer Station and Stump Dump but the staff does an incredible job keeping the day-to-day happenings running smoothly.

There have been a few staff changes with 1 employee retiring and another staff member moving on for a new venture with greater opportunity for advancement. We're still in need of 2 full time Equipment Operators and until everything returns to normal and we can fill those positions, we've had to hire a sub-contractor to join our forces in snowplowing. With the housing market at an all-time high, the DPW saw a significant increase in new home build driveway applications and a substantial amount of re-pave applications.

The first snowfall came on Friday October 30th and it required the crew to be called in to plow and treat the roads. Then on December 5th, 2020 we had a major storm that lasted almost 24hrs and dropped approximately 8" of wet, heavy snow which mixed with rain and caused downed trees and power outages throughout the town keeping the crew extremely busy. Wednesday December third at approximately nine o'clock AM the DPW waste oil tank exploded. Luckily the only employee in the building at the time was the Administrative Assistant and no one was injured. Miss Hill's swift action along with the proficient and prompt assistance by the Hollis Fire Department prevented the surrounding area from further oil spill damage.

I would like to acknowledge the men and women that make up the DPW, they're hardworking and take pride in keeping the town of Hollis running safe and efficiently.

The Department of Public Works encourages you to call 603-465-2246 if you have any questions. Our phone is answered 24 hours a day, seven days a week.

Respectfully submitted,

Joanie Cudworth
Director of Public Works

TRANSFER STATION STUMP DUMP

The year 2020 brought many new changes. Covid 19 forced us to shut down the recycling for three months. We had more trash than ever before. The concrete pad at the Transfer station was paved! The markets for recycling are still fluctuating. There are signs of upcoming markets as pulp mills start opening up in the United States.

From January 1, 2020 through November 31, 2020 the Transfer Station and Stump Dump received and processed the following material:

- MSW (trash) 2,588.55 tons at a disposal rate of \$75.00 per ton or \$194,141.25
- Plastic 3.12 tons at a disposal cost of 287.04
- Mixed glass 85.01 tons at a disposal cost of \$2975.35
- Milk jugs 3.37 tons which generated \$2359.00 in revenue
- Newspaper 19.04 tons which generated \$1137.00 in revenue
- Cardboard 153.21 tons which generated \$8534.90 in revenue
- Aluminum Cans 7.95 tons which generated \$4869.60 in revenue
- Steel cans 3.32 tons which generated \$215.89 in revenue
- Mixed paper 35.66 tons at a disposal rate of \$211.16

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 186.89 tons (\$17,116.39 in revenue) recycled material been disposed of in the trash at a cost of \$14,016.75, the overall cost avoidance would be \$31,133.14. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. The transfer station recycled 75 car batteries, 421 freon appliances, 137 propane tanks, 200 gallons of vegetable oil, 2.15 tons of tires, 400 pounds of vegetable scrapes, 2 tons of white paper, approximately 9.66 tons of electronic screens, and fluorescent lamps and tubes.

Revenue generated through recycling scrap metal goes directly back to the Town's general fund. The scrap metal market remained steady this year. Our revenue this year was \$8,122.60 after trucking costs. The HHW (Household Hazardous waste) collection events for 2020 in the fall saw a high turnout of Hollis residents.

The Stump Dump had no new changes this year other than the vegetable scrap composting has its own location on the property. Disposed 183 tons of demolition material.

I would like to thank Jeff Carrier for his donations of signs, and all the residents through out the year that have made donations to both facilities to enhance their appearance.

Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling,

Joanie Cudworth
Director of Public Works

FIRE DEPARTMENT

The Hollis Fire Department mission is to care for, protect, and defend our fellow citizen's lives, property and material well-being in ways that have been vetted, thoroughly examined, and diligently rehearsed in a wide variety of styles and situations. The person who called us comes first, the person who needs us comes first, whether rich or poor, like us or different from us, mentally healthy or mentally ill, contributing to society or living off society, we leave no one behind.

We began the year with a more mild winter than the year before, resulting in the decrease of winter related problems. I can't think of a year that we did not have at least a couple of chimney fires, this year we had none. Thankfully, we also had a decrease in building fires, some of that due to a mild winter and also working smoke alarms that alerted the residents to a problem before it became a house fire. We also put our new Rescue Truck into service, because this truck can carry water and foam as well as all the rescue tools we have been able to run only the Rescue and Ambulance to a motor vehicle accident instead of the Rescue Ambulance and Engine, a huge help as usually only two drivers were available when a call came in.

As Spring and Summer arrived, with little snow melt and very little rain this area became part of a drought that stayed with us until mid- October . Because of the extremely dry conditions we responded to three times the amount of brush, grass and woodland fires we normally do, resulting in many man hours of tough grueling fire fighting over rough terrain.

Also in the Spring we became very aware that we were dealing with a Pandemic that we had never seen the likes of before. As we all now know our personal as well as professional lives have changed drastically in 2020. We adapted to the challenges we faced on both fire and medical responses to keep the public as well as the fire personnel safe. As I write this at the very end of 2020 we have begun to receive the first vaccinations and hopefully by mid 2021 we will have been able to begin some normalcy again.

The end of June we received our much needed new Osage Ambulance, purchased at no cost to the taxpayers as it is paid from the ambulance account that is funded by insurance collected.

Because of the Pandemic we had to put most of our CPR, Fire Prevention and all other group gatherings on hold, including many important fire department training programs. However, in place of those we have done a lot of drive by birthdays, as the kids could not have party's and were pretty much isolated. They could come to the end of the driveway and have the fire truck come by with lights and siren . Sparky the Fire Dog was usually along and able to wave as we drove by.

We missed attending Old Home Days in September this year with the Fire Safety House and having the Children's Fire Muster but were able to standby for the Old Home Day fireworks which appeared to be very well attended.

In October all the members wanted to do something for Fire Prevention. Because we could not do a normal open house everyone worked very hard to make a drive through open house. It was well attended and the Hollis Fire Personnel and Hollis Fire Explorers working on it felt very good providing something kids and adults could do without exposure.

In November we always string the Christmas lights on the tree in the common so that they light up on Thanksgiving evening and continue through the month of January. This year seemed just a little more important that the tree be lit bright so we purchased all new lights and took a little extra time stringing the lights to make it as perfect as we could.

Just a couple of weeks before Christmas, as the Pandemic was probably the worst it has been our State Representative Kat McGhee came by and stated that a lot of mothers on social media were wondering if somehow Santa could come by on a firetruck, much like the drive by birthdays and brighten up everyone's Christmas. As we had many addresses, we mapped out the town and found that it could not be accomplished with one truck. Luckily John DuVarney, our recently retired Communications Director volunteered with his Santa suit and with a suit that a resident lent to Kat McGhee, John and FF/Medic Dan Gorman made two excellent Santa's. Luckily we had no calls during that morning and it was so rewarding listening to the kids yell out to Santa as we went by them. I wouldn't be surprised if this might become an annual event!

Many residents burn brush piles after cleaning the winter debris from the yard, or clearing the area for new grass. Any one that burns must remember that they need to obtain a State Fire Permit at the fire station on the day that they burn or obtain a permit online on the NH website. Permits given at the fire station are at no cost, permits given online are \$3.00. The burning

of brush is only allowed between 5PM and 12AM or during the day if it is raining. The brush must be no more than 5" in diameter, 50 feet away from any building or utility, must be in small piles that can be extinguished easily with a water source (garden hose) at the fire. All fires must be attended at all times and must be completely extinguished when finished. If we are called for a permit fire that becomes out of control or reignites, the landowner will be responsible for the cost of the fire department extinguishing that fire. Please read all the rules on the back of the permit or online before you begin your permit burn. For backyard campfires, we offer a seasonal permit that allows you to call in before you burn, eliminating the need to keep coming in for a permit every time you have a fire.

During an emergency there are always unexpected hazards, with advance planning by the homeowner some hazards can be eliminated. Finding an address can be difficult when the house number is not visible, especially in winter months. If you do not have a house number at the end of your driveway that can be seen both day and night, consider its value and install one. If you live on a hill, make sure your driveway is clear and sanded. If you have low hanging limbs please remove them. Most people enter the home through the garage in the winter, not clearing other entry doors in to the home. Please clear these doorways and walkways as you may need to exit from one of these doors in an emergency and it may be the only way we can remove someone if the ambulance is needed.

The Hollis Fire Association is comprised of all members of the Hollis Fire Department. Because of the generous donations received from the people of Hollis, we are able to purchase high quality fire and medical equipment, provide items for the community safety programs and finance the Explorer program. The Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient was Cambria Pomeranz pursuing a course of study in Mechanical Engineering.

Every year we respond to many accidental fire alarms. However, every year we also respond to alarms that activate because of a real fire. Please do not disconnect your smoke detectors because they seem a nuisance at times, **THEY WILL SAVE YOUR LIFE!**

Throughout the year we respond to many carbon monoxide (CO) incidents. Please remember that carbon monoxide is a tasteless, odorless and colorless gas. Every home should have a detector on each level. When a carbon monoxide detector activates, call the fire department and vacate your home.

The fire service fights a war against the most destructive enemy known to man, fire. An enemy that is ruthless in its methodology, an enemy that tortures its victims, an enemy that can strike at any time anywhere. This battle is fought by the bravest, those whom understand that maintaining those commitments to protect and defend one another can sometimes take precedent over their personal safety. The Hollis Fire Department is very fortunate to have those men and women serve this community. They are dedicated personnel that work unselfishly together as a team, putting aside their own personal comfort and safety at any hour of the day or night to assist someone in need. I am thankful for all their assistance and support.

As this is my final report to you as Fire Chief, I would like to thank all of the past and present citizens of Hollis for all the support, help and generosity that you have shown and given to the Hollis Fire Department. Hollis is a very unique community, when someone is in need, or a project is suggested for the betterment of the community, individuals and groups all seem to pull together raising funds or donating time. In the 41 years as a member of this department, the last 23 years as your Fire Chief, never once did I or any member of this department ever feel that if we requested equipment at Town Meeting or requested donations for special equipment that we would not be backed by our Town Officials or members of this community. Because of your support we have always been able to fight fires and treat patients with the best fire and medical equipment that enables us to safely save property and lives. I would also like to thank all past and present Department Heads for their help and support. Again, not many towns have their Emergency Services, Public Works and Town Hall Departments always smoothly working as a Team for the betterment and safety of all departments and ultimately, the community. In Hollis, it has always been this way. Most importantly, thank you to all the past and present members of our fire department. Because of your dedication, countless hours of training, working on new equipment purchases and responding at every inconvenient hour to an emergency I can say, just as I am sure the seven Chiefs, Chief Albert Hildreth, Chief Charles Hills, Chief Warren Towne, Chief Richard Navaroli, Chief Roy Wilkins, Chief Kenneth Towne and Chief Edward Chamberlain before myself said, "what an honor it has been to serve with you!"

Respectfully submitted,

Richard Towne
Fire Chief

SERVICE CALL LOG

ALARMS	FIRE	86
	MEDICAL	5
	CARBON DIOXIDE (CO)	13
FIRE	BUILDING	1
	BRUSH	22
	OIL/GAS BURNER	1
	CHIMNEY	0
	ELECTRICAL	6
	MVC	56
	MUTUAL AID	24
	ILLEGAL BURN	21
	RESCUE	5
	VEHICLE	2
	OTHER	22
MEDICAL	TRAUMA	66
	MEDICAL	279
	MUTUAL AID	20
	OTHER	14
	WELFARE CHECK	51
GOOD INTENT	SMOKE CHECK	19
	OTHER	10
HAZARDOUS CONDITION	CO INCIDENT	4
	PROPANE LEAK	6
	GASOLINE/OIL SPILL	3
	WATER PROBLEM	5
	WIRES DOWN	48
	OTHER	12
SERVICE	PUBLIC ASSISTANCE	59
	LIFT ASSISTANCE	25
	LOCKOUT	16
	OTHER	14
TOTAL CALLS		916
CAR SEAT INSTALLATION		26
FIRE INSPECTIONS		356

HOLLIS SOCIAL LIBRARY

In 2020 the Hollis Social Library rose to the challenge presented by the global pandemic COVID-19. The library pivoted quickly when the pandemic hit to be able to maintain our top-notch library services. Staff adapted rapidly to both meet the needs of our community and keep with the guidance of Governor Sununu's outline for public safety in libraries.

The library currently offers curbside pick-up and browsing appointments six days a week; as well as online programming and take-home programming kits. We are pleased to say that we began offering these services before many other area libraries and have been able to maintain these services when other area libraries have closed. The safety of our staff and community is our highest priority during this unprecedented time and we are dedicated to providing the best possible service to our community during a time when it is needed more than ever.

PROGRAMS

The library offers a variety of programming year-round for all ages and 2020 brought the introduction of virtual programs to our event roster. This year we offered hundreds of online programs including storytimes, children's music hour, and live interactive programs via Zoom. *Imagine Your Story*, was the theme for the 2020 summer reading program. This year our summer reading program was virtual and provided both educational events and reading opportunities for children, teens and adults.

Our "Take & Make" craft kits were a big hit in 2020; simply sign-up, pick-up, and craft at home! We offered options for children, tweens/teens, families, and adults on a monthly basis.

CIRCULATION AND TECHNOLOGY

This year digital media use increased by 40% and we expanded our digital offerings in order to provide more options for our 4,026 library members. The library's physical collection consists of over 38,574 items including books, audiobooks, and DVDs.

In 2020, the library added 2,901 physical items and 4,063 digital items to our collection and withdrew 1,425. In addition to adding more physical and e-book titles, we further expanded our streaming media to include additional movies and music as well as online language learning tools. We also increased our digital magazine subscription to include over 2,000 titles. Our digital magazine subscription is generously sponsored by a donation from the Friends of the Hollis Social Library. Finally, we continued to expand our use of social media to enhance community connections, promote events, and highlight new materials. Follow us:

Website: www.hollislibrary.org

Facebook: www.facebook.com/hollis.social.library/

Twitter: www.twitter.com/HollisSocLib/

Pinterest: pinterest.com/hollissociallibrary

Instagram: [@hollissociallibrary](https://www.instagram.com/hollissociallibrary)

COMMUNITY SUPPORT

The Hollis Social Library appreciates the support of the Friends of the Hollis Social Library, a 501c3 charitable organization, dedicated to providing financial and volunteer assistance to the library. Contributions of time and talent to the Friends, and their fundraisers, help fund special programming, the children's summer reading program, and museum passes. During 2020, the HSL Friends took their fundraising efforts to new creative heights including contactless book sales, online raffles, and the creation of a Town of Hollis Landmark Blanket. If you are interested in joining the Friends, please visit the library website or the Friends Facebook Page (<https://www.facebook.com/HollisLibraryFriends/>) to get involved.

The library also receives donations from trusts and community members which help provide programming, expand our collection, and fund enhancements to the library infrastructure. The Hollis Colonial Garden Club keeps the grounds lovely with seasonal plantings, wreaths, and beautiful indoor arrangements.

We would like to thank the Board of Selectman for their continued support during these unprecedented times.

BOARD OF TRUSTEES

The members of the Hollis Social Library Board of Trustees meet on the second Tuesday of the month at 7:00pm on zoom. All meetings are open to the public. Check our event calendar for zoom link information <https://hollislibrary.libcal.com/>. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully Submitted,

Laura Klain
Library Director

Trustees

Robert Bartis, *Chair*
Stephanie Stack, *Vice Chair*
Sarah Booth, *Treasurer*
Jonie LaBombard, *Secretary*
Merle Eisman
Amy Kellner
Laurel Lang



INFORMATION TECHNOLOGY

The Town's Information Technology Director supports, maintains and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

This year we began using Zoom for many board and committee meetings as the NH emergency orders allowed virtual meetings. We also allowed some employees to remotely work from home as needed. The Town Clerk and Library began using an online scheduling app to help limit the number of people in the building at a time.

We continue employee training for cybersecurity awareness. There are tips and resources available online from the National Cybersecurity Alliance for the public at staysafeonline.org/stay-safe-online.

One server and multiple computers and laptops were replaced this year. The backend camera system was upgraded at the Police station. We added a feature to our finance software to allow departments to enter time card information directly into the software. The tax collector moved to a new software vendor and online payment vendor this year. The Communications center was connected to Mutualink secure network as part of a state project to allow public safety communication between first responders if needed during an incident.

Scanning has continued with Planning department files. Closed building permits, septic files and some site plans and subdivision files have been scanned and are available online from the Town website under Online Services – [Archived Document Search](#). You can also find old town reports and minutes from this link. Next year we plan to finish scanning planning, zoning and historic district case files.

Did you know you can use the [Notify Me](#) button from the town website to receive an email when items are added to the website like News, Public Notices or specific Minutes you are interested in? The Search feature at the top of the home page is very helpful for finding information including forms and reports.

Check out the town website: www.hollisnh.org where you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. You can go directly to the Police department's website at www.hollispd.com. Find out what is happening at the Library from their website: www.hollislibrary.org

Respectfully submitted,

Dawn Desautniers
Information Technology Director

POLICE DEPARTMENT

MISSION STATEMENT: WE ARE A DEDICATED AND TRUSTWORTHY FAMILY OF LAW ENFORCEMENT PROFESSIONALS WHO PRIDE OURSELVES ON BEING APPROACHABLE, AND WE ARE DEVOTED TO STRENGTHENING OUR SAFE AND THRIVING COMMUNITY.

On behalf of the dedicated members of the Hollis Police Department, I am pleased to present our Annual Summary Report for 2020. This report details some of the remarkable accomplishments made by the exceptional staff of the Hollis Police Department, who provide the highest level of service to our safe and thriving community. Our engaged community, supportive governing body, and diligent department members have delivered another year of positive public safety impacts throughout the Town of Hollis.

The Hollis Police Department is a Nationally Accredited full-service law enforcement agency dedicated to enhancing public safety through trust, innovation, community partnerships, and excellence in service. We are staffed with an allocated workforce of 15 full-time police officers and 1 part-time police officer (full-time certified), who are assigned within the Patrol Division, Command Staff, Detective Division, or as a School Resource Officer. We are also supported by two full-time, one part-time non-sworn members, and one volunteer Department Chaplain, who perform critical functions necessary to ensure a high level of operational performance.

For the first time in many years, we maintained our current staffing levels and did not see the departure of any employees. Although we operated with one full-time police officer vacancy throughout the year, we were able to complete a hiring process on a full-time New Hampshire certified Police Officer, who will join the ranks of our agency in January 2021. With this hire, we will achieve full staffing levels for the first time since 2018. This is a remarkable achievement given the complexities of recruitment, hiring, and retention within the law enforcement profession. I wish to thank all of the department members who assisted in our efforts to recruit and hire capable, competent, and courageous officers; in particular, Lieutenant James Maloney has worked incredibly hard to recruit and process more than 50 candidates.

I would be remiss if I did not mention that recruitment and hiring are a collective effort of all agency members, and we know that our employees are often times the best ambassadors of the Hollis Police Department and the policing profession as a whole.

Each year, when we provide this report, we reflect on the number of organizational achievements our agency has made. I think I speak for all of our community in saying that 2020 was a challenging year, in many ways. In March, our society was faced the emergence of the COVID-19 pandemic, which has devastated communities across the State of New Hampshire and the United States. Upon initial presentation, our agency was faced with the uncertainty of how the virus would impact our ability to provide critical services with the community. However, given our preparation relative to policies and procedures and emergency management, we were able to carefully and successfully navigate these challenges by gradually and logically implementing strategies and processes aimed at mitigating risk to our employees and residents. We take immense pride in knowing that not a single employee of this agency has tested positive for the COVID-19 virus. Although we had three officers who were required to quarantine for exposures either at work or outside of work, our planning efforts were proven to be successful in managing this crisis. As I often times tell people, if you plan for a crisis, like a pandemic, when it is imminent or already has begun, you are too late. Our planning and preparation proved to be highly effective and as such, we were able to maintain the very high level of service that our community deserves and has come to expect.

It is also important to speak to the events that transpired following the death of George Floyd in Minneapolis, Minnesota. These tragic events triggered nationwide outrage towards racial injustice with renewed calls for police reform. In this difficult climate, the Hollis Police Department has emerged as a role model agency in the State of New Hampshire and across the country. Many, if not all of the recommended reforms identified in the aftermath of such incidents are practices already found in the policies that the Hollis Police Department has been following for years.

This is, in part, due to the fact that we are a Nationally Accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA), but also because we embrace a culture of innovative, ethical, and transparent policing practices that allow us to meet the demands of policing in the 21st Century. We are proud of the relationships that we maintain with our community, and will work to build and strengthen positive and lasting partnerships with all demographics of our population, including the various minority-based populations that visit or call Hollis home.

I am also proud to report that the Hollis Police Department completed a five-year strategic planning process, which allowed us to re-evaluate our mission and vision statements, establish core values, and develop nine strategic goals with detailed performance measures. I am thankful of the efforts of the Strategic Planning Committee, which was comprised of both sworn and non-sworn members. They actively participated in more than eight months of work in order to develop a thoughtful and detailed roadmap for future success.

2020 also marked an incredible year in terms of infrastructure and technology improvements. We completed a carpeting replacement project, installed a new asphalt shingle roof with a 40-year warranty, completed landscaping improvements for drainage, seal coated and relined our parking lot, and replaced our facility sign. We also expanded on our ability to provide remote access to desktops for command and administrative staff, entered into an agreement for a new body worn and cruiser camera system, and updated fitness equipment in an effort to build higher levels of employee wellness.

In terms of performance metrics, the coronavirus pandemic resulted in our agency prioritizing certain call types aimed at mitigating the risks of exposure to our employees and members of the community. As a result, we saw a reduction in metrics like motor vehicle stops, arrests, and traffic citations issues, when compared to 2019 data. However, we saw significant increases in proactive policing efforts, such as community policing, business checks, and directed patrols, which should demonstrate that officers maintained a high level of service to our residents. In short, the only good crime is the crime not committed; the high level of presence of officers throughout the Town serves as a deterrent to crime. Additionally, it reassures our residents and business owners that their police department is committed to maintaining a high quality of life within the community, free of the fear of crime.

You may notice a different look and feel for the performance metrics that are typically included in this report. It was my intent to provide you with the information you need in a succinct and easy-to-read manner, while highlighting the metrics most often inquired about by the community. I hope you enjoy the new format, and I most certainly welcome your feedback.

In closing, we are committed to continually evaluating our services to ensure we are meeting the needs of the community in the most effective manner possible. With this being said, the Hollis Police Department looks forward to striving to provide another year of public safety service that exceeds expectations in 2021. Moreover, we remain ever mindful of the tradition of excellence that has defined the Hollis Police Department for many years, a tradition that was built through the efforts of incredible public servants, both past and present. Please know that is the honor of my life to serve as the Chief of Police of the Hollis Police Department and to lead the men and women of this agency in our continued efforts to best protect and serve this safe and thriving community.

**HOLLIS POLICE DEPARTMENT
DECEMBER 22, 2020**

In Service to You,

Joseph R. Hoebeke
Chief of Police

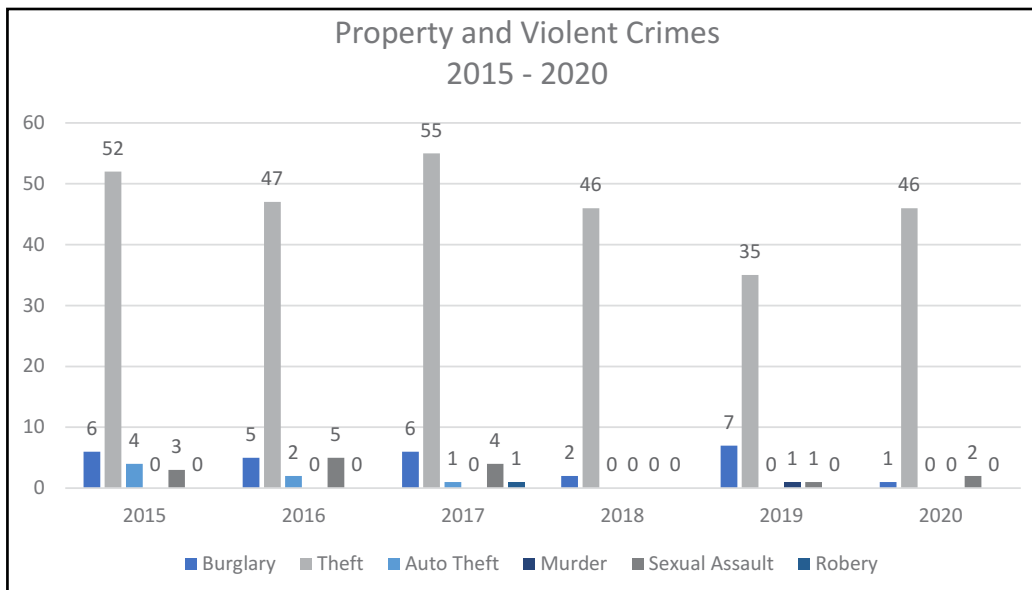
MISSING FROM THE PHOTOGRAPH: SERGEANT POULICAKOS AND MPO KUSHMERK



PERFORMANCE METRICS

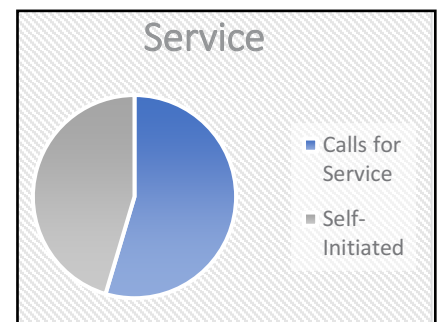
Property Crimes							
Crime Classification:	2015	2016	2017	2018	2019	2020	2019 vs. 2019
							% change
Burglary	6	5	6	2	7	1	-86%
Theft	52	47	55	46	35	46	31%
Auto Theft	4	2	1	0	0	0	0%
Property Crime Total	62	54	62	48	42	47	12%

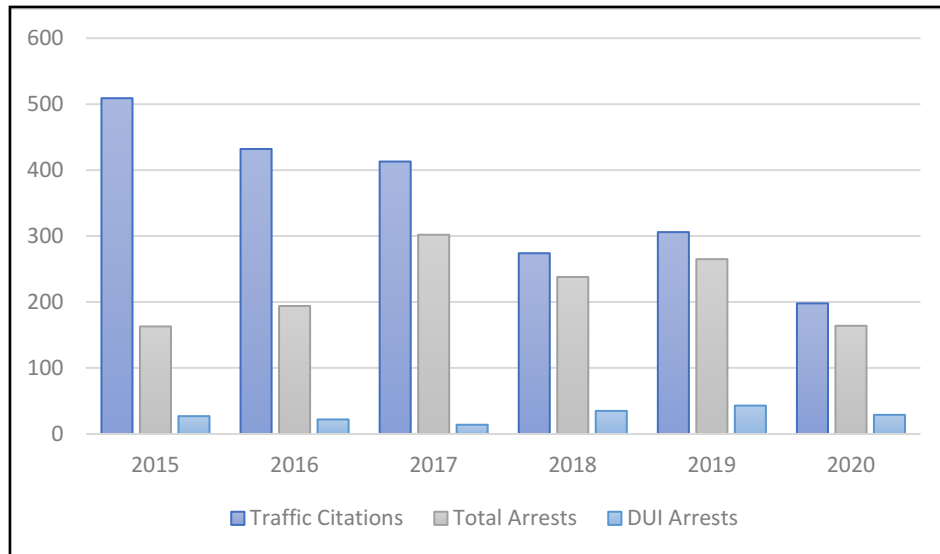
Violent Crimes							
Crime Classification:	2015	2016	2017	2018	2019	2020	2019 vs. 2019
							% change
Murder	0	0	0	0	1	0	-100%
Sexual Assault	3	5	4	0	1	2	100%
Robbery	0	0	1	0	0	0	0%
Total Violent Crime	3	5	5	0	1	2	100%



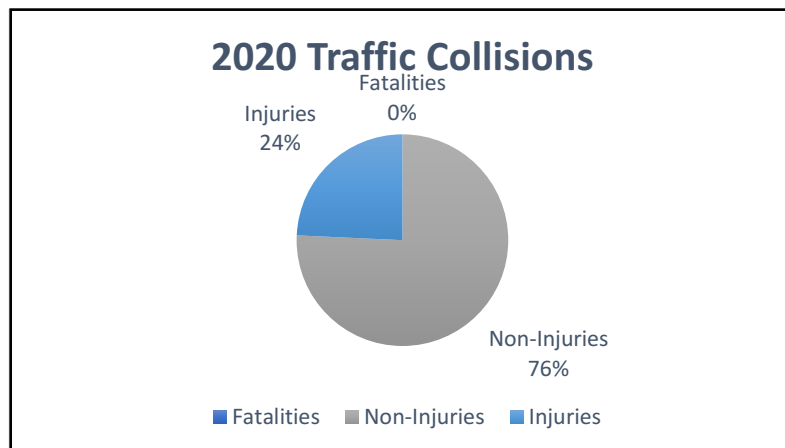
PATROL SERVICES

Total Calls for Service (CFS): 23,533
 Self-Initiated/Proactive Activity: 19,564
 Traffic Citations: 198
 Arrests:
 On View & Based on Incident: 102
 Summons Arrests: 52
 Protective Custody: 10
 Total: 164
 Of the 164 total arrests made in 2020, 29 were for Impaired Driving (18%)





Traffic Collisions							
Collision Type	2015	2016	2017	2018	2019	2020	2019 vs. 2019
							% change
Fatalities	0	0	0	1	0	0	0%
Non-Injuries	79	113	111	115	121	78	-36%
Injuries	13	19	21	11	26	25	-4%
Total	92	132	132	127	127	103	-19%



TOWN CLERK

Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates.

Registrations may be renewed, by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from May 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals are done by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license.

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office.

Voter Information: Hollis residents can register to vote by requesting a voter registration package. Email us at townclerk@hollisnh.org, include your name and address and we will mail you the package. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.

The Town Clerk's office also issues residency letters for obtaining a driver's license. In addition, we print ballots for local elections and are present at all elections.

Our hours: Monday 1pm-6pm; Wednesday & Friday 8am-1pm;

Respectfully submitted,

Lisa Claire

Town Clerk

Diane Seavitt

Deputy Town Clerk

Phone: 603-465-2064 / Email: townclerk@hollisnh.org / Website: www.hollisnh.org

VITAL STATISTICS

BIRTH

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GOLDENBERG, KAI BURNS	1/17/2020	NASHUA,NH	GOLDENBERG, JAMES	GOLDENBERG, TARA
WILKINS, LEXI MARIE	1/20/2020	NASHUA,NH	WILKINS, CHRISTOPHER	HEWITT, CASEY
BURTON, ZACHARY JAMES	2/27/2020	NASHUA,NH	BURTON JR, RICHARD	BURTON, KELLY
COOPER, CASEY ANN	3/3/2020	NASHUA,NH	COOPER, CHRISTOPHER	COOPER, CANDACE
BEGIN, JACK JEFFREY	3/5/2020	NASHUA,NH	BEGIN, JEFFREY	BEGIN, STACY
ZALUCKI, ANTHONY MICHAEL	3/13/2020	NASHUA,NH	ZALUCKI, MICHAEL	ZALUCKI, SUKANYA
WOOD, JOSEPHINE ELIZABETH	3/16/2020	NASHUA,NH	WOOD, DANIEL	WOOD, BOBBIEJEAN
MACLEAN, SAMUEL DILLON	3/18/2020	NASHUA,NH	MACLEAN, JAMES	BARAYUGA-MACLEAN, ANDREA
FOGARTY, QUINN LOCHLAN	4/19/2020	NASHUA,NH	FOGARTY, DANIEL	FOGARTY, KRISTIN
COLBY, OLIVIA ANN	5/4/2020	NASHUA,NH	COLBY, ADAM	COLBY, KELLY
OROZCO, ALINA MAE	5/7/2020	NASHUA,NH	OROZCO, DANIEL	OROZCO, SHARLEIN
SILVA, HARPER EMILY	5/28/2020	NASHUA,NH	SILVA, JONATHAN	SILVA, STEPHANIE
CARUSO, ANNABELLE CHARLOTTE	6/1/2020	NASHUA,NH	CARUSO, JOSEPH	CARUSO, ERIN
LOCKWOOD, WILLIAM JOSEPH	6/4/2020	MANCHESTER,NH	LOCKWOOD, JOSEPH	LOCKWOOD, JOY
LAVERDURE, HANNAH MONICA	6/11/2020	NASHUA,NH	LAVERDURE, THIERRY	HELFGOTT, SARAH
COOLIDGE, ACADIA MEGHAN	6/20/2020	NASHUA,NH	COOLIDGE, DANIEL	COOLIDGE, KOEHLAINA
MACBEAN, MAYA JADE	7/5/2020	HOLLIS,NH	MACBEAN, CHRISTOPHER	MACBEAN, MORGAN
HUSK, LUNA PORTILHO	8/7/2020	NASHUA,NH	HUSK, CHARLES	HUSK, CLEONICE
ZWICKER, SIENNA CYNTHIA	8/25/2020	NASHUA,NH	ZWICKER, JACOB	ZWICKER, CAROLYN
ELLIS, AVERY CLAIRE	9/2/2020	NASHUA,NH	ELLIS, PATRICK	ELLIS, MORGAN
BRANDT, SAVANNAH JUDITH	9/21/2020	MANCHESTER,NH	BRANDT, ROBERT	BRANDT, ALLISON
WILKINS, LANDON ANTHONY	9/28/2020	NASHUA,NH	WILKINS JR, RICHARD	CORLISS, ARIEL
KREGER, HAYDEN ROBERT	10/7/2020	NASHUA,NH	KREGER, MICHAEL	KREGER, ELYSE
JONES, MAURA BROOKE	10/21/2020	MANCHESTER,NH	JONES, PETER	JONES, LINDSAY
ILICHEV, EMMA RILEY	11/8/2020	NASHUA,NH	ILICHEV, IVAN	ILICHEV, NATALLIA
GARDENER, SIMON DAVID	12/20/2020	LEBANON,NH	GARDENER, BRIAN	GARDENER, EMMA

VITAL STATISTICS MARRIAGES

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CHABOT, MATTHEW S HOLLIS, NH	RANCEVA, INGA HOLLIS, NH	HOLLIS	HOLLIS	02/18/2020
BRISTOL, SPENCER T HOLLIS, NH	BATTS, LINDSEY S HOLLIS, NH	NASHUA	HAMPTON	02/21/2020
TOCCI, PAUL J HOLLIS, NH	SNYDER, CHERYL M HOLLIS, NH	NASHUA	HOLLIS	04/18/2020
SHORTT, JAMES G HOLLIS, NH	SMITH, APRIL S HOLLIS, NH	HOLLIS	HOLLIS	06/21/2020
CALLINAN, KATELYN HOLLIS, NH	MANTIUS JR, STEPHEN G HOLLIS, NH	HOLLIS	PORTSMOUTH	07/03/2020
BUCKLAND, MICHAEL HOLLIS, NH	BROWN, JENNIFER D HOLLIS, NH	HOLLIS	HOLLIS	07/18/2020
MANNING JR, HARRY D HOLLIS, NH	COLL, ANGELIQUE R HOLLIS, NH	CONCORD	NORTH CONWAY	07/27/2020
HARMON, DWAIN D HOLLIS, NH	MAGOON, KAREN E HOLLIS, NH	HOLLIS	HOLLIS	08/08/2020
TARDIF, LIAM P HOLLIS, NH	LAVOIE, JESSICA P HOLLIS, NH	HOLLIS	HOLLIS	08/22/2020
JUNEAU II, PETER D HOLLIS, NH	HILLARD, HEATHER M HOLLIS, NH	MILFORD	HOLLIS	08/29/2020
REID, ERIC M HOLLIS, NH	PRATT, AMANDA L HOLLIS, NH	HOLLIS	HOLLIS	10/09/2020

VITAL STATISTICS

DEATHS

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage / Civil Union	Military
ADDONIZIO, DIANE J	01/01/2020	NASHUA	NUTTER, WILLIAM	ELDRIDGE, GLADYS	N
LINDSAY, LLOYD ANDERSON	01/14/2020	MERRIMACK	LINDSAY, ARCHIBALD	ANDERSON, RUTH	N
MORLEY, NOREEN ANNA	01/25/2020	HOLLIS	MAGUIRE, JOHN	STOCK, ALICE	N
DUNCAN, RICHARD EDWARD	01/26/2020	NASHUA	DUNCAN, BERTRAM	CUMMINGS, BERTHA	N
MOODIE, KEVIN DUNBAR	02/06/2020	HOLLIS	MOODIE, GRAHAM	GOW, SHEILA	N
PHILIPSEN, BARBARA DIANE	03/08/2020	NASHUA	MCGEE, HOMER	LEAVITT, BERTHA	N
LEPPANEN, NANCY ANN	03/19/2020	HOLLIS	PERRY, MANUAL	ABRUMS, MARY	N
PARKHURST, AUSTIN M	03/24/2020	HOLLIS	PARKHURST, NELSON	MARSHALL, HAZEL	Y
TOWNE, NANCY JEAN	04/30/2020	HOLLIS	TOWNE, KENNETH	MINER, BEVERLY	N
POLLARD, THELMA KNIGHT	05/02/2020	HOLLIS	KNIGHT, EDMUND	PREBLE, DOROTHY	N
BLACKSTOCK, MILDRED FRANCES	05/04/2020	HOLLIS	NORMANDIE, EARL	COLLINS, MABEL	N
LITCHFIELD JR, CHESTER STANLEY	05/06/2020	HOLLIS	LITCHFIELD, CHESTER	TRIPP, ADDIE	Y
KROPOSKI, RICHARD ANTON	05/15/2020	HOLLIS	KROPOSKI, EDGAR	NAKONECHNY, ELSIE	N
TOLI, STEVEN	05/22/2020	HOLLIS	TOLI, JOSEPH	KOSTA, MARGARITA	Y
WYATT, JANE ELLA	05/23/2020	HOLLIS	FARNSWORTH, WALDO	ADAMS, MARTHA	N
CROWTHER, REBECCA B	05/23/2020	HOLLIS	BULLOK, RALPH	FROHOCK, LAVAUGHN	N
MCCALMONT, REBEKAH RUTH	05/27/2020	HOLLIS	WRIGHT, W	STAVELY, MAUDE	N
SEABURG III, KENNETH R	06/06/2020	HOLLIS	SEABURG JR, KENNETH	COAN, ELIZABETH	N
SHARLAND, DAVID LANGMAN	06/20/2020	HOLLIS	SHARLAND, WILLIAM	THOMPSON, BERTHA	Y
HAM, LUCILLE M	06/30/2020	MERRIMACK	MOREY, NOEL	LEVESQUE, MARIE	N
SARATORA, ROBERT JOHN	07/16/2020	HOLLIS	SARATORA, JOHN	SPIRO, DOROTHY	Y
HACKETT, CAROLYN EVANS	07/18/2020	HOLLIS	HACKETT, ROBERT	EVANS, DOROTHY	N
WIGNALL, MARILYN EDITH	07/24/2020	NASHUA	ALLEN, EDWARD	HEYWORTH, MAUDE	N
BENOIT, GLENN DOUGLAS	08/03/2020	HOLLIS	BENOIT, REGINALD	MACDONALD, MARY	N
MCMANUS, DORIS MARIE	08/06/2020	MILFORD	WILLS, GEORGE	JULIEN, DORIS	N
MCCALMONT, ARNOLD M	08/08/2020	HOLLIS	MCCALMONT, NATHAN	SKOVCO, ROSE	Y
OUELLETTE, YVONNE	08/09/2020	HUDSON	JEAN, JOSEPH	PELLERIN, ALEXANDRA	U
BIZIER, JAMES M	08/18/2020	NASHUA	BIZIER, RAYMOND	ORTIZ, MARY	Y
PICCOLO, GILDA	10/13/2020	HOLLIS	CIRACE, HENRY	GRECO, DOROTHY	N
SHARLAND, JEAN FRANCIS	10/31/2020	HOLLIS	THOMPSON, WILLIAM	BRUCE, MARION	N
STOKES, SCOTT THOMAS	11/02/2020	MERRIMACK	STOKES, JAMES	BOURASSA, ARLENE	N
MARVELL, JEANNETTE F	11/09/2020	HOLLIS	BOUCHER, ARMAND	CHAREST, MARIE	N
GAUDET, EDWARD JOSEPH	11/19/2020	TILTON	GAUDET, AIME	GELINAS, ALMA	Y
STUART, CLAIRE L	11/21/2020	MERRIMACK	DENNIS, EMILE	TURCOTTE, ANNA	N
LABAUGH, KENNETH DRAKE	11/26/2020	HOLLIS	LABAUGH, WILLIAM	KEIVIT, EVELYN	N
PETRASEK, PATRICIA JEAN	11/26/2020	HOLLIS	CAPERS, BURNSIDE	CAPERS, JANE	N
HURT, DONALD VINCENT	11/30/2020	HOLLIS	HURT, VINCENT	HAVRANEK, GLADYS	Y
CAMPBELL, JEAN R	12/09/2020	HOLLIS	RAMSAY, FRANK	CALIFANO, FLORENCE	N
CRANE JR, EDWARD JAMES	12/11/2020	NASHUA	CRANE, EDWARD	DUMONT, LOUISE	Y
MAYO SR, RICHARD ELMER	12/15/2020	NASHUA	MAYO, ELMER	MACARTHUR, MATILDA	N
LYFORD, WILLIS H	12/24/2020	HOLLIS	LYFORD, PERLEY	SAWTELLE, CLARA	N
MAYOU SR, CHARLES GARY	12/25/2020	HOLLIS	MAYOU, EDWARD	PARKER, LESTINA	U

AGRICULTURAL COMMISSION

The Hollis Agricultural Commission has been chartered by the Hollis Board of Selectmen to provide a voice for farmers, preserve rural character, promote agriculturally-based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

2020 accomplishments include the following:

- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission and Nichols-Smith Conservation Land Trust. It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. As per state rules, the annual rent was greater than or equal to what the assessed property tax would be. *Leasing revenue was placed in the Town's General Fund and used to offset property taxes.*
- Members of the Agricultural and Conservation Commissions partnered in a joint working group (JWG) to advise the Select Board (SB) on leasing portions of the former Stefanowicz property for agricultural use. Under consultation and direction of the SB, the JWG:
 - Worked with resources from the US Department of Agriculture's Natural Resources Conservation Service (NRCS) to update an agricultural assessment of the property.
 - Developed an RFP package, process, timeline, and recommended evaluation criteria for an up to 25-year long term agricultural lease. Released the RFP on February 1.
 - Advertised and promoted the RFP through the NH Farm Bureau publications and other digital channels during March and April.
 - Managed the RFP process including preparing documents, holding public meetings, posting FAQ's and evaluating bids submitted to the Town.
 - Shared evaluations with and made recommendations to the SB on the bids.
- After consideration of all the bids, the SB entered into a 25-year lease with Brookdale Fruit Farm Inc. that started November 1. The lease agreement focuses on Agricultural restoration and preservation of the Stefanowicz property. It promotes agricultural stewardship, conservation investment, long-term invasive species maintenance, and forest management in cooperation with the Natural Resources Conservation Service. *All Leasing revenue is placed in the Town's General Fund and used to offset property taxes.*
- In partnership with the Trails Committee, prepared signage for installation on trails that pass through town-owned lands that are in active agricultural production. The signs inform the public how to access the trails while complying with the federal Food Safety and Modernization Act (FSMA). Sign installation was delayed until 2021 due to Covid.
- In December, the Agricultural Commission partnered with the Hollis Women's Club to manage the assembly, distribution and cleanup of the luminaries for the Women's Club Holiday Event.

Respectfully submitted,

Mark Post

Agricultural Commission, Chair

BUDGET COMMITTEE

PROCESS

Hollis operates as a Municipal Budget Act town, meaning that the citizens have decided to have an elected Budget Committee create budgets for the town and schools. These budgets are presented at three annual meetings (Town, Hollis School District, and COOP School District), where the power to decide ultimately lies in the hands of the voters who attend and vote at those meetings.

The committee draws its authority from NH RSA32. In executing its role, the Budget Committee weighs the perceived needs of the community for public services with the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Selectman and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as debt service, collective bargaining agreements and special education costs. We also adjust our guidance to account for salary and benefit increases and multi-year lease arrangements that are approved by voters via separate warrant articles, outside of the operating budget.

The Selectman and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to share their views on proposed expenditures. Weighing citizen input at the public hearings, the points brought forward by the Selectmen and the School board, and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings for approval or modification by the voters present at those meetings.

DATA AND COMMENTARY

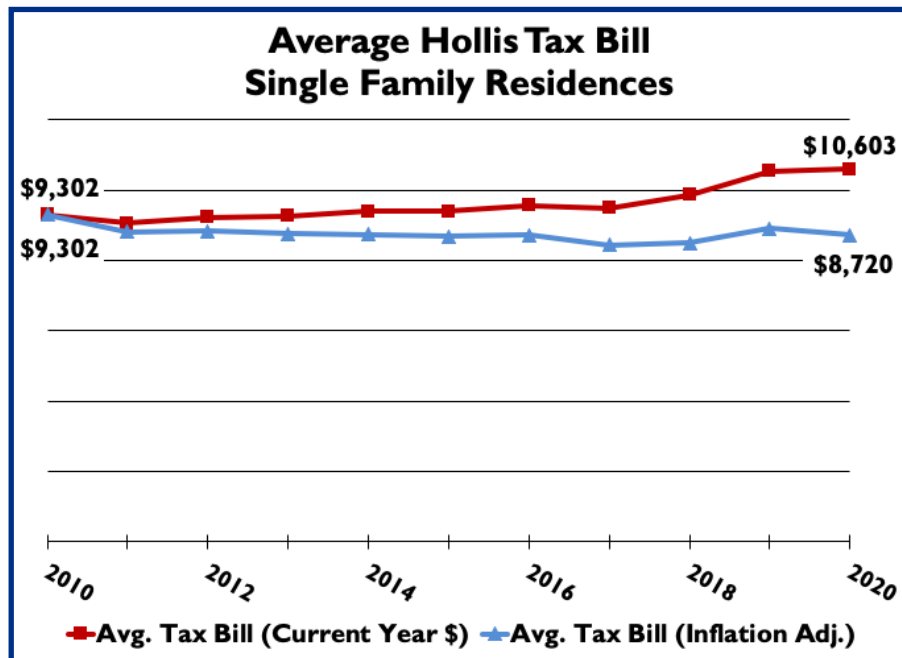
Long-term debt service (loan principal and interest payments, municipal lease payments, capital leases) is a significant contributor to our property taxes. Hollis taxpayers are responsible for debt service for the Town and Hollis School District (HSD), as well as a portion of the Hollis Brookline Cooperative School District. Two HSD bonds approved in 1994 were paid off in 2014. Three bonds that funded the COOP High School were paid off, one in 2016 and two in 2017. In 2019 two bonds that paid for Town land acquisitions of 2003 and 2004 were retired.

As older long-term debt has been retired, voters have approved new bond issues. In 2016 the Town bonded \$5.2M to acquire and conserve two parcels of land approved by voters at the 2015 Town Meeting. In 2017 voters approved a \$3.3M energy improvement and renovation municipal lease project for our Hollis schools. The COOP voted in 2018 to bond \$2M to construct a turf field at the high school. Voters approved another municipal lease for capital improvements in the Hollis schools in 2020.

The net effect of these debt commitments peaked in 2006 when 11.6% of property taxes raised went to debt service. As the earlier bonds were retired, the debt burden gradually diminished to 6.4% of taxes raised in 2017. New debt approved by voters has caused the percent of our tax bill assigned to debt service to rise to 8.1% in 2020. Ongoing debt service will likely remain in the 5% to 9% range of total expenditures as retired bonds are replaced by new issues and capital leases for rolling stock (e.g. fire trucks, police cruisers, and DPW equipment) are taken on as equipment is retired and replaced. In addition, ongoing capital leases associated primarily with Town vehicles are and will continue to be a significant expense, ranging from \$410K to \$575K in each of the coming five years. Recent refinancing of Town long term debt will result in interest savings of over 700 thousand dollars.

The Budget Committee has worked with the Selectmen and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The Budget Committee has tracked the average assessed value of single-family residences going back to 2002 data. The cumulative effect of these efforts has resulted in an increase of 14%, from \$9,302 to \$10,603, over the past ten years in the average tax bill, in nominal or current year dollars.

However, when comparing tax bills over time it is important to consider the effect of inflation. With that the mind, the lower trend line in the graph adjusts for regional inflation over the period. When adjusted for inflation, the average tax bill for single-family residences has decreased 6.3% over the past ten years, compared to the unadjusted 14% increase cited above. Over the past 10 years the inflation adjusted average tax bill decreased \$582 from \$9,302 to \$8,720 in constant inflation adjusted dollars (see graph).



SCHOOLS

School enrollment has been relatively steady between 610 to 670 over the past decade. Multi-year projections of enrollments suggest an increase in enrollment over the next five years, however those projections are highly volatile. Enrollment is an obvious driver of cost and the Budget Committee has worked with the Hollis School Board and the School Administration to maintain a linkage between enrollment and budgets.

Building maintenance will continue to be a significant cost driver. The 2017 school energy project was a major investment and addressed a specific array of infrastructure improvements. Another large investment in capital improvements was made in 2020. These investments will address many but not all of the infrastructure needs at our aging school buildings. There is also a potential substantial expenditure for improvements to the SAU41 administrative building and attached barn on Lund Lane in the coming years. The building is the property of the Hollis School District and must be maintained by the District.

TOWN

Our Town population and tax base continue to grow very slowly. There is some evidence that population growth may be accelerating as a result of in-migration due to the COVID-19 pandemic. Federal and State population measures lag, but local measures e.g. building permit applications, seem to support this possibility. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow more or less in step with population and aggregate property valuation.

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance (UFB), from a low of \$155K in 2009 to an estimated \$3.7M at the end of 2020. With the UFB having exceeded its recommended level, the Budget Committee has worked with the Selectmen to return the excess to Hollis taxpayers. The UFB has been designated as the funding source for multiple Town expenditures, rather than new taxation, in recent years. The Selectmen have also voted to use UFB funds to reduce the property tax rate. It is likely that these practices will continue until the UFB is reduced to its recommended level.

The Town must continuously invest in building maintenance, civil infrastructure e.g. roads, and land preservation and utilization. The Department of Public Works facilities need renovation and a proposal will likely come before voters in the next few years. A new committee has been chartered to investigate options for the Farley building that may also result in a proposal for investment.

CONCLUSION

Looking forward, residents will continue to consider the appropriate level of investment in infrastructure, for example the Hollis Schools or Town athletic fields. It is unknown how the continuing effects of COVID-19 will affect Hollis. While we have seen relatively minor economic effects to date, the ongoing pandemic may alter the prospects for Federal and State aid upon which we rely.

The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or debt issues, to provide additional services and facilities. Voters are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough.

Respectfully submitted,

Tom Gehan

Chair, Hollis Budget Committee

CEMETERY TRUSTEES

Hollis Cemetery Trustees are responsible for the management and operation of Hollis's six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on requests or concerns, monitor compliance with State laws (RSA) in regard to the Town's cemeteries and surrounds, and plan for the long-term needs of the cemeteries. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Melinda Willis and Amy Armstrong were re-elected in March 2020. Hollis Cemetery Trustees meet monthly; one Saturday a month at 7:30 a.m. in Town Hall (November – March) and at one of the cemeteries (April – October).

Our intention is to maintain the cemeteries in a manner that befits Hollis' country-like character. In keeping with the country setting, the cemetery rules do have restrictions with regards to the addition of plantings, borders around plantings, and ornamentation on or near grave markers. Given the new interest in planting gardens around grave markers, more specific rules were implemented in 2020. Before planting, please review the landscaping rules on the Town website (<https://www.hollisnh.org/cemetery-trustees>).

Residents are more frequently requesting burials of cremains as opposed to full internments. The burial of cremains requires a smaller parcel, enabling families to not need as large a lot. In this regard, the Trustees updated the rules in 2020 to allow for monuments, appropriately sized, at double and single lots rather than the four lot minimum.

The expansion of East Cemetery started in late 2020 with removal of peach trees, scrappy trees and under growth, and exposing a stone wall that will be rebuilt in the spring. In spring of 2021 the land will be prepared for cemetery "roads" and grass, as necessary. The planning has included how and where to enable green burials, where the body is interred in a manner that does not inhibit decomposition and allows the body to be naturally recycled. The final design will designate lot types and locations. The overall design is planned for completion in 2021, with sections to be prepared and made available as space is needed. The first section will open in 2021, while the remaining land will continue to be farmed. Lots are not yet available; a notice will be posted on the Town website when they become available.

Our administrator, Beverly Hill guides and helps residents through varied requests. She is instrumental in the daily activities and operation of the cemeteries, as well as initiating projects including clarifying age-old record vagaries or discrepancies.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings.) Many monuments are very fragile. Visitors are asked to be mindful, exploring with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

Melinda Willis
Chairman

Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz



Cemetery Trustee, Marc Squires, measuring the opening between the old and new sections of East Cemetery.

CONSERVATION COMMISSION

CHARTER

Established at Town Meeting in 1964, under the provisions of New Hampshire State Law RSA Chapter 36-A, the Hollis Conservation Commission (HCC) protects the Town's natural resources and rural character by safeguarding and conserving its forests, wildlife, aquifers, surface waters, fields, wetlands, buffer zones, and scenic views.

To counter the challenges we faced in 2020, many of us escaped to the great outdoors and enjoyed nature as it was intended. We are thankful to have such a variety of special places in New Hampshire to explore nature, find peace and appreciate all that our natural surroundings have to offer.

Through its many partnerships and volunteers, the HCC in 2020 continued to steward and sustain the numerous parcels of land under its care, and to actively participate in land protection initiatives.

ACTIVITIES

In 2020, the Conservation Commission members:

- Finalized our participation in a joint working group with the Agricultural Commission to secure a 25-year agricultural lease for about half of the 196-acre Town owned Stefanowicz property on Nartoff and Pine Hill Roads. This long-term agricultural lease was awarded to Brookdale Fruit Farm in November and will promote agricultural investment, maintenance and production of the property.
- Continued its partnership with the Nashua River Watershed Association and participation in Wild & Scenic Rivers Designation efforts.
- Attended many site walks to evaluate various land developments, wetland and buffer impacts and subdivision applications received by the Planning and Zoning Boards.
- Donated 175 flower bulbs and 25 hand trowels to Hollis schools HUES and HPS. The bulbs were planted in October by students from kindergarten through sixth grade. Students got their hands dirty, learned about the growth cycle, and look forward to spring 2021 when the first blooms arrive.
- Several members virtually attended the annual New Hampshire Association of Conservation Commissions (NHACC) conference.
- Reviewed and commented on proposed wetland impacts, also known as dredge and fill or Alteration of Terrain permits, as a partner to the NH Department of Environmental Services (NHDES).
- Conducted a timber harvest on the Ludwick Siergiewicz Farm property on Mooar Hill Road.
- Secured a \$14,953 grant award from the Moose Plate Grant Program in November to implement field reclamation measures with invasive species control, and promotion of wildlife through hay field restoration on the 83-acre Town-owned Siergiewicz Farm property on Mooar Hill Road.
- Conducted the annual Roadside Cleanup in April, coordinated from the Hollis Transfer station with widespread public participation. We appreciate the community groups and citizens that join us every year and help lead by example by clearing litter and educating for continuous care of our environment.

DONATIONS

- The Conservation Commission wished to express their thanks to the donors who submitted funds over 2019 and 2020, totaling \$11,810 towards the purchase of the Ernest Hardy Lot on Baxter Road.
- The Conservation Commission wished to thank William Corosa for his generous donation of 15.50 acres on the eastern shore of Flint's Pond in 2020. This acreage is just north of land previously protected by Frederick Hall, and will allow for the protection of approximately 1700 feet of shoreline on the eastern shore of Flint's Pond.



Blooming Mountain Laurel

FUNDING

The HCC's major source of funding is the Land Use Change Tax. LUCT is assessed by the Town for building lots created via subdivision that no longer qualify for the State's Current Use program. This funding is used by the HCC to acquire resource rich property and to maintain the conservation easements on the over 60 properties under our care.

With 100% of the LUCT fees going into HCC's budget, we are concentrating on more long-term conservation planning, and coordination with landowners hoping to protect their properties from development, while partnering with local, state and federal programs to further our charter. The total amount of LUCT funds received for the year ending December 31, 2020 was \$448,470.

LAND MANAGEMENT & STEWARDSHIP

The HCC reviews the annual environmental monitoring, as required, on the Rideout-Flint Brook property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Town-owned Glover lot on Nevins Road. These reports are available for public review.

MEMBERSHIP

It was with much regret that the HCC accepted the resignation of two long-time commission members Cathy Hoffman and David Connor. Cathy was our liaison to and chair of the Hollis Planning Board. David also volunteers on the Flint Pond Improvement Association. We thank them for their service and wish them well.

This year the HCC welcomed new Alternate members James Plummer and David Werner, and the promotion of Paul Edmunds from an alternate to a regular voting member. Our Commission is now comprised of six regular and six alternate members.

In May 2020 HCC Officer elections were made, including nominations for Treasurer and Secretary; the current members reappointed to those roles were: Thomas Davies, Treasurer; and Jonathan Bruneau, Secretary.

HCC members who serve as liaisons to other local Boards and Committees include: Mark Post, the Agricultural Committee liaison; and Peter Band, the Select Board liaison.

Tom Dufresne volunteers on the Hillsborough County Conservation District, an agriculturally focused group that works closely with the Natural Resources Conservation Service, an agency of the USDA.

The HCC also relies heavily on Town staff member Connie Cain for her unwavering support, her knowledge of Town assets and observance of State statutes.

Members LeeAnn Wolff and Laura Bianco represents Hollis on the Wild & Scenic Rivers Council, and Tom Dufresne is the HCC representative on the Nichols-Smith Conservation Land Trust. Cheryl Quaine and Jonathan Bruneau worked cooperatively with Agricultural Commission members to facilitate farm lease documents. Cheryl is also the HCC representative for the Monson Village board.

If you are interested in becoming a member of the HCC, please contact HCC Chair Tom Dufresne at (603) 465-2361, visit our webpage <https://www.hollisnh.org/conservation-commission> or see the Town volunteer information online at: <https://www.hollisnh.org/volunteer-information>

The Hollis Conservation Commission holds its meetings on the first and third Wednesdays of the month at 7:00 pm, in the Town Hall Community Room or online. All meetings are open to the public.

Respectfully submitted,

Jonathan Bruneau

Hollis Conservation Commission, Secretary

Tom Dufresne, Chairman
LeeAnn Wolff, Vice-Chairman
Thomas Davies, Treasurer
Jonathan Bruneau, Secretary
Mark Post, Member
Paul Edmunds, Member
Connie Cain, Staff

Laura Bianco, Alternate
Cheryl Quaine, Alternate
Karen Bridgeo, Alternate
Joe Connelly, Alternate
James Plummer, Alternate
David Werner, Alternate
Peter Band, Select Board Representative

ENERGY COMMITTEE

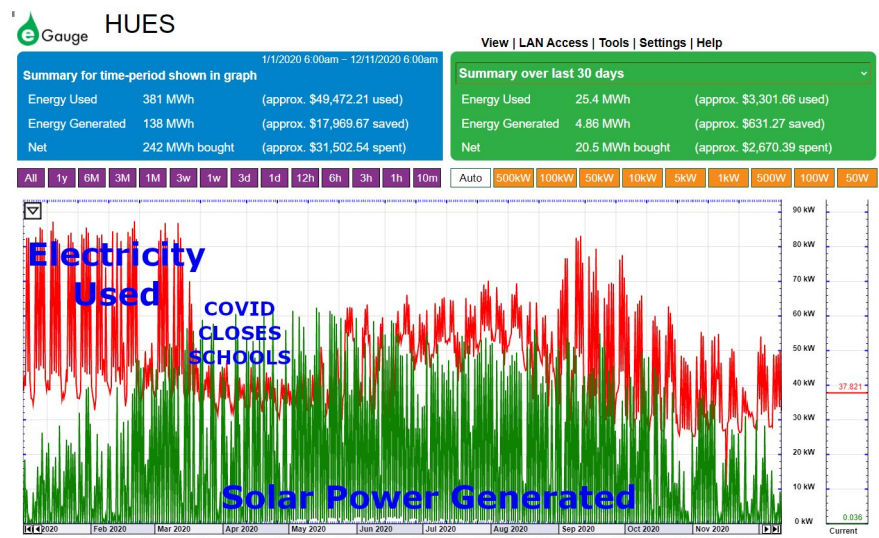


The Hollis Energy Committee (HEC) was formed in 2009 with the goal to “promote energy conservation and efficiency through sustainable energy practices throughout the Town of Hollis”. Throughout the history of the HEC the committee actively saves Hollis taxpayers’ money and moves the town toward a sustainable energy future. The HEC meets on the second Thursday of the month in the Town Hall at 4pm or as posted on the town web site. The HEC tracks the energy data on sixteen Hollis town buildings via the Energy Portfolio Manager at [HTTPS://PortfolioManager.EnergyStar.gov](https://PortfolioManager.EnergyStar.gov). The HEC uses this data to target energy efficiency improvement recommendations.

COVID-19 has impacted the HEC’s ability to execute on our energy efficiency projects. School buildings have wisely placed the priority on ventilation ahead of energy savings. We look forward to 2021 where we can once again operate the HVAC systems in a normal manner with a balance of comfort and energy savings. The cancellation of Hollis Old Homes Days (HOHD) and any in-person gatherings has limited our outreach efforts.

ENERGY MONITORING

The HEC has installed electricity energy monitors at HUES, HPS, HBMS, HBHS and Town Hall. We’ll use this data in 2021 to perform Energy Treasure Hunts to look for improvements in energy efficiency and consumption. The chart shows the energy use of the building dropped when COVID closed the school and the build was no longer occupied. In November both HPS and HUES were upgraded to LED lighting which we will be able to measure the impact in the coming months. The two solar PV systems on the Hollis schools generated 280MWhr in 2020 saving SAU41 \$63,812 in electricity costs and yielding payback of about 7 years.



LED STREET LIGHTING & HBMS GREENHOUSE

Street lights in Hollis were upgraded to LEDs initiated by the HEC and completed by the DPW and lighting contractor Affinity. The new LED street lights use 1/3rd the energy and save about \$900/mo for a projected annual savings of \$11K. The HEC and HB Rotary club completed installation of the HBMS Greenhouse solar demonstrator & environmental sensors for use in STEM classes. Students will be planting herbs to sell at HOHD and are growing vegetables and flowers.

HOLLIS ENERGY COMMITTEE MEMBERS

The Hollis Energy Committee consists of 7 regular members and 2 alternates. A minimum of 4 members constitute a quorum to conduct a meeting. The DPW director and Town Admin are members per BOS.

Eric Ryherd, Chairman
JW Brooks
Woody Hayes
Eitan Ziera
OPEN, Alternate
Lori Radke, Town Administrator

Mike Leavit, Secretary
Paul Happy
Venu Rao
Adam Jacobs, Alternate
Joan Cudworth, DPW Director
Paul Armstrong, Select Board

Respectfully submitted,

Eric Ryherd

Hollis Energy Committee, Chair

HERITAGE COMMISSION

The Heritage Commission, like all town office and organizations faced the 2020 challenges of maintaining a safe environment while conducting our annual events. Many of our activities were curtailed or postponed entirely, yet progress was made on several fronts to make the year as productive as possible.

At the January 2020 meeting, Commission members developed an annual agenda that included plans to construct the Noah Dow Cooper Shop at the Lawrence Barn, schedule open house days at the Gambrel Barn, organize our Annual Drive It Day and produce the 2021 Scenic Hollis calendar. During March, all plans were put on hold due to Covid restrictions. The Commission resumed meeting in June while adhering to social distancing recommendations.

At the June meeting, members voted to delay construction of the Cooper Shop until spring 2021 and to cancel plans for a Drive It Day, but to move forward with the calendar project. This year, there were over 60 amazing photographs submitted and the calendar was dedicated to the Community of Hollis to acknowledge their response to the pandemic. We did not solicit sponsorship from any local businesses because many had lost revenue during the stay at home order. We advertised those businesses that supported us in the past and asked that the community continue to support them as well. Sale of the calendar began in early October. With the participation of Lull and Brookdale Fruit Farm, The Hollis Pharmacy, and Dave's Dry Cleaners all calendars were sold by the end of November. We are grateful for their assistance in making this annual event a success. We hope to resume fundraising activities in 2021 with a new calendar and Drive It Day events.

The Gambrel Barn and Ice House were repainted in 2019 and this year's maintenance focus was on landscaping. Once again, Custom View Property Maintenance donated time and equipment to cut the grass around the barn. On a rainy Saturday, a few members met to clear the weeds from around the buildings. The Public Works Department has agreed to maintain the grounds of these popular Hollis Heritage buildings.



In September, Commission members and volunteers moved lumber from a private residence on Nevins Road to the storage container at Woodmont. Department of Public Works employees emptied the donated container. We are grateful for their help. The moving crew came armed with gloves, muscle, trucks and trailers which contributed to the successful move. The lumber is now safely stored for winter until reconstruction can hopefully begin in spring 2021.

Later in the month, informational signs that tell the story of the Woodmont site and buildings were installed on the Woodmont sign, the Gambrell Barn and Ice House. Completion of this project fulfilled the Heritage goal to provide the history of the land and the buildings to all who visit the site.



Each year commission members complete an inspection of the Shedd Mill site and the Annabelle Wood Johnson Preserve properties. This year, two separate groups completed the walk and refreshed the trail blazes. The commemorative bench at the Annabel Johnson site was damaged and will be repaired. Several fallen trees will be removed to improve access to the trails.



Each year the commission is called on to document buildings scheduled for demolition. These tasks were completed in a timely manner.

Two members of the Commission assisted Swenson Granite in the installation of the granite bench at the Lawrence Barn honoring Janet Lawrence.

We closed out 2020 with a festive wreath on the Gambrel Barn and optimism that the restrictions of the pandemic will lessen in 2021 so a renewed effort to complete the Cooper Shop and our annual events can resume as usual.

Respectfully submitted,

Wendy Trimble
Heritage Commission Chair

Karla Vogel, Vice Chair
Judith Aurelia Perry
Honi Glover
Jan Larmouth
Doug Nye
David Sullivan
Michael Bates, HDC Representative
Susan Benz, Select Board Representative

HIGHWAY SAFETY COMMITTEE

The Hollis Highway Safety Committee is an advisory committee only and makes no binding decisions. The Committee is composed of Department Heads, a Selectmen Representative and Hollis citizens selected from the community. All results of the meeting are referred to the Board of Selectmen for any action as they determine. The Committee has little activity which is the reason the meetings are scheduled for January, April, July and October unless a need arises for an unscheduled meeting in which case it would be published for the public to be aware. The meetings are now scheduled for the third Tuesday of the above months at 1 PM in the Town Hall Meeting Room.

At the last meeting in 2019 which was conducted in October discussion was held on the need for a Stop Sign at the intersection of South Merrimack and Nevins roads. The home owner had a sight problem exiting the driveway and seeing oncoming traffic. After much discussion the committee recommended that the board of selectmen approve the installation of a convex mirror across from the driveway entrance which would show oncoming traffic.

The issue of traffic speed on South Merrimack road was discussed with several options on slowing traffic. The end result was the recommendation of the town installing two speed indicators to remind travelers of their actual speed and this was referred to the board of selectmen for action.

The topic of cross walks on Ash Street, a State maintained road, was once again the subject brought to the Committee. There are several locations in town that are in the same situation as Ash Street and this project is more complicated than approving one location especially since most need State approval. No decisions were made.

At our July meeting the subject of a Stop sign at Fletcher Lane was recommended to the selectmen and striping on Farley and Pine Hill roads was discussed. Although the Committee recommends the striping, there is no money in the budget to support it.

Our last meeting was held on 26 October with the only subject was a request from a Home Owner's Association to install no parking signs along a stretch of Rocky Pond Road in the area of Samuel's Way. This precedent setting subject was turned down by the committee. The meeting days and times were changed to accommodate member schedules.

Respectfully submitted,

James Bélanger
Highway Safety Committee, Chair

Paul Miller, Vice Chair and Clerk
Joseph Hoebeke, Police Chief
Richard Towne, Fire Chief
Joan Cudworth, DPW Director
Herman Stickney, Citizen at Large
Edward Chamberlain, Citizen at Large
Paul Armstrong, Selectmen's Representative
Don Ryder, Alternate
Deborah Lussier, Alternate
Beverly Hill, Secretary



Chair of the Highway Safety Committee investigating conditions on a town road for safety reasons.

HISTORIC DISTRICT COMMISSION

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2020, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District. Twenty applications were submitted to the HDC from residents and business owners.

Of the twenty applications, fourteen applications were approved, five applications were shingles/paint registration and one application was denied.

HDC Members

Tom Cook, Chairman

Jessica Waters, Vice-Chairman

Peter Jones, Regular Member

Michael Bates, Regular Member

Brandon Child, Alternate Member

Susan Benz, Selectmen's Representative

Mark LeDoux, Selectmen's Representative (Alternate)

Donna L. Setaro, Staff

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Finally, a special thank you to Frank Cadwell who served on the Commission for 15 years and was dedicated in preserving the heritage and charm of the Historic District.

Respectfully Submitted,

Donna L. Setaro

Building and Land Use Coordinator



Photo courtesy of Brenda McDougald

Historic District Commission Cases

Hearing Date	Case #	Location	Decision	Project
2/6/2020	HDC2020-001	16 BROAD ST	Granted	Removal of significant trees
3/5/2020	HDC2020-002	3 MONUMENT SQ	Granted	Construct an ADA compliant sidewalk and modification to window configuration to the easterly end of the lobby bump-out
5/7/2020	HDC2020-003	39 MAIN ST	Granted	Replace deck, window, door and install new barn door
5/7/2020	HDC2020-005	3 DEPOT RD	Registration	Paint registration
6/4/2020	HDC2020-004	54 MAIN ST	Denied	Demolish existing structure and construct a new single family home
8/6/2020	HDC2020-006	10 PROCTOR HILL RD	Granted	Removal of a significant tree
8/6/2020	HDC2020-007	4B MAIN ST	Granted	Install a new business sign
8/6/2020	HDC2020-008	4A MAIN ST	Granted	Install a new business sign
8/6/2020	HDC2020-009	54 MAIN ST	Tabled	Demolish existing home
8/6/2020	HDC2020-010	9 MARKET PL	Granted	Construction of a 8' x 12' exterior walk in freezer
8/6/2020	HDC2020-011	35 MAIN ST	Registration	Shingle registration
8/12/2020	HDC2020-012	54 MAIN ST	Granted	Demolish existing home
8/12/2020	HDC2020-013	4 CLEASBY LN	Registration	Paint registration
9/3/2020	HDC2020-014	2 DEPOT RD	Registration	Paint registration
9/3/2020	HDC2020-015	36+36A+36B BROAD ST	Registration	Shingle registration
10/1/2020	HDC2020-016	56 LOVE LN	Granted	Install a roof top solar array
10/1/2020	HDC2020-017	2 MARKET PL (UNIT 1)	Granted	Install a patient canopy and equipment screening
10/1/2020	HDC2020-018	50 MAIN ST	Granted	Replace 7 wood windows with vinyl windows and change the color of the structure to grey stain
11/5/2020	HDC2020-019	9 SILVER LAKE RD	Granted	Install a new Hollis Police Department sign
11/5/2020	HDC2020-020	2 DEPOT RD	Granted	The removal of 3 orchard side gable end windows and replace with one window, remove 2 rear windows and replace with one and replace and rear door

Total Cases: 20

OLD HOME DAYS COMMITTEE

This year, while Old Homes Day looked a bit different the main goal of bringing the community together was achieved. Due to the circumstance around this year's restrictions the committee felt that it was extremely important to try and bring some part of Old Homes Day to the community.

Old Homes Day was shorten to one day this year and while we were unable to provide many of our usual attractions families gathered with chairs, food and friends to be entertained with a free concert by the Slacks and then finished the night with the traditional fireworks display. In compliance to State regulations the committee asked that masked be worn when social distancing could not be practiced. There were reminder signs posted around the field and the band announced reminders thought out the evening; masks and sanitized were available.

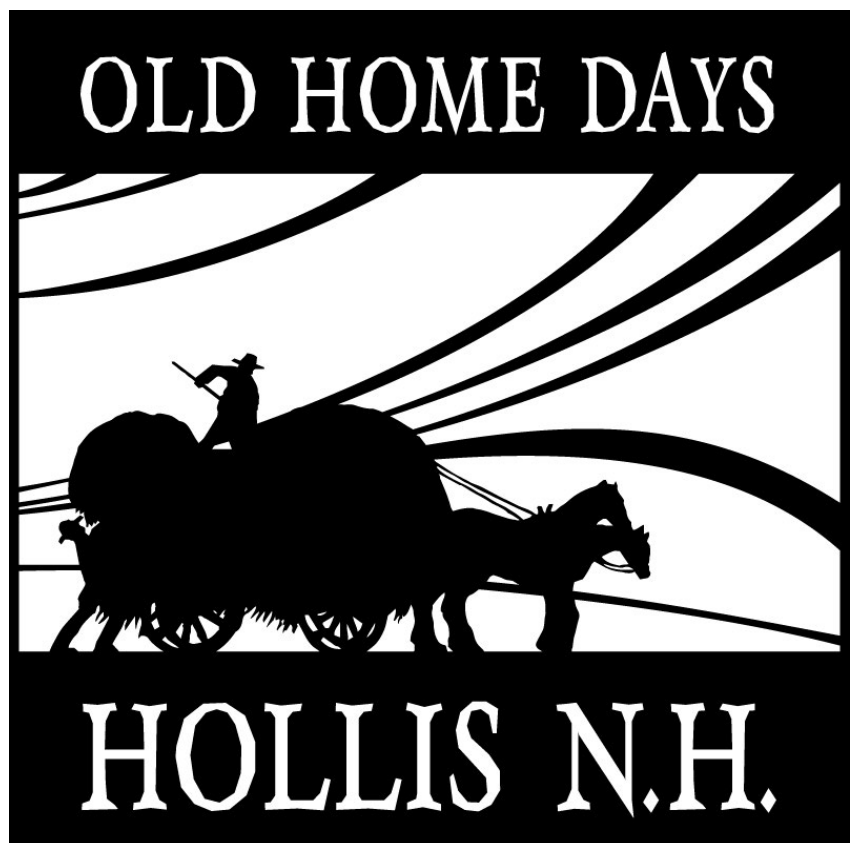
The Committee had many open positions moving into 2020 and while a few standing members did step away entirely we had a few stay on to continue in a smaller role. We were able to fill the 4 open voting positions between current Committee members and new volunteers. Also we had some new volunteers join the Committee and were able to help launch a new website despite not holding the full event.

At this time we would like to thank the following departments for their continued support of this well-loved community event: The Hollis Board of Selectmen, The Hollis Fire Department. The Hollis Police Department.

2020 Old Homes Day Committee Members: Cindy Archeri, KC Morgan,
Anna Birch, Barbara Warnke, Laure Miller, Lynne Goodchild, Holly Babcock,
Nate Michaels, Jan Schwartz, Donna Cormier, Honi Glover, Victoria Harnish,
Tara Happy, Steve Luce, Peter Jones and Lindsay Jones

Respectfully Submitted,

Corinne Beaubien
2020 Hollis Old Home Days Chair



PLANNING BOARD

The Hollis Planning Board met for a total of 17 meetings in 2020. The Board held 12 regularly scheduled meetings and five special meetings. The Board normally meets on the third Tuesday of each month. The primary role of the Planning Board is to review applications for subdivisions and site plans. Subdivisions can range from simple lot line relocations to multi-lot subdivisions with complex drainage systems and road design. Likewise, site plans can vary from a simple change of use to a commercial building to a multi-unit Housing for Older Persons development. No two Planning Board meetings are ever the same and there are always new issues and questions to work through. Working within the framework of the Town's ordinances and regulations, the Planning Board reviews each application with equal importance. The planning process can be long and sometimes controversial, but the goal remains the same - to arrive at the best outcome for the Town of Hollis and the applicant. The Planning Board also conducted several site walks, including one in June, three in August, one in September, one in October, one in November, and one in December. The Planning Board continues to utilize a multi-phase review process (conceptual, design review, and final application) for the larger, more complicated applications. This provides an opportunity to address the major issues, including abutter concerns, at an early stage.

Among the cases considered by the Planning Board during 2020 were: a subdivision and site plan for a 50 unit Housing for Older Persons project; site plan for a proposed elective surgery center in Market Place; design review for a major subdivision with 14 proposed lots; site plans for ground mounted solar systems; site plan design review for a gas station and mixed use; public hearings for tree trimming on several scenic roads requested by Eversource and Town of Hollis residents. There were also several minor subdivisions and lot line relocations. This list illustrates the variety of applications that come before the Planning Board in a typical year.

Another task assigned to the Planning Board is the annual update of the zoning ordinance. Changes to the ordinance are presented to the voters on the Planning Board ballot. One amendment this year was recommended to the Planning Board by the Zoning Board of Adjustment. The amendment is the creation of a Special Exemption in all residential zones to reduce the side yard setback of a property. Five amendments were submitted to the Board by staff and include changes to the Workforce Housing Ordinance, Multi-family Zone, Aquifer Protection Zone, and Industrial Zone.



Bill Moseley, Planning Board Chair

The Planning Board wishes Matt Hartnett and Cathy Hoffman a fond farewell and thanks them for their service to the community. Julie Mook, who has experience serving as the chair of the Hollis School Board, joined the Planning Board as a new alternate member. Virginia Mills, long time planning staff recently moved to Town and is now a full member of the Planning Board. Mark Fougere continues as our Town Planner and Evan Clements continues as Assistant Planner.

The Planning Board meets at 7:00 pm on the third Tuesday of each month. All meetings are open to the public and can be viewed on the Town's website. Board minutes and information about applications currently before the Board can be found at <https://www.hollisnh.org/planning-board>.

On behalf of the entire Planning Board and staff: Bill Moseley, Chairman; Doug Cleveland, Vice-Chairman; Virginia Mills; Chet Rogers; Jeff Peters; Ben Ming; David Petry, Ex-Officio for Selectmen; Alternate Members, Julie Mook and Rick Hardy. Staff: Mark Fougere, Town Planner; Evan Clements, Assistant Planner.

Respectfully submitted,

Evan J. Clements
Assistant Planner

RECREATION COMMISSION

The Recreation Commission schedules year round recreational programs for residents of all ages. Residents are able to participate in programs, leagues, and special events offered by the Commission on a year-round basis. Those activities include:

- Spring and Fall Softball
- Adult Volleyball
- Adult Basketball
- Adult Soccer
- Drama programs
- Hollis Seniors
- Hollis Equestrian

Unfortunately, many of our planned programs and activities were put on hold for 2020 due to COVID-19. However, following guidance from the state of New Hampshire, our fields were able to play host to several Hollis sports and activities including: Hollis Brookline Cal Ripken Baseball, Southern New Hampshire Flag Football League, and Cavaliers Soccer Club, as well as free use of our tennis courts and various summer camps and clinics.

Among the improvements/additions accomplished by the commission in 2020 were the following:

- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the limited field space in an equitable manner.
- Collaborated with HB Cal Ripken to install a brand new batting cage at Nichols Field
- With a generous donation and the help of the HBHS Wrestling team, the installation of brand new piece of playground equipment next to the swingset at Nichols Field.

The Recreation Commission continues to seek out viable options to meet the growing demands for field space of our recreational programs. Currently, the Recreation Commission is studying the feasibility of installing a rectangular field at the Department of Public Works property on Muzzey Rd. As part of this effort, the Commission is currently working with Aries Engineering, the Department of Public Works, and Capitol Well Drilling to construct a ramp and perform test drilling to gain more information about the feasibility of installing an irrigation system on site. These efforts will help provide direction in the next phases of this potential project.

As a new year begins, the Recreation Commission hopes to build on their current offerings and activities that are available to the community. Our goal is to offer a multitude of opportunities for community members of all ages.

None of our programs would work without the help of many volunteer coaches, schedulers, team managers, and program coordinators. We are grateful for their time and efforts! We are also grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis and Hollis Brookline school systems, and the Selectmen and employees of the Town Hall.

Commission Members: Brian Bumpus (Coordinator), David Belanger (Chairman), Robbin Dunn, Russell Rogers, Riley O'Brien, Jake Balfour, Susan Benz (Selectmen's Representative), Jayne Belanger (alternate), Jason Bridgeo (alternate), Cindy Van Coughnett (alternate)

For more information on Hollis Recreation programs, please visit the Recreation website and our Facebook page:

<http://www.hollisnh.org/recreation/index.htm>

<https://www.facebook.com/HollisNHRec/>

Respectfully submitted,

Brian Bumpus

Recreation Commission Coordinator

SUPERVISORS OF THE CHECKLIST

The three Checklist Supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2020 the Checklist Supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

January 29, 2020 – <i>CO-OP Apportionment Meeting</i>	438 Hollis voters participated.
February 11, 2020 – <i>Primary Election</i>	3279 Hollis voters participated.
March 10, 2020 - <i>Hollis Town Election Day</i>	1293 voters participated.
March 11, 2020 - <i>Hollis School District Meeting</i>	80 Hollis voters participated.
March 14, 2020 - <i>Hollis Town Meeting</i>	107 voters participated.
At this time, it was determined that, due to COVID-19 concerns, the meeting would be postponed at a time and place to be determined.	
June 4, 2020 - <i>SAU 41 CO-OP School District Meeting Via ZOOM</i>	
June 6, 2020 - <i>SAU 41 CO-OP School District Meeting Drive-Up Voting</i>	810 Hollis voters participated.
June 20, 2020 – <i>Hollis Town Meeting reconvened as an outdoor open-air forum.</i>	130 Hollis voters participated.
September 20, 2020 – <i>State Primary Election</i>	2125 Hollis voters participated.
The checking in of voters and new voter registrations took place outdoors at the Lawrence Barn. While voting was able to be conducted inside.	
November 3, 2020 – <i>State General Election</i>	5877 Hollis residents participated.

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, Town Clerk's Office, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist. Voters were also allowed, by law, to register the day of the State Primary and the General Election however prospective voters who had not registered before the published cutoff date prior to local voting sessions (e.g. school and town meetings and elections) were ineligible to vote in those sessions.

219 New voters registered day of at the Primary, 57 New voters registered day of at the State Primary and 327 New voters registered day of at the State General Election.

At the beginning of 2020 (11/19/19) the voting checklist totaled 6804, of which 2979 were Undeclared, 2262 Republican, 1563 Democrat. At the end of 2020 (11/11/20) the checklist of registered Hollis voters totaled 7593, of which 3180 were registered as Undeclared, 2387 as Republican, and 2026 as Democrat. In the next year there will be a purge of the checklist, pursuant to RSA 654:39 which requires that the checklist be verified every 10 years, in the year ending with the number 1, by striking from the checklist the names of all persons who have not voted in any election in the last 4 years.

The checklist supervisors have been extremely fortunate during this unprecedented election year. Many residents, including National Honor Society students from HBHS, stepped up to volunteer their services to assist in many capacities. We had greeters, assistants with registering new voters, runners, ballot distributors, ballot clerks and counters. Without their generous donation of time and effort it would have been impossible to conduct the meetings and elections listed above and for their help we are extremely appreciative.

Respectfully submitted,

Mary Thomas, Chair *Thomas Davies* *Robbin Dunn*

TOWN FOREST COMMITTEE

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. Many people are using the Town Forest for hiking and biking and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the Town Forest is also open to hunting and fishing as well. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916. Timber harvests are designed to maintain the health of the forest and have a forest with many trees of different ages and species. This benefits wildlife and makes the forest more resilient and aesthetically pleasing. Although the harvesting may interfere temporarily with other uses of the forest, they are important to maintain all of the qualities of the Town Forest. Efforts to minimize impacts to designated trails are made during these harvests.

Although we encourage the use of the trails for recreation, we ask that designated trails be used. Over the past few years, we have noted a large number of undesignated trails being constructed without authorization. Not only does this conflict with the Town of Hollis Ordinance, but a recent study by NH Fish and Game revealed that recreational trails have a large impact on wildlife. <https://wildlife.state.nh.us/trails/#:~:text=However%2C%20even%20these%20seeming%20innocuous,also%20minimize%20disturbance%20to%20wildlife>

The timber harvest on the Windmill Hill and Hensel Lots was completed in February 2020. Although this harvest was disruptive to some users of the trail, it was necessary to appease an abutter that was complaining about trees falling on their horse fence, to create conditions for regeneration and thin areas of high-quality hardwoods. The lot was last harvested about 20 years previously, when Earl Wright owned the property. The total income to the Town Forest for this sale in 2019 and 2020 was \$22,739.11 for 96 mbf of white pine and hardwood logs, 144 cords of firewood and 80 tons of pulp. This income will be used for Town Forest maintenance and in some cases to purchase adjacent parcels to the Town Forest.

Mike Callahan, from Beaver Solutions was hired to install 2 beaver pipes. These pipes allow the beaver dams to be built, but control the height of the water, so they do not flood adjacent trails. One was installed behind Silver Lake State Park at the top end of Dunklee Pond to prevent flooding on the Gould Road and another was installed on Parker Pond Brook to prevent flooding on the Dunklee Mill Road, where it meets up with the trail leading to Wheeler Road. The total cost of this project was \$3,960. Thanks to Sherry Wyskiel for helping out with this project.

The field on the Gelazauskas Lot was mowed to keep it in grassland habitat. The cost was \$240.

Boundary lines on the Howd lot and Brassch lot were repainted this year. The boundary lines on the Cameron (Walker) lot were located and blazed this year.

Joe Brulotte has been repairing and repainting the signs on the Hollis Town Forest.

As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than maintenance vehicles allowed are snowmobiles when the trails are open.

We would like to thank the Hollis Trail Committee and the Hollis Nor'easters snowmobile club for all their efforts in keeping the trails open.

Respectfully submitted,

Ted Chamberlain
Craig Birch

Spencer Stickney
Gary Chamberlain

Joe Brulotte

Contacts: Ted Chamberlain - 603 882-8646 Craig Birch - 603 465-3310

TRAILS COMMITTEE

The Hollis Trails Committee is a volunteer group that maintains and stewards the over 50 miles of trails on Conservation and Town Forest Lands.

Due to Covid the Hollis Trail system was shut down to non residents for several weeks. Signs were posted and updated as needed.

Craig Birch of the Town Forest Committee and Sherry Wyskiel of the Trails Committee worked with Beaver Solutions to solve the continuing beaver issues that flooded 2 of the main trails in the Spalding Town Forest. The solution was the installation of water leveling pipes it has been very successful.

The Wheeler Road bridge was to be replaced in 2020 but the shortage of pressure treated lumber has delayed the project to 2021. It is closed to horses only.

Trail Committee members Harriet Frank, Jane Edmunds and Barbara Kowalski regularly cleaned the trails of horse manure.

Trail Committee members Harry Russell and Eric McIntyre cleared numerous fallen trees in the Town Forest over the summer and fall. Due to the drought many trees fell blocking trails.

If you enjoy the trails in Hollis volunteer to help us maintain them. You can adopt a trail to monitor contact the Trails Committee at Hollistrails@aol.com

Respectfully submitted,

Sherry Wyskiel

Trails Committee Chair

Members

Sherry Wyskiel - Chair

Doug Cleveland

Jane Edmunds

Harriet Frank

Barbara Kowalski

Eric McIntyre

Harry Russell

Doug Satler

Dan Teveris

Amos White

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi judicial board. This means the members act like a jury and can only make decisions on what they hear during testimony and know from their own experiences.

At the applicant's discretion, an application could be tabled to the next scheduled meeting date, if there are less than five members of the board present to hear the case. This is not common in Hollis since there are five regular board members and five alternates. Alternates are appointed to vote in the place of a regular member if that member recuses him/her self or is absent. A quorum of eligible members are required to approve an application. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by Building Official and other boards including the Board of Selectmen and Planning Board.

During 2020 the ZBA heard a total of 16 applications; of these, 10 appeals were granted, 2 appeals were tabled by the Board, 2 appeal was dismissed by the Board and 2 withdrawn by the applicant.

Susan Durham has stepped down as a regular member of the ZBA. Susan has served a total of 40 combined years serving on several town boards including 10 years on the ZBA. We all would like to thank her for his many years of service. She will be deeply missed.

Respectfully submitted,

Donna Setaro

Zoning Board of Adjustment, Secretary

The following is a list of current members and their membership status.

Brian Major, Chair
Jim Belanger, Vice Chair
Cindy Tsao, Member
Rick MacMillan, Member
Drew Mason, Member
Kat McGhee, Alternate
Bill Moseley, Alternate
Meredith West, Alternate
Stan Swerchesky, Alternate
William Condra, Building Inspector
Donna Lee Setaro, Secretary

Zoning Board Cases

Hearing

Date	Case #	Location	Decision	To Permit
Appeal from an Administrative Decision				
1/23/2020	ZBA2020-001	1A+1B OLD RUNNELLS BRIDGE RD	Dismissed	The Planning Board incorrectly interpreted several definitions during the process of approving the Work Force Housing Development on November 5, 2019. (PB2019-020)
6/25/2020	ZBA2020-006	67 LONE PINE LN	Tabled	The issuance of a certificate of occupancy for the underground firing range by the Building Inspector.
7/23/2020			Tabled	
8/27/2020			Withdrawn	
5/28/2020	ZBA2020-008	262 S. MERRIMACK RD	Dismissed	A determination made by the building inspector that a complaint located at 262 S. Merrimack Rd. concerning a fence was a civil matter. (CODE2020-007)
Equitable Waiver				
6/25/2020	ZBA2020-009	15 DALKEITH RD	Granted	To allow the existing structure to be situated 42.5' from the front lot line where 50 feet is required.
Special Exception - Accessory Dwelling Unit				
6/25/2020	ZBA2020-010	54 FEDERAL HILL RD	Granted	The construction of a 772 square foot Accessory Dwelling Unit.
7/23/2020	ZBA2020-011	51 WOODMONT DR	Granted	The construction of a 796 square foot Accessory Dwelling Unit.
Variance				
3/26/2020	ZBA2020-003	11 FEDERAL HILL RD	Tabled	The expansion of the current nonconforming use of 5 single family dwelling units on a single lot to six single family unites.
4/23/2020			Tabled	
5/28/2020			Tabled	
6/10/2020			Granted	

3/26/2020	ZBA2020-004	11 FEDERAL HILL RD	Tabled	To allow a lot area of .82 acres per dwelling unit where .98 per dwelling unit exists and 2 acres per dwelling unit is required.
4/23/2020			Tabled	
5/28/2020			Tabled	
6/10/2020			Granted	
3/26/2020	ZBA2020-005	11 FEDERAL HILL RD	Tabled	To allow 6 single family dwelling units on a lot where 5 are per-existing and one is permitted.
4/23/2020			Tabled	
5/28/2020			Tabled	
6/10/2020			Granted	
5/28/2020	ZBA2020-007	BROAD ST	Tabled	To construct a single family dwelling on an lot with 128.51 feet of frontage. (required 200 feet)
6/25/2020			Tabled	
7/23/2020			Withdrawn	
8/27/2020	ZBA2020-013	55 BLOOD RD	Granted	To extend the "use" of a temporary housing trailer for a period of 3 months.
9/24/2020	ZBA2020-014	54+54A WHEELER RD	Granted	A three year extension of the approval granted for two detached dwelling units on a single lot. (ZBA2017-012)
Variance - Non-Permitted Use				
1/23/2020	ZBA2020-002	288+288A SOUTH MERRIMACK RD	Granted	The conversion of Horse and Hound Physical Therapy to Hollis Quick Office a small single office space rental business consisting of 6 individual offices.
10/22/2020	ZBA2020-015	143+145 RUNNELLS BRIDGE RD	Tabled	To modify conditions from past approvals (ZBA2018-021 & 022), to remove condition #5 no exterior storage of heavy equipment, to allow outside storage, modify hours of operations.
11/19/2020			Tabled	
12/17/2020			Tabled	

10/22/2020	ZBA2020-016	143+145 RUNNELLS BRIDGE RD	Tabled	To modify conditions from past approvals (ZBA2018-021 &022), to remove condition #5 no exterior storage of heavy equipment, to allow outside storage, modify hours of operations.
11/19/2020			Tabled	
12/17/2020			Tabled	
Variance - Setbacks				
7/23/2020	ZBA2020-012	13 MENDELSSOHN DR	Tabled	Construct a 16' x 48' garage 15.5 feet (front corner) and 7.75 feet (rear corner) from the side property line. (required 35 feet)
8/27/2020			Denied	
Motion for Rehearing				
10/22/2020	ZBA2020-012	13 MENDELSSOHN DR	Granted	Construct a 16' x 48' Detached Garage, the front portion complies with the side setback and the rear portion sits at 12.5 from the side property line. (required 17.5 feet)
Variance - Setbacks				
11/19/2020	ZBA2020-012	13 MENDELSSOHN DR	Granted	Cconstruct a 16' x 48' Detached Garage, the front portion complies with the side setback and the rear portion sits at 12.5 from the side property line. (required 17.5 feet)

Total Cases: 16

FLINTS POND IMPROVEMENT ASSOCIATION

The Flints Pond Improvement Association (FPIA) was formed in 1957 for the conservation and stewardship of historic Flints Pond. The FPIA is a registered 501 c3 charitable organization, sustained by community volunteer efforts. We would like to thank the Town and people of Hollis for their generosity and enduring support that allows us to continue our ongoing conservation efforts.

In 2020, the FPIA continued its efforts to manage the invasive species variable milfoil in Flints Pond. Trained Weed Watchers mark these plants with foam floaters for later removal by certified weed control divers. Over the course of the summer 531 gallons of milfoil were removed.

We also participated in the Volunteer Lake Assessment Program (VLAP) by taking water samples on behalf of the NH Department of Environmental Services for the monitoring of various water quality parameters, such as chlorophyll concentrations and phosphorus levels. This information can be found on our website (www.flintspond.org) under Restoration.

The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats before and after every use. We hope that everyone who enjoys Flints Pond as a beautiful resource for fishing, canoeing and kayaking will also do their part to protect this pond as well as all the waters in New Hampshire. In addition to cleaning your boats before leaving the launch area, please do not disturb the milfoil markers, and take extra care not to dislodge milfoil fragments in marked areas.

If you are interested in attending a Weed Watchers training or helping out with the water sampling this coming summer or have any other questions, please contact the association by email to president@flintspond.org or via our Facebook page. Everyone is welcome to attend our monthly meetings. Please see our Facebook page for meeting times and locations.

We would like to thank departing board members Bruce Moran and Jen Jean for their dedication and service, and we thank Mark Glidden and Sue Farr for joining our board of directors.

We look forward to seeing you out on the pond!

Respectfully submitted,

Dan Gerke

Dave Connor

Kristan Farr

Mark Glidden

Mike Penn

Sarah MacDougall

Sue Farr

HOLLIS SENIORS ASSOCIATION

Even with COVID-19, the Hollis Seniors still prevailed!

The Hollis Seniors meet every Thursday at 11:00 AM at the Lawrence Barn, except on holidays. Membership is open to everyone 55 years of age or older. Dues are \$10.00 per person per year. Members' ages 85 or older do not pay dues. Even with COVID, the Hollis seniors held meetings while maintaining social distancing and complying with CDC guidelines. Sometimes our meetings were held outside, weather permitting.

Prior to the start of our regular meeting, we have a pre-meeting activity from 10:15 to 11:00AM, which is our Chair Yoga Class. At this class members learn to improve their balance, strength, flexibility and relaxation. A certified Yoga Instructor teaches this class, and this class is open to all Hollis residents. Our YOGA classes were also conducted IAW CDC and social distance guidelines. Additionally, we held ZOOM meetings with our members on selected Wednesdays and Thursdays. This was a great way to stay in touch. Wonders of technology!

During 2020 and due to COVID, we had limited presentations and outings. We were able to have some activities in the January and February time frame. Some highlights of the 2020-year were:

- A "Chair Yoga" class, with a certified instructor, that is held in the "Barn" for 45 minutes prior to the start of our normal weekly meetings,
- A trip to a local restaurant prior to the COVID shutdown.
- Presentations on the Roads of Hollis.
- Gathering via ZOOM sessions.
- Limited Thursday meetings in the Barn.

We ended up the year with celebrating the 100th birthday of one of our members, Grace Dunham. Members, along with representatives of the Hollis Police and Fire Departments did a "drive by" at Grace's residence to wish her a Happy 100th Birthday (see photo).

Officers for the 2020-year were:

President: David Seager
Vice president: Marion Keith
Secretary: Bob Fiero
Treasurer: Nancy Bell
Program directors: Don and Sheryl Ryder
Member correspondence: June Madeira; Publicity: Andy & Loretta Seremeth

Officers for the 2021-year are:

President: David Seager
Vice president: Marion Keith
Secretary: David Werner
Treasurer: Nancy Bell
Program directors: Don and Sheryl Ryder
Member correspondence: Sandy Mason; Publicity: Andy & Loretta Seremeth

Please visit our web site via the Town of Hollis Home page (www.hollisnh.org), click on "Find it Fast," and click on Seniors to see our posted newsletters and photographs of our activities. We look forward to seeing you at the Barn in 2021.

Respectfully submitted,

David Seager
President



Grace's surprise



Grace being welcomed

NASHUA REGIONAL PLANNING COMMISSION



30 Temple Street, Suite 310
Nashua, NH 03060
(603) 417-6570

nashuarpc.org | [@NashuaRPC](https://www.facebook.com/nashuarpc) | [facebook.com/nashuarpc](https://www.facebook.com/nashuarpc)

Nashua Regional Planning Commission 2020 Annual Report | Regional Initiatives

The Nashua Regional Planning Commission (NRPC) develops and implements innovative planning strategies that preserve and improve the quality of life in Southern New Hampshire. Serving 13 member communities, the NRPC is a **resource** to support and enhance local planning, provides a **forum** for communities to share information, and coordinate transportation, land use, economic development, and energy and environmental planning at the regional level, and offers a **voice** for the region at the State and Federal levels.

The FY21 NRPC budget is comprised of 58% federal transportation funding sub-allocated by the State of NH, 10% local dues, 15% Household Hazardous Waste program support, 4% local contracts, 4% State of NH grants, 10% Federal grants, and 1% from special services and miscellaneous revenue.

Highlights of 2020 regional initiatives of benefit to all NRPC communities include:

- **Locally-Coordinated Transportation Plan:** In 2020 NRPC, in conjunction with local human service agencies, transportation providers, consumers, and other partners, completed a comprehensive update of the Locally-Coordinated Transportation Plan, which will foster and guide the future coordination of community transportation on the regional level.
- **Nashua MPO Transportation Project Planning Process:** The MPO is the transportation policy-making organization for the region. The MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements. In 2020 the MPO solicited projects from communities for inclusion in the FY 2023-2032 TYP and conducted project scoring and prioritization, prepared FY 2019-2022 Transportation Improvement Program (TIP) Amendments 3 and 4 to implement significant project revisions, developed a methodology for transit fiscal constraint analysis for the Metropolitan Transportation Plan (MTP) Minor Update, and revised the procedure for highway projects. All Nashua MPO transportation projects are now available for viewing in a new online MPO Projects Viewer.
- **Transportation Performance Targets:** In 2020 the Nashua MPO developed and adopted performance targets for highway and public transportation safety and reduction of carbon monoxide emissions.
- **Nashua Complete Streets Advisory Committee:** Complete Streets are streets that are designed and operated to enable safe access for all users, including motor vehicles, pedestrians, bicyclists, and transit riders of all ages and abilities. NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Committee activities in 2020 include the Nashua Region Pedestrian & Bicycle plan update, the NHDOT Statewide Pedestrian & Bicycle plan update, Souhegan Valley rail-with-trail advocacy and planning, Amherst Village – Milford Oval side path along Amherst St, and the regional bike and pedestrian traffic counting initiative.
- **Inter-Regional Transit Expansion Study:** 2020 marked the kickoff of an inter-regional study to determine the feasibility of operating shuttle services from Nashua to the University of Massachusetts Lowell and the MBTA Lowell terminal connecting with rail and fixed-route bus service. Data compilation and ridership estimates are underway, and the full analysis will be completed by mid-2021.

- **CommuteSmart:** The mission of CommuteSmart Nashua is to improve transportation mobility options for all residents and employees in the region. In 2020, NRPC conducted outreach on behalf of the program and participated in two challenge events that encouraged alternate modes of commuting including rideshare, transit, bicycle and walking, and telecommuting.
- **Household Hazardous Waste (HHW) Collection:** On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held four HHW Collection events in 2020 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2020, the District collected a record 129,965 pounds of waste from participants.
- **Toxic Free, Easy as 1-2-3:** In 2020, this EPA-funded the creation of educational materials and hosting of a series of three webinars aimed at reducing childhood poison exposures in the home. The project's outreach encourages residents to properly dispose of household hazardous waste at NRPC-run collection events in the region and will continue through coordination in outreach through the HHW program.
- **Brownfields Assessment Program:** NRPC's Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of target sites into economically viable uses. Since 2019, assessments have been conducted on five sites including a former junkyard, vacant gas station, a hazardous materials disposal site, and two vacant industrial buildings.
- **Regional Census Partnership:** As a Census Partner, NRPC has participated in numerous programs in support of the 2020 Decennial Census. In the first half of 2020 NRPC conducted a social media outreach campaign that encouraged self-response participation. On average, individual NRPC community self-response rates averaged 80%, which well-exceeded that of Hillsborough County (75%) and the State of NH (67%).
- **NH GeoData Portal:** NRPC launched a joint project between UNH/Granit and the nine NH regional planning to establish a new regional GIS Hub. This centralized resource will feature ArcGIS StoryMaps and other content that highlight the many useful benefits of geographic information systems (GIS) in regional planning. The Hub will seamlessly integrate with a new and modern statewide GIS portal housed at UNH.
- **NH Lower Merrimack Valley Stormwater Coalition:** NRPC continues to serve as the fiscal agent of the Coalition's municipal pooled funds as well as the physical and virtual meeting host for the Coalition's monthly meetings.

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Hollis accessed a wide range of benefits in 2020, including:

Energy Supply Aggregation: nashuarpc.org/e-agg

NRPC facilitates a bid process among licensed electricity suppliers. By serving the aggregate electric demand across NRPC member towns and schools, suppliers can offer a better rate than the typical default rates offered to individual customers.

- Hollis's 2020 **Energy Savings: \$1,944**
- Hollis's **Cumulative Savings** since Joining Aggregation: **\$75,192**

Discounted New Hampshire Planning and Land Use Regulation Books

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

- Hollis's **Total Cost Savings** in 2020: **\$1,536**

Online GIS and Tax Mapping: nrpcnh.mapgeo.io, nashuarpc.org/TaxMapHol

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer. NRPC also maintains Hollis's tax maps, which are legally-required under NH RSA 31:95-a.

- Estimated Annual Software **Cost Savings: \$3,000**

Household Hazardous Waste (HHW) Collection: nashuarpc.org/hhw

NRPC held four HHW Collection events in 2020 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **76 Hollis households** participated in these events in 2020.

Traffic Counting: arcg.is/Ovm8q

Under contract with the New Hampshire Department of Transportation or by local request, NRPC conducted **five vehicular traffic volume counts** in Hollis to support travel demand modeling and prediction and to assist local and regional planning decision-making.

Asset Management Technical Support to DPW

Under contract with the Town, the NRPC assisted with GIS and field data acquisition, QA/QC, and online publishing of map services to support the Towns' asset management system.

General Mapping Assistance

At the request of the Town, NRPC mapped the leased area of the Stefanowicz Farm and provided GIS-based acreage calculations. NRPC also map invasive species location on Ludwig Siergiewicz parcel and provided a new town-wide conservation tract map to the Hollis Conservation Commission. NRPC was able to provide historical documentation on aquifer mapping to the Planning Department relative to the Town's Aquifer Protection Overlay Zone defined by the town ordinance. NRPC continues to provide GIS technical support to the Beaver Brook Association.

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including:

Commissioners: Bob Larmouth, Venu Rao

Transportation Technical Advisory Committee: Joan Cudworth

Nashua Regional Solid Waste Management District rep: Joan Cudworth

NASHUA REGIONAL SOLID WASTE MANAGEMENT DISTRICT

HOUSEHOLD HAZARDOUS WASTE

This report highlights the benefits to the Town of Hollis from its participation in the Nashua Region Solid Waste Management District's (NRSWMD) 2020 Household Hazardous Waste Program. This program was funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Dept. of Environmental Services. The following charts and figures reflect data from collection events held during the summer and fall of 2020.

2020 Collection Overview

The Covid-19 Pandemic forced the cancellation of the first three (3) collection events. The cancelled events were April, May (Milford), and June. The Milford event was rescheduled for August 29. In total Four (4) collections were held during the 2020 HHW season. Three of the events were located at the temporary site Nashua City Park & Ride (25 Crown Street) and one satellite event was held in Milford. Residents from any NRSWMD member municipality could participate in any event.

2020 Total Participation

In 2020, a total of 1,258 households participated in the HHW collections District-wide; of those, 76 households or 6.04% came from Hollis. According to the 2019 NH Office of Energy and Planning estimates, the population of the NRSWMD region is 221,663. The 2019 OEP population estimate for the Town of Hollis is 7,962, which is 3.6% of the District's total population. Thus, Hollis residents utilize the collection events at a higher rate than expected based on their population. 45.6% of Hollis participants reported being first time attendees.

Households	Aug. 1	Aug. 29 (Milford)	Oct. 3	Nov. 7	Total	Percent Participation	Percent Population
NRSWMD	423	174	372	289	1,258	N/A	N/A
Hollis	21	7	25	23	76	6.04%	3.6%

Historic Participation Trends

The Nashua Region Solid Waste Management District began charging a \$10 user fee per vehicle in 2008, which was raised for the first time to \$15 in the 2019 collection season. While participation rates have trended upward for the past, they were down slightly District-wide in 2019 and 2020 from the 2017 highs. That said, it is important to note that the District went from holding seven to six events starting in 2018, and the Covid-19 Pandemic has had a major impact on participation in 2020.

Households	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Hollis	89	78	115	91	101	127	97	76	116	119	76
District	1,368	1,032	1,280	1,532	1,623	1,696	1,736	1,808	1,603	1,734	1,258
Hollis % of Total	6.51%	7.56%	8.98%	5.94%	6.22%	7.49%	5.59%	4.20%	7.24%	6.86%	6.04%

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HOLLIS SCHOOL DISTRICT



2021 HOLLIS SCHOOL DISTRICT
WARRANT

Hollis School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS-BROOKLINE HIGH SCHOOL GYMNASIUM,
24 CAVALIER COURT, IN SAID DISTRICT ON THE NINTH OF MARCH 2021 AT SEVEN O'CLOCK IN THE
MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 9th day of February, 2021.

SCHOOL BOARD MEMBERS:

Robert Mann, Chair
Tammy Fareed, Vice Chair
Amy Kellner
Caryl Roy
Brooke Arthur

2021 HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the Hollis Brookline High School Gym in the town of Hollis on Tuesday, March 30, 2021 at 6:30 pm to act on the following subjects and, further, to meet at the Hollis Brookline High School Gym on Tuesday, March 9, 2021 between the hours of 7:00 am and 7:00 pm, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2021-22 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2021-22	\$55,034

and further to raise and appropriate the sum of \$55,034 for the fiscal year, such sum representing the negotiated increase over the 2020-21 salaries and fringe benefits. **The school board recommends the appropriation 5-0-0. . The budget committee recommends this appropriation 8-0-0.**

Article 2. Shall the School District vote to raise and appropriate the sum of \$594,122 as the Hollis School District's portion of the SAU budget of \$1,953,257 for the forthcoming fiscal year? This year's adjusted budget of \$1,922,864 with \$584,877 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 3. To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 4. To see if the School District will vote to raise and appropriate up to the sum of \$120,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2021 unassigned fund balance available for transfer on July 1, 2021. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 5. To see if the School District will vote to raise and appropriate up to the sum of \$25,000 to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2021 unassigned fund balance available for transfer on July 1, 2021. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 6. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 7. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? **The school board recommends this article 5-0-0. The budget committee recommends this article 8-0-0.**

Article 8. (Contingent Article). If Article 7 passes, this article is unnecessary: to see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article 5-0-0. The budget committee recommends this article 8-0-0.**

Article 9. To see if the School District will vote to raise and appropriate a sum of **\$13,826,368** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 10. To transact any other business which may legally come before said meeting. **The school board recommends this article 5-0-0.**

Given under our hands and seals at said Hollis, New Hampshire on this 9th day of February, 2021.

School Board Members:

Rob Mann, Chair
Tammy Fareed, Vice Chair
Brooke Arthur
Amy Kellner
Caryl Roy



New Hampshire
Department of
Revenue Administration

2021
MS-27

2021-2022 PROPOSED BUDGET (MS-27)

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Instruction								
1100-1199	Regular Programs	09	\$3,858,208	\$4,227,676	\$4,380,166	\$0	\$4,380,166	\$0
1200-1299	Special Programs	09	\$1,357,098	\$1,566,269	\$1,493,618	\$0	\$1,493,618	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	09	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$5,215,306	\$5,793,945	\$5,873,784	\$0	\$5,873,784	\$0
Support Services								
2000-2199	Student Support Services	09	\$863,197	\$1,022,606	\$955,015	\$0	\$955,015	\$0
2200-2299	Instructional Staff Services	09	\$319,130	\$509,436	\$400,894	\$0	\$400,894	\$0
Support Services Subtotal			\$1,182,327	\$1,532,042	\$1,355,909	\$0	\$1,355,909	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$95,000	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	09	\$37,299	\$38,100	\$55,950	\$0	\$55,950	\$0
General Administration Subtotal			\$132,299	\$133,100	\$55,950	\$0	\$55,950	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$534,271	\$553,385	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	09	\$621,534	\$694,500	\$684,466	\$0	\$684,466	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	09	\$814,255	\$931,988	\$980,239	\$0	\$980,239	\$0
2700-2799	Student Transportation	09	\$420,682	\$650,536	\$487,490	\$0	\$487,490	\$0
2800-2999	Support Service, Central and Other	09	\$2,805,309	\$2,949,807	\$3,292,329	\$0	\$3,292,329	\$0
	Executive Administration Subtotal		\$5,196,051	\$5,780,216	\$5,444,524	\$0	\$5,444,524	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$80,041	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$80,041	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	09	\$260,716	\$538,253	\$586,244	\$0	\$586,244	\$0
5120	Debt Service - Interest	09	\$63,672	\$151,897	\$99,957	\$0	\$99,957	\$0
	Other Outlays Subtotal		\$324,388	\$690,150	\$686,201	\$0	\$686,201	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	09	\$180,404	\$230,000	\$220,000	\$0	\$220,000	\$0
5222-5229	To Other Special Revenue	09	\$212,835	\$170,000	\$190,000	\$0	\$190,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$393,239	\$400,000	\$410,000	\$0	\$410,000	\$0
Total Operating Budget Appropriations								
					\$13,826,368	\$0	\$13,826,368	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$23,970	\$0	\$23,970	\$0
<i>Purpose: SAU Maintenance Fund</i>						
5252	To Expendable Trusts/Fiduciary Funds	04	\$120,000	\$0	\$120,000	\$0
<i>Purpose: School Facilities Maintenance Trust</i>						
5252	To Expendable Trusts/Fiduciary Funds	05	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Special Education Expendable Trust</i>						
Total Proposed Special Articles			\$168,970	\$0	\$168,970	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
1100-1199	Regular Programs	01	\$6,934	\$0	\$6,934	\$0
Purpose: Support Staff CBA						
1200-1299	Special Programs	01	\$24,049	\$0	\$24,049	\$0
Purpose: Support Staff CBA						
2200-2299	Instructional Staff Services	01	\$712	\$0	\$712	\$0
Purpose: Support Staff CBA						
2310 (840)	School Board Contingency	06	\$95,000	\$0	\$95,000	\$0
Purpose: Contingency						
2320 (310)	SAU Management Services	02	\$594,122	\$0	\$594,122	\$0
Purpose: SAU Budget						
2400-2499	School Administration Service	01	\$6,707	\$0	\$6,707	\$0
Purpose: Support Staff CBA						
2600-2699	Plant Operations and Maintenance	01	\$11,230	\$0	\$11,230	\$0
Purpose: Support Staff CBA						
2800-2999	Support Service, Central and Other	01	\$5,402	\$0	\$5,402	\$0
Purpose: Support Staff CBA						
Total Proposed Individual Articles			\$744,156	\$0	\$744,156	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2021	School Board's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Local Sources					
1300-1349	Tuition	09	\$28,000	\$28,000	\$28,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	09	\$5,000	\$2,000	\$2,000
1600-1699	Food Service Sales	09	\$193,000	\$186,000	\$186,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	09	\$25,000	\$20,000	\$20,000
Local Sources Subtotal			\$251,000	\$236,000	\$236,000
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	09	\$0	\$5,000	\$5,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	09	\$3,000	\$2,500	\$2,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$3,000	\$7,500	\$7,500



New Hampshire
Department of
Revenue Administration

2021
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2021	School Board's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Federal Sources					
4100-4539	Federal Program Grants	09	\$60,000	\$70,000	\$70,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	09	\$34,000	\$31,500	\$31,500
4570	Disabilities Programs	09	\$110,000	\$120,000	\$120,000
4580	Medicaid Distribution		\$0	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$204,000	\$221,500	\$221,500
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 03, 04	\$0	\$168,970	\$168,970
9999	Fund Balance to Reduce Taxes	09	\$0	\$100,000	\$100,000
Other Financing Sources Subtotal			\$0	\$268,970	\$268,970
Total Estimated Revenues and Credits			\$458,000	\$733,970	\$733,970



Budget Summary

Item	School Board Period ending 6/30/2022 (Recommended)	Budget Committee Period ending 6/30/2022 (Recommended)
Operating Budget Appropriations	\$13,826,368	\$13,826,368
Special Warrant Articles	\$168,970	\$168,970
Individual Warrant Articles	\$744,156	\$744,156
Total Appropriations	\$14,739,494	\$14,739,494
Less Amount of Estimated Revenues & Credits	\$733,970	\$733,970
Less Amount of State Education Tax/Grant	\$2,536,418	\$2,536,418
Estimated Amount of Taxes to be Raised	\$11,469,106	\$11,469,106



Supplemental Schedule

1. Total Recommended by Budget Committee	\$14,739,494
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$586,244
3. Interest: Long-Term Bonds & Notes	\$99,957
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$686,201
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$14,053,293
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,405,329
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$55,034
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$16,144,823

GOVERNMENT LEADERSHIP ADMINISTRATION

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 2020

Hollis School Board

Mr. Robert Mann, Chair	Term Expires 2023
Mrs. Tammy Fareed, Vice Chair	Term Expires 2021
Ms.. Brooke Arthur	Term Expires 2023
Mrs. Amy Kellner	Term Expires 2021
Ms. Carryl Roy	Term Expires 2022
Mrs. Diane Leavitt, Clerk	Term Expires 2021
Ms. Claudia Dufresne, Treasurer	Term Expires 2021
Mr. Jim Belanger/TBD, Moderator	Term Expires 2021

SAU #41Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Ms. Kelly Seeley	Business Administrator
Mr. Robert Thompson	Assistant Superintendent of Student Services
Ms. Amy Rowe	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator
Mrs. Linda Sherwood	Senior Assistant Business Administrator
Mrs. Donna Smith	Assistant Business Administrator

Hollis Elementary Schools

Mrs. Paula Izbicki, Principal – Hollis Primary School
Mrs. Candice Fowler, Principal – Hollis Upper Elementary School
Mrs. Anne Elser, Special Education Administrator
Mrs. Nicole Tomaselli, Curriculum Instruction and Assessment Administrator

2020 HOLLIS SCHOOL DISTRICT ANNUAL MEETING MINUTES

HOLLIS SCHOOL DISTRICT ANNUAL MEETING Hollis Middle School, Hollis, NH 11 March 2020

Hollis School Board

Robert Mann, Chair
Tammy Fareed, Vice Chair
Brooke Arthur
Amy Kellner
Carryl Roy

Hollis School District Budget Committee

Tom Gehan, Chair
Mike Harris, Vice Chair
Mike Leavitt, Secretary
Christopher Hyde
Tom Jambard
Darlene Mann
Mark LeDoux, Selectman's Representative
Tammy Fareed, Hollis School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator
Amy Rowe, Director of Student Services

Hollis Elementary Schools

Paula Izbicki, Principal Hollis Primary School
Candice Fowler, Hollis Upper Elementary School Principal

Meeting Officials

Drew Mason, Moderator
District Counsel, James O'Shaughnessy
Diane Leavitt, School District Clerk

The meeting was called to order at 7:00pm by Moderator, Drew Mason at the Hollis Middle School and was started with the Pledge of Allegiance. The Star-Spangled Banner was sung by Lydia Peterson, Avery Spence, Emilia Hosking and Ellen Torpey. Moderator recognized veterans and serving members of our armed forces.

Robert Mann, School Board Chair introduced the School Board. Budget Committee chairman, Tom Gehan introduced the Budget Committee. Andy Corey, Superintendent of Schools introduced SAU #41 and the school staff. Moderator introduced School District Counsel, James O'Shaughnessy and School District Clerk, Diane Leavitt. Moderator recognized assistants Jim Belenger and Paul Armstrong. Moderator thanked town staff on procedures taken for the coronavirus.

Moderator went over the election results of March 10th Town Meeting. Moderator gave an overview of the warrant articles. Moderator motioned to adopt the rules of the meeting. Seconded by Tammy Fareed

CARRIED by a card vote.

Superintendent Andy Corey thanked School Board and Budget Committee for their work. Thanked community for their support and continued support regarding the coronavirus. Budget Committee Chair, Tom Gehan gave a financial overview of the articles.

Article 1. To see if the School District will vote to raise and appropriate the sum of \$1,404,308 to construct, furnish and equip renovations to the barn and house at 4 Lund Lane in Hollis; and to authorize the issuance of \$1,404,308 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate an additional sum of \$26,477 from taxation for debt service payments payable on such bonds or notes during the 2020-2021 fiscal year. (2/3 ballot vote required.) **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 4-3-0.**

Tammy Fareed motion to postpone Articles 1 and 2 until after Article 4 has been voted. Seconded by Carryl Roy. Discussions ensued. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 3. To see if the School District will vote to authorize the School Board to enter into a 10-year lease purchase agreement for \$3,108,900 to finance the acquisition and installation of energy conservation equipment and related improvements at Hollis Upper Elementary School and Hollis Primary School as recommended by the Hollis School District Facilities Committee; and to raise and appropriate the sum of \$365,762 for payments due under the lease purchase agreement during the 2020-2021 fiscal year. This lease purchase agreement will contain an escape (non-appropriation) clause. (Majority vote required.) **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 3 to the floor. Seconded by Carryl Roy.
Rob Mann, School Board gave a presentation. Discussions ensued.
Brandon Buteau motioned to move the question. Seconded by Mike Harris.
Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 3 to a card vote. **CARRIED** by a card vote.

Article 4. In the event that **Article 3** is not approved, to see if the School District will vote to raise and appropriate a sum of \$557,000 for the purchase and installation of an air handler for Hollis Upper Elementary School and nineteen (19) air source heat pumps at Hollis Primary School as recommended by the Hollis School District Facilities Committee. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 5-2-0.**

Tammy Fareed motioned to bring Article 4 to the floor. Seconded by Carryl Roy.
Moderator stated that because Article 3 passed we could pass over Article 4.
Tom Gehan motioned to pass over Article 4. Seconded by Tammy Fareed. No discussion.
Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 1. To see if the School District will vote to raise and appropriate the sum of \$1,404,308 to construct, furnish and equip renovations to the barn and house at 4 Lund Lane in Hollis; and to authorize the issuance of \$1,404,308 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes; and to raise and appropriate an additional sum of \$26,477 from taxation for debt service payments payable on such bonds or notes during the 2020-2021 fiscal year. (2/3 ballot vote required.) **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 4-3-0.**

Rob Mann spoke to the current state of Article 1, explaining that because it is a bond it must be publicly posted, the School Board became aware that the newspaper did not run the ad, and because of this Article 1 became a legally defective article. Bond counsel was notified for guidance. Bond council advised that if Article 1 passes the school board may hold a special district meeting no sooner than April 1st. Rob Mann gave options. Moderator motioned to get a feeling from the floor of the procedural direction for Article 1. Discussions ensued.

Moderator motioned to get a sense of the meeting by majority card vote. 35 - to Table 22 - to Vote on article.
Tom Gehan motioned to table Article 1. Seconded by Mike Harris.
Moderator brought motion to a card vote. **34 - YES 23 - NO NOT CARRIED** by a 2/3 card vote.

Rob Mann, School Board gave a presentation. Discussions ensued.

Chris Hyde motioned to amend Article 1 to read:

This expenditure is to be allowed, only if the following conditions are met before the bond is issued.

A) A binding long-term lease agreement for the term of the lease, plus, 1 year, is adopted by the SAU governing board, having attained majorities as required by law, to lease the 4 Lund Lane, Hollis, NH building for use as the SAU41 Building, from the Hollis School District at terms agreed upon as described in part B) below, among others deemed important by the Hollis School Board.

B) Lease payments for each sending district will cover the bond payments in full over the course of the bond term and will be apportioned to each sending district on the basis of SAU Apportionment formula of 50% EV/50% ADM. Seconded by Mike Harris. Discussions ensued.

Bill Opelka motioned to move the question. Seconded by Tammy Fareed.

Moderator brought motion to move the question to a vote. **CARRIED** by 2/3 card vote.

Moderator brought motion to amend Article 1 to a vote. **22 – YES 32 – NO NOT CARRIED** by a 2/3 card vote.

Brandon Buteau motioned to move the question. Seconded by Tammy Fareed.

Moderator brought motion to a vote. **CARRIED** by a card vote.

Moderator brought Article 1 to a secret ballot vote.

Moderator opened the polls for a 1-hour secret ballot vote on Article 1.

Articles 5-12 will be taken up while polls remain open.

Article 5. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2020-21 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2020-21	\$50,432

and further to raise and appropriate the sum of **\$50,432** for the fiscal year, such sum representing the negotiated increase over the 2019-20 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. . The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 5 to the floor. Seconded by Carryl Roy.

Tammy Fareed, School Board gave a presentation. No discussion.

Joann Logger motioned to move Article 5. Seconded by Chris Hyde.

Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote.

Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Article 6. Shall the School District vote to raise and appropriate the sum of **\$553,385** as the Hollis School District's portion of the SAU budget of \$1,807,100 for the forthcoming fiscal year? This year's adjusted budget of \$1,718,104 with \$533,214 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 6-1-0.**

Tammy Fareed motioned to bring Article 6 to the floor. Seconded by Carryl Roy.

Tammy Fareed, School Board gave a presentation. No discussion.

Moderator brought Article 6 to a secret ballot vote. **YES - 36 NO - 26 This vote will be combined with Brookline Schools District and the Hollis Brookline Cooperative school district.**

Article 7. To see if the School District will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 7 to the floor. Seconded by Carryl Roy.
Carryl Roy, School Board gave a presentation. No discussion.

Tammy Fareed motioned to restrict reconsideration of Article 3 and Article 4. Seconded by Darlene Mann.
No discussion. Moderator brought motion to a vote. **CARRIED** by a card vote.
Tammy Fareed motioned to restrict reconsideration of Article 5. Seconded by Carryl Roy. No discussion.
Moderator brought motion to a vote. **CARRIED** by a card vote.

Joe Garuba motioned to table Article 7 until we know the results of Article 1 before Article 2.
Seconded by William Harmond. Moderator brought motion to a vote. **NOT CARRIED** by a 2/3 card vote.
No further discussion on Article 7. Moderator brought Article 7 to a card vote. **CARRIED** by a card vote.

Article 8. To see if the School District will vote to raise and appropriate up to the sum of **\$120,000** to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2020 unassigned fund balance, available for transfer on July 1, 2020. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 8 to the floor. Seconded by Carryl Roy.
Brooke Arthur, School Board gave a presentation. No discussion.
Moderator brought Article 8 to a card vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 7 and Article 8. Seconded by Mike Harris.
No discussion. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 9. To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 9 to the floor. Seconded by Carryl Roy.
Carryl Roy, School Board gave a presentation. No discussion.
Moderator brought Article 9 to a card vote. **CARRIED** by a card vote.

Article 10. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of **\$95,000** to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 10 to the floor. Seconded by Carryl Roy.
Carryl Roy, School Board gave a presentation. No discussions.
Moderator brought Article 10 to a card vote. **CARRIED** by a card vote.

Article 11. To see if the School District voters will authorize the Hollis School District to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends the article 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Tammy Fareed motioned to bring Article 11 to the floor. Seconded by Carryl Roy.
Tammy Fareed, School Board gave a presentation. No discussions.
Moderator brought Article 11 to a card vote. **CARRIED** by a card vote.

Article 12. To see if the School District will vote to raise and appropriate a sum of **\$13,264,874** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Mike Harris motioned to bring Article 12 to the floor. Seconded by Rob Mann.
Tom Gehan, Budget Committee gave a presentation. No discussions.
Moderator brought Article 12 to a card vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 9, Article 10, Article 11 and Article 12.
Seconded by Carryl Roy. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 1.

Moderator closed the polls on Article 1 after a 1-hour secret ballot vote.
YES - 31 NO - 44 NOT CARRIED by a 1-hour 2/3 secret ballot vote.

Article 2. In the event that **Article 1** is not approved, to see if the School District will vote to raise and appropriate a sum of **\$250,000** to stabilize the barn foundation and frame at 4 Lund Lane in Hollis. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 4-3-0.**

Tammy Fareed motioned to bring Article 2 to the floor. Seconded by Carryl Roy.
Tammy Fareed motioned to pass over Article 2. Seconded by Rob Mann.
Discussion ensued. Moderator brought motion to a vote. **CARRIED** by a card vote.

Article 13. To transact any other business which may legally come before said meeting. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 7-0-0.**

Mike Harris motioned to end the meeting. Seconded by Tom Gehan.
Moderator brought Article 13 to a vote. **CARRIED** by a card vote.

80 Voters attended the meeting, and the meeting adjourned at 10:30pm.

Respectfully submitted,

Diane Leavitt
Diane Leavitt
Hollis School District Clerk

REVENUE, EXPENDITURES AND CHANGES

EXHIBIT 5
HOLLIS SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2020

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 9,920,433	\$ -	\$ -	\$ 9,920,433
Other local	61,527	-	199,148	260,675
State	2,674,574	-	3,495	2,678,069
Federal	-	214,835	32,319	247,154
Total revenues	<u>12,656,534</u>	<u>214,835</u>	<u>234,962</u>	<u>13,106,331</u>
EXPENDITURES				
Current:				
Instruction	5,215,309	198,303	56,148	5,469,760
Support services:				
Student	863,197	1,040	-	864,237
Instructional staff	324,507	4,000	-	328,507
General administration	573,070	-	-	573,070
School administration	621,542	-	-	621,542
Operation and maintenance of plant	964,008	4,788	-	968,796
Student transportation	420,681	6,704	-	427,385
Non-instructional services	-	-	206,058	206,058
Debt service:				
Principal	260,716	-	-	260,716
Interest	63,672	-	-	63,672
Facilities acquisition and construction	3,188,941	-	-	3,188,941
Total expenditures	<u>15,300,952</u>	<u>214,835</u>	<u>262,206</u>	<u>15,777,993</u>
Deficiency of revenues under expenditures	<u>(2,644,418)</u>	<u>-</u>	<u>(27,244)</u>	<u>(2,671,662)</u>
Other financing sources (uses):				
Transfers in	198	-	-	198
Transfers out	-	-	(198)	(198)
Capital lease inception	3,108,900	-	-	3,108,900
Total other financing sources and uses	<u>3,109,098</u>	<u>-</u>	<u>(198)</u>	<u>3,108,900</u>
Net change in fund balances	464,680	-	(27,442)	437,238
Fund balances, beginning	672,786	-	110,262	783,048
Fund balances, ending	<u>\$ 1,137,466</u>	<u>\$ -</u>	<u>\$ 82,820</u>	<u>\$ 1,220,286</u>

GENERAL FUND REVENUE COMPARISON BY YEAR

Hollis School District FY20 General Fund Revenue Comparison by Year

	FY18	FY19	FY20
Revenue			
School District Assessment	8,459,222	9,079,409	9,920,433
Local Revenue			
Tuition	21,840	25,967	16,778
Investment Earnings	5,825	5,906	6,837
Rentals	13,000	18,970	23,970
Refund of Prior Year Expenditures	-		
Miscellaneous	10	15,513	13,745
Total Local Revenue	38,390	66,356	61,330
State Revenue			
Adequacy Aid (grant)	1,008,055	1,016,961	1,190,399
Adequacy Aid (tax)	1,408,402	1,416,379	1,452,273
School Building Aid	-		
Kindergarten Aid	-	70,903	17,755
Special Educ Aid	39,686	2,775	
Other State Aid	11,545	-	
Total State Revenue	2,467,689	2,507,018	2,660,427
Federal Revenue			
Medicaid	46,753	31,578	14,147
Total Federal Revenue	46,753	31,578	14,147
Other Financing Sources			
Transfers in	34	94	198
Total Other Financing	34	94	198
Total Revenues and Other Financing	11,012,087	11,684,455	12,656,534

BALANCE SHEET

EXHIBIT 3
HOLLIS SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2020

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 502,343	\$ -	\$ 92,555	\$ 594,898
Receivables, net of allowance for uncollectibles:				
Accounts	53,116	-	14	53,130
Intergovernmental	418,083	273,781	10,253	702,117
Interfund receivable	245,333	-	-	245,333
Inventory	-	-	13,114	13,114
Prepaid items	3,108	-	-	3,108
Total assets	<u>\$ 1,221,983</u>	<u>\$ 273,781</u>	<u>\$ 115,936</u>	<u>\$ 1,611,700</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 33,937	\$ 28,448	\$ -	\$ 62,385
Accrued salaries and benefits	37,575	-	-	37,575
Intergovernmental payable	11,050	-	2,341	13,391
Interfund payable	-	245,333	-	245,333
Total liabilities	<u>82,562</u>	<u>273,781</u>	<u>2,341</u>	<u>358,684</u>
Deferred inflows of resources:				
Deferred revenue	<u>1,955</u>	<u>-</u>	<u>30,775</u>	<u>32,730</u>
Fund balances:				
Nonspendable	3,108	-	20,053	23,161
Restricted	-	-	3,165	3,165
Committed	422,250	-	59,602	481,852
Assigned	125,492	-	-	125,492
Unassigned	586,616	-	-	586,616
Total fund balances	<u>1,137,466</u>	<u>-</u>	<u>82,820</u>	<u>1,220,286</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,221,983</u>	<u>\$ 273,781</u>	<u>\$ 115,936</u>	<u>\$ 1,611,700</u>

**SPECIAL EDUCATION EXPENDITURES
DEBT SCHEDULE**

**Hollis School District
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES
June 30, 2020**

EXPENSES	FY2018	FY2019	FY2020
Salaries	1,677,927	1,836,389	1,698,497
Benefits	685,351	750,074	713,149
Contracted Services	144,735	202,183	153,489
Transportation	32,257	58,764	108,497
Tuition	510	-	26,280
Supplies	32,742	38,474	36,935
Equipment	4,693	3,055	9,681
Other	1,925	1,840	880
SUB Total	2,580,140	2,890,778	2,747,408
REVENUE			
Special Education Aid	39,686	2,775	0
Medicaid Distribution	46,753	31,578	14,147
IDEA & PK IDEA	168,434	134,940	195,007
Preschool Tuition	21,840	18,240	12,830
SUB Total	276,714	187,533	221,983
NET COST FOR SPECIAL EDUCATION	2,303,427	2,703,245	2,525,425

**Hollis School District
Debt Schedule-as of 6/30/2020**

	H-STEP Lease	H-Smart Lease
Length of Debt (years)	10	10
Date of Issue	6/2017	6/2020
Date of Final Payment	6/2027	10/2029
Original Debt	\$2,800,000.00	\$3,108,900.00
Interest Rate	2.77%	1.82%
Principal at Beginning of Year	\$2,299,453.59	\$3,108,900.00
Retired Issues this Year	\$324,387.49	\$0.00
 Remaining Principal Balance Due	 \$2,038,737.97	 \$3,108,900.00
Remaining Interest Balance Due	\$231,974.46	\$269,035.69
Remaining Debt	\$2,270,712.43	\$3,377,935.69
 Amount of Principal to be paid in FY21	 \$267,934.84	 \$310,890.00
Amount of Interest to be paid in FY21	\$56,452.65	\$14,416.78
Total to be paid FY21	\$324,387.49	\$325,306.78

PROFESSIONAL STAFF ROSTER

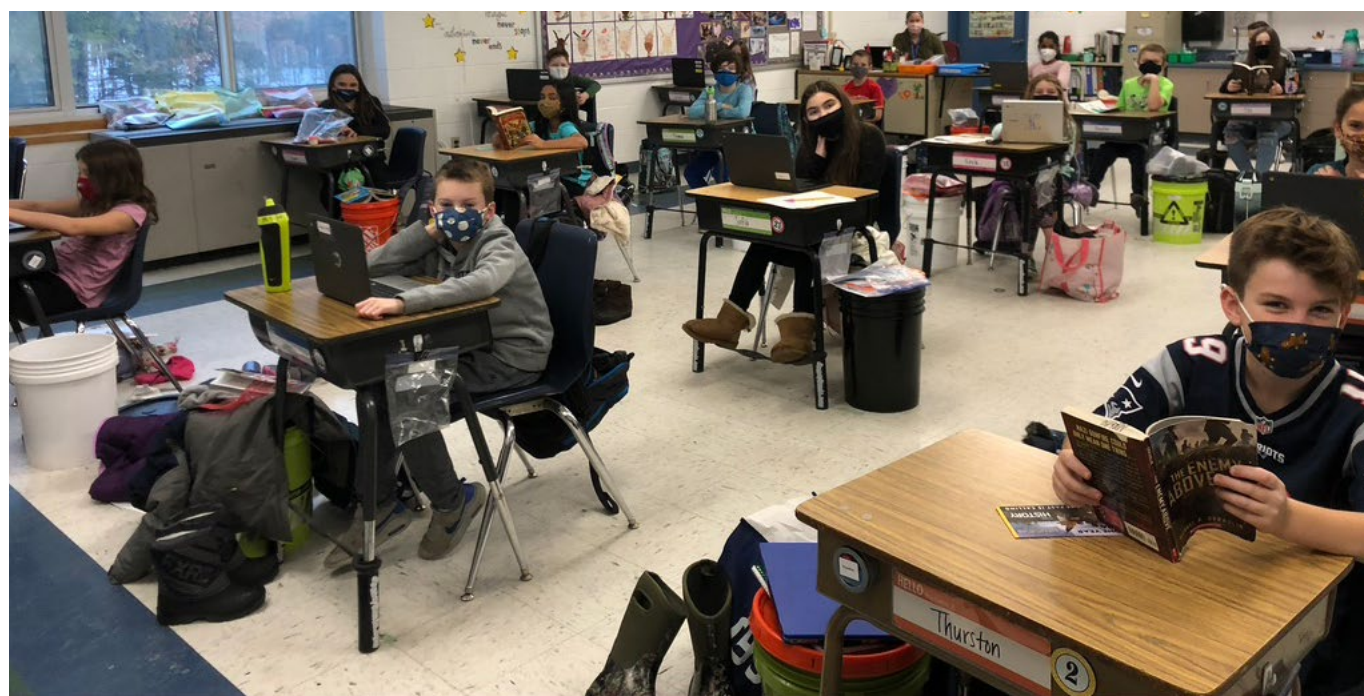
HOLLIS SCHOOL DISTRICT

PROFESSIONAL STAFF ROSTER 2019-2020

Name	Last Name	Assignment	College/University	Degree
Anne	Elser	Special Education Administrator	Rivier	M.Ed.
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Paula	Izbicki	Principal	New England College	M.Ed.
Nicole	Tomaselli	Curriculum Administrator	Northeastern Univ.	M.Ed.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Pamela	Banks	Speech/Language Pathologist	U. Conn.	M.A.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Sadie	Bradshaw	Special Education	Rivier	B.A.
Monica	Brimley	Speech/Language Pathologist	Sacred Heart University	M.S.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan	Caron	Grade 5	Fitchburg State Univ.	B.S.
Kimberly	Cayot	Kindergarten	Southern NH University	B.A.
Carrie	Cormier	Music	UNH	M.Ed.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Elizabeth	Currier	Technology Integration Specialist	UNH	M.Ed.
Raymond	Daneau	Guidance	Boston Univ.	M.Ed.
Sarah	DeLisle	Grade 2	Western Governors University	M.Ed.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Traci	Ekberg	Reading Specialist	Notre Dame College	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Catherine	Gardner	Grade 3	Keene State College	B.S.-B.A.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Brenda	Golia	Special Education	Plymouth State Univ.	M.Ed.
Jamie	Gough	Grade 4	U. Maine, Fort Kent	B.S.
Paula	Grieb	Spanish	Rivier Univ.	M.A.
Jennifer	Hannon	Grade 1	State University of New York	M.Ed.
Tara	Happy	Environmental Science	Rivier Univ.	B.A.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Amanda	Inman	Grade 5	UNH	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Karen	Kelley	Math Support Specialist	Antioch Univ. of New England	M.Ed.
Christina	Langley	Preschool	St. Anselm College	B.A.-B.S.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.

Nancy	Lemay	Kindergarten	Grand Valley State Univ.	B.S.
Ellen	Lencsak	School Nurse	Rivier Univ.	BSN
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Aleah	Marcaitis	Preschool	Nazareth College of Rochester	M.A.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Colleen	McBride	Grade 6	Boston College	M.Ed.
Michelle	McInnes	Behavior Specialist	Southern NH University	M.S.
Jared	McMullen	Grade 5	Southern NH University	M.Ed.
Sophie	Merrill	Speech Assistant	Rhode Island College	B.S.
Caryn	Miller	Grade 6	Anna Maria College	M.Ed.
Heidi	Moore	Special Education	Rivier Univ.	B.A.
Nicolasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Susan	Morelli	Speech/Language Pathologist	Northeastern Univ.	M.S.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	UNH	M.Ed.
Brenda	Nickerson	Library Media	Lesley Univ.	M.Ed.
Michelle	O'Brien	Grade 3	UNH	M.Ed.
Lindsey	O'Brien	Grade 2	Southern NH University	M.Ed.
David	Olszewski	Physical Education	Rivier Univ.	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Jesse	Parent	Music	UNH	B.Music
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Lindy	Prewitt	ELL	Texas State University	B.S.
Sarah	Proulx	Library Media Specialist	UNH	M.Ed.
Kari	Raiano	Reading Specialist	Simmons College	M.SEd.
Kristine	Reilly	Special Ed Reading	Univ. of New England	Ed.D.
Christina	Remick	Kindergarten	University of San Diego	B.A.
Amye	Renaud	Grade 4	Rivier Univ.	B.A.
Ellen	Roos-Unger	Grade 1	Hunter College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Jonathan	Rubin	Grade 5	Antioch Univ. of New England	M.Ed.
Baily	Ryan	Grade 6	Plymouth State Univ.	M.Ed.
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Julie	Somorostro	Grade 3	New England College	M.A.
Amy	St. Hilaire	School Psychologist	Rivier Univ.	M.Ed./CAGS
Ashley	Starkey	Kindergarten	Keene State College	M.Ed.
Lisa	Stone	Grade 5	UNH	M.Ed.
Melanie	Tafe White	Math Support Specialist	UNH	M.Ed.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music

Mary Lee	Walsh	Guidance	Rivier Univ.	M.Ed.
Jeri	Williams	School Psychologist	University of Florida	Ed.S., M.A.E.
Thomas	Williamson	Physical Education	Springfield College	B.S.
Margo	Wood	Reading Specialist	Rivier	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN



HOLLIS ELEMENTARY SCHOOL COMMUNITY ADMINISTRATIVE TEAM REPORT

Hollis Primary School
36 Silver Lake Road

Hollis Upper Elementary School
12 Drury Lane

Respectfully submitted by

Candice Fowler, Paula Izbicki, Anne Elser, and Nicole Tomaselli.

THE MISSION OF SAU 41 IS TO ENSURE A STRONG, SUPPORTIVE LEARNING ENVIRONMENT FOCUSED ON ACADEMIC EXCELLENCE.

This year, our district is focused on reopening our school buildings safely during the COVID-19 Pandemic. The SAU 41 reopening committees worked collaboratively to come up with procedures and safety measures that would provide our students the opportunity to learn in person or remotely while still maintaining our high standards for learning. Our school structure continues to be flexible, as circumstances change, to allow families to shift to in person or remote learning opportunities as needed. This year's school calendar is a reflection of the time needed to prepare for seamless transitions between live and virtual classroom instruction. We continue to be committed to serving the Hollis community and focusing on the whole child.

COMMUNICATION WITH PARENTS AND COMMUNITY MEMBERS

The Hollis Schools are proud to showcase our accomplishments, programs, and data via our schools' websites and Twitter accounts - @HollisPrimary @HollisUpperELEM. The administrative team and each teacher maintains an up to date web presence via their weekly announcements, blogs, or websites. Please visit <http://www.sau41.org> to access the School Board's work. You can access the updates and tweets about our schools using the following links: HPS: <https://www.sau41.org/4/home> and HUES: <https://www.sau41.org/5/home>

DISTRICT SCHOOLS

Instructional leadership is provided by our four person administrative team, which consists of two principals, one special education administrator, and one curriculum administrator. The Hollis Primary School serves students in preschool through third grade, and the Hollis Upper Elementary School serves students in fourth grade through sixth grade. The goal of our four person administrative team is to ensure collaboration and consistency between the buildings and amongst the staff to ensure a smooth transition for parents and students while also providing an outstanding educational experience for all learners.

We work collaboratively with our PTA to foster strong home/school connections for the success of all learners. A strong core of volunteers and committed PTA members have allowed for us to provide many opportunities for student learning beyond the classroom.

While COVID -19 has presented some obstacles for collaboration with our community, we have creatively sought out ways to continue our partnerships such as: virtual Veterans day programs, virtual field trips, gardening and trail maintenance with the Boy and Girl Scouts of Hollis, Halloween Fun Run and promoting activities hosted by the Hollis Social Library, and the virtual D.A.R.E. program hosted by Hollis Police Department. We will continue to promote collaborative learning opportunities within the SAU.

STUDENT CLUBS & ACTIVITIES

Although we have had to scale back club offerings this year, we have been able to offer the following activities virtually and we will continue to find ways to bring additional opportunities to our students. Some examples include: Band, Camp Invention, virtual Homework Club, Hour of Code, Math Week, Read Across America Week, STEM Week, Yearbook Committee, and You Be the Chemist. We enjoy celebrating cultural diversity and work closely with our supportive PTA to provide enriching activities to all of our students regardless of their choice to be remote or in building students. It is our goal that

students will develop not only their academicskills, but their social and emotional skills as well, and become well-rounded responsible citizens. The SOAR program at HUES (Service Oriented Activity Reflections) honors 6th grade students at their promotion ceremony with special recognition for having at least 30 hours of service during their time at the Upper Elementary School.

ACADEMICS

Our faculty uses a variety of tools and techniques to monitor the progress of students on an on-going basis. We utilize this data to drive instruction, to evaluate the effectiveness of programs, and to assist in decision-making related to student need. Some of these tools include: Aimsweb, DRA's (Developmental Reading Assessments), PLC (Professional Learning Communities) discussions and RTI (Response to Intervention). These educational best practices in combination with these diagnostic tools produce scores that make it possible to monitor student growth and set academic goals. Monitoring these data points and reflecting on our instructional practice helps to ensure our students become responsible learners.

We appreciate the supportive culture that the community has shown us. We will continue to work hard to make the Hollis School District a source of pride for our community.

SUPERINTENDENT'S REPORT

Dear Community Members,

The last several months have forced us all to change our practices and adapt to life during a pandemic. Our schools have encountered many challenges but as a result of a dedicated faculty, committed parents and remarkable students we have overcome the obstacles and provided the support and systems to allow our children to learn either in-person or fully remote. Last spring, we held our spring theater performance virtually and graduation occurred in person with each family being provided a six by six foot social distancing box. Also, last spring you the voters showed up and supported our budgets and the accompanying warrant articles via our first ever drive through vote for the Coop District. This fall masks and physical distancing became the norm. We conducted a successful sports season which saw our Boys Golf team become State Champions. In the midst of adjusting to all these "new procedures" our students have performed well. Academically, our students have been putting forth a great effort whether a remote student or in person. Clubs and organizations continue to meet regularly. Our "new normal" goes as well as can be expected. As you head to the polls to make your decisions on this year's warrant articles, I thank you for your on-going support. We continue to provide an exceptional education for the students in our two communities. These have been difficult times, but our communities have responded with support and compassion. Our students have conducted food drives, advertised blood drives while caring for themselves and each other. Many of the lessons students have learned during this pandemic go well beyond our school buildings. Although our students have always impressed me, the last ten months have affirmed my belief that our future is in very good hands. These young women and men continue to make me proud to serve as the Superintendent of SAU 41. Thank you and stay safe.

Respectfully submitted,

Andrew Corey
Superintendent

DIRECTOR OF STUDENT SERVICES REPORT

The SAU41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and students with Limited English proficiency. Additionally, SAU41 Student Services supports children and families are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice. SAU41 Students Services also provides supports to families whose students may attend charter schools, private schools and home education programs.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of supports provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraprofessionals who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who are suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 21 who are suspected of having an educational disability can be made at any time by contacting the Assistant Superintendent of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. Over the past few years, due to eligibility criteria, fewer costs have been eligible for reimbursement; however SAU 41 continues to seek the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programming that has been developed to meet the unique needs of our diverse student population. At the high school level the CHOICES program continues to provide alternative pathways to learning through Extended Learning Opportunities (ELO), online learning and community based internships. At the elementary level, our intensive needs preschool program provides resource and support to students with disabilities.

Lead by our school nurses, SAU41 Student Services has worked closely this year with the Department of Education, Department of Health and Human Services and other agencies to assist with the management of our Covid 19 Response Planning. SAU41 has developed a series of protocols that puts the health and safety of both staff and students at the forefront. As a result, SAU41 was able to offer a fulltime in-person option and full-time remote option to all students. It is the hard work and commitment of our school nurses that has made the SAU41 School Reopening Plan a success.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Sincerely,

Bob Thompson

Assistant Superintendent of Student Services

SAU 41 TECHNOLOGY REPORT

Needless to say the challenge of 2020 has been the pandemic and delivery of curriculum to onsite and remote learners. To ensure a best practices approach each student needed to have a dedicated device. This was accomplished by encouraging the use of personal devices and assigning school owned devices to students who needed them.

There was a coordinated district wide effort to sign out devices that involved the SAU41 Database Administrator, Technical Specialists, and school level support staff.

During the lockdown teaching staff embraced the use of Zoom to run classes remotely. Zoom helped public education by offering paid features such as expanded time limits at no cost.

The Internet bandwidth has been expanded from 250MB to 800MB and eventually will be increased to 1GB. This was needed as the COOP staff were teaching hybrid classes that had a combination of onsite and remote students.

The firewall was upgraded as a routine deployment in February. During the pandemic the Barracuda F400 firewall has been a huge help for management of bandwidth using traffic shaping and secure remote access for the central office staff to complete payroll and other accounting functions on the finance server.

Security camera projects have been completed at all sites in SAU41. All cameras are viewable from an app that can be installed on a computer or smartphone. All cameras are motion sensitive and record to a DVR in each building. In addition to security cameras all of the building doors have FOB access centrally managed by the Director of Maintenance and the IT department.

Aging intercom systems were updated at HBHS, HBMS, and HUES. The new systems integrate with the VOIP phone systems.

The HUES phones were replaced with a VOIP system. All phones have caller ID, long distance within the continental 48 states, and can send voice messages as sound attachments to staff email accounts.

The Chromebook fleet continues to grow across all schools with the total now at 904 devices. This number will continue to grow this year as vendors fill backorders.

Chromebook Deployment by Building

HBHS	278
HBMS	209
CSDA	134
RMMS	73
HUES	152
HPS	58

Respectfully submitted,

Richard Raymond
Network Administrator

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT



**2021 HOLLIS/BROOKLINE COOPERATIVE
SCHOOL DISTRICT WARRANT**

**SCHOOL WARRANT
The State of New Hampshire**

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE NINTH DAY OF MARCH 2021, AT SEVEN O’CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the Budget Committee from Hollis for the ensuing three years.
4. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this 10th day of, February, 2021.

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair
Krista Whalen
Elizabeth Brown
Cindy VanCoughnett
Tom Solon
Kate Stoll
Beth Williams

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE **TENTH DAY OF APRIL, 2021** AT TEN IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2021-22	\$117,065

and further to raise and appropriate a sum of **\$117,065** for the first fiscal year (2021-22 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-0-1).**

Article 2. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2021-22, 2022-23 and 2023-24 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2021-22	\$228,316	2022-23	\$294,057	2023-24	\$330,369

and further to raise and appropriate a sum of **\$228,316** for the first fiscal year (2021-22 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$24,160,377** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Article 4. Shall the District vote to raise and appropriate the sum of **\$997,899** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$1,953,257** for the forthcoming fiscal year? This year's adjusted budget of **\$1,918,864** with **\$980,328** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (6-1-0).**

Article 5. Discontinue Athletic Expendable Trust. Shall the school district vote to discontinue the Athletic Expendable Trust fund? Said funds and accumulated interest to date of withdrawal, are to be transferred to the school district's general fund. (Majority vote required). **The school board recommends this article (7-0-0). The budget committee recommends this article (7-0-0).**

Article 6. Establish Athletics Revolving Fund. Shall the school district establish a non-lapsing Athletics Revolving Fund in accordance with RSA 194:3-c, to be funded by receipts from athletic participation fees and charges? Further, to raise and appropriate up to **\$50,000** to put into that fund for the purpose of supporting athletic programs in the district, with said amount to come from unassigned general fund balance (resulting from the previously discontinued Athletic Expendable Trust and participation fees collected in 2020-21). The money received from athletic fees and charges shall be allowed to accumulate from year to year in this revolving fund, and shall not be considered part of the general fund unassigned fund balance. Expenditures may be made from this revolving fund only for the purposes stated herein at monthly intervals or as needed without further approval of the legislative body. (Majority vote required). **The school board recommends this appropriation (7-0-0). The budget committee recommends this appropriation (7-0-0).**

Article 7. To see if the school district will vote to raise and appropriate up to the sum of **\$115,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2021 unassigned fund balance, available on July 1, 2021. **The school board recommends this appropriation (6-1-0). The budget committee recommends this appropriation (6-1-0).**

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$100,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2021, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation (5-2-0). The budget committee does not recommend this appropriation (3-4-0).**

Article 9. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year? **The school board recommends this article 7-0-0.**

Article 10. (Contingent Article). If Article 9 passes, this article is unnecessary: to see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. **The school board recommends this article (7-0-0).**

Article 11. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Article 12. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 4%? **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Article 13. Petition Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? **The school board does not recommend this article (1-6-0). The budget committee does not recommend this article (0-7-0).**

Article 14. Petition Warrant Article. To see if the Hollis Brookline Cooperative District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 3 as currently written and substituting a new Article 3 as follows:

Article 3: The Hollis Brookline Cooperative School District shall be responsible for grades nine (9) through twelve (12). **The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-7-0).**

Article 15. Petition Warrant Article. Shall SAU 41 and the Hollis Brookline Cooperative Schools hereby affirm our general support for each student’s growth and enrichment, in support thereof, We, the Legislative Body, hereby state the following as a matter of general policy:

- (a) The family unit is ideally at the core of each individual’s social, educational, intellectual, and emotional well being,
- (b) Our schools are a critical element that shall foster an environment where our goal is that all students are enabled to thrive and positively achieve their potential and develop the content of their character accordingly,
- (c) It shall be the primary goal of all teachers and administrators to support these efforts,
- (d) Any divisive policy that fosters prejudicial discrimination, segregation, stereotyping, intimidation, censorship, harassment or retribution based on race or sex is, by its nature, a threat to our social fabric, morally wrong and generally unlawful,
- (e) Further, educational techniques that hinder or prevent: fairness, impartiality, equality of opportunity OR, conversely, support outcomes of “equity redesign”, “equity based outcomes”, “redistribution”, “retribution”, “unlearning” or “Critical Race Theory” are, by their nature, detrimentally counterproductive to healthy education and the unifying ideals of our greater American Society,
- (f) Any parties so wronged may seek court relief under applicable federal and state laws, through and with RSA 354-A (Anti-Discrimination), RSA 91-A, (The Right to Know), et al., noting the enforcement and penalty provisions provided therein.

Therefore,

WE, the Legislative Body of SAU 41 and the Hollis Brookline Cooperative Schools, with our vote, hereby affirm that this Article be published and made an integral policy of our School Administrative Unit and Cooperative School District. **The school board does not recommend this article (0-7-0).**

Article 16. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this **10th day of February, 2021.**

SCHOOL BOARD MEMBERS:

Holly Deurloo Babcock, Chair
Elizabeth Brown
Tom Solon
Kate Stoll
Cindy VanCoughnett
Krista Whalen
Beth Williams

RULES FOR DISTRICT MEETING

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the school). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting.

State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7.

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guide lines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions. By prior agreement, organized presentations are allowed up to 10 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an

- hour. The article must receive at least 2/3 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8-a
18. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
 19. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Estimated increase amounts for salaries and benefits are only estimates, not specified contract terms. The dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3
 20. The operating budget shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the MS-27 budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
 21. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker nor to make a motion.
 22. A motion to End Debate is not debatable and requires a 2/3 vote to pass. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
 23. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
 24. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. The motion is in order at any time that a voter has the floor. RSA 40:10
 25. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
 26. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
 27. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
 28. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
 29. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
 30. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
 31. A request for a secret ballot vote must be made in writing by 5 voters present prior to the vote. RSA 40:4-a, I(a)
 32. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
 33. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote, and must be made immediately after the result is announced. RSA 40:4-b
 34. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final adjournment of the meeting may only occur after all articles have been acted upon. RSA 40:11



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2021-2022 PROPOSED BUDGET (MS-27)

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Instruction								
1100-1199	Regular Programs	03	\$5,712,623	\$6,281,130	\$6,112,776	\$0	\$6,112,776	\$0
1200-1299	Special Programs	03	\$3,387,327	\$3,461,837	\$3,789,383	\$0	\$3,789,383	\$0
1300-1399	Vocational Programs	03	\$22,957	\$30,000	\$28,000	\$0	\$28,000	\$0
1400-1499	Other Programs	03	\$665,645	\$855,470	\$899,273	\$0	\$899,273	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$9,788,552	\$10,628,437	\$10,829,432	\$0	\$10,829,432	\$0
Support Services								
2000-2199	Student Support Services	03	\$1,680,593	\$1,589,010	\$1,635,890	\$0	\$1,635,890	\$0
2200-2299	Instructional Staff Services	03	\$547,670	\$791,776	\$722,658	\$0	\$722,658	\$0
Support Services Subtotal			\$2,228,263	\$2,380,786	\$2,358,548	\$0	\$2,358,548	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$100,000	\$100,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$32,588	\$66,300	\$85,250	\$0	\$85,250	\$0
General Administration Subtotal			\$132,588	\$166,300	\$85,250	\$0	\$85,250	\$0



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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$878,364	\$910,255	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$974,478	\$1,100,022	\$1,104,579	\$0	\$1,104,579	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,214,649	\$1,551,511	\$1,435,430	\$0	\$1,435,430	\$0
2700-2799	Student Transportation	03	\$875,207	\$1,199,736	\$1,293,341	\$0	\$1,293,341	\$0
2800-2999	Support Service, Central and Other	03	\$4,862,328	\$5,183,191	\$5,596,497	\$0	\$5,596,497	\$0
	Executive Administration Subtotal		\$8,805,026	\$9,944,715	\$9,429,847	\$0	\$9,429,847	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$184,719	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$184,719	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	03	\$637,798	\$640,145	\$682,770	\$0	\$682,770	\$0
5120	Debt Service - Interest	03	\$814,085	\$170,083	\$114,530	\$0	\$114,530	\$0
	Other Outlays Subtotal		\$1,451,883	\$810,228	\$797,300	\$0	\$797,300	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations as Approved by DRA for period ending 6/30/2021	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	03	\$394,000	\$400,000	\$400,000	\$0	\$400,000	\$0
5222-5229	To Other Special Revenue	03	\$260,000	\$260,000	\$260,000	\$0	\$260,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$654,000	\$660,000	\$660,000	\$0	\$660,000	\$0
Total Operating Budget Appropriations								
					\$24,160,377	\$0	\$24,160,377	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	07	\$115,000	\$0	\$115,000	\$0
Purpose: Maintenance ETF						
Total Proposed Special Articles			\$115,000	\$0	\$115,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2022 (Recommended)	School Board's Appropriations for period ending 6/30/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2022 (Not Recommended)
1100-1199	Regular Programs	02	\$135,203	\$0	\$135,203	\$0
	<i>Purpose: HEA CBA</i>					
1200-1299	Special Programs	01	\$25,386	\$0	\$25,386	\$0
	<i>Purpose: Support Staff</i>					
1200-1299	Special Programs	02	\$17,541	\$0	\$17,541	\$0
	<i>Purpose: HEA CBA</i>					
2000-2199	Student Support Services	01	\$1,253	\$0	\$1,253	\$0
	<i>Purpose: Support Staff</i>					
2000-2199	Student Support Services	02	\$22,251	\$0	\$22,251	\$0
	<i>Purpose: HEA CBA</i>					
2200-2299	Instructional Staff Services	01	\$1,253	\$0	\$1,253	\$0
	<i>Purpose: Support Staff</i>					
2200-2299	Instructional Staff Services	02	\$2,702	\$0	\$2,702	\$0
	<i>Purpose: HEA CBA</i>					
2310 (840)	School Board Contingency	08	\$100,000	\$0	\$0	\$100,000
	<i>Purpose: Contingency</i>					
2320 (310)	SAU Management Services	04	\$997,899	\$0	\$997,899	\$0
	<i>Purpose: SAU</i>					
2400-2499	School Administration Service	01	\$12,174	\$0	\$12,174	\$0
	<i>Purpose: Support Staff</i>					
2600-2699	Plant Operations and Maintenance	01	\$45,896	\$0	\$45,896	\$0
	<i>Purpose: Support Staff</i>					
2800-2999	Support Service, Central and Other	01	\$31,103	\$0	\$31,103	\$0
	<i>Purpose: Support Staff</i>					
2800-2999	Support Service, Central and Other	02	\$50,619	\$0	\$50,619	\$0
	<i>Purpose: HEA CBA</i>					
5222-5229	To Other Special Revenue	06	\$50,000	\$0	\$50,000	\$0
	<i>Purpose: Establish Athletics Revolving Fund</i>					



Individual Warrant Articles

Total Proposed Individual Articles	\$1,493,280	\$0	\$1,393,280
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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2021	School Board's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Local Sources					
1300-1349	Tuition	03	\$24,000	\$15,000	\$15,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$8,000	\$4,500	\$4,500
1600-1699	Food Service Sales	03	\$359,000	\$359,000	\$359,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$82,000	\$100,000	\$100,000
Local Sources Subtotal			\$473,000	\$478,500	\$478,500
State Sources					
3210	School Building Aid	03	\$199,362	\$209,362	\$209,362
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	03	\$371,639	\$300,000	\$300,000
3240-3249	Vocational Aid	03	\$5,000	\$5,000	\$5,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$579,001	\$517,362	\$517,362



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2021	School Board's Estimated Revenues for period ending 6/30/2022	Budget Committee's Estimated Revenues for period ending 6/30/2022
Federal Sources					
4100-4539	Federal Program Grants	03	\$25,000	\$25,000	\$25,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$38,000	\$38,000	\$38,000
4570	Disabilities Programs	03	\$235,000	\$235,000	\$235,000
4580	Medicaid Distribution	03	\$0	\$5,000	\$5,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$298,000	\$303,000	\$303,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	07, 06, 08	\$0	\$265,000	\$265,000
9999	Fund Balance to Reduce Taxes	03	\$0	\$200,000	\$200,000
Other Financing Sources Subtotal			\$0	\$465,000	\$465,000
Total Estimated Revenues and Credits			\$1,350,001	\$1,763,862	\$1,763,862



Budget Summary

Item	School Board Period ending 6/30/2022 (Recommended)	Budget Committee Period ending 6/30/2022 (Recommended)
Operating Budget Appropriations	\$24,160,377	\$24,160,377
Special Warrant Articles	\$115,000	\$115,000
Individual Warrant Articles	\$1,493,280	\$1,393,280
Total Appropriations	\$25,768,657	\$25,668,657
Less Amount of Estimated Revenues & Credits	\$1,763,862	\$1,763,862
Less Amount of State Education Tax/Grant	\$5,247,272	\$5,247,272
Estimated Amount of Taxes to be Raised	\$18,757,523	\$18,657,522



Supplemental Schedule

1. Total Recommended by Budget Committee	\$25,668,657
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$637,798
3. Interest: Long-Term Bonds & Notes	\$176,288
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$814,086
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$24,854,571
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,485,457
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$345,381
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$28,154,114

GOVERNMENT LEADERSHIP ADMINISTRATION

Hollis Brookline Cooperative School Board

Mrs. Holly Deurloo Babcock, Chair	Term Expires 2022
Mr. Thomas Solon, Vice Chair	Term Expires 2021
Mrs. Cindy VanCoughnett	Term Expires 2023
Mrs. Elizabeth Brown	Term Expires 2021
Mrs. Krista Whalen	Term Expires 2022
Mrs. Beth Williams	Term Expires 2022
Ms. Kate Stoll	Term Expires 2023
Mr. Drew Mason, Moderator	Term Expires 2022
Mr. Robert Rochford, Treasurer	Appointed 2016
Mrs. Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Ms. Darlene Mann, Chair	Term Expires 2022
Mr. Raul Blanche, Vice Chair	Term Expires 2023
Mr. Brian Rater	Term Expires 2021
Mr. Lorin Rydstrom	Term Expires 2021
Mr. Matt Maguire	Term Expires 2022
Mr. David Blinn	Term Expires 2023
Mr. Thomas Enright	Term Expires 2022

SAU #41Administration

Mr. Andrew F. Corey	Superintendent of Schools
Ms. Gina Bergskaug	Assistant Superintendent
Mr. Robert Thompson	Assistant Superintendent of Student Services
Ms. Kelly Seeley	Business Administrator
Ms. Amy Rowe	Assistant Director of Student Services
Mr. Richard Raymond	Network Administrator
Mrs. Linda Sherwood	Senior Assistant Business Administrator
Mrs. Donna Smith	Assistant Business Administrator

Hollis Brookline Middle School

Mr. Timothy Girzone	Principal
Ms. Yolanda Flamino	Assistant Principal
Mrs. Jennifer Campbell	Special Education Coordinator

Hollis Brookline High School

Mr. Richard Barnes	Principal
Mr. Robert Ouellette	Assistant Principal
Ms. Amanda Zeller	Assistant Principal
Ms. Lauren DiGennaro	Assistant Principal

**2020 HOLLIS/BROOKLINE COOPERATIVE
SPECIAL DISTRICT MEETING MINUTES**

**Hollis Brookline Cooperative School District
Hollis Brookline High School, Hollis, NH**

29 January 2020

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair
Tom Solon, Vice Chair
Cindy Van Coughnett
Beth Williams, Secretary
Elizabeth Brown
Melanie Levesque
Krista Whalen

Drew Mason, Moderator
James O'Shaughnessy, District Counsel
Diane Leavitt, District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche
Brian Rater
David Blinn
Tom Enright
Lorin Rydstrom
James Solinas
Cindy Van Coughnett-School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Hollis Brookline Middle School

Timothy Girzone, Principal
Yolanda Flamino, Assistant Principal
Jennifer Campbell, Assistant Principal

The meeting was called to order at 6:30pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance. National Anthem was sung by the members of the Hollis Brookline Honors choir. Moderator recognized all veterans and serving members of our armed forces.

Holly Deurloo Babcock, School Board chair introduced the School Board. SAU 41 Superintendent, Andy Corey introduced the SAU and the school staff. Moderator introduced School District Council, James O'Shaughnessy and School District Clerk, Diane Leavitt. Moderator recognized the Ballot Clerks, Supervisors of the Checklist, assistants and volunteer counters on the floor.

Moderator went over calendar of meetings and upcoming elections. Moderator went over the rules of the meeting, overview of the warrant and time schedule. Moderator Mason motioned to adopt the rules of the meeting. Seconded by Holly Deurloo Babcock. No discussions. Moderator brought adopting rules of the meeting to a vote. **CARRIED** by a card vote.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District as follows:

Article 5:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
95%	5%

The expenses related to principal and interest of bonds (current and future), of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
0%	100%

Amendment Adds:*After the calculations are made as set forth above, an additional amount of \$1 will be assessed to Hollis prior to apportionment.*

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Krista Whalen. Tom Solon, School Board gave a presentation. Holly Deurloo Babcock, School Board gave a presentation.

Tom Gehan motioned to amend Article 1. Seconded by Mike Harris. Tom Gehan gave a presentation.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District as follows:

Article 5:

The operating expenses of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on one-hundredth **(100%) on Average Daily Membership** (ADM).

Discussions ensued. Joanne Logger motioned to end debate. Seconded by David Sacks. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote. Moderator brought motion to amend Article 1 to a vote. **NOT CARRIED** by a card vote.

Paul D'Agostino motioned to amend Article 1. Seconded by Peter Walker.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District as follows:

Article 5:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
70%	30%

The expenses related to principal and interest of bonds (current and future), of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
0%	100%

Amendment Adds:

After the calculations are made as set forth above, an additional amount of \$1 will be assessed to Hollis prior to apportionment.

Discussions ensued. Karen Bridgeo motioned to end debate. Seconded by Mike Harris. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote.
Moderator brought motion to amend Article 1 to a vote. **NOT CARRIED** by a card vote.
Chris Hyde motioned to move the question and end debate. Seconded by David Sacks. Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote.

David Sacks motioned to change the rules of ballot voting from 90 minutes to 60 minutes. Seconded by Mike Harris. Moderator brought motion to a vote. **361 - YES 121 - NO CARRIED** by 2/3 card vote.

Moderator brought Article 1 to a secret ballot vote. Polls opened for 60 minutes. Moderator thanked everyone. **CARRIED** by secret ballot vote. **YES – 469 NO – 180**
2 spoiled votes. Total voters - 651

Darlene Mann motioned to dissolve the meeting. Seconded by Chris Hyde. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote.

Meeting ended at 9:50pm
Voters through the checklist: Brookline – 218, Hollis – 438, total registered voters attending 656.

Respectfully submitted,

Diane Leavitt

Diane Leavitt,
Hollis Brookline Cooperative School District Clerk

**2020 HOLLIS/BROOKLINE COOPERATIVE
SCHOOL DISTRICT ANNUAL MEETING MINUTES**

**Day 1 – Public Zoom Meeting
HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline Middle School, Hollis, NH
4 June 2020**

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair, Hollis
Tom Solon, Vice Chair, Brookline
Kate Stoll, Secretary, Brookline
Elizabeth Brown, Hollis
Cindy VanCoughnett, Hollis
Krista Whalen, Hollis
Beth Williams, Brookline

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair, Hollis
Raul Blanche, Vice Chair, Hollis
Matt Maguire, Secretary, Brookline
Brian Rater, Brookline
David Blinn, Brookline
Tom Enright, Hollis
Lorin Rydstrom, Hollis
Cindy VanCoughnett- School Board Representative, Hollis

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Bob Thompson, Assistant Superintendent
Kelly Seeley, Business Administrator
Rich Raymond, Network Administrator

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Hollis Brookline Middle School

Timothy Girzone, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk
Bob Thompson, Zoom Meeting Host

Due to the Covid-19 virus, and the current state of emergency as declared by the Governor's executive order issued March 13, 2020, the Hollis Brookline School District meeting was held with a Zoom meeting which was broadcasted live over the internet and television then followed two days later by a very successful drive-by voting event from 10am-3pm at the Hollis Brookline Cooperative Schools.

The zoom meeting, attended by approximately 150 people, was called to order at 6:43pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative middle school library. The meeting was started with the Pledge of Allegiance.

Moderator, Drew Mason gave the zoom meeting instructions and format. Moderator introduced the School Board, Budget Committee, the SAU 41 and the school staff. Moderator introduced School District Clerk and School District Counsel.

Moderator talked about the upcoming elections in September and November.

Moderator went over the rules of the zoom meeting, because this is a zoom meeting there will be no amendments, motions, or other modifications to the rules or process of the meeting or to the Warrant Articles. No voting will be done at this meeting. People were allowed to ask questions about the rules of the meeting and were allowed two minutes maximum. The moderator went over why this meeting is an important one to have, and stressed the schools needed a budget before the June 30th deadline.

Moderator went over how the voting will happen during drive-by voting on Saturday, June 6, 2020. Brookline will vote at the Middle School and Hollis will vote at the High School. Moderator went over the procedures.

The Moderator explained that these are unprecedented times and explained that if the rules do not pass on Saturday's drive-by voting, then the meeting will have to be rescheduled. Moderator explained that the first question on the Ballot was a request to approve the rules which states the procedures for the entire annual meeting process. If the procedural rules did not pass by a simple majority vote, then all the votes on the other Articles will not be taken up and the Moderator would recess the meeting to a specific date, time and place.

Moderator opened the floor for public comments. Commenters must identify that they are registered voters in Hollis or Brookline, and provide their name, address, and town in the District.

Summary of comments:

Chris Hyde – Thanked the moderator for difficult times. Had questions about how to vote. Had concerns with publication and publicity with residents in town. Maybe code red for awareness for voting on Saturday. Also, concerned regarding petition articles, impediments for this year only, wanted some petitions to be left off. Superintendent, Andy Corey stated it not legal to take a petition article off the ballot.

Tom Gehan – Unprecedented times, thanked everyone for getting this meeting together. Concerned about moving forward this way. He would rather wait and vote in person. Voters need to comment on articles and offer amendments.

Jim Belanger – We are deliberative town; this is not deliberative.

Peter Agostino – Very appreciative of this process but he has concerns because this kind of meeting has no discussions allowed and he strongly urges the moderator to postpone this meeting until we are able to meet in person.

Tammy Fareed – Thanked the Moderator, School Board and School Staff for this meeting. Reminded folks that if there is no vote prior to June 30th what happens to staff contracts? Superintendent, Andy Corey stated that without a meeting and passing of the budget they would have to reduce staff, there is no budget after June 30th and no default budget.

Cindy Ryherd – Thanked the Moderator. We needed a meeting, thank you for doing this meeting.

Eric Pauer – If there was a close count, what will the recount process be? Moderator said that if the result is within 10% we will automatically recount that question on voting day. In addition, the voters retain their rights to later request a recount following the procedure in the RSAs. Eric Pauer says this is a good plan, we waited as long as we could and he thinks we should adopt the rules and let us move forward.

Discussions continued regarding pay freeze, what happens if budget does not get approved by June 30th. Some voters expressed postponing the meeting until the last day possible.

Tammy Fareed – Questioned discussions on rules, will the Moderator make space for questions other than the rules? Moderator stated that if the rules don't pass then we will have to have another meeting. Superintendent, Andy Corey, stated if no budget, we will have to have a meeting to discuss how to move forward.

Chris Hyde – With a meeting like this there is no way for amendments. He asked for a polling on what the School Board and Budget Committee's opinions on how they view the rules? Are there any legal ramifications to holding a meeting like this? School District Counsel, Jim O'Shaughnessy – These are unprecedented territories, no guidance on this with the State on how to proceed with an annual meeting or with the costs if this gets challenged and/or what a court would do with this. It will be what the voters vote on. Try and put this in perspective and try and get through this so that you have a contract.

Holly Deurloo Babcock, School Board – School Board made these decisions with the Moderator, not everyone was in agreement but they wanted to give voters a chance to vote and give them an opportunity to vote.

Rob Mann – Hollis School Board is hoping to open schools in the fall, and cannot move forward without a budget.

Kat McGee – The School Representatives did a good job coming up with a budget and we trust them, continuing to fund schools at a time of extreme disruptions and the emphasis is to keep the school funded so we can continue. Town meeting is not run as normal but this is a good compromise. In favor of passing the rules.

Comments received through e-mail:

Cindy LaCroix – Questioned whether it would be possible for the Boards/SAU/Voters to review the use of any remaining 2020 budget to carry the SAU operations for a period of time into the 2021 fiscal year, bridging the gap until such time that the 2021 budget can get approved?

Richard Gribble – Wanted to thank the Moderator for maintaining a very civil discussion and for all the work that went into developing and implementing a way to provide an opportunity to vote and provide budget monies to the school district. Moderator did an excellent job.

Kris Opalka – Appreciated all that has been worked out for the COOP annual meeting. Has anyone looked in having a deliberative meeting at the Milford drive-in? Presentations could be done on the big screen and sound system through the car. Perhaps a tent could be set up with a sound system so that people could ask questions, make amendments while keeping six feet apart? Give each registered voter a red and green placard for voting amendments not requiring a ballot vote. There are still 25 days until June 30th.

Diane Pauer – Troubled by the decision of the School Board and the Moderator to allow voters to print their own ballots for the drive-by voting. It is undeniable that such an allowance is an opportunity for fraud and error. Both towns have operable voting machines to process formal machine-readable ballots.

Eric Pauer – Concerned about the limited hours established for voting. Voting was open 10am-3pm on Saturday, without early morning hours or evening hours for those who work. Concerned also about the print at home ballots, and not using the machine-readable ballots. Concerned about hand counting ballot will be labor intensive because some might have draft on them and instead of two pages the pages were duplexed.

Lynne Duval – Is there a way to mail in or email ballots?

Public comment section on Zoom ended at 8:04pm.

Meeting recessed at 8:10pm to reconvene at 10am on Saturday, June 6, 2020 at the High School and Middle School complex for drive-by voting.

Day 2 – Drive-By Voting and Results
HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline High School, Hollis, NH
6 June 2020

Voting took place on Saturday, June 6, 2020 starting at 10:00am – 3:00pm. For traffic control reasons voting for Hollis took place at the high school and voting for Brookline took place at the middle school. Voters were required to remain in their vehicle. At the first stop, voters showed identification to a ballot clerk and were checked in. Face coverings were required if they were outside the vehicle. Registered voters then drove to the second tent where they gave their ballot to a school board member or the assistant and it was placed in a sealed box.

Voting closed at 3:00pm, and ballots were taken to the multi-purpose room in the Middle School to be counted by the Moderator and other election officials. The counting session was broadcast live via live-stream and through the local access TV channels for each town. At the conclusion of the counting and recounting, the Moderator announced the results to inform the citizens.

Results as follows:

To adopt the rules of the meeting.

YES – 1262 NO – 115 CARRIED by ballot vote.

Article 1. To see if the school district will vote to approve the cost items for the third year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2018-19, 2019-20 and 2020-21 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2020-21	\$81,139

and further to raise and appropriate a sum of **\$81,139** for the third fiscal year (2020-21 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

YES – 1019 NO – 367 CARRIED by ballot vote.

Article 2. Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? Submitted by Citizen Petition. The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-8-0).

YES – 593 NO – 788 NOT CARRIED by 3/5 ballot vote.

Article 3. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 2%? Submitted by Citizen Petition. The school board does not recommend this article (0-7-0). The budget committee does not recommend this article (0-8-0).

YES – 542 NO – 836 NOT CARRIED by ballot vote.

Article 4. To see if the school district will vote to raise and appropriate a sum of \$23,499,072 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

YES – 994 NO – 389 CARRIED by ballot vote.

Article 5. Shall the District vote to raise and appropriate the sum of \$910,255 as the Hollis Brookline Cooperative School District's portion of the SAU budget of \$1,807,100 for the forthcoming fiscal year? This year's adjusted budget of \$1,718,104 with \$877,075 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

YES – 919 NO – 456 CARRIED by a ballot vote.

Article 6. To see if the school district will vote to raise and appropriate up to the sum of \$67,000 to be added to the previously established Athletic Program and Services Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2020 unassigned fund balance, available on July 1, 2020. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

YES – 970 NO – 403 CARRIED by a ballot vote.

Article 7. To see if the school district will vote to raise and appropriate up to the sum of \$200,000 to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2020 unassigned fund balance, available on July 1, 2020. The school board recommends this appropriation (3-2-0). The budget committee recommends this appropriation (8-0-0).

YES – 882 NO – 487 CARRIED by a ballot vote.

Article 8. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of \$25,000 to come from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (8-0-0).

YES – 1035 NO – 341 CARRIED by a ballot vote.

Article 9. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to \$100,000 to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2020, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. The school board recommends this appropriation (5-0-0). The budget committee recommends this appropriation (7-1-0).

YES – 940 NO – 440 CARRIED by a ballot vote.

Article 10. To see if the school district will authorize the Hollis Brookline Cooperative School Board to access future year state and federal special education aid funds in the event that special education costs exceed budget limitations. The school board recommends this article (5-0-0).

YES – 1253 NO – 126 CARRIED by a ballot vote.

Article 11. To transact any other business which may legally come before said meeting.

Voters through the checklist: Brookline – 579 Hollis – 810 TOTAL - 1389

SAU Operating Budget Vote:

Brookline School District:	YES – 597	NO – 360
Hollis School District:	YES – 36	NO – 26
Hollis Brookline Coop	YES – 919	NO – 459

Total: **YES – 1552 NO – 842 CARRIED** by ballot votes.

Respectfully submitted,

Diane Leavitt

Diane Leavitt
Hollis Brookline Cooperative School District Clerk

REVENUES, EXPENDITURES AND CHANGES

EXHIBIT 5
HOLLIS-BROOKLINE COOPERATIVE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2020

	General	Special Revenue Funds Food Service Grants	Capital Project Fund	Permanent Fund	Other Governmental Funds	Total Governmental Funds
REVENUES						
School district assessment	\$ 16,833,675	\$ -	\$ -	\$ -	\$ -	\$ 16,833,675
Other local	129,373	324,153	-	4,178	14,426	971,413
State	6,176,358	4,255	-	-	-	6,180,613
Federal	22,849	55,003	294,037	-	-	371,889
Total revenues	23,162,255	383,411	294,037	4,178	14,426	24,357,590
EXPENDITURES						
Current:						
Instruction	9,867,552	-	284,817	-	-	10,629,585
Support services:						
Student	1,680,593	-	5,970	-	-	1,686,563
Instructional staff	560,872	-	3,250	-	-	564,122
General administration	132,588	-	-	-	-	132,588
Executive administration	878,364	-	-	-	-	878,364
School administration	983,370	-	-	-	-	983,370
Business	-	-	-	-	-	-
Operation and maintenance of plant	1,313,667	-	-	-	-	1,313,667
Student transportation	929,200	-	-	-	-	929,200
Other	4,862,329	-	-	-	-	4,862,329
Non-instructional services	-	337,893	-	-	1,026	338,919
Debt service:						
Principal	637,798	-	-	-	-	637,798
Interest	176,288	-	-	-	-	176,288
Facilities acquisition and construction	184,719	-	-	1,491,999	-	1,676,718
Total expenditures	22,207,340	337,893	294,037	1,491,999	478,242	24,809,511
Excess (deficiency) of revenues over (under) expenditures	954,915	45,518	-	(1,487,821)	14,426	(451,921)
Other financing sources (uses):						
Transfers in	7,486	-	-	-	1,297	8,783
Transfers out	-	-	-	-	(8,783)	(8,783)
Capital lease inception	53,992	-	-	-	-	53,992
Total other financing sources and use	61,478	-	-	-	1,297	53,992
Net change in fund balances	1,016,393	45,518	-	(1,487,821)	5,643	(397,929)
Fund balances, beginning	1,281,486	143,086	-	1,590,048	461,776	3,757,117
Fund balances, ending	\$ 2,297,879	\$ 188,604	\$ -	\$ 102,227	\$ 303,059	\$ 3,359,188

GENERAL FUND REVENUE COMPARISON BY YEAR

Hollis Brookline Cooperative General Fund Revenue Comparison by Year For Fiscal Years Ending June 30

	FY2018	FY2019	FY2020
School District Assessment			
Current Appropriation	14,288,861	15,295,661	16,833,675
Other Local Sources			
Tuition		33,319	24,941
Investment Earnings	10,168	16,415	15,884
Impact Fees	23,996	20,374	24,131
Rentals	2,644	2,018	650
Athletics	66,132	64,036	40,390
Miscellaneous	1,931	52,056	23,376
Total Other Local Sources	104,871	188,218	129,373
State Sources			
Adequacy Aid (grant)	3,168,920	3,017,046	3,313,868
Adequacy Aid (tax)	2,138,804	2,140,655	2,078,673
School Building Aid	173,362	181,362	191,362
Special Education Aid	577,615	586,177	587,202
Vocational Tuition	10,453	5,364	5,253
Other	1,916		
Total State Sources	6,071,070	5,930,604	6,176,358
Federal Sources			
Medicaid	149,430	78,123	22,849
Other Financing Sources			
Transfers in	4,116	5,858	7,486
Total Revenues and Other Financing	20,618,348	21,498,464	23,169,741

BALANCE SHEET

EXHIBIT 3
HOLLIS-BROOKLINE COOPERATIVE
Balance Sheet
Governmental Funds
June 30, 2020

	General	Special Revenue Funds		Capital Project Fund	Permanent Fund	Other Governmental Funds	Total Governmental Funds
		Food Service	Grants				
ASSETS							
Cash and cash equivalents	\$ 1,894,564	\$ 208,535	\$ -	\$ 141,616	\$ -	\$ 201,589	\$ 2,446,304
Receivables, net of allowance for uncollectibles:							
Accounts	547	-	-	-	-	105,027	105,574
Intergovernmental	496,017	5,681	107,911	-	467,419	-	1,077,028
Interfund receivable	44,108	-	-	-	-	-	44,108
Inventory	-	23,064	-	-	-	-	23,064
Prepaid items	49,785	-	-	-	-	-	49,785
Total assets	<u>\$ 2,485,021</u>	<u>\$ 237,280</u>	<u>\$ 107,911</u>	<u>\$ 141,616</u>	<u>\$ 467,419</u>	<u>\$ 306,616</u>	<u>\$ 3,745,863</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 111,423	\$ 431	\$ 60,803	\$ 39,389	\$ -	\$ 3,557	\$ 215,603
Accrued salaries and benefits	36,127	-	-	-	-	-	36,127
Intergovernmental payable	39,592	669	3,000	-	-	-	43,261
Interfund payable	-	-	44,108	-	-	-	44,108
Total liabilities	<u>187,142</u>	<u>1,100</u>	<u>107,911</u>	<u>39,389</u>	<u>-</u>	<u>3,557</u>	<u>339,099</u>
Deferred inflows of resources:							
Deferred revenue	-	47,576	-	-	-	-	47,576
Fund balances:							
Nonspendable	49,785	23,064	-	-	323,920	-	396,769
Restricted	-	-	-	102,227	143,499	-	245,726
Committed	612,275	165,540	-	-	-	303,059	1,080,874
Assigned	226,253	-	-	-	-	-	226,253
Unassigned	1,409,566	-	-	-	-	-	1,409,566
Total fund balances	<u>2,297,879</u>	<u>188,604</u>	<u>-</u>	<u>102,227</u>	<u>467,419</u>	<u>303,059</u>	<u>3,359,188</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,485,021</u>	<u>\$ 237,280</u>	<u>\$ 107,911</u>	<u>\$ 141,616</u>	<u>\$ 467,419</u>	<u>\$ 306,616</u>	<u>\$ 3,745,863</u>

**SPECIAL EDUCATION EXPENDITURES
DEBT SCHEDULE**

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES
PER RSA 32:11a**

EXPENSES:	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>
SALARIES	2,059,164	2,302,725	2,302,457
BENEFITS	421,177	1,003,567	1,044,530
CONTRACTED SERVICES	730,360	343,339	1,105,164
TRANSPORTATION	338,543	349,219	232,382
TUITION	1,141,214	1,200,949	845,945
SUPPLIES	92,643	48,992	72,531
EQUIPMENT	31,752	11,551	27,402
OTHER	1,355	3,375	4,734
SUBTOTAL	<u>4,816,208</u>	<u>5,263,717</u>	<u>5,635,145</u>
REVENUE:			
SPECIAL EDUCATION AID	577,615	586,177	587,202
MEDICAID DISTRIBUTION	149,429	78,123	22,849
IDEA	240,594	207,124	257,707
SUBTOTAL	<u>967,638</u>	<u>871,424</u>	<u>867,758</u>
NET COST FOR SPECIAL EDUCATION	<u><u>3,848,570</u></u>	<u><u>4,392,293</u></u>	<u><u>4,767,387</u></u>

**Hollis Brookline Cooperative School District
Debt Schedule
as of 6/30/2020**

	<u>HBMS Renovations</u>	<u>HBHS Turf Field</u>
Length of Debt (years)	20	10
Date of Issue	20	7/2020
Date of Final Payment	20	8/2028
Original Debt	20	\$1,660,000
Interest Rate	20	3.80%
Principal at Beginning of Year	20	\$1,660,000
Retired Issues this Year	20	\$158,406
Remaining Principal Balance Due	\$0	\$1,501,594
Remaining Interest Balance Due	\$295,090	\$304,113
Remaining Debt	<u>\$295,090</u>	<u>\$1,805,707</u>
Amount of Principal to be Paid Next Fiscal Year	\$485,000	\$142,623
Amount of Interest to be Paid Next Fiscal Year	\$109,966	\$58,012
Total to be Paid Next Fiscal Year	<u>\$594,966</u>	<u>\$200,634</u>

PROFESSIONAL STAFF ROSTER

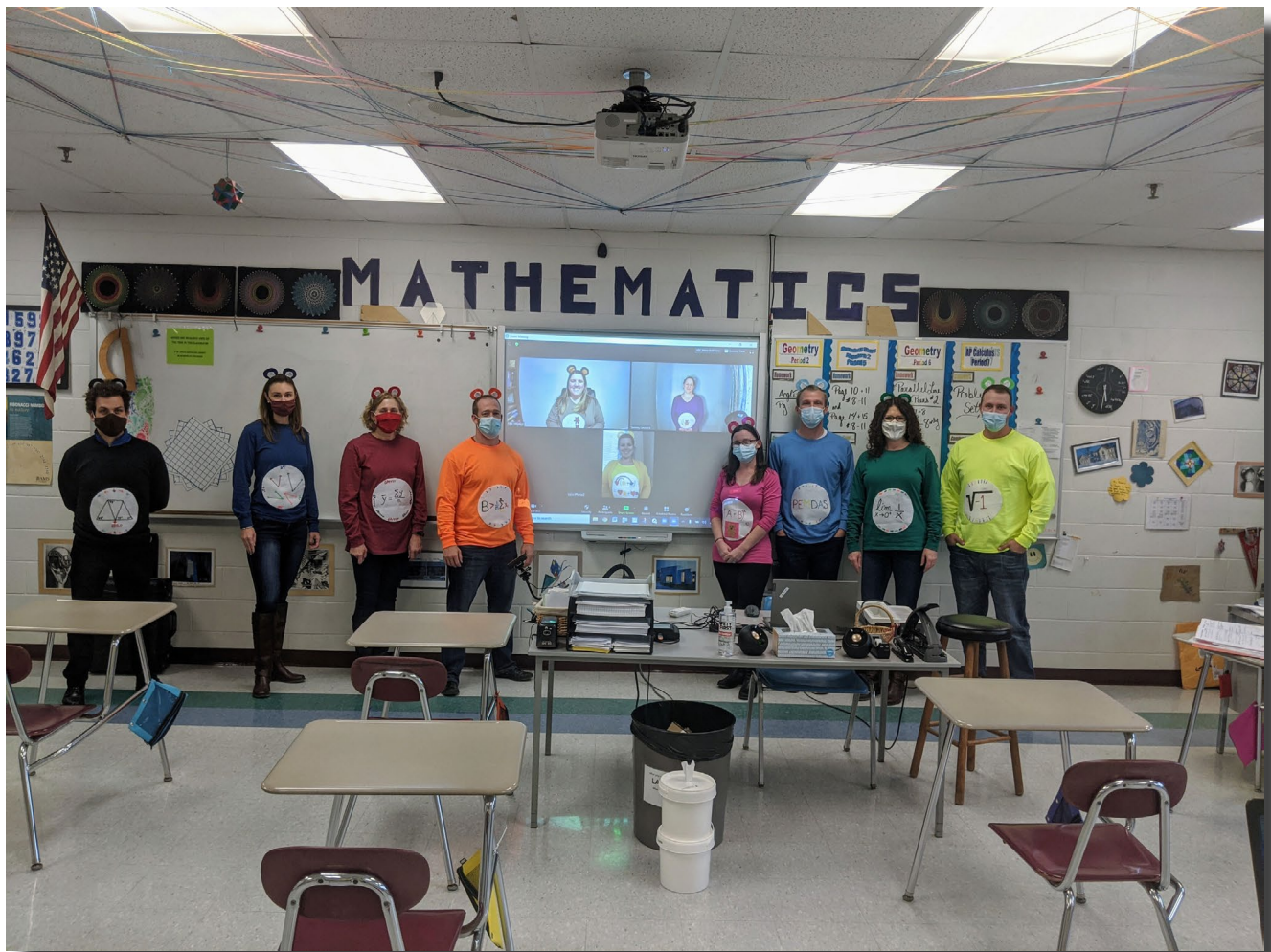
HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT PROFESSIONAL STAFF ROSTER 2019-2020

First Name	Last Name	Assignment	College/University	Degree
Richard	Barnes	Principal, HBHS	Northeastern Univ.	M.Ed.
Brian	Bumpus	Assistant Athletic Director, HBHS	UMASS Lowell	B.A.
Jennifer	Campbell	Special Ed. Coordinator, HBMS	New England College	C.A.G.S.
Lauren	DiGennaro	Assistant Principal, HBHS	Columbia University	M.A.
Yolanda	Flamino	Assistant Principal, HBMS	Smith/Rivier	M.S./ M.A.
Timothy	Girzone	Principal, HBMS	Rivier	C.A.G.S.
Robert	Ouellette	Assistant Principal, HBHS	NH College	M.B.A.
Rhon	Rupp	Athletic Director, HBHS	Univ. North Carolina	B.A.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Summer	Anderson	Science	Univeristy of North Florida	M.Ed.
Rebecca	Bagtaz	Special Education	Rivier	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Dorothy	Ball	Mathematics	Nova Southeastern Univ.	M.A.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A./EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Allison	Buschmann	Physical Education	Springfield College	M.A.
Cristin	Cahill	Program Clinician	Rivier	M.A.
Stephen	Capraro	Social Studies	St. Anselm College	M.S.Ed.
Mariel	Carmelo Ruiz	Spanish	Womens Univ. of the Sacred Heart	B.A.
Camille	Carson	Science	Rivier	M.S.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Megan	Cleary	Science	Keene State	B.S.
Susan	Connelly	Social Studies	NYU	M.A.
Nancy	Cook	Psychologist	Notre Dame College	M.Ed.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Laura	DeRosa	Social Studies	Southern NH University	EdD
Lynn	DiZazzo	English	Fairfield Univ.	B.A.

Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Katherine	Emerson	Science	Stonehill College	B.S.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Heidi	Foster	English	Harvard and Rivier	M.T.S. & M.A.T.
Michael	Fox	English	Middlebury	M.A.
Amber	Fox McNeil	School Nurse	UNH	BSN
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
David	Gilbert	Mathematics	UMASS	M.Ed.
Jennifer	Given	Social Studies	Antioch New England	M.Ed.
Tracy	Gray	Physical Education	Keene State	B.S.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Lauren	Grosse	English	UNH	M.A.T.
Joseph	Gruce, III	Computer	Duquesne Univ.	M.A.
Alyssa	Guilmet	Guidance	Rivier	M.Ed.
Christine	Haight	Reading	Rivier	M.A.T. & Ed.D.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Shaun	Hastings	Mathematics	Keene State	B.S.-B.A.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Katherine	Henderson	Social Studies	Southern NH University	M.Ed.
David	Hersey	Guidance	Rivier	M.Ed.
Nicholas	Houseman	Science	University of Rhode Island	B.S.
Linda	Illingworth	English	UNH	M.A.T.
Susan	Joyce	Guidance	Georgian Court University	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Jennifer	Klauber MacLeod	English	St. Michael's College	B.A.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Janet	Lash	Spanish	Regis College	B.A.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Matthew	MacFarline	Latin	Brandeis University	M.A.
Sheila	Mandragouras	School Nurse	Tennessee State Univ.	MSN

Elissa	McCormick	French	Plymouth State Univ.	M.Ed.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Michelle	McInnes	Behavior Specialist	Southern NH University	M.S.
Ann	Melim	English	UNH	M.A.
Jessica	Minott	French	UNH	M.Ed.
George	Minott	Science	UNH	B.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Melissa	Moyer	Guidance	UNH	M.S.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Melissa	Palmer	School Psychologist	Rivier	M.Ed./ CAGS
Claire	Pare	English	UNH	M.Ed.
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Lina	Pepper	Art	Plymouth State Univ.	B.S.
Nicole	Perry	English/Special Education	Plymouth State Univ.	M.A.
Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Alison	Piec	Mathematics	Rivier	M.A.T.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Abigail	Portu	Social Studies	Boston College	M.Ed.
Lindy	Prewitt	ELL	Texas State University	B.S.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Audra	Saunders	Art	Rivier	M.Ed.
Michael	Scaramellino	Technology Education	Southern NH University	M.Ed.
Jennifer	Shreves	Science	UNH	M.PH
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Wendy	Sommer	Computer	Worcester Polytechnic Institute	B.S.
Lorna	Spargo	Mathematics	University of Phoenix	M.S.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Domenic	St.Laurent	Special Education	Franklin Pierce University	M.Ed.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.

Kirsten	Szczeszynski	Science	University of Waterloo	B.S.
Trudi	Thompson	Science	Clemson	B.S.
Francis	Tkaczyk	Special Education	Notre Dame College	M.Ed.
Kristine	Turcotte	Guidance	UNH	M.Ed.
Brian	Varnell	Science	Relay Graduate School of Education	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Erin	White	Health-Wellness	UNH	B.S.
Adam	Wilcox	Science	Columbia Univ.	M.A.
Katherine	Williamson	Science	UNH	M.Ed.
Suzanne	Wright	Special Education	UMASS Boston	M.Ed.
Ceara	Yourell	Science	UNH	M.S.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN



HOLLIS/BROOKLINE MIDDLE SCHOOL

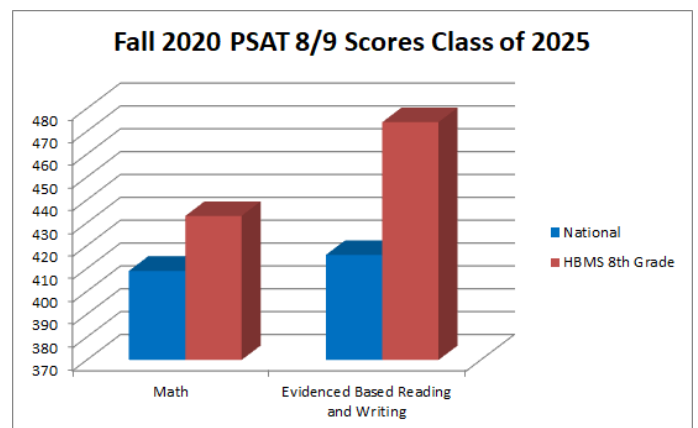
ADMINISTRATIVE REPORT

Hollis Brookline Middle School is a safe and caring learning environment that focuses on a well-rounded approach to educating the whole child. Despite the enormous challenges that we face during the Covid '19 Pandemic, our staff remains committed to developing the intellectual, physical, social and emotional skills of all of our students.

While many schools and districts throughout the state and country have opted for hybrid or strictly remote learning models, our staff has remained committed to offering students in-person or remote learning options this year. With a tremendous amount of planning and adapting to new norms, our staff has developed the strategies to safely teach both in-person and remote students synchronously with a great deal of success. Approximately 80% of our students opted for five days per week, in-person learning while approximately 20% of our students accessed their education by synchronously following their class schedule remotely from home.

In addition to our Remote Learning and In-Person academic offerings, our students have had access to a number of in-person and remote extracurricular offerings this year as well. We had a record number of participants in our fall intramural athletics program which included Cross Country, Girls Volleyball, Field Hockey and Boys and Girls Soccer. We have also successfully and safely been able to offer some indoor intramural winter sports including Girls and Boys Basketball. Some other club offerings this year include Student Council, Art Club, Jazz Band, Uknighted for All, and Drama Club.

Hollis Brookline Middle School provides a comprehensive academic program that aims to prepare students with the skills necessary to be successful students and ultimately contributing members of their communities. HBMS once again offered all 8th grade students (both Remote and In-Person) the PSAT 8/9, which is the first in the College Board's SAT Suite of Assessments. The PSAT 8/9 is used as a universal screening tool that, along with other pieces of student achievement data, provides feedback to teachers and administration to continuously revise and improve our academic programming.



Hollis Brookline Middle School is a thriving learning community with a commitment to providing a well-rounded educational experience to all our students. Never before has our community been faced with as many challenges to accomplish this task as we have with the Covid'19 Pandemic. With these challenges, our community has shown an even greater resolve, perseverance and adaptability to changes at a moment's notice. Our school nurse has provided our students, families and staff with pertinent and up to date information regarding the pandemic to ensure we are all practicing the most current guidelines. We are grateful to our PTSA who remain collaborative members of our school team and help build strong home-school connections. We also remain very proud of our strong connections with community partners such as Rotary Club and our local VFW who we once again partnered with for a (virtual) Veterans Day celebration and who take an active interest in supporting our work with students.

Sincerely,

Tim Givzone, Principal Hollis Brookline Middle School

Yolanda Flamino, Assistant Principal Hollis Brookline Middle School

Jennifer Campbell, Assistant Principal for Student Services

HOLLIS/BROOKLINE HIGH SCHOOL

ADMINISTRATIVE REPORT

In 2020, U.S News and World Report once again ranked Hollis-Brookline High School among the best schools in New Hampshire! We are proud of this award and view it as an accurate representation of the tremendous effort of staff throughout SAU #41. Each year we focus on building upon our culture of excellence in the effort to offer the best 21st century education that will enable our students to meet the demands of a highly skilled and competitive workforce. In 2020, the world was divided into two: everything before COVID and everything that came after. Our continued track record of achievement highlighted in this report was second only to the impressive resilience demonstrated by our staff, students, and families in the face of difficult circumstances as together, we chartered the unknown.

The focus for 2020 quickly became on how to maintain academic excellence while supporting the social and emotional needs of our students as we tackled every obstacle brought on by the pandemic. In terms of best practices, we were honored to have Dr. Dawn Breault recognized as the Extended Learning Coordinator of the year for the state of New Hampshire. This award is indicative of the high caliber of staff available to our students.

We take great pride in the academic successes of our students. HBHS students excel in many areas. In 2020, fifty-eight new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the state. HBHS also has a fine tradition of seniors entering the military after graduation. In 2020, the following eight seniors entered the military: Elise Dinbergs (Army ROTC), Nate Sartell (Army ROTC), Victoria Harris (Army ROTC), Emma Burbridge (Army Reserves), Simon Hemenway (US Air Force) Meghan Peterson (US Coast Guard Academy) Lily Jackson (West Point Academy) and Sarah Scott (West Point Academy).

Many wonderful things occur in our classrooms every day. Our talented staff knows how to bring the curriculum alive. One of many examples is the annual Trebuchet project. For over fifteen years, Hollis Brookline High School Physics students have been participating in this annual event. This fall tradition was moved to the spring of 2021 this year as a result of the pandemic. In this engineering design challenge, teams of four to six students are tasked with working together to design, build, calibrate, and test a working trebuchet, a medieval siege device used to launch a projectile using nothing but the force of gravity via a counterweight and lever arm. The students must launch a water balloon a distance of 30 meters to receive an A, and they receive bonus points if they dress up in medieval costumes or hit an exact target (their physics teacher!). Over the course of several weeks, the students are required to maintain an individual engineering logbook, complete with design sketches, meeting minutes, testing procedures, launch data, calculations, and reflections upon the outcome of testing day. This activity is one of the most popular events at HBHS, and all students are encouraged to take physics so they can have the chance to participate in this exciting and challenging project during their high school career.

Once again, Trebuchet Day will include 3rd grade students from Hollis Primary School and Richard Maghakian Memorial School in Brookline. The day is something that students, staff, and families enjoy as it is a time to gather and celebrate our student's success. Teachers from the high school always enjoy collaborating with their colleagues from our sending districts. Most importantly, the enthusiasm from the high school and elementary school students is contagious.

Our community's commitment to STEM is also evident in our highly competitive Math Team. After an incredible twelve-year run taking first place in their league the prior two seasons, the team took second place. In 2020, the Math Team clinched the season championship and brought the first place trophy back home to HBHS!

We are also proud to report that one of the team's advisors and Department Chair of the Mathematics Department Mrs. Stacey Plummer was selected for the University of Chicago's 2020 Outstanding Educator Award! This distinguished award has existed for more than three decades. Students accepted into the University of Chicago Class of 2024 were asked to nominate an educator whose guidance has helped them along the path toward intellectual growth. Responses were received from thousands of students in recognition of educators who have positively impacted their lives. The award is indicative of Mrs. Plummer's amazing impact on the thousands of students from the Hollis and Brookline community who have passed through her classroom over the years.

Excellence in the Humanities at HBHS was highlighted in 2020 courtesy of Mr. Trevor Duval's AP Government Classes! Our students represented themselves and HBHS extremely well during their mock congressional hearing at the State House in Concord requiring them to respond in depth to a prompt regarding the intricacies of our democracy. Their response took place in front of a panel of judges consisting of attorneys from across the state of New Hampshire. The team came away with a stunning victory making them State Champions! This was HBHS first state title in this rigorous and challenging competition.

Teachers and staff give countless hours outside of the classroom to help our students succeed. With more than 100 clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged.

Cavalier Athletics was off to yet another strong winter season that was cut short due to the pandemic. Highlights from the winter season include, Girls Basketball earning first place in the Division II standings before the playoffs. Ice Hockey and Bowling were also sitting atop the standings poised for successful post-season runs.

The 2020 fall athletic season was highlighted by the Golf team who finished the season as the undefeated Division II State Champions for the first time in school history! The Girls Volleyball team ended the season as the Division I Runner-ups. Both the Boys and Girls Soccer teams ended their year in the regional final rounds of their respective tournaments, after putting up strong performances all year. In their quest to defend their State Championship, the Football team suffered an early round loss to Souhegan finishing out the season at 3-3. The Cheer team also competed in their virtual state tournament, earning a 7th place finish. Overall, the fall season was a huge success, in large part due to the patience, cooperation, and understanding of all of our parents, players, and coaches who worked together in compliance with our thorough COVID safety protocols that allowed our student athletes to safely compete.

Hollis Brookline High School is also proud to announce that they are home to forty-four NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. Our student athletes focus in the classroom is truly amazing.

First Robotics is another team that continues to provide wonderful hands-on opportunities for our students. Last year's robot design was the most sophisticated and complex design that the team has tackled in quite some time. Thanks to some highly talented mentors and very generous sponsors the team was able to design, fabricate, and implement some compelling capabilities. One of the coolest components that the team is developing is a shooting sub-system that will be able to autonomously detect a goal, target it, and rapidly shoot 4 to 5 balls while the robot is moving. A video of the team calibrating the flywheel and hood controls on an early version of the component is accessible here: https://youtu.be/_yq_sjYuHTs

As usual, the team was very active in the FIRST community. Two of our highest profile events were the FLL and FLL Jr expos that were held in the HBHS gym. The FLL Jr expo is actually one of the largest FLL Jr. events in the country and included 56 teams. One of the members of the team was a Dean's List semi-finalist.

The HBHS Performing Arts Department continues to be among the finest in the state. This group was a shining light throughout the pandemic as they produced a variety of musical and theater performances, all of which were fully remote and accessible to the HB community through multiple digital platforms. Despite the pandemic, students across the department came together to ensure that the show would still go on! Students worked collaboratively produce and adapt a full stage production of the play *Trap* to a digital format. The show was broadcast to 250 households over thirteen states. The show was the first fully remote produced high school play in the state of New Hampshire.

The Music Department is very proud to announce that six of our musicians were recently named into the 2020 NHMEA All-State Music Festival. Acceptance into the festival program is based off of individually prepared auditions that include a gambit of musical components from live sight performance to classical solo performances, scales, ensemble performances, and more. Here at HBHS, our students also must demonstrate they have prepared their audition material prior to auditioning for the festival. This year, all of the auditions were conducted remotely through a live audition platform facilitated by NHMEA. This meant that our performers were still auditioning in a real-time fashion, but were not in the same location as their adjudicators. In addition, our students needed to learn and develop the necessary technological skills to set their recordings up for success, including elements of acoustic engineering, microphone type/usage/placement, audio monitoring, and studio recording skills. Combine those factors with the smaller All State ensemble size and the competition for spots was quite fierce this year! We are proud of these student's achievement in the face of challenging circumstances.

The students in the Guitar Nigh Club led by Mr. and Mrs. Perry worked incredibly hard to ensure that their show would also go on despite the pandemic. This year's show was highlighted by multiple impressive individual and group performances and was also delivered in a digital format making it accessible from home. Student's efforts in overcoming endless challenges converting a live show to a pre-recorded format were inspirational. It was fitting that this year's show served as the final event for Senior Week.

The silver lining in any challenging time is that it can serve to bring out our best. The Class of 2020 led their peers through an incredibly difficult time as they always found ways to overcome every single challenge that the pandemic brought their way. Under their leadership and cooperation, HBHS was one of a handful of schools able to offer both a prom and an in-person graduation ceremony. While it was different in many ways, graduation was a day of triumph for our students, staff, and community as all were reunited on the lacrosse field for the annual rite of passage.

As we come to the close of 2020, we look forward to a continued commitment to provide an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted,

Richard D. Barnes
Principal



HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

BUDGET COMMITTEE REPORT

INTRODUCTION

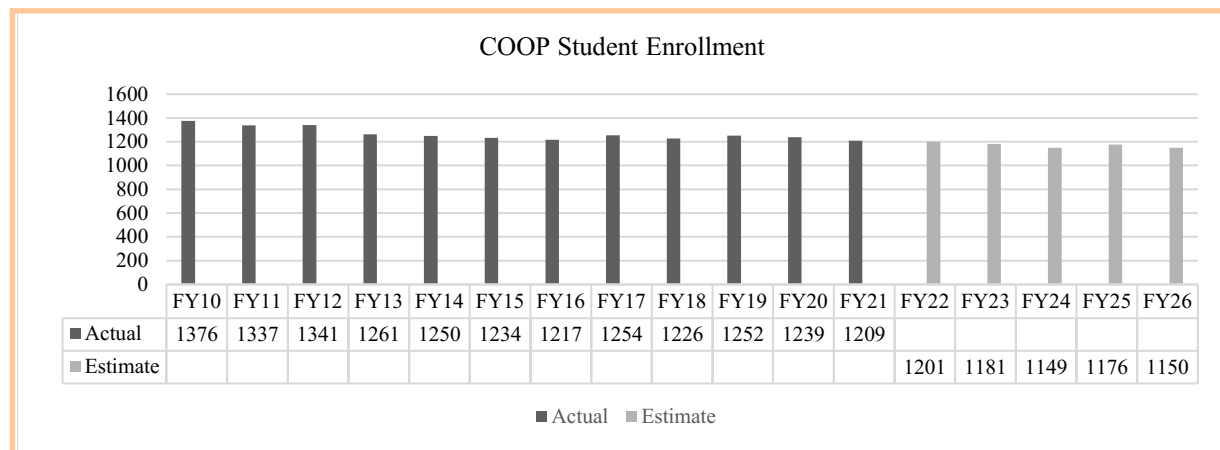
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

APPROACH

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

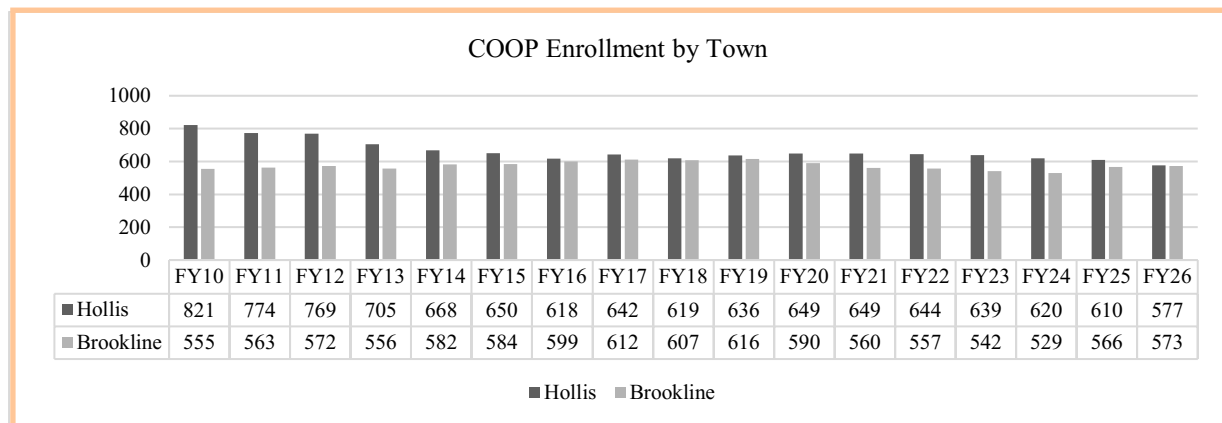
STUDENT ENROLLMENT TRENDS

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1209. Reported district enrollment for FY21 of 1209 represents a 2.4% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

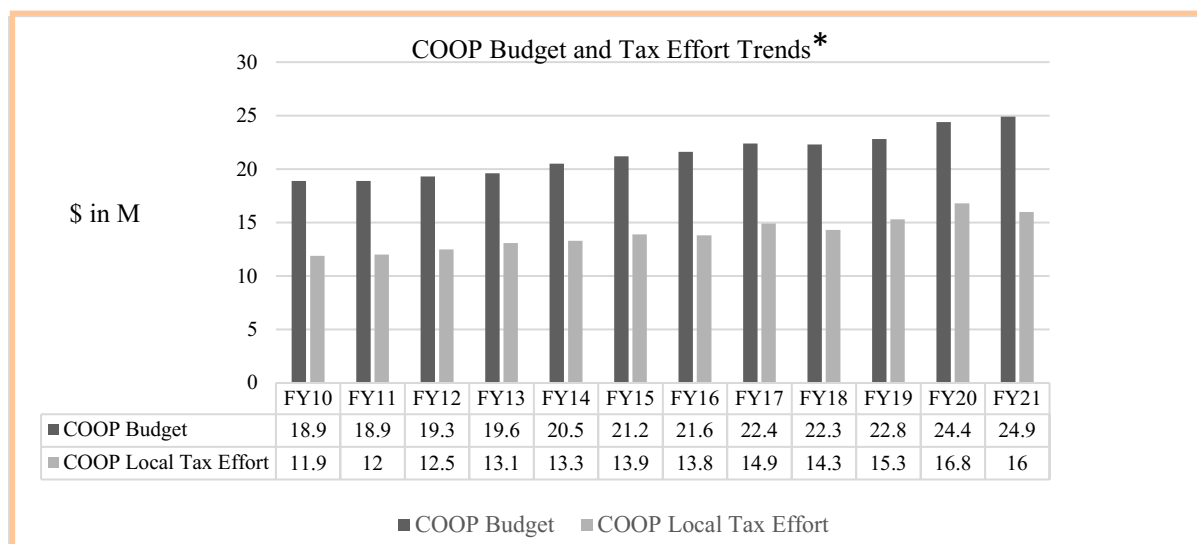
By town, the student population trend reflects a relatively even distribution of students between Hollis and Brookline from FY16 through FY19. For the current school year (FY21), the enrollment distribution is 53.7% of students from Hollis and 46.3% of students from Brookline. Projections through FY25 indicate a diverging student population between Hollis and Brookline until FY26 when an even distribution is projected.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

BUDGET HIGHLIGHTS

FY21 BUDGET SUMMARY: As approved by the legislative body in June 2020, the \$24.9M HBCSD budget represents a 1.9% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, and contingency/expendable trusts. Once district revenue and state aid by town have been considered, the resulting tax effort was 64% of the approved FY21 COOP budget which is raised through the local tax rate. Netting for the impacts of district revenue and state aid for each town resulted in a net local tax assessment of \$9.1M for Hollis and \$6.9M for Brookline.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis' total COOP tax commitment is \$10.5M and Brookline's total COOP tax commitment is \$7.6M.

STAFF SALARIES AND BENEFITS: The HEA agreement for the professional staff was approved in the FY19 budget as a "sanbornized" (approved for the full three year period) agreement. As such, a separate article for HEA was not voted on in the FY21 budget. HEA contract costs were included as part of the operating budget. The third year of the contract for support staff (HESSA) was approved in June 2020 and addressed elements for salaries and benefits, as well as other non-financial contract elements.

NEW HAMPSHIRE RETIREMENT SYSTEM (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY20 budget and remained at the same levels for FY21. In total, NHRS expenses represent 7%, or \$1.8M, of the total budget. For the FY20-FY21 period, employer contribution rates increased by 2.5% to 17.8% for professional staff and decreased by 1.8% to 11.17% for support staff.

STUDENT SERVICES: These costs comprise 20% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

DEBT SERVICE: Current annual debt service for HBCSD stands at approximately \$800K annually for the HBMS renovation (payments continue through FY25) and the HBHS turf field (payments continue through FY29).

OTHER ITEMS: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

APPORTIONMENT FORMULA: The approved budget less COOP revenue and credits is apportioned between the two communities and reduced by each town's state aid to determine the amount to be assessed in taxes as a portion of each town's local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a new formula approved in January 2020. Capital expenses represented 3.7% of the expenses to be apportioned.

FY21 Apportionment Distribution	FY20 ADM	2019 EV	Net Apportionment*	Final Distribution**
Hollis	51.5%	68.9%	52.8%	56.8%
Brookline	48.5%	31.1%	47.2%	43.2%

Source: NH DOE FY21 Cooperative District Apportionment Summary (October, 2020)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY22 budget cycle, the legislative body will be asked to vote on the COOP Operating and SAU budgets, the contracts for professional and support staff, and funding of trusts. No bond initiatives will be considered for the upcoming fiscal year.

Respectfully Submitted,

Darlene Mann

Chair, HBCSD Budget Committee

SCHOOL AWARDS

American Federation of Musicians Award

Kathryn Fry

Amherst Orthodontic Scientific Woman's Scholarship Award

Samantha Price

Athlete Citizen Scholar Award

Lily Jackson

Salvatore Fabbio

Brookline Historical Society Book Award

Chase Adams

Brookline Women's Club Scholarship

Cole Lorig

Cameron Ricard Memorial Scholarship

Ryan Coutu

Cavalier Leadership for Athletics Award

Grant Snyder

Cavalier Sportsmanship for Athletics Award

Tasha White

Cavalier of the Year Award

Henri Boudreau

Charles Zylonis Memorial Scholarship

Megan Strecker

Coach Korcoulis Scholarship

Catherine Donovan

Colonial Garden Club of Hollis

Nicholas Bird

Community of Caring Scholarship

Henri Boudreau

Lauren Dattis

Director's Award for Band

Anderson Steckler

Dollars for Scholars

Henri Boudreau

Gillian Campbell

Camden Guay

Cambria Pomeranz

Ed Berna Memorial Award for Track

Chase Adams

Harris Memorial Scholarship

Benjamin LaFontaine

Hollis Agricultural Scholarship

Aidan Maguire

HBHS Jazz Band Award

Caleb Clark

Hollis Brookline Rotary

Megan Strecker

Brian Holroyd

Hollis Historical Society Book Award

Harrison Bates

Hollis Nor'Easters Snowmobile Club Award

Morgan Sattler

Hollis Republican Town Committee Scholarship

Salvatore Fabbio

Joshua Ide

Hollis Veterinary Hospital Scholarship

Jessica Hubert

Hollis Women's Club Scholarship

Alyssa Lapierre

Kendall Van Schoick Memorial Scholarship

Austin Johnson

Alyssa Lapierre

Connor Russell

Sydney Powers

National Merit Scholarship Finalist

Sreekar Chilakapati

Amelia Gingras

Craig MacIlwrath

National Thespian Society

Nicholas Bird

Carley Dahlstron

Joshua Ide

Madison Kepnes

Evan LaFrance

Tatiana Madsen

Charlie Metcalf

Megan Mitchell

Cooper Murray

Lorenzo Occhialini

Samantha Price

Maura Shanley

Liz Steele

NH Coaches Association (3 sports for 4 years)

Chase Adams

Carson Bottomley

Paisley Broadhurst

Aidan Chretien

Ryan Coutu

Catherine Donovan

Lily Jackson

Aidan Maguire

Siena Moskun

Victoria Rezzarday

Nathaniel Sartell

Grant Snyder

Tasha White

NH School Board Association Scholarship

Aaron Brown

Nicholas Jennings Memorial Scholarship

Camden Guay

Sydney Powers

Richard Maghakian Memorial Award

Victoria Rezzarday

Richard Nagy Memorial Scholarship

Camden Guay

Ruth Wheeler Scholarship

Lorenzo Occhialini

Sgt. Barry Davis Palmeri Scholarship

Victoria Harris

Team Player of the Year

Christina Balsamo

Ryan Coutu

Tri-M Music Honor Society

Joshua Ide

Lily Jackson

Madison Kepnes

Evan LaFrance

Tatiana Madsen

Mary Martin

Megan Mitchell

Sarah Orner

Samantha Price

Victoria Rezzarday

Anderson Steckler

Steven Szczeszynski

Alyssa Williams

US Marine Corps Distinguished Athlete Award

Tasha White

Nathaniel Sartell

US Marine Corps Scholastic Excellence Award

Mary Martin

Joshua Ide

US Marine Corps Semper Fidelis Award for

Musical Excellence

Victoria Rezzarday

Warren Towne Memorial Scholarship

Cambria Pomeranz

William & Lorraine Dubben Scholarship

Sydney Powers

Megan Strecker

Top Ten Seniors Class of 2020

Elizabeth Bonnette

Henri Boudreau

Gillian Campbell

Salvatore Fabbio

Lauren Ingraham

Cole Lorig

Darius Paradie

Noah Penasack

Hannah Riseman

Class of 2020 Salutatorian

Steven Szczeszynski

Class of 2020 Valedictorian

Cole Lorig

Student Council 2020

Mary Martin - Student Body President

Joshua Ide - Senior Class President

Henri Boudreau - Vice-President

Ryan Coutu - Treasurer

Lilian Coady - Secretary

Harrison Bates - Representative

Arianna Friedman - Representative

Kathryn Fry - Representative

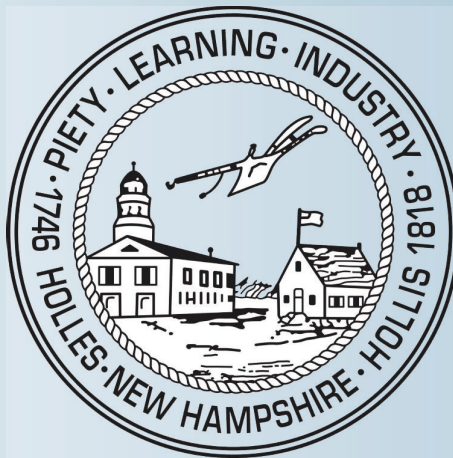
Madeline Harley - Representative

Noah Penasack - Representative

National Honor Society

Maren Anderson
Julia Bair
Christina Balsamo
Nicholas Bird
Paige Boggis
Elizabeth Bonnette
Henri Boudreau
Paisley Broadhurst
Aaron Brown
Victoria Bruzik
Gillian Campbell
Leila Caplan
Aidan Chretien
Lillian Coady
Jenna Connors
Brendan Corban
Marshall Coutu
Ryan Coutu
Teresa DeMaio
Carolyn Dolfini
Salvatore Fabbio
Renee Franzini
Ariella Friedman
Kathryn Fry
Amelia Gingras
Camden Guay
Cameron Hallett
Madeleine Harley
Brian Holroyd
Jessica Hubert
Joshua Ide
Lauren Ingraham

Lily Jackson
Elliana Jordan
Sophia Kotelly
Veronique LeBlanc
Cole Lorig
Mary Martin
Jack McEvoy
Megan Mitchell
Lorenzo Occhialini
Genevieve Oetjens
Darius Paradie
Noah Penasack
Cambria Pomeranz
Sydney Powers
Samantha Price
Eli Rasmussen
Hannah Riseman
Connor Russell
Nathaniel Sartell
Morgan Sattler
Arjun Senthil
Sarah Scott
Sarah Shutt
Maxwell Staplefeld
Anderson Steckler
Sean Sterns
Emma Stoll
Maria Toupin
Sophia Whipp
Alyssa Williams
Anastasia Zawadowskiy



HOLLIS, NEW HAMPSHIRE

2020 ANNUAL REPORT