

2023 ANNUAL REPORT
HOLLIS, NEW HAMPSHIRE



Local Government Contact Information
Town Website: www.hollisnh.org

Fire Department/Rescue Services

10 Glenice Drive
603-465-6001
Rob Boggis, Fire Chief
Candace Tierney, Deputy Chief of EMS
fire@hollisnh.org

Police Department/Communications Center

9 Silver Lake Road
603-465-7637-Police
603-465-2303-Communications
Joseph Hoebeke, Police Chief
Karen Lawton, Executive Assistant
Rick Todd, Dispatch Manager
Fax: 603-465-7808
police@hollisnh.org

Public Works Department

10 Muzzey Road
603-465-2246
Joan Cudworth, Director of Public Works
jcudworth@hollisnh.org
Beverly Hill, Executive Assistant
bhill@hollisnh.org

Solid Waste Disposal

Transfer Station, 10 Rocky Pond Road
603-465-3299
Hours: Tuesday & Saturday 8AM-5PM
Thursday 12-7PM
* Wednesday 8AM-12PM for Residents 60+ Only
Stump Dump, 275 Depot Road
603-465-2143
Hours: Wednesday & Saturday 8AM-5PM

Town Clerk's Office

3G Market Place
603-465-2064
Diane Leavitt, Town Clerk
Josh Senecal, Deputy Town Clerk
townclerk@hollisnh.org
Hours: Monday 12PM-5PM
Wednesday & Friday 8AM-2PM

Hollis Social Library

2 Monument Square
603-465-7721
Tanya Griffith, Interim Library Director
director@hollislibrary.org

Town Hall

7 Monument Square
603-465-2209
Jackie Hill, Executive Assistant, ext 111
townhall@hollisnh.org
Hours: Monday-Friday 8AM-3PM

Administration/Select Board/Welfare/HR

603-465-2209
Lori Radke, Town Administrator, ext 101
administration@hollisnh.org
Christine Herrera, Assist. Town Administrator, ext 103
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Assessing Department

603-465-2209 ext 105
Connie Cain, Assist. To the Assessor
assessing@hollisnh.org

Building/Zoning/Code Enforcement Department

603-465-2209 ext 501
Building Inspector/Code Enforcement
building@hollisnh.org
Donna Lee Setaro, Building & Land Use Coordinator
zoning@hollisnh.org

Finance Department

603-465-2209 ext 110
Jacob Fitzgerald, Finance Director
finance@hollisnh.org

Information Technology

Dawn Desaulniers, IT Director
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Planning Department

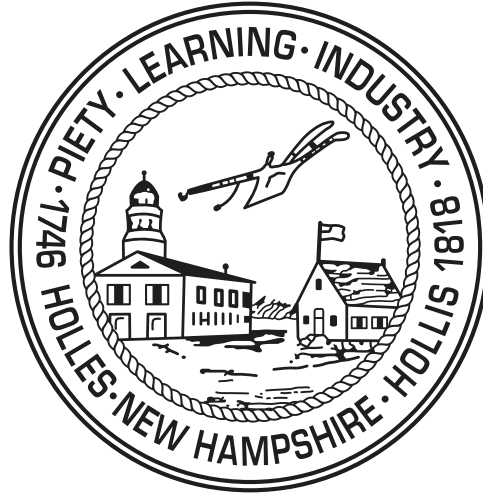
603-465-2209 ext 108
Kevin Anderson, Town Planner & Environmental Coordinator
planning@hollisnh.org
Mark Fougere, Planning Consultant
planner@hollisnh.org

Tax Department

603-465-2209 ext 104
Ashley Schoff, Tax Collector
tax@hollisnh.org

ANNUAL REPORT
for the Town of
HOLLIS, NEW HAMPSHIRE
for the year

TWO THOUSAND TWENTY THREE
ANNUAL REPORTS



of the
OFFICERS AND COMMITTEES
of the Town of
HOLLIS, NEW HAMPSHIRE
FOR THE YEAR ENDING DECEMBER 2023

with reports of the
HOLLIS SCHOOL DISTRICT
AND THE
HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT

TOWN REPORT COMPILED AND EDITED BY LORI RADKE, JACKIE HILL AND CHRISSY HERRERA
COVER PHOTOGRAPH SUBMITTED BY DEBORAH GRACY. PRINTED BY KASE PRINTING, INC.

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DEDICATION NOAH DOW COOPER SHOP

WHAT IS A COOPER

A “cooper” is a barrel maker. During the winter months, Hollis farmers had a workshop to craft barrels, tubs, pails and kegs to support themselves. Many shops also housed a forge for blacksmithing tasks. Hollis had a wide selection of hard and softwood trees and local sawmills readily supplied the raw materials. These barrels often stayed in Hollis to store apples, vegetables, and grain. Others were sold to merchants in Boston and beyond to store flour, sugar, molasses and even wine and whiskey.

Over 40 cooper shops can be identified as once being part of our agricultural heritage.



COOPERING IN HOLLIS

- Many farmers also made barrels, casks, tubs, pails and buckets during the long winter months – the process is called coopering.
- Barrels were used to ship Hollis apples, grain, potatoes, carrots and parsnips to other parts of the country.
- Hollis supplied a good selection of hardwood and softwood to construct the barrels, buckets, and kegs.
- Barrels for food were made with metal hoops that were strong and lasted a long time.
- Special barrels made for shipping liquids were sealed with melted wax to prevent leaks.
- Live trout from the ponds on Witches Spring Road were shipped from Hollis.
- Barrels used to ship gunpowder had wooden hoops to prevent sparking and causing an explosion.
- Sleds were used to transport barrels to the railroad in East Pepperell in the winter; in summer months, wagons were used.

ORIGINAL COOPER SHOP

This Cooper Shop, built by Noah Dow circa 1840, stood at the corner of VanDyke and Broad Street until it was saved from demolition in 2006. Many volunteers lead by Honi Glover, who through her wealth of knowledge and connections, managed to assemble a group of individuals dedicated to saving this historic structure. In just 4 days the cooper shop was dismantled, documented and put into temporary storage. In June of 2007 the Cooper Shop was donated to the Town of Hollis with the Heritage Commission appointed as its caretakers. Through their stewardship funds were raised and a location selected, and it now stands as a symbol of community effort, and achievement. The cooper shop will remain a historic reminder of a common farming industry in Hollis.



DEDICATION NOAH DOW COOPER SHOP



THANK YOU TO THE MANY VOLUNTEERS
AND CONTRACTORS OVER THE LAST 17
YEARS WHO CONTRIBUTED TO
SAVING AND REBUILDING THIS
HISTORIC BUILDING. IT WILL REMAIN AS
A WORKING REMINDER OF A PIECE OF
HOLLIS HISTORY NOW LOST TO TIME.

TOWN WARRANT

THE STATE OF NEW HAMPSHIRE
HOLLIS BROOKLINE COOPERATIVE HIGH SCHOOL
THE POLLS WILL BE OPEN FROM
7:00 AM - 7:00 PM

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the **Lawrence Barn Community Center** on **Tuesday, March 12, 2024 between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the **Hollis Brookline Cooperative High School** in said Town on, **Saturday, March 16, 2024 at 9:00 AM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

- 1.To choose all necessary Town Officers for the year ensuring.
- 2.To conduct other business by official ballot.

Given under our hands and seal, this 12th day of February, 2024

SELECT BOARD, TOWN OF HOLLIS

David Petry, Chairman
Susan Benz, Vice Chairman
Mark Le Doux
Tom Whalen
Joe Garruba

A true copy of the warrant-Attest:

SELECT BOARD, TOWN OF HOLLIS

David Petry, Chairman
Susan Benz, Vice Chairman
Mark Le Doux
Tom Whalen
Joe Garruba

2024 TOWN WARRANT
THE STATE OF NEW HAMPSHIRE
Annual Meeting, Town of Hollis

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs. You are hereby notified to meet at the **Lawrence Barn Community Center** on **Tuesday, March 12, 2024, between the hours of 7:00 AM and 7:00 PM**, for the purpose of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot and, further, to meet at the **Hollis Brookline Cooperative High School** in said Town on, **Saturday, March 16, 2024, at 9:00 AM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

ARTICLE 2 – Silver Lake Phosphorus Reduction Study/Design

Shall the Town of Hollis vote to raise and appropriate \$100,000 (One Hundred Thousand Dollars) to hire a Certified Lake Management / Engineering Firm to study conditions and provide design solutions to reduce external and internal phosphorus loading in Silver Lake -- to prevent future cyanobacteria blooms in the lake? And to authorize the issuance of not more than \$100,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project, and to comply with all laws applicable to said project; to authorize the Select Board to issue, negotiate, sell, and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to take any other action or to pass any other vote relative thereto. It is anticipated that there will be \$100,000 in principal loan forgiveness, under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NH CWSRF). The interest on this loan will be paid in full by a donation from the Silver Lake Improvement Association Water Quality Fund. Fiscal Impact Note: The Tax Impact associated with this will be \$0.00 per \$1,000 valuation. Any and all interest accrued prior to loan forgiveness and administrative costs has been negotiated to be paid by the Silver Lake Improvement Association and held in an escrow account. Estimated Tax Impact \$0.00 per Thousand. (3/5 Ballot Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 3 – Elderly Exemption Modification

Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Hollis, based on assessed value, for qualified full time resident tax payers to be as follows: for a person 65 years of age up to 75 years, \$272,000; for a person 75 years of age up to 80 years, \$312,000; for a person 80 years of age or older \$368,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years preceding April 1st, own the real estate individually, or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five consecutive years.

In addition, the taxpayer must have a net income, as that term is defined in RSA 72:39-a, in each applicable age group of not more than \$63,500 or, if married, a combined net income of not more than \$72,500 and own net assets not in excess of \$198,000; excluding the value of the person's actual residence and the land upon which it is located up to the greater of 2 acres or the minimum single family residential lot size specified in the local zoning ordinance. (Majority Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 4 – The Farley Building Community Center

To see if the Town will vote to raise and appropriate no more than \$300,000 for the purpose of further renovations to the Farley Building Community Center by funding a complete construction and bid management package to be used relative to a request for proposal for the work. This funding will include the following Conceptual and Schematic Design, Design, and Development, as well as Complete Electrical, Structural, and Construction Documents. (Majority Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 5 – Town Clerk Compensation

To see if the Town will vote, as authorized by RSA 41:25, to compensate the position of elected Town Clerk with a combination of statutory fees and an hourly rate for election work. If approved, the Clerk will be compensated \$30.08 per hour for work associated with election duties, plus statutory fees beginning on March 18, 2024. (Majority Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 7-0-1

ARTICLE 6 – Facility Space Needs Assessment for the Police and Fire Stations

To see if the town will vote to raise and appropriate no more than \$35,000 for the purpose of a facility space needs assessment for the Police and Fire Station. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 7 – Excavator Purchase

To see if the Town will vote to raise and appropriate the sum not to exceed \$300,000 for the purpose of purchasing one (1) excavator with attachments for the Public Works Department. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 8 – Enterprise Town Vehicle Lease

To see if the Town will vote to authorize the Select Board to enter into a Master Equity Lease and Fleet Management Agreement for the purchase, maintenance, and sale of passenger vehicles for the Town of Hollis, and to raise and appropriate the sum of \$39,110 for the first year's payment for that purpose. This lease agreement contains an escape clause. Further, to establish a Fleet Management Committee to oversee the Town's rolling stock of vehicles and replacement thereof. Participation in the agreement and the Committee will remain until rescinded. All proceeds from vehicle sales will offset the acquisition cost of the replacement vehicles. (Majority Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

IF ARTICLE 8 FAILS

ARTICLE 9 – Police Vehicle Lease Purchase

To see if the Town will vote to authorize the Select Board pursuant to RSA 33:7-e to enter into a three (3) year lease purchase agreement for the sum of \$370,332 for the purpose of lease purchasing six (6) vehicles for the Police Department, and to raise and appropriate the sum of \$123,444. for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. (Majority Vote Required.)

FY24	FY25	FY26	TOTAL
\$123,444	\$123,444	\$123,444	\$370,332

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 10 – Cemetery Expansion Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$10,000 to be placed in the Cemetery Expansion Expendable Trust Fund as previously established at the 2023 Annual Town Meeting. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 11 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations. (Majority Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 12 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 13– Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,500 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 14 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 15 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund. (Majority Vote Required.)

Said funds to come from the Unassigned Fund Balance as of December 31, 2023.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 16 – 2024 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$14,160,524 which represents the operating budget of the Town for 2024, not including appropriations by special warrant articles and other appropriations voted separately. (Majority Vote Required.)

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

ARTICLE 17 – Petition Article – Adopted Election Integrity Measure Hand Count Ballots

Shall The Following Provisions Pertaining To Elections be Adopted? All Voting Shall Be By Paper Ballot And All Ballots Shall Be Hand Counted Only, Rather Than By Use Of Optical Scanning Or Any Other Types Of Programmable Electronic Counting Devices. This Shall Constitute A Return To Hand Counting Ballots And The Immediate Discontinuance Of All Electronic Voting Machines And Electronic Devices Authorized For Use By Trial In RSA 656:40. Shall This Article Be Passed, It Shall Be Enacted By The Town of Hollis New Hampshire Immediately.

ARTICLE 18 – To Transact Any Other Business That May Legally Come Before Said Meeting.

2024 Zoning Amendments

1. AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XX Hollis Open Space Planned Development, paragraph 5. DENSITY, DIMENSIONAL, OPEN SPACE AND HEALTH REQUIREMENTS IN A HOSPD, a. Density

- (i) The density of dwelling units in a HOSPD shall be no greater than one dwelling unit per 2 acres of Net Tract Area.
- (ii) The number of Dwelling Units permitted in a HOSPD shall be no greater than the number of units that would be possible if the parent parcel were wholly subdivided in a conventional manner (i.e.: without an open-space set-aside) **adhering to all applicable Zoning Ordinance and Subdivision Regulation requirements.** In order to arrive at this number, the applicant may either submit a conceptual plan showing how the parcel could be subdivided in a conventional manner, or otherwise demonstrate the possible number of conventional lots in a manner acceptable to the Planning Board. The possible number of conceptual conventional lots will be determined with the use of Site Specific Soil Mapping. ~~For purposes of determining the number of HOSPD lots, Each conceptual conventional Lot~~ **and the project as a whole shall** must meet the requirements of a Buildable Lot as defined in the Hollis Zoning Ordinance, and meet all other applicable requirements of the Zoning Ordinance and Land Subdivision Regulations.

Explanation: The purpose of this amendment is to clarify the requirements of HOSPD developments must meet all relevant regulations.

2. AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section ENFORCEMENT AND ADMINISTRATION by adding the following: **L. No building permit(s) shall be issued for a property with an outstanding Zoning, Site Plan Regulation, and/or Subdivision Regulation violation(s).**

Explanation: The purpose of this amendment is to prohibit the issuance of building permits when violations are present on a property.

3. AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section XI: Overlay Zoning Districts, paragraph c. Wetland Conservation Overlay Zone (WCO), paragraph 6. Permitted Uses Within the Wetland Conservation Overlay Zone, paragraph d. as follows:

- (xvi) Buffer disturbances **of less than 3,000 square feet** for driveway access. **Buffer disturbances greater than 3,000 square feet shall require Planning Board Approval.** Buffer disturbances do not need approval from the NH Wetlands Bureau.
- (xvii) Buffer disturbances for **proposed driveway/roads require Planning Board approval** ~~approved subdivision road access.~~ **The location of proposed driveway/roadways shall, to the maximum extent possible, be located outside of Buffer zones and Wetlands.**

Explanation: The purpose of this amendment is to clarify the review of wetland buffer disturbance and reduce the impacts to wetland buffers.

4. AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section VIII, Definitions, TEMPORARY STRUCTURE: A structure, which is designed, built, created or occupied for short and/or intermittent periods of time. This shall include, but is not limited to, plastic, fabric, and/or canvas covered frame structures. All temporary structures ~~will require a building permit~~ **shall comply with the currently adopted version of the International Building Code**. Temporary structures shall comply with all applicable setbacks, except as noted in the Farm Stand definition, and/or height requirements for accessory or principal structures, as outlined in Section X. Zoning Districts. ~~Structures which are in use for a period of less than 7 days are exempt from the permit requirement.~~ Temporary structures located within the Historic District shall be appropriately screened from public view and must obtain prior approval from the Historic District Commission.

Explanation: The purpose of this amendment is to align the definition of TEMPORARY STRUCTURE to the current version of the International Building Code.

5. AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section XI Overlay Zoning Districts, B. Floodplain Overlay Zone, as necessary, to comply with requirements of the National Flood Insurance Program. Amendments include changes to definitions, project requirements, and other clarification measures.

Explanation: The purpose of this amendment is to comply with regulatory changes mandated by FEMA in order to maintain compliance with new federal floodplain requirements and mapping. Failure to adopt these amendments could risk insurance eligibility to those who have flood insurance.

6. AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section IX: General Provisions, K. Accessory Dwelling Unit, 1. Purpose as follows: For the purpose of providing expanded housing opportunities and flexibility in household arrangements, accessory dwelling units (in-law apartments) shall be ~~permitted by special exception granted by the Board of Adjustment in any district in conformance with these regulations.~~ **allowed as a Permitted Use as provided for in Section X Zoning Districts consistent with RSA 674:72.1.** In addition, amend Section X Zoning Districts Section A. Agriculture & Business Zone, F. Recreation Zone, G. Residential & Agriculture District, H. Rural Lands and I. Town Center to **deleting** references to Accessory Dwelling Units according to Section IX.K. as a use requiring a Special Exception and allowing Accessory Dwelling Units according to Section IX.K. as a **Permitted Use** within the noted Zoning Districts.

Explanation: The purpose of this amendment is to allow accessory dwelling units as a use allowed by right instead of requiring approval from the zoning board. Accessory dwelling units require Building Department review and permit approval.

7. AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (67 AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section XXVI: Solar Energy Systems, Section E1. Height as follows: The maximum height of any ground mounted Solar Energy System shall be ~~40~~ **15** feet off the ground.

Explanation: The purpose of this amendment is to increase the allowable height of Solar Energy Systems by 5 feet to allow greater flexibility in maximizing sun capture. Buffer requirements to limit visual intrusion shall remain in place.

2024 ZONING AMENDMENTS SUBMITTED BY CITIZEN PETITION

AMENDMENT (8) ARE YOU IN FAVOR OF THE ADOPTION OF THE AMENDMENT TO THE TOWN ZONING ORDINANCE AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS AS FOLLOWS?

Amend Section XVIII: WORKFORCE HOUSING of the Town of Hollis Zoning Ordinance by deleting the words shown in strike through and adding the words underlined in the sections below as follows:

[This amendment is intended to protect water and natural resources and to clarify the purpose of section XVIII of the ordinance.]

SECTION XVIII: WORKFORCE HOUSING

A. PURPOSE. ~~The purpose of this section is as follows: 1. To encourage and provide for the development of affordable workforce housing; 2. To ensure the continued availability of a diverse supply of home ownership and rental opportunities for low to moderate income households; 3. To meet the goals related to affordable housing provisions set forth in the town's Master Plan; and 4. To comply with the requirements of SB 342, an Act establishing a mechanism for expediting relief from municipal actions which deny, impede, or delay qualified proposals for workforce housing (RSA 674:58-61).~~

The purpose of this section is to, promote health and the general welfare, to prevent the overcrowding of land and to assure proper use of natural resources and other public requirements by providing restrictions compliant with State Statutes on workforce housing (RSA 674:58-61).

...

D. CONDITIONAL USE PERMIT CRITERIA:

The Planning Board may issue a Conditional Use Permit (CUP) if it finds, based on the information and testimony submitted with respect to the Workforce Housing Application, that:

- a. The application is consistent with the stated Purpose of the Workforce Housing Ordinance.
- b. If completed, the development in its proposed location will comply with all requirements of Section XVIII and other applicable workforce housing environmental or natural resource protection restrictions ~~provisions~~ contained in other sections of the zoning ordinance without the benefit of waivers.
- c. The applicant has demonstrated that the proposed use shall meet ~~reasonable standards or conditions of approval~~ the requirements related to environmental protection, water supply, sanitary disposal, traffic safety, and fire and life safety protection of this ordinance.
- d. Adequate provisions have been made to ensure that workforce housing units remain affordable consistent with Section G Assurance of Continued Affordability.

...

G. WORKFORCE HOUSING GENERAL REQUIREMENTS:

1. In order to be considered as a "completed" application eligible for "acceptance" under RSA 676:4.I, and application under this section must contain, at a minimum, the following information:

- a. Calculation of the number of units provided under this section and how these units will be consistent with the Purpose of the Ordinance.
- b. Description of each unit's size, type, estimated cost and other relevant data.
- c. Documentation of affordable household eligibility as required in Section H.
- d. The Planning Board shall request additional information if, in their judgment, it is necessary to make a meaningful determination of affordability.

~~2. At the Planning Board's discretion,~~ For projects with proposed density greater than that of a conventional development, the applicant ~~shall be required to~~ must submit project cost estimates including land, development and construction costs; financing, profit, and sales costs; and other cost factors shall be provided. The planning board shall request updates of these cost reports as the project progresses.

The Hollis Planning Board voted 7 - 0 to NOT support the proposed petitioned zoning amendment



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
General Government								
4130	Executive	16	\$316,074	\$332,235	\$357,475	\$0	\$357,475	\$0
4140	Election, Registration, and Vital Statistics	16	\$173,708	\$171,954	\$202,223	\$0	\$202,223	\$0
4150	Financial Administration	16	\$322,079	\$333,937	\$361,242	\$0	\$361,242	\$0
4152	Property Assessment		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	16	\$73,640	\$54,000	\$55,000	\$0	\$55,000	\$0
4155	Personnel Administration	16	\$2,490,040	\$2,686,733	\$2,921,698	\$0	\$2,921,698	\$0
4191	Planning and Zoning	16	\$119,878	\$142,441	\$138,469	\$0	\$138,469	\$0
4194	General Government Buildings	16	\$177,210	\$168,852	\$185,321	\$0	\$185,321	\$0
4195	Cemeteries	16	\$56,571	\$86,678	\$91,164	\$0	\$91,164	\$0
4196	Insurance Not Otherwise Allocated	16	\$214,141	\$214,986	\$230,709	\$0	\$230,709	\$0
4197	Advertising and Regional Associations	16	\$9,115	\$9,115	\$9,355	\$0	\$9,355	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	16	\$194,661	\$214,201	\$156,327	\$0	\$156,327	\$0
	General Government Subtotal		\$4,147,117	\$4,415,132	\$4,708,983	\$0	\$4,708,983	\$0
Public Safety								
4210	Police	16	\$1,999,096	\$2,047,047	\$2,108,097	\$0	\$2,108,097	\$0
4215	Ambulances		\$0	\$0	\$0	\$0	\$0	\$0
4220	Fire	16	\$1,511,039	\$1,685,861	\$1,839,015	\$0	\$1,839,015	\$0
4240	Building Inspection	16	\$132,899	\$134,356	\$151,776	\$0	\$151,776	\$0
4290	Emergency Management	16	\$24,895	\$25,750	\$71,862	\$0	\$71,862	\$0
4299	Other Public Safety	16	\$584,790	\$647,505	\$647,159	\$0	\$647,159	\$0
	Public Safety Subtotal		\$4,252,719	\$4,540,519	\$4,817,909	\$0	\$4,817,909	\$0
Airport/Aviation Center								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



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Highways and Streets									
4311	Highway Administration	16	\$718,943	\$811,377	\$818,734	\$0	\$818,734	\$0	\$0
4312	Highways and Streets	16	\$1,254,823	\$1,215,139	\$1,064,868	\$0	\$1,064,868	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	16	\$5,701	\$6,500	\$5,000	\$0	\$5,000	\$0	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$1,979,467	\$2,033,016	\$1,888,602	\$0	\$1,888,602	\$0	\$0
Sanitation									
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	16	\$208,286	\$204,010	\$215,629	\$0	\$215,629	\$0	\$0
4324	Solid Waste Disposal	16	\$528,961	\$528,962	\$519,876	\$0	\$519,876	\$0	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$737,247	\$732,972	\$735,505	\$0	\$735,505	\$0	\$0
Water Distribution and Treatment									
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric									
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Health Administration	16	\$11,900	\$11,900	\$11,900	\$0	\$11,900	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	16	\$44,100	\$44,100	\$44,100	\$0	\$44,100	\$0	\$0



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4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Health Subtotal	\$56,000	\$56,000	\$56,000	\$0	\$56,000	\$0	\$0
Welfare									
4441	Welfare Administration	16	\$6,043	\$13,500	\$13,500	\$0	\$13,500	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Welfare Subtotal	\$6,043	\$13,500	\$13,500	\$0	\$13,500	\$0	\$0
Culture and Recreation									
4520	Parks and Recreation	16	\$83,446	\$84,401	\$99,902	\$0	\$99,902	\$0	\$0
4550	Library	16	\$373,000	\$373,000	\$393,500	\$0	\$393,500	\$0	\$0
4583	Patriotic Purposes	16	\$11,920	\$6,000	\$10,000	\$0	\$10,000	\$0	\$0
4589	Other Culture and Recreation	16	\$0	\$51,000	\$2,000	\$0	\$2,000	\$0	\$0
		Culture and Recreation Subtotal	\$468,366	\$514,401	\$505,402	\$0	\$505,402	\$0	\$0
Conservation and Development									
4611	Conservation Administration		\$0	\$1	\$0	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Conservation and Development Subtotal	\$0	\$1	\$0	\$0	\$0	\$0	\$0
Debt Service									
4711	Principal - Long Term Bonds, Notes, and Other Debt	16	\$1,199,100	\$1,199,100	\$1,194,100	\$0	\$1,194,100	\$0	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	16	\$289,717	\$289,834	\$240,523	\$0	\$240,523	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Debt Service Subtotal	\$1,488,817	\$1,488,934	\$1,434,623	\$0	\$1,434,623	\$0	\$0



Appropriations

Capital Outlay									
4901	Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$4,959	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$4,959	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out									
4911	To Revolving Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$14,160,524	\$0	\$14,160,524	\$0	\$14,160,524	\$0	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	11	\$50,000	\$0	\$50,000	\$0
		Purpose: Old Home Day Special Revenue Fund				
4909	Improvements Other than Buildings	02	\$100,000	\$0	\$100,000	\$0
		Purpose: Silver Lake Phosphorus Reduction Study/Design				
4915	To Capital Reserve Funds	13	\$14,500	\$0	\$14,500	\$0
		Purpose: Revaluation Capital Reserve Fund				
4916	To Expendable Trusts	10	\$10,000	\$0	\$10,000	\$0
		Purpose: Cemetery Expansion Expendable Trust Fund				
4916	To Expendable Trusts	12	\$50,000	\$0	\$50,000	\$0
		Purpose: Compensated Absences Payable Expendable Trust Fund				
4916	To Expendable Trusts	14	\$150,000	\$0	\$150,000	\$0
		Purpose: Municipal Buildings and Facilities Maintenance Exp				
Total Proposed Special Articles			\$374,500	\$0	\$374,500	\$0



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4198	Contingency	15	\$70,000	\$0	\$70,000	\$0
Purpose: Establish a Contingency Fund						
4902	Machinery, Vehicles, and Equipment	09	\$123,444	\$0	\$123,444	\$0
Purpose: Police Vehicle Lease Purchase						
4902	Machinery, Vehicles, and Equipment	07	\$300,000	\$0	\$300,000	\$0
Purpose: Excavator Purchase						
4902	Machinery, Vehicles, and Equipment	08	\$39,110	\$0	\$39,110	\$0
Purpose: Enterprise Town Vehicle Lease						
4909	Improvements Other than Buildings	06	\$35,000	\$0	\$35,000	\$0
Purpose: Facility Space Needs Assessment for the Police and						
4909	Improvements Other than Buildings	04	\$300,000	\$0	\$300,000	\$0
Purpose: The Farley Building Community Center						
Total Proposed Individual Articles			\$867,554	\$0	\$867,554	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Taxes					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	16	\$21,898	\$15,000	\$15,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	16	\$0	\$50	\$50
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	16	\$100,772	\$55,000	\$55,000
Taxes Subtotal			\$122,670	\$70,050	\$70,050
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	16	\$25	\$100	\$100
3220	Motor Vehicle Permit Fees	16	\$2,367,636	\$2,300,000	\$2,300,000
3230	Building Permits	16	\$110,171	\$112,500	\$112,500
3290	Other Licenses, Permits, and Fees	16	\$70,585	\$67,250	\$67,250
Licenses, Permits, and Fees Subtotal			\$2,548,417	\$2,479,850	\$2,479,850
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
From Federal Government Subtotal			\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	16	\$809,145	\$750,000	\$750,000
3353	Highway Block Grant	16	\$564,719	\$331,868	\$331,868
3354	Water Pollution Grant		\$0	\$0	\$0



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Revenues

3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	16	\$18	\$20	\$20
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	16	\$20	\$20	\$20
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH	16	\$46,864	\$24,750	\$24,750
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
State Sources Subtotal			\$1,420,766	\$1,106,658	\$1,106,658

Charges for Services

3401	Income from Departments	16	\$354,713	\$332,533	\$332,533
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges	16	\$164,749	\$264,302	\$264,302
Charges for Services Subtotal			\$519,462	\$596,835	\$596,835

Miscellaneous Revenues

3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property	16	\$15,800	\$200,000	\$200,000
3502	Interest on Investments	16	\$274,857	\$250,000	\$250,000
3503	Other	16	\$23,169	\$73,500	\$73,500
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$313,826	\$523,500	\$523,500



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3911	From Revolving Funds	\$0	\$0	\$0
3912	From Special Revenue Funds	11	\$0	\$50,000
3913	From Capital Projects Funds		\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0
3916	From Trust and Fiduciary Funds	16	\$41,647	\$54,725
3917	From Conservation Funds		\$0	\$0
	Interfund Operating Transfers In Subtotal		\$41,647	\$104,725
Other Financing Sources				
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$100,000
9998	Amount Voted from Fund Balance	06, 13, 14, 12, 07, 10, 15	\$0	\$629,500
9999	Fund Balance to Reduce Taxes		\$0	\$0
	Other Financing Sources Subtotal		\$0	\$729,500
	Total Estimated Revenues and Credits		\$4,966,788	\$5,611,118



Budget Summary

Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$14,160,524	\$14,160,524
Special Warrant Articles	\$374,500	\$374,500
Individual Warrant Articles	\$867,554	\$867,554
Total Appropriations	\$15,402,578	\$15,402,578
Less Amount of Estimated Revenues & Credits	\$5,611,118	\$5,611,118
Estimated Amount of Taxes to be Raised	\$9,791,460	\$9,791,460



Supplemental Schedule

1. Total Recommended by Budget Committee	\$15,402,578
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$1,194,100
3. Interest: Long-Term Bonds & Notes	\$240,523
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$1,434,623
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$13,967,955
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,396,796
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$362,280
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	\$16,799,374

GOVERNMENT LEADERSHIP ADMINISTRATION

ELECTED OFFICIALS OF THE TOWN March 2022 – March 2023

Select Board, Assessors, Overseers of the Poor

David Petry, Chairperson, 2024
Mark LeDoux, 2025
Tom Whalen, 2025
Staff: Lori Radke, Town Administrator
Staff: Chrissy Herrera, Assist. Town Administrator

Susan Benz, Vice Chairperson, 2026
Joe Garruba, 2026

Town Clerk

Lisa Claire, 2026

Treasurer

Barbara Townsend, 2024

Moderator

Drew Mason, 2025

Town Budget Committee (Town and Hollis School District Budgets)

Tom Gehan, Chairperson, 2025
Mike Leavitt, Secretary, 2026
Mark Kost, 2024
Mark LeDoux, Ex-Officio, Select Board
Amy Kellner, Ex-Officio, Hollis School Board
Resigned: Lorin Rydstrom

Michael Harris, Vice Chairperson, 2024
Christopher Hyde, 2025
Darlene Mann, 2026
Staff: Ashley Schoff, Tax Collector
Staff: Jacob Fitzgerald, Finance Director

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chairperson, 2025
Matt Maguire, 2025
David Blinn, 2026
Thomas Whalen, 2025

Raul Blanche, Vice Chairperson, 2026
Brian Rater, 2024
Anthony Stanizzi, 2024

Library Trustees

Amy Kellner, Chairperson, 2026
Sarah Booth, Treasurer, 2024
Merle Eisman Carrus, 2026
Jen Squires, 2025

Tom Jagatic, Vice Chairperson, 2024
Jone LaBombard, Secretary, 2025
Laurel Lang, 2024
Staff: Tanya Griffith, Library Director

Supervisors of the Checklist

Mary Thomas, Chairperson, 2026
Robbin Dunn, 2029

Thomas Davies, 2024

Trustees of the Trust Funds

F. Warren Coulter, Chairperson, 2025
Chris MacBean, 2026

Donald Brooks, 2024

Trustees of the Cemeteries

Melinda Willis, Chairperson, 2026
Raul Blanche, 2024
Marc Squires, 2025

Amy Armstrong, 2026
Lisa Schmalz, 2024
Staff: Beverly Hill, Secretary

STATE GOVERNMENT

State of New Hampshire Governor
Executive Councilor (District 5)
NH General Court - Senate District 12
Hillsborough District 35 Representative
Hillsborough District 35 Representative
Hillsborough District 45 Representative
District 45 - Hollis, Milford, Mont Vernon, New Boston

Honorable Chris Sununu
Honorable David K. Wheeler
Honorable Kevin Avard
Honorable Ben Ming
Honorable Kat McGhee
Honorable Karen E. Calabro
District 35 – Hollis

APPOINTED OFFICIALS OF THE TOWN

Agricultural Commission

Mark Post, Chairperson, 2025
Trevor Hardy, 2026
Cheryl Quaine, 2024
Jeff Begin (Alt), 2025
Resigned: Dan Harmon

Randall Clark, 2026
Michael Madden, 2024
John Dufresne (Alt), 2024
David Petry, Select Board Representative
Resigned: Charles J. Husk

Building Code Board of Appeals

Paul Armstrong, 2026
John Mahan, 2026

Robert Cormier, 2026
Staff: Dawn Michaud, Building Inspector

Cable Advisory Committee

Jim Belanger, 2024
Darpan Gogia, 2026
Resigned: Adam Bragg

Doug Cleveland, 2024
Chuck Benz, 2025

Conservation Commission

Joe Connelly, Chairperson, 2026
Thomas Davies, 2026
Thomas Dufresne, 2025
Peter Band, 2026
Bernadette McQuilkin (Alt), 2026
Resigned: LeeAnn Wolff
Tom Whalen, Select Board Representative

Paul Edmunds, Vice Chairperson, 2026
Mark Post, 2025
Karen Bridgeo, 2024
James Plummer (Alt), 2026
Paul Armstrong (Alt), 2024
Resigned: Laura Blanco
Staff: Connie Cain

Deputy Town Clerk

Diane Leavitt

Energy Committee

Steve Ettelson, Chairperson, 2026
Peter “Mike” Leavitt, 2024
Adam Jacobs, 2026
Dave Johnson, 2024
Dave Parry (Alt), 2026
Joe Garruba, Select Board Representative
Resigned: Venu Rao

Paul Happy, 2025
Eitan Zeira, 2024
Phillip Stephenson, 2025
Christina Marmonti (Alt), 2025
Lori Radke, Town Administrator
Joan Cudworth, DPW Director

Emergency Management Director

Deane Navaroli

Heritage Commission

Karla Vogel, Vice Chairperson, 2025
Judith Aurelia Perry Hooks, 2026
David Sullivan, 2025
Cassandra Vorisek-Creto (Alt), 2025
Greg Lennartz (Alt), 2026
Tom Cook, HDC Representative

Honi Glover, 2026
Jan Larmouth, 2026
Sharon McCaffrey (Alt), 2024
David Getman (Alt), 2025
Susan Benz, Ex-Officio, Select Board
Resigned: Wendy Trimble

Highway Safety Committee

Jim Belanger, Chairperson, 2025
Herman Stickney, 2024
Deborah Lussier, 2025
Will Walker (Alt), 2026
Rob Boggis, Fire Chief
Joe Garruba, Select Board Representative

Paul Miller, Vice Chairperson, 2024
Don Ryder (Alt), 2026
Teresa Rossetti (Alt), 2025
Joe Hoebeke, Police Chief
Joan Cudworth, DPW Director
Resigned: Edward “Ted” Chamberlain

Historic District Commission

Tom Cook, Chairperson, 2024
Peter Jones, 2026
Karen Knesevich, (Alt) 2026
Liz Barbour (Alt), 2024
Staff: Donna Lee Setaro, Building & Land Use Coordinator

Michael Bates, 2026
Brandon Child, 2024
Erol Duymuzlar (Alt), 2025
Susan Benz, Select Board Representative

Memorial Day Coordinator

Al Fulchino, 2024

Nashua Regional Planning Commission

Joe Garruba, 2024

Venu Rao, 2025

Old Home Days Committee

Corrine Beaubien, Chairperson, 2025
Jan Schwartz, 2025
Kathleen Morgan, 2026
Kelly Anderson, 2026
Resigned: Barbara Kowalski

Cynthia Arcieri, 2025
Anna Birch, 2026
Judy Mahoney, 2024
Susan Benz, Select Board Representative
Resigned: Lynne Goodchild

Planning Board

Bill Moseley, Chairperson, 2026
Benjamin Ming, 2025
Julie Mook, 2024
Chet Rogers (Alt), 2025
Mike Leavitt (Alt), 2025
Staff: Mark Fougere, Planning Consultant
Staff: Kevin Anderson, Town Planner, Environmental Coordinator

Doug Cleveland, Vice Chairperson, 2025
Virginia Mills, 2024
Jeffrey Peters, 2026
Richard Hardy (Alt), 2026
David Petry, Ex Officio, Select Board

Recreation Commission

David Belanger Chairperson, 2026
Robbin Dunn, 2026
Cindy Van Coughnett, 2025
Emilee Sattler (Alt), 2025
Erica Crea, Recreation Coordinator

Jake Balfour, 2024
Russell Rogers, 2024
Jayne Belanger (Alt), 2024
Chelsea, Lennartz (Alt), 2026
Tom Whalen, Select Board Representative

Souhegan Regional Landfill District

Frank Powers, 2023

Staff: Joan Cudworth, DPW Director

Souhegan Valley Transportation Collaborative

Virginia Mills, 2024

Stormwater Management Committee

Joan Cudworth, Director of Public Works

Mark Fougere, Planning Consultant

Kevin Anderson, Town Planner/ Environmental Coordinator

Dawn Michaud, Building Inspector/Code Enforcement Officer

Reggie Ouellette, Engineering Consultant

Lori Radke, Town Administrator

Town Forest Committee

Craig Birch, 2024

Joseph Brulotte, 2024

Resigned: Edward “Ted” Chamberlain

Gary Chamberlain, 2023

Spencer Stickney, 2025

Trails Committee

Sherry Wyskiel, Co-Chairperson, 2024

Doug Cleveland, 2025

Harry Russell, 2026

Jane Edmunds, 2024

Doug Sattler, 2025

Mark Malone (Alt), 2026

Eric McIntyre, Co-Chairperson, 2024

Barbara Kowalski, 2025

Daniel Teveris, 2026

Harriet “Pixie” Frank, 2026

Amos White (Alt), 2025

Zoning Board of Adjustment

Brian Major, Chairperson, 2024

Rick MacMillan, 2025

Drew Mason, 2026

Bill Moseley (Alt), 2026

Stanley Swerchesky (Alt), 2026

Staff: Kevin Anderson, Town Planner/ Environmental Coordinator

Staff: Donna Lee Setaro, Building & Land Use Coordinator

Jim Belanger, Vice Chairperson, 2026

Cindy Tsao, 2024

Kat McGhee (Alt), 2025

Meredith West (Alt), 2025

TOWN MEETING-ELECTION RESULTS

Town Election Results March 28, 2023

Total number of voters: 2160

Total absentee ballots 229
Affidavit ballots 0

Selectman (3 year term, 2 positions)

SUSAN BENZ	961
JOE GARRUBA	944
CARRYL ROY	707
SPENCER STICKNEY	136
DAVID "DAVE" SULLIVAN	908
	6 <i>write-ins</i>
	26 <i>overvotes</i> ¹
	623 <i>undervotes</i> ²
Total votes cast	4318

Budget Committee (3 yr term, 2 positions)

BOB BERKMAN	805
MIKE LEAVITT	1153
DARLENE MANN	1152
	4 <i>write-ins</i>
	4 <i>overvotes</i>
	1194 <i>undervotes</i>
Total votes cast	4316

Cemetery Trustee (3 yr term, 2 positions)

MELINDA WILLIS	1458
AMY ARMSTRONG	1096
	7 <i>write-ins</i>
	0 <i>overvotes</i>
	1751 <i>undervotes</i>
Total votes cast	4318

Library Trustee (3 yr term, 2 positions)

MERLE EISMAN CARRUS	935
AMY KELLNER	1333
PAULA PAPINEAU	906
	9 <i>write-ins</i>
	0 <i>overvotes</i>
	1129 <i>undervotes</i>
Total votes cast	4321

Trustee of the Trust Fund (3 year term, 1 position)

CHRIS MACBEAN	1517
---------------	------

Hollis School District Ballot

School Board (3 year term, 2 positions)

ANN WAKE-DE PASQUALE	1402
ANDREA LEVESQUE	1448
	17 <i>write-ins</i>
	0 <i>overvotes</i>
	1370 <i>undervotes</i>
Total votes cast	4279

Treasurer (1 year term, 1 position)

CLAUDIA M. DUFRESNE	1607
	4 <i>write-ins</i>
	0 <i>overvotes</i>
	514 <i>undervotes</i>
Total votes cast	2135

School District Clerk (1 year term, 1 position)

DIANE LEAVITT	1630
	6 <i>write-ins</i>
	0 <i>overvotes</i>
	486 <i>undervotes</i>
Total votes cast	2137

Moderator (1 year term, 1 position)

ELIZABETH BROWN	572 (write-in)
DAVE PARRY	323 (write-in)
other write-ins	71
Total write-ins	966
	0 <i>overvotes</i>
	1183 <i>undervotes</i>
Total votes cast	2149

Hollis/Brookline Cooperative School Ballot

School Board (3 year term, 1 position)

CYNTHIA VAN COUGHNETT	1526
	28 <i>write-ins</i>
	0 <i>overvotes</i>
	570 <i>undervotes</i>
Total votes cast	2153

	8	<i>write-ins</i>
	0	<i>overvotes</i>
	629	<i>undervotes</i>
Total votes cast	2164	

Library Trustee (2 year term, 1 position)

JENNIFER SQUIRES	1595	
	20	<i>write-ins</i>
	0	<i>overvotes</i>
	539	<i>undervotes</i>
Total votes cast	2176	

Town Clerk (3 year term, 1 position)

CARRIE KEPNES	749	
LISA CLAIRE	1241	
	4	<i>write-ins</i>
	1	<i>overvotes</i>
	161	<i>undervotes</i>
Total votes cast	2159	

Supervisor of the Checklist (6 year term, 1 position)

ROBBIN DUNN	1192	
CHARLOTTE A CONSTANTIAN	687	
	1	<i>write-ins</i>
	0	<i>overvotes</i>
	275	<i>undervotes</i>
Total votes cast	2157	

School Board (1 year term, 1 position)

ROBERT MANN	1565	
	20	<i>write-ins</i>
	0	<i>overvotes</i>
	539	<i>undervotes</i>
Total votes cast	2145	

Budget Committee (3 year term, 1 position)

RAUL C BLANCHE	1374	
	28	<i>write-ins</i>
	0	<i>overvotes</i>
	719	<i>undervotes</i>
Total votes cast	2152	

Zoning Ballot

	Yes	No
Amendment 1	764	1267
Amendment 2	857	1186
Amendment 3	1538	482
Amendment 4	1263	692
Amendment 5	931	1089
Amendment 6	997	1009
Amendment 7	986	1074

¹ Overvotes occur when there are too many votes on a ballot for candidates or questions than allowed

² Undervotes occur when there are too few votes on a ballot for candidates or questions than allowed

2023 ZONING AMENDMENTS RESULTS

BALLOT 1 OF 2

OFFICIAL BALLOT ANNUAL TOWN ELECTION ZONING BALLOT HOLLIS, NEW HAMPSHIRE MARCH 14, 2023

Lucia J. Claine
TOWN CLERK

INSTRUCTIONS TO VOTERS

A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒

2023 ZONING AMENDMENTS PROPOSED BY THE PLANNING BOARD

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD (FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Zoning Ordinance as follows: ~~Delete~~ the following Section XI, Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, Article 5. Drainage: a. There shall be no net increase in peak flow or overall volume of stormwater runoff in the WCO Zone as a result of any development. b. Calculations shall be based on 2, 5 and 25-year storm events in accordance with NRCS Technical Release 55 or Technical Release 20, or other calculation methods as approved by the Planning Staff. C. Drainage design shall be in accordance with the Town of Hollis Subdivision and Site Plan regulations. Amend Article 7 Special Exception in the Wetlands Conservation Overlay Zone, b(i) hydrological calculations based on drainage requirements in accordance with the Hollis Subdivision Regulations, Section XI.C.4.b. of this Ordinance. ~~Delete~~ Section XV Hollis Rural Character Ordinance, F. Design Standards, 6. Erosion Control, paragraph a. ~~Restrict the post development runoff rate and volume to match the pre-development rate or volume for each offsite flow area based upon a ten-year rainfall event. The first 1/2 inch of runoff from all impervious areas is to be retained on site. Treated runoff should infiltrate into the ground in an amount approximately equaling pre-development runoff conditions. Roof runoff is considered "treated" for the purposes of infiltration. If, after a recommendation by the Town Engineer, the Planning Board makes the determination that strict adherence to the above rate and volume regulations may cause more environmental harm than good, then offsite rates and/or volumes may be increased above pre-development conditions by as much as 25%. However, drainage in wetland conservation overlay (WCO) zones must adhere to the standards provided in Section XI.C.4 of the Hollis Zoning Ordinance, which requires that there be no net increase in peak flow or overall volume of stormwater runoff in the WCO zone as a result of any development. At no time shall offsite flow increases be allowed onto an objecting abutter's property.~~

YES ☐
NO ☒

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI Overlay Zoning Districts, C. Wetland Conservation Overlay Zone, 3. Jurisdiction, c. Existing Lots: as follows - This ordinance shall not prohibit the construction of principal and accessory structures on an ~~unimproved~~ a lot or the expansion of a legally pre-existing use on a lot that legally existed before March 11, 1997. However, such construction or expansion will only be permitted upon determination by Planning Staff (or Planning Board per staff recommendation) that:..."

YES ☐
NO ☒

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

~~Delete~~ Section XXI Housing for Older Persons ordinance in its entirety. Amend VIII, Definitions, by deleting the term Housing for Older Persons & amend the definition of Subdivision by deleting the last sentence that references Housing for Older Persons. Amend Section X Zoning Districts, A. (A&B) 2a.; E. Mobile Home-2 Zone, 1.7; G. R&A, 1.f.; and I. Town Center, 1.f.; b by deleting all reference to Housing for Older Persons as a permitted use. Amend Section IX, General Provisions, I. Height Regulations, 4. Building Permits by deleting from the last sentence referencing Older Persons and Section O. Determination of Density for Condominium Developments by deleting "Housing for Older Persons development or any other type" from the second sentence.

YES ☒
NO ☐

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X: Zoning Districts, H. Rural Lands Zone, 5. Area Height Regulations For Permitted Uses, as follows: c. Minimum Front Yard Depth: 100 feet ~~50 feet (100 feet on Seenie Roads).~~ (Note: A Home or structure in existence as of March 14, 2023 shall be able to expand provided that, at a minimum, a 50 foot Front Yard Depth is adhered to.

YES ☒
NO ☐

AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XIV Sign Ordinance to adhere to US Supreme Court ruling requiring content neutral regulations, the language on a sign cannot be regulated. Changes are proposed to Sections: B. Definitions, C. Administration, H. Prohibited Signs, I. Event Specific Signs, Real Estate Signs, J. Illumination Standards, L. Exemptions, M. Residential and Subdivision Signs, N. Agriculture Signs, and P. Business and Industrial Signs.

YES ☒
NO ☐

TURN BALLOT OVER AND CONTINUE VOTING

2023 ZONING AMENDMENTS SUBMITTED BY CITIZEN PETITION

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT NO (6) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Amend Section XV: Hollis Rural Character Preservation Ordinance of the Town of Hollis Zoning Ordinance by deleting the words shown in strike through and adding the words underlined in the sections below as follows:?

[This amendment is intended to require that dead end roads are terminated with a cul-de-sac, to provide design standards and to limit the Planning Board's authority to grant waivers.]

B. APPLICABILITY: This ordinance applies to the entire area of the Town of Hollis and to every zoning district therein as an overlay district. The provisions of this ordinance do not alter the list of permissible uses ~~or the dimensional requirements~~ of any district in any way, but address the manner in which development occurs and its placement on the landscape. All subdivision plans and site plans for commercial, industrial or residential uses are required to comply with the provisions of this section. The Planning Board is empowered to modify or waive the requirements of ~~this section item F.1. of this section~~ as described in Section E below. The Planning Board is also empowered to adopt regulations to implement the intent of purposes of this ordinance.

C. OBJECTIVE: To preserve and maintain Hollis' scenic vistas and rural character, particularly as seen from Public Roads, and maintain woodlands and open spaces through the use of visually unobtrusive and environmentally sound development, while permitting the landowner to exercise his/her property rights ~~in a manner that does not affect the density of development.~~

Means: This ordinance shall provide a mechanism for the Planning Board to reasonably regulate the design, placement and buffering or screening of buildings, other structures, roads and driveways in the process of subdivision and site plan application review, in such a way as to best preserve the rural and scenic qualities of Hollis' landscape, in order to:

...
4. Provide for safe, visually appealing road terminations.

D. DEFINITIONS

...
9. CUL-DE-SAC: A cul-de-sac is a circular turnaround for dead end roadways with an unpaved center.

10. HAMMERHEAD: A means of providing termination to non-residential dead end roadways in order to allow vehicles to turn around. The term hammerhead includes road terminations with one or more spurs.

E. WAIVERS

The Planning Board is expressly empowered to modify or waive any requirement of item F.1 of this Rural Character Preservation Ordinance when requested in writing...

F. DESIGN STANDARDS:

It is the intent of this ordinance to complement the Hollis zoning ordinance and subdivision and site plan regulations. This ordinance protects the scenic landscape of Hollis through standards governing the placement and buffering or screening of structures and other man-made features on the landscape.

1. Standards for vegetative buffering and screening of building sites and cleared areas

...
4. Road and Driveway Placement Design Standards

...
d. Use cul-de-sacs, loop streets, and common driveways to reduce the amount of impermeable surfaces, without sacrificing legitimate safety and road maintenance concerns. Hammerheads are not permitted as road termination for residential developments. This does not preclude the use of hammerheads for private driveways which serve one single family residence.

e. Reduce roadway width to a minimum of 22ft when such design minimizes the amount of necessary earthwork and does not compromise safety concerns.

f. Stabilize and restore cuts and fills on slopes by using plantings and other measures approved by Town staff.

g. The maximum length of a dead-end road must be no greater than fifteen hundred linear feet (1,500) as measured from the right-of-way of an adjoining, through street to the top of the radius point of the cul-de-sac. The maximum length shall be measured along the center line of the proposed road to the furthest point on the street(s), including cascading cul-de-sacs. Cul-de-sacs shall only be extended if the street connects with a planned or existing through street. Roads must be provided with a cul-de-sac at the closed end. The cul-de-sac must meet the following minimum dimension:

1. Right-of-way radius (center to outside edge) 150-foot radius

2. Pavement radius (center to outside edge) 135-foot radius

YES ☐
NO ☒

The Hollis Planning Board voted 7 – 0 Not to approve this petition.


GO TO NEXT BALLOT AND CONTINUE VOTING

**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
ZONING BALLOT
HOLLIS, NEW HAMPSHIRE
MARCH 14, 2023**

BALLOT 2 OF 2

Lisa J. Clave
TOWN CLERK

INSTRUCTIONS TO VOTERS

TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: 

2023 ZONING AMENDMENTS SUBMITTED BY CITIZEN PETITION CONTINUED

AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT NO(7) AS PROPOSED BY PETITION OF THE TOWN'S RESIDENTS FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS?

Delete Section XXI: HOUSING FOR OLDER PERSONS in its entirety and in sections VIII, IX and X, delete the words shown struck through and add the words shown underlined as below.

[This amendment is intended to remove the Housing for Older Persons section of the ordinance as well as references to Housing for Older Persons development in other sections.]

SECTION VIII: DEFINITIONS

HOUSING FOR OLDER PERSONS: The occupancy of units within a development specifically designed for older persons and their families. The age of the occupants of the project will be regulated by private covenants in a manner that will insure that it complies with the federal and state laws relating to Housing for Older Persons as that term is defined in RSA 354-A:15 as well as any federal counterpart of that statute as they may be amended.

SUBDIVISION: The division of a lot, tract, or parcel of land into two or more lots, plats, sites, or other divisions of land for the purpose, whether immediate or future, of sale, rent, lease, transfer, condominium conveyance, or building development. It includes a re-subdivision and, when appropriate to the context, relates to the process of subdividing or to the land or territory subdivided. The division of a parcel of land held in common and subsequently divided into parts among the several owners must be deemed a subdivision. The division of land for the purpose of developing ~~Housing for Older Persons or other development types~~ of more than one dwelling unit on a single lot must be deemed a subdivision.

SECTION IX: GENERAL PROVISIONS

I. HEIGHT REGULATIONS:

4. BUILDING PERMITS: A single building permit shall be issued for each structure, irrespective of the number of attached dwelling units within each structure. The Planning Board shall determine whether or not the dwelling units have been attached in accordance with the requirements of the site plan regulations and the zoning ordinance for housing for older persons.

J. NUMBER OF RESIDENTIAL UNITS WHICH MAY BE CONSTRUCTED ON A LOT

One single family dwelling unit, or one 2 family dwelling unit, as the case may be, may be constructed on a single lot, except under the provisions of the accessory dwelling units, ~~elderly/disabled housing~~, and condominium sections of this Ordinance, where the number of dwelling units which may be permitted on a lot is determined by a Special Exception granted by the Board of Adjustment and/or approval by the Planning Board under its Site Plan Review Regulations, as required.

O. DETERMINATION OF DENSITY FOR CONDOMINIUM DEVELOPMENTS.

The number of permissible dwelling units in a condominium subdivision shall be the same as that which would be applicable for a conventional subdivision of the contemplated housing type. Similarly, any buildings proposed to be built as part of a ~~Housing for Older Persons development or any other type~~ condominium development shall be required to demonstrate compliance with the Building Area requirements set forth herein. It is required that each building must have an exclusive non-overlapping building area in order to demonstrate compliance.

SECTION X: ZONING DISTRICTS

A. AGRICULTURAL AND BUSINESS ZONE (A&B)

~~2. OTHER RELATED PERMITTED USES IN THE AGRICULTURAL AND BUSINESS ZONE:~~
~~ITEM DELETED~~

~~a. Housing for older persons, subject to the procedures in Section IX.L.~~

E. MOBILE HOME-2 ZONE (MH-2)

1. PERMITTED USES IN THE MOBILE HOME-2 ZONE:

~~f. Housing for older persons, subject to the procedures in Section XXI. Item deleted~~

Amendment 7 Continues on next ballot

TURN BALLOT OVER AND CONTINUE VOTING

2023 ZONING AMENDMENTS SUBMITTED BY CITIZEN PETITION CONTINUED

Amendment 7 Continued

G. RESIDENTIAL AND AGRICULTURAL DISTRICT (R & A)

...
1. PERMITTED USES IN THE RESIDENTIAL AND AGRICULTURAL DISTRICT:

...
~~f. Housing for Older Persons, subject to the procedures in Section IXI. Item deleted~~

...
I. TOWN CENTER (TC)

...
1. PERMITTED USES IN THE TOWN CENTER:

...
~~f. Housing for older persons subject to the procedures in Section XXI. Item deleted~~

The Hollis Planning Board voted 7 – 0 Not to approve this petition.

YES ☐
NO ☒

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

2023 TOWN MEETING MINUTES

Hollis Brookline High School on Saturday, March 18, 2023 at 9:00 AM

The meeting was convened at 9:00 AM at the Hollis Brookline High School gymnasium.

The Pledge of Allegiance was led by all in attendance. The Star Spangled Banner was performed by Rachel Brown. All veterans and serving members of our armed forces were recognized for their service and dedication to our country

Introduce (present or not) Rep. Kat McGhee, Rep. Ben Ming, Rep. Karen Calabro, Senator Kevin Avar
Introduce Select Board, town administration, and staff by Select Board chair David Petry
Introduce Budget Committee by Budget Committee chair Tom Gehan

Citizen of the Year Award for Americanism by Hollis Veterans of Foreign Wars Post 11373

George Robinson making the presentation to Tara Happy

Like many of us here today, Hollis is Tara's adopted home. Upon arriving here about a decade ago, Tara made regular and growing contributions to Hollis in the small ways in which many engage, such as youth activities and neighbor helping neighbors in need. As her roots and network began to grow, those who know her best will tell you she has an inability to say no. Small gestures of kindness—a meal or car ride for someone down on their luck or volunteering to help with formal events in town—became habits of action.

In 2017, she extended an invitation to anyone who was interested to join her in being kind, making friends, helping others, connecting to a support network, and strengthening the bonds of community. This small group of friends and neighbors has since grown to an active, friendly, action-oriented group of over 1700 women helping women. She has created a mechanism for the shy to make friends, for the needy to ask for help without judgment, for the uncertain to seek trusted advice, for the philanthropic to find a worthy focus for their generosity, and for the civic-minded to get involved. Hollis is a better community due to the existence of the Cucumber Group.

Please join me in showing our sincere appreciation for the founder and driving force behind the Cucumber Group, for the impetus for Hollis Primary School's zero-waste cafeteria recycling program, and for the neighbor who is always willing to help, demonstrating the values of Americanism and Patriotism, Tara Happy.

Tara is receiving certificates from the Veterans of Foreign Wars and from Governor Sununu.

Thom Davies honored Tom Dufresne for 30+ years of service on the Hollis Conservation Commission

People moving into town these days continue to cite the same reasons for choosing Hollis that many of us did 30-50 years ago: Great Schools, Low Crime, and Open Space - all wonderful reasons to raise a family here. In fact, for over two centuries Hollis has had citizens and leaders who have shaped it into the bucolic town that today still boasts rural character with farms, forests, ponds and streams, and open space.

Protecting the natural and historic features of Hollis has been done throughout the years by land owners, citizens, and town leaders who wanted to minimize unchecked development that has all but eliminated the rural character of other towns and cities here in southern NH. Of all the past and present citizens of Hollis, few, if any, have dedicated as much volunteer time and labor to maintain the rural character of this town than the man we are celebrating today.

30 years ago, Tom Dufresne volunteered to serve his fellow citizens and the town he loved by joining the Hollis Conservation Commission. Seven years later he became its chair, a role he has continued to hold to this day. He has not only led the HCC, he has engaged many land owners and collaborated with many organizations to rescue important Hollis lands from the kinds of development that would permanently alter the rural character this town so richly enjoys.

In honor of his efforts and influence that have played such a significant role in maintaining our town's rural character, Select Board members Paul Armstrong and Chair David Petry present to Tom the State of New Hampshire Granite Silhouette.

In addition, State Representative Kat McGhee read a Proclamation from Governor Sununu

And one final note for those of you who may not favor conservation of rural character as much as you do development. Think of how much more your home is worth thanks in part to the impact this man has had over the last 30 years, and how expensive it would have been to plan, build, maintain, and repair just the roads that development demands. On behalf of all of us who enjoy this truly wonderful town in which we live, THANK YOU TOM DUFRESNE!

Craig Birch and Spencer Stickney, present Ted Chamberlain with the State of New Hampshire Granite Silhouette for his 50+ years on the Town Forest Committee.

Craig said a few words:

I joined the Hollis Town Forest Committee in 1988. One of the first people I met was Ted Chamberlain. I knew Ted slightly from my years in Boy Scouts with his son Gary, who is now also on the Town Forest Committee.

Working with Ted I learned he was on the Committee for the same reason I was. Not political aspirations or recognition, but to continue the legacy of the Hollis Town Forest which started as a gift in 1916 from Silas Spaulding. This gift stipulated the town “manage and improve the land for the purpose of growing wood and timber”.

Ted joined the committee at the time when arguably the two best conservationists in Hollis’s history were on the Town Forest Committee, Jeff Smith, co-founder of Beaver Brook Association and Henry Hildreth, who helped Jeff Smith with locating much of the land which is now part of the Town’s extensive conservation network. While on the Committee, Ted continued their legacy with the addition of more land.

Over the years, Ted spent countless hours helping to maintain the boundary lines of the forest. He also helped maintain trails and fire access roads, dealt with concerned and unruly abutters, supervised timber harvests, worked on wildlife habitat improvement projects, and served as the Chair of the Committee keeping us all on track and productive.

In addition to losing a hard worker for the past 50 years, we are also losing a tremendous historical resource, but I know he will always be available for help and advice.

So, as a friend and member of the Town Forest Committee, I would like to thank Ted for 50 years of service. I hope everyone in Hollis feels the same.

Craig Birch

Accepting the award for Ted are his grandchildren and one great-grandchild-the Chamberlains - Gary Chamberlain, and Corey Chamberlain.

Administrative announcements

Rules of the meeting proposed by the Moderator

Shall the Town vote to adopt the rules for this meeting as proposed by the Moderator?

Moved by: Jim Belanger Seconded by: Mike Harris

Maureen Maisttison move to amend rebuttal time for petition warrant articles to five minutes from two minutes.

Seconded by Liz Brown

Card votes need to be counted YES 203 NO 93

Amendment to the rules passes

Rules adopted as amended

CARRIED by hand count

ARTICLE 1 - Officials Reports

To hear reports of the Board of Selectmen, other Town Officers and Committees.

Moved by: David Petry

Seconded by: Susan Benz

CARRIED by hand count

ARTICLE 2 – Issuance for Long Term Debt for Land Acquisition for Recreation Facilities

Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the Budget Committee. To see if the Town will raise and appropriate the sum of up to One Million Five Hundred Thousand Dollars (**\$1,500,000**) to acquire approximately 12 acres off Witches Spring Road, Map 046 Lot 049-001, for the construction of two rectangular playing fields to include acquisition of the property in fee simple, surveying, subdivision, field design, well drilling and irrigation system installation; all electrical, appropriate fencing, installation of an adequate septic system, parking for up to 150 vehicles, playground equipment and a Field House for concessions sales and equipment storage and adequate restroom facilities, and to authorize the issuance of up to One Million Five Hundred Thousand Dollars (**\$1,500,000**) of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof. The Select Board is hereby authorized to apply for, obtain and accept any applicable Federal, State, Private Donations or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to take any and all action necessary to carry out any vote hereunder or take any other action relative thereto. By ballot vote (Requires 3/5 vote to pass).

Recommended by Board of Selectmen 5-0-0 NOT Recommended by Budget Committee 4-4-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Tom Whalen

Presentation by: Tom Gehan

Motion to end discussion : Brandon Buteau

Seconded by: Mike Harris

CARRIED by Hand Count

Vote conducted by secret ballot, 3/5 supermajority required to pass, polls to remain open for at least an hour

FAILED by secret ballot YES 140 NO 433

ARTICLE 3 – Land Acquisition – Burton Property

To see if the Town will vote to raise and appropriate the sum of **\$275,000** to acquire full ownership interest to certain tracts of land or parcels of land, in the Town of Hollis on such terms and conditions as determined by the Board of Selectmen. The Burton Property, a 14.12 acre parcel located on Rocky Pond Road adjacent to the Hollis transfer station. The intention is to purchase 4+ acres from the Hollis Conservation Commission to provide for future expansion of the transfer station. The aforementioned intent was contemplated by all parties and reduced to writing in a Warranty Deed from George R. Burton and Gloria J. Burton to the Town of Hollis. Said Deed can be found at Book 9588, Page 79.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0 NOT Recommended by Budget Committee 2-6-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Paul Armstrong

Presentation by: Mark Post

Presentation by: Tom Gehan

Motion by Jim Belanger to amend sum from \$275,000 to \$1.00 Seconded by: Mike Harris

Motion failed by hand count

According to Town Council, Christopher Drescher, conservation funds can't be gifted for non-conservation land.

Motion by David Petry to table until next year

Seconded by Mike Harris

CARRIED by hand count

ARTICLE 4 – Four Firefighter/EMT Positions

To see if the Town will vote to raise and appropriate \$222,728 for the purpose of hiring four new full time Firefighter/EMT employees, including estimated benefit expenses and equipment, beginning in July 2023.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 7-1-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Paul Armstrong

Motion to end discussion by: Brandon Buteau

Seconded by: Mike Harris

CARRIED by Hand Count

Article 4 CARRIED by hand count

Motion to restrict consideration of Article 4 by Bob Boggis

Seconded by: Mike Harris

CARRIED by hand count

ARTICLE 5 – Collective Bargaining Agreement, Local 1801 (Town Hall/DPW)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 1801, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$25,640 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2024 and 2025 costs associated with the agreement will be included in the respective operating budgets.

FY23	FY24	FY25	TOTAL
\$25,640	\$57,948	\$91,663	\$175,251

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 5-3-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Mark Le Doux

CARRIED by hand count

Motion to restrict consideration of Article 5 by Mike Harris

Seconded by: Mark LeDoux

CARRIED by hand count.

ARTICLE 6 – Collective Bargaining Agreement, Local 3657 (Police/Fire Communications)

To see if the Town will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Town of Hollis and AFSCME Local 3657, and in doing so, to approve the cost items within said agreement, which calls for the following increases for salaries and benefits over what was raised under any current agreements for the employees of the Union and, further, to raise and appropriate the amount of \$156,050 for the current fiscal year, such sum

representing the additional costs attributable to the increase in salaries and benefits required by the Collective Bargaining Agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The 2024 and 2025 costs associated with the agreement will be included in the respective operating budgets.

FY23	FY24	FY25	TOTAL
<u>\$156,050</u>	<u>\$304,332</u>	<u>\$447,907</u>	<u>\$908,289</u>

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 5-3-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Mark Le Doux

CARRIED by hand count

Motion to restrict consideration of Article 5 by Mike Harris

Seconded by: Tom Gehan

CARRIED by hand count.

ARTICLE 7 – Cemetery Expansion Expendable Trust Fund

To see if the Town will vote to establish a Cemetery Expansion Expendable Trust Fund under the provisions of RSA 31:19-a for funding future cemetery expansion efforts, and to raise and appropriate the sum of **\$10,000** to be placed in this fund, and to name the Cemetery Trustees as agents to expend from said fund.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Susan Benz

Motion by Jim Belanger to amend Article 7 to remove the words "...and to name the Cemetery Trustees as agents to expend from said fund."

Seconded by: Mike Askeneizer

FAILED by hand count

Article 7 as written

CARRIED by hand count

Motion to restrict consideration of Article 5 by Mike Harris

Seconded by: Tom Gehan

CARRIED by hand count

ARTICLE 8 – Solar Exemptions

Shall the Town modify the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these Statutes.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Tom Whalen

Motion by David Petry to change the wording of the Article from “Shall the Town **modify** the provisions....” To “Shall the Town **re-adopt** the provisions...”

Seconded by: Mike Harris

CARRIED by hand count

Motion to table Article 8 until next year with more specific tax rates by Bill Harmon

Seconded by: Liz Brown

Motion FAILED by hand count

Motion to end discussion by: Brandon Buteau

Seconded by: Mike Harris

CARRIED by Hand Count

Article 8 CARRIED by hand count

Motion to restrict consideration of Article 8 by Mike Harris

Seconded by: Tom Gehan

CARRIED by hand count

ARTICLE 9 – Readoption of Optional Veteran’s Tax Credit

Shall the Town of Hollis approve the readoption of the Optional Veteran’s Tax Credit (RSA 72:28 II) to allow for the expansion of the criteria needed to qualify for the Optional Veteran’s Tax Credit of \$750 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the Optional Veteran’s Tax Credit, if approved would continue to offer a \$750 tax credit to all honorably discharged Veterans that qualify under the current requirements but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 7-0-1

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: David Petry

CARRIED by hand count

Motion to restrict consideration of Article 9 by Mike Harris

Seconded by: Tom Gehan

CARRIED by hand count

ARTICLE 10 – Readoption of the All Veteran’s Tax Credit

Shall the Town of Hollis approve the readoption of the All Veteran’s Tax Credit (RSA 72:28.b) to allow for the expansion of the criteria needed to qualify for the All Veteran’s Tax Credit of \$750 to now include those service members that are currently serving and have not yet been honorably discharged from the armed services. The readoption of the All Veteran’s Tax Credit, if approved would continue to offer a \$750 tax credit to all honorably discharged Veterans that qualify under the current requirements of (RSA 72:28.b) but as of April 1, 2023, it would expand the eligibility requirements to now include those individuals that have not yet been discharged from active service.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 6-0-2

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: David Petry

CARRIED by hand count

Motion to restrict consideration of Article 10 by Mike Harris

Seconded by: Tom Gehan

CARRIED by hand count

Jim Belanger (Assistant Moderator) takes over as moderator

ARTICLE 11 – Old Home Day Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 for the purpose of sponsoring the Old Home Days event and to fund this appropriation by authorizing the withdrawal of said sum from the Old Home Day Special Revenue Fund. This article will not affect the tax rate, as these funds will be raised from fees and donations.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: David Petry
Presentation by: Susan Benz

Seconded by: Susan Benz

CARRIED by hand count

ARTICLE 12 – Compensated Absences Payable Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$50,000 to be placed in the Compensated Absences Payable Expendable Trust Fund as previously established at the 2002 Annual Town Meeting.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Susan Benz

CARRIED by hand count

ARTICLE 13 – Revaluation Capital Reserve Fund

To see if the Town will vote to raise and appropriate \$14,000 to be placed in the Revaluation Capital Reserve Fund as previously established at the 1996 Annual Town Meeting.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: David Petry

CARRIED by hand count

ARTICLE 14 – Municipal Buildings & Facilities Maintenance Expendable Trust Fund

To see if the Town will vote to raise and appropriate \$150,000 to be placed in the Municipal Buildings and Facilities Maintenance Expendable Trust Fund as previously established at the 2008 Annual Town Meeting and amended by the 2009 Annual Town Meeting.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 8-0-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: David Petry

CARRIED by hand count

Moderator Drew Mason returns

ARTICLE 15 – Establish a Contingency Fund

To see if the Town will authorize the establishment of a contingency fund under the provisions of RSA 31:98-a for the purpose of funding unanticipated expenses that may arise during the year. Furthermore, to raise and appropriate \$70,000 towards this purpose and appoint the Select Board as agents to expend from said fund.

Said funds to come from the Unassigned Fund Balance as of December 31, 2022.

No amount to be raised from taxation.

Recommended by Board of Selectmen 5-0-0

Recommended by Budget Committee 7-1-0

Moved by: David Petry

Seconded by: Susan Benz

Presentation by: Mark Le Doux

CARRIED by hand count

ARTICLE 16 – 2023 Operating Budget

To see if the Town will vote to raise and appropriate the sum of \$13,275,057 which represents the operating budget of the Town for 2023, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen 5-0-0 Recommended by Budget Committee 8-0-0

Moved by: Tom Gehan

Seconded by: David Petry

Presentation by: Tom Gehan

CARRIED by hand count

ARTICLE 17 – Petition Article for Town Clerk Compensation

As per RSA 41:25 to see if the Town will vote to begin compensating the position of Elected Town Clerk on an hourly rate and discontinuing the current practice of compensating the Clerk's position on a total fee basis. If approved, the Town Clerk will be compensated at an hourly rate set by the Select Board, beginning March 20, 2023. In turn, the Town would begin receiving any and all fees currently being collected by the Town Clerk, including any future increases in said fees.

Moved by: Sue Homola

Seconded by: Kent Blumenshine

Amendment to Article 17 Moved by: Sue Homola Seconded by: Kent Blumenshine

Presentation by: Sue Homola

Amendment to read:

As per RSA 41:25 to see if the Town will vote to begin compensating the position of Elected Town Clerk on an hourly rate and discontinuing the current practice of compensating the Clerk's position on a total fee basis beginning 4/3/2023. If approved, the clerk will be compensated at the equivalent of an annual salary of \$70,000.00, if the town clerk agrees to have the town clerk's office open to the public for a minimum of 30 hours per week, including election responsibilities. Or if the town clerk's office is open less than 30 hours per week the town clerk will be compensated at the rate of \$35.00 per hour. This rate will also apply to election responsibilities. In turn, the Town would begin receiving any and all fees currently being collected by the Town Clerk, including any future increases in said fees.

Motion by Jim Belanger to table Article 17

Motion failed by hand count Yes 117 No 143

Amendment CARRIES by hand count

Motion to end discussion by: Brandon Buteau

Seconded by: Mike Harris

CARRIED by Hand Count

Motion to extend debate to let Bob Smith speak

CARRIED by hand count

Request for ballot vote was made in writing by more than five registered voters.

Polls will remain open until the last voter votes.

FAILED by Secret ballot YES 86 NO 206

Motion to restrict consideration of Article 17 by Tom Gehan

Seconded by: Mike Harris

CARRIED by hand count

ARTICLE 18 – Petition Article for Hollis to Join the Community Power Coalition of New Hampshire

We, the Town of Hollis hereby call upon the Board of Selectman of Hollis to pursue a Joint Powers Agreement with the Community Power Coalition of New Hampshire (<https://www.cpcnh.org/about>). By joining with current members of the Coalition (the cities of Nashua, Portsmouth, Dover, and Lebanon; and the towns of Durham, Enfield, Exeter, Harrisville, Hanover, Hudson, New London, Newmarket, Peterborough, Plainfield, Pembroke, Rye, Warner, Walpole, and Webster; and Cheshire County), Hollis will be able to negotiate for lower electric rates and improved services from electric power suppliers. This will result in lower electric bills for Hollis citizens. It will also result in lower electric bills for the Town, which should result in lower citizens' taxes.

Moved by: Robert Feder

Seconded by: Mike Harris

Presentation by: Robert Feder

CARRIED by hand count

ARTICLE 19 – Petition Article for New Hampshire Resolution to Take Action on Climate Pollution

We the Town of Hollis hereby call upon our State and Federal elected representatives to enact carbon pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Hollis's State Legislators, to the Governor of New Hampshire, to Hollis's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Hollis's Select Board, within 30 days of this vote.

Moved by: Robert Feder

Seconded by: Michelle St John

Presentation by: Robert Feder

Motion to table Article 19 by: Kent Blumenshine

Seconded by: Michael McCormack

Table 120 No Table 102

Article 19 is tabled

ARTICLE 20 – Petition Article to Pave Rocky Pond Road

We, the undersigned residents of Rocky Pond Road in Hollis, NH and other Hollis residents respectfully request that the Town of Hollis pave Rocky Pond Road as soon as possible.

We request this for a number of reasons, including but not limited to the following, many of which affect many town residents, in addition to Rocky Pond Road residents. Paving Rocky Pond Rd would benefit other town residents in addition to those of us living on Rocky Pond Rd.

1. The dust and dirt that traveling vehicles raise during dry weather not only is a health issue for anyone breathing in the dust, but enters homes and leaves behind residue and/or prohibits opening windows for fresh air. This is a serious and demonstrable health concern, especially for our children who play outside frequently. This was a major issue all of 2020 summer.
2. The school bus for Primary and Lower Elementary will not drive to the unpaved road. This means the children either need to walk for a mile in a muddy, dusty, unsafe road, or have someone drive them to the nearest bus stop at the Hayden Rd intersection. This affects a number of kids that live on the unpaved side of Rocky Pond Rd.
3. Rain or melting snow and ice causes long ruts and potholes that make steering vehicles difficult and potentially dangerous.
4. Within a few days of being graded, the large ruts and potholes reappear, making repeated and frequent resurfacing a waste of time and money. Paving would resolve it efficiently, long term.
5. The large ruts and potholes cause excessive noise, especially from any large trucks passing to Brookline. As Rocky Pond is a cut-through road, it exacerbates the dust, mud/ rut and noise issues.
6. The ruts and potholes cause excessive damage to vehicles including tire wear, frequent front-end alignments, shocks, struts and many other expensive repairs, particularly to residents of Rocky Pond, which have to drive over them regularly.

Paving Rocky Pond Road will relieve the above problems, inconveniences and health issues as well as save the Town money and maintenance issues in the future.

Moved by: Dariela Myers

Seconded by: Diana Duquette

Presentation by: Dariela Myers

Motion to table by Charles Fezzie

Seconded by: Mike Harris

CARRIED by hand count

ARTICLE 21 – To Transact Any Other Business That May Legally Come Before Said Meeting.

Motion to dissolve meeting by: David Petry

Seconded by: Mike Harris

CARRIED by hand count

612 Voters in Attendance

A True Copy of Record-Attest

Lisa Claire

Hollis Town Clerk

2023 TAX RATE CALCULATION



New Hampshire
Department of
Revenue
Administration

2023
\$16.66

Tax Rate Breakdown Hollis

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$9,157,765	\$2,294,628,789	\$3.99
County	\$2,008,345	\$2,294,628,789	\$0.88
Local Education	\$24,235,428	\$2,294,628,789	\$10.56
State Education	\$2,802,370	\$2,274,622,789	\$1.23
Total	\$38,203,908		\$16.66

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$38,203,908
War Service Credits	(\$264,250)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$37,939,658

Sam Greene

11/14/2023

Sam Greene
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$14,023,475	
Net Revenues (Not Including Fund Balance)		(\$4,672,975)
Fund Balance Voted Surplus		(\$294,000)
Fund Balance to Reduce Taxes		(\$375,000)
War Service Credits	\$264,250	
Special Adjustment	\$0	
Actual Overlay Used	\$212,015	
Net Required Local Tax Effort	\$9,157,765	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$2,008,345	
Net Required County Tax Effort	\$2,008,345	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$15,503,920	
Net Cooperative School Appropriations	\$14,381,889	
Net Education Grant		(\$2,848,011)
Locally Retained State Education Tax		(\$2,802,370)
Net Required Local Education Tax Effort	\$24,235,428	
State Education Tax	\$2,802,370	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$2,802,370	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$2,294,628,789	\$1,450,060,561
Total Assessment Valuation without Utilities	\$2,274,622,789	\$1,434,844,261
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$2,294,628,789	\$1,450,060,561

Village (MS-1V)

Description	Current Year
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Tax Commitment Verification

2023 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$37,939,658
1/2% Amount	\$189,698
Acceptable High	\$38,129,356
Acceptable Low	\$37,749,960

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2023 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
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Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Hollis	Total Tax Rate	Semi-Annual Tax Rate
Total 2023 Tax Rate	\$16.66	\$8.33

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$43,069,618
Final Overlay	\$212,015

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices* (4.1), pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2023 Fund Balance Retention Guidelines: Hollis	
Description	Amount
Current Amount Retained (6.54%)	\$2,817,454
17% Retained <i>(Maximum Recommended)</i>	\$7,321,835
10% Retained	\$4,306,962
8% Retained	\$3,445,569
5% Retained <i>(Minimum Recommended)</i>	\$2,153,481

2023 TOWN BUDGET

<u>Purpose of Appropriation</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Unexpended Balance</u>	<u>Overdraft</u>
GENERAL GOVERNMENT				
Executive	\$326,985	\$314,925	\$12,060	
Committees	\$5,250	\$1,149	\$4,101	
Town Clerk/Elections & Registr.	\$171,954	\$173,708		(\$1,754)
Financial Administration	\$333,937	\$322,079	\$11,858	
Legal Expenses	\$54,000	\$73,640		(\$19,640)
Employee Benefits	\$2,686,733	\$2,490,040	\$196,693	
Planning & Zoning	\$142,441	\$119,878	\$22,563	
Town Buildings and Grounds	\$168,852	\$177,209		(\$8,357)
Cemeteries	\$86,678	\$56,571	\$30,107	
Liability Insurance	\$214,986	\$214,141	\$845	
Municipal Association	\$9,115	\$9,115		
Contingency Fund	\$70,000	\$50,680	\$19,320	
Information Systems	\$144,201	\$143,981	\$220	
Subtotal	\$4,415,132	\$4,147,116	\$268,016	
PUBLIC SAFETY				
Police	\$2,042,853	\$1,999,096	\$43,757	
Fire & Ambulance	\$1,690,861	\$1,515,998	\$174,863	
Communications	\$651,699	\$584,790	\$66,909	
Building & Septic Inspection	\$134,356	\$132,899	\$1,457	
Emergency Management	\$25,750	\$24,895	\$855	
Subtotal	\$4,545,519	\$4,257,678	\$287,841	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$2,026,516	\$1,853,413	\$173,103	
Street Lighting	\$6,500	\$5,701	\$799	
Subtotal	\$2,033,016	\$1,859,114	\$173,902	
SANITATION				
Solid Waste Collection	\$204,010	\$208,286		(\$4,276)
Solid Waste Disposal	\$528,962	\$528,961	\$1	
Subtotal	\$732,972	\$737,247		(\$4,275)
HEALTH & WELFARE				
Admin. & Pest Control	\$11,900	\$11,900		
Health Agencies and Hospitals	\$44,100	\$44,100		
Direct Assistance	\$13,500	\$6,043	\$7,457	
Subtotal	\$69,500	\$62,043	\$7,457	\$0
CULTURE & RECREATION				
Parks and Recreation	\$84,401	\$83,446	\$955	
Library	\$373,000	\$373,000		
Patriotic Purposes	\$6,000	\$11,920		(\$5,920)
Other Culture & Recreation	\$1,000	\$0	\$1,000	
Subtotal	\$464,401	\$468,366		(\$3,965)
CONSERVATION				
Conservation Commission	\$1	\$0	\$1	
DEBT SERVICE				
P/Long Term Bonds and Notes	\$1,199,100	\$1,199,100		
I/Long Term Bonds and Notes	\$289,834	\$289,717	\$117	
Subtotal	\$1,488,934	\$1,488,817	\$117	
CAPITAL OUTLAY				
Transfer to Special Revenue	\$50,000	\$0	\$50,000	
Capital Reserves	\$214,000	\$214,000		
Transfer to Trust Funds	\$10,000	\$10,000		
Subtotal	\$274,000	\$224,000	\$50,000	
TOTAL APPROPRIATIONS	\$14,023,475	\$13,244,381	\$779,094	

<u>Revenues</u>	<u>Budget</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
TAXES				
Yield Tax	\$15,000	\$21,898		\$6,898
Interest and Costs	\$55,000	\$100,772		\$45,772
Excavation Tax	\$50	\$10	\$40	
Subtotal	\$70,050	\$122,680		\$52,630
LICENSES AND PERMITS				
Motor Vehicle	\$2,175,000	\$2,367,636		\$192,636
Building & Septic	\$140,000	\$110,171	\$29,829	
Other Licenses, Permits, & Fees	\$70,000	\$70,610		\$610
Subtotal	\$2,385,000	\$2,548,417		\$163,417
STATE/FEDERAL REVENUES				
Meals & Rooms Tax	\$650,000	\$809,145		\$159,145
Highway Block Grant	\$543,639	\$564,719		\$21,080
State/Federal Grants	\$61,972	\$46,864	\$15,108	
Forest/Railroad Tax	\$40	\$38	\$2	
Subtotal	\$1,255,651	\$1,420,766		\$165,115
TOWN DEPARTMENTS	\$333,942	\$354,713		\$20,771
OTHER SERVICE CHARGES	\$164,748	\$164,749		\$1
SALE OF MUNICIPAL PROP.	\$200,000	\$15,800	\$184,200	
INTEREST INCOME	\$70,000	\$274,857		\$204,857
OTHER MISC. REVENUES	\$65,000	\$23,669	\$41,331	
TRANSFER FROM SPECIAL REVENUE	\$50,000	\$0	\$50,000	
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$54,200	\$41,647	\$12,553	
TOTAL REVENUES	\$4,648,591	\$4,967,298		\$318,707

AMBULANCE FEE SPECIAL REVENUE FUND

REVENUES	2023	2022	2021
Insurance Billing	\$230,037	\$181,277	\$152,689
Interest Income	\$17,552	\$3,533	\$416
Trust Income	\$533	\$652	\$589
Total Revenues	\$248,122	\$185,462	\$153,694
EXPENDITURES			
Capital Equipment	\$0	\$0	\$38,307
Ambulance Expendable Supplies	\$64,407	\$46,641	\$91,897
Ambulance Training	\$4,146	\$255	\$258
Comstar Billing Fees	\$13,331	\$12,536	\$10,672
Total Expenditures	\$81,884	\$59,432	\$141,134
Excess (deficiency) of Revenues over (under) Expenditures	\$166,238	\$126,030	\$12,560
Fund Balance, January 1	\$507,730	\$381,700	\$369,140
Fund Balance, December 31	\$673,968	\$507,730	\$381,700

CONSERVATION FUND

REVENUES	2023	2022	2021
Bank Interest Income	\$22,537	\$8,600	\$1,404
Land Use Change Tax	\$203,500	\$587,835	\$977,280
Miscellaneous	\$2,500	\$1,875	\$12,536
Total Revenues	\$228,537	\$598,310	\$991,220
EXPENDITURES			
<i>Non-Land</i>			
Supplies and Equipment	\$1,800	\$0	\$0
Postage			
Dues and Publications	\$500	\$525	\$562
Postage	\$14	\$0	\$20
Seminars	\$120	\$145	\$150
Educational Materials	\$769	\$0	\$0
Property Monitoring	\$1,600	\$1,600	\$0
Signs	\$0	\$268	\$2,800
Other	\$11,926	\$7,039	\$32,719
<i>Land</i>			
Land Acquisition	\$5,166	\$1,841,382	\$152,500
Legal Fees	\$0	\$56	\$0
Surveys/Assessments	\$21,496	\$680	\$4,557
Total Expenditures	\$43,391	\$1,851,695	\$193,308
Excess (deficiency) of Revenues over (under) Expenditures	\$185,146	(\$1,253,385)	\$797,912
Fund Balance, January 1	\$ 682,547	\$ 1,935,932	\$ 1,138,045
Fund Balance, December 31	\$ 867,693	\$ 682,547	\$ 1,935,957

CONTINGENCY REPORT

EXPENDITURES

Storm Cleanup	\$13,325
Transfer Station Heating System Replacement	\$7,360
Library Granite Stair Repair	\$15,725
DPW Equipment Repairs	\$14,270

Total Expenditures	\$50,680
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Fund Balance, January 1	\$70,000
Fund Balance, December 31	\$19,320

FOREST MAINTENANCE REPORT

REVENUES	2023	2022	2021
Proceeds from Town Forest	\$18,941	\$13,975	\$10,092
Interest Income	\$1,927	\$398	\$44
Total Revenues	\$20,868	\$14,373	\$10,136

EXPENDITURES	2023	2022	2021
Mowing	\$0	\$280	\$240
Beaver Stop	\$795	\$200	\$630
Wildlife Management	\$4,000	\$0	\$4,998
Total Expenditures	\$4,795	\$480	\$5,868

Excess (deficiency) of Revenues over (under) Expenditures	\$16,073	\$13,893	\$4,268
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Fund Balance, January 1	\$54,929	\$41,036	\$36,768
Fund Balance, December 31	\$71,002	\$54,929	\$41,036

HERITAGE FUND

REVENUES	2023	2022	2021
Donations - Cooper Shop	\$1,205	\$10,484	\$200
Miscellaneous	\$759	\$20	\$140
Interest Income	\$2,226	\$566	\$45
Town Appropriation	\$750	\$50,750	\$750
Calendar Revenue	\$5,205	\$7,330	\$4,440
Calendar Sponsorship	\$7,000	\$7,600	\$6,000
Total Revenues	\$17,145	\$76,750	\$11,575
EXPENDITURES			
Supplies	\$386	\$86	\$425
OHD Registration	\$25	\$50	\$717
Dues & Publications	\$100	\$100	\$50
Gambrel Barn	\$0	\$0	\$1,266
Calendar Expenses	\$4,400	\$35,404	\$4,430
Cooperage Expenses	\$10,916	\$0	\$0
White Barn Expenses	\$36,275	\$3,200	\$0
Miscellaneous	\$466	\$126	\$13
Total Expenditures	\$52,568	\$38,966	\$6,901
Excess (deficiency) of Revenues over (under) Expenditures	(\$35,423)	\$37,784	\$4,674
Fund Balance, January 1	\$80,308	\$42,524	\$37,850
Fund Balance, December 31	\$44,885	\$80,308	\$42,524

HOLLIS SOCIAL LIBRARY

	Town Appropriation	Other Funds	TOTAL
Balance as of 1/1/2023			\$41,925
Town Appropriation	\$373,000	--	\$373,000
Fines & Income Generating Equipment	--	\$3,992	\$3,992
Gifts & Donations	--	\$16,285	\$16,285
TOTAL INCOME	\$373,000	\$20,277	\$393,277
EXPENSES			
Salaries & Wages	\$273,783	--	\$273,783
Books & Materials	\$47,545	\$2,284	\$49,829
Programs	\$8,595	\$12,485	\$21,080
Utilities	\$17,465	--	\$17,465
Technology Infrastructure	\$11,579	--	\$11,579
General Administration	\$14,033	\$300	\$14,333
Tringoson Bequest	\$0	\$3,160	\$3,160
Library Infrastructure	\$0	\$1,050	\$1,050
TOTAL EXPENSES	\$373,000	\$19,279	\$392,279
Balance as of 12/31/2023			\$42,923
(\$998 added to Reserves)			
Pearl Rideout Endowment (as administered by Eldridge Investment)			
Beginning Balance 1/1/2023	\$56,342		
Withdrawals	-\$3,501		
Dividends, Interest and Capital Gains	\$2,100		
Increase/decrease in market value	\$4,754		
Advisory Fees	-\$583		
Ending Balance 12/31/2023	\$59,112		
Tringoson Trust Bequest			
Bequest January 2023	\$3,160		
Expenditures (as stipulated by the trust terms)	-\$3,160		
Ending Balance 12/31/2023	\$0		

INVENTORY OF TOWN OWNED PROPERTY

INVENTORY OF PROPERTY OWNED BY THE TOWN OF HOLLIS

MBLU	Location	Acres	Year Acqr'd	Description
HOLLIS CONSERVATION COMMISSION - RESTRICTED USE				
002-009	WORCESTER RD	10.00	1966	Parker & Whitcher or Long Meadow, Wetlands
005-020	RUNNELLS BRIDGE RD	21.06	1976	Wright Nashua River Lot, Land-Locked Wetlands
005-034-001	RUNNELLS BRIDGE RD	17.11	2011	Taylor Conservation Lot, Unbuildable
010-002	RUNNELLS BRIDGE RD	1.34	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-003	RUNNELLS BRIDGE RD	0.46	1974	Runnells Bridge Dam & Bridge Site, Conserv. Use per Deed
010-018	RUNNELLS BRIDGE RD	40.70	1990	Rideout Nashua River Lot, Conservation Use per Deed
010-034	DEPOT RD	4.62	1993	Hacker Nashua River Lot, Conservation Use per Deed
013-032-001	MERRILL LN	1.73	1989	Coughlin Lot, Conservation Restrictions per Deed
014-035	RICHARDSON RD	69.51	2022	Law Property, Conservation Use per Deed
014-070	FRENCH MILL RD	6.32	1983	Charles Lord Land on Flint's Brook, Wetlands
014-071	WRIGHT RD	19.22	1983	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-072	RIDEOUT RD	22.00	1982	DJ Wright Heirs Lot, Flints Brook, Land-Locked Wetlands
014-076	RIDEOUT RD	11.89	1981	Charles Lord, Flints Brook, Wetlands, Conserv. Restrict.
014-077	RIDEOUT RD	23.51	1979	Charles Lord, Nashua River/Flints Brook, Consv. Restrict.
015-001	RIDEOUT RD	10.90	1990	Rideout Nashua River Lot, Conservation Use per Deed
015-003	RIDEOUT RD	11.00	1970	Rich Tree Farms Lot, Land-Locked Wetlands
015-015	SUMNER LN	23.24	1974	Open Space Lot. No Development/Conserv. Restrict.
015-021-010	CUMMINGS LN	25.30	2004	Cummings Lane Nashua River Lot, Land-Locked Wetlands
015-029	HANNAH DR	35.18	1993	Rideout-Ranger or Hannah Dr Open Space - Nashua River
015-040	HANNAH DR	4.07	1993	Hannah Dr Open Space/Cul-de-sac & Part of Fire Pond
017-013-001	ROCKY POND RD	14.12	2022	Burton-Tarbell Lot, Conservation Use per Deed
017-022	PROCTOR HILL RD	0.75	1967	Parkhurst or Charlton Lot, Unbuildable Wetlands
017-023	PROCTOR HILL RD	3.00	1978	Tenney Meadow or John Doe Lot, Wetlands
018-014	DEPOT RD	27.00	1994	Hardy Field, Conservation Easement/Restrictions
018-015	DEPOT RD	1.60	1994	Worcester Lot, Conservation Easement/Restrictions

019-028	BROAD ST	14.74	1974	Rideout-Flints Brook Lot, Restricts, Land-Locked Wtlds
019-029	WRIGHT RD	6.85	1975	Wright Heirs Flint's Brook Lot, Restricts, Land-Locked
020-017	BROAD ST	41.29	1974	Rideout Conserv'n Land, Flints Brook Wtlds, Restricts
022-031	ROCKY POND RD	11.50	1998	Worcester Upper Mill Historic Site, Wetlands
022-032	ROCKY POND RD	8.00	1995	Worcester Mill Pond Historic Site, Wetlands, Land-Locked
023-022	ROCKY POND RD	13.28	1968	Quinton Meadow, Wetlands
023-035	ROCKY POND RD	2.70	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
023-055	ROCKY POND RD	1.54	1985	Spaulding Conservation Land, Wetlands & School ROW
023-056	ROCKY POND RD	7.53	1985	Spaulding Conservation Land, Wetlands
026-005	NARTOFF RD	15.50	2020	Corosa Conservation Lot, Flint Pond Wetlands & Shore
026-018	PINE HILL RD	3.70	1975	Noah Farley Meadow, Land-Locked Wetlands
026-019	PINE HILL RD	5.00	1980	Wright-Holmberg Lot, Land-Locked
028-035	FOREST VIEW DR	20.11	2000	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-006	FEDERAL HILL RD	4.50	1991	Wheeler Homestead, Land-Locked
029-014	HAYDEN RD	49.90	1998	Baldwin Orchard, Henry Hildreth Conservation Area.
029-015	FEDERAL HILL RD	3.63	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-016	FOREST VIEW DR	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-017	FOREST VIEW DR	8.63	1986	Der Conservation Land, Land-Locked w/Conserv. Esmt.
029-026	FOREST VIEW DR	0.72	1986	Der Conservation Land, Cul-de-Sac with Conserv. Esmt.
029-033	ROCKY POND RD	29.86	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
029-035	ROCKY POND RD	3.00	1999	Worcester Conserv. Land, Land-Locked w/Conserv. Esmt.
031-068	NARTOFF RD	7.50	1971	FW Moore Lot, Muddy Brook, Land-Locked Wetlands
034-016	HAYDEN RD	19.50	1986	Part of Corey-Swett Lot, Birch Hill, Land-Locked
035-077	FEDERAL HILL RD	14.30	1998	Horseshoe Pond, Henry Hildreth Conservation Area.
036-015	SOUTH MERRIMACK RD	36.30	2004	Runnells-Wheeler Lot, Land-Locked
037-004-002	HARDY LN	1.37	1984	Somner Lot, Conservation per Deed.
042-035	MOOAR HILL	4.00	1978	JP Howe's Sprout Lot, Land-Locked
047-043-005	SOUTH MERRIMACK RD	21.08	2008	Siergiewicz Family Conservation Lot, Wetlands
047-054-001	MEADOW DR	31.24	1975	Pennichuck Pond Wetlands, Land-Locked
047-057-001	OAKWOOD LN	20.29	1980	Pennichuck Pond Wetlands, Land-Locked
049-004	SOUTH MERRIMACK RD	2.43	1966	Sanderson Lot, Land-Locked Wetlands

049-007	ROUTE 101A	2.00	2006	LaForest Heirs, Land-Locked Wetlands
049-011	ROUTE 101A	0.75	2006	LaForest Heirs, Land-Locked Wetlands
049-014	ROUTE 101A	0.25	2006	LaForest Heirs, Land-Locked Wetlands
054-034	BROAD ST	0.33	1976	Hambleton, Restrict'ns & Conserv'n Uses Only per Deed
054-035	BROAD ST	4.00	1976	Hambleton, Wetlands, Deed Restrictions
055-005	WINDING VALLEY RD	2.90	1980	Guertin, Wetlands & PSNH Easement
055-008	ROCKY POND RD	47.50	1973	Spaulding Parcel A, Wetlands
055-009	ROCKY POND RD	5.07	1987	Roundhouse Realty Trust, Land-Locked Wetlands
055-010	ROCKY POND RD	3.05	1986	Spaulding, Wetlands
	Total Acreage:	884.47		Total Properties: 65

HOLLIS TOWN FOREST COMMITTEE - RESTRICTED USE

030-009	WHEELER RD	12.01	2010	Parker Pond, Barry or Berry Lot, Land-Locked.
030-010	WHEELER RD	3.29	2010	Parker Pond, Hooper Lot, Land-Locked.
030-011	WHEELER RD	2.74	2010	Parker Pond, Belhuemer or Scott Field, Land-Locked.
030-013	WHEELER RD	17.00	1992	Duncklee Lots, Land-Locked
031-009	BAXTER RD	75.90	2022	Ernest Hardy Lot, Conservation Funds used for purchase
031-010	BAXTER RD	11.70	1992	Enright-Parker Pond & Brook
031-046	WHEELER RD	60.00	2005	Wright-Windmill Lot
036-026	SOUTH MERRIMACK RD	8.50	1992	Duncklee Dam Site, Conservation Restrictions
036-027	SOUTH MERRIMACK RD	311.00	Various	Spalding Park Town Forest - multiple parcels
037-005	HARDY LN	10.00	1992	Hensel Lot
037-017	BAXTER RD	29.20	1992	Parker Pond, Stearns or Wright Heirs, Conserv'n Restricts
038-001	NARTOFF RD	118.83	2006	Gelazauskas Preserve, Conservation Restrictions.
041-010	HAYDEN RD	18.27	1990	Dickerman-Rogers Lot, Monson Village.
041-011	HAYDEN RD	12.00	1990	Dickerman-Worcester Bros. Lot, Monson Village.
041-012	HAYDEN RD	30.75	1990	Dickerman Lot
041-024	SILVER LAKE RD	14.90	1990	Dickerman - Sarah Aikens Lot
043-067	FARLEY RD	35.60	2005	Walker Cameron Lot South
	Total Acreage:	771.69		Total Properties: 17
				Year Shown is Year voted into the Town Forest.

TOWN FACILITIES

009-068	DEPOT RD	6.41	1978	Smith or Shed & Pit Lot, Stump Dump
009-069	275 DEPOT RD	4.86	1983	Part of Lawrence Farm or Kanterovich, Stump Dump
013-035	ORCHARD DR	3.26	1986	Nichols Field, Recreation Use only.
017-013-002	10 ROCKY POND RD	6.53	2001	Transfer Station
018-013	42 DEPOT RD	12.37	1927	Nichols Field, Rec. Use only. Lawrence Barn/Ball-fields.
050-005-004	23 MAIN ST	1.64	2007	Farley or White Building.
050-012	7 MONUMENT SQ	0.52	bef 1886	Town Hall.
050-021-001	MONUMENT SQ	0.41	bef 1900	Town Common.

050-024	26 MONUMENT SQ	0.13	bef 1900	Ever Ready Fire House.
052-027	9 SILVER LAKE RD	2.74	1986	Police Station.
052-036	10 GLENICE DR	2.11	1981	Fire Station.
052-037	ASH ST	0.50	1952	Volunteer Park & Hilda's Way
052-050	1 MONUMENT SQ	1.13	1927	Little Nichols Ball Field.
052-051	2 MONUMENT SQ	0.84	1909	Hollis Social Library.
056-013	10 MUZZEY RD	16.06	1975	Department of Public Works.
	Total Acreage:	59.51		Total Properties: 15

CEMETERIES

013-017	91 MAIN ST	1.17	1822	South Cemetery
024-030	WHEELER RD	5.52	2004	Weston Lot, East Cemetery Expansion
024-031	29 WHEELER RD	5.89	1897	East Cemetery
024-036	PINE HILL RD	7.38	2004	Weston Lot, East Cemetery Expansion
038-058	NARTOFF RD	1.49	1769	Pine Hill Cemetery
041-061	SILVER LAKE RD	5.37	1790	North Cemetery
052-054	MONUMENT SQ	0.81	1742	Church Graveyard
	Total Acreage	27.63		Total Properties: 7

FIRE PONDS/CISTERNS

001-009-010	IRON WORKS LN	0.44	1999	Nissitissit Woods, Parking & Fire Cistern
004-050-A	TWISS LN	0.42	1996	Fire Pond, Lynne Drive Subdivision
004-074-A	CLINTON DR	0.38	1980	Fire Pond & Access, Clinton Drive
008-034	BALDWIN LN	0.58	1990	Fire Cistern/Green Space
013-036	ORCHARD DR	1.68	1986	Open Space/Fire Pond, Holly Hills Subdiv. Restrict. Use.
014-099	FRENCH MILL RD	1.21	1982	Fire Cistern, Lorden Subdivision, Unbuildable.
022-053-A	ROCKY POND RD	0.71	1994	Fire Pond/Cistern
025-040	CAMERON DR	1.48	1990	Fire Pond & Park
025-058-009	PINE HILL RD	0.18	2001	Fire Cistern
028-029	FOREST VIEW DR	4.23	1982	Fire Pond/Wetlands/Open Space
032-037-001	MENDELSSOHN DR	0.69	1995	Fire Pond
038-036-A	FARLEY RD	0.12	2006	Fire Pond/Cistern.
039-003-002	PINE HILL RD	0.21	2006	Fire Cistern.
042-013	MOOAR HILL RD	0.20	1986	Fire Pond
043-048	FORRENCE DR	1.93	1977	Fire Pond and Playground Lot, Restricted Use.
044-002	FARLEY RD	1.30	1981	Fire Cistern
047-014	ALSUN DR	3.74	1985	Fire Pond/Open Space, Greenwich Associates Subdivision.
056-017	SILVER LAKE RD	3.84	1973	Hildreth Water Hole, managed by the Fire Department.
	Total Acreage:	23.33		Total Properties: 18

ROADS & OTHER RELATED PROPERTIES				
008-034-001	BALDWIN LN	0.16	1990	Drainage Easement & Road Access
009-029-01A	JEWETT LN	0.25	1982	School District #7, Bus Stop or Jewett Lot, Unbuildable
023-08A	DEACON LN	0.12	1993	Future Road Access
023-12A	DEACON LN	0.12	1993	Future Road Access
023-26A	ROCKY POND RD	0.11	1993	Future Road Access
025-035	CAMERON DR	0.29	1990	Future Road Access
035-009-00A	FEDERAL HILL RD	0.79	1999	Road Access & PSNH Easement, Arbour Family Subdiv.
042-025	SARGENT RD	0.20	1994	Future Road Access. Acquired by Tax Deed.
042-039	MOOAR HILL RD	0.80	1980	Cul-de-Sac.
061-004-A	FEDERAL HILL RD	0.06	2009	Drainage Easement & Road Access
	Total Acreage	2.90		Total Properties: 10
VACANT LAND WITH RESTRICTIONS or UNBUILDABLE				
001-009-020	IRON WORKS LN	1.86	1999	Nissitissit Woods, Stormwater & Retention Area
001-032	WORCESTER RD	4.00	1994	Archambault Lot, Wetlands, Unbuildable per Plan.
002-010	WEST HOLLIS RD	4.30	1980	Marriner or Lawrence Lot, Land-Locked Wetlands
006-022	IRENE DR	3.51	2004	Archambault Conserv. Land, Land-Locked, Restricted.
015-044	HANNAH DR	1.49	1984	Playground Lot, Restricted Use.
019-023	FLINT POND DR	31.22	1980	Flint Pond Water Lot, Restricted Use.
019-041	HIDEAWAY LN	0.85	1974	Hussey Conservation Land, Restricted Use.
020-006	SUMNER LN	1.56	1976	Park Lot, Restricted Use.
035-024-001	FEDERAL HILL RD	8.67	2004	Annabelle Johnson Preserve, Heritage Comm., Mgr.
035-063	214 SILVER LAKE RD	103.77	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-001	PLAIN RD	41.80	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-002	SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-003	232 SILVER LAKE RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-004	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-005	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-006	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-007	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
035-063-008	PLAIN RD	5.00	2005	Woodmont Orchard West, Conserv. Esmt. & Restrict.
036-036	SILVER LAKE RD	21.38	2001	Dunklee Gravel Pit, Wetlands. Managed by HCC.

041-019-001	TODDY BROOK RD	4.83	1997	Howd Lot, no Buildings per Deed.
042-017	MOOAR HILL RD	1.00	1980	Ovens Lot, no Buildings per Plan.
043-026	MARION DR	1.16	1973	Park & Playground Lot, Restricted Use.
043-034	NEVINS RD	47.56	2003	Glover Lot, no buildings per Deed.
045-017	LAUREL HILL RD	2.96	1971	Playground Lot, Restricted Use.
046-050	MOOAR HILL RD	3.18	1986	Bushmich Realty Trust Lot, Wetlands.
046-051	MOOAR HILL RD	79.76	2005	L. Siergiewicz Farm, Class VI Rd, Managed by HCC
047-041	WITCHES SPRING RD	13.20	1979	Martin Lot, Wetlands.
049-003	SOUTH MERRIMACK RD	4.73	1979	J. Woods or Martin Meadow, Land-Locked Wetlands.
050-005-002	MAIN ST	1.91	2007	Behind the Farley Building, Land-Locked.
050-005-003	MAIN ST	1.20	2007	Behind the Farley Building, Land-Locked.
	Total Acreage:	420.90		Total Properties: 30

OPEN SPACE - RESTRICTED USE

003-014	DEER RUN RD	1.92	1995	Open Space, Deer Run Subdivision
008-024	BLACK OAK DR	3.38	1985	Open Space, Black Oaks Estates Subdivision
009-004	FIELDSTONE DR	11.81	1981	Open Space, Meadowlark Subdivision
015-061	HILLSIDE DR	1.06	1984	Open Space, Holmberg & Fair Subdivision.
026-029	LOUISE DR	2.38	1980	Open Space, Recreation Lot
032-016-010	PINE HILL RD	4.47	2001	Open Space, Hogan Farm Subdivision.
036-008	SILVER LAKE RD	3.64	1988	Open Space, Mayfair Associates Subdivision.
038-044	FARLEY RD	1.06	1985	Open Space, Maplehurst Subdivision.
043-050	FARLEY RD	47.60	1995	Open Space, Woodland Park subdivision.
	Total Acreage:	77.32		Total Properties: 9

PROPERTIES ACQUIRED BY TAX COLLECTOR'S DEED

001-027	LAWRENCE LN	0.73	2016	Baldwin Lot, Unbuildable Wetlands
004-009	BLOOD RD	1.00	2004	Abbot or Gagnon Heirs, Land-Locked on State Line.
006-002	IRON WORKS LN	1.00	1978	John Doe Lot or Backlot, Land-Locked.
006-009	WEST HOLLIS RD	5.90	1998	Gertrude Pyne or Cardinale Heirs, Land-Locked.
015-002	RIDEOUT RD	4.29	2021	Walsh Lot or Gould Estate, Land-Locked
016-003	ROCKY POND RD	6.92	1960	T. A. Shattuck Lot/Tarbell & Letendre Lot, Land-Locked.
017-015-001	PROCTOR HILL RD	2.02	1994	Proctor Hill Realty Lot.
019-058	HIDEAWAY LN	2.80	1987	Hussey - Pond, Wetlands.
023-040-001	ROCKY POND RD	0.66	1996	Tomasian Lot, Unbuildable.
027-021	LOUISE DR	0.45	2010	Majestic Heights Lot, Land-Locked.
035-006	FEDERAL HILL RD	2.43	1993	Rosswaag Lot, no Restrictions.
038-043	19 FARLEY RD	4.08	2019	Farley Road Realty Trust, LWB
041-032	SILVER LAKE RD	2.31	1993	Graves Lot, no Restrictions.
043-042	FARLEY RD	8.13	2004	Gagnon Heirs, Land-Locked on Pennichuck Pond.
045-005-001	LAUREL HILL RD	0.20	1991	South side of Laurel Hill Road, Unbuildable.
045-049	SILVER LAKE RD	8.47	1978	John Doe or Cave Lot. Land-Locked.
049-013	ROUTE 101A	0.75	2010	Heath Lot, Land-Locked.

054-016	BROAD ST	8.00	1994	Bowman Lot, no Restrictions.
055-006	ROCKY POND RD	1.85	2017	Saturley Lot, Unbuildable Wetlands.
058-018	NARTOFF RD	0.25	1988	Sedlewicz Camp Lot, Land-Locked Wetlands.
059-022	29 FEDERAL HILL RD	0.07	2021	Wetmore-Bellon Lot, Wallace Grove Emergency Access
059-023	FEDERAL HILL RD	0.09	2021	Wetmore-Bellon Lot, Wetlands-Unbuildable
060-010	SILVER LAKE RD	0.25	2003	F. Johnson Estate, triangle at Fed. Hill & Silver Lake Rds
	Total Acreage:	62.65		Total Properties: 23

VACANT LAND - NO DEED RESTRICTIONS

025-051	CRESTWOOD DR	5.94	1979	Flint Pond Drive no known Restrictions.
028-017	HAYDEN RD	26.35	2017	Hildreth-Birch Lund Lot, no known Restrictions.
028-053	ROCKY POND RD	11.73	2017	Hildreth-Birch Comins Lot, no known Restrictions.
028-059	HAYDEN RD	131.50	2017	Hildreth-Birch Chickadee or D. Farley Lot, no known Restricts.
032-001	NARTOFF RD	143.00	2017	Stefanowicz Farm, Parcel 1, no known Restrictions.
032-002	NARTOFF RD	48.80	2017	Stefanowicz Farm, Parcel 2, no known Restrictions.
034-003	FEDERAL HILL RD	1.00	2017	Hildreth-Birch 1-acre Carter Lot, no known Restrictions.
034-004	FEDERAL HILL RD	15.60	2017	Hildreth-Birch Sap Swamp, no known Restrictions.
034-008	FEDERAL HILL RD	25.00	2017	Hildreth-Birch Noon House Lot, no known Restrictions.
034-009	FEDERAL HILL RD	21.00	2017	Hildreth-Birch Rideout Pasture/Lievens Lot, no known Restricts.
034-010	FEDERAL HILL RD	68.00	2017	Hildreth-Birch Simoneau Lot, no known Restrictions.
034-013	FEDERAL HILL RD	15.00	2017	Hildreth-Birch Lucy Bailey Lot, no known Restrictions.
034-015	HAYDEN RD	21.00	2017	Hildreth-Birch E D Hardy Lot, no known Restrictions.
034-019	FEDERAL HILL RD	9.60	2020	Hildreth-Birch Rabbitt Lot, no known Restrictions.
043-069	FARLEY RD	4.92	2004	Walker Cameron Lot North, no known Restrictions.
	Total Acreage:	548.44		Total Properties: 15

SUMMARY - ALL PROPERTIES

Total Acreage, Town Properties:	1222.68		Total Properties: 127
Total Acreage, Conservation Commission:	884.47		Total Properties: 65
Total Acreage, Town Forest:	771.69		Total Properties: 17
Total Town-Owned Acreage:	2878.84		Total # of Properties: 209

OTHER PROPERTIES WHICH THE TOWN OF HOLLIS HOLDS INTEREST

002-003	WORCESTER RD	54.00	1992	Parker-Colburn Lot, Executory Interest via HCC.
003-030	BLOOD RD	36.85	2004	William Hall Jr. Rev. Trust, Development Rights.
008-078	DOW RD	20.26	2002	William Hall Jr. Rev. Trust, Development Rights.
013-064	DEPOT RD	18.75	2002	William Hall Jr. Rev. Trust, Development Rights.
015-004	RIDEOUT RD	4.20	1993	Peter & Andrea Hacker, Conservation Easement.

016-001	ROCKY POND RD - Part of	11.00	2010	Lovejoy Lot, Originally 016-005, Exec'ty Interest via HCC.
018-001	24 CAVALIER COURT	14.50	2000	HBHS Conservation Easement
019-017 ETC	BROAD ST - 5 TOTAL	4.49	1993	Chain Subdivision, Conserv'n Esmt. acreage shown.
020-016	239 BROAD ST	23.60	1994	Pearl C. Rideout Lot, Agricultural/Conserv. Easement
022-033	ROCKY POND RD	5.00	2021	Rogers Properties, Executory Interest to the Town via HCC
022-034	ROCKY POND RD	7.85	2021	Rogers Properties, Executory Interest to the Town via HCC
022-038	ROCKY POND RD	23.00	2021	Rogers Properties, Executory Interest to the Town via HCC
023-030	ROCKY POND RD - Part of	68.16	2010	Whaleback Lots, Exec'ty Interest to the Town via HCC.
025-062	PINE HILL RD	40.05	2008	Harriet Hills Farm Dvlpmnt Rights & Agrictl Presrv. Esmt
029-013	HAYDEN RD	7.23	1998	Hildreth Conservation Area, Conservation Easement
029-025	FOREST VIEW DR	3.59	2000	Worcester Conservation Easement, Conservation Esmt.
029-038	FOREST VIEW DR	3.36	2000	Worcester Conservation Easement, Conservation Esmt.
030-008	LONG HILL RD	15.42	2003	Skyview III Open Space, Conservation Easement
032-016	PINE HILL RD	14.74	2023	Conway Conservation Easement
032-029-001	HOWE LN	10.23	2023	Conway Conservation Easement
032-045-003	HOBART LN	25.35	2022	Hobart Lane Open Space Conservation Easement
037-011	WHEELER RD	3.90	2022	Rock Farm, Agricultural Conservation Easement
037-012	50 SHATTUCK RD	260.00	2022	Rock Farm, Agricultural Conservation Easement
038-052	PINE HILL RD	29.70	2007	Walker-Gilman 2, Dvlpmnt Rights & Agric. Covenants
040-001	FEDERAL HILL RD	30.00	2009	Kerr-Bayrd Farm, Executory Interest via HCC.
041-007	FEDERAL HILL RD	85.00	1998	Monson Village, Executory Interest via HCC.
042-073	SOUTH MERRIMACK RD	125.72	2002	Gardner-Spaulling Land, Conserv Esmt & Restrictions
044-001 ETC	FARLEY RD - 4 TOTAL	9.09	1992	Moore Estate on Muddy Brook, Conserv. Easement
058-034	40 NARTOFF RD	0.91	1985	Frederick Hall Conservation Easement
058-035	NARTOFF RD	9.67	1985	Frederick Hall Conservation Easement
058-036	NARTOFF RD	1.00	1985	Frederick Hall Conservation Easement
	Total Acreage:	966.62		Total Properties: 31

OLD HOME DAYS

REVENUES	2023	2022	2021
Donations	\$2,474	\$3,421	\$926
Vendors	\$7,032	\$6,855	\$4,729
Balloon Rides	\$0	\$1,380	\$0
Concessions	\$5,500	\$5,500	\$5,500
Daily Interest	\$1,297	\$336	\$50
Silent Auction	\$4,214	\$3,870	\$2,467
Sponsorship	\$10,465	\$11,078	\$8,701
Parade	\$384	\$480	\$0
Pet Pageant	\$132	\$247	\$0
Merchandise Sales	\$115	\$773	\$0
Miscellaneous	\$480	\$1,343	\$1,589
Total Revenues	\$32,093	\$35,283	\$23,962
EXPENDITURES			
Postage	\$176	\$166	\$55
Signs/Banners	\$1,298	\$2,166	\$2,540
Web Hosting	\$0	\$246	\$418
Entertainment	\$3,497	\$2,655	\$3,745
Fireworks	\$10,000	\$10,000	\$11,000
Rentals	\$7,145	\$7,474	\$7,064
Sound System	\$4,840	\$4,090	\$3,730
Silent Auction	\$78	\$167	\$69
Demonstrators	\$550	\$901	\$835
Parades	\$650	\$650	\$0
Miscellaneous	\$3,036	\$1,396	\$1,567
Total Expenditures	\$31,270	\$29,911	\$31,023
Excess (deficiency) of Revenues over (under) Expenditures	\$823	\$5,372	(\$7,061)
Fund Balance, January 1	\$44,732	\$39,360	\$46,421
Fund Balance, December 31	\$45,555	\$44,732	\$39,360

POLICE PRIVATE DETAILS SPECIAL REVENUE FUND

REVENUES	2023	2022	2021
Police Detail Income	\$79,754	\$96,538	\$80,932
Bank Interest Income	\$350	\$71	\$20
Total Revenues	\$80,104	\$96,609	\$80,952
EXPENDITURES			
Police Details	\$82,279	\$88,656	\$89,835
Total Expenditures	\$82,279	\$88,656	\$89,835
Excess (deficiency) of Revenues over (under) Expenditures	(\$2,175)	\$7,953	(\$8,883)
Fund Balance, January 1	\$15,714	\$7,760	\$16,642
Fund Balance, December 31	\$13,540	\$15,714	\$7,760

RECREATION REVOLVING FUND

REVENUES	2023	2022	2021
Softball	\$9,064	\$5,619	\$5,087
Field & Facilities Use	\$6,181	\$2,430	\$1,560
Pickleball	\$378	\$170	\$0
Tennis Camp	\$0	\$150	\$0
Youth Volleyball	\$5,138	\$0	\$0
Youth Wrestling	\$686	\$0	\$0
Interest Earned	\$1,906	\$401	\$57
Miscellaneous	\$3,118	\$0	\$0
Total Revenues	\$26,471	\$8,770	\$6,704
EXPENDITURES			
Softball	\$4,887	\$6,811	\$1,830
Drama	\$0	\$0	\$170
Youth Volleyball	\$868	\$0	\$0
Field & Facilities Expense	\$11,959	\$0	\$2,063
Miscellaneous	\$1,950	\$240	\$324
Total Expenditures	\$19,664	\$7,051	\$4,387
Excess (deficiency) of Revenues over (under) Expenditures	\$6,807	\$1,719	\$2,317
Fund Balance, January 1	\$53,206	\$51,487	\$49,170
Fund Balance, December 31	\$60,013	\$53,206	\$51,487

STATEMENT OF BOND DEBT

I. OPEN LAND PURCHASE & SAFETY RENOVATIONS (HFD,HPD&DPW)

(General Obligation Bonds)

Issue Date: 2005 (2014, 2020 Refinance)

Initial Indebtedness: 8,200,000

Interest Rate: 2.00%- 2.41%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2023	\$499,700	\$49,849	\$549,549
2024	\$494,700	\$38,379	\$533,079
2025	\$489,700	\$26,941	\$516,641
2026	\$156,700	\$15,670	\$172,370
2027	\$156,700	\$12,536	\$169,236
2028	\$156,700	\$9,402	\$166,102
2029	\$156,700	\$6,268	\$162,968
2030	\$156,700	\$3,134	\$159,834
Total	\$2,267,600	\$162,178	\$2,429,778

II. LAND ACQUISITIONS (Stefanowicz & Birch Hill)

(General Obligation Bonds)

Issue Date: 2017

Initial Indebtedness: 4,675,000

Interest Rate: 2.14%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2023	\$465,000	\$44,780	\$509,780
2024	\$465,000	\$34,829	\$499,829
2025	\$465,000	\$24,878	\$489,878
2026	\$465,000	\$14,927	\$479,927
2027	\$465,000	\$4,976	\$469,976
Total	\$2,325,000	\$124,388	\$2,449,388

III. DPW FACILITY AND ROAD RESURFACING

(General Obligation Bonds)

Issue Date: 2022

Initial Indebtedness: \$3,515,100

Interest Rate: 3.10%

AMORTIZATION SCHEDULE

	Principal	Interest	Total
2023	\$234,400	\$195,205	\$429,605
2024	\$234,400	\$167,316	\$401,716
2025	\$234,400	\$155,361	\$389,761
2026	\$234,400	\$143,407	\$377,807
2027	\$234,400	\$131,453	\$365,853
2028	\$234,400	\$119,498	\$353,898
2029	\$234,400	\$107,544	\$341,944
2030	\$234,400	\$95,589	\$329,989
2031	\$234,400	\$83,635	\$318,035
2032	\$234,300	\$71,681	\$305,981
2033	\$234,300	\$59,731	\$294,031
2034	\$234,300	\$47,782	\$282,082
2035	\$234,200	\$35,833	\$270,033
2036	\$234,200	\$23,888	\$258,088
2037	\$234,200	\$11,944	\$246,144
Total	\$3,515,100	\$1,449,866	\$4,964,966

TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

County:

Report Year:

PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110		\$584,928.74		
Resident Taxes	3180				
Land Use Change Taxes	3120			\$25.00	
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$70,729.89)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2022	
Property Taxes	3110	\$38,074,846.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$128,500.00	\$75,000.00	
Yield Taxes	3185	\$6,134.23	\$4,917.52	
Excavation Tax	3187		\$9.60	
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2022	2021	2020
Property Taxes	3110	\$19,053.37			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$8,712.73	\$15,342.65	\$25.62	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$38,166,516.44	\$680,198.51	\$50.62	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$36,783,853.20	\$451,237.02		
Resident Taxes				
Land Use Change Taxes	\$128,500.00	\$75,000.00	\$25.00	
Yield Taxes	\$6,134.23	\$4,917.52		
Interest (Include Lien Conversion)	\$8,212.73	\$14,153.65	\$4.62	
Penalties	\$500.00	\$1,189.00	\$21.00	
Excavation Tax		\$9.60		
Other Taxes				
Conversion to Lien (Principal Only)		\$133,209.72		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$133,385.00	\$482.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$498.00			



New Hampshire
Department of
Revenue Administration

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Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies			
		2022	2021	2020	
Property Taxes	\$1,171,312.99				
Resident Taxes					
Land Use Change Taxes					
Yield Taxes					
Excavation Tax					
Other Taxes					
Property Tax Credit Balance	(\$65,879.71)				
Other Tax or Charges Credit Balance					
Total Credits		\$38,166,516.44	\$680,198.51	\$50.62	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$1,105,433.28
Total Unredeemed Liens (Account #1110 - All Years)	\$64,463.55



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$69,215.52	\$73,089.00
Liens Executed During Fiscal Year		\$140,116.22		
Interest & Costs Collected (After Lien Execution)		\$2,406.42	\$12,180.32	\$61,465.92
Total Debits	\$0.00	\$142,522.64	\$81,395.84	\$134,554.92

Summary of Credits

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$87,452.16	\$55,244.47	\$71,979.31
Interest & Costs Collected (After Lien Execution) #3190		\$2,406.42	\$12,180.32	\$61,465.92
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$1,082.67	\$1,088.89	\$1,109.69
Unredeemed Liens Balance - End of Year #1110		\$51,581.39	\$12,882.16	
Total Credits	\$0.00	\$142,522.64	\$81,395.84	\$134,554.92

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$1,105,433.28
Total Unredeemed Liens (Account #1110 - All Years)	\$64,463.55



New Hampshire
Department of
Revenue Administration

MS-61

HOLLIS (223)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Ashley

Preparer's Last Name

Schoff

Date

Jan 2, 2024

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

TOWN CLERK FINANCIAL REPORT

Town Clerk Financial Report
January 1, 2023 – December 31, 2023

DOG LICENSES

Received for:

1788 Dog Licenses	\$ 11,351
2 Dog Fines	50
 TOTAL paid to Treasurer, Barbara Townsend	 \$ 11,401

AUTOMOBILE PERMITS

11,841 Automobile Registrations	\$ 2,367,293
 Paid to Treasurer, Barbara Townsend	 \$ 2,367,293

MISCELLANEOUS COLLECTIONS

Received for 20 Marriage Licenses for State @ \$43.00	\$ 860
Received for 198 MC-DC-BC for State	967
Received for Returned Checks Fine	105
Received for Boat Permits	2,970
Received for Mail-in Postage	14,693
Received for Transportation Tax	11,520
Received for Titles, Dredge & Fill, UCCs, Etc.	39,780
 TOTAL paid to Treasurer, Barbara Townsend	 \$ 70,895

Respectfully submitted,

Lisa Claire
Hollis Town Clerk

TOWN OF HOLLIS AND HOLLIS NICHOLS FUND

NAME OF FUND	ADJUSTED BALANCE 12/31/2022	INCOME PERCENTAGE FOR 2022	INCOME PAYMENT 4/3/2023	INCOME PAYMENT 7/3/2023	INCOME PAYMENT 10/2/2023	INCOME PAYMENT 1/3/2024	TOTAL FOR YEAR 2023
HIGH SCHOOL	327,253.43	25.76%	1,086.43	1,172.13	1,314.98	1,410.75	4,984.29
R E WHEELER	56,689.71	4.46%	188.20	203.05	227.79	244.38	863.42
SCHOOL SYSTEMS	10,995.83	0.87%	36.50	39.38	44.18	47.40	167.46
LIBRARY	139,409.17	10.98%	462.82	499.33	560.18	600.98	2,123.31
C ZYLONIS-LITHUANIAN	143,082.83	11.26%	475.01	512.48	574.94	616.81	2,179.24
WELFARE	11,949.67	0.94%	39.68	42.81	48.02	51.51	182.02
RECREATION FUNDS	5,458.28	0.43%	18.12	19.55	21.93	23.53	83.13
AMBULANCE FUND	47,493.86	3.74%	157.67	170.11	190.84	204.74	723.36
GENERAL CEMETERY	387,245.27	30.49%	1,285.59	1,387.01	1,556.05	1,669.37	5,898.02
VIOLA BROCKLEBANK-CEMETERY	11,279.84	0.89%	37.45	40.40	45.33	48.63	171.81
JANE BALLARD MEMORIAL FUND	129,326.53	10.18%	429.33	463.21	519.67	557.51	1,969.72
TOTAL	1,270,184.42	100.00%	4,216.80	4,549.46	5,103.91	5,475.61	19,345.78

NICHOLS FUND DISBURSEMENT		100.00%	578.88	685.19	601.08	672.44	2,537.59
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TREASURER'S REPORT

Delinquent Taxes Purchased From the Tax Collector

2022	\$140,116
2021	\$153,960
2020	\$132,609
2019	\$194,413
2018	\$179,177
2017	\$205,968
2016	\$243,009
2015	\$172,430
2014	\$201,137

Delinquent Taxes Outstanding at Year-End

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
2023	1,171,313									
2022	51,581	584,928								
2021	12,882	69,216	747,856							
2020		29,324	63,624	750,937						
2019		5407	19,949	65,288	679,983					
2018		5,179	5,179	19,644	76,794	521,251				
2017		4,823	4,823	4,823	27,747	85,133	532,251			
2016		4,869	4,869	4,869	4,869	47,476	92,533	639,542		
2015		4,783	4,783	4,783	4,783	17,906	43,481	120,929	610,556	
2014		4,799	4,799	4,799	4,799	7,060	14,781	71,081	122,548	717,508
2013		4,738	4,738	4,738	4,738	4,738	12,049	29,389	87,002	152,336
2012		4,741	4,741	4,741	4,741	4,741	4,741	12,154	16,838	80,996
2011		4,426	4,426	4,426	4,426	4,426	4,426	7,222	12,695	31,065
2010		0	0	0	0	0	2,310	2,310	8,044	18,432
Total	1,235,777	727,233	869,787	869,048	814,899	692,731	706,572	882,627	857,683	1,000,337

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2023 - as of 12/31/2023

MS-9

TRUSTEE OF THE TRUST FUNDS MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	ADDITIONS/NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR			FEES
COMMON TRUST FUND															
HIGH SCHOOL FUNDS															
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	5.41%	45,625.58		13.61		45,639.18		2,397.87	(1,036.55)	(210.20)	6,093.22	51,732.41
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	0.67%	5,651.31		1.69		5,652.99		297.01	(128.39)	(26.04)	754.71	6,407.70
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	2,655.38		0.79		2,656.17		139.55	(60.33)	(12.23)	354.61	3,010.78
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	0.31%	2,655.38		0.79		2,656.17		139.55	(60.33)	(12.23)	354.61	3,010.78
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	14.56%	122,752.36		36.61		122,788.97		6,451.30	(2,788.76)	(665.54)	16,393.37	139,182.35
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	0.28%	2,390.35		0.71		2,391.06		125.63	(54.31)	(11.01)	319.20	2,710.26
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	1.70%	14,334.52		4.28		14,338.79		753.36	(325.66)	(66.04)	1,914.36	16,253.16
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	1.13%	9,561.40		2.85		9,564.25		502.50	(217.22)	(44.05)	1,276.92	10,841.16
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	1.13%	9,568.62		2.85		9,561.47		502.36	(217.16)	(44.04)	1,276.56	10,838.03
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	0.24%	2,062.57		0.62		2,063.18		108.40	(46.86)	(9.50)	275.48	2,338.66
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	4.46%	37,633.51		11.22		37,644.74		1,977.84	(854.98)	(173.38)	4,974.96	42,619.70
1988	JANE BALLARD MEMORIAL ARTIST PROGRAM	ARTIST PROGRAM	COMMON TR	10.18%	85,853.52		25.61		85,879.13		4,512.07	(1,950.47)	(395.54)	34,679.36	120,558.49
	TOTAL HIGH SCHOOL FUNDS				340,734.49	0.00	101.62	0.00	340,836.11		17,907.44	(7,741.02)	(1,569.81)	88,667.37	409,593.48
SCHOOL SYSTEM FUNDS															
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	0.43%	3,649.79		1.09		3,650.88		191.82	(82.92)	(16.82)	487.45	4,138.33
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	0.43%	3,649.79		1.09		3,650.88		191.82	(82.92)	(16.82)	487.43	4,138.31
	TOTAL SCHOOL STEM FUNDS				7,299.59	0.00	2.18	0.00	7,301.77		383.63	(165.84)	(33.63)	974.88	8,276.64
LIBRARY FUNDS															
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	0.16%	1,327.56		0.40		1,327.95		69.77	(30.16)	(6.12)	177.30	1,505.26
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	2.88%	24,244.07		7.23		24,251.30		1,274.16	(550.79)	(111.70)	3,237.75	27,489.05
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	0.06%	478.17		0.14		478.31		51.78	(10.86)	(2.20)	63.84	542.15
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	0.21%	1,729.28		0.52		1,729.80		90.88	(39.29)	(7.97)	230.95	1,960.75
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	0.09%	764.92		0.23		765.15		82.83	(17.38)	(3.52)	102.13	867.28
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	0.28%	2,390.43		0.71		2,391.14		125.63	(54.31)	(11.01)	319.21	2,710.35
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	0.28%	2,390.43		0.71		2,391.14		125.63	(54.31)	(11.01)	319.21	2,710.35
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	1.70%	14,334.53		4.28		14,338.81		753.36	(325.66)	(66.04)	1,914.35	16,253.16
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	0.28%	2,390.40		0.71		2,391.11		125.63	(54.31)	(11.01)	319.21	2,710.32
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	0.17%	1,434.30		0.43		1,434.73		75.38	(32.59)	(6.61)	191.54	1,626.27
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	0.57%	4,780.76		1.43		4,782.19		517.85	(108.61)	(22.03)	638.47	5,420.65
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	1.13%	9,558.66		2.85		9,561.52		502.36	(217.16)	(44.04)	1,276.55	10,838.06
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	0.28%	2,378.27		0.71		2,378.98		124.99	(54.03)	(10.96)	317.60	2,686.58
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	0.24%	2,062.55		0.62		2,063.17		108.40	(46.86)	(9.50)	275.48	2,338.65
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	0.11%	967.03		0.29		967.32		104.77	(21.97)	(4.46)	129.17	1,086.49
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	0.45%	3,758.58		1.12		3,759.70		197.53	(85.39)	(17.32)	501.96	4,261.66
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	2.08%	17,556.94		5.24		17,562.18		922.71	(398.87)	(80.89)	2,344.72	19,906.90
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	11.26%	94,985.65		28.33		95,013.98		4,992.01	(2,157.94)	(437.61)	12,685.13	107,699.11
	TOTAL LIBRARY FUNDS				187,552.55	0.00	55.93	0.00	187,588.48		9,855.85	(4,260.48)	(863.99)	25,044.56	212,633.04
CEMETERY FUNDS															
VARIOUS	COMMON CEMETERY FUNDS	CEMETERY FDS	COMMON TR	30.49%	257,073.09		76.67		257,149.76		13,510.58	(5,840.34)	(1,184.37)	58,511.68	315,661.44
1973	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR	0.89%	7,488.13		2.23		7,490.36		393.54	(170.12)	(34.50)	2,765.68	10,256.04

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, NH ON DECEMBER 31, 2023 - as of 12/31/2023

MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL					INCOME					BALANCE OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	ADDITIONS NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES		
	TOTAL CEMETERY FUNDS				264,561.22	0.00	78.91	0.00	264,640.12	54,602.57		13,904.13	(6,010.46)	(1,218.87)	61,277.36	325,917.48
	PUBLIC WELFARE FUNDS															
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	0.32%	2,674.53		0.80		2,675.32	289.70	0.32%	140.56	(60.76)	(12.32)	357.18	3,032.50
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	0.06%	478.17		0.14		478.31	51.78	0.06%	25.13	(10.86)	(2.20)	63.84	542.15
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	0.57%	4,780.11		1.43		4,781.53	517.78	0.57%	251.22	(108.60)	(22.02)	638.38	5,419.92
	TOTAL PUBLIC WELFARE FUNDS				7,932.80	0.00	2.37	0.00	7,935.17	859.26		416.91	(180.22)	(36.55)	1,059.40	8,994.57
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	0.43%	3,623.48		1.08		3,624.56	380.30	0.43%	190.43	(82.32)	(16.69)	471.71	4,096.28
1998	CHARLES & DOROTHY DOW FUND	AMBULANCE	COMMON TR	3.74%	31,528.84		9.40		31,538.24	3,273.69	3.74%	1,657.01	(716.29)	(145.26)	4,069.15	35,607.40
	HOLLIS AMBULANCE FUND															
	TOTAL COMMON TRUST FUND			100.00%	843,212.96	0.00	251.49	0.00	843,464.45	140,290.45		44,315.41	(19,156.63)	(3,884.80)	161,564.43	1,005,028.88
1989	CHARLES J. NICHOLS FUND		INDIVIDUAL	100.00%	265,659.84		573.25		266,233.09	49,368.30	100.00%	4,240.39	(547.89)	(1,854.37)	51,206.43	317,439.52
	TOTAL ALL FUNDS				1,108,872.80	0.00	824.74	0.00	1,109,697.54	189,658.75		48,555.80	(19,704.52)	(5,739.17)	212,770.86	1,322,468.40

TRUSTEE OF THE TRUST FUNDS MS-10

REPORT OF THE TRUST FUNDS OF THE TOWN OF HOLLIS, N.H. FOR YEAR ENDING ON DECEMBER 31, 2023 - as of 12/31/2023

MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	CUSIP	TYPE	***PRINCIPAL*** ADDITIONS										INCOME			GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	END OF YEAR FAIR MARKET VALUE
				BALANCE BEGINNING YEAR	PURCHASES	CASH CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR							
	GENERAL FUND 301274																			
264.78	AMERICAN FUNDS NEW WORLD Q1 F-1	64628401	MUTUAL FUND INDEX FUND/ETF	0.00	477.85		0.00	0.00	477.85	0.00	241.84	(241.84)	0.00	0.00	0.00	477.85	17,041.26	2,209.35	19,728.46	
828.00	AT & T INC	00208102	STOCK	11,227.96	0.00		6,450.46	0.00	5,277.50	0.00	919.08	(919.08)	0.00	0.00	0.00	5,277.50	15,243.48	5,100.82	13,883.84	
200.00	BAXTER INTERNATIONAL INC	071813109	STOCK	20,592.67	0.00		0.00	0.00	20,592.67	0.00	232.00	(232.00)	0.00	0.00	0.00	20,592.67	10,194.00	(2,462.00)	7,732.00	
2,280.97	BBH LIMITED DURATION FUND CLASS N	05582802	MUTUAL FUND INDEX FUND/ETF	7,291.70	946.28		0.00	0.00	8,237.98	0.00	936.93	(936.93)	0.00	0.00	0.00	8,237.98	21,805.18	651.28	23,402.74	
450.00	BRISTOL-MYERS SQUIBB CO.	110122108	STOCK	22,406.55	0.00		0.00	0.00	22,406.55	0.00	1,026.00	(1,026.00)	0.00	0.00	0.00	22,406.55	32,377.50	(9,288.00)	23,089.50	
216.00	CHEVRON CORP	166764100	STOCK	28,310.37	1,832.22		0.00	0.00	30,493.59	0.00	1,245.75	(1,245.75)	0.00	0.00	0.00	30,493.59	36,437.47	(6,401.13)	32,218.56	
	DISCOVERY INC	934423104	STOCK	18,389.94	6,450.46		2,335.98	(4,104.58)	18,389.94	0.00	0.00	0.00	0.00	0.00	0.00	18,389.94	1,886.00	(1,905.90)	0.00	
3,229.07	DODGE & COX INCOME FD	295210105	MUTUAL FUND INDEX FUND/ETF	6,440.56	1,534.32		0.00	0.00	7,974.88	0.00	1,534.32	(1,534.32)	0.00	0.00	0.00	7,974.88	37,839.02	1,377.55	40,750.89	
290.00	DUKE ENERGY CORP NEW COM	284412004	STOCK	42,697.64	0.00		0.00	0.00	42,697.64	0.00	1,047.48	(1,047.48)	0.00	0.00	0.00	42,697.64	26,571.42	(1,535.10)	25,036.32	
250.00	HOME DEPOT INC.	437075102	STOCK	20,093.01	0.00		0.00	0.00	20,093.01	0.00	2,980.00	(2,980.00)	0.00	0.00	0.00	20,093.01	78,965.00	7,672.50	86,637.50	
6,469.50	INVESTCO CORPORATE BOND Y	001421825	MUTUAL FUND INDEX FUND/ETF	24,938.48	1,887.80		0.00	0.00	26,826.28	0.00	1,887.80	(1,887.80)	0.00	0.00	0.00	26,826.28	37,700.29	1,234.48	40,822.57	
538.20	INVESTCO OPPENHEIMER DEVELOPING MARKETS FUND CLASS Y	001430675	MUTUAL FUND INDEX FUND/ETF	45,932.92	164.41		0.00	0.00	45,932.92	0.00	164.41	(164.41)	0.00	0.00	0.00	45,932.92	18,346.38	1,936.72	20,437.51	
305.00	ISHARES CORE US AGGREGATE BOND	464287226	STOCK	13,273.44	0.00		0.00	0.00	13,273.44	0.00	947.84	(947.84)	0.00	0.00	0.00	13,273.44	29,581.95	689.30	30,271.25	
330.00	JOHNSON & JOHNSON	478160104	STOCK	33,226.56	0.00		0.00	0.00	33,226.56	0.00	1,551.00	(1,551.00)	0.00	0.00	0.00	33,226.56	58,294.50	(6,570.30)	51,724.20	
225.00	KELLOGG COMPANY	487636108	STOCK	29,883.85	0.00		0.00	0.00	29,883.85	0.00	526.50	(526.50)	0.00	0.00	0.00	29,883.85	16,029.00	(3,449.25)	12,579.75	
56.00	WK KELLOGG CO	92942W107	STOCK	13,945.39	0.00		2.52	0.36	13,943.23	0.00	8.96	(8.96)	0.00	0.00	0.00	13,943.23	0.00	738.00	735.84	
151.00	LOCKHEED MARTIN CORP	538830109	STOCK	1,962.77	0.00		0.00	0.00	1,962.77	0.00	1,834.65	(1,834.65)	0.00	0.00	0.00	1,962.77	73,499.99	(6,020.75)	68,439.24	
4,677.47	LOOMIS SAYLES INTL GRADE BD Y H#466	543487136	MUTUAL FUND INDEX FUND/ETF	5,514.78	1,927.15		0.00	0.00	5,541.93	0.00	1,827.15	(1,827.15)	0.00	0.00	0.00	5,541.93	43,163.82	1,309.55	46,400.52	
564.00	MERCK & CO INC NEW COM	588337105	STOCK	33,344.53	0.00		0.00	0.00	33,344.53	0.00	1,846.88	(1,846.88)	0.00	0.00	0.00	33,344.53	62,575.80	(1,088.52)	61,487.28	
700.00	NEXTERA ENERGY INC COM	65339F101	STOCK	8,021.56	0.00		0.00	0.00	8,021.56	0.00	1,309.00	(1,309.00)	0.00	0.00	0.00	8,021.56	58,520.00	(6,002.00)	42,518.00	
5,163.44	PIMCO FDS PAC INTL MGMT SER RETURN FD INSTL CL	633397010	MUTUAL FUND INDEX FUND/ETF	50,912.36	1,700.08		0.00	0.00	52,612.44	0.00	1,700.08	(1,700.08)	0.00	0.00	0.00	52,612.44	41,978.07	965.64	44,663.79	
8,972.71	PIMCO INCOME P	72201M719	MUTUAL FUND INDEX FUND/ETF	101,888.34	5,631.26		0.00	0.00	107,519.60	0.00	5,631.26	(5,631.26)	0.00	0.00	0.00	107,519.60	87,246.89	2,412.00	95,290.15	
367.00	PROCTER & GAMBLE CO	742718109	STOCK	23,084.82	0.00		0.00	0.00	23,084.82	0.00	1,370.90	(1,370.90)	0.00	0.00	0.00	23,084.82	55,622.52	(1,842.34)	53,787.18	
1,100.00	SABRA HEALTH CARE RET INC	78573106	STOCK	20,304.92	0.00		0.00	0.00	20,304.92	0.00	1,320.00	(1,320.00)	0.00	0.00	0.00	20,304.92	13,673.00	2,024.00	15,697.00	
170.00	TRAVELERS COMPANIES INC	894751019	STOCK	14,198.40	0.00		0.00	0.00	14,198.40	0.00	668.10	(668.10)	0.00	0.00	0.00	14,198.40	31,873.30	50.00	32,383.30	
8,722.04	VANGUARD ADMIRAL INTER TERM FDF#571	922031819	MUTUAL FUND INDEX FUND/ETF	79,634.67	2,837.23		0.00	0.00	82,471.90	0.00	2,837.23	(2,837.23)	0.00	0.00	0.00	82,471.90	69,746.75	3,123.36	75,707.34	
355.00	VANGUARD BD INDEX FDI INC INTERMED TERM ETF	921933819	STOCK	29,891.00	0.00		0.00	0.00	29,891.00	0.00	838.24	(838.24)	0.00	0.00	0.00	29,891.00	26,383.60	731.30	27,114.90	
188.00	VANGUARD INDEX FDS S&P 500 ETF SHS	922838363	STOCK	50,970.56	0.00		0.00	0.00	50,970.56	0.00	1,195.16	(1,195.16)	0.00	0.00	0.00	50,970.56	66,051.92	16,066.48	82,118.40	
136.00	VANGUARD MID-CAP ETF	922808629	STOCK	22,033.70	0.00		0.00	0.00	22,033.70	0.00	480.75	(480.75)	0.00	0.00	0.00	22,033.70	27,718.16	3,920.88	31,639.04	
1,603.86	VANGUARD WELLINGTON ADMIRAL #521	921935201	MUTUAL FUND INDEX FUND/ETF	79,311.86	6,945.90		0.00	0.00	86,957.76	0.00	2,535.55	(2,535.55)	0.00	0.00	0.00	86,957.76	100,090.78	7,778.64	114,515.32	
500.00	VERIZON COMMUNICATIONS	92343V104	STOCK	21,105.07	0.00		0.00	0.00	21,105.07	0.00	1,311.25	(1,311.25)	0.00	0.00	0.00	21,105.07	19,700.00	(860.00)	18,850.00	
1,150.00	WELLS FARGO & CO NEW	949746101	STOCK	48,475.51	0.00		0.00	0.00	48,475.51	0.00	1,495.00	(1,495.00)	0.00	0.00	0.00	48,475.51	47,483.50	9,119.50	56,603.00	
	Cash and Cash Equivalents			1,445.59	0.00		14.99	0.00	1,430.60	5,129.28	152.95	193.38	5,475.61	0.00	0.00	6,906.21	6,574.87	0.00	6,906.21	
	TOTAL GENERAL FUND			980,075.48	32,385.96	0.00	8,893.95	(4,104.22)	999,553.27	5,129.28	42,614.06	(42,267.73)	5,475.61	1,005,028.88	1,270,184.42	13,166.06	1,303,174.60			
	NICHOLS FUND 301276																			
931.17	AMERICAN FUNDS FUNDAMENTAL INVS F-1	398002409	MUTUAL FUND INDEX FUND/ETF	45,266.97	3,659.96		0.00	0.00	48,946.93	0.00	713.04	(713.04)	0.00	0.00	0.00	48,946.93	52,883.46	9,979.15	66,522.57	
1,185.57	AMERICAN FUNDS NEW ECONOMY F-1	643822406	MUTUAL FUND INDEX FUND/ETF	41,764.50	2,369.67		0.00	0.00	44,134.17	0.00	1,125.52	(1,125.52)	0.00	0.00	0.00	44,134.17	49,054.81	11,865.38	63,298.86	
1,089.66	AMERICAN NEW PERSPECTIVE FDI (#407)	648018406	MUTUAL FUND INDEX FUND/ETF	39,165.47	3,064.07		0.00	0.00	42,229.54	0.00	509.73	(509.73)	0.00	0.00	0.00	42,229.54	48,533.96	8,845.19	60,443.22	
175.00	CHEVRON CORP	166764100	STOCK	18,378.50	0.00		0.00	0.00	18,378.50	0.00	1,657.00	(1,657.00)	0.00	0.00	0.00	18,378.50	31,410.75	(6,307.75)	26,103.00	
1,589.27	GUGENHEIM FLOATING RATE STRATEGIES FUND INSTITUTIONAL CLASS	40188W715	MUTUAL FUND INDEX FUND/ETF	35,168.75	3,038.97		0.00	0.00	38,438.72	0.00	3,038.97	(3,038.97)	0.00	0.00	0.00	38,438.72	34,202.84	1,351.28	39,604.09	
65.00	HOME DEPOT INC.	437075102	STOCK	14,106.39	0.00		0.00	0.00	14,106.39	0.00	543.40	(543.40)	0.00	0.00	0.00	14,106.39	20,530.90	1,994.65	22,525.75	
235.00	ISHARES CORE US AGGREGATE BOND	464287226	STOCK	26,348.18	0.00		0.00	0.00	26,348.18	0.00	730.27	(730.27)	0.00	0.00	0.00	26,348.18	22,792.65	531.10	23,323.75	
140.00	NEXTERA ENERGY INC COM	65339F101	STOCK	9,943.75	0.00		0.00	0.00	9,943.75	0.00	261.80	(261.80)	0.00	0.00	0.00	9,943.75	11,704.00	(3,200.40)	8,503.60	
7,321.19	VANGUARD ADMIRAL INTER TERM FDF#571	922031810	MUTUAL FUND INDEX FUND/ETF	66,997.64	2,361.53		0.00	0.00	69,779.37	0.00	2,361.53	(2,361.53)	0.00	0.00	0.00	69,779.37	58,544.69	2,621.67	63,547.89	
285.00	WELLS FARGO & CO NEW	949746101	STOCK	14,441.58	0.00		0.00	0.00	14,441.58	0.00	370.50	(370.50)	0.00	0.00	0.00	14,441.58	11,767.65	2,260.05	14,027.70	
	Cash and Cash Equivalents			2,106.83	0.00		598.98	0.00	1,508.25	590.30	91.20	(9.06)	672.44	0.00	0.00	2,180.69	2,697.13	0.00	2,180.69	
	TOTAL NICHOLS FUND			314,440.76	14,515.20	0.00	598.98	0.00	328,357.38	590.30	9,810.96	(9,728.82)	672.44	329,028.82	344,122.84	30,950.32	389,072.12			
	GRAND TOTAL ALL FUNDS			1,294,516.24	46,901.16	0.00	9,402.93	(4,104.22)	1,327,910.05	5,719.58	52,432.02	(51,996.55)	6,148.05	1,334,058.70	1,614,307.26	44,116.58	1,689,246.72			

TRUSTEE OF THE TRUST FUNDS CAPITAL RESERVE ACCOUNT

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2023 MS-9													
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Balance End Year	Principal & Income Year End
				Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year %	Income During Year Amount	Expended During Year	
2008	SAU#41 Hollis Admin. Buildings Expend. Maint. Trust (0004)	Expend. Trust	NHPDIP	88,953.19	23,970.00		(37,000.00)	75,923.19	1,464.86		4,542.03	0.00	81,930.08
2008	SAU#41 Hollis School Buildings Expend. Maint. Trust (0005)	Expend. Trust	"	225,764.01	150,000.00		(89,396.81)	286,367.20	0.00		14,119.85	(14,119.85)	286,367.20
1994	Flint Pond Restoration (0006)	Capital Reserves	"	292.23	0.00		0.00	292.23	4.93		15.54	0.00	312.70
2002	Compensated Absences Payable Fund (0008)	Capital Reserves	"	137,834.16	50,000.00		(22,447.76)	165,386.40	0.00		9,249.62	(9,249.62)	165,386.40
2008	Emerg. Municipal Building Maint. Expendable Trust (0011)	Expend. Trust	"	119,492.71	150,000.00		(214,434.70)	55,058.01	0.00		12,303.01	(12,303.01)	55,058.01
2009	Municipal Transportation (0012)	Capital Reserves	"	69,388.22	9,590.00		0.00	78,978.22	1,948.51		3,737.67	0.00	84,664.40
2013	SAU#41 HB Coop Athletic Program Services (0013)	Expend. Trust	"	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00
2014	Revaluation (0014)	Capital Reserves	"	56,032.27	14,000.00		(35,856.16)	34,176.11	940.88		2,478.99	(3,419.87)	34,176.11
2015	SAU#41 HB COOP School Bldg. Maintenance (0015)	Expend. Trust	"	168,518.95	200,000.00		(113,128.09)	255,390.86	0.00		12,237.53	(12,237.53)	255,390.86
2016	Environmental Defense Study Fund (0016)	Capital Reserves	"	50,000.00	0.00		0.00	50,000.00	4,053.71		2,828.85	0.00	56,882.56
2018	SAU#41 HB COOP Special Education Fund (0017)	Expend. Trust	"	200,000.00	25,000.00		0.00	225,000.00	8,735.18		11,778.82	0.00	245,514.00
2019	Hollis Schools Water System Expend. Maint. Trust (0018)	Expend. Trust	"	40,121.00	0.00		(6,671.80)	33,449.20	668.69		1,883.03	(2,551.72)	33,449.20
2020	Hollis Schools Special Education Expend. Maint. Trust (0019)	Expend. Trust	"	75,000.00	25,000.00			100,000.00	1,282.96		4,847.05	0.00	106,130.01
2022	General Cemetery Maintenance Expendable Trust (0020)	Expend. Trust	"	35,705.70	0.00		0.00	35,705.70	0.00		1,876.28	0.00	37,581.98
2023	Cemetery Expansion Expend. Trust	Expend. Trust	"	0.00	10,000.00		0.00	10,000.00	0.00		397.69	0.00	10,397.69
Totals				1,267,102.44	657,560.00	0.00	(518,935.32)	1,405,727.12	19,099.72		82,295.96	(53,881.60)	1,453,241.20

ZYLONIS FUND

REVENUES	2023	2022	2021
Trust Income	\$2,179	\$1,963	\$1,775
Bank Interest Income	\$71	\$16	\$3
Total Revenues	\$2,250	\$1,979	\$1,778
 EXPENDITURES			
Scholarship	\$1,978	\$2,000	\$2,000
Total Expenditures	\$1,978	\$2,000	\$2,000
 Excess (deficiency) of Revenues over (under) Expenditures	 \$272	 (\$21)	 (\$222)
 Fund Balance, January 1	 \$3,001	 \$3,022	 \$3,244
Fund Balance, December 31	\$3,273	\$3,001	\$3,022

2022 AUDITOR'S REPORT



INDEPENDENT AUDITOR'S REPORT

To the Select Board
Town of Hollis, New Hampshire

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis, New Hampshire (the Town), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, as of December 31, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.



We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the budgetary comparison for the General Fund, and certain pension and OPEB schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Merrimack, New Hampshire
June 21, 2023

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Hollis, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2022.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned time off).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities include general government, public safety, highways and streets, sanitation, health and welfare, culture and recreation, and conservation.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. The Town's funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Reconciliations are provided to facilitate this comparison between governmental funds and governmental activities.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

The Town's fiduciary funds are custodial funds, which report resources that are held by the Town for other parties outside of the Town's reporting entity. The custodial funds also include resources held in a trust by the Town for the benefit of two independent school districts.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Financial Highlights

- As of the close of the current fiscal year, net position was \$35,122,121, a change of \$409,938.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$9,120,163, a change of \$(202,681) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$3,486,454, a change of \$(7,890) in comparison to the prior year.

Government-Wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior fiscal year.

	Governmental Activities	
	<u>2022</u>	<u>2021</u>
Assets:		
Current and other assets	\$ 23,990,857	\$ 21,287,674
Capital assets	<u>43,959,299</u>	<u>40,508,671</u>
Total assets	67,950,156	61,796,345
Deferred outflows of resources	<u>1,975,401</u>	<u>1,943,577</u>
Total assets and deferred outflows	<u>\$ 69,925,557</u>	<u>\$ 63,739,922</u>
Liabilities:		
Long-term liabilities	\$ 19,859,654	\$ 15,196,359
Other liabilities	<u>14,359,855</u>	<u>11,472,779</u>
Total liabilities	34,219,509	26,669,138
Deferred inflows of resources	583,927	2,358,601
Net position:		
Net investment in capital assets	33,023,914	33,811,929
Restricted	2,794,024	4,036,174
Unrestricted	<u>(695,817)</u>	<u>(3,135,920)</u>
Total net position	<u>35,122,121</u>	<u>34,712,183</u>
Total liabilities, deferred inflows, and net position	<u>\$ 69,925,557</u>	<u>\$ 63,739,922</u>

The largest portion of net position, \$33,023,914, reflects our investment in capital assets (e.g., land, buildings and improvements, machinery, equipment, and furnishings, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of net position, \$2,794,024 represents resources that are subject to restrictions on how they may be used.

Unrestricted net position has a negative balance of \$(695,817), resulting primarily from the Town's unfunded net pension liability and OPEB liability of \$8,809,408 and \$1,268,446, respectively.

Change in Net Position

	Governmental Activities	
	<u>2022</u>	<u>2021</u>
Revenues:		
Program revenues:		
Charges for services	\$ 1,066,462	\$ 967,726
Operating grants and contributions	103,132	76,153
Capital grants and contributions	227,076	222,857
General revenues:		
Property taxes	7,872,538	8,592,739
Licenses and permits	2,261,194	2,206,330
Penalties, interest, and other taxes	67,083	68,675
Grants and contributions not restricted to specific programs	784,769	593,625
Investment income	60,626	186,333
Miscellaneous	<u>212,638</u>	<u>116,526</u>
Total revenues	12,655,518	13,030,964
Expenses:		
General government	4,359,740	3,709,022
Public safety	4,408,634	3,803,067
Highways and streets	2,088,121	1,897,911
Sanitation	599,749	563,002
Health and welfare	61,148	53,018
Culture and recreation	549,662	476,506
Conservation	62,257	43,795
Interest and related costs	<u>116,269</u>	<u>138,234</u>
Total expenses	<u>12,245,580</u>	<u>10,684,555</u>
Change in net position	409,938	2,346,409
Net position - beginning of year	<u>34,712,183</u>	<u>32,365,774</u>
Net position - end of year	<u>\$ 35,122,121</u>	<u>\$ 34,712,183</u>

Governmental Activities

Governmental activities for the year resulted in a change in net position of \$409,938. This is primarily due to the Town's current practice is to set aside 100% of land use change tax for

conservation. The land use tax amounted to \$616,053 for 2022. The land acquisition funded by the land use tax is capitalized on the Statement of Net Position and therefore, has no results on the change in net position. This results in the land use tax contributing to the positive change in net position.

Total governmental revenues decreased by \$375,446 or 3% from the previous year, while governmental expenses increased by \$1,561,025 or 15% from the previous year. The biggest increase was in public safety expenses, primarily due to a reduction in pension expense in the previous year based on the NHRS measurement date of June 30, 2021, which resulted in investments exceeding expectations. Investments did not exceed expectations for the June 30, 2022 measurement date reported by the Town for its December 31, 2022 year end.

Financial Analysis of Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

General Fund

The General Fund is the chief operating fund. At the end of the current year, unassigned fund balance of the General Fund was \$3,486,454, while total fund balance was \$6,408,822. The Town's goal is to achieve and maintain an unassigned fund balance of at least 10% of General Fund operating expenditures, including Town, School, and County appropriations. The table below shows General Fund unassigned fund balance, compared to General Fund appropriations for the past two years.

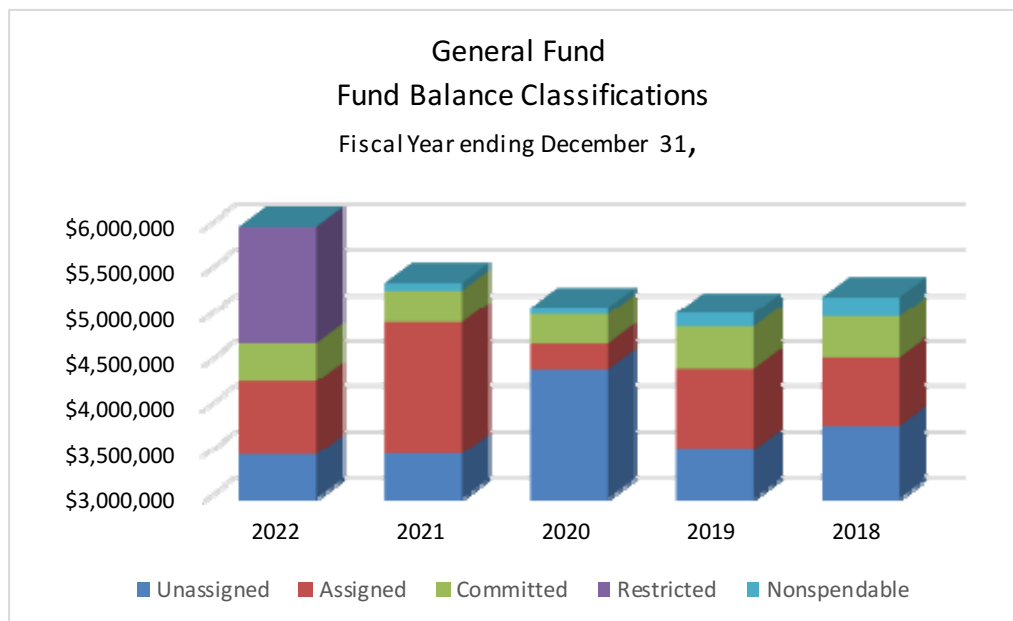
<u>For the Year Ended</u>	<u>General Fund Unassigned Fund Balance</u>	<u>Town, School and County Appropriations</u>	<u>% of General Fund Appropriations</u>
December 31, 2022	\$ 3,486,454	\$ 37,626,443	9%
December 31, 2021	\$ 3,494,344	\$ 35,527,093	10%

The fund balance of the General Fund increased by \$1,032,295 during the current year. This increase is mainly due to unspent bond proceeds, which will be spent in the following year.

Included in the total fund balance of the General Fund are the Town's capital reserve funds with the following fund balances:

	December 31, <u>2022</u>	December 31, <u>2021</u>	<u>Change</u>
<u>Committed Fund Balance</u>			
Compensated absences	\$ 137,833	\$ 115,869	\$ 21,964
Emergency municipal building and facility maintenance	119,493	92,547	26,946
Environmental defense study	54,054	53,168	886
Flint Pond restoration	297	292	5
General cemetery	5,697	-	5,697
Municipal transportation	72,176	59,705	12,471
Revaluation	<u>32,410</u>	<u>30,790</u>	<u>1,620</u>
Total	<u>\$ 421,960</u>	<u>\$ 352,371</u>	<u>\$ 69,589</u>

The chart below depicts the fund balance classifications of the General Fund over the last five years:



Conservation Fund

The Conservation Fund's decrease in fund balance of \$1,225,166 relates to land acquisition that was funded partly by land use taxes reported in the previous year.

Nonmajor Governmental Funds

The fund balance of nonmajor governmental funds changed by only \$(9,810), essentially breakeven results.

General Fund Budgetary Highlights

Differences between the General Fund original budget and the final amended budget resulted in an overall increase in appropriations of \$41,139. This change relates to carryforwards from the prior year budget that were expended in the current year.

The difference between the final amended budget and actual results is a positive variance of \$610,623 with revenues and other sources over the estimated budget by \$153,903 and expenditures and other uses under the estimated budget by \$456,720. Significant variances include:

- Positive variance in property tax revenues of \$165,241 is mainly attributed to fewer than expected property tax abatements.
- Positive variance in general government of \$91,691 is mainly attributed to savings in employee benefit expenditures due to staff vacancies.
- Positive variance in public safety of \$209,245 is mainly attributed to savings in salary accounts due to positional vacancies.
- Positive variance in highways and streets of \$115,478 is mainly attributed to savings in salary accounts due to positional vacancies.

Capital Assets and Debt Administration

Capital Assets

Total capital assets for governmental activities (net of accumulated depreciation) at year-end amounted to \$43,959,299, an increase of \$3,450,628 from the prior year. These capital assets include land, buildings and improvements, machinery, equipment and furnishings, and infrastructure.

Major capital asset events during the current year included the following:

- The construction on the DPW campus of \$978,786.
- The Worcester and Wheeler Road Reconstruction of \$1,493,616.
- The purchase of land for \$1,242,824.

Additional information on capital assets can be found in the Notes to Financial Statements.

Long-Term Debt

At the end of the current year, total bonded debt outstanding was \$8,107,700, all of which was backed by the full faith and credit of the Town.

The Town maintained the Moody Investor Services rating of Aa2 during the year. The rating reflects the Town's moderately-sized tax base with above average wealth levels, manageable debt burden, and a multiple year trend of improving financial operations and healthy reserves.

Additional information on long-term debt can be found in the Notes to Financial Statements.

Requests for Information

This financial report is designed to provide a general overview of the Town of Hollis' finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Finance Director
Town of Hollis, New Hampshire
7 Monument Square
Hollis, New Hampshire 03049

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Net Position
December 31, 2022

Assets and Deferred Outflows of Resources	Governmental Activities
Assets	
Current:	
Cash and short-term investments	\$ 21,646,796
Investments	1,133,523
Receivables:	
Property taxes	727,258
Intergovernmental	45,836
Departmental and other	167,833
Leases	2,808
Other assets	<u>180,619</u>
Total current assets	23,904,673
Noncurrent:	
Receivables:	
Leases	86,184
Capital assets:	
Land	29,825,920
Other capital assets, net of accumulated depreciation	<u>14,133,379</u>
Total noncurrent assets	<u>44,045,483</u>
Total Assets	67,950,156
Deferred Outflows of Resources	
Related to pension	1,790,956
Related to OPEB	<u>184,445</u>
Total Deferred Outflows of Resources	<u>1,975,401</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 69,925,557</u>

(Continued)

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Net Position
December 31, 2022

(Continued)

Liabilities, Deferred Inflows of Resources, and Net Position	Governmental Activities
Liabilities	
Current:	
Accounts payable	\$ 145,109
Accrued expenses	373,755
Due to external parties	11,963,691
Unearned revenue	1,193,834
Held for performance guarantees	683,466
Current portion of noncurrent liabilities:	
Bonds payable	1,231,427
Compensated absences liability	36,801
Equipment notes payable	<u>317,623</u>
Total current liabilities	15,945,706
Noncurrent:	
Bonds payable, net of current portion	7,361,173
Compensated absences liability, net of current portion	331,212
Equipment notes payable, net of current portion	503,564
Net pension liability	8,809,408
Total OPEB liability	<u>1,268,446</u>
Total noncurrent liabilities	<u>18,273,803</u>
Total Liabilities	34,219,509
Deferred Inflows of Resources	
Related to leases	88,993
Related to pension	127,773
Related to OPEB	<u>367,161</u>
Total Deferred Inflows of Resources	583,927
Net Position	
Net investment in capital assets	33,023,914
Restricted for:	
Conservation	682,571
Public safety	606,101
Culture and recreation	274,689
Other purposes	140,618
Permanent funds:	
Nonexpendable	760,842
Expendable	329,203
Unrestricted (deficit)	<u>(695,817)</u>
Total Net Position	<u>35,122,121</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$69,925,557</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Activities
For the Year Ended December 31, 2022

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position
		Charges for	Operating	Capital	
	<u>Expenses</u>	<u>Services</u>	<u>Grants and</u> <u>Contributions</u>	<u>Grants and</u> <u>Contributions</u>	<u>Governmental</u> <u>Activities</u>
Governmental Activities					
General government	\$ 4,359,740	\$ 161,665	\$ -	\$ -	\$ (4,198,075)
Public safety	4,408,634	781,943	-	-	(3,626,691)
Highways and streets	2,088,121	16,500	-	227,076	(1,844,545)
Sanitation	599,749	56,296	-	-	(543,453)
Health and welfare	61,148	425	-	-	(60,723)
Culture and recreation	549,662	49,633	103,132	-	(396,897)
Conservation	62,257	-	-	-	(62,257)
Interest and related costs	116,269	-	-	-	(116,269)
Total	<u>\$ 12,245,580</u>	<u>\$ 1,066,462</u>	<u>\$ 103,132</u>	<u>\$ 227,076</u>	(10,848,910)
General Revenues					
					7,872,538
Property taxes					2,261,194
Licenses and permits					67,083
Penalties, interest, and other taxes					
Grants and contributions not restricted to specific programs					784,769
Investment income					60,626
Miscellaneous					<u>212,638</u>
Total general revenues					<u>11,258,848</u>
Change in Net Position					409,938
Net Position					
Beginning of year					<u>34,712,183</u>
End of year					<u>\$ 35,122,121</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Governmental Funds
Balance Sheet
December 31, 2022

	General <u>Fund</u>	Conservation <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Assets				
Cash and short-term investments	\$ 20,124,688	\$ 682,186	\$ 839,922	\$ 21,646,796
Investments	-	-	1,133,523	1,133,523
Receivables:				
Property taxes	727,233	25	-	727,258
Intergovernmental	45,836	-	-	45,836
Departmental and other	85,176	-	82,657	167,833
Leases	88,992	-	-	88,992
Due from other funds	839	360	866,692	867,891
Other assets	<u>180,619</u>	<u>-</u>	<u>-</u>	<u>180,619</u>
Total Assets	\$ <u>21,253,383</u>	\$ <u>682,571</u>	\$ <u>2,922,794</u>	\$ <u>24,858,748</u>
Liabilities, Deferred Inflows of Resources, and Fund Balances				
Liabilities				
Accounts payable	\$ 143,777	\$ -	\$ 1,332	\$ 145,109
Accrued expenses	373,755	-	-	373,755
Due to custodial funds	11,963,691	-	-	11,963,691
Due to other funds	866,526	-	1,365	867,891
Unearned revenue	385,189	-	808,645	1,193,834
Held for performance guarantees	<u>683,466</u>	<u>-</u>	<u>-</u>	<u>683,466</u>
Total Liabilities	14,416,404	-	811,342	15,227,746
Deferred Inflows of Resources				
Related to leases	88,992	-	-	88,992
Unavailable revenues	<u>339,165</u>	<u>25</u>	<u>82,657</u>	<u>421,847</u>
Total Deferred Inflows of Resources	428,157	25	82,657	510,839
Fund Balances				
Nonspendable	180,619	-	760,842	941,461
Restricted	1,515,214	682,546	1,267,953	3,465,713
Committed	421,960	-	-	421,960
Assigned	804,575	-	-	804,575
Unassigned	<u>3,486,454</u>	<u>-</u>	<u>-</u>	<u>3,486,454</u>
Total Fund Balances	<u>6,408,822</u>	<u>682,546</u>	<u>2,028,795</u>	<u>9,120,163</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ <u>21,253,383</u>	\$ <u>682,571</u>	\$ <u>2,922,794</u>	\$ <u>24,858,748</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Reconciliation of Total Governmental Fund
Balances to Net Position of Governmental
Activities in the Statement of Net Position
December 31, 2022

Total governmental fund balances	\$ 9,120,163
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds.	43,959,299
• Property taxes and other revenues are recognized on the accrual basis of accounting in the Statement of Net Position, not the modified accrual basis.	421,846
• Deferred outflows and inflows of resources related to pension and OPEB are not financial resources nor are they available to pay current-period expenditures. Outflows and inflows consist of:	
Pension related deferred outflows	1,790,956
OPEB related deferred outflows	184,445
Pension related deferred inflows	(127,773)
OPEB related deferred inflows	(367,161)
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in governmental funds.	
Long-term liabilities at year-end consist of:	
Bonds payable, including premium	(8,592,600)
Compensated absences liability	(368,013)
Equipment notes payable	(821,187)
Net pension liability	(8,809,408)
Total OPEB liability	<u>(1,268,446)</u>
Net position of governmental activities	<u><u>\$ 35,122,121</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended December 31, 2022

	General <u>Fund</u>	Conservation <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues				
Property taxes	\$ 7,333,755	\$ 616,053	\$ 13,975	\$ 7,963,783
Penalties, interest, and other taxes	67,083	-	-	67,083
Licenses and permits	2,456,228	-	-	2,456,228
Charges for services	496,756	-	353,632	850,388
Intergovernmental	1,069,379	-	45,598	1,114,977
Investment income (loss)	98,841	8,600	(46,815)	60,626
Miscellaneous	<u>210,760</u>	<u>1,875</u>	<u>-</u>	<u>212,635</u>
Total Revenues	11,732,802	626,528	366,390	12,725,720
Expenditures				
Current:				
General government	4,251,491	-	68,329	4,319,820
Public safety	4,100,408	-	148,223	4,248,631
Highways and streets	4,258,282	-	-	4,258,282
Sanitation	599,749	-	-	599,749
Health and welfare	61,114	-	34	61,148
Culture and recreation	41,040	-	454,682	495,722
Conservation	-	1,851,694	3,386	1,855,080
Debt service:				
Principal	973,700	-	-	973,700
Interest and related costs	<u>116,269</u>	<u>-</u>	<u>-</u>	<u>116,269</u>
Total Expenditures	<u>14,402,053</u>	<u>1,851,694</u>	<u>674,654</u>	<u>16,928,401</u>
Excess (deficiency) of revenues over expenditures	(2,669,251)	(1,225,166)	(308,264)	(4,202,681)
Other Financing Sources (Uses)				
Issuance of bond	3,515,100	-	-	3,515,100
Issuance of bond premium	484,900	-	-	484,900
Transfers in	143,725	-	408,478	552,203
Transfers out	<u>(442,179)</u>	<u>-</u>	<u>(110,024)</u>	<u>(552,203)</u>
Total Other Financing Sources (Uses)	<u>3,701,546</u>	<u>-</u>	<u>298,454</u>	<u>4,000,000</u>
Change in fund balance	1,032,295	(1,225,166)	(9,810)	(202,681)
Fund Balance, at Beginning of Year, as reclassified	<u>5,376,527</u>	<u>1,907,712</u>	<u>2,038,605</u>	<u>9,322,844</u>
Fund Balance, at End of Year	\$ <u><u>6,408,822</u></u>	\$ <u><u>682,546</u></u>	\$ <u><u>2,028,795</u></u>	\$ <u><u>9,120,163</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2022

Net changes in fund balances - total governmental funds	\$ (202,681)
<ul style="list-style-type: none"> Governmental funds report outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <ul style="list-style-type: none"> Capital asset additions 4,673,779 Depreciation (1,223,151) Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., property taxes) differ between the two statements. (70,203) The issuance of long-term debt (e.g., bonds and notes) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <ul style="list-style-type: none"> Issuance of bonds (3,515,100) Bond premium (484,900) Repayment of bonds 973,700 Repayment of equipment notes 309,257 Some expenses reported in the Statement of Activities, such as compensated absences, net pension liability, and total OPEB liability, do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. <ul style="list-style-type: none"> Increase in compensated absences liability (11,707) Decrease in pension expense from GASB 68 18,953 Increase in OPEB expense from GASB 75 (58,009) 	
Change in net position of governmental activities	<u><u>\$ 409,938</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Fiduciary Funds
Statement of Fiduciary Net Position
December 31, 2022

	Custodial <u>Funds</u>
Assets	
Cash and short-term investments	\$ 810,509
Investments	524,266
Due from Town	<u>11,963,691</u>
Total Assets	<u>\$ 13,298,466</u>
Liabilities and Net Position	
Liabilities	
Due to school districts	\$ 11,963,692
Net Position	
Restricted for other governments	<u>1,334,774</u>
Total Liabilities and Net Position	<u>\$ 13,298,466</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Fiduciary Funds
Statement of Changes in Fiduciary Net Position
For the Year Ended December 31, 2022

	Custodial <u>Funds</u>
Additions	
Contributions for school districts	\$ 283,970
Investment loss	(14,941)
Taxes collected for school districts	23,463,691
Taxes collected for the County of Hillsborough	1,709,267
Fees collected for State of New Hampshire	<u>655,772</u>
Total Additions	26,097,759
Deductions	
Payments of taxes to school districts	23,463,691
Payment of taxes to the County of Hillsborough	1,709,267
Payments of fees to State of New Hampshire	655,772
Payments on behalf of school districts	<u>289,356</u>
Total Deductions	<u>26,118,086</u>
Change in Net Position	(20,327)
Net Position Restricted for Other Governments	
Beginning of year	<u>1,355,101</u>
End of year	\$ <u><u>1,334,774</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental and financial reporting principles. The following is a summary of significant policies:

Reporting Entity

The Town is a municipal corporation governed by an elected Select Board. As required by Generally Accepted Accounting Principles, these financial statements present the Town and applicable component units for which the Town is considered to be financially accountable. In 2022, it was determined that no entities met the component unit requirements of GASB 14 (as amended).

Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, certain expenditures such as debt service, compensated absences, OPEB, and pension are recorded only when payment is due.

The Town reports the following major governmental funds:

- The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *Conservation Fund* accounts for revenues collected from land use change tax restricted for preservation and protection of open space, forest, and conservation land and related purchases of real property, land, or easements for conservation purposes in accordance with NH RSA 36-A.

The fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when liabilities are incurred.

The Town reports the following fiduciary fund:

- The *Custodial Funds* account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others and are not required to be reported elsewhere in the financial statements. Custodial funds include taxes and fees collected on behalf of other governments as well as capital reserve funds held in a trust on behalf of the Hollis Brookline Cooperative School District and Hollis School District.

Cash and Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, permanent, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, money markets, and savings accounts. The interest earnings attributable to each fund type are included under investment income.

Under New Hampshire RSA 41:29, whenever the Town's treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the funds should be invested in accordance with the investment policy adopted by the Select Board under RSA 41:9, VII. The treasurer may invest in the public deposit investment pool established pursuant to RSA 383:22, or in deposits, including money market accounts, certificates of deposit, repurchase agreements, and all other types of interest-bearing accounts of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government. The obligations may be held directly or in the form of securities of or other interest in any open-end or closed-end management-type investment company or investment trust registered under 15 U.S.C. section 80a-1 et seq., if the portfolio of the investment company or investment trust is limited to such obligations and the repurchase agreements fully collateralized by such obligations.

The Town invests in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool managed by the State Banking Commission. The portfolio meets the requirements of GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and investments are valued at amortized cost.

Assets of the trust funds may only be invested in accordance with the relevant RSA sections. RSA 35:9 specifies that capital reserves may only be deposited in banking institutions either domiciled or doing business under the laws of the State of New Hampshire, or of the U.S. government. Likewise, RSA 31:25 specifies that general trust funds may only be deposited in banking institutions as stated above. However, in addition

to those investments specified for capital reserves, general trust funds may also be invested in those stocks, bonds and mutual funds that may be invested in by New Hampshire savings banks or as specified by the State Banking Commission.

Investments are carried at fair value, except the investment in NHPDIP, which is reported at amortized cost.

Leases

Town as Lessor

The Town leases land for agricultural and related purposes as a Lessor. The Town recognizes a lease receivable and a deferred inflow of resources in the government-wide and governmental fund financial statements. At the commencement of a lease, the Town initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term using the effective interest method. The Town uses its estimated incremental borrowing rate as the discount rate for leases. The lease term includes the noncancellable period of the lease, including renewal terms reasonably certain to be exercised. Lease receipts included in the measurement of the lease receivable are composed of fixed payments from the lessee. The Town monitors changes in circumstances that would require a remeasurement of its lease receivable and will remeasure the lease receivable if certain changes occur that are expected to significantly affect the amount of the lease receivable.

Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as "due from/to other funds."

Capital Assets

Capital assets, which include land, buildings and improvements, machinery, equipment, and furnishings, and infrastructure, are reported in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	5 - 40
Machinery, equipment, and furnishings	5 - 20
Infrastructure	50

Compensated Absences

It is the Town's policy to permit employees to accumulate earned and paid time off benefits. All vested time off is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position.

Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance

Generally, fund balance represents the difference between current assets/deferred outflows and current liabilities/deferred inflows. The Town has implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions, as follows:

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of fund balances are reported at December 31, 2022:

- *Nonspendable* represents amounts that cannot be spent because they are either (1) not in spendable form or (2) legally or contractually required to be maintained intact. This fund balance classification includes permanent trust funds (nonexpendable portion) and non-cash assets, such as inventories or prepaid items.
- *Restricted* represents funds legally restricted for specific purposes, such as grants, library, the income balance of permanent funds, and capital project funds that cannot change purpose.

- *Committed* represents amounts that can only be used for specific purposes pursuant to a formal vote at Town Meeting, such as expendable trust (capital reserve), nonlapsing appropriations, and other special revenue funds not categorized as restricted that can change purpose via vote at Town Meeting. The Town Meeting, as the Town's highest level of decision-making authority, may authorize special revenue funds in accordance with the provisions of New Hampshire Revised Statutes Annotated (RSAs) and capital reserve funds.
- *Assigned* represents amounts intended by the Select Board for specific purposes. The Select Board can choose to delegate this authority to the Town Administrator or Finance Officer, depending on the situation. Items that would fall under this type of fund balance could be encumbrances. All appropriations shall lapse at the end of the fiscal year unless authorized in accordance with the provision of RSA 32:7.
- *Unassigned* represents the residual classification for the General Fund and includes all amounts not contained in the other classifications. Temporary fund balance deficits are reported as negative amounts in the unassigned classification in other governmental funds. Positive unassigned amounts are reported only in the General Fund.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position

Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on use either through enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

Fund Balance Policy

The Town's fund balance goal is to achieve and maintain an unassigned fund balance of at least 10% of General Fund operating expenditures, including Town, School, and County appropriations.

Use of Estimates

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic

financial statements, and the reported amounts of revenues and expenditures/expenses during the year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance, and Accountability

Budgetary Information

The Town's budget is originally prepared by the Select Board with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with Municipal Budget Law. After reviewing the budget, the Budget Committee holds a public hearing for discussion. The final version of the budget is then submitted for approval at the Annual Town Meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Select Board cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

3. Deposits and Investments

Custodial Credit Risk

The custodial credit risk for deposits or investments is the risk that, in the event of the failure of the bank or counterparty to a transaction, the Town will not be able to recover the value of its deposits, investments, or collateral securities that are in possession of another party. The Town's policy is to follow New Hampshire RSA 41:29 and 383:22.

As of December 31, 2022, the Town's deposits and short-term investments bank balance of \$21,158,788 was either collateralized or held by a third party in the Town's name. The Town's investments of \$1,657,789 were held by a third party in the Town's name. The Town also held \$1,316,211 in NHPDIP, a state investment pool, which is not subject to custodial credit risk disclosure.

Investments in NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The value of the position in the investment pool is equal to the value of the pool shares. In accordance with GASB 79, the pool's portfolio securities are valued at amortized cost.

Investments

The following is a summary of the Town's investments as of December 31, 2022:

<u>Investment Type</u>	<u>Amount</u>
Corporate equities	\$ 1,146,800
Fixed income mutual funds	<u>510,989</u>
Total investments	\$ <u>1,657,789</u>

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule, whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

The Town's Investment Policy minimizes credit risk by limiting investments to the following securities:

- Checking accounts.
- Short-term obligations of the U.S. government and State of New Hampshire agencies approved for investment purposes by the Select Board.
- Fully insured or collateralized certificates of deposits.
- Repurchase agreements fully collateralized by U.S. treasury securities.
- New Hampshire Public Deposit Investment Pool.

The Trustees of Trust Funds investment policy minimizes credit risk by requiring that all individual fixed income securities have a minimum Standard and Poor's quality rating of "BBB" and by limiting investments as follows:

	<u>General Trust Funds</u>	<u>Charles J. Nichols Fund</u>
Equities	55% - 65%	35% - 45%
Fixed income	35% - 45%	55% - 65%
Cash and cash equivalents	0% - 5%	0% - 5%

The following are debt related securities held by the Trustees of Trust Funds as of December 31, 2022, with their corresponding rating:

<u>Investment Type</u>	<u>Amount</u>	<u>Standards & Poor's Global Rating</u>				
		<u>AAA</u>	<u>AA-A</u>	<u>BBB-B</u>	<u>Below B</u>	<u>Unrated</u>
Fixed income mutual funds	\$ 510,989	\$ 176,261	\$ 112,010	\$ 209,611	\$ 12,926	\$ 181

Concentration of Credit Risk

Per the Trustees of Trust Funds investment policy, investments in fixed income securities shall not exceed 10 percent except for obligations of the United States and/or of the State of New Hampshire and its subdivisions.

Additionally, a majority of the equity investments should be in companies exceeding market capitalization of \$15 billion including:

- The exposure to any single company will not exceed 10 percent.
- The size of each investment not to exceed 10 percent.
- The maximum exposure to any single industry or market sector will not exceed 25 percent.
- Allowable investments include stocks, mutual funds, and exchange traded funds.

Except for investments in mutual funds, the Town did not have any investments in any one issuer that exceeded 5% of total investments.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The average effective duration in years of debt related securities (fixed income mutual funds) at December 31, 2022 was 5.19.

Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have a policy covering foreign currency risk. As of December 31, 2022, the Town did not have any foreign investments.

Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board Statement No. 72, *Fair Value Measurement and Application* (GASB 72). The hierarchy is based on the valuation inputs used to measure the fair value of an asset or a liability. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 are valued using bid-side evaluations. The rules-based logic utilizes valuation techniques that reflect market participants' assumptions and vary by asset class and per methodology, and maximizes the use of relevant observable data including quoted prices for similar assets, benchmark yield curves, and market corroborated inputs.

The Town does not have any Level 3 investments.

The Town had the following fair value measurements as of December 31, 2022:

		Fair Value Measurements Using:		
		Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Description	Amount			
Investments by fair value level:				
Debt securities:				
Fixed income mutual funds	\$ 510,989	\$ -	\$ 510,989	\$ -
Equity securities:				
Consumer cyclical	20,531	20,531	-	-
Consumer staples	71,652	71,652	-	-
Energy	164,642	164,642	-	-
Financials	59,252	59,252	-	-
Healthcare	256,080	256,080	-	-
Information technology	34,943	34,943	-	-
Other	107,230	107,230	-	-
Equity mutual funds	432,470	432,470	-	-
Total	\$ 1,657,789	\$ 1,146,800	\$ 510,989	\$ -

4. Property Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or

collected in advance of the year for which they are levied are recorded as a prepaid tax liability.

Property taxes are due on or around July 1 and December 1. Delinquent accounts are charged 8% interest. At the time of tax sale, in March of the next year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs, and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets an amount (overlay for abatements) for property tax abatements and refunds.

Property taxes receivable at December 31, 2022 consisted of the following:

Property taxes:	
2022 levy	\$ 584,929
Unredeemed taxes:	
2021 levy	69,216
2020 levy	29,324
2019 levy	5,407
2018 levy	5,179
2017 levy	4,823
2011 - 2016 levies	28,355
Land use tax	<u>25</u>
Total Property Taxes Receivable	\$ <u><u>727,258</u></u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis Brookline Co-op, and the County of Hillsborough, New Hampshire. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

5. Interfund Transactions

Although self-balancing funds are maintained, most transactions flow through the General Fund. In order to obtain accountability for each fund, interfund receivable and

payable accounts must be utilized. The following is a schedule of the December 31, 2022 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 839	\$ 866,526
Conservation Fund	360	-
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	184	-
ARPA	808,645	-
Highway block grant	57,310	-
Police private details	-	1,365
Zylonis	553	-
Total Nonmajor Governmental Funds:	<u>866,692</u>	<u>1,365</u>
Total	<u>\$ 867,891</u>	<u>\$ 867,891</u>

The Town reports interfund transfers among many of its funds. The sum of all transfers presented in the table below agrees with the sum of interfund transfers presented in the governmental fund financial statements. The following is a schedule of the interfund transfers made in 2022:

<u>Governmental Funds</u>	<u>Transfers in</u>	<u>Transfers out</u>
General Fund	\$ 143,725	\$ 442,179
Nonmajor Governmental Funds:		
Special Revenue Funds:		
Ambulance	651	-
Library	355,864	-
Zylonis	1,963	-
Heritage	50,000	-
Permanent Trust Funds:		
Ambulance	-	651
Cemetery	-	103,696
Charles J. Nichols	-	2,110
Charles Zylonis - Library	-	1,963
Library	-	1,365
Nichols Field Horse Ring	-	75
Public Welfare	-	164
Total Nonmajor Governmental Funds:	<u>408,478</u>	<u>110,024</u>
Total	<u>\$ 552,203</u>	<u>\$ 552,203</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) to move interest income between funds. Additionally, included in the \$442,179 transfer from the General Fund is a transfer of \$354,000 to the Library (special revenue fund), representing the annual funding of operations of the Library.

6. Capital Assets

Capital asset activity for the year ended December 31, 2022 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,896,561	\$ 98,515	\$ -	\$ 10,995,076
Machinery, equipment, and furnishings	9,287,825	310,037	(197,768)	9,400,094
Infrastructure	<u>13,950,593</u>	<u>2,472,403</u>	<u>-</u>	<u>16,422,996</u>
Total capital assets, being depreciated	34,134,979	2,880,955	(197,768)	36,818,166
Less accumulated depreciation for:				
Buildings and improvements	(6,558,752)	(271,236)	-	(6,829,988)
Machinery, equipment, and furnishings	(6,065,277)	(676,305)	197,768	(6,543,814)
Infrastructure	<u>(9,035,375)</u>	<u>(275,610)</u>	<u>-</u>	<u>(9,310,985)</u>
Total accumulated depreciation	<u>(21,659,404)</u>	<u>(1,223,151)</u>	<u>197,768</u>	<u>(22,684,787)</u>
Total capital assets, being depreciated, net	12,475,575	1,657,804	-	14,133,379
Capital assets, not being depreciated:				
Land	<u>28,033,096</u>	<u>1,792,824</u>	<u>-</u>	<u>29,825,920</u>
Total capital assets, not being depreciated	<u>28,033,096</u>	<u>1,792,824</u>	<u>-</u>	<u>29,825,920</u>
Governmental activities capital assets, net	<u>\$ 40,508,671</u>	<u>\$ 3,450,628</u>	<u>\$ -</u>	<u>\$ 43,959,299</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General government	\$ 66,062
Public safety	589,883
Highways and streets	514,437
Culture and recreation	<u>52,769</u>
Total	<u>\$ 1,223,151</u>

7. Deferred Outflows of Resources

Deferred outflows of resources represent the consumption of net assets by the Town that is applicable to future reporting periods. Deferred outflows of resources have a positive effect on net position, similar to assets. Deferred outflows of resources related to pensions

and OPEB, in accordance with GASB Statements No. 68 and 75, are more fully discussed in the corresponding pension and OPEB notes.

8. Accounts Payable

Accounts payable represent 2022 expenditures paid after December 31, 2022.

9. Unearned Revenue

Unearned revenue represents the receipt of American Rescue Plan Act (ARPA) and other grant funds that will be recognized as revenue in future years.

10. Long-Term Debt

Long-Term Debt Supporting Activities

General obligation bonds issued by the Town for acquisition and construction for capital items are approved by the Select Board. General obligation bonds, compensated absences, equipment notes, the net pension liability, and the total OPEB liability are repaid from revenues recorded in the General Fund.

General obligation bonds outstanding were as follows at December 31, 2022:

<u>Governmental Activities:</u>	<u>Description</u>	<u>Original Issue</u>	<u>Issue Date</u>	<u>Serial Maturities Through</u>	<u>Interest Rate %</u>	<u>Amount Outstanding as of 12/31/22</u>
GO Refunding Bond 2014 Series B-1	Refinancing of 2005 Bond for Land Acquisitions and Safety Complex	\$ 3,627,000	12/19/14	08/15/25	2.41%	\$ 1,014,000
GO Bonds	Stefanowicz and Birch Hill Land Acquisitions	4,675,000	02/14/17	02/01/27	2.14%	2,325,000
GO Refunding Bonds	Refinancing of 2014 Series B-2 Bond for Safety Complex	1,567,000	11/30/20	11/30/30	2.00%	1,253,600
GO Bonds	DPW Facility and Road Reconstruction	3,515,100	07/13/22	08/15/37	5.10%	3,515,100
Total Governmental Activities - Direct Placement						<u>\$ 8,107,700</u>

Future Debt Service

The annual payments to repay bonds payable outstanding as of December 31, 2022 were as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 1,199,100	\$ 289,834	\$ 1,488,934
2024	1,194,100	240,523	1,434,623
2025	1,189,100	207,181	1,396,281
2026	856,100	174,003	1,030,103
2027	856,100	148,964	1,005,064
2028 - 2032	1,642,000	496,750	2,138,750
2033 - 2037	<u>1,171,200</u>	<u>179,178</u>	<u>1,350,378</u>
Total	\$ <u>8,107,700</u>	\$ <u>1,736,433</u>	\$ <u>9,844,133</u>

The Town finances certain equipment. The annual payments outstanding under the equipment notes consisted of the following as of December 31, 2022:

	<u>Principal</u>	<u>Interest</u>
2023	\$ 317,623	\$ 20,169
2024	259,416	11,569
2025	192,062	4,804
2026	<u>52,086</u>	<u>591</u>
Total	\$ <u>821,187</u>	\$ <u>37,133</u>

Changes in Long-Term Liabilities

During the year ended December 31, 2022, the following changes occurred in long-term liabilities:

	Total Balance <u>1/1/22</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>12/31/22</u>	Less Current Portion	Equals Long-Term Portion <u>12/31/22</u>
Governmental Activities						
Bonds payable - direct placement	\$ 5,566,300	\$ 3,515,100	\$ (973,700)	\$ 8,107,700	\$ (1,199,100)	\$ 6,908,600
Unamortized bond premium	-	<u>484,900</u>	-	<u>484,900</u>	<u>(32,327)</u>	<u>452,573</u>
Subtotal	5,566,300	4,000,000	(973,700)	8,592,600	(1,231,427)	7,361,173
Compensated absences liability	356,306	11,707	-	368,013	(36,801)	331,212
Equipment notes payable	1,130,444	-	(309,257)	821,187	(317,623)	503,564
Net pension liability	6,731,674	2,077,734	-	8,809,408	-	8,809,408
Total OPEB liability	<u>1,411,635</u>	-	<u>(143,189)</u>	<u>1,268,446</u>	-	<u>1,268,446</u>
Totals	\$ <u>15,196,359</u>	\$ <u>6,089,441</u>	\$ <u>(1,426,146)</u>	\$ <u>19,859,654</u>	\$ <u>(1,585,851)</u>	\$ <u>18,273,803</u>

11. Deferred Inflows of Resources

Deferred inflows of resources represent the acquisition of net assets by the Town that is applicable to future reporting periods. Deferred inflows of resources have a negative

effect on net position, similar to liabilities. Deferred inflows of resources related to pension and OPEB will be recognized as expense in future years and are more fully described in the corresponding pension and OPEB notes. Deferred inflows related to leases, in accordance with GASB Statement No. 87, have been recognized in 2022, and are offset by leases receivable. *Unavailable revenues* are reported in the governmental funds Balance Sheet in connection with receivables for which revenues are not considered available to liquidate liabilities of the current year.

12. Governmental Funds – Fund Balances

The Town's fund balances at December 31, 2022 were comprised of the following:

	General Fund	Conservation Fund	Nonmajor Governmental Funds	Total
Nonspendable:				
Prepaid expenses	\$ 170,871	\$ -	\$ -	\$ 170,871
Tax dedeed property	9,748	-	-	9,748
Nonexpendable permanent funds:				
Charles Nichols	-	-	265,663	265,663
Charles Zylonis	-	-	94,986	94,986
Common Cemetery	-	-	257,073	257,073
All remaining	-	-	143,120	143,120
Total Nonspendable	180,619	-	760,842	941,461
Restricted:				
Unspent bond proceeds	1,515,214	-	-	1,515,214
Expendable permanent funds:				
Charles Nichols	-	-	49,368	49,368
Charles Zylonis	-	-	10,289	10,289
Common Cemetery	-	-	52,026	52,026
All remaining	-	-	217,517	217,517
Special revenue funds:				
Ambulance	-	-	507,730	507,730
Conservation	-	682,546	-	682,546
Library	-	-	65,480	65,480
Pearl Rideout - Library	-	-	56,342	56,342
All remaining	-	-	309,201	309,201
Total Restricted	1,515,214	682,546	1,267,953	3,465,713
Committed:				
Compensated absences	137,833	-	-	137,833
Emergency municipal building and facility maintenance	119,493	-	-	119,493
Environmental defense study	54,054	-	-	54,054
Flint Pond restoration	297	-	-	297
General cemetery	5,697	-	-	5,697
Municipal transportation	72,176	-	-	72,176
Revaluation	32,410	-	-	32,410
Total Committed	421,960	-	-	421,960
Assigned:				
Encumbered for:				
Town Hall	39,325	-	-	39,325
Fire	8,380	-	-	8,380
Public works	187,870	-	-	187,870
Use of fund balance for 2023	569,000	-	-	569,000
Total Assigned	804,575	-	-	804,575
Unassigned	3,486,454	-	-	3,486,454
Total Unassigned	3,486,454	-	-	3,486,454
Total Fund Balance	\$ 6,408,822	\$ 682,546	\$ 2,028,795	\$ 9,120,163

13. New Hampshire Retirement System

The Town follows the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, with respect to State of New Hampshire Retirement System (NHRS).

Plan Description

Full-time employees participate in the New Hampshire Retirement System (NHRS), a cost-sharing, multiple-employer, defined benefit contributory pension plan and trust established in 1967 by RSA 100-A:2 and qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. NHRS is a contributory, defined benefit plan providing service, disability, death, and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters, and permanent police officers within the State of New Hampshire are eligible and required to participate in NHRS. Full-time employees of political subdivisions, including counties, municipalities, and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State and local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group. Additional information is disclosed in the NHRS annual report publicly available from the New Hampshire Retirement System located at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at nhrs.org.

Benefits Provided

Group I benefits are provided based on creditable service and average final salary for the highest of either three or five years, depending on when service commenced.

Group II benefits are provided based on age, years of creditable service, and a benefit multiplier depending on vesting status as of January 1, 2012. The maximum retirement allowance for Group II members vested by January 1, 2012 (45 years of age with 20 years of service or age 60 regardless of years of creditable service) is the average final compensation multiplied by 2.5% by creditable service. For Group II members not vested by January 1, 2012, the benefit is calculated in the same way, but the multiplier used in the calculation changes depending on age and years of creditable service, as follows:

<u>Years of Creditable Service as of January 1, 2012</u>	<u>Minimum Age</u>	<u>Minimum Service</u>	<u>Benefit Multiplier</u>
At least 8 but less than 10 years	46	21	2.4%
At least 6 but less than 8 years	47	22	2.3%
At least 4 but less than 6 years	48	23	2.2%
Less than 4 years	49	24	2.1%

Contributions

Plan members are required to contribute a percentage of their earnable compensation to the pension plan. Contribution rates are 7% for employees, 11.55% for police, and 11.80% for fire. The Town makes contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, III, which is 13.75% for employees, 30.67% for police, and 29.78% for fire. The Town's contribution to NHRS for the year ended December 31, 2022 was \$909,539 (exclusive of \$72,381 in medical subsidy contributions), which was equal to its annual required contribution.

Given the plan's contribution allocation procedure, if all actuarial assumptions are met (including the assumption of the plan earning 6.75% on the actuarial value of assets), it is expected that the unfunded actuarial accrued liability as of June 30, 2017 is expected to be fully paid off by June 30, 2039.

Summary of Significant Accounting Policies

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the NHRS and additions to/deductions from NHRS' fiduciary net position have been determined on the same basis as they are reported by NHRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

At December 31, 2022, the Town reported a liability of \$8,809,408 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The Town's proportion of the net

pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At the most recent measurement date of June 30, 2022, the Town's proportion was 0.15%.

For the year ended December 31, 2022, the Town recognized pension expense of \$890,582. In addition, the Town reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 165,337	\$ 33,818
Changes in proportion	370,688	93,955
Net difference between projected and actual earnings on pension plan investments	333,865	-
Changes in assumption	468,590	-
Contributions subsequent to the measurement date	<u>452,476</u>	<u>-</u>
Total	<u>\$ 1,790,956</u>	<u>\$ 127,773</u>

The amounts reported as deferred outflows of resources and deferred inflows of resources related to pension resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized as an increase (decrease) in pension expense as follows:

<u>Year ended December 31,</u>	
2023	\$ 391,277
2024	392,995
2025	(48,467)
2026	<u>474,902</u>
Total	<u>\$ 1,210,707</u>

Actuarial Assumptions and Other Inputs

The collective total pension liability in the January 1, 2022 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.00%
Wage inflation	2.75%
Salary increases	5.40% average, including inflation
Investment rate of return	6.75%

Mortality rates were based on the Pub-2010 Healthy Retiree Mortality Tables with credibility adjustments for each group (Police and Fire combined) and projected fully generational mortality improvements using Scale MP-2019.

The actuarial assumptions used in the January 1, 2022 valuation were based on the results of the actuarial experience study for the period from July 1, 2015 – June 30, 2019.

Target Allocation

The long-term expected rate of return on pension plan investments was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return net of investment expenses by the target asset allocation percentage and by adding expected inflation.

The following is a table presenting target allocations and geometric real rates of return for each asset class:

<u>Asset Class</u>	<u>Target Allocation Percentage</u>	<u>Weighted Average Average Long- Term Expected Real Rate of Return</u>
Broad US Equity	30.00 %	7.60%
Global Ex-US Equity	<u>20.00</u>	7.90%
Public Equity	50.00	
Real Estate Equity	10.00	6.60%
Private Equity	<u>10.00</u>	8.85%
Private Market Equity	20.00	
Core US Fixed Income	<u>25.00</u>	3.60%
Total fixed income	25.00	
Private debt	<u>5.00</u>	7.25%
Private Debt	5.00	
Inflation	<u>-</u>	2.25%
Total	<u>100.00 %</u>	

Discount Rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that the plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the pension plan's actuarial funding policy and as required by RSA 100-A:16. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 6.75%, as well as what the Town's proportionate share of the net pension liability would be if it was calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

<u>1%</u>	<u>Current</u>	<u>1%</u>
<u>Decrease</u>	<u>Discount</u>	<u>Increase</u>
<u>Rate</u>	<u>Rate</u>	<u>Rate</u>
\$11,820,005	\$8,809,408	\$ 6,306,376

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued NHRS financial report.

14. Other Post-Employment Benefits (GASB 75)

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. This statement identifies the methods and assumptions that are required to be used to project benefit payments, discounted projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

Town OPEB Plan

All the following OPEB disclosures for the Town OPEB Plan are based on an actuarial valuation performed as of January 1, 2022, with a measurement date of December 31, 2022.

General Information about the OPEB Plan

Plan Description

The Town indirectly provides post-employment healthcare for retired employees through an implicit rate covered by current employees. Retirees of the Town who participate in this single-employer plan pay 100% of the healthcare premiums to participate in the Town's healthcare program. Since they are included in the same pool as active employees, the insurance rates are implicitly higher for current employees due to the age consideration. This increased rate is an implicit subsidy the Town pays for the retirees.

Benefits Provided

The Town provides medical and prescription drug insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

Plan Membership

At January 1, 2022, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries	
currently receiving benefit payments	-
Active plan members	<u>58</u>
Total	<u><u>58</u></u>

Funding Policy

The Town's funding policy includes financing the implicit subsidy on a pay-as-you-go basis, as required by statute.

Actuarial Assumptions and Other Inputs

The total OPEB liability was determined by an actuarial valuation as of January 1, 2022, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.40%
Discount Rate	3.72%
Ultimate Medical Trend Rate	3.90%

Mortality rates for general employees were based on the following:

- Pre-Retirement: PubG-2010 headcount-weighted Employee General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
- Post Retirement:
 - Health Retirees: 101% of PubG-2010 headcount-weighted Retiree General Mortality Tables for males and 109% of PubG-2010 headcount-weighted Retiree General Mortality Tables for females, projected with fully generational mortality improvement using scale MP-2019.
 - Surviving Spouses: PubG-2010 Contingent Survivor General Morality Tables, projected with fully generational mortality improvement using scale MP-2019.
 - Disabled Retirees: PubG-2010 Disabled General Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.

Mortality rates for police and fire employees were based on the following:

- Pre-Retirement: PubT-2010 headcount-weighted Employee Safety Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.
- Post Retirement:
 - Health Retirees: 96% of PubT-2010 headcount-weighted Retiree Safety Mortality Tables for males and 99% of PubT-2010 headcount-weighted Retiree Safety Mortality Tables for females, projected with fully generational mortality improvement using scale MP-2019.
 - Surviving Spouses: PubT-2010 Contingent Survivor Safety Morality Tables, projected with fully generational mortality improvement using scale MP-2019.
 - Disabled Retirees: PubT-2010 Disabled Safety Mortality Tables, projected with fully generational mortality improvement using scale MP-2019.

Discount Rate

The discount rate used to measure the total OPEB liability was 3.72% and was based on the Bond Buyer 20-Bond GO Index published on December 31, 2022. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate.

Changes in the Total OPEB Liability

The following summarizes the changes to the total OPEB liability for the past year:

	Total OPEB Liability
Balance, beginning of year	\$ 793,864
Changes for the year:	
Service cost	66,929
Interest	17,696
Changes of assumptions or other inputs	(245,155)
Benefit payments	<u>(3,489)</u>
Net changes	<u>(164,019)</u>
Balance, end of year	\$ <u>629,845</u>

Changes of assumptions or other inputs reflect an increase in the discount rate from 2.06% in 2021 to 3.72% in 2022, changes in the inflation rate, healthcare trend rate, decrements, and mortality tables.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it was calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

1%	Current	1%
<u>Decrease</u>	<u>Discount</u>	<u>Increase</u>
	<u>Rate</u>	
\$ 704,335	\$ 629,845	\$ 564,340

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability, as well as what the total OPEB liability would be if it was calculated using the current healthcare cost trend rates of 7.00% in year 1, decreasing to 4.00%, and rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

1%	Current	1%
<u>Decrease</u>	<u>Healthcare</u>	<u>Increase</u>
	<u>Cost Trend</u>	
	<u>Rates</u>	
\$ 541,224	\$ 629,845	\$ 737,340

OPEB Expense and Deferred Outflows of Resources and Deferred (Inflows) of Resources Related to OPEB

For the year ended December 31, 2022, the Town recognized an OPEB expense of \$51,043. At December 31, 2022, the Town reported deferred outflows and (inflows) of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between expected and actual experience	\$ -	\$ 218,969
Changes in assumptions	<u>147,167</u>	<u>148,192</u>
Total	<u>\$ 147,167</u>	<u>\$ 367,161</u>

Amounts reported as deferred outflows and (inflows) of resources related to OPEB will be recognized as decreases in OPEB expense as follows:

Year ended December 31,

2023	\$ (33,582)
2024	(33,582)
2025	(33,582)
2026	(33,582)
2027	(24,019)
Thereafter	<u>(61,647)</u>
Total	<u>\$ (219,994)</u>

New Hampshire Retirement System Medical Subsidy Plan

The following OPEB disclosures for the New Hampshire Retirement System Medical Subsidy Plan are based upon an actuarial valuation performed as of June 30, 2021, using a measurement date of June 30, 2022.

Plan Description

In addition to the OPEB plan discussed above, the Town participates in the New Hampshire Retirement System (NHRS) Medical Subsidy. The NHRS administers a cost-sharing, multiple-employer, defined benefit postemployment medical subsidy healthcare plan designated in statute by membership type. The four membership types are Group II Police Officer and Firefighters, Group I Teachers, Group I Political Subdivision Employees, and Group I State Employees. Collectively, they are referred to as the OPEB Plan.

NHRS issues publicly available financial reports that can be obtained by writing to them at 54 Regional Drive, Concord, New Hampshire 03301-8507 or from their website at nhrs.org.

Benefits Provided

The OPEB Plan provides a medical insurance subsidy to qualified retired members. The medical subsidy is a payment made by NHRS to the former employer or their insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certifiably dependent children with a disability who are living in the household and being cared for by the retiree. Under specific conditions, the qualified beneficiaries of members who die while in service may also be eligible for the medical subsidy. The eligibility requirements for receiving OPEB Plan benefits differ for Group I and Group II members. The monthly Medical Subsidy rates are:

1 Person - \$375.56
2 Person - \$751.12
1 Person Medicare Supplement - \$236.84
2 person Medicare Supplement - \$473.68

Contributions

Pursuant to RSA 100-A:16, III, and the biennial actuarial valuation, funding for the Medical Subsidy payment is via the employer contributions rates set forth by NHRS. Employer contributions required to cover that amount of cost not met by the members' contributions are determined by a biennial actuarial valuation by the NHRS actuary using the entry age normal funding method and are expressed as a percentage of earnable compensation. The Town contributed 0.31% of earnable compensation for Group I employees and 3.21% for Group II employees. Employees are not required to contribute. The State Legislature has the authority to establish, amend, and disclose the contribution requirements of the Medical Subsidy plan.

Actuarial Assumptions and Other Inputs

Actuarial assumptions for the collective total OPEB liability are the same as in the New Hampshire Retirement System footnote, which is disclosed in Note 13.

Net OPEB Liability, Expense, and Deferred Outflows and Inflows

The Town's proportionate share of the net NHRS Medical Subsidy (net OPEB liability) as of the measurement date of June 30, 2022 was \$638,601, representing 0.17%.

For the year ended December 31, 2022, the Town recognized an OPEB expense related to the NHRS Medical Subsidy of \$82,835. At December 31, 2022, the Town reported deferred outflows and inflows of resources related to OPEB from the following sources:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Contributions subsequent to the measurement date	\$ 35,533	\$ -
Net difference between projected and actual OPEB investment earnings	<u>1,745</u>	<u>-</u>
Total	<u>\$ 37,278</u>	<u>\$ -</u>

The amount reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date and before the end of the fiscal year will be included as a reduction of the net OPEB liability in the year ending December 31, 2022. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized as increases (decreases) in OPEB expense as follows:

<u>Year ended December 31,</u>	
2023	\$ 290
2024	75
2025	(687)
2026	<u>2,067</u>
Total	<u>\$ 1,745</u>

Sensitivity of the Net NHRS Medical Subsidy OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability calculated using the discount rate of 6.75%, as well as what the net OPEB liability would be if it was calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

<u>1%</u>	Current Discount <u>Rate</u>	<u>1%</u>
<u>Decrease</u>		<u>Increase</u>
\$ 693,310	\$ 638,601	\$ 590,954

Healthcare Cost Trend Rate

Healthcare cost trend rates are not applicable given that the benefits are fixed stipends.

Consolidation of Total OPEB Liabilities and Related Deferred Outflows and (Inflows)

Below is a summary of all OPEB related items in the aggregate as of December 31, 2022. Details related to these items are presented separately for each plan on the previous pages.

	Total OPEB Liability	Total Deferred Outflows of Resources	Total Deferred Inflows of Resources	Total OPEB Expense
Town OPEB Plan	\$ 629,845	\$ 147,167	\$ 367,161	\$ 51,043
Proportionate share of NHRS Medical Subsidy Plan	<u>638,601</u>	<u>37,278</u>	<u>-</u>	<u>82,835</u>
Total	<u>\$ 1,268,446</u>	<u>\$ 184,445</u>	<u>\$ 367,161</u>	<u>\$ 133,878</u>

15. Commitments and Contingencies***Outstanding Legal Issues***

There are certain pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

Abatements

There are several cases pending before the NH Board of Tax and Land Appeals and/or the Supreme Court in regard to alleged discrepancies in property assessments. According to the Town's counsel, the probable outcome of these cannot be determined at this time.

Encumbrances

At year-end, the Town's General Fund had \$235,575 in encumbrances that will be honored in the next fiscal year.

16. Beginning Fund Balance Reclassification

The Town's major governmental funds for year 2022, as defined by Governmental Accounting Boards Statement No. 34, *Basic Financial Statements – and Management's*

Discussion and Analysis – for State and Local Governments, have changed from the previous fiscal year. Accordingly, the following reconciliation is provided:

Fund Basis Financial Statements

	Conservation <u>Fund</u>	Nonmajor <u>Governmental Funds</u>
As previously stated	\$ -	\$ 3,946,317
Major fund reclassification	<u>1,907,712</u>	<u>(1,907,712)</u>
As reclassified	<u>\$ 1,907,712</u>	<u>\$ 2,038,605</u>

17. Subsequent Events

Management has evaluated subsequent events through June 15, 2023, which is the date the financial statements were available to be issued.

18. New Pronouncements

Management is currently evaluating the impact of implementing the following GASB pronouncements.

The Governmental Accounting Standards Board (GASB) has issued GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements* (P3s and APAs), and GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITAs), effective for the Town beginning with its fiscal year ending June 30, 2023. These statements establish new reporting and disclosure requirements for P3s, APAs, and SBITAs. Management is currently evaluating the impact of implementing these pronouncements.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

General Fund

Schedule of Revenues, Expenditures and Other Financing Sources / (Uses) - Budget and Actual
For the Year Ended December 31, 2022
(unaudited)

	Budgeted Amounts			Actual	Variance with
	Original	From Prior	Final	Amounts	Final Budget
	<u>Budget</u>	<u>Years' Budgets</u>	<u>Budget</u>	<u>(Budgetary Basis)</u>	<u>Positive (Negative)</u>
Revenues and Other Sources					
Property taxes	\$ 7,168,514	\$ -	\$ 7,168,514	\$ 7,333,755	\$ 165,241
Penalties, interest, and other taxes	75,025	-	75,025	67,083	(7,942)
Licenses and permits	2,465,000	-	2,465,000	2,456,228	(8,772)
Charges for services	486,692	-	486,692	496,756	10,064
Intergovernmental	1,073,480	-	1,073,480	1,069,379	(4,101)
Investment income	30,000	-	30,000	42,684	12,684
Miscellaneous	193,000	-	193,000	210,760	17,760
Transfers in	70,200	-	70,200	39,169	(31,031)
Use of fund balance	<u>1,364,000</u>	<u>41,139</u>	<u>1,405,139</u>	<u>1,405,139</u>	<u>-</u>
Total Revenues and Other Sources	12,925,911	41,139	12,967,050	13,120,953	153,903
Expenditures and Other Uses					
Current:					
General government	4,109,289	2,681	4,111,970	4,020,279	91,691
Public safety	4,271,195	38,458	4,309,653	4,100,408	209,245
Highways and streets	2,083,278	-	2,083,278	1,967,800	115,478
Sanitation	603,081	-	603,081	599,749	3,332
Health and welfare	60,500	-	60,500	61,114	(614)
Culture and recreation	47,700	-	47,700	41,040	6,660
Conservation	1	-	1	-	1
Debt service:					
Principal	967,700	-	967,700	973,700	(6,000)
Interest and related costs	115,167	-	115,167	116,269	(1,102)
Transfers out	<u>668,000</u>	<u>-</u>	<u>668,000</u>	<u>629,971</u>	<u>38,029</u>
Total Expenditures and Other Uses	<u>12,925,911</u>	<u>41,139</u>	<u>12,967,050</u>	<u>12,510,330</u>	<u>456,720</u>
Excess of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>610,623</u>	\$ <u>610,623</u>

See Independent Auditor's Report and Notes to Required Supplementary Information.

**Notes to Required Supplementary Information
for General Fund Budget**

Budgetary Basis

The General Fund final appropriation appearing on the previous page represents the final amended budget after all supplemental appropriations.

Budget/GAAP Reconciliation

The budgetary data for the General Fund is based upon accounting principles that differ from Generally Accepted Accounting Principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the General Fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues, expenditures and other financing sources (uses), to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Sources</u>
Revenues/Expenditures (GAAP basis)	\$ 11,732,802	\$ 14,402,053
Other financing sources/uses (GAAP basis)	<u>4,143,725</u>	<u>442,179</u>
Subtotal (GAAP Basis)	15,876,527	14,844,232
Add 2022 appropriation carryforwards to expenditures	-	235,625
Reverse capital reserve fund activity	(160,713)	(91,125)
To reverse issuance of bond and related expenditures	(3,515,100)	(2,478,402)
To reverse bond premium	(484,900)	-
To record use of assigned fund balance	41,139	-
To record use of unassigned fund balance	<u>1,364,000</u>	<u>-</u>
Budgetary Basis	<u>\$ 13,120,953</u>	<u>\$ 12,510,330</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedule of Proportionate Share of the Net Pension Liability
(Unaudited)

New Hampshire Retirement System						
<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Proportion of the Net Pension Liability</u>	<u>Proportionate Share of the Net Pension Liability</u>	<u>Covered Payroll</u>	<u>Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position Percentage of the Total Pension Liability</u>
December 31, 2022	June 30, 2022	0.1536%	\$ 8,809,408	\$ 4,026,909	218.8%	65.12%
December 31, 2021	June 30, 2021	0.1519%	\$ 6,731,674	\$ 3,922,913	171.6%	72.22%
December 31, 2020	June 30, 2020	0.1421%	\$ 9,091,913	\$ 3,592,638	253.1%	58.72%
December 31, 2019	June 30, 2019	0.1452%	\$ 6,988,107	\$ 3,568,847	195.8%	65.59%
December 31, 2018	June 30, 2018	0.1500%	\$ 7,222,114	\$ 3,471,286	208.1%	64.73%
December 31, 2017	June 30, 2017	0.1558%	\$ 7,661,348	\$ 3,472,859	220.6%	62.66%
December 31, 2016	June 30, 2016	0.1610%	\$ 8,550,395	\$ 3,272,842	261.3%	58.30%
December 31, 2015	June 30, 2015	0.1580%	\$ 6,275,289	\$ 3,351,251	187.3%	65.47%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditor's Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedule of Pension Contributions
(Unaudited)

New Hampshire Retirement System					
Fiscal Year	Contractually Required Contribution	Contractually Required Contribution	Contributions in Relation to the Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
December 31, 2022	\$ 909,539	\$ 909,539	\$ -	\$ 4,135,425	22.0%
December 31, 2021	\$ 784,140	\$ 784,140	\$ -	\$ 3,922,114	20.0%
December 31, 2020	\$ 665,408	\$ 665,408	\$ -	\$ 3,756,826	17.7%
December 31, 2019	\$ 632,027	\$ 632,027	\$ -	\$ 3,568,847	17.7%
December 31, 2018	\$ 703,704	\$ 703,704	\$ -	\$ 3,471,286	20.3%
December 31, 2017	\$ 682,171	\$ 682,171	\$ -	\$ 3,472,859	19.6%
December 31, 2016	\$ 610,064	\$ 610,064	\$ -	\$ 3,272,842	18.6%
December 31, 2015	\$ 620,215	\$ 620,215	\$ -	\$ 3,351,251	18.5%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditor's Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedule of Proportionate Share and Contributions of the Net OPEB Liability
(Unaudited)

Schedule of Proportionate Share

New Hampshire Retirement System Medical Subsidy						
<u>Fiscal Year</u>	<u>Measurement Date</u>	<u>Proportion of the Net OPEB Liability</u>	<u>Proportionate Share of the Net OPEB Liability</u>	<u>Covered Payroll</u>	<u>Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability</u>
December 31, 2022	June 30, 2022	0.1690%	\$ 638,601	\$ 4,026,909	15.86%	10.64%
December 31, 2021	June 30, 2021	0.1543%	\$ 617,771	\$ 3,922,913	15.75%	11.06%
December 31, 2020	June 30, 2020	0.1424%	\$ 623,202	\$ 3,592,638	17.35%	7.74%
December 31, 2019	June 30, 2019	0.1577%	\$ 691,548	\$ 3,568,847	19.38%	7.75%
December 31, 2018	June 30, 2018	0.1637%	\$ 749,666	\$ 3,471,286	21.60%	7.53%
December 31, 2017	June 30, 2017	0.1114%	\$ 509,344	\$ 3,472,859	14.67%	7.91%

Schedule of Contributions

New Hampshire Retirement System Medical Subsidy						
<u>Fiscal Year</u>	<u>Contractually Required Contribution</u>	<u>Contributions Relative to Contractually Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>	
December 31, 2022	\$ 72,381	\$ 72,381	\$ -	\$ 4,135,425	1.75%	
December 31, 2021	\$ 67,407	\$ 67,407	\$ -	\$ 3,922,114	1.72%	
December 31, 2020	\$ 70,216	\$ 70,216	\$ -	\$ 3,756,826	1.87%	
December 31, 2019	\$ 71,986	\$ 71,986	\$ -	\$ 3,568,847	2.02%	
December 31, 2018	\$ 72,426	\$ 72,426	\$ -	\$ 3,471,286	2.09%	
December 31, 2017	\$ 66,025	\$ 66,025	\$ -	\$ 3,472,859	1.90%	

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditor's Report.

TOWN OF HOLLIS, NEW HAMPSHIRE

Required Supplementary Information

Schedules of Changes in the Total OPEB Liability - Town Plan
(Unaudited)

For the Years Ended December 31,	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability					
Service cost	\$ 66,929	\$ 63,573	\$ 33,367	\$ 32,553	\$ 35,932
Interest	17,696	16,823	23,310	29,542	25,387
Differences between expected and actual experience	(103,866)	-	(216,009)	-	-
Changes of assumptions	(141,289)	12,695	126,877	108,630	(49,225)
Benefit payments, including refunds of member contributions	<u>(3,489)</u>	<u>(58,402)</u>	<u>(51,478)</u>	<u>(30,891)</u>	<u>(21,578)</u>
Net change in total OPEB liability	(164,019)	34,689	(83,933)	139,834	(9,484)
Total OPEB liability - beginning	<u>793,864</u>	<u>759,175</u>	<u>843,108</u>	<u>703,274</u>	<u>712,758</u>
Total OPEB liability - ending	<u>\$ 629,845</u>	<u>\$ 793,864</u>	<u>\$ 759,175</u>	<u>\$ 843,108</u>	<u>\$ 703,274</u>

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to the Town's financial statements for summary of significant actuarial methods and assumptions.

See Independent Auditor's Report.

HOLLIS SELECT BOARD

As Chairman of the Select Board and on behalf of the entire Select Board, I would like to thank the citizens of Hollis for the privilege of serving each and every one of you. There is no better place to live and raise a family than in Hollis, New Hampshire.

Hollis is a unique and cherished community embracing all of our residents in voicing their opinions concerning the workings of Hollis, which make for eventful meetings throughout the year and to cap it off a great New England (Yankee) Town Meeting in March.

2023 has proven to be a challenging year for the Town of Hollis and our country. As I reflect on the accomplishments of the Select Board and all of our other boards and committees, it is important to remind everyone that our goal is to sustain and promote the best parts of living in a community which affords us so much in terms of small town quality of life. We must remain committed to preserving the rural character, recognizing personal property rights and historical attributes of our cherished community, while resisting divisiveness.

We have excellent department heads who demonstrate leadership and professionalism and who protect, support and maintain the quality of life we all seek in our beloved town.

A few of the many accomplishments that the Selectboard provided guidance or oversight on and certainly our department heads contributed to the foresight and identification of needed projects.

- Department of Public Works (DPW) Facility Upgrade*
- Utilization of ARPA funds allowed the following projects to be completed:
 - Purchase and Installation of a new Playground set at Little Nichols
 - Recreation Improvements including lighting at Nichols Field
 - Upgrade of Facilities at the Hollis Police Station
 - Fire Cisterns for fire protection
 - Cybersecurity/Firewall upgrades to network systems

We have successfully completed the construction of the new DPW building. I'm happy to report that the project came in under budget and was completed in the time frame committed to by the general contractor. This completed while the world continued to see Supply Chain delays and constraints. Many of the thanks should go to Rick Towne, Paul Armstrong, and Joan Cudworth for their project management expertise and project completion. We should be proud of the Equipment Facility and DPW office provided to the staff and residents of the town. The facilities are world-class and will serve the town for many years to come.

From a financial perspective, we continue to receive our excellent best-in-class bond rating with Moody's Investor Services. The town continues to maintain a Aa2 rating, which is exceptional by Moody's standards. The oversight and management of the UFB allows us to obtain a preferable bond rating status. We are constantly monitoring for adjustments to both revenues and expenses to maintain a healthy fund balance which is managed in accordance with State of NH DRA and GASB recommendations. The Select Board adheres to these recommendations and administers these requirements through our Undesignated Fund Balance policy.

We had two key retirements this year, Master Patrol Officer Richard Bergeron, 22 year veteran of the Hollis Police Department and Firefighter/Paramedic Daniel Gorman, 21 year veteran of the Hollis Fire Department. I want to personally thank these individuals on behalf of the Selectboard for their dedication and service to the town. The Town of Hollis is a safer place because of these excellent individuals.

It has been our honor to serve this town as your elected officials and look forward to a successful 2024.

Respectfully submitted,

David Petry, Chairman

Susan Benz, Vice Chairwoman

Mark LeDoux

Tom Whalen

Joseph Garruba

ASSESSING

ASSESSING OFFICE REPORT

The Assessing Office is responsible for a variety of duties, with the primary focus on appraising and assessing all real estate in the Town; maintaining Property Record Cards; annually updating Town Tax Maps; and administering the Current Use Program and Property Tax Exemptions and Credits.

As in 2022, the record amount of building permits applied for in 2023 has led to a very busy year in the Assessing Office with new residential construction accounting for approximately 10% of taxable properties in 2023. Every building permit issued and every sale that occurs requires an inspection by the Town's contract Assessors, MRI.

Current Use properties can also be impacted, as when the properties are built upon, these properties become ineligible for Current Use. The Land Use Change Tax is issued by the Assessing Office on any property which becomes ineligible for Current Use. 6 properties became ineligible for Current Use between April 1, 2023 to January 2024, containing 30.98 acres and with \$154,000 in Land Use Change Tax being assessed.

2023 STATISTICAL UPDATE

The 2023 Statistical Update was completed in September 2023, with the average Town-wide increase of 58%, primarily due to the continuing increase in housing values over the past several years. This trend has continued well into 2023, and is anticipated to continue.

The Assessing office reminds property owners to review your property assessment online or request a copy of your property record card in person from the Assessing Office. If you find errors or discrepancies in your assessment, or just have questions about your property assessment, we are here to help you with that.

PROPERTY TAX CREDITS & EXEMPTIONS

The Assessing Office administers Property Tax Exemptions and Credits, which include:

Standard and All Veterans Credit, in the amount of \$750 annually to qualified Veterans.

Elderly Exemption, available to all property owners aged 65 years or over who have been New Hampshire residents for at least 3 years, and who meet income and asset restrictions. The Board of Selectmen are recommending changes to the income and asset restrictions, as well as to the award amount on the 2024 Town Warrant; these were made based on recommendations from the Assessing Office. The Assessing Office asks that you consider voting for these changes, so that our senior residents who qualify can remain in their homes.

Solar Exemptions awards were changed last year at Town Meeting. Instead of the State minimum allowed for the award, the 2023 changes allowed recipients to receive the amount that the solar system is assessed for as the total award. If you have a solar energy system attached to your property, please do not forget to apply for this exemption.

Additional Credits and/or Exemptions are available for Veterans with 100% Service-Connected Disabilities, property owners who have been certified as Blind by the State of New Hampshire or have installed Solar and Wind Energy systems, and residents who have made modifications to their home for wheelchair accessibility.

A full list of the Credits and Exemptions, and the qualifications for each, is available online at <https://www.hollisnh.org/assessing> or in person at the Assessing office.

IMPORTANT DEADLINES TO REMEMBER

The last day to file for 2023 Property Tax Abatement is March 1, 2024.

The last day to apply for a 2024 Property Tax Credit and/or Exemption is April 15, 2024.

Please visit the Assessing web page at <https://www.hollisnh.org/assessing> or contact the Assessing Office at (603) 465-2209, extension 105, Monday through Friday, 8:00 am to 3:00 pm for further information on any Assessing matter.

Respectfully submitted,

Connie Cain

Assistant to the Assessor

ASSESSMENT STATISTICS 2023 TAXABLE PROPERTY VALUE SUMMARY The Tax Year begins April 1st and ends March 31st

PROPERTY TYPE	2022 VALUE	2023 VALUE
Residential Land & Buildings	\$1,285,019,247	\$2,050,554,510
Residential Condo Units	\$75,251,000	\$121,050,600
Residential Mobile Homes	\$4,799,100	\$10,788,400
Residential Vacant Land	\$14,519,191	\$18,404,943
Total all Residential Properties	\$1,379,588,538	\$2,200,950,453
Percentage of Town Total Value	94.56%	95.45%
Commercial/Industrial Land & Buildings	\$61,078,255	\$81,981,726
Commercial/Industrial Vacant Land	\$2,354,300	\$2,012,800
Public Utilities	\$15,216,300	\$20,006,000
Total all Commercial/Industrial/Utilities	\$78,648,855	\$104,000,526
Percentage of Town Total Value	5.39%	4.51%
Vacant Land under the Current Use Program	\$715,688	\$859,810
Percentage of Town Total Value	0.05%	0.04%
Gross Total Taxable Assessed Value	\$1,458,953,081	\$2,305,810,789
Percentage Increase 2022 vs. 2023		58.05%
# of Taxable Properties	3519	3518

TOP 10 TAXPAYERS FOR 2023

NAME*	TYPE OF BUSINESS	2023 ASSESSED VALUE	2023 PROPERTY TAXES
1. EVERSOURCE-PSNH*	PUBLIC UTILITY	\$19,169,800	\$295,790
2. OXFORD HOLLIS LLC*	INDUSTRIAL UNITS	\$6,916,900	\$115,236
3. ALL-PURPOSE STORAGE LLC	STORAGE UNITS	\$4,690,300	\$78,140
4. BROOKDALE FRUIT FARM*	AGRICULTURAL/RETAIL	\$4,535,149	\$75,768
5. MORIN LIVING TRUST*	COM/RESIDENTIAL	\$4,365,852	\$72,735
6. PRIVATE*	RESIDENTIAL	\$3,931,580	\$65,500
7. DIAMOND CASTING	MANUFACTURING	\$3,642,800	\$60,689
8. PRIVATE*	RESIDENTIAL	\$3,488,700	\$58,122
9. PRIVATE	RESIDENTIAL	\$3,337,816	\$54,950
10. VALICENTI REVOC TRUSTS*	COM/RESIDENTIAL	\$3,055,600	\$50,906

*DENOTES MULTIPLE PROPERTIES UNDER THE SAME OWNERSHIP

BUILDING DEPARTMENT

The Hollis Building Department issued a total of 727 permits for the year 2023 and performed 1,513 inspections. Of the 727 permits, 13 were issued for new Single-Family Homes, 2 permits for the addition of an Accessory Dwelling Unit. (ADU) The remaining permits were renovations, alterations and unique professional trades persons permits.

As always, the Building Department would like to remind all residents of Hollis the importance of obtaining permits for all construction projects; from simple sheds or renovations to additions or new homes. The permitting process allows for a thorough review of the building plans, verifying that all pertinent building codes are being met, and that the project complies with the terms of the Hollis Zoning Ordinance. The permit fees cover the expense of the plan review, document handling and all necessary inspections that are performed by the town. The inspection process verifies that the actual construction has met all building codes and that the structure is safe to be occupied. This also helps to protect the homeowner from non-code compliant work being performed by contractors. Remember, all construction projects require at least one inspection – even sheds.

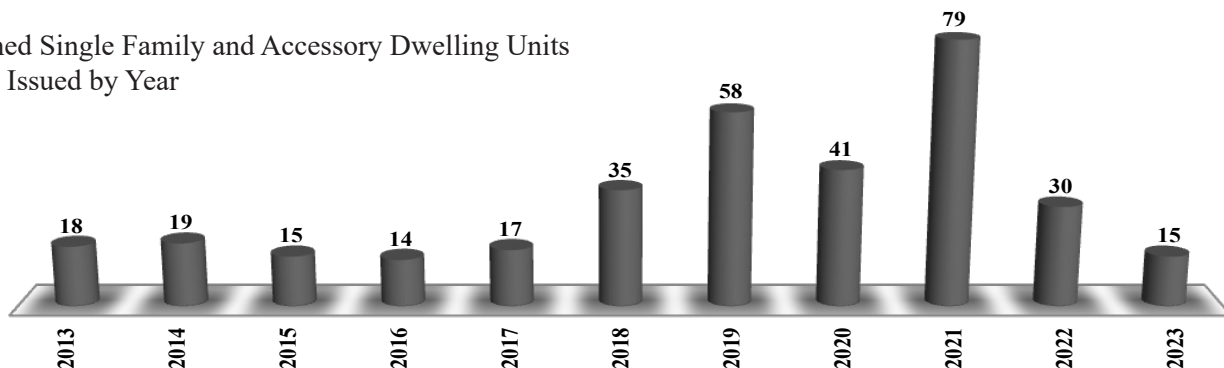
Respectfully submitted,

Donna L. Setaro

Building and Land Use Coordinator

Year-to-Year Comparison										
	Single Family	Duplex	Work Force Housing	Elderly Housing Units	Accessory Dwelling Units	Mobile Home	Other	Total	Total Permit Fees	Total Building Value
2023	13	0	0	0	2	0	712	727	\$98,244.05	\$26,225,951.00
2022	25	0	0	0	5	0	669	699	\$110,713.60	\$38,706,613.00
2021	44	0	32	0	3	0	736	815	\$166,144.64	\$44,512,372.55
2020	30	0		11	2	1	633	677	\$117,458.21	\$28,647,957.00
2019	28	0		30	2	0	573	633	\$131,028.15	\$29,649,966.00
2018	22	1		12	1	1	518	555	\$105,694.64	\$22,548,701.00
2017	17	0		0	3	0	438	458	\$75,798.83	\$11,971,529.00
2016	14	0		0	2	0	448	464	\$66,239.63	\$10,854,588.00
2015	15	0		0	2	0	529	546	\$76,979.71	\$11,811,874.00
2014	17	1		0	0	1	398	417	\$76,673.47	\$13,604,860.00
2013	18	0		0	1	1	458	478	\$68,674.56	\$11,008,266.00

Combined Single Family and Accessory Dwelling Units
Permits Issued by Year



HOLLIS COMMUNICATIONS CENTER



The mission of the Hollis Communications Center (HCC) is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services during emergency and non-emergency situations. The Center is open 24-hours a day, seven days a week. When fully staffed, our organization consists of a Communications Manager, Communications Supervisor, 7 full-time and 4 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief, DPW Director, and representative members from the Towns of Brookline and Mason. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

FULL-TIME PERSONNEL	EXPERIENCE	PART-TIME PERSONNEL	EXPERIENCE
Communications Supervisor Vacant		Manager Richard Todd	43 Years
Communications Specialist Rick Nicosia	10 Years	Communications Specialist John DuVarney	48 Years
Communications Specialist Wesley Mansfield	4 Years	Communications Specialist Jack Stawasz	2 Year
Communications Specialist Mark Pepler	9 Years	Communications Specialist Michell McQuade	3 Years
Communications Specialist Kevin Boyle	3 Months	Communications Specialist Cameron Stacey	6 Years
Communications Specialist Vacant		Communications Specialist Vacant	
Communications Specialist Vacant			

The Communications staff plays a vital role in communicating between the first responders in the field and the public. We answer 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We answer all police department telephone lines and the ring-down line for the Hollis Department of Public Works. We also handle radio communications with all Police, Fire, EMS, and Public Works units, as well as speaking with citizens that walk into the Hollis Police Department seeking assistance or requesting services. In 2023, the Communications Center answered a total of 50,072 calls for service.

We at HCC continue to offer our internship program to individuals who are interested in a career in public safety dispatching. The program concentrates on giving students the knowledge and practical skills in call taking, radio communications skills, stress management, multi-tasking, and records management.

In the last year we have had three resignations. Dispatcher Brittany Rodrigue, Dispatcher Peter D'Ortona and Supervisor Kassidy Walker. Staffing issues continue to pose significant challenges to the Communications Center as there are low numbers of applicants for such positions. This is not unique to Hollis as many Dispatch Centers throughout the State of New Hampshire are struggling with these very same problems, thereby creating more competition between agencies seeking to fill vacancies.

In 2023 we finished the process of a telephone systems upgrade within the Communications Center, which includes the multiple incoming phone lines for the towns we serve. With these upgrades it will increase the capability of dispatch operations with additional features.

We have also increased our communications interoperability with our service agencies and surrounding communities with the installation of P-25 capable radios for both law enforcement as well as Fire Service Fire Ground Communications at our primary transmitter site.

With the cold weather of last year, we found a deficiency in our power back up system at our primary radio site as the UPS System could not handle the sub-zero temperatures. With the help of Fire Chief Boggis we were able to insulate the radio site building increasing the "R" Value, which decreases the cost of heating the building.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes ICS 100, ICS 200, Scenario based All Hazards Radio Communications, Eversource Prioritization Portal

Training and the Mutualink network. These training programs have been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: APCO PSTC1, Active Threat Training, Interpersonal Communications Skills, Cyber Security Awareness, NHSP/NCIC Spots 3-day certification, CPR/AED, and Air-Medical Dispatch Procedures.

The Hollis Communications Center has completed a new three-year commitment to provide contracted emergency and routine dispatch services to the Towns of Brookline and Mason.

The Communications Center continues to do outreach to all of our served communities to educate citizens and first responders how the communications center operates. This out-reach includes monthly Communications Advisory Board meetings, specific dispatch/radio communications training, quarterly area Fire Chief meetings, and also after-action reviews following critical incidents.

In April 2023, Communications Manager Richard Todd was awarded the "Supervisor of the Year" Award by the New Hampshire Emergency Dispatchers Association at the annual training conference.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to state and local entities keep emergency services updated on what is changing in the field of LMR (Land Mobile Radio) and LTE (Long Term Evolution) emergency communications.

The Town of Hollis has an ordinance regarding home and business alarm systems. It is a requirement for all locations that have alarms to register them with the Hollis Communications Center. This provides information to emergency responders such as the type of alarm and alarm company and emergency contact numbers. Should you need to register your alarm or are in need of updating your information, feel free to contact the Communications Center at any time.

The Town of Hollis provides a Senior Citizen Response Program, which has proved to be very successful. Individuals who sign up for this program will be given a specific time to call the Communications Center daily. If we don't receive a call from you, we will call your residence. If there is no answer, a police officer will be sent to your residence to check on your status. This program also gives us specific medical conditions that you have and will assist the medical responders prior to their arrival. Individuals who would like to sign up for this program are asked to contact Manager Richard Todd at the Hollis Communications Center 603-465-2303.

In September the Town of Hollis was awarded a Congressionally Directed Spending (CDS) Radio grant. This grant will provide new land mobile radio communications equipment to the Emergency Services of Hollis to include Police, Fire/EMS, DPW and Emergency Management.

On January 1, 2024, the State of New Hampshire Emergency Service transitioned from the Emergency Notification System Code Red to a new program called Genasys. The Genasys Emergency Alert System offers several advantages, including a user-friendly interface, faster deployment, enhanced features, exceptional versatility, and the ability to pinpoint emergency alerts to specific roads or areas of town, ensuring that residents receive relevant information tailored to their location. To continue receiving Hollis Emergency Alerts after January 1, 2024, you must register for the new system. All residents will need to sign up through the Genasys registration portal at <https://hollisnhalerts.genasys.com/portal/en>. This is an "opt-in" registration, and even if you were previously registered with Code Red, you must register again to receive Hollis Alerts.

On behalf of the Communications Center, I would like to thank the Communications Specialists, Communications Advisory Board and all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Respectfully submitted,

Richard A. Todd

Communications Manager

Hollis Communications Center

Serving: Hollis, Brookline and Mason

DEPARTMENT OF PUBLIC WORKS

Twenty-Twoy-three was all about the completion of the DPW Campus. Our new campus is state of the art. Lots of room for growth. The cold storage garage fits all of the heavy equipment with some room to spare. The renovation of the old garage is up to code. The building now has very efficient heat and we can actually see what we are working on as the lighting was upgraded. The old break room upstairs was converted into storm event rooms so the crew can rest in between storm events. Our Administration building is amazing. There is a dedicated file room, a meeting room, offices and small kitchen. A campus facility all can be proud of! A huge thank you to Rick Towne for his role as Clerk of the Works.

January started off quiet in the weather department and ended with a lot of rain, ice and some snow. February's weather was similar to January's. Most of our snow fell in March. Election day Tuesday March 14th 16 inches of snow fell. This storm was fast. Every time we plowed the crew had to treat the roads. A lot of salt and sand was used that day.

Crack sealing was completed on Rocky Pond Road, Blood Road, Juniper Lane, Van Dyke Road, and Maple Knoll Drive.

Paving was completed on Twiss Lane, Jambard Road, Barton Road, Dalkeith Road, Fieldstone Drive, Hills Farm Road, Howe Lane, Long Hill Road and Tyng Hill Road, Flint Pond Road, Wright Road intersection, Parker Lane, Rideout Road, North Pepperell Road apron, and Jewett Lane.

Guard rail repair work was completed on Buttonwood Drive and one side of Wheeler Road.

On September 11 at 6PM a flash flood occurred in Town. DPW staff were called in to assist with road closures and, more importantly, help residents get to their homes. Proctor Hill Road was underwater and parts of the road were washed away entirely. Proctor Hill Road, a state road, was closed for days creating a traffic nightmare for many motorists. Significant damage to many town roads and culvert crossing were witnessed. Twiss Lane encountered a lot of water damage from the overflow of Sucker Brook stream. Twiss Lane was impassable until DPW crew were able assess the next morning. R&D Paving repaved roads that were damaged. Work will continue through the winter to repair headwalls at culvert crossings that were washed away.

Every year I thank the extraordinary team at the DPW. No one knows better than I what an amazing team this is. The Department of Public Works remains short staffed. Leadership and team work is what makes up this small department. Its starts with Executive Administration, Beverly Hill, who is on the front line at the office. Foreman Limoges and Asst. Foreman Glover are out in the field everyday making sure our roads are clear for all. The staff that work under the foreman's are L. Soucy and L. Belanger. D. Constantine has a dual role as building technician and equipment operator for DPW.

The Transfer Station Staff and Stump Dump Staff work in all kinds of weather to make sure residents can dispose of their trash on a regular basis. There is 6 part time staff and one full-time staff, P. Constantine.

The Department of Public Works encourages you to call 603 465-2246 if you have any questions or visit us on the Town website at hollisnh.org.

Respectfully submitted,

Joanie Cudworth
Director of Public Works

TRANSFER STATION-STUMP DUMP

Department of Public Works Transfer Station and Stump Dump Town Report 2023

Recycling markets are still struggling with cardboard and metal holding steady. Hauling costs are the driving factor for very little revenue for recyclables.

From January 1, 2023 through November 31, 2023 the Transfer Station and Stump Dump received and processed the following material:

- MSW (trash) 2,159.81 tons at a disposal rate of \$90.00 per ton or \$194,382.90
- Plastic 10.85 tons which generated \$171.30 revenue
- Mixed glass 80.36 tons at a disposal cost of \$3,587.28
- Milk jugs 5.12 tons which generated \$0.00 in revenue
- Newspaper 8.33 tons which generated \$41.65 in revenue
- Cardboard 124.55 tons which generated \$2084.75 in revenue
- Aluminum Cans 7.43 tons which generated \$5,583.40 in revenue
- Steel cans 10.14 tons which generated \$993.60 in revenue
- Mixed paper 67.38 tons at a disposal cost of \$1,079.53

The above summary does not include transportation cost, so it is not a complete representation of true cost. Had the 158.99 tons (\$8,874.35 in revenue) recycled material been disposed of in the trash at a cost of \$14,309.10 the overall cost avoidance would be \$23,183.45. This table only reflects the items that are disposed of through the Souhegan Regional Landfill District. The transfer station recycled 1.6 tons of car batteries, 509 freon appliances, 131 propane tanks, 100 gallons of vegetable oil, 3.45 tons of tires, 400 pounds of vegetable scrapes, approximately 4 tons of electronic screens, and 8,085 fluorescent lamps and tubes.

Revenue generated through recycling scrap metal goes directly back to the Town's general fund. The scrap metal market remained steady this year. Our revenue this year was \$19,291.14 after trucking costs. The HHW (Household Hazardous waste) collection events for 2023 in the fall had a high turnout of Hollis residents.

The Stump Dump disposed 161.13 tons of demolition material.

Please remember that recycling is good for the planet. Recycling saves tax dollars.

Thank you for recycling,

Joanie Cudworth
Director of Public Works

EMERGENCY MANAGEMENT

The mission of the **Hollis Emergency Management Department (EMD)** is to safeguard and enhance the well-being of our community by effectively managing emergencies and disasters through a comprehensive approach encompassing Preparedness, Mitigation, Response, and Recovery. We are committed to fostering a resilient community by engaging in proactive measures to minimize the impact of potential hazards, providing timely and coordinated responses during emergencies, and facilitating a swift recovery process.



Emergencies may include, but not be limited to, natural and or manmade disasters involving severe weather, micro-bursts, flooding, blizzards, ice storms, fires, pandemics, chemical, biological, nuclear, explosive events, or significant law enforcement emergencies.

Hollis Emergency Management places a strong emphasis on collaboration and coordination with the Hollis Communications Center (HCC), the Hollis Police Department, the Hollis Fire / EMS Department, SAU-41, the Hollis Selectboard, Hollis Town Staff, and numerous State and Federal agencies to ensure a unified and effective approach to emergency management. Through continuous training, public education, and strategic planning, our primary objective is to build a community that is well-prepared, adaptive, and capable of facing and overcoming various challenges that may arise.

It was another very active year for the Hollis Emergency Management Department:

1. Responded to four severe weather events, working alongside and in collaboration with Hollis Fire, Police, HCC and DPW Department personnel both during and after each incident.
2. Completed a comprehensive review and update of the Hollis Emergency Operations Plan, working closely with Hollis Police, Fire, DPW, SAU-41, Town Administration and Finance leaders.

Received all necessary Federal CDS/COPS Grant approvals to fund the upgrade of all responder mobile and portable radios utilized by the Hollis Police, Fire/EMS, DPW, HCC and Emergency Management Departments. The project RFP was competitively bid in the fall of 2023 and with the Select Board approval, the contract was awarded in December, 2023. We anticipate being fully operational and utilizing the new mobile and portable radios by June, 2024. This project is the result of a long and persistent effort with a high level of detailed collaboration and technical review by each of the Police, HCC, Fire, DPW and EMD department heads. The upgraded radios will soon meet current first responder standards, and greatly improve radio communications interoperability on several levels, and significantly improve the safety of our dedicated first responders.

3. Emergency Alerts – The State of New Hampshire Emergency Management / E911 presented an opportunity to transition to a new emergency alert system (Genasys). After a comprehensive evaluation by the Hollis Police, Fire, HCC and EMD department heads, the unanimous decision was made to transition to Genasys effective January 1, 2024.

Emergency Management Staff:

Deane Navaroli	Director
TBD	Assistant Director
Elizabeth Willett	Technician

Emergency Management Responsibilities:

1. Preparedness:

- Develop comprehensive plans and strategies to enhance the community's ability to respond effectively to a wide range of emergencies and disasters.
- Conduct regular training exercises and drills to ensure that emergency responders and community members are well-prepared for various scenarios.

2. Mitigation:

- Identify and implement measures to reduce or eliminate the impact of hazards and disasters, focusing on both natural and human-made threats.
- Promote sustainable practices and infrastructure improvements that enhance community resilience to potential hazards.

3. Response:

- Coordinate rapid and efficient responses to emergencies, mobilizing resources and personnel to minimize the impact on life, property, and the environment.
- Establish clear communication channels and protocols to facilitate collaboration among emergency responders, government agencies, and community organizations.

4. Recovery:

- Facilitate the recovery and reconstruction process following emergencies, supporting affected individuals and communities in restoring normalcy.
- Provide resources and assistance to address physical, emotional, and economic impacts, with an emphasis on long-term resilience and sustainable recovery.

5. Coordination and Collaboration:

- Foster strong partnerships among local, regional, and national stakeholders, including government agencies, non-profit organizations, businesses, and the community at large.
- Ensure a coordinated and collaborative approach to emergency management, promoting information sharing, resource allocation, and a unified response to protect and support the well-being of the community.

Respectfully submitted,

Deane Navaroli

Director of Emergency Management

FIRE DEPARTMENT

The Hollis Fire Department is committed to professionally protecting our Town's citizens, guests, and assets through fire suppression, all hazard mitigation, emergency medical care, life safety code enforcement, education, and prevention.

For the second year in a row The Hollis Fire Department has answered a record number (1088) of requests for service. I would like to sincerely thank the Townspeople for recognizing based on population growth and rising call volume to allow the fire department to increase our staffing shortages to better serve your needs. These staffing needs have not been addressed since 2006. I would like to welcome the following newest members to our team: Lucas Bombardier (April), Beau Landry (July), Gordon Othot (Shift Captain, August) and Samuel Cochrane (November). These new members are excited to serve the Hollis community and all bring exceptional skills to Hollis.

2023 started off rapidly with an apartment fire at 22 Main Street on January 1st. The fire sprinkler suppression system performed perfectly, containing the fire to its room of origin, and saving the historic building from a potential total loss due to its age and construction style. On the coldest night of the year (-9 degrees F. with a wind chill of approximately -22 degrees F.) our crews fought an outside partition fire. The remaining winter months were relatively normal in terms of snowfall and cold. The Spring and Summer were very wet which kept brush fire calls to a minimum. Early September brought five (5) plus inches of rain in a very short period of time to Hollis making several of the roads impassable in the south end of town. One lane of State Route 130 (Proctor Hill Road) completely washed out requiring a detour into Brookline. I would like to thank the State DOT and especially all town departments for an incredible joint effort in making roads passable and to get that vital corridor reopened in a timely manner. I am very proud to say, even though our resources have been stretched extremely thin at times, the members of the Hollis Fire Department answered all calls with dedication and with the willingness to help the community.

Every year we respond to many residential fire and Carbon Monoxide alarms. Although some may be false alarms, many are not. These alarms save lives, please do not disconnect any of your alarms. Do not hesitate to call the fire department if an alarm is sounding, we will gladly come check them out for you. Carbon Monoxide is a colorless, odorless, and tasteless gas so it is always best to have your house checked by the fire department to ensure the safety of your family and home.

Each home should have one (1) Carbon Monoxide detector on each level along with a smoke detector on each level and in each bedroom. Remember to change your detector batteries twice a year and it is highly recommended to replace your smoke detectors every ten (10) years and Carbon Monoxide detectors every seven (7) years.

SMOKE AND CARBON MONOXIDE DETECTORS SAVE LIVES!

Open burning in Hollis is permitted from 5pm until 12am or during the day when actively raining, with a required State of NH Fire Permit. Permits may be obtained by the landowner or an individual with the landowner's written permission for free at the fire station on the day you want to burn or online through the State of NH website for a \$5.50 fee. The brush pile must be fifty (50) feet away from a building or utilities, brush may not be larger than five (5) inches in diameter, be in small enough piles so it may be extinguished with available water such as a garden hose and always be attended. A seasonal Fire Permit is available for those that have a permanently placed small fire pit for continuous use, for example a commercially available fire pit or campfire ring. Please call the fire station and we will come out to inspect it and then provide you with a seasonal permit good until December 31st so you no longer need to come every day for a permit, a phone call before you burn is all that is required.

The Hollis Fireman's Association, which is made up of members of the fire department, through fundraising and other gracious donations was able to update many of our thermal imaging tools. The Association also continues to provide the Warren H. Towne Memorial Scholarship to a deserving Hollis high school aged senior student. The 2023 recipient is Abigail Haskell who is attending Florida State University.

Fire is one of the most destructive forces on earth it does not care who or what is in its way, it takes special people to try and contain and control it. The Hollis Fire Department has these dedicated special people who are willing to serve their community at a moment's notice any time of day or night. Our members work hard to keep their skills sharp and enjoy supporting the public with participating in events like Old Home Day, the Santa Ride through town, (which was also very well received) and the File of Life program. Other events we happily participated in were the Library's Touch -A-Truck and The Hollis Police Department's Annual Night Out.

The Hollis Fire Department is always willing to respond and help with any situation. Please remember year-round visible house numbers will help us locate you much quicker. We recommend three (3) inch or larger reflective numbers that can be seen from any direction. Low hanging branches along your driveway may also prevent us from quickly gaining access to your residence.

During the winter months please keep walkways and paths clear of snow and ice as your less used entrance may be our best option in a medical emergency or for other life safety reasons. Snow should be removed from all low vents on the exterior of the home, for example; furnace intakes and exhausts to prevent Carbon Monoxide build up and ensure proper efficiency.

Lastly, I would like to thank the entire Hollis community for their past and future support of our department. We could not provide the highest standard of care and services you expect without the continuous support from those we serve.

Please stay safe!

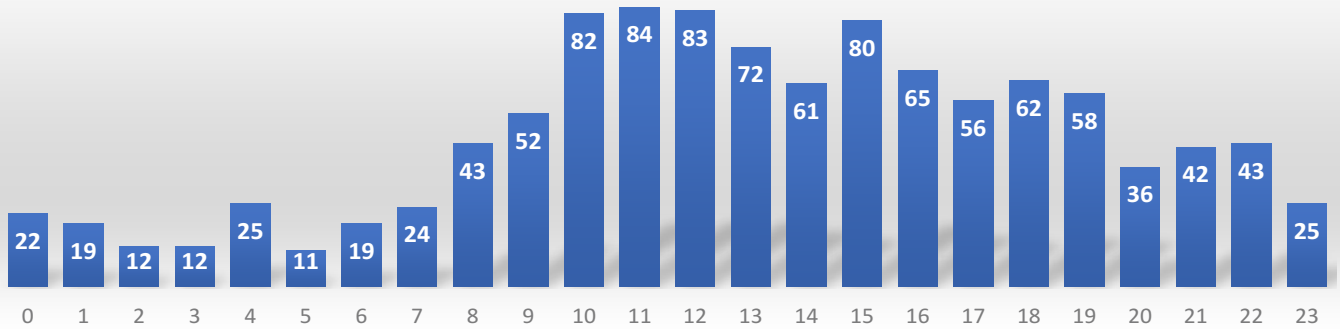
Respectfully submitted,

George (Rob) Boggis

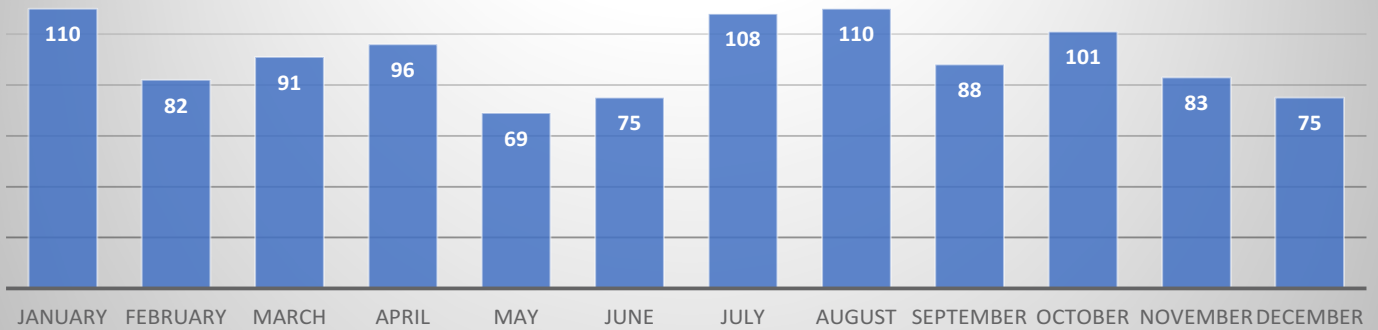
Fire Chief

SERVICE CALL LOG

Call Volume by Hour of Day

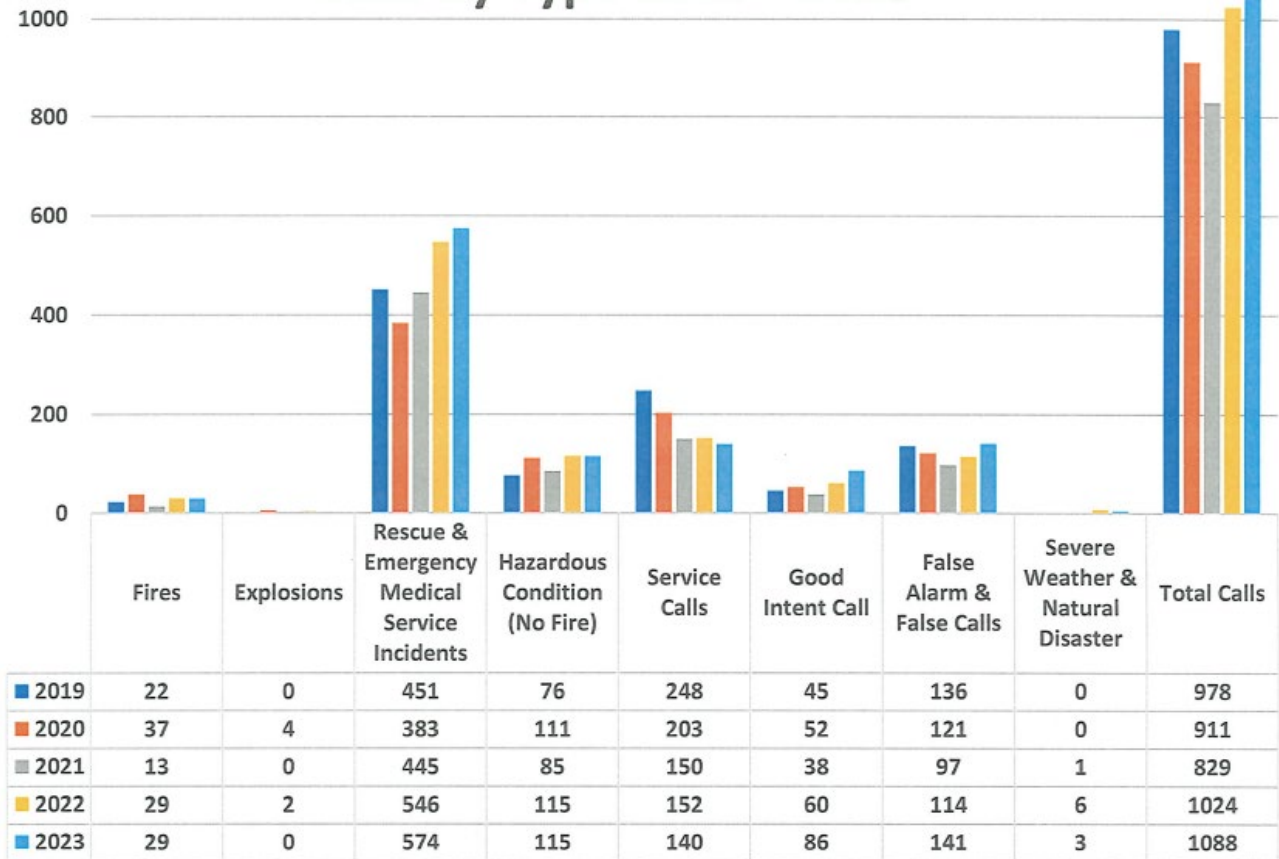


Call Volume by Month 2023



2023 Incident Category/Incident Type	Count
1 - Fire	29
Brush or brush-and-grass mixture fire	2
Building fire	13
Chimney or flue fire, confined to chimney or flue	1
Cooking fire, confined to container	3
Fire, other	1
Fires in structure other than in a building	1
Forest, woods or wildland fire	1
Mulch Fire	1
Natural vegetation fire, other	1
Outside equipment fire	3
Passenger vehicle fire	2
3 - Rescue & Emergency Medical Service Incident	574
4 - Hazardous Condition (No Fire)	115
5 - Service Call	140
6 - Good Intent Call	86
7 - False Alarm & False Call	141
8 - Severe Weather & Natural Disaster	3
Grand Total	1088

Calls by Type 2019 - 2023



Not included above: 2023 Inspections 249, 2023 Car Seat Installations 35

HOLLIS SOCIAL LIBRARY

Our Mission:

We welcome and connect the community with informational, cultural, and enriching resources to promote literacy, stimulate the imagination, and support lifelong learning.

The Hollis Social Library is a central part of the Hollis community and has served the residents for more than 220 years. In 2023, the Library continued to expand our vibrant collection, present educational programs, increase technology offerings, and complete facility updates.

Facilities

This past year the Library completed three major facility/grounds updates. The first was the installation of a new, more energy efficient HVAC system. The second was the re-stripping of the parking lot lines to improve traffic flow. Finally, a much-needed repair was completed to the building's historic front steps. After standing for more than 100 years, the front steps needed to have their foundation redone to ensure their structural integrity so they can continue to exist for many years to come. The Library would like to extend their thanks to the Select Board for the care of the Library building.

Strategic Plan

Throughout 2023, the Library worked on and completed a Strategic Plan initiative. Through public surveys, community conversations, and the hard work of our strategic planning team, we arrived at the three core strategic directions for our Library in the next five years: community engagement, strong core services, and culture, spaces, and sustainability. Our strategic directions and goals will allow us to continue to bring excellent services to the Hollis community.

Programming & Outreach

During 2023, the Library welcomed over 8,230 attendees to 446 programs on a variety of topics. Adults were able to attend programs on history, cooking, beekeeping, paranormal, and staff led DIY programs, just to name a few. Kids coming to the Library enjoyed storytimes, craft events, Homeschool Hangout Hour, a traveling zoo, music programs, and so much more. You may have seen Library staff at National Night Out, our Summer Reading Program events, Old Home Days, Trick-or-Treating, Luminaria Stroll, and our summer and fall Touch-A-Truck events. We also continued to offer our Homebound Delivery program provided in conjunction with The Friends of the Hollis Social Library. This service ensures that every Hollis resident has access to our collection. For further information, visit our website <https://www.hollislibrary.org/>.

The 2023 Summer Reading Program, All Together Now, brought fun events, family programs, and reading opportunities for children, teens, and adults. Over 400 readers joined us for our annual Summer Reading Program. The children and teens in our community read upwards of 316,550 minutes, which is just over 5,275 hours! In a Children's Room poll, kids voted that the highlight of the summer was our annual Touch-A-Truck event. We would like to thank the Hollis Police Department, Hollis Fire Department, and Hollis Department of Public Works for their participation, not only in our annual Touch-A-Truck event, but also events and story times throughout the year. To see all of our wonderful programs and events visit our online calendar <https://hollislibrary.libcal.com/>.

Services & Circulation

The Library has continued to grow and expand our offerings throughout the year. Notably, the Library now offers digital newspapers. Access to the NH Union Leader, Nashua Telegraph, and more is available anywhere and on any device; all you need is your library card. In addition to books and media, the Library offers patrons the ability to borrow museum passes, telescope, microphone, kids Discovery Kits, radon detector, and more. In the coming year, the Library will continue to expand our rich and diverse collection. In March, the Library Board of Trustees voted to discontinue the long-held practice of charging late fees for overdue materials. The Hollis Social Library joined the growing number libraries in NH who no longer charge overdue fees providing equitable access for all patrons.

The physical collection at the Library consists of over 38,520 items including books, audiobooks, and DVDs. In 2023, the Library circulated more than 78,000 items to our patrons. During the past year, the Library added 2,516 physical items and 3,095 digital items to our collection and withdrew 3,870. The Library currently circulates materials to 4,290 cardholders. Our membership in the New Hampshire State Library Overdrive Consortium provides tens of thousands of additional titles in the form of ebooks, audiobooks, and digital magazines. The Library actively participates in the New Hampshire State Interlibrary Loan System. This affords our community further resources and gives our cardholders access to collections in over 275 participating New Hampshire libraries.

In 2023, we continued to expand our use of social media to enhance community connections, promote events, and highlight new materials. Be sure to follow the social media links on our website, www.hollislibrary.org, to stay connected.

Community & Town Support

The Hollis Social Library appreciates the support of the Friends of the Hollis Social Library, a 501c3 charitable organization, dedicated to providing financial and volunteer assistance to the Library. Contributions of time and talent to the Friends, and their fundraisers, help fund special programming and initiatives at the Library. During 2023, the Friends fundraising efforts allowed them to fund our Youth Summer Reading Program, museum passes, Kids Discovery Kits, playgroup toys, a Children's Room bookcase, and special events. If you are interested in joining the Friends, please visit their website: <https://www.hollislibraryfriends.org/>.

The Library receives donations from trusts and community members, which help provide programming, expand our collection, and fund enhancements to the Library infrastructure. The Library is honored when you consider us in your planned giving and trusts.

The Hollis Social Library would like to extend a heartfelt thank-you to the following: The Select Board for once again showing strong support for the Library staff and building. The Hollis Colonial Garden Club who keep the grounds lovely with seasonal plantings, wreaths, and decorations. Their beautiful indoor arrangements brighten our Circulation Desk each month. The Hollis Police Department, Hollis Fire Department, and Hollis Department of Public Works for their support and participation in our events during the year. The Hollis Woman's Club for the opportunity to participate in the Town Luminaria Stroll. Finally, we would like to thank the community of Hollis for all their current and future support.

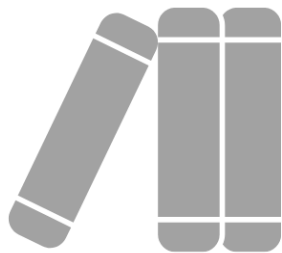
Hollis Social Library Board of Trustees

The members of the Hollis Social Library Board of Trustees meet on the second Monday of the month at 7pm in the Library Meeting Room. All meetings are open to the public. The Board welcomes input from the community and can be reached at trustees@hollislibrary.org.

Respectfully submitted,

Tanya Griffith
Library Director

Trustees
Amy Kellner, Chair
Tom Jagatic, Vice Chair
Sarah Booth, Treasurer
Jonie LaBombard, Secretary
Merle Eisman
Laurel Lang
Jennifer Squires



HOLLIS SOCIAL LIBRARY

Connect. Explore. Inspire.

4,290

Library Cardholders



391

Museum
Passes
Used



**5,275
Hours**



Hours kids & teens spent
reading during our 2023
Summer Reading
Challenge!

"All Together Now"

Hollis's Most Wanted

#1 ADULT FICTION:
Lessons in Chemistry

#1 ADULT NONFICTION:
The Wager

#1 PICTURE BOOK:
The Sour Grape

#1 KIDS FICTION:
**Diary of a Wimpy Kid:
Double Down**

#1 YA FICTION:
The Hunger Games

#1 VIDEOGAME:
**Nintendo Switch
Sports**

#1 DVD:
A Man Called Otto

\$1,205,728



Amount Our
Community
Saved Using the
Library in 2023

31,690+
VISITORS



78,026

Total Items Borrowed
From the Library

Patrons Spent
29,125
Minutes Working
on Library
Computers



446
EVENTS &
PROGRAMS



Over **8,230** Attendees
at Library Programs
& Events

2023-2026 STRATEGIC DIRECTIONS



Community Engagement: Engage the Community
Through Relationships and Communication



Strong Core Services: Inspire Lifelong Learning
Through Programs, Collections, and Services



Culture, Spaces, and Sustainability: Grow and Develop
Staffing, Spaces, and Financial Stability

2023 A Year in Review

INFORMATION TECHNOLOGY

The Town's Information Technology Director supports, maintains, and improves the information systems for all Town departments. This includes hardware, software, databases, backups, network and internet connections, email, website, and security.

In keeping with our computer replacement plan, two servers and multiple computers and laptops were replaced. The old phone system at the police station and public works have been replaced. The camera system at the police station was replaced with new cameras for better quality images and more coverage. Cameras were installed at the Lawrence Barn.

We continue employee training for cybersecurity awareness. There are tips and resources available online from the National Cybersecurity Alliance for the public at staysafeonline.org/resources.

Security is a primary focus for IT including training, offline and offsite backups, regular restore tests, documentation including cybersecurity response plan and disaster recovery plan, least privilege access, software and hardware updates, endpoint protection, malicious domain blocking and multifactor authentication.

Closed building permits, septic files, site plans, subdivision files, zoning and historic district case files are available online from the Town website under Online Services – Archived Document Search. You can also find old town reports and minutes from this link.

You can use the Notify Me button from the town website to receive an email when items are added to the website like News, Public Notices or specific Minutes that interest you. The Search feature at the top of the home page is very helpful for finding information including forms and reports.

From the town website: www.hollisnh.org you can renew your vehicle registration and dog license, pay your tax bill, watch streamed meetings, look up property assessments, find volunteer information, community events, forms, hours, announcements and much more. You can go directly to the Police department's website at www.hollispd.com Find out what is happening at the Library on their website: www.hollislibrary.org

Respectfully submitted,

Dawn Desaulniers

IT Director

POLICE DEPARTMENT

A Nationally Accredited Law Enforcement Agency

We are a dedicated and trustworthy family of law enforcement professionals who pride ourselves on being approachable, and we are devoted to strengthening our safe and thriving community.

Dear Hollis Community Members:

On behalf of the dedicated men and women of the Hollis Police Department, I am pleased to present the 2023 Annual Report, which provides a summary of the activities and accomplishments of the Hollis Police Department over the past year. 2023 was another busy year for the Hollis Police Department and we remain steadfast in our commitment to providing highly professional and effective public safety services that you can rely upon 24/7.

As I write this report, I reflect on the many challenges law enforcement agencies all over the United States face, most notably in the areas of recruitment and retention of quality police employees, building strong community relationships through trust and transparency, and meeting budget challenges.

In regard to budget challenges, this remains an important issue for our agency and all the public safety entities operating within the Town of Hollis. Public safety budgets rely upon property tax revenue almost exclusively, and the Town of Hollis has many budgetary priorities to balance. How the Town manages these priorities will affect how we staff town agencies, and how much we can compensate, train, and equip our employees. There is, without question, a nexus between appropriate budgeting and the quality of services in which the community receives.

Our department is competing with numerous bordering and regional law enforcement agencies for a limited pool of qualified police officer applicants. Oftentimes many of these agencies have significantly greater resources and opportunities to provide to potential applicants, which presents smaller police departments with challenges as it relates to recruitment and retention of personnel. These agencies are also actively recruiting certified law enforcement professionals from other agencies, which adds an additional layer of complexity to this issue. As such, it is important that the leadership of the Hollis Police Department and the Town of Hollis continues to place an emphasis on retaining agency members with a primary focus on employee health and wellness, professional and personal development, and by continued and demonstrated community support for the challenging and ever-changing responsibilities that are fundamental to our role as police officers.

The recruitment and retention of law enforcement professionals is a national crisis. Hiring quality individuals to serve in the important role of police officer is a priority for our police department. Unfortunately, it has become very difficult to attract quality candidates willing to take on the job of a police officer. This is a problem affecting law enforcement agencies across the Granite State and all over the country. Applications are down significantly, and the job market has become very competitive. Every police department in the State is hiring and the applicant pool is shallow. Up until September 2023, we were operating at full-staffing levels; however, the retirement of MPO Richard Bergeron created a vacancy that we are struggling to fill. Currently, we maintain this vacancy and are working hard to find the right fit to join our team. Additionally, and with the population steadily increasing in our Town, it is likely that an expansion of staffing levels will be needed in the coming years to meet the public safety service demands of our growing community.

Regardless, our police department staff has done a remarkable job of doing more with less. We will continue to work with the community and our governing body to find ways of meeting community needs. We must look for ways to leverage technology and policy as force multipliers so we can successfully address public safety challenges and meet service expectations. The use of data driven approaches and updated equipment are just some of the ways we can address significant community concerns that might arise.

Traffic safety is a common concern I hear about in the community, and this has repeatedly been expressed through citizen feedback on the community surveys we have utilized over the past 6 years. Excessive speeding is the primary traffic safety concern. Unfortunately, we have limitation in regard to personnel to address these concerns, which is why supplemental funding sources, like those provided by the Office of Highway Safety, are so important in helping to create safer roadways within the Town of Hollis.

I remain concerned about the very high numbers of impaired drivers we are experiencing on our roadways. In 2023, the Hollis Police Department made fifty (50) impaired driving arrests. Although this is a slight decrease in the total impaired driving arrests recorded in 2022 (57 arrests), the consistently high numbers of impaired drivers on our roadways is a problem that cannot be ignored.

In response to the foregoing, we have worked very hard to provide a high level of training to our officers in detecting impaired drivers. This year, Officer Julie Hinckley was certified as a Drug Recognition Expert, which provides our agency with an excellent tool for determining impairment of drivers who may be under the influence of substances other than alcohol. Moreover, we have committed to certifying each officer in Advanced Roadside Impaired Driver Enforcement (ARIDE), which has elevated our agency's ability to keep Hollis roadways safe through enhanced enforcement targeting impaired drivers.

We continue to emphasize community policing initiatives and partnerships to combat crime and to strengthen police/community relations. The problems we routinely face require strong partnerships between the police department, community members and community organizations. As members of the Hollis community, we all have a shared obligation for the policing that occurs here. The members of the police department embrace the daily opportunities to serve the public and address community concerns, and we continue to embrace the philosophy and goals of our citizens and the governing body. We deliver services to our community with pride and professionalism, recognizing we are always ambassadors of the Town.

We have experienced some personnel changes over the past year with the resignation of Records Clerk Amanda Cusato, and the retirements of long serving members Master Patrol Officer Richard Bergeron and Maintenance Technician Daniel Danahy. These team members contributed much to our organizational culture and provided high levels of service to our safe and thriving community. Although it is difficult to lose employees like this, we consider ourselves very fortunate to have welcomed Records Clerk Kelly Dillon and Maintenance Technician Blake Minckler to our team to fill these important roles within the organization. As previously mentioned, we are still working to fill the vacancy created by the retirement of Master Patrol Officer Bergeron.

We are also excited to announce the promotion of Lucas Ilges from Master Patrol Officer to Sergeant, the promotion of James Maloney from Lieutenant to Captain, and the reassignment of Sergeant Jon Tate from Patrol Supervisor to Administrative Services Bureau Sergeant. Additionally, we also advanced Joshua Hooper, Derek Gyles, Kyle Connors, and Michael Trapani from Police Officer to Master Patrol Officer following their successful completion of the selection process.

Training is and will remain a top priority for the Hollis Police Department as it is critical for us to provide robust training opportunities for our team members. There is no doubt that highly trained officers are more capable, competent, and confident, and they can actually reduce organizational risk and liability. In 2023, more than 2,300

training hours were provided to both sworn and non-sworn members, all while doing so in a fiscally responsible manner. Captain James Maloney completed the internationally recognized three-week Senior Management Institute for Policing (SMIP) course as facilitated by the Police Executive Research Forum (PERF), and several agency members completed instructor level courses, which benefited our agency, and accommodated team member requests for training in areas of interest to them. Additionally, each sworn member of our agency has completed the 40-hour Crisis Intervention Team (CIT) Training, which aims to provide better way to address individuals in mental health crisis. Finally, we implemented an Unmanned Aerial Surveillance (UAS) Unit, which will provide an opportunity for interested agency members to be trained and certified as UAS Pilots. This equipment will also provide us with the ability to provide enhanced public safety services to our community.

Our agency also completed a large-scale Squad Room Modification Project, which provides our Patrol Division with expanded space for the completion of reports, storage of equipment and paperwork, and the packaging of evidence. I can tell you that our team members were actively involved in this improvement project, providing their feedback on the area's layout, paint and floor colors, and storage equipment. Although this might seem like an otherwise mundane accomplishment, the improvement of this workspace has elevated employee morale while presenting a more professional, conducive working environment for officers. We remain grateful to our residents and the governing body for allowing us to fund this project.

The final achievement I wish to highlight in this report is the successful completion of our annual compliance review for our status as a nationally accredited law enforcement agency through the Commission on Accreditation for Law Enforcement Agencies (CALEA). In July 2023, a Compliance Service Manager from CALEA reviewed a pre-determined percentage of our standards for compliance and adherence to the rigorous requirements as established by CALEA. I report, with great pride, that this review did not identify any standards related issues, which is a testament to the efforts of our incredible Accreditation Manager, Captain James Maloney, and the work of our team members. Accreditation is important to ensure we are meeting the ever-changing methods of policing in the United States and doing so in accordance with nationally accepted best practices. We are proud to be recognized as one of only 21 nationally accredited law enforcement agencies in the State of New Hampshire. There is no doubt that accreditation has made us better and helped strengthen the organizational culture of excellence that has defined the Hollis Police Department for many years.

In closing, and despite the challenges of policing in the United States, we understand our objective remains to serve the residents and guests of our community in a superior manner. Average is not and will never be acceptable, and we recognize this high standard of professionalism is an expectation in our community. I remain incredibly proud of the Hollis Police Department and the great group of employees serving our community. We expect our team members to serve the community with compassion, professionalism, and integrity, and there is no doubt that they do this with unwavering commitment and dedication. We will continue to work with our community to solve problems and provide highly effective public safety services, all of which are aimed at making Hollis proud. Hollis is an outstanding community, and the employees of the Hollis Police Department will continue to collaborate with community members and stakeholders to ensure this remains true for years to come.

In Service to You,

A handwritten signature in black ink, reading "Joseph R. Hoebeke". The signature is written in a cursive, flowing style.

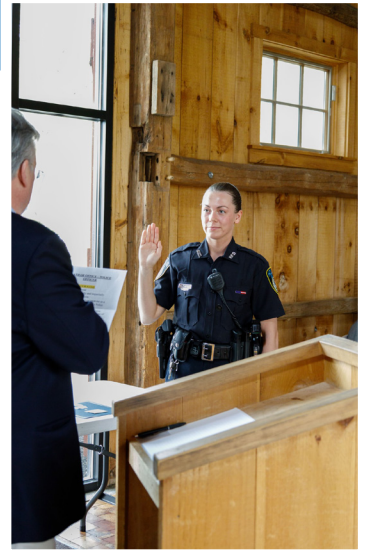
Joseph R. Hoebeke
Chief of Police



Sgt. Tate and MPO Kushmerek visiting a young entrepreneur's lemonade stand



Retirement Celebration for Maintenance Technician Daniel Danahy (June 2023)



Officer Kayla Bitondo taking her Oath of Office (May 2023)



Hollis Police Department Members at National Night Out



Chief Hoebeke posing with children at the Hollis Congregational Church for the Faith and Blue Weekend event



MPO Richard Bergeron, who retired in September 2023

PATROL SERVICES

	<u>2022</u>	<u>2023</u>
Total Calls for Service (CFS):	25,956	24,666
Self-Initiated/Proactive Activity:	22,645	21,426
Motor Vehicle Stops:	4361	4300
Traffic Citations:	225	203
Citation Warnings (Verbal & Written):	4413	4470
Arrests:		
On View & Based on Incident	137	132
Summons Arrests	69	64
Protective Custody	11	5
Total:	217	201
Of the 201 total arrests made in 2023, 50 were for Impaired Driving (25%)		
There was a 12% decrease in DUI arrests when comparing 2022 and 2023 data.		

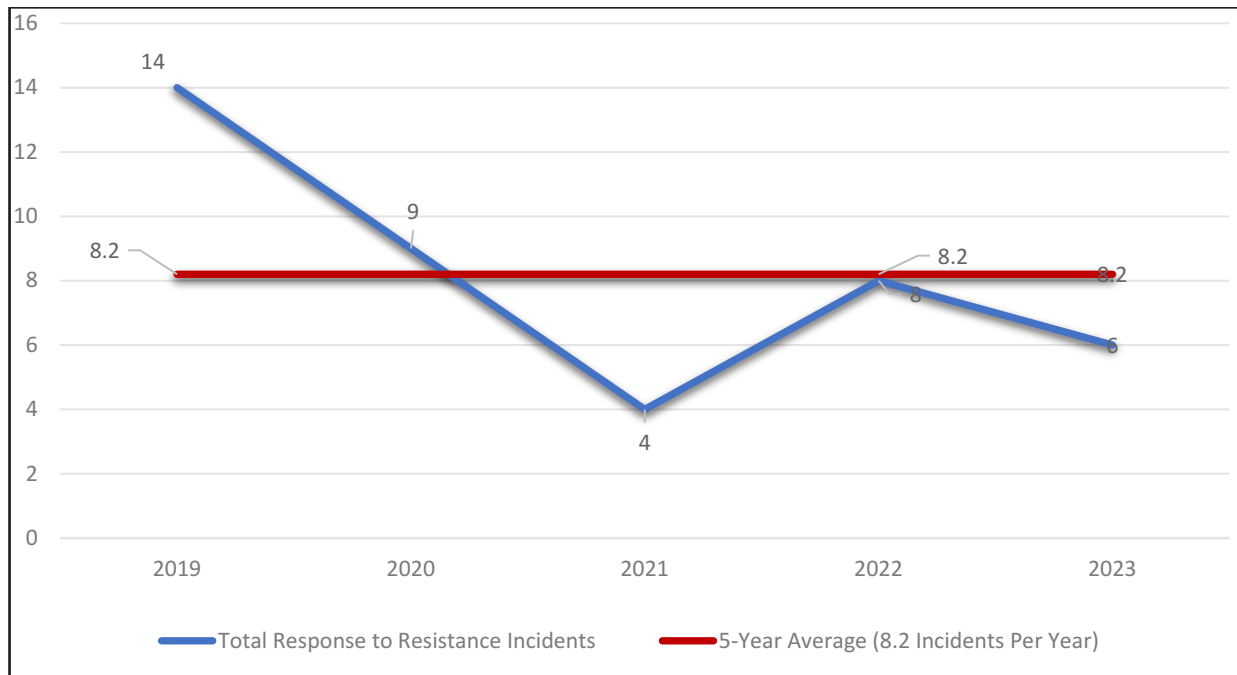
MOTOR VEHICLE STOPS (2019 - 2023)				
<i>Year</i>	<i>Motor Vehicle Stops</i>	<i>Citations</i>	<i>Citation Warnings</i>	<i>Percentage of Stops Resulting in a Citation</i>
2019	4280	306	4116	7.10%
2020	3133	199	3121	6.40%
2021	3801	194	3746	5.10%
2022	4361	217	4413	5.00%
2023	4300	203	4470	4.72%

MOTOR VEHICLE COLLISIONS (2019 - 2023)						
<i>Collision Type</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2023 vs. 2022 (% change)</i>
Fatalities	0	0	0	1	0	-100%
Non-Injuries	121	78	75	96	108	12.5%
Injuries	26	25	23	21	13	-38%
Total	127	103	98	118	121	2.5%



RESPONSES TO RESISTANCE

RESPONSE TO RESISTANCE INCIDENTS (2019 - 2023)		
Time Period	Total Response to Resistance Incidents	5-Year Average (8.2 Incidents Per Year)
2019	14	
2020	9	
2021	4	
2022	8	
2023	6	



DATA NOTES:

Only 3% of the 201 total arrests recorded by the Hollis Police Department in 2023 resulted in a response to resistance incident.

All Response to Resistance incidents are administratively reviewed and all were deemed to be within policy and statutory parameters. The Hollis Police Department contributes data to the National Use of Force Database as maintained by the Federal Bureau of Investigation.

NIBRS

NIBRS vs. UCR Crime Reporting: How Crime Statistics are Collected

The Hollis Police Department submits crime statistics to the New Hampshire Department of Safety, Division of State Police. Ultimately, these crime statistics are submitted to the Federal Bureau of Investigation by the Division of State Police using the National Incident-Based Report System (NIBRS).

What is NIBRS?

NIBRS is a method of collecting data based on each single incident and arrest. For example: During the commission of a residential burglary, the offender then lights the home on fire. NIBRS counts two offenses: burglary and arson.

NIBRS categorizes crime in Group A and Group B offenses. Group A offenses include Crimes against Persons, Crimes against Property, and Crimes against Society. Crimes against Persons are those in which the victim is always an individual (i.e. murder, rape, assault). Crimes against Property are those which money or property is obtained from the crime (i.e. robbery, burglary, bribery). Crimes against Society represent society's prohibition against engaging in certain types of activity (i.e. gambling, prostitution).

NIBRS Group A Offenses include:

- Murder/Non-Negligent & Negligent Manslaughter
- Justifiable Homicide
- Kidnapping/Abduction
- Forcible Rape, Forcible Sodomy, Forcible Fondling
- Sexual Assault with an object
- Aggravated Assault, Simple Assault, Intimidation
- Incest
- Statutory Rape
- Robbery
- Arson
- Burglary/Breaking & Entering
- Extortion/Blackmail
- Larceny

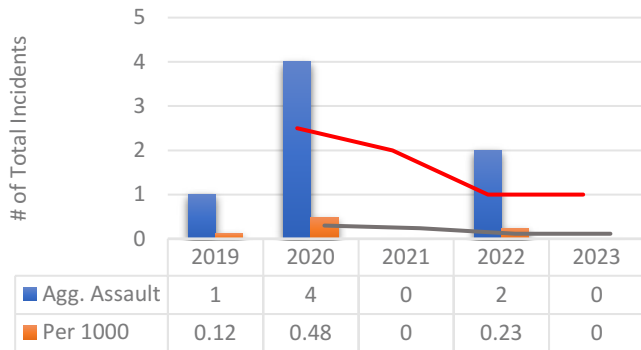
NIBRS Group B Offenses are only reported in the event of an arrest, and include:

- Bad Checks
- Curfew Violations/Loitering/ Vagrancy
- Disorderly Conduct
- Driving Under the Influence
- Family Non-Violent Offenses
- Liquor Law Violations, Drunkenness
- Peeping Tom
- Runaways (Persons under 18)
- Trespassing
- All Other Offenses

VIOLENT CRIME – CRIMES AGAINST PERSONS

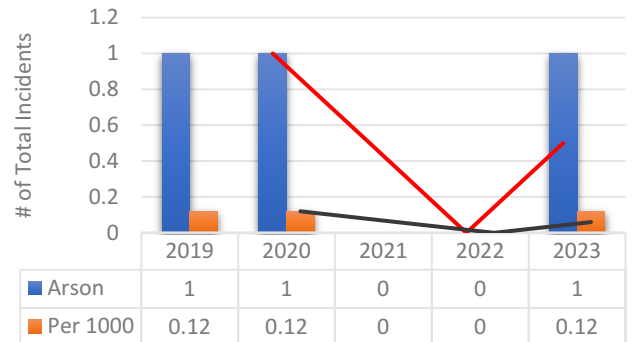
Aggravated Assaults

Five Year Comparison



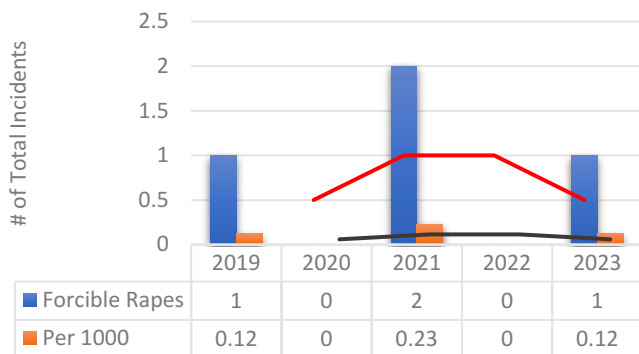
Arson

Five Team Comparison



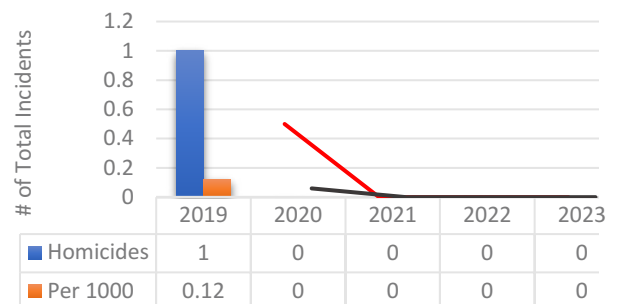
Forcible Rapes

Five Team Comparison

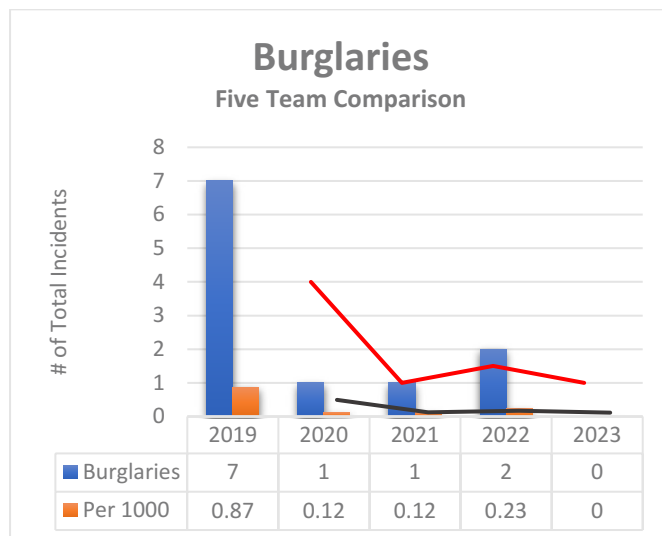
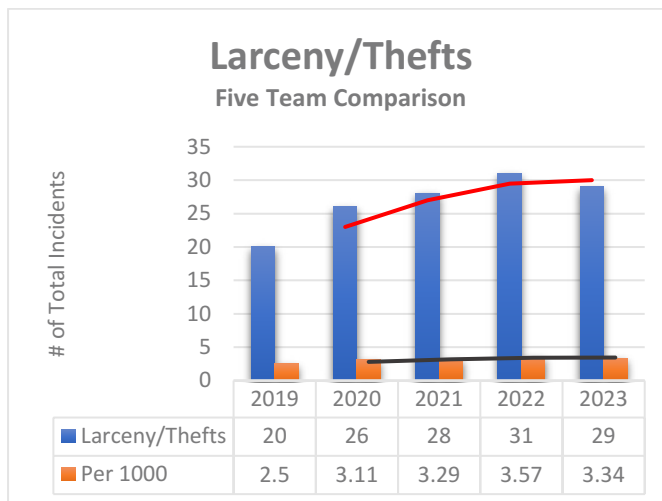
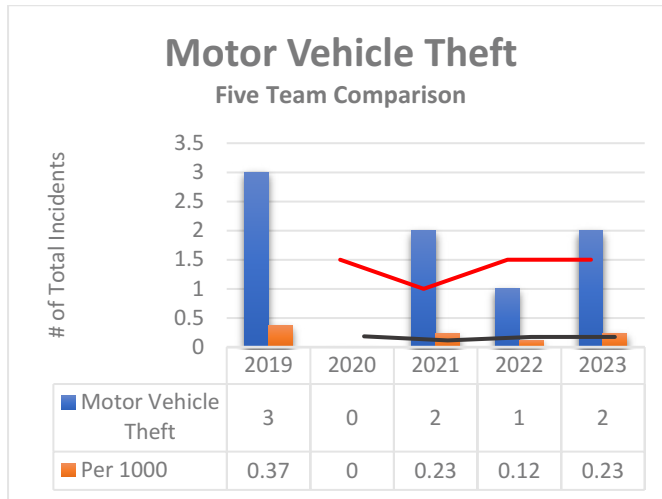


Homicides (Negligent & Justifiable)

Five Team Comparison



PROPERTY CRIMES – CRIMES AGAINST PROPERTY



TOWN CLERK

Our office is located at the 3G Market Place, and is the place to come for the following:

Vehicle Registration: The Town Clerk's office is where all Hollis residents register cars, trucks, tractors, trailers, motorcycles, and other vehicles the State of New Hampshire requires to be registered. Regular numeric plates, Conservation and Heritage (moose), Vanity (initial), tractor, trailer, farm, agricultural, and motorcycle plates are available. It is also where the process is started for veteran or antique plates.

Registrations are renewed, by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. Appointments are needed for transactions unable to be processed online.

Boat Registrations: New boat registrations and renewals are done in our office. Registering your boat in Hollis keeps the revenue in town as opposed to going to the State.

Dog Licenses: Licenses run from January 1 to April 30 each year. Dog license renewal is open from January 1 to April 30. Renewals are done by mail (don't forget to include a self-addressed stamped envelope!), by utilizing our drop box, or online by visiting our website www.hollisnh.org: Click on the "E-Reg License Plate" and follow the directions. We need a current rabies certificate on file to renew a dog license.

Marriage Licenses and Certificates, Birth Certificates, and Death Certificates are issued at the Town Clerk's office. Our website is www.hollisnh.org. For vital records requests, click the link for Vital Records and follow the instructions.

Voter Information: Hollis residents can register at the Town Clerk's office. Absentee ballots for local, state, and federal elections can also be obtained.

Genealogy: The Town Clerk's office has information on births, deaths, and marriages of Hollis residents from 1733 to the present. Genealogy searches are by appointment only. Please call for details.

The Town Clerk's office also issues residency letters for obtaining a driver's license. In addition, we print ballots for local elections and are present at all elections.

Our hours: Monday 1pm-6pm; Wednesday & Friday 8am-1pm;

Respectfully submitted,

Lisa Claire
Town Clerk

Diane Leavitt
Deputy Town Clerk

Phone: 603-465-2064 / Email: townclerk@hollisnh.org / Website: www.hollisnh.org

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2023 - 12/31/2023

-- HOLLIS--

VITAL STATISTICS-BIRTH

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
COLAVITO, ROSALEE MIKELLE	02/01/2023	NASHUA, NH	COLAVITO, ANTHONY SULLIVAN	LASHUA, COURTNEE ROSE
LASCO, HENDREX SIDNEY	02/11/2023	NASHUA, NH	LASCO, MICHAEL SIDNEY	LASCO, TAWNY LEIGH CHILTON
FARRELL, SAGE LOUISE	02/16/2023	NASHUA, NH	FARRELL, ADAM CRAIG	FARRELL, DANIELLE ELIZABETH
FOGARTY, ROWAN IVY	02/16/2023	NASHUA, NH	FOGARTY, DANIEL PADRAIG	FOGARTY, KRISTIN DANIELLE
GEEHAN, SUSANNA ELAINE	02/23/2023	NASHUA, NH	GEEHAN, JONATHAN GLENDON	GEEHAN, CAROLINE FLYNN RAYMOND
PERERA, EMILIA MADELINE	03/02/2023	NASHUA, NH	PERERA, MALIMBODA LAHIRU	PERERA, KATHARINE SARA
DOHERTY, LUKE EDWARD	03/13/2023	NASHUA, NH	DOHERTY JR, EDWARD PAUL	DOHERTY, STEPHANIE CHRISTINE
AVALOS CERNAS, LUKA	03/23/2023	NASHUA, NH	AVALOS VIRGEN, MIGUEL ANGEL	CERNAS ESPINOZA, PERLA VERONICA
AVALOS CERNAS, ELI	03/23/2023	NASHUA, NH	AVALOS VIRGEN, MIGUEL ANGEL	CERNAS ESPINOZA, PERLA VERONICA
FONSECA, JACK JOSEPH	04/01/2023	NASHUA, NH	FONSECA, PAUL DANIEL	LACCI, RACHEL SARAH
COATES, CAMERON JOSEPH	04/03/2023	NASHUA, NH	COATES, CHRISTOPHER JOSEPH	COATES, THERESA KATHRYN
OROZCO, ELSIE RAE	04/10/2023	NASHUA, NH	OROZCO, DANIEL ALBERTO	OROZCO, SHARLEIN
HUSSEY, AXTON RYAN	04/19/2023	MANCHESTER, NH	HUSSEY, RYAN NEIL	HUSSEY, LAUREN MARIE
HASYCHAK IV, JOHN	05/07/2023	NASHUA, NH	HASYCHAK III, JOHN	HASYCHAK, KATE MEISSNER
SRIPATHI, ARJUN KRISHNA	06/16/2023	NASHUA, NH	SRIPATHI, VIJAYA KRISHNA	VUPPE, SRAVANTHI
WELCH, KATALINA IRENE	07/17/2023	MANCHESTER, NH	WELCH, SHAWN EDWARD	WELCH, AMANDA IRENE MARIE
MCCONNELL, OLIVER BAILEY	07/22/2023	MANCHESTER, NH	MCCONNELL, JOSEPH EDWARD	MCCONNELL, SARAH RUTH
ZAMMITTI, OLIVER LUCAS	08/14/2023	NASHUA, NH	ZAMMITTI, MICHAEL RYAN	ZAMMITTI, KELLY MARIE
RHYNEHART, BENJAMIN DORAN	09/05/2023	NASHUA, NH	RHYNEHART, ROGER GLEN	RHYNEHART, MEGAN O'NEILL
KALIBERDINE, MIKHAIL ALEXANDER	09/19/2023	NASHUA, NH	KALIBERDINE, ALEXANDRE PAVLOVITCH	KALIBERDINE, ALLISON TAYLOR
TATE, NYRA	09/21/2023	NASHUA, NH	TATE MOHAN, SATISH KUMAR	POTHARLA, VIJETHA
SCHREINER, KARTER THOMAS	09/28/2023	NASHUA, NH	SCHREINER, KRISTOPHER STEPHAN	SCHREINER, MELISSA KATHERINE
AJA, RINNAH JOY	10/08/2023	HOLLIS, NH	AJA, BRIAN ANTONIO	AJA, SHANNON OLIVIA
NUTTER, AVA BETH	10/22/2023	NASHUA, NH	NUTTER, KENNETH JOHN	NUTTER, SAMANTHA EBNER
BAROWSKI, PAUL ROBERT	11/30/2023	NASHUA, NH	BAROWSKI, DANIEL EDWARD	BAROWSKI, REBECCA MEGHAN
CURRAN, GEORGIA KAY	12/03/2023	MANCHESTER, NH	CURRAN, DANIEL RYAN	CURRAN, ELIZABETH ANN MERCURI
EYVAZZADEH, JAMES PETER	12/22/2023	MANCHESTER, NH	EYVAZZADEH, PETER MATTHEW	WIELER, JANE CURRAN

Total number of records 27

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT

01/05/2024

Page 1 of 1

01/01/2023 - 12/31/2023

-- HOLLIS --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ALLEN, NEIL MICHAEL HOLLIS, NH	JOHNSON, CHRISTI ALICE HOLLIS, NH	NASHUA	NASHUA	05/05/2023
TOMER, MATTHEW GREGORY HOLLIS, NH	MENDOZA, JESSICA FLORES DERRY, NH	DERRY	RUMNEY	07/08/2023
DANO, JULIAN BRAY HOLLIS, NH	RUDDERHAM, KEILANI-LYN RENE HOLLIS, NH	HOLLIS	NASHUA	07/15/2023
BERUBE, COLLEEN FRANCES HOLLIS, NH	HAMBRECHT, JONATHAN ROBERT HOLLIS, NH	MERRIMACK	HOLLIS	07/28/2023
MANN, ERIC JOSEPH HOLLIS, NH	SOUCY, BIANCA MAREE HOLLIS, NH	MERRIMACK	HOLLIS	10/02/2023
TUTHILL, SHAWN HOLLIS, NH	LEAHY, STEPHANIE PATRICIA PEPPERELL, MASSACHUSETTS	HOLLIS	HOLLIS	10/31/2023
CANTY, CONNOR JOSEPH CHARLTON, MASSACHUSETTS	MITCHELL, EMILY ELIZABETH HOLLIS, NH	HOLLIS	HOLLIS	12/01/2023

Total number of records 7

01/05/2024



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 1 of 2

RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--HOLLIS, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CLARK, GABRIEL CLAYTON	01/09/2023	HOLLIS	CLARK, RANDALL	FUGATE, SHAWNTEL	N
STOKES, JAMES THOMAS	01/16/2023	HOLLIS	STOKES, ALBERT	HASLETT, CAROLYN	Y
DEENIK, LLOYD JAN	03/19/2023	HOLLIS	DEENIK, JAN	GADOL, YVETTE	Y
CANTARA, LORRAINE RITA	03/27/2023	MERRIMACK	COURTOIS, HARRY	BERTRAND, LOUISA	N
LILEY, JAMIE L	04/08/2023	NASHUA	LILEY, EDMUND	WHITE, RUTH	N
FURBUSH, SCOTT PATRICK	05/04/2023	HOLLIS	FURBUSH, LEROY	GILMORE, JOAN	N
CHILTON SR, WILLIAM D	05/17/2023	MERRIMACK	CHILTON, ROY	ANDERSON, LUCILLE	Y
VEIGA, MARY JANE	05/25/2023	NASHUA	EMERALD, MANUEL	BURGESS, BEATRICE	N
LAZARE, MICHAEL LAWRENCE	07/03/2023	HOLLIS	LAZARE, JOSEPH	GALLEMBERT, FERNANDE	N
TUPPER-FELTS, KATHERINE JANE	07/03/2023	MERRIMACK	TOY, EDWARD	QUILTY, MARY	N
LANING, CLIFFORD L	07/07/2023	NASHUA	LANING, CLIFFORD	VITALE, DONITA	Y
ARCHAMBEAULT, VICTORIA L	07/09/2023	HOLLIS	NAHABEDIAN, THEODORE	KARAMANOOGIAN, ROSE	N
MCGONAGLE, ROSELINDA DOROTHY	07/17/2023	MANCHESTER	SERRAGO, SALVITORE	MAUTONE, ERMALINDA	N
CATANIA, SALVATORE CHARLES	07/30/2023	NASHUA	CATANIA, ANTHONY	RETKOWSKI, VALERIA	Y
RHEAUME, EUNICE YVETTE	08/02/2023	NASHUA	PEARSON, HAROLD	GAUTHIER, YVETTE	N
LANTRY, THOMAS A	08/03/2023	HOLLIS	LANTRY, MICHAEL	QUEENS, LOUISE	Y
EICHE, DAVID EUGENE	08/31/2023	LEBANON	EICHE, LOUIS	GENTRY, JULIET	N
CHAMBERLAIN, JOAN ELAINE	09/15/2023	HOLLIS	BANCROFT, FLOYD	GARDNER, RUTH	N

VITAL STATISTICS-DEATHS

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2023 - 12/31/2023

--HOLLIS, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GRAHAM, DONNA EUYLENE	09/16/2023	NASHUA	BURNS, W	BLEDSAW, JUANITA	N
TRAVERS, DONNA PEARL	09/22/2023	NASHUA	MORRIS, SHERMAN	LAWSON, MAGDALENE	N
MARDEN, MARK AUGUSTUS	09/22/2023	HOLLIS	MARDEN, MELVIN	WALLACE, ERVA	Y
SACKETT III, DWIGHT PUTNAM	10/09/2023	NASHUA	SACKETT JR, DWIGHT	CRISTIANO, EVELYN	N
MOKSU, ELIZABETH K	10/15/2023	NASHUA	KANE, THOMAS	CLAYBAUGH, MARY	N
DOCKTER, KENNETH BURDETTE	10/26/2023	MANCHESTER	DOCKTER, ADAM	TOPILLA, SILVIA	Y
AMOS, JERRY LEE	11/12/2023	HOLLIS	AMOS, FRED	CHURCH, JEANNETTE	Y
ZHOU, YUN	11/13/2023	HOLLIS	ZHOU, YUEDING	XU, ANFEN	N
MURPHY, SARA R	11/18/2023	MILFORD	WERNER, SIGMUND	MARCUS, ANNE	N
GALLAGHER, PATRICIA ALICE	12/08/2023	HOLLIS	MORIARTY, ROBERT	COAKLEY, ALICE	N
LYNCH, MATTHEW THOMAS	12/20/2023	HOLLIS	LYNCH, THOMAS	DIMATTIA, SUSAN	N
BALLOU, LEO	12/25/2023	HOLLIS	BALLOU, DONALD	MACKINNON, MARGARET	Y

Total number of records 30

AGRICULTURAL COMMISSION

Established under the provisions of New Hampshire RSA 674:44-e, the Hollis Agricultural Commission (HAC) has been chartered by the Hollis Select Board to provide a voice for farmers, preserve rural character, promote agriculturally based economic activities, and assist in the protection of agricultural lands within the Town of Hollis.

- In February, pursuant to Section 3.4 of the Farm Lease Agreement, representatives of the Commission co-chaired an annual review of the Woodmont Orchard lease with members of Town Hall staff. In addition to the lessee, the review was attended by representatives of the Hollis Conservation Commission (HCC), the Nichols-Smith Conservation Land Trust and the USDA Natural Resources Conservation Service (NRCS). It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. Per state rules, the annual rent was greater than or equal to what the assessed property tax would be. *Leasing revenue was placed into the Town's General Fund and used to offset property taxes.*
- In September, members of the HAC joined a joint working group with members of HCC to pursue a USDA Agricultural Conservation Easement Program/Agricultural Land Easement (ACEP-ALE) grant for potential HCC purchases. This multi-year effort will continue in 2024, with a goal of receiving funds for land protection easement funding by 2025.
- In November, pursuant to Section 3.4 of the Farm Lease Agreement, members of the HAC and the HCC participated in the annual review of the Stefanowicz Farm lease chaired by Town Hall staff. It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement. *Leasing revenue was placed into the Town's General Fund and used to offset property taxes.*
- In December members of the Agricultural Commission partnered with the Hollis Women's Club to organize and manage the agriculture tractor parade for the Women's Club Holiday Event.
- The HCC and Agricultural Commission joint working group continued to evaluate and make recommendations on potential agriculture activities for the Law Property. Baseline conservation and agricultural assessment reports were completed. In August, HCC entered into a maintenance agreement for the 2023 and 2024 growing seasons for continued haying, invasive-control mow back, and public-access pathway clearing for approximately 24 acres of the Law Property.

The Hollis Agricultural Commission holds its regular meetings on the second Thursday of the month at 7:30 p.m. in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend. If you are interested in becoming a member of the HAC, please contact Chair Mark Post at (603) 759-5229, or visit the Town Volunteer Information site at: <https://www.hollisnh.org/volunteer-information>.

Respectfully submitted,

Mark Post

Chair

Randall Clark, Vice Chair

Michael Maddeen, Secretary

Trevor Hardy, member

Cheryl Quaine, member

John Dufresne, alternate

Jeffrey Begin, alternate

David Petry, Select Board Representative

BUDGET COMMITTEE

Process

The Town of Hollis, Hollis School District, and the Hollis Brookline Cooperative School District operate as Municipal Budget Law entities, meaning that citizens have decided to have an elected Budget Committee create budgets for the town and schools in accordance with New Hampshire Revised Statute Title III, Section 32. These budgets are presented at three annual meetings (Town, Hollis School District, and COOP School District), where the power to decide ultimately lies in the hands of the voters who attend and vote at those meetings.

In executing its role, the Budget Committee considers the perceived needs of the community for public services and the perceived ability of the community to afford those services. The committee tries to strike a balance between the needs for services and affordability, paying particular attention to the long-term impact on the tax rate. The process involves developing budget guidance to be used by the Select Board and School Board based in part on inflation, growth in population, mandated service costs, and perceived demand for service levels and costs to maintain our assets. We leave certain mandated parts of the budget outside of our guidance, such as debt service, collective bargaining agreements and special education costs. We also adjust our guidance to account for salary and benefit increases and multi-year lease arrangements that are approved by voters via separate warrant articles, outside of the operating budget.

The Select Board and School Board are asked to develop specific budgets within that guidance. In cases where the guidance cannot be met, the budget committee decides how to proceed. The budgets are then presented to the public at public hearings where the citizens of Hollis have the opportunity to share their views on proposed expenditures. Weighing citizen input at the public hearings, the points brought forward by the Select Board and the School board, and the affordability of the proposed budgets, the Budget Committee establishes recommended budgets, which are then presented to the voters at the Town and School District Annual meetings for approval or modification by the voters present at those meetings.

Data and Commentary

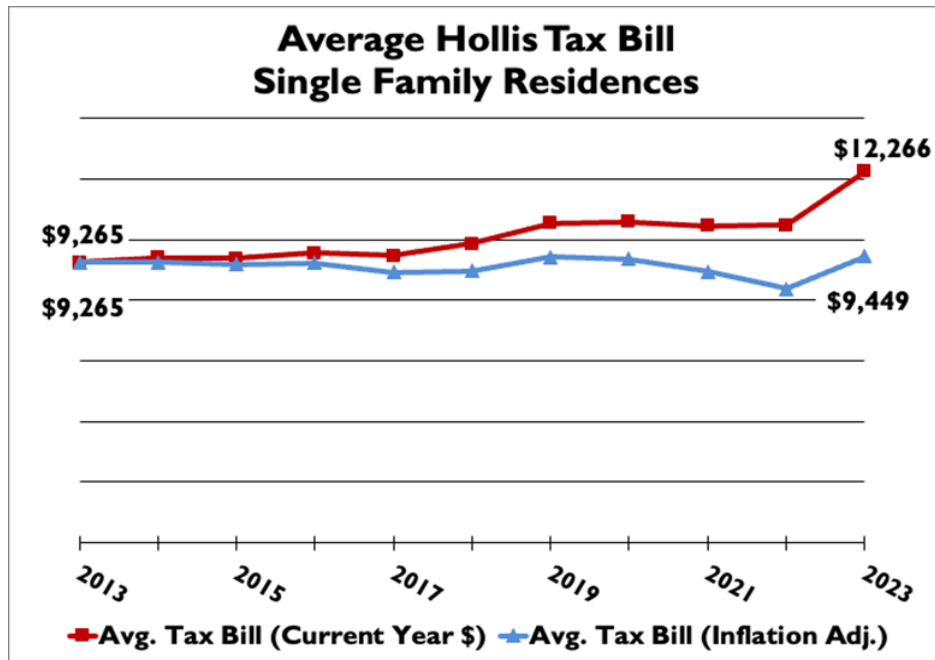
Long-term debt service (loan principal and interest payments, capital lease payments) is a significant contributor to our property taxes. Hollis taxpayers are responsible for debt service for the Town and Hollis School District (HSD), as well as a portion of the Hollis Brookline Cooperative School District. In 2023 long-term debt service consumed approximately \$3.5 million or 9.5% of our property taxes. In the coming five years we will retire approximately \$2 million in debt service as multiple obligations are paid off: a portion of the 2005 Town land purchase and Safety Complex, 2004 COOP Middle School renovation, 2016 Town land purchases, and the Hollis Schools HSTEP improvements. Elimination of these obligations will reduce the percentage of property taxes dedicated to debt service from 9.5% to 3.2%.

As older long-term debt has been retired, voters have approved new bond issues. In 2016 the Town bonded \$5.2 million to acquire and conserve two parcels of land approved by voters at the 2015 Town Meeting. In 2017 voters approved a \$3.3 million energy improvement and renovation municipal lease project for our Hollis schools. The COOP voted in 2018 to bond \$2M to construct a turf field at the high school. Voters approved another \$3.1 million municipal lease for capital improvements in the Hollis schools in 2020. In 2022, with an expectation of rising interest rates, bond articles were approved by voters at all three annual meetings: Town - \$4 million, Hollis School District - \$3.1 million, and the COOP School District - \$2.9 million.

The Budget Committee has worked with the Select Board and the Hollis School Board to limit expenditures while maintaining services and infrastructure. The Budget Committee tracks the average assessed value of single-family residences. The cumulative effect over the past ten years is an increase of 32%, from \$9,265 to \$12,266, in the average tax bill, in nominal or current year dollars. The 32% increase is equivalent to a cumulative average annual rate increase of 2.9% each year.

When comparing financial data over time it is important to consider the effect of inflation. With that in mind, the lower trend line in the graph adjusts for regional inflation. Over the past 10 years the inflation adjusted average tax bill increased \$184 from \$9,265 to \$9,449 in constant inflation adjusted dollars. When adjusted for inflation, the average tax bill for single-family residences has increased 1.6% over the past ten years, compared to the unadjusted 32% increase cited above. The 1.6% increase is equivalent to a cumulative average annual rate increase of 0.2% each year.

In the ten prior years prior to 2023 the growth in the average tax bill averaged 1% less than the rate of inflation. With respect to this trend, 2023 was a significant outlier. Rather than lagging inflation, the average tax bill increased 17%, exceeding inflation by approximately 13%. The primary drivers were personnel costs in both the Town and the Schools in the form of increases in union contract costs and additions to staff, and the additional long-term debt cited above.



Schools

School enrollment has been relatively steady between 616 to 680 over the past decade. The Hollis School District Administration forecast for the 2024-25 school year is 686. Multi-year projections of enrollments suggest enrollment may exceed 800 within the next five years, however those projections are highly volatile. Enrollment is an obvious driver of cost and the Budget Committee has worked with the Hollis School Board and the School Administration to maintain a linkage between enrollment and budgets. The Hollis School District has established an Enrollment Committee to identify issues associated with increasing enrollment. Increased enrollment will likely result in increased personnel and infrastructure costs.

Building maintenance will continue to be a significant cost driver. The 2017 school energy project was a major investment and addressed a specific array of infrastructure improvements. Other large investment in capital improvements were made in 2020 and 2022. These investments will address many but not all of the infrastructure needs at our aging school buildings.

Town

Our Town population and tax base continue to grow. Census data and local measures e.g., building permit applications, support the view that Town population is increasing. It is expected that the funds raised through property taxes required to maintain our Town services will continue to grow more or less in step with population and aggregate property valuation.

A combination of careful management of expenditures and higher than expected revenues over the past few years has resulted in significant growth in the Town's Unassigned Fund Balance (UFB), from a low of \$155 thousand in 2009 to an estimated \$4 million at the end of 2023. The UFB has been designated as the funding source for multiple Town expenditures, rather than new taxation, in recent years. The Select Board has also voted to use UFB funds to reduce the property tax rate. It is likely that these practices will continue until the UFB is reduced to its recommended level.

The Town must continuously invest in building maintenance, civil infrastructure e.g., roads, and land preservation and utilization. Voters will be asked to fund a complete construction and bid management package to be used to inform a Request for Proposal (RFP) for renovation of the Farley Building. It is anticipated that the conversion of the Farley building into a Community Center could cost approximately \$5 million.

Conclusion

The vote of Hollis residents during our three annual meetings will decide if we want to continue moderate tax rate increases, or increase spending, through higher taxes or debt issues, to provide additional services and facilities. High inflation continues to be a significant factor. In 2022 voters approved approximately \$9.1 million in long-term debt. In 2022 and 2023 voters approved \$2 million in costs for collective bargaining agreements. Residents are urged to remember that decisions that bind future residents, like bonds, capital commitments and collective bargaining agreements, generally have delayed tax impacts, and their effects can be difficult to reverse when times are tough. These effects were seen in the significant increase in 2023 property taxes.

Respectfully submitted,

Tom Gehan

Chair, Hollis Budget Committee

CEMETERY TRUSTEES

Hollis Cemetery Trustees are responsible for the management and operation of Hollis's six burial grounds. The Trustees set the policies and fees, manage the grounds, work with residents on requests or concerns, monitor compliance with State laws (RSA) in regard to the Town's cemeteries and surrounds, and plan for the long-term needs of the cemeteries. An elected position, the five Trustees each serve a three-year term, which commences at the annual Town Meeting. Amy Armstrong and Melinda Willis were re-elected in March 2023. Hollis Cemetery Trustees meet monthly; one Saturday a month at 7:30 a.m. in Town Hall (November – March) and at one of the cemeteries (April – October).

Our intention is to maintain the cemeteries in a manner that befits Hollis' country-like character.

In keeping with the country setting, the cemetery rules do have restrictions with regards to monuments, the addition of plantings, borders around plantings, and a restriction on the placement of ornamentation or flags on or near flat grave markers. Before planting, the most current landscaping rules can be viewed on the Town website (<https://www.hollisnh.org/cemetery-trustees>). Many older graveside bushes and small trees are quite overgrown and unmanageable. The Cemetery Trustees and DPW will be working together to remove these as appropriate and time permits.

The Cemetery Trustees made some administrative changes in 2023. First being the implementation of a review and approval process for ALL monuments before they may be installed in any town cemetery. The rules and forms required to apply for monument approval can be found on the website (<https://www.hollisnh.org/cemetery-trustees>). Second, with the addition of the East Cemetery Expansion lots and more people moving into town, the workload is increasing in relation to the Cemeteries. In order to better manage all cemetery related questions, monument applications, and Right to Inter requests, a system for project management is being instituted by the Trustees.

The East Cemetery expansion landscaping began this year with the addition of trees. Further landscaping is in the planning stage and will be initiated in 2024. The addition of granite edge markers, signage and additional plantings will be installed. Sales of Right to Inters continue to sell at a quick clip.

Hollis's six cemeteries, Church Yard, East, North, South, Pine Hill, and Lawrence are beautiful, peaceful places to wander and read the history of our town on the headstones. (Please note that it is against State law to do grave rubbings.) Many monuments are very fragile. Visitors are asked to be mindful, exploring with your eyes and ears, taking time to rest on the beautiful benches, during the coming year.

Respectfully submitted,

Melinda Willis, Chairman
Marc Squires, Vice Chairman
Raul Blanche, Secretary
Amy Armstrong
Lisa Schmalz



Sunrise over Church Cemetery November 4, 2023

CONSERVATION COMMISSION

Charter

Established at Town Meeting in 1964, under the provisions of New Hampshire State Law RSA Chapter 36-A, the Hollis Conservation Commission (HCC) protects the Town's natural resources and rural character by safeguarding and conserving its forests, wildlife, aquifers, surface waters, fields, wetlands, buffer zones, and scenic views. Town residents continued to escape to the great outdoors and enjoy nature as it was intended. We are thankful to have such a variety of special places in New Hampshire to explore nature, find peace, and appreciate all that our natural surroundings have to offer.

Through its many partnerships and volunteers, HCC in 2023 continued to steward and sustain the numerous parcels of land under its care, to actively participate in land-protection initiatives, and to educate Town residents how to protect its valuable natural resources.

Funding

HCC's major source of funding, the Land Use Change Tax (LUCT), is assessed by the Town on developers for building lots created via subdivision that no longer qualify for the State's Current Use program. This funding is used by HCC to acquire resource-rich property and to maintain conservation easements on the over 80 properties under our guardianship. With 100% of LUCT fees going into HCC's budget, the Commission can concentrate its efforts on long-term land conservation, protection, and maintenance. This involves coordination with landowners who wish to protect their properties from development and partnering with local, state, and federal non-profits and programs to further the HCC charter. The total amount of LUCT funds received for the year ending December 31, 2023 was \$290,500.

Land, Water, Wetlands, and Wildlife; Protection, Management, Stewardship & Education

HCC was active in managing conservation lands within Hollis during 2023.

The Commission reviewed the annual environmental monitoring, as required, on the Rideout-Flint Brook property, the Hollis-Brookline High School easement area, the Gardner easement on South Merrimack Road, and the Town-owned Glover lot on Nevins Road. These reports are available for public review.

In January, members of HCC and Town staff conducted a site walk of logging and invasives control activities as part of the Stefanowicz Farm field restoration work. These efforts are encompassed by the overall forest management plan approved by the USDA Natural Resources Conservation Service (NRCS), required by agricultural lease of the property.

In January, HCC started its expert-led "Local Action Seminar Series" to educate Town residents on various ways to conserve and protect Hollis's natural resources. Meetings were primarily held indoors at the Lawrence Barn. with a choice of in-person or online participation. The exception was the July seminar, which was conducted outdoors on the Law Property. Topics were as follows:

- January: "Little Things That Run the World"
- February: "Wild Seed Project of Maine"
- March: "How to Control Invasive Species"
- July: "How to Landscape Your Backyard for Wildlife"
- November: "Cyanobacteria and the Silver Lake Problem"

The seminar series was well attended with an average of 60-70 participants per presentation.

In February, pursuant to Section 3.4 of the Farm Lease Agreement, HCC participated in the annual review of the Woodmont Orchard lease, along with the Hollis Agricultural Commission and Town Hall staff. In addition to the lessee, the review was attended by the representatives of the Nichols-Smith Conservation Land Trust and the USDA Natural Resources Conservation Service (NRCS). It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement.

In April, HCC completed conservation baseline assessments of the Burton Property acquired in 2022.

In May, HCC finalized purchase of an Agricultural Conservation Easement (ACE) permanently protecting approximately 25 acres of land known as the Conway Property. We thank the Conways for their commitment to conserving Hollis land through their extremely generous sale of the ACE.

In August, HCC entered into a maintenance agreement for the 2023 and 2024 growing seasons for haying, invasive-control mow back, and public-access pathway clearing for approximately 24 acres of the Law Property.

In September, HCC concluded a wildlife assessment of the Rock Property and entered into an agreement with the Hillsborough County Conservation District (HCCD) to monitor the agricultural easement for the property.

In September, HCC formed a joint working group consisting of members of the HCC and Agricultural Commission to pursue Agricultural Conservation Easement Program/Agricultural Land Easement (ACEP-ALE) grant funding for potential HCC purchases. This multi-year effort will continue in 2024, with a goal of receiving funds for land protection easement funding by 2025.

In November, pursuant to Section 3.4 of the Farm Lease Agreement, HCC participated with the Hollis Agricultural Commission in the annual Town Hall review of the Stefanowicz Farm lease. It was determined that the lessee was in compliance with the terms of the Farm Lease Agreement.

HCC managed a project to remove and control invasive species, improve the wildlife habitat, protect access, and increase the species variety on the “Ludwick Siergiewicz Farm” property at the upper end of Mooar Hill Road. Costs were partially paid for by a grant from NH Fish and Game Commission.

An HCC and Agricultural Commission joint working group continued to evaluate and make recommendations on potential agriculture activities for the Law Property. Baseline conservation and agricultural assessment reports were compiled. This work continues in 2024.

Additional Activities

In 2023, the Conservation Commission and members:

- Conducted the annual Roadside Cleanup in April, an effort coordinated from the Hollis Transfer station with widespread public participation. Appreciation is extended to all the citizens and community group members who join every year in clearing litter, thereby educating others to care about our environment.
- Donated 1000 flower bulbs for a yearly planting activity at the Hollis upper and primary elementary schools, grades kindergarten through six. Students got their hands dirty, learned about the growth cycle, and prepared for blooms in spring 2024.
- Attended the annual NH Association of Conservation Commissions (NHACC) conference.
- Maintained its partnership with the Nashua River Watershed Association and Wild & Scenic Rivers designation efforts, with several members participating in a Conservation Landowners Charrette in December.
- Attended meetings of the Amherst Conservation Commissions to share opportunities for mutual conservation efforts.

- Planned, reviewed, and commented on the Town and Silver Lake Improvement Association's proposal for grant funding to develop a Watershed-based Management Plan to mitigate cyanobacteria in Silver Lake.
- Participated in site walks and held reviews to evaluate various land developments, wetland and buffer impacts, and subdivision applications received by the Planning and Zoning Boards.
- Reviewed and commented on various wetland crossing plans as part of the Planning Board approval process and informed the Planning Board of potential violations of approved, wetland crossing plans.
- Reviewed and commented on proposed wetland impacts, also known as dredge and fill or Alteration of Terrain permits, as a partner to the NH Department of Environmental Services (NHDES).

Membership

After many years of service, Tom Dufresne stepped down as Chair but remained a Member of the HCC. We thank Tom for his immeasurable contributions leading Hollis' conservation efforts. Quite simply, much of what we treasure about Hollis's open space, protected natural resources and rural character are a direct result of Tom's unwavering, long-time efforts. HCC officer elections were held, and current members elected were Joe Connelly, Chair; Paul Edmunds, Vice-Chair; Thomas Davies, Treasurer; and Mark Post, Secretary.

The HCC accepted the resignation of Alternate Members LeeAnn Wolff and Laura Bianco. We thank LeeAnn and Laura for their years of service and many contributions.

HCC members who serve as liaisons to other Boards and Committees include Tom Whalen, the Select Board liaison and Mark Post, the Agricultural Commission liaison. The HCC also relies heavily on Town staff member Connie Cain for her skillful support, which includes, but is not limited to, her knowledge of Town assets and State statutes. The HCC also thanks Amiee LeDoux for her work as recording secretary throughout the year.

Member Karen Bridgeo serves on the Nichols-Smith Board of Directors. Member Tom Dufresne is the HCC representative on the Nichols-Smith Conservation Land Trust. Alternate Member Bernadette McQuilkin represents Hollis on the Wild & Scenic Rivers Stewardship Council. Mark Post represents HCC at the Hillsborough County Conservation District board.

The Hollis Conservation Commission holds its regular meetings on the first and third Wednesday of the month at 6:30 p.m. in the Town Hall Community Room. All meetings are open to the public, and everyone is invited to attend. If you are interested in becoming a member of the HCC, please contact HCC Chair Joe Connelly at (603) 930-5680, or visit the Town Volunteer Information site at: <https://www.hollisnh.org/volunteer-information>.

Joe Connelly, Chair	Bernadette McQuilkin, Alternate
Paul Edmunds, Vice-Chair	James Plummer, Alternate
Thomas Davies, Treasurer	Paul Armstrong, Alternate
Mark Post, Secretary	Tom Whalen, Select Board Representative
Tom Dufresne, Member	Connie Cain, Staff
Peter Band, Member	
Karen Bridgeo, Member	

Respectfully submitted,

Mark Post

Secretary, Hollis Conservation Commission

ENERGY COMMITTEE

The Hollis Energy Committee (HEC) was established by the Select Board with Resolution 2009-01 to promote energy conservation and efficiency through sustainable energy practices in response to local, state, national, and global energy consumption issues. The HEC remains committed to its mission:

Save Hollis taxpayers money through wise and timely investment in efficient energy technologies and practices.

Promote community-wide energy efficiency practices through education and outreach.

Act as an advisor to other town organizations to promote energy efficiency.

Topics discussed in this report include:

- HEC Members
- Community Outreach and Residential Solar
- Community Power
- Update on Past Accomplishments
- HB Cooperative School District
- 2024 Plans

HEC Members

Hollis Energy Committee (HEC) has a full slate of nine members. Venu Rau resigned from the energy HEC after his tenure as a member and Chairperson. The community is indebted to Venu for his leadership and contributions resulting in significant savings for the town and credibility for the HEC. Upon Venu's departure, Dave Parry joined the team as an Alternate and David Johnson became a Member. Joe Garruba as the Select Board Representative replaced Paul Armstong. Paul provided valuable guidance to the HEC during his tenure. The current HEC team includes:

Name	Title	Term Expires
Steve Ettelson	Chairperson	2026
Mike Leavitt	Secretary	2024
Paul Happy	Member	2025
Eitan Zeira	Member	2024
Adam Jacobs	Member	2026
Phillip Stephenson	Member	2025
David Johnson	Member	2024
Dave Parry	Alternate	2026
Christina Marmonti	Alternate	2025
Joan Cudworth	DPW Director	
Lori Radke	Town Administrator	
Joe Garruba	Select Board Representative	

Community Power

Community Power may offer Hollis households the opportunity to save an estimated \$300k per year by switching the default electric energy supplier for town residents from Eversource to CPCNH. A petition warrant article passed to pursue community power, and the Select Board voted to sign the CPCNH Joint Powers Agreement. The remaining steps to benefiting from membership in CPCNH include:

1. Select Board will designate Member Representatives and establishes a Community Power Committee
2. Community Power Committee drafts an "Electric Aggregation Plan" (EAP) and holds two public hearings for input from the community.

3. Town Meeting - Vote for Adoption of EAP. This authorizes (but does not require) the Select Board to contract for services to launch & operate Community Power
4. Launch – Select Board approves Cost Sharing Agreement & Member Service Contract

The HEC played a crucial role in supporting Community Power, with Phillip Stephenson leading educational efforts, acting as a liaison between CPCNH and the Select Board, and promoting awareness through social media.

Bob Feder, not an HEC member, filed the petition warrant article that was passed at the 2023 town meeting. Bob’s leadership has been critical to the progress on Community Power.

Hollis Brookline Cooperative School District

The HB Coop faced challenges with the State regarding oil lines and tanks evaluation and possible remediation at the middle and high schools. This triggered a broader evaluation of the aging heating and cooling systems, and lighting. A Warrant Article was proposed to fund the resulting projects via a \$3mm bond. The warrant article did not pass at the March HB Coop public meeting. The school district was able to negotiate an extension from the State for the tank and line evaluation/remediation based on their demonstrated efforts to address this in the context of a broader initiative. The HEC has been engaged with the Coop administration and HB Coop Board. The Coop Board has created a facilities committee to lead this effort. HEC stands ready to assist the Facilities Committee in their planning.

Community Outreach and Residential Solar

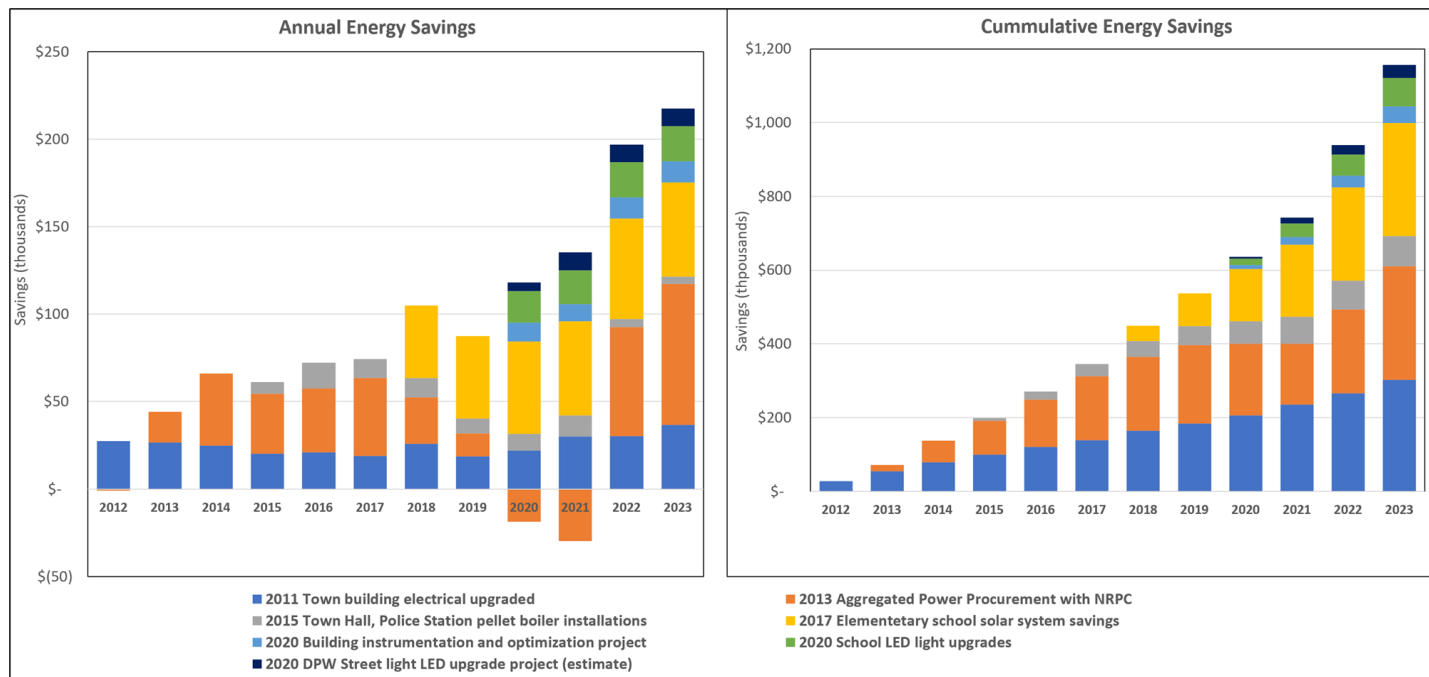
The HEC engaged in social media campaigns and participated in Hollis Old Home Days to update and educate the community. The addition of Christina Marmonti to the HEC significantly increased our collective communications and social media skills. Collaboration with HAREI.org has benefited residents through DIY solar installations. Building permits for solar increased more than 300% from 2022 to 2023. This was likely more driven by the incentives in the Inflation Reduction Act and higher electric rates than by HEC activities.

Hollis Building Permit Applications for Solar

Year	pre-2020	2020	2021	2022	2023
Qty of Solar Building Permit Applications	119	22	23	20	69

Update on Past Accomplishments

The HEC, in collaboration with the Board of Selectmen, the school district and others have contributed to energy related projects that have saved taxpayers significant sums in avoided energy costs. The following charts provide annual savings and cumulative savings by project.



2024 Plans

HEC plans for 2024 include:

- Supporting Community Power initiative
- Educational events, and
- Assisting the Hollis Brookline Cooperative School District in planning for energy-efficient upgrades.

Respectfully submitted,

Steve Ettelson

Chairperson

Hollis Energy Committee

HERITAGE COMMISSION

Established in 1998 as part of the Hollis Master Plan, the Hollis Heritage Commission is just one of the many organizations that encourage participation in local government. The goal of historic preservation and educating Hollis citizens on the importance of responsible preservation within our town drives our meetings and the direction of this commission.

2023 saw a year of accomplishments for the Heritage Commission. Restoration and preservation of our heritage takes time, volunteers, and funding. This year we began to see all three of these elements come together resulting in a number of improvements to our town.

Most notably is the Noah Dow Cooper Shop, a project that began in 2006 when a team of volunteers joined David Sullivan in deconstructing the 1840 structure. After 17 years of storage, fundraising, volunteering, and donations, the shop now proudly stands near the Lawrence Barn. The framing and siding were installed by David Tremblay and completed by Cahill Construction in time for the 2022 Home Days. A cedar shake roof was also installed by Viking Roofing. Work in 2023 addressed the clapboard siding and installation of windows. At all steps of the process, volunteers responded to move lumber, paint clapboard. Erol Duymazler and Charles Seddon crafted the window frames. In May, David Tremblay was able to complete clapboard siding and install the windows. With several coats of finish paint by Ulta Painting, the building is near completion. There are two areas yet to address: a kiln and the second-floor loft. This was truly a labor of love of history by too many citizens to personally thank and the Heritage Commission and town of Hollis are grateful.

With one building almost completed, the Commission turned its attention to the White Barn this year. In 2022, the town awarded custody of the building to the Heritage Commission with a warrant article award of \$50,000. The barn, built in 1939, was a packing house for the Woodmont Orchard complex. The barn is part of the 180-acre purchase by the town of the west side of the orchard in 2005. Since then, it has simply been part of the landscape. The Heritage Commission focused this year on improving the exterior to the extent that funding allowed. This included removing years of weed growth and installing a gravel drip edge, and removing the aluminum siding to reveal the condition of the original siding. In October, Alpine Environmental began work on three sides of the building. The goal was to build new barn doors and secure the space, restore several windows and cover them with Plexiglas, and paint the front half of the building. In a short span of time, we can all see the potential of this building. As funding becomes available, the remainder of the exterior will be restored and painted.

The Gambrel Barn at Woodmont Orchard has become a welcome open space for hikers, photographers, and those seeking a beautiful view. Thanks to a donation from the Governor's Lilac and Wildflower Commission, 8 lilacs were planted this spring. In November, Morin's Landscaping donated and planted a maple tree that will provide years of shade and colorful leaves to the area. We are also grateful to the DPW for adding the field around the barn to its mowing schedule.



The Heritage work is largely funded by donations and the sale of the annual Scenic Hollis Calendar. This year, we also introduced packs of postcards that can be purchased at area businesses. Both the calendar and postcards are possible due to talented photographers who capture the beauty of our town.



This year our Home Day participation was an opportunity to introduce the completed Cooper Shop. Ron Raiselis, a cooper from Maine, demonstrated his skill in barrel making to interested visitors. The Heritage Commission is lucky to have the talent and equipment of Dave Sullivan to construct a memorable float for the parade. Even daughter Lilly was involved as the driver pulling the float.

In addition to Home Days, the HHC participated in the Beaver Brook Arts Festival and sold calendars at the Luminaria. These events are a means to inform the public of the mission of the Heritage Commission.

Several demolitions were recorded this fall: 16 Silver Lake Rd, 27 Main St, 8 Worcester Rd, and 15 French Mill Rd. The Heritage Commission catalogs original structures before they are demolished and replaced with new properties.



This fall, we wished Wendy Trimble godspeed as she headed back to her UK homeland in October. Wendy contributed generously to the Hollis community, and she skillfully guided our various projects, from Drive It Day, Cooper Shop, Home Days, Scenic Hollis, and much more. We all are grateful for the contributions she and husband Stephen made to improve our Heritage and town in general. Greatly missed, but grateful good wishes to both Wendy and Stephen.

As we enter 2024, the Commission is pleased to announce two new alternate members: David Getman, and Greg Lennartz. Both express a love for Hollis history and barns! Tom Cook also will join us as the Historic District Commission Representative.

Respectfully submitted by:

Karla Vogel
Chair pro tem

Jan Larmouth
Vice Chair pro tem

HIGHWAY SAFETY COMMITTEE

The Hollis Safety Committee addresses issues with safety on our roadways in an advisory capacity only and does not make binding decisions. The Committee is composed of Department Heads, a Select Board Representative, and Hollis citizen volunteers selected from the community. The Highway Safety Committee receives input from Hollis residents, Department Heads and other Town officials, and from the Select Board when identifying and considering a highway safety issue. The Committee takes testimony from residents, considers the issue, and determines if it is an issue that may be mitigated through action by the Town. All results of Committee meetings are referred to the Select Board and any recommendations by the Committee for the mitigation of safety issues are presented to the Select Board for their consideration and action as they determine. Regular meetings of the Highway Safety Committee are currently scheduled quarterly on the third Tuesday of the months of January, April, July, and October. These meetings convene at 1 PM in the Town Hall Meeting Room. Additional meetings may be called to address special and urgent matters on an as needed basis or by request of the Select Board. The public will be made aware, via the Hollis Town website, if the need arises for an unscheduled meeting.

The resignation of Edward Chamberlain from the Committee as an alternate member at the beginning of 2023 and approval by the Select Board to expand the Committee by one alternate member resulted in two open alternate member positions on the Committee. After soliciting applications on the Town website from residents interested in joining the Highway Safety Committee, a special meeting was held in early April to interview six candidates for the open positions. After a ballot vote, Teresa Rossetti and Will Walker were recommended to, and approved by, the Select Board to fill the Highway Safety Committee open positions.

The Committee adopted a standard form for bringing highway safety issues or concerns to the Highway Safety Committee for review and consideration. Previously, residents would bring safety issues or concerns to the attention of the Committee through emails to members of the Committee. Residents are now requested to submit this completed form and any supporting information to the Committee's Administrative Assistant to ensure the issue/concern is reviewed at the next Committee meeting. The "Town of Hollis Highway Safety Committee Request Form" is accessed through the Town website at the Highway Safety Committee page.

The Highway Safety Committee held three scheduled meetings in 2023. The October meeting was canceled because no issues were brought to the Committee in the quarter for consideration. Some of the highway safety issues brought before the Highway Safety Committee for consideration in 2023 are as follows:

- Based on a request from Beaver Brook Association, the Committee voted to recommend to the Select Board that two "Pedestrian Crossing" signs and an additional "25 MPH" be erected on Ridge Road near Beaver Brook's driveway/front office area where visitors to Beaver Brook cross the road. The Select Board later voted to approve these road sign installations.
- The Committee considered a request from a resident who lives near Wright Road to install "Sharp Curve" signs at a curve in the road with limited sight lines. After a site evaluation, the DPW determined that due to Town right of way limitations the signs could not be safely installed on the road where needed. The Committee voted to not recommend any action to the Select Board.
- The intersection of Merrill Lane and Depot Road has long been a source of safety concerns for Town residents. In 2007, a convex mirror was installed on a utility pole facing the end of Merrill Lane to improve driver awareness of Depot Road traffic prior to turning out of Merrill Lane onto Depot Road. Hollis Police Department evaluated traffic accident data and found that a small number of accidents occurred at this intersection in the last few years, most involving vehicles going north on Depot Road and turning onto Merrill Lane. But at the request of several residents and the Select Board, the Committee evaluated a number of alternatives to the existing mirror to improve driver awareness and sight lines at this intersection to include changing to a different type and/or size of mirror and moving a fence on private property. Upon evaluation, the DPW determined that moving the fence may result in only a negligible improvement to driver sight lines. A review of alternative mirrors indicated the existing mirror is the best type and size for this intersection. Upon review of all available information, the Committee voted to not recommend any action to the Select Board.

- Several residents requested that the Committee look at measures to reduce speeding on Orchard Drive. Drivers looking to park on Orchard Drive to access Nichols Field, some not realizing that Orchard Drive ends as a cul-de-sac, are inclined to speed through the neighborhood and past the nearby recreation fields. When the fields are in use, many children can be on or near the road. These special circumstances compelled the Committee to consider several measures to reduce speeding on the road and alert drivers that Orchard Drive has no outlet. The Committee voted to recommend to the Select Board that the speed limit on Orchard Drive be reduced from 30 to 20 MPH and that a “No Thru Traffic” road sign be installed at the entrance of Orchard Drive. The Select Board later approved and voted to lower the speed limit on Orchard Drive to 20 MPH and install a road sign reading “No Outlet” at the road entrance.
- Based on resident input, the Select Board requested the Highway Safety Committee evaluate the need to reduce the speed limit and place limits on the type of vehicles using Rocky Pond Road, specifically from where it becomes a dirt road and continues to the border with Brookline. The Hollis Police Department requested the Nashua Regional Planning Commission (NRPC) conduct a study of the traffic volume, type of vehicles using the road, and the speed of traffic on the road. The study did not provide evidence of excessive speeds on the road or abnormally high traffic volume, including large truck traffic, on that portion of Rocky Pond Road. The Committee concluded that available data does not support changes to existing traffic signage or limits on the type of vehicles using the road. The Committee voted to not recommend any action to the Select Board.

As evidenced by this report, residents identified vehicle speed as a factor in almost all safety concerns brought to the Highway Safety Committee in the past. Hollis roads are not designed for excessive driving speeds. Many of our roads are narrow, winding, and unmarked. Some have unexpectedly sharp curves or intersections with poor sight lines. Speeding is a police enforcement issue addressed by the Hollis Police Department. The Highway Safety Committee can recommend actions to the Select Board that help mitigate roadway safety issues; but the single, most effective step we can take to making our roads safer is to just slow down.

Respectfully submitted,

Paul Miller

Highway Safety Committee, Vice Chairman

Honorable James Belanger, Chairman

Paul Miller, Vice Chairman

Beverly Hill, Executive Assistant

Joseph Hoebeke, Police Chief

Rob Boggis, Fire Chief

Joan Cudworth, DPW Director

Joe Garruba, Select Board Representative

Deborah Lussier, Member

Herman Stickney, Member

Don Ryder, Alternate

Teresa Rossetti, Alternate

Will Walker, Alternate

HISTORIC DISTRICT COMMISSION

The Historic District Commission (HDC) meets on the first Thursday of each month. If no applications have been received, the meeting will be cancelled. The membership of the Commission shall consist of not more than five members and not more than three alternates. All members shall be residents of Hollis, and must have demonstrated interest and ability to understand, appreciate and promote the purpose of this Commission. All meetings shall be open to the public.

In 2023, the HDC continued its role as a regulatory Board for all demolition, remodeling, and new construction within the Historic District.

This year the HDC heard twenty-nine applications. Sixteen applications were approved, three applications were deemed “out of public view”, eight applications were for replacing roof shingles which do not requiring a formal meeting, one application was dismissed and one application was withdrawn by the applicant.

HDC Members

Tom Cook, Chairman
Peter Jones, Interim-Vice Chairman
Michael Bates, Regular Member
Brandon Child, Regular Member
Karen Knesevich, Alternate Member
Erol Duymazler, Alternate Member
Joe Garruba, Selectmen’s Representative
Mark LeDoux, Selectmen’s Representative (Alternate)
Donna L. Setaro, Building and Land Use Coordinator
Amiee LeDoux, Recording Secretary

The HDC welcomes any resident who has a special interest, education and/or experience in historic preservation and would like to serve their community by becoming a member.

Respectfully submitted,

Donna L. Setaro

Building and Land Use Coordinator

Historic District Commission Cases

Hearing Date	Case #	Location	Decision	Project
3/2/2023	HDC2023-001	34 MAIN ST	Registration	Shingle replacement.
4/6/2023	HDC2023-002	15 CHARLES WAY	Not in Public View	The construction of a a 12' x 16' storage shed.
4/6/2023	HDC2023-003	1 MONUMENT SQ	Granted	The installation of new playground equipment.
4/6/2023	HDC2023-004	36+36A+36B BROAD ST	Registration	Shingle replacement.
4/6/2023	HDC2023-005	4+4A MONUMENT SQ	Registration	Shingle replacement.
4/6/2023	HDC2023-006	3 BROAD ST	Registration	Shingle replacement.
5/4/2023	HDC2023-007	28 PROCTOR HILL RD	Granted	The approval of a pre-existing 4' x 8' chicken coop.
4/6/2023	HDC2023-008	28 PROCTOR HILL RD	Not in Public View	The construction of a 16' x 20' storage shed.
5/4/2023	HDC2023-009	28 PROCTOR HILL RD	Granted	The installation of a 21 panel roof top solar array.
5/4/2023	HDC2023-010	29+31 MAIN ST	Registration	Shingle replacement.
6/1/2023	HDC2023-011	35 ASH ST	Tabled	The construction of a 8' x 16' storage shed.
7/6/2023			Granted	
6/1/2023	HDC2023-012	7 DEPOT RD	Tabled	The installation of 1 kitchen window and 4 basement windows.
7/6/2023			Granted	
7/6/2023	HDC2023-013	16 SILVER LAKE RD	Dismissed	The installation of 22 replacement windows, new siding, trim, garage doors, front doors, outside lights, rebuild second floor and roof.
7/6/2023	HDC2023-014	2+4 MAIN ST	Granted	The installation of a new business sign and parking only signs.
7/6/2023	HDC2023-015	16 SILVER LAKE RD	Registration	Shingle replacement.
8/3/2023	HDC2023-016	22 PROCTOR HILL RD	Granted	The installation of vinyl siding on the house.
8/3/2023	HDC2023-017	22A ASH ST	Granted	The installation of a new business sign.
8/21/2023	HDC2023-018	16 SILVER LAKE RD	Tabled	To rebuild back wall, rebuild second floor with back dormer, remove chimney, construct rear deck, install 22 replacement windows, new siding, trim, garage doors, front doors, and outside lights.
10/5/2023			Withdrawn	
9/7/2023	HDC2023-019	27 MAIN ST	Granted	The demolition of and existing barn due to fire damage and re-construct the barn.
9/7/2023	HDC2023-020	16+16A PROCTOR HILL RD	Tabled	The installation of a replacement picket fence.
10/5/2023			Granted	
10/5/2023	HDC2023-021	16 SILVER LAKE RD	Granted	To demolish two walls and rebuild first and second floor, construct rear composite deck, install 22 replacement windows, new siding, trim, remove garage door, front doors, and outside lights.
11/2/2023	HDC2023-022	23 MAIN ST	Granted	The installation of a temporary fundraising sign.
12/7/2023	HDC2023-023	2 MONUMENT SQ	Granted	The installation of 2 white picket fences

11/2/2023	HDC2023-024	15+15A BROAD ST	Not in Public View	Repairs due to water damage, remove rear slider and in new rear windows.
11/2/2023	HDC2023-025	14 ASH ST	Registration	Shingle replacement.
12/7/2023	HDC2023-026	DEPOT RD	Granted	The installation of 2 - rules for field signs
12/7/2023	HDC2023-027	5A+5B+5C+5D PROCTOR HILL RD	Granted	The installation of a new walkway, stairs, railings and the removal of 2 trees.
12/7/2023	HDC2023-028	16 SILVER LAKE RD	Granted	Demolish and rebuild 38' x 18' area of existing building.
12/7/2023	HDC2023-029	39 MAIN ST	Registration	Shingle replacement.

Total Cases: 29

OLD HOME DAYS COMMITTEE

Hollis Old Home Days 2023 Overview

Old Home Days is about bringing the community together! The OHD Committee was very pleased to be able to offer a wonderful weekend, even if Mother Nature had other plans. While we did have storms come throughout the day on Friday, Saturday turned out to be a beautiful New England Fall day; with a cool beginning, warming to a sunny afternoon and then finishing with a clear cool night.

After Friday afternoon's brief "tornado" passed through, setup began again and the night kicked off with amusement rides, fried dough, homemade lemonade, and local vendors that braved the elements. The night ended early due heavy rain, and Saturday started off rocky, due to flooding and limited parking - but that didn't stop the town banding together to make it work! By 10:30 the sun was out and the Main St Parade kicked off featuring the Hollis Town Band, the Hollis Area Equestrians, local youth sports groups, town organizations, and always a hometown favorite Antique cars!

Towards mid-day, the festivities were moved to Nichols Field where all booths opened, and the demonstrations started. During Opening Ceremonies we watched the local Scouting groups raise the flag while the Hollis Town Band performed the National Anthem. As for demonstrations, this year didn't disappoint: we had the Fireman's Muster, Hollis Area Equestrians, and performances by Coyote Bleux, Granite State Disc Dogs, McGonagle School of Irish Dance and Powers Out, to name a few. The Lawrence Barn housed local Artisans selling their wares and our ever popular Silent Auction. The Coopers Shed was open, along with other Heritage demonstrations and Homesteaders showing off their talents under the demonstrator's tent.

We had a wonderful mix of vendors this year, with about 95 booths! Many HBHS sports teams and group organizations were there, selling different items as a fundraiser for their team, the OHD committee brought back the basket raffle, the HPD/HFD and many town committees were all there showing their support with information booths, along with local groups like the Hollis Historical Society, Beaver Brook, and the Hollis Woman's Club. The Pet Pageant was back for another year with all proceeds going directly to the Operation Delta Dog. People, of all ages, flooded in to show off their much loved pets: we had dogs, chickens, lizards, and everything in between!

In the early evening, the local Scouting groups retired the flag as Taps was played by K. Okada, an HBHS senior. For the pre Fireworks Show this year, we had the musical talents of the Ballou Brothers. The band is made up of 5 members, local to Hollis: they have been together for over 40 years performing their own unique New England Rock & Roll sound that included original hits and some cover songs.

At this time, we would like to thank the following departments for their continued support of this well-loved community event: The Hollis Board of Selectmen, The Hollis Fire Department, The Hollis Police Department, and the Town of Hollis Department of Public Works.

2023 Old Home Days Committee Members: Cindy Arcieri, KC Morgan, Anna Birch, Kelly Anderson, Jan Schwartz, Judy Mahoney

2023 Old Home Days Committee Volunteers: Donna Cormier, Barbara Kowalski, Honi Glover, Liz Barbour, Tamra Letellier-Lumpkin, Kari Bard, Penny Edwards and Peter Jones

Respectfully submitted,

Corinne Beaubien

2023 Old Home Days Chair

PLANNING BOARD

The primary role of the Planning Board is to prepare, and maintain, a master plan which outlines land use regulations within the municipality. Our master plan, which was updated in 2022, can be found at www.hollisnh.org/planning-department. The board reviews applications for subdivisions and site plans, as well as, investigates, advises and recommends programs for the development of the community.

The Planning Board typically meets on the third Tuesday of each month, meeting for a total of 12 regularly scheduled meetings in 2023, with no special meetings being heard this year. All meetings are open to the public and can be viewed on the Town's website. Board minutes and information about applications currently before the Board can be found at <https://www.hollisnh.org/planning-board>.

Subdivisions can range from simple lot line relocations to multi-lot subdivisions with complex drainage systems and road design. Likewise, site plans can vary from a simple change of use from a commercial building to a multi-unit Housing for Older Persons development. No two Planning Board meetings are ever the same and there are always new issues and questions to work through. Working within the framework of the Town's ordinances and regulations, the Planning Board reviews each application with equal importance. The planning process can be long and sometimes controversial, but the goal remains the same - to arrive at the best outcome for the Town of Hollis while considering the applicant's objectives. The Planning Board continues to utilize a multi-phase review process (conceptual evaluation, design review, and final application) for the larger, more complicated applications. This provides an opportunity to address the major issues, including abutter concerns, at an early stage.

Nineteen applications were filed with the Planning Department with seventeen being heard. Applications that were approved in 2023 include: (2) ground mount solar arrays, (2) site plans (Convenience store and commercial building condo), (4) lot line adjustments, (2) plan amendments, (1) major subdivision (5 lots) and (2) scenic road hearings. The Planning Board also conducted three site walks; April, November and December.

Another task assigned to the Planning Board is the annual update of the zoning ordinance. Changes to the ordinance are presented to the voters on the Planning Board ballot. Seven proposed amendments this year were recommended by staff. The proposed staff amendments include; clarifying language in the Hollis Open Space Planned Development (HOSPD) ordinance, restrict issuing building permits for properties with outstanding violations, clarifying language of the Wetland Overlay District, modifying the definition of Temporary Structure to conform with the International Building Code, a comprehensive update to the Floodplain Overlay Zone to comply with the National Flood Insurance Program, allowing Accessory Dwelling Units by right, and increasing the allowable height of ground mount solar systems.

The Planning Board also received one zoning amendment by resident petition. As proposed, the petition is to amend the Workforce Housing Ordinance Section XVIII purpose and conditional use design criteria.

All meetings are open to the public and can be viewed on the Town's website. Board minutes and information about applications currently before the Board can be found at <https://www.hollisnh.org/planning-board>.

On behalf of the entire Planning Board and staff:

Bill Moseley

Chairman

Regular members:

Doug Cleveland, Vice-Chairman; Virginia Mills; Jeff Peters, Julie Mook and Ben Ming;

Alternate members:

Chet Rogers; Rick Hardy and Mike Leavitt

Staff:

Kevin Anderson, Town Planner, Mark Fougere, Town Planning Consultant; and Aurelia Perry, Minutes Administrator.

Ex-Officio for Selectmen:

David Petry

RECREATION COMMISSION

The Recreation Commission schedules year-round recreational programs for all residents of all ages. Residents can participate in programs, leagues and special events offered by the Commission. Those activities include:

Recreation Activities

- | | | |
|----------------------------------|---------------------|-----------------------------|
| - Youth Spring and Fall Softball | - Adult Volleyball | - Adult Basketball |
| - Adult Soccer | - Adult Futsal | - Hollis Seniors Activities |
| - Hollis Equestrian | - Youth Volleyball | - Youth Wrestling |
| - Adult Cricket | - Fitness Bootcamps | |

This past spring softball ran 4 teams in the Souhegan Valley Softball League and 3 fall ball team. In addition to softball, several other town programs continue to thrive and provide opportunities for our kids. Those groups include Hollis Brookline Cal Ripken Baseball, Southern New Hampshire Flag Football League, Hollis Brookline Cavaliers Soccer Club, Brookline Hollis Youth Soccer League, and Hollis Brookline Lacrosse. Our tennis/basketball and our pickleball courts continue to be busy with a steady stream of activity. We have leased field space to Brazilian Arts to run soccer camps for three weeks this past summer. We leased court space to run youth tennis camps for two weeks.

2023 Recreation Facilities and Programs Improvements

- Collaborated with various community sports groups to allocate field time. This group effort afforded us the opportunity to allocate the extremely limited field space in an equitable manner.
- Collaborated with the Athletic Director at the High and Middle Schools to help support field overflow.
- Collaborated with HB Cal Ripken and Diamond Gems Softball to help support successful tournaments for both softball and baseball in the summer months.
- Collaborated with Hollis Police Department and Hollis Social Library to host their third “National Night Out” event in Hollis.
- Collaborated with Old Homes Day Commission to ensure a successful and safe environment.
- Installed a brand new playground at Little Nichols that is ADA compliant.
- Created/collaborated with a community playground committee seeking input on the new playground.
- Collaborated with the Historic Commission to meet with all local variances and comply with town’s historic guidelines for new playground.
- Resurfaced the tennis and basketball courts. Lined 4 pickle ball courts.
- Replaced existing backboards and rims at the basketball court.
- Began the first steps of upgrading our electrical panels and upgrading the lights to LED.
- Secured a contractor to replace all 6 dugouts and 2 sheds. Work will begin in 2024.
- Took Hardy North offline for the summer to give the field a much needed repair.
- Repaired Hardy South to make it playable for spring.
- Aerating and seeding multiple athletic fields.
- Widened and added more stone dust to the track.
- Repaired multiple sections of our wooden perimeter fencing.
- Secured landscaper to fix the Hardy South drainage issues. Work will begin in 2024.
- Created a youth volleyball program.
- Created a youth wrestling program.

As 2024 begins, the Recreation Commission hopes to continue to build on our current efforts and offerings. Our goal as a commission is to offer multiple programs for all ages within Hollis. We also look to continue our efforts in updating and upgrading our facilities. We are open to hear from our community as we continue to build our recreation programs locally. Our programs would not be successful without the help of the many volunteer coaches, schedulers, team managers, program coordinators, referees, field liners and most importantly our town of Hollis. We are grateful for the help we receive on a regular basis from the Department of Public Works, Fire and Police Departments, the Hollis school systems, and the Select Board and the employees of our Town Hall.

Commission Members: Erica Crea (Coordinator), David Belanger (Chair), Robbin Dunn, Russel Rogers, Jake Balfour, Tom Whalen (Select Board Representative), Jaye Belanger (Alternate) and Cindy Van Coughnett, Emilee Sattler (Alternate), Chelsea Lennartz (Alternate).

<http://www.hollisnh.org/recreation/index.htm>

<https://www.facebook.com/HollisNHRec/>

Respectfully submitted,

Erica H Crea

Recreation Coordinator

SUPERVISORS OF THE CHECKLIST

The three Checklist Supervisors are collectively responsible for maintaining, as current, the list of legally registered voters in the Town of Hollis. Reporting to the New Hampshire Secretary of State, they are trained, updated, and supported by the staff of the Helping America Vote Act (HAVA) office in Concord.

In 2023 the Checklist Supervisors participated in the planning, organization, and execution of the following voting sessions for the citizens of Hollis:

March 8, 2023 - SAU 41 CO-OP School District Meeting – 255 Hollis voters participated.

March 15, 2023 - Hollis School District Meeting – 100 Hollis voters participated.

March 18, 2023 - Hollis Town Meeting – 612 Hollis voters participated.

March 28, 2023 - Hollis Town Election – 2160 voters participated.

In accordance with the statutes regulating the voting process, supervisory sessions for the registration of new voters and correction of the checklist were publicized in the following three locations: the bulletin board in the Town Hall, Town Clerk's Office, and on the Town of Hollis website ten days before each voting session. New voter registrations received from the Town Clerk's office were also processed during each published supervisory session just prior to the printing of a new checklist.

At the beginning of 2023 (1/6/2023) the voting checklist of registered Hollis voters totaled 6465, of which 2720 were registered as Undeclared, 2006 as Republican, and 1739 as Democrat. The most current voting checklist of registered Hollis (12/4/2023) voters totaled 6007, of which 2617 were registered as Undeclared, 1846 as Republican and 1544 as Democrat.

Respectfully submitted,

Mary Thomas

Supervisor of the Checklist, Chair

Thomas Davies, Supervisor of the Checklist

Robbin Dunn, Supervisor of the Checklist

TOWN FOREST COMMITTEE

Town Forests were initially authorized in New Hampshire to ensure a timber supply for municipalities. Over the years, the benefits and uses have evolved to include many other things like water quality, recreation, wildlife habitat and aesthetics. Many people are using the Town Forest for hiking and biking (e-bikes are considered a motorized wheeled vehicle and are not allowed on Town Forest trails) and school activities, as well as horseback riding and snowmobiling. Please bear in mind that the Town Forest is also open to hunting and fishing as well. In Hollis, timber management is still an important goal for the Town Forest and has been since it was first established in 1916. Timber harvests are designed to maintain the health of the forest and have a forest with many trees of different ages and species. This benefits wildlife and makes the forest more resilient and aesthetically pleasing. Although the harvesting may interfere temporarily with other uses of the forest, they are important to maintain all of the qualities of the Town Forest. Efforts to minimize impacts to designated trails are made during these harvests.

After 50 years of service on the Hollis Town Forest Committee, Ted Chamberlain has decided to step down. We wish to thank Ted for all of his hours as Chair of the Committee, dealing with a butter issues, supervising timber harvests, maintaining trails and boundaries, and dealing with beaver problems. He was honored for his years of service in the March 2023 Town Meeting.

Although we encourage the use of the trails for recreation, we ask that ONLY designated trails be used. Over the past few years, we have noted a large number of undesignated trails being constructed without authorization. Not only does this conflict with the Town of Hollis Ordinance, but a recent study by NH Fish and Game revealed that recreational trails have a large impact on wildlife. <https://wildlife.state.nh.us/trails/#:~:text=However%2C%20even%20these%20seeming%20innocuous,also%20minimize%20disturbance%20to%20wildlife>

In 2021, Jim Oehler a wildlife biologist with NH Fish and Game, and a resident of Hollis was contracted to prepare a management plan for the Town Forest containing Spaulding Park and adjacent parcels. As part of his work, he mapped all of the trails, as well as undesignated (rogue) trails. Using the mapping program developed by NH Fish and Game, it was determined that very little of the area has no impact to wildlife due to the high density of trails. For this reason, with the support of the Selectmen, the Town Forest Committee plans to start decommissioning many of these rogue trails and some other unnecessary trails.

A timber harvest was conducted in the spring of 2023 on the Big Dickerman Lot at the corner of Hayden Road and Route 122. The harvest was conducted by Dick Hazen of Wilkins Lumber. Large mature and suppressed trees were removed for lumber and pulp wood in order to create conditions suitable for the area to regenerate. 2023 was a great white pine seed year, so it is hoped that much of the area will have young white pine seedlings started soon. The harvest yielded 91,550 board feet of saw logs, 15 tons of pine pulp, and 24 cords of firewood, yielding \$18,942 to be added to the management fund. Although it may be temporarily unsightly, please realize that almost all of the areas in the Town Forest have had a similar thinning in the past 50 years.

Beaver problems continue on the Causeway Road. Three beavers were removed in May and the control structure was cleaned several times. Unfortunately, new beavers have moved into the area and have again dammed the control structure and culvert. Plans are to try a different type of structure in the spring.

In October, Full Circle Forestry, LLC sprayed along the Breakneck Hill Road, Causeway Road, and Dunklee Mill Road to control invasive species that have become established over the years.

Expenses:

Beaver Control	\$ 795
Invasive Species Control	\$4000

Income:

Big Dickerman Harvest	\$18,942
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As mentioned last year, please report any signs of illegal fires to the Hollis Fire Department.

Remember that anything you bring into the forest must be taken out with you. The only motorized vehicles other than maintenance vehicles allowed are snowmobiles when the trails are open.

We would like to thank the Hollis Trail Committee and the Hollis Nor'easters snowmobile club for all their efforts in keeping the trails open.

Respectfully submitted,

Craig Birch, Joe Brulotte, Spencer Stickney, Harry Russell, and Gary Chamberlain

Contacts:

Spencer Stickney	603 465-9340
Craig Birch	603 465-3310

TRAILS COMMITTEE

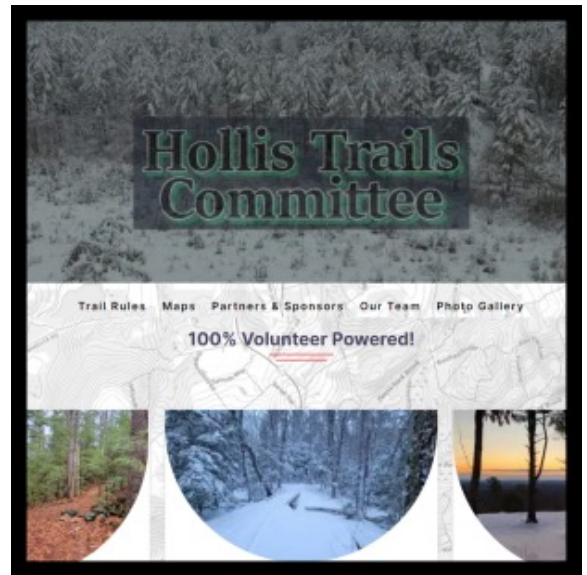
2023 was a maintenance year for the Hollis trails committee as we continued our projects from 2022 - namely trail repair, and drainage management. We also continued on our trail naming project and expect to have all of the new trail signs and trail names done by late 2024. Early in 2023 we received donations from the NH Horse Counsel and the Hollis Area Equestrians to help our effort to build and maintain the trails as many residents come to the Hollis town forest to ride on horseback. It's nice to see the various groups that use our multi-use trails helping out and giving back.

NO MUD SEASON 2023

Due to the lack of snow and a very warm winter in 2022, we made the decision to skip the traditional mud season closure in the spring of 2023. The ground simply wasn't wet or muddy due to the lack of snow and it was nice to get an extra few weeks of spring trail enjoyment and get a jump on cleanup. 2024 is starting off the same, with almost zero snow to date and without a snowpack and wet ground, mud season may be a thing of the past here in Southern NH.

NEW TRAIL SIGNS & WEBSITE

We wanted to stress the multi-use aspects of our trail system as well as help promote our trail sponsors and partners. New trail signs are starting to go up at strategic entrances to the most popular spots in the Hollis Trail system. We worked with NH Signs who had previously donated signs to us and they were great in helping us in design. These new signs will last us many years and also help keep unauthorized vehicles out of the system and help promote our key trail partners and sponsors. We also launched a new HollisTrails.org website that has all the information about the trails in one location. We've added map links and parking info, and other information including a photo gallery. We hope this new website will help out all of our trail users and keep them up to date with what's going on with events and other maintenance activities going on.



A WASHOUT OF A SUMMER

Climate change is no doubt dishing out a lashing on the trails and the summer of 2023 was one of the wettest ever seen on record. The rain flooded many of the vernal pools and caused some flooding over the road at the Baxter road causeway. Increased beaver activity coupled with the high water and an old culvert and beaver deceiver made a perfect storm for a wet and muddy flooded causeway path. We've been working with the Hollis Town forest to work on this issue and will rectify in the spring/summer of 2024.

WE LOVE THE TRAILCARE APP!

It's been over a year since we adopted the TRAILCARE app and it's been a great success. Most of our trail alerts now come from Trailcare and this help us to get alerted and dispatch a team member to clean up the downed tree or other trail obstacle. We highly encourage the use of this app when you are out and about on our trails.

Trailcare is a free application and is available on Android and Apple iOS.

DONATIONS AND SPONSORSHIPS

2023 was yet another year of many improvements in our trail system and we look forward to bringing you some more great improvements in 2024!

Respectfully submitted,

Eric McIntyre

Chairman, Hollis Trail Committee

603-791-4444

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment (ZBA) meets on the 4th Thursday of each month unless circumstances dictate otherwise. Some of those circumstances occur when a Holiday, like Thanksgiving, falls on or too close to the usual date and causes a re-scheduling. There are months when there are no cases to be heard and the meeting is cancelled. The ZBA is a quasi-judicial board. This means the members act like a jury and can only make decisions on what they hear during testimony and know from their own experiences.

At the applicant's discretion, an application could be tabled to the next scheduled meeting date, if there are less than five members of the board present to hear the case. This is not common in Hollis since there are five regular board members and five alternates. Alternates are appointed to vote in the place of a regular member if that member recuses him/her self or is absent. A quorum of eligible members is required to approve an application. Applicants, supporters and non-supporters who testify need to make their case based on the ordinance and prove to the board why the application meets or does not meet the language of the ordinance. The board also hears appeals of decisions made by Building Official and other boards including the Board of Selectmen and Planning Board.

During 2023 the ZBA heard a total of 9 applications; of these, 7 appeals were granted, 1 appeal was denied, 1 appeal was withdrawn by the applicant.

The following is a list of current members and their membership status.

Brian Major, Chair	Kat McGhee, Alternate
Jim Belanger, Vice Chair	Bill Moseley, Alternate
Cindy Tsao, Member	Meredith West, Alternate
Rick MacMillan, Member	Stan Swerchesky, Alternate
Drew Mason, Member	Donna Lee Setaro, Building and Land Use Coordinator, staff

Respectfully submitted,

Donna Setaro

Zoning Board of Adjustment, Secretary

ZONING BOARD CASES

Hearing Date	Case #	Location	Decision	To Permit
Special Exception - Accessory Dwelling Unit				
5/25/2023	ZBA2023-002	7 FARLEY RD	Granted	The construction of a 790 square foot Accessory Dwelling Unit.
10/26/2023	ZBA2023-006	101 RICHARDSON RD	Granted	The construction of a 768 square foot Accessory Dwelling Unit.
12/28/2023	ZBA2023-009	10 WORCESTER RD	Granted	The construction of a 797.3 Accessory Dwelling Unit.
Special Exception - Nonconforming Structure				
11/16/2023	ZBA2023-007	27 WORCESTER RD	Granted	The construction of a 22' x 12' addition and a 10' x 21' screened porch 66 feet from the front setback. (required 100 feet)
Variance - Non-Permitted Use				
11/16/2023	ZBA2023-008	162+162A BROAD ST	Withdrawn	The clarification and/or removal of a condition 1. "No amplified sound equipment shall be used during outside events" imposed on a variance granted by the ZBA for a non-permitted use. (Case ZBA2021-012)
Variance - Setbacks				
3/23/2023	ZBA2023-001	25 SNOW LN	Granted	The construction of a 24' x 36' garage/barn 29'.2" from the front property line. (required 50 feet)
6/22/2023	ZBA2023-003	191 RIDEOUT RD	Denied	The construction of a 14' x 20' garage 7' feet from the property line. (required 35 feet)
8/24/2023	ZBA2023-004	71 IRENE DR	Granted	The construction of a 24' x 40' garage 46 ft. from the front property line. (required 50 feet)
9/28/2023	ZBA2023-005	41 FLINT POND DR	Granted	The construction of a 8' x 12' shed 5 feet from the side property line. (required 15 feet)

Total Cases: 9

FLINTS POND ASSOCIATION

The Flint Pond Improvement Association (FPIA) was formed in 1957 for the conservation and stewardship of historic Flints Pond. The FPIA is a registered 501 c3 charitable organization, sustained by community volunteer efforts.

For many years, the FPIA has been focused on managing the invasive species of variable milfoil in Flints Pond. In 2021, the association oversaw a targeted herbicide treatment, and this measure was a great success. We still regularly survey the pond, but we did not find even a single plant this year!

We also participate in the Volunteer Lake Assessment Program (VLAP) by taking water samples on behalf of the NH Department of Environmental Services to monitor various water quality parameters, such as chlorophyll concentrations and phosphorus levels. This information can be found on our website (www.flintspond.org).

The best way to prevent the spread of invasive aquatic plants is to clean, drain and dry all boats before and after every use. We hope that everyone who enjoys Flints Pond as a beautiful resource for fishing, canoeing, and kayaking will also do their part to protect this pond as well as all the waters in New Hampshire. In addition to cleaning your boats before leaving the launch area, please do not disturb the milfoil markers, and take extra care not to dislodge milfoil fragments in marked areas.

If you are interested in helping out with the milfoil monitoring or water sampling this coming summer or have any other questions, please contact the association by email to president@flintspond.org or via our Facebook page. Everyone is welcome to attend our monthly board meetings. Please see our Facebook page for meeting times and locations.

We look forward to seeing you out on the pond!

Respectfully submitted,

Dan Gerke
Dave Connor
Kristan Farr
Mark Glidden
Mike Penn
Sarah MacDougall
Sue Farr

HOLLIS SENIORS ASSOCIATION

Hollis Seniors Organization. A group of people looking to meet others, enjoying a few hours of socializing and being entertained while enjoying lunch.

This event happens every Thursday at the Lawrence Barn where we gather at 11AM. Current events and happenings in Hollis are discussed as well as what is happening in the sports and environmental worlds. To limber up prior to the 11 o'clock hour, a period of "chair yoga" is offered by a certified instructor. Yoga, with a large and growing group begins at 10:15.

While member's interests are varied, programs are offered to try to meet those needs. Over the years we have had entertainment such as the H-B jazz band, guitar players and sing-a-longs and chorus groups.

Programs on genealogy, word search games and puzzles have added challenges to our meetings. Our group has taken field trips, mostly local area jaunts to places such as Laromay Lavender Farm, Sharon Howe's school house on Ranger Road, Nashua Fish Hatchery followed by lunch at Denny's, Timber Post B&B and Beaver Brook for a guided tour of the gardens. The year 2023 opened up new interests to members. We had presentations on home safety by Hollis Fire personnel, a representation from a safety items company and two of our members who put together a program about items to simplify things around the home. Delta Dogs of Hollis brought a veteran and dog along with their trainer and showed us why their program is so valuable. A talk about "Think Spring" got us in the mood for yard clean-up and gardening. A very welcome addition to our monthly meeting schedule has been a luncheon offered by our "Hollis Ladies", Liz and Leslie, who have provided us with a fantastic assortment of lunches on a monthly basis.

Interest in Hollis Seniors is expanding. With almost weekly articles on Facebook and "HBnewsonline" (hbnewsonline@gmail.com) more and more residents, both from Hollis and surrounding towns, are learning of the enjoyment that can be found in our Thursday get-togethers. We added 14 new members in 2023 and more interest is anticipated.

Over the past year, working with a committee of members we experienced programs such as:

- A book swap at which members explained thoughts on their favorite author
- We made Valentine cards and gifts
- An amazing variety of homemade soups was sampled as well as exotic and unusual foods
- Juliana Rowland, Editor of Hollis-Brookline News Online updated us on the local online newspaper
- A program about the Granite State Ambassadors was presented
- Food has become popular. We had a pizza party and entertainment from Silver Lining Chorus along with potluck treats
- A biologist spoke about the regrowth of the American Chestnut tree
- Many talks about local business were presented.

As you can see there is something for everyone.

Thoughts are underway to expand programs after lunch with the possibility of adding more activities such as cards, puzzles and other forms of enjoyment to lengthen the time together.

If you are seeking a means of meeting your townspeople and making new friends, join us at the Barn on Thursdays, sign up for Meals-on-Wheels and enjoy an early afternoon of fun and learning. You will be welcomed to the group.

Officers for the 2023-year were:

President: Don Ryder

Vice president: Nancy Bell

Secretary: Kathy Peterson

Treasurer: David Seager (deceased)

Nancy Bell (acting)

Officers for the 2024 year are:

President: Doug Nye

Vice president: Nancy Bell

Secretary: JoAnn Heyer

Treasurer: Jeff Arpin

Please visit our web site via the Town of Hollis Home page (www.hollisnh.org), click on “Find it Fast,” and click on Seniors to see our posted newsletters, scheduled activities and photographs. We look forward to seeing you at the Barn in 2024.

Respectfully submitted,
Don Ryder
President



Hollis Seniors Christmas 2023



Hollis Ladies, Leslie and Liz

Photos by JoAnn Heyer

NASHUA REGIONAL PLANNING COMMISSION

The Nashua Regional Planning Commission (NRPC), the oldest of the state's nine regional planning commissions, serves 13 communities in southern New Hampshire: Amherst, Brookline, Hollis, Hudson, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, Pelham, and Wilton. NRPC provides its member communities with comprehensive planning services addressing environmental, land use, transportation, and regional planning issues as well as offering mapping and data services that utilize the latest technologies.

FY23 NRPC Revenue Sources	
Special Services & Misc. Revenue	.4%
Local Contracts	9%
State of NH Grants	2%
Local Dues	8%
Federal Grants	9%
HHW Program Support	11%
Federal Transportation Funds	60%
	100%

Examples of NRPC initiatives which benefit Hollis include:

Community-Based Transportation:

Mobility Management on behalf of the Regional Coordination Council in collaboration with the Souhegan Valley Transportation Collaborative presented transportation options to the Hollis Seniors at the Lawrence Barn in May.

NRPC developed a comprehensive dashboard that enables users to find transportation options in their locality using an interactive map and connect with service providers directly. View the interactive dashboard at arcgis.com

Online GIS Mapping:

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer.

Estimated Annual Software Cost Savings: \$3,000

Tax Mapping:

NRPC maintains Hollis's tax maps.

Traffic Counts:

During 2023, NRPC staff completed local traffic counts on Rocky Pond Road, Fletcher Lane, and Hayden Lane. The NRPC also completed counts for the NHDOT at five Hollis locations.

Discounted New Hampshire Planning and Land Use Regulation Books:

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price.

Hollis's Total Cost Savings in 2023: \$2,057.80

Examples of NRPC initiatives which benefit NRPC communities as a whole include:

Greater Nashua Regional Coordination Council for Community Transportation:

The Greater Nashua Regional Coordination Council for Community Transportation (RCC7) works to leverage the efforts and resources of many organizations and individuals to work collaboratively on coordinated strategies to improve community transportation services for all residents in need of assistance. Some RCC7 activities in 2023 included continued collaboration with the Statewide Coordination Council (SCC) and continued support of the regional transportation providers. Since the start of Mobility Management at NRPC, 215 requests for transportation assistance have been processed and 154 outreach events have occurred.

Household Hazardous Waste (HHW) Collection:

On behalf of the Nashua Region Solid Waste Management District (NRSWMD), NRPC held six HHW Collection events in 2023: 5 in Nashua and 1 in Pelham. The events are held for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2023, the District collected 158,598 pounds of waste from over 1,700 households.

Nashua MPO Transportation Project Planning Process:

The MPO also adopted the FY2023-26 Transportation Improvement Program (TIP) and the FY2023-50 Metropolitan (long-range) Transportation Plan (MTP) in 2023. The TIP and the MTP are the primary transportation planning documents that are required by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Nashua Regional Planning Commission Staff

Administration

Jay Minkarah, Executive Director
Camille Pattison, Assistant Director
Nicole Kingsbury, Project Accountant
Kathy Kirby, Admin./Communications Assistant

Land Use Team

Mary Brundage, Regional Planner
Cassie Cashin, Regional Planner III
Emma Rearick, Environmental Planner III

GIS Team

Sara Siskavich, GIS Manager
Ryan Friedman, Senior GIS Planner
Tyrel Borowitz, GIS Analyst

Transportation Team

Matt Waitkins, MPO Coordinator
Donna Marceau, Mobility Manager
Ned Connell, Senior Planner

Nashua Regional Planning Commission
30 Temple Street, Suite 310, Nashua, NH 03060
(603) 417-6570 | nashuarpc.org

NRPC Commissioner: Venu Rao (Term ended 5/25/2023), Joseph Garruba

Transportation Technical Advisory Committee (TTAC) Representative: Joan Cudworth

Nashua Regional Solid Waste Management District (NRSWMD) Representative: Joan Cudworth

Hollis FY24 Dues: \$7,697.55

Many thanks to Mr. Venu Rao for ten years of service representing Hollis as a Commissioner and for serving on the NRPC Executive Board for four years.

NASHUA REGIONAL SOLID WASTE MANAGEMENT DISTRICT HOUSEHOLD HAZARDOUS WASTE

2023 Annual Report

Hollis HHW Program Participation

Introduction

This report highlights how the Town of Hollis benefits from its participation in the Nashua Region Solid Waste Management District's (NRSWMD) Household Hazardous Waste Program. This program is funded by municipal assessments, user fees, and a grant received by the Nashua Regional Planning Commission from the NH Department of Environmental Services. The following charts and figures reflect data from waste collection events held during 2023.

Collection Overview

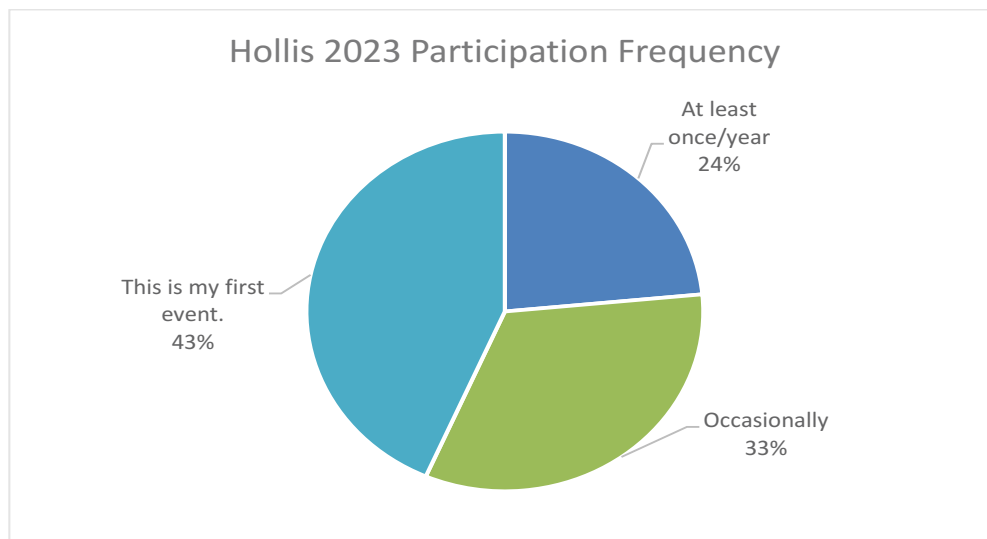
Six events were held during 2023: five in Nashua and one satellite event in Pelham. Residents from any of the eleven NRSWMD member municipalities could participate in any event. In even-numbered years, the satellite event is typically held in Milford.

Saturday April 22, 8am-12pm, in Nashua	Saturday August 26, 8am-12pm, in Pelham
Thursday June 1, 3pm-7pm , in Nashua	Saturday October 7, 8am-12pm, in Nashua
Saturday August 5, 8am-12pm, in Nashua	Saturday November 4, 8am-12pm, in Nashua

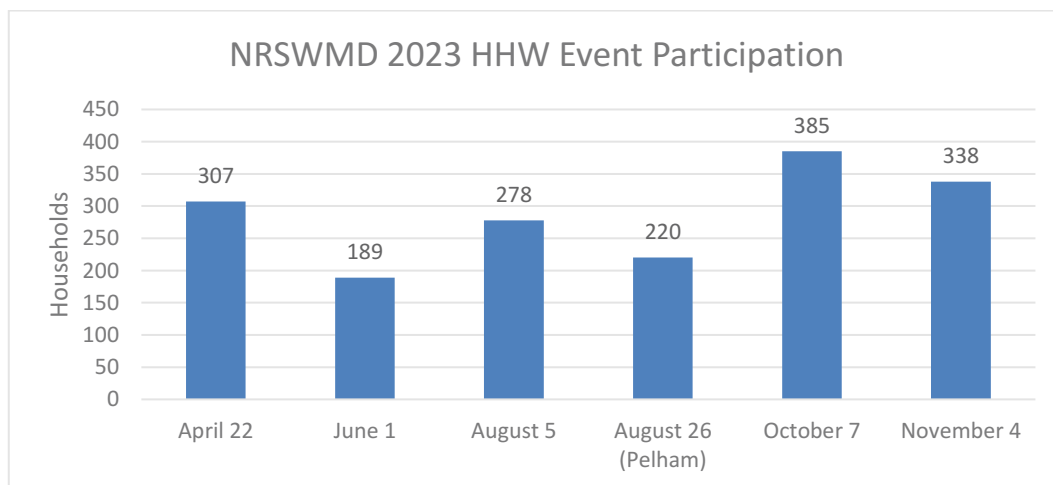
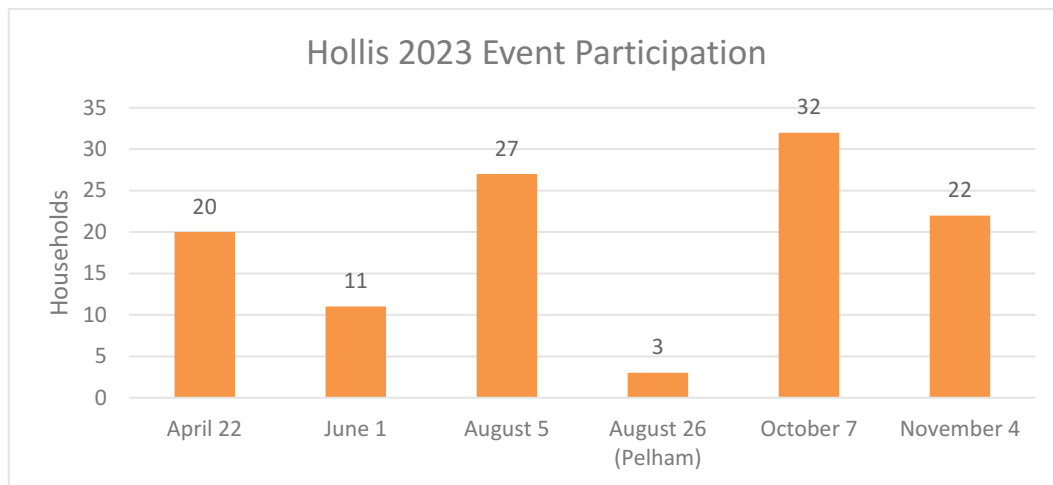
Total Participation

In 2023, a total of 1,717 households participated in the HHW collections. Of those, 6.7%, or 115 households, came from Hollis. According to the NH Office of Planning and Development's 2022 population estimates, the population of the NRSWMD region is approximately 231,812. The 2022 estimates show a population of 8,624 for the Town of Hollis, which is 3.7% of the district's total population. Hollis residents utilized the collection events at a higher rate than expected based on its share of the regional population. The most popular event for Hollis residents was on October 7.

In 2023, 43% of the participants from Hollis reported attending for their first time, 33% indicated attending a HHW collection occasionally, while 24% reported attending at least one event every year.



Households	Apr 22	June 1	Aug 5	Aug 26 (Pelham)	Oct 7	Nov 4	Total	Share of Region
Hollis	20	11	27	3	32	22	115	3.7%
NRSWMD	307	189	278	220	385	338	1717	100%
Share of Event	6.5%	5.8%	9.7%	1.4%	8.3%	6.5%	6.7%	

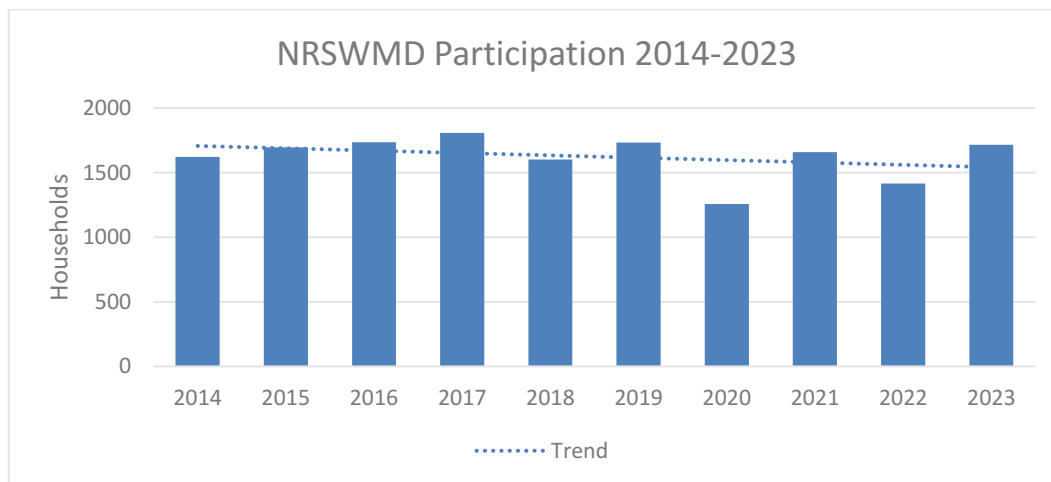
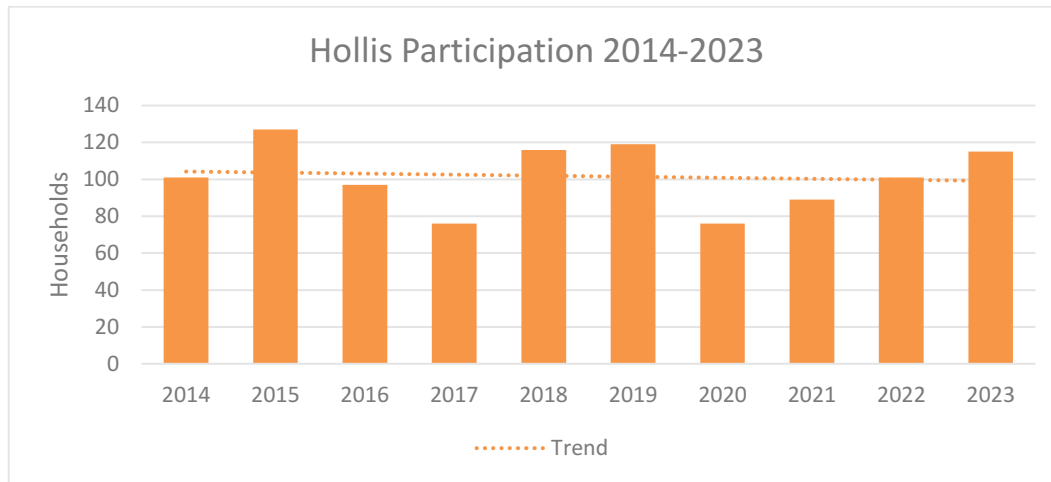


Historic Participation Trends

NRSWMD began charging a \$10 user fee per vehicle in 2008, which was raised to \$15 in 2019. While participation rates trended consistently upward between 2014 and 2017, they have fluctuated up and down since 2018. The district held seven events in 2016 and 2017, and only four events in 2020 due to the Covid-19 pandemic. The last three years have shown participation rates similar to pre-2020 years, although waste volumes have continued to increase. In 2023, Hollis attendance also increased, with the highest number of households participating since 2019.

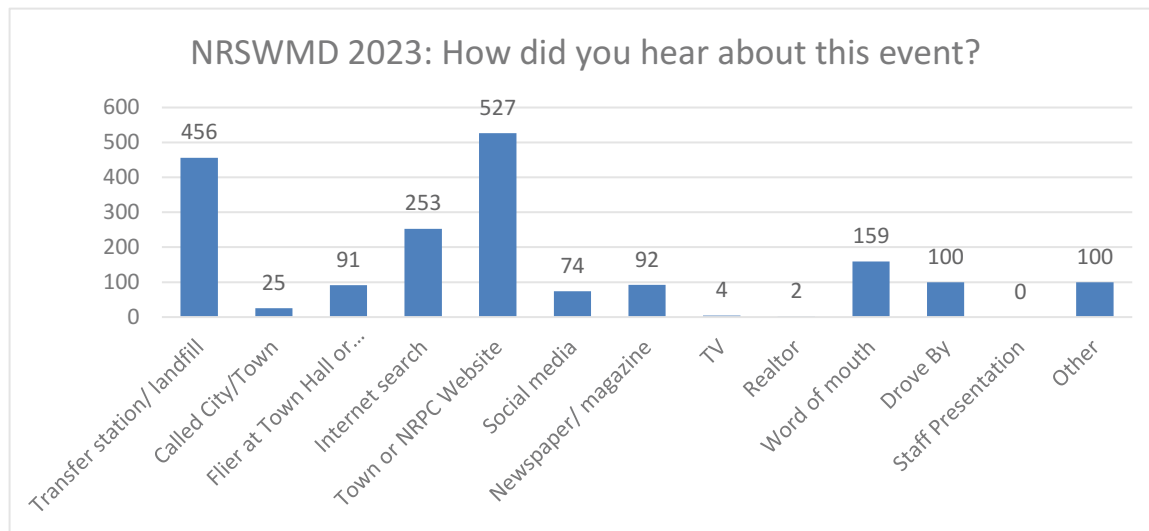
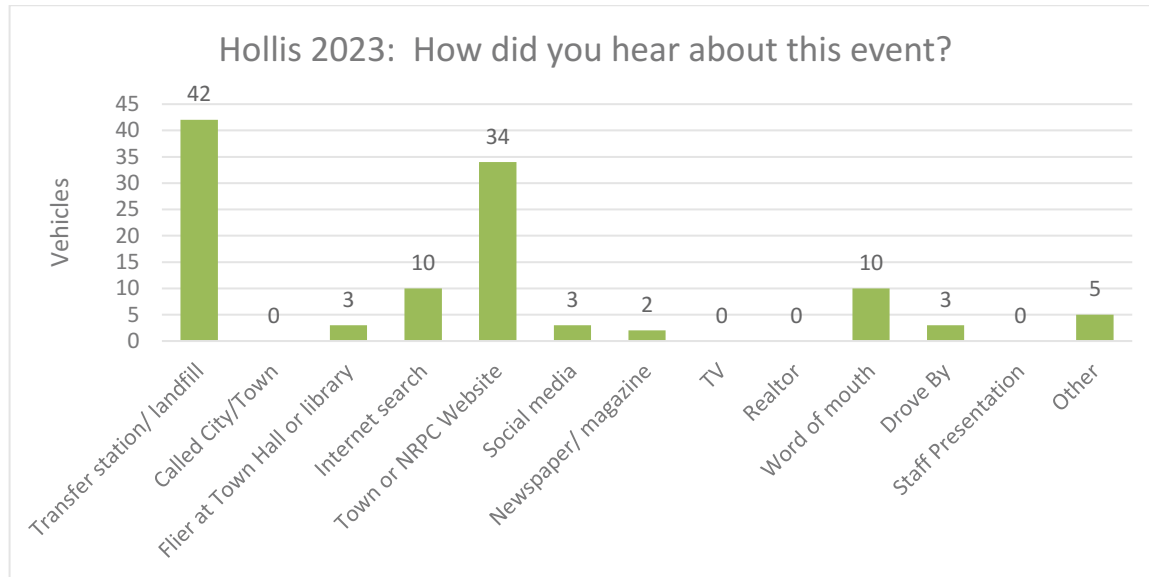
A Decade at a Glance

Households	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Hollis	101	127	97	76	116	119	76	89	101	115
NRSWMD	1,623	1,696	1,736	1,808	1,603	1,734	1,258	1,659	1,416	1,717
Hollis % of Total	6.2%	7.5%	5.6%	4.2%	7.2%	6.9%	6.0%	5.4%	7.1%	6.7%



Marketing & Outreach

By tracking how participants learn about HHW events, the district can better target its marketing and outreach. In 2023, most Hollis participants learned about the collection events from the transfer station (42 vehicles) or the town or NRPC websites (34 vehicles).



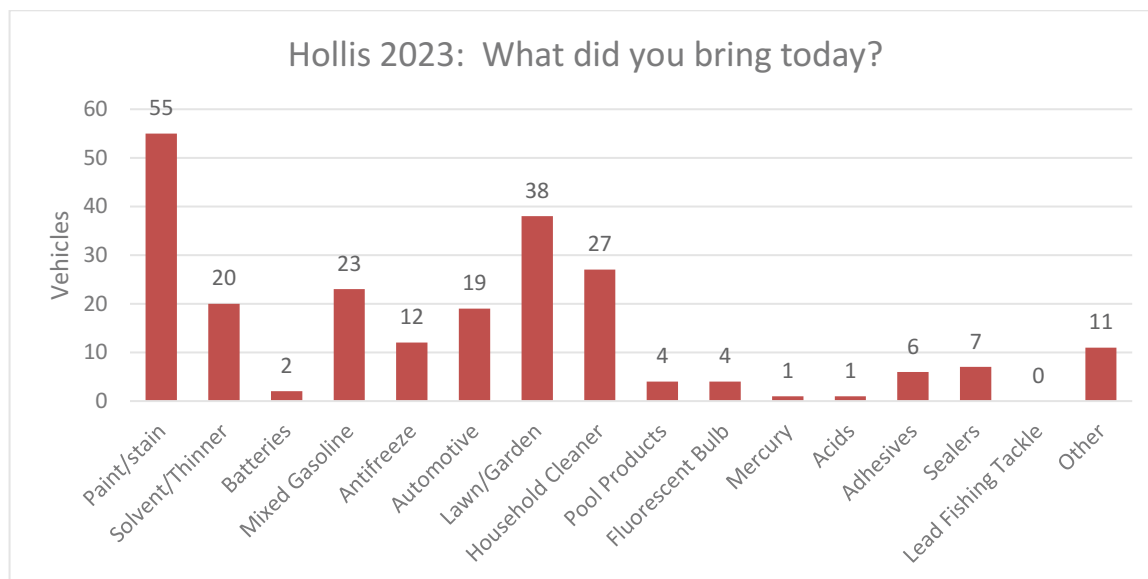
Materials Collected

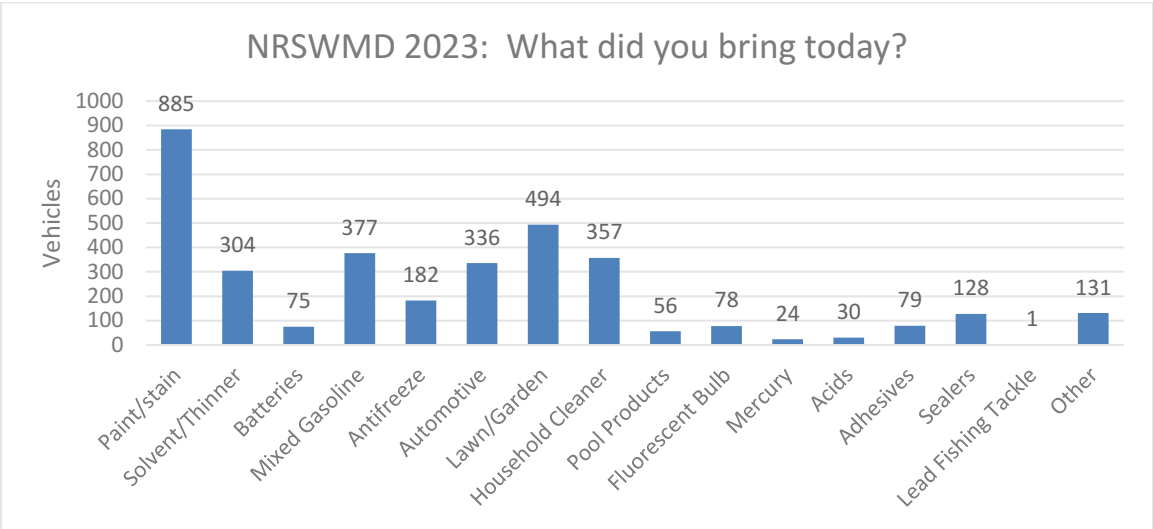
The district manifested a total of 158,598 pounds of waste during the 2023 collection season. Of this, 141,278 pounds were hazardous, and 17,320 pounds were universal wastes. This is an increase of 22,862 pounds from the 2022 total (135,736 total pounds of waste in 2022: 121,857 pounds hazardous and 13,879 pounds universal).

2023 Volume by Event (Pounds)			
Date	Haz	Non-Haz	Total
4/22	23,944	4,489	28,433
6/1	13,475	2,415	15,890
8/5	34,926	2,505	37,431
8/26	23,583	1,390	24,973
10/7	26,811	4,445	31,256
11/4	18,539	2,076	20,615
2023 Totals	141,278	17,320	158,598

Participant surveys provide more detailed information on the types of waste being collected from each community. The types of waste collected in 2023, as reported on participant surveys, are shown in two charts below: one highlighting Hollis and the other with data from the entire district.

Hollis households reported paint/stain (55 vehicles), lawn/garden (38 vehicles), and household cleaner (27 vehicles) as the three most common types of waste. District-wide, paint/stain continues to be the most common item reported: more than 800 vehicles in the district brought paint/stain to a collection event. Lawn/garden was the second most common item reported this year (494 vehicles), followed by mixed gasoline (377 vehicles).





Conclusions

Total event attendance and volume of waste both increased since last year, as did the number of Mont Vernon households participating. Labor shortages, rising costs, and waste stream delays have put pressure on our communities and environmental contractor. The proper disposal of household hazardous waste is enormously important as it decreases our impact on the environment and the risks of accidental poisonings in the home. The dedication of our members and professional expertise of our environmental contractor have been vital to the success of this program: Thank you.

Hollis Representatives to the NRSWMD:

Joan Cudworth, Director of Public Works

HOLLIS SCHOOL DISTRICT



2024 HOLLIS SCHOOL SCHOOL DISTRICT WARRANT

Hollis School District Elections

The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM

To the inhabitants of the Hollis School District in the Town of Hollis, New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE LAWRENCE BARN COMMUNITY CENTER, IN SAID DISTRICT ON THE TWELVETH OF MARCH 2024 AT SEVEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.
5. To choose one member of the School Board for the ensuing two years.

Given under our hands and seals at said Hollis, New Hampshire on this 13th day of February, 2024.

Amy Kellner, Chair
Caryl Roy, Vice Chair
Tammy Fareed, Secretary
Anne Wake-DePasquale
Andrea Levesque | Robert Mann

2024 HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

You are hereby notified to meet at the **Hollis Brookline Middle School MPR** in the town of Hollis on **Thursday, March 14, 2024 at 7:00 pm** to act on the following subjects and, further, to meet at the **Lawrence Barn Community Center on Tuesday, March 12, 2024** between the hours of **7:00 am and 7:00 pm**, for the purpose of choosing district officers elected by an official ballot and other action required to be inserted on said official ballot.

Article 1. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2024-25 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2024-25	\$87,179

and further to raise and appropriate the sum of **\$87,179** for the third year (2024-25 school year), such sum representing the negotiated increase over the 2023-24 salaries and fringe benefits. Majority vote required. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 2. Shall the School District vote to raise and appropriate the sum of **\$734,279** as the Hollis School District's portion of the SAU budget of **\$2,377,762** for the forthcoming fiscal year? This year's adjusted budget of **\$2,356,823** with **\$727,813** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 3. To see if the School District will vote to raise and appropriate up to the sum of **\$23,970** to be added to the previously established Maintenance Expendable Trust Fund for Administrative and Associated Structures at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. Further, to name the Board as agents to expend from fund. Majority vote required. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 4. To see if the School District will vote to raise and appropriate up to the sum of **\$125,000** to be added to the previously established School Buildings Expendable Maintenance Trust Fund from the Hollis School District's June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. Majority vote required. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 5. To see if the School District will vote to raise and appropriate up to the sum of **\$25,000** to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2024 unassigned fund balance available for transfer on July 1, 2024. Majority vote

required. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 6. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. Majority vote required. **The school board recommends the appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 7. To see if the School District will vote to raise and appropriate a sum of \$16,464,092 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. Majority vote required. **The school board recommends this appropriation 5-0-0. The budget committee recommends this appropriation 8-0-0.**

Article 8. To transact any other business which may legally come before said meeting.



New Hampshire
Department of
Revenue Administration

2024
MS-27

2024-2025 PROPOSED BUDGET (MS 27)

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Instruction								
1100-1199	Regular Programs	07	\$4,299,350	\$4,635,797	\$4,889,599	\$0	\$4,889,599	\$0
1200-1299	Special Programs	07	\$1,761,205	\$2,150,157	\$2,363,991	\$0	\$2,363,991	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	07	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	07	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$6,060,555	\$6,785,954	\$7,253,590	\$0	\$7,253,590	\$0
Support Services								
2000-2199	Student Support Services	07	\$941,269	\$1,038,641	\$1,015,773	\$0	\$1,015,773	\$0
2200-2299	Instructional Staff Services	07	\$426,834	\$505,417	\$538,896	\$0	\$538,896	\$0
Support Services Subtotal			\$1,368,103	\$1,544,058	\$1,554,669	\$0	\$1,554,669	\$0
General Administration								
2310 (840)	School Board Contingency		\$0	\$95,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	07	\$45,235	\$57,400	\$66,000	\$0	\$66,000	\$0
General Administration Subtotal			\$45,235	\$152,400	\$66,000	\$0	\$66,000	\$0



New Hampshire
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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$625,021	\$677,360	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	07	\$688,133	\$746,616	\$767,855	\$0	\$767,855	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	07	\$919,539	\$953,402	\$1,054,371	\$0	\$1,054,371	\$0
2700-2799	Student Transportation	07	\$462,997	\$540,183	\$658,483	\$0	\$658,483	\$0
2800-2999	Support Service, Central and Other	07	\$3,479,066	\$3,745,823	\$3,632,840	\$0	\$3,632,840	\$0
Executive Administration Subtotal			\$6,174,756	\$6,663,384	\$6,113,549	\$0	\$6,113,549	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	07	\$0	\$1	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	07	\$917	\$2	\$2	\$0	\$2	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$917	\$3	\$3	\$0	\$3	\$0
Other Outlays								
5110	Debt Service - Principal	07	\$593,869	\$878,704	\$886,757	\$0	\$886,757	\$0
5120	Debt Service - Interest	07	\$169,852	\$207,362	\$179,524	\$0	\$179,524	\$0
Other Outlays Subtotal			\$763,721	\$1,086,066	\$1,066,281	\$0	\$1,066,281	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	07	\$0	\$220,000	\$220,000	\$0	\$220,000	\$0
5222-5229	To Other Special Revenue	07	\$0	\$190,000	\$190,000	\$0	\$190,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$410,000	\$410,000	\$0	\$410,000	\$0
Total Operating Budget Appropriations								
					\$16,464,092	\$0	\$16,464,092	\$0



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Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$23,970	\$0	\$23,970	\$0
Purpose: SAU Maintenance Fund						
5252	To Expendable Trusts/Fiduciary Funds	04	\$125,000	\$0	\$125,000	\$0
Purpose: School Facilities Maintenance Trust						
5252	To Expendable Trusts/Fiduciary Funds	05	\$25,000	\$0	\$25,000	\$0
Purpose: Special Education Expendable Trust						
Total Proposed Special Articles			\$173,970	\$0	\$173,970	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
1100-1199	Regular Programs	01 <i>Purpose: Support Staff CBA</i>	\$15,314	\$0	\$15,314	\$0
1200-1299	Special Programs	01 <i>Purpose: Support Staff CBA</i>	\$33,044	\$0	\$33,044	\$0
2200-2299	Instructional Staff Services	01 <i>Purpose: Support Staff CBA</i>	\$1,166	\$0	\$1,166	\$0
2310 (840)	School Board Contingency	06 <i>Purpose: Contingency</i>	\$95,000	\$0	\$95,000	\$0
2320 (310)	SAU Management Services	02 <i>Purpose: SAU Budget</i>	\$734,279	\$0	\$734,279	\$0
2400-2499	School Administration Service	01 <i>Purpose: Support Staff CBA</i>	\$9,667	\$0	\$9,667	\$0
2600-2699	Plant Operations and Maintenance	01 <i>Purpose: Support Staff CBA</i>	\$16,643	\$0	\$16,643	\$0
2800-2999	Support Service, Central and Other	01 <i>Purpose: Support Staff CBA</i>	\$11,345	\$0	\$11,345	\$0
Total Proposed Individual Articles			\$916,458	\$0	\$916,458	\$0



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Local Sources					
1300-1349	Tuition	07	\$35,000	\$35,000	\$35,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	07	\$25,000	\$15,000	\$15,000
1600-1699	Food Service Sales	07	\$186,000	\$186,000	\$186,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	07	\$25,000	\$25,000	\$25,000
Local Sources Subtotal			\$271,000	\$261,000	\$261,000
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	07	\$3,609	\$3,000	\$3,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	07	\$2,500	\$2,500	\$2,500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$6,109	\$5,500	\$5,500



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Federal Sources					
4100-4539	Federal Program Grants	07	\$70,000	\$70,000	\$70,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	07	\$31,500	\$31,500	\$31,500
4570	Disabilities Programs	07	\$120,000	\$120,000	\$120,000
4580	Medicaid Distribution	07	\$32,000	\$10,000	\$10,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$253,500	\$231,500	\$231,500
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03, 05, 04	\$0	\$173,970	\$173,970
9999	Fund Balance to Reduce Taxes	07	\$0	\$200,000	\$200,000
Other Financing Sources Subtotal			\$0	\$373,970	\$373,970
Total Estimated Revenues and Credits			\$530,609	\$871,970	\$871,970



Budget Summary

Item	School Board Period ending 6/30/2025 (Recommended)	Budget Committee Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$16,464,092	\$16,464,092
Special Warrant Articles	\$173,970	\$173,970
Individual Warrant Articles	\$916,458	\$916,458
Total Appropriations	\$17,554,520	\$17,554,520
Less Amount of Estimated Revenues & Credits	\$871,970	\$871,970
Less Amount of State Education Tax/Grant	\$0	\$0
Estimated Amount of Taxes to be Raised	\$16,682,550	\$16,682,550



Supplemental Schedule

1. Total Recommended by Budget Committee	\$17,554,520
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$17,554,520
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,755,452
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$87,179
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$19,309,972

GOVERNMENT LEADERSHIP ADMINISTRATION

HOLLIS SCHOOL DISTRICT

For the Year Ending June 30, 2023

Hollis School Board

Amy Kellner, Chair	Term Expires 2024
Carryl Roy, Vice Chair	Term Expires 2025
Tammy Fareed, Secretary	Term Expires 2024
Anne Wake-DePasquale	Term Expires 2026
Andrea Levesque Robert Mann	Term Expires 2024
Diane Leavitt, Clerk	Term Expires 2024
Claudia Dufresne, Treasurer	Term Expires 2024
Drew Mason, Moderator	Term Expires 2025

SAU #41 Administration

Andrew F. Corey	Superintendent of Schools
Gina Bergskaug	Assistant Superintendent
Kelly Seeley	Business Administrator
Lauren DiGennaro	Director of Student Services
Christine Haight	Asst. Director of Student Services
Carol Tyler	Director of Technology
Linda Sherwood	Senior Asst. Business Administrator
Donna Smith	Asst. Business Administrator

Hollis Elementary Schools

Paula Izbicki, Principal – Hollis Primary School
Candice Fowler, Principal – Hollis Upper Elementary School
Sarah Proulx – Special Education Administrator
Dr. Abby Diaz – Curriculum Administrator

2023 HOLLIS SCHOOL DISTRICT ANNUAL MEETING MINUTES

Hollis Brookline High School gymnasium, Hollis, NH
15 March 2023

Hollis Elementary Schools

Paula Izbicki, Principal Hollis Primary
Candice Fowler, Principal Hollis Upper Elementary
Anne Elser, Special Education Administrator

Hollis School Board

Amy Kellner, Chair
Rob Mann
Tammy Fareed
Carryl Roy
Brook Arthur

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

SAU 41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis School District Budget Committee

Tom Gehan, Chair
Mike Harris, Vice Chair
Mike Leavitt, Secretary
Christopher Hyde
Lorin Rydstrom
Darlene Mann
Amy Kellner, Hollis School Board Rep
Mark LeDoux, Select Board Rep

The meeting was called to order at 6:30 pm by the moderator, Drew Mason, at the Hollis Brookline Cooperative High School and was started with the Pledge of Allegiance. The Star-Spangled Banner was played by the HUES Band, (Previously recorded). Moderator recognized all veterans and serving members of our armed forces.

Amy Kellner, School Board chair, introduced the School Board. Tom Gehan, Budget Committee Chair, introduced the Budget Committee. Superintendent of Schools, Andy Corey, introduced SAU #41 and the School Administration. Moderator introduced School District Clerk, Diane Leavitt, and School District Counsel, James O'Shaughnessy. Moderator recognized the Supervisors of the Checklist, assistants and volunteer counters.

Moderator went over administrative announcements, and calendar events.

Moderator went over the rules of the meeting.

Jim Belanger motioned to adopt the rules of the meeting. Seconded by Mike Harris. No discussion.

Moderator brought motion to adopt the rules to a vote. **CARRIED** by a card vote.

Moderator gave an overview of the warrant articles. Tom Gehan, Budget Committee chair, gave a financial overview of the articles.

Article 1. To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2023-24 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023-24	\$89,225

and further to raise and appropriate the sum of **\$89,225** for the second year (2023-24 school year), such sum representing the negotiated increase over the 2022-23 salaries and fringe benefits. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 1 to the floor. Seconded by Rob Mann.

Carryl Roy, School Board, gave a presentation. Discussion ensued.

Moderator brought Article 1 to a vote. **CARRIED** by a card vote.

Article 2. Shall the School District vote to raise and appropriate the sum of \$677,360 as the Hollis School District's portion of the SAU budget of \$2,264,374 for the forthcoming fiscal year? This year's adjusted budget of \$2,247,208 with \$672,225 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 2 to the floor. Seconded by Rob Mann.

Carryl Roy, School Board Chair, gave a presentation. Discussion ensued.

Moderator brought Article 2 to a secret ballot vote. No extended voting; polls open only until all voters attending have voted. **YES – 70 NO – 20** by a secret ballot vote. Vote requires a simple majority of all three districts combined.

Article 3. To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established Maintenance Expendable Trust Fund for Administrative and Associated Structures at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 3 to the floor. Seconded by Rob Mann.

Tammy Fareed, School Board, gave a presentation. Discussion ensued.

Moderator brought Article 3 a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration of Article 1 and Article 2. Seconded by Mike Harris.

Moderator brought motion to restrict to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration of Article 3. Seconded by Mike Harris.

Moderator brought motion to restrict to a vote. **CARRIED** by a card vote.

Article 4. To see if the School District will vote to raise and appropriate up to the sum of \$95,000 to be added to the previously established School Buildings Expendable Maintenance Trust Fund from the Hollis School District's June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 4 to the floor. Seconded by Rob Mann.

Rob Mann, School Board, gave a presentation. No discussion.

Moderator brought Article 4 a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 4. Seconded by Darlene Mann.

Moderator brought motion to restrict to a vote. **CARRIED** by a card vote.

Article 5. To see if the School District will vote to raise and appropriate up to the sum of \$25,000 to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2023 unassigned fund balance available for transfer on July 1, 2023. **The school board recommends the appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Carryl Roy motioned to bring Article 5 to the floor. Seconded by Rob Mann.

Amy Kellner, School Board, gave a presentation. No discussion.

Moderator brought Article 5 a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 5. Seconded by Darlene Mann.

Moderator brought motion to restrict to a vote. **CARRIED** by a card vote.

Article 6. To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. **The school board**

recommends the appropriation 4-0-0. The budget committee recommends this appropriation 7-1-0.

Carryl Roy motioned to bring Article 6 to the floor. Seconded by Rob Mann.
Brooke Arthur, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 6 a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 6. Seconded by Darlene Mann.
Moderator brought motion to restrict to a vote. **CARRIED** by a card vote.

Article 7. To see if the School District will vote to raise and appropriate a sum of **\$15,786,280** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 4-0-0. The budget committee recommends this appropriation 8-0-0.**

Tom Gehan motioned to bring Article 7 to the floor. Seconded by Amy Kellner.
Tom Gehan, Budget Committee Chair, gave a presentation. Discussion ensued.
Brandon Buteau motioned to end debate. Seconded by Mike Harris.
Moderator motion to end debate to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 7 a vote. **CARRIED** by a card vote.

Mike Harris motioned to restrict reconsideration to Article 7. Seconded by Darlene Mann.
Moderator brought motion to restrict to a vote. **CARRIED** by a card vote.

Article 8. To transact any other business which may legally come before said meeting.

Darlene Mann motioned to dissolve the meeting. Seconded by Carryl Roy.
Moderator brought motion to dissolve the meeting to a vote. **CARRIED** by a card vote.

We had 99 voters who attended the meeting, the meeting adjourned at 8:10 pm.

Respectfully submitted,

Diane Leavitt,
Hollis School District Clerk

REVENUE, EXPENDITURES AND CHANGES

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2023

	General	Food Service	Grants	HVAC Installation	Permanent Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
School district assessment	\$ 18,482,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,482,832
Other local	157,065	497,550	-	-	50,472	339,967	1,045,054
State	5,864,904	32,083	20,890	-	-	-	5,917,877
Federal	36,246	118,568	339,799	-	-	-	494,613
Total revenues	<u>24,541,047</u>	<u>648,201</u>	<u>360,689</u>	<u>-</u>	<u>50,472</u>	<u>339,967</u>	<u>25,940,376</u>
EXPENDITURES							
Current:							
Instruction	10,488,382	-	378,332	-	-	390,117	11,256,831
Support services:							
Student	1,677,331	-	7,629	-	-	-	1,684,960
Instructional staff	771,895	-	29,935	-	-	-	801,830
General administration	82,294	-	3,000	-	-	-	85,294
Executive administration	1,070,947	-	-	-	-	-	1,070,947
School administration	1,053,584	-	-	-	-	-	1,053,584
Operation and maintenance of plant	2,084,668	-	-	-	-	-	2,084,668
Student transportation	1,315,528	-	-	-	-	-	1,315,528
Other	5,686,055	-	-	-	-	-	5,686,055
Non-instructional services	-	510,774	-	-	-	-	510,774
Debt service:							
Principal	940,097	-	-	-	-	-	940,097
Interest	91,550	-	-	-	-	-	91,550
Facilities acquisition and construction	56,771	-	-	2,661,724	-	(482)	2,718,013
Total expenditures	<u>25,319,102</u>	<u>510,774</u>	<u>418,896</u>	<u>2,661,724</u>	<u>-</u>	<u>389,635</u>	<u>29,300,131</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(778,055)</u>	<u>137,427</u>	<u>(58,207)</u>	<u>(2,661,724)</u>	<u>50,472</u>	<u>(49,668)</u>	<u>(3,359,755)</u>
Other financing sources (uses):							
Transfers in	(28,566)	-	-	-	-	769	(27,797)
Transfers out	34,766	-	-	-	(6,969)	-	27,797
Capital lease inception	-	-	-	2,886,491	-	-	2,886,491
Total other financing sources and uses	<u>6,200</u>	<u>-</u>	<u>-</u>	<u>2,886,491</u>	<u>(6,969)</u>	<u>769</u>	<u>2,886,491</u>
Net change in fund balances	(771,855)	137,427	(58,207)	224,767	43,503	(48,899)	(473,264)
Fund balances, beginning	3,023,442	534,998	-	(218,267)	469,768	388,103	4,198,044
Fund balances, ending	<u>\$ 2,251,587</u>	<u>\$ 672,425</u>	<u>\$ (58,207)</u>	<u>\$ 6,500</u>	<u>\$ 513,271</u>	<u>\$ 339,204</u>	<u>\$ 3,724,780</u>

GENERAL FUND REVENUE COMPARISON BY YEAR

Hollis School District FY23 General Fund Revenue Comparison by Year

	FY21	FY22	FY23
School District Assessment			
Current Appropriation	10,995,202	10,552,843	11,182,462
Other Local Sources			
Tuition	22,077	89,535	82,807
Investment Earnings	7,148	2,020	40,304
Rentals	23,970	23,970	23,970
Miscellaneous	3,755	99,578	34,087
Total Local Sources	56,950	215,103	181,169
State Sources			
Adequacy Aid (grant)	1,208,569	1,216,851	1,619,641
Adequacy Aid (tax)	1,370,066	1,378,901	963,567
School Building Aid	-	-	-
Kindergarten Aid	-	-	-
Special Educ Aid	-	54,374	2,827
Other State Aid	-	-	84,818
Total State Sources	2,578,635	2,650,126	2,670,853
Federal Sources			
Medicaid	37,279	38,386	29,702
Other Financing Sources			
Transfers in	73	175	188
Total Revenues and Other Financing	13,668,139	13,456,632	14,064,373

BALANCE SHEET

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2023

	General	Food Service	Grants	HVAC Installation	Permanent Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and cash equivalents	\$ 1,478,792	\$ 691,940	\$ -	\$ 156,674	\$ -	\$ 345,206	\$ 2,672,612
Receivables, net of allowance for uncollectibles:							
Accounts	-	-	-	-	-	157	157
Intergovernmental	740,842	15,799	93,545	-	513,271	624	1,364,081
Interfund receivable	90,545	-	-	-	-	-	90,545
Inventory	-	15,511	-	-	-	-	15,511
Prepaid items	186,506	-	-	-	-	-	186,506
Total assets	<u>\$ 2,496,685</u>	<u>\$ 723,250</u>	<u>\$ 93,545</u>	<u>\$ 156,674</u>	<u>\$ 513,271</u>	<u>\$ 345,987</u>	<u>\$ 4,329,412</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 125,511	\$ 936	\$ -	\$ 6,174	\$ -	\$ 6,412	\$ 139,033
Accrued salaries and benefits	65,488	2,737	-	-	-	371	68,596
Contracts payable	6,950	-	-	-	-	-	6,950
Intergovernmental payable	47,149	1,582	3,000	-	-	-	51,731
Retainage payable	-	-	-	144,000	-	-	144,000
Interfund payable	-	-	90,545	-	-	-	90,545
Total liabilities	<u>245,098</u>	<u>5,255</u>	<u>93,545</u>	<u>150,174</u>	<u>-</u>	<u>6,783</u>	<u>500,855</u>
Deferred inflows of resources:							
Deferred revenue	<u>-</u>	<u>45,570</u>	<u>58,207</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>103,777</u>
Fund balances:							
Nonspendable	186,505	15,511	-	-	340,734	-	542,750
Restricted	-	-	-	-	172,537	-	172,537
Committed	897,805	656,914	-	6,500	-	339,204	1,900,423
Assigned	362,978	-	-	-	-	-	362,978
Unassigned	804,299	-	(58,207)	-	-	-	746,092
Total fund balances	<u>2,251,587</u>	<u>672,425</u>	<u>(58,207)</u>	<u>6,500</u>	<u>513,271</u>	<u>339,204</u>	<u>3,724,780</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,496,685</u>	<u>\$ 723,250</u>	<u>\$ 93,545</u>	<u>\$ 156,674</u>	<u>\$ 513,271</u>	<u>\$ 345,987</u>	<u>\$ 4,329,412</u>

SPECIAL EDUCATION EXPENDITURES

ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS & SERVICES

Per RSA 32:11a

EXPENSES	FY 2021	FY 2022	FY 2023
Salaries	\$1,861,859	\$1,522,041	\$1,975,397
Benefits	\$788,273	\$961,841	\$900,596
Contracted Services	\$198,609	\$344,985	\$423,612
Transportation	\$107,367	\$18,465	\$353,013
Tuition	\$69,039	\$0	\$0
Supplies	\$25,582	\$31,671	\$36,165
Equipment	\$4,209	\$1,016	\$9,841
Other	\$2,615	\$1,590	\$2,278
SUB Total	\$3,057,553	\$2,881,609	\$3,700,902
REVENUE			
Special Education Aid	\$0	\$52,379	\$0
Medicaid Distribution	\$37,279	\$38,386	\$29,702
IDEA & PK IDEA	\$182,093	\$213,170	\$186,055
Preschool Tuition	\$11,694	\$15,905	\$21,750
SUB Total	\$231,066	\$319,840	\$237,506
NET COST FOR SPECIAL EDUCATION	\$2,826,487	\$2,561,769	\$3,463,395

DEBT SCHEDULE

Amortization Schedule of Long Term Debt For Fiscal Year Ending on June 30, 2023

	H-STEP Lease	H-SMART Lease	H-CAP Bond	Total
Length of Debt (years)	10	10	10	
Date of Issue	4/14/2017	6/30/2020	7/13/2022	
Date of Final Payment	6/8/2027	10/1/2029	8/15/2032	
Original Debt	\$ 2,800,000.00	\$ 3,108,900.00	\$ 3,116,000.00	\$ 9,024,900.00
Interest Rate	2.77%	1.82%	2.63%	
Principal at Beginning of Year	\$ 1,212,470.68	\$ 2,487,120.00	\$ 279,500.00	\$ 3,979,090.68
New Issues				
Retired Issues this Year	\$ 324,387.49	\$ 356,155.58	\$ 411,181.00	\$ 1,091,724.07
Remaining Principal Balance Due	\$ 921,656.50	\$ 2,176,230.00	\$ 2,492,500.00	\$ 5,590,386.50
Remaining Interest Balance Due	\$ 51,505.97	\$ 158,429.55	\$ 571,977.75	\$ 781,913.27
Remaining Debt (P&I)	\$ 973,162.47	\$ 2,334,659.55	\$ 3,064,477.75	\$ 6,372,299.77
Amount of Principal to be paid Next Fiscal Year	\$ 298,866.82	\$ 310,890.00	\$ 277,000.00	\$ 886,756.82
Amount of Interest to be paid Next Fiscal Year	\$ 25,520.67	\$ 39,607.39	\$ 120,054.00	\$ 185,182.06
Total Debt Next Fiscal Year	\$ 324,387.49	\$ 350,497.39	\$ 397,054.00	\$ 1,071,938.88

PROFESSIONAL STAFF ROSTER

HOLLIS SCHOOL DISTRICT PROFESSIONAL STAFF ROSTER 2023-2024

Name	Last Name	Assignment	College/University	Degree
Abby	Diaz	Curriculum Administrator	New England College	Ed.D.
Candice	Fowler	Principal	Antioch Univ. of New England	M.Ed.
Paula	Izbicki	Principal	New England College	M.Ed.
Sarah	Proulx	Special Education Administrator	UNH	M.Ed.
Gregory	Ashley	Grade 2	Antioch Univ. of New England	M.Ed.
Ellen	Banning	Board Certified Behavior Analyst	Keene State College	M.Ed.
Jacob	Barry	School Psychologist	Mass School of Psych	CAGS
Alison	Batey	Special Education	UNH	M.Ed.
Laura	Blouin	Grade 4	Keene State College	B.S./B.A.
Samantha	Boudreau	Computer Integration Specialist	Univ. of Phoenix	M.Ed.
Susan	Carlton-Giles	Mathematics Specialist	Rivier Univ.	M.Ed.
Susan	Caron	Grade 5	Fitchburg State Univ.	B.S.
Kimberly	Cayot	Pre-K	Southern NH University	B.A.
Meghan	Chevrefils	Physical Education	Keene State College	B.S.
Carrie	Cormier	Music	UNH	M.Ed.
Carol	Cornell-Smith	Grade 2	Castleton State College	B.A.
Alana	Cote	Preschool	Suffolk Univ.	M.A.
Cheryl	Craig	Technology Integration Specialist	Daniel Webster College	B.S.
Jessica	Cue	Grade 1	Fairfield Univ.	M.A.
Sarah	DeLisle	Grade 2	Western Governors University	M.Ed.
Abigail	Donnelly	Library Media	Simmons College	M.S.
Brittany	Ducharme	Special Education	Boston Univ.	M.Ed.
Traci	Ekberg	Reading Specialist	Notre Dame College	M.Ed.
Kimberly	Frye	ELL	UNH	M.Ed.
Jennifer	Goldthwaite	Grade 1	Southern NH University	M.Ed.
Jamie	Gough	Special Education	U. Maine, Fort Kent	B.S.
Phillipa	Gray	Special Education	California State University	M.A.
Lauren	Grosse	ELL	UNH	M.A.T.
Megan	Hanifin-Finley	Technology Integration Specialist	Arizona State	M.S.
Tara	Happy	Environmental Science	Rivier Univ.	B.A.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Virginia	Hennighausen	ELL	Gustavus Adolphus College	B.A.
Melanie	Hume	Kindergarten	Lesley University	M.Ed.
Amanda	Inman	Grade 5	UNH	M.Ed.
Betsy	Keegan	Grade 4	UNH - Franklin Pierce	B.S.
Erin	Kiely	Math Support Specialist	Southern NH University	M.Ed.
Angela	Labrecque	Grade 4	Western Maryland College	B.A.
Linda	Lannin	Occupational Therapist	Florida International University	M.S.
Baily	Lawson	Grade 6	Plymouth State Univ.	M.Ed.
Nancy	Lemay	Kindergarten	Grand Valley State Univ.	B.S.
Susan	Lewis	Grade 3	Millersville Univ.	M.Ed.
Rae	Lord	Grade 3	UNH	M.Ed.
Serena	Mahoney	Grade 2	Salve Regina	B.S.
Karen	Marinaccio	Special Education	U. Mass., Lowell	M.Ed.
Jessica	Marois	Guidance	Assumption College	M.S.
Mary	Martin	Special Education	Simmons/Rivier Univ.	M.A.T./LD
Casey	Matthews	Kindergarten	UNC Greensboro	M.Ed.
Shannon	Matthews	Speech/Language Pathologist	University of VT	M.S.

Colleen	McBride	Grade 6	Boston College	M.Ed.
Lindsay	McCool	Grade 2	Plymouth State Univ.	B.S.
Roisin	McElroy	Environmental Science	Framingham State	B.S.
Gregory	McHale	Grade 4	Southern NH University	M.Ed.
Erin	McMullen	Grade 1	Eastern Nazarene College	B.S.
Jared	McMullen	Grade 5	Southern NH University	M.Ed.
Caryn	Miller	Grade 6	Anna Maria College	M.Ed.
Nicolasa	Moreau	Grade 4	Antioch Univ. of New England	M.Ed.
Mary Jo	Naber	Grade 2	New England College	M.S.
Heather	Nelson	Reading Specialist	UNH	M.Ed.
Lindsey	O'Brien	Art	Southern NH University	M.Ed.
Michelle	O'Brien	Library Media Specialist	UNH	M.Ed.
Matthew	Ostrowski	Grade 3	Rivier Univ.	M.Ed.
Jesse	Parent	Music	UNH	B.Music
Leah	Pelletier	Occupational Therapist	Winston-Salem State University	MSOT
Bridget	Phillips	Grade 3	New England College	B.A.
Robert	Pooler	Grade 6	UNH	M.Ed.
Alexander	Pope	Art	UNH	M.A.T.
Kyle	Precourt	Physical Education	Keene State College	B.S.
Kari	Raiano	Reading Specialist	Simmons College	M.SED.
Kristine	Reilly	Special Ed Reading	Univ. of New England	Ed.D.
Christina	Remick	Kindergarten	University of San Diego	B.A.
Jennifer	Rocheleau	School Nurse	American College of Education	MSN
Ellen	Roos-Unger	Grade 1	Hunter College	M.Ed.
Christine	Roy	Grade 1	Xavier	M.A.
Jonathan	Rubin	Grade 5	Antioch Univ. of New England	M.Ed.
Stacie	Sanborn	Nurse	Quinnipiac University	B.S.
Julie	Somorostro	Grade 3	New England College	M.A.
Lisa	Stone	Grade 5	UNH	M.Ed.
Jaime	Sullivan	Speech/Language Pathologist	University of the Pacific	M.S.
Melanie	Tafe White	Math Support Specialist	UNH	M.Ed.
Kathleen	Turner	Guidance	Lewis and Clark	M.S.
Sandra	VanSciver	Reading Specialist	San Diego State Univ.	M.A.
Michael	Vetack	Grade 6	Keene State College	B.S.
Adam	Wallis	Music/Band	Syracuse Univ.	M. Music
Margo	Wood	Reading Specialist	Rivier	M.Ed.
Amy	Young	Kindergarten	Boston Univ.	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

HOLLIS ELEMENTARY SCHOOL COMMUNITY ADMINISTRATIVE TEAM REPORT

Hollis Elementary School Community Administrative Team Report 2023/2024

Hollis Primary School
36 Silver Lake Road

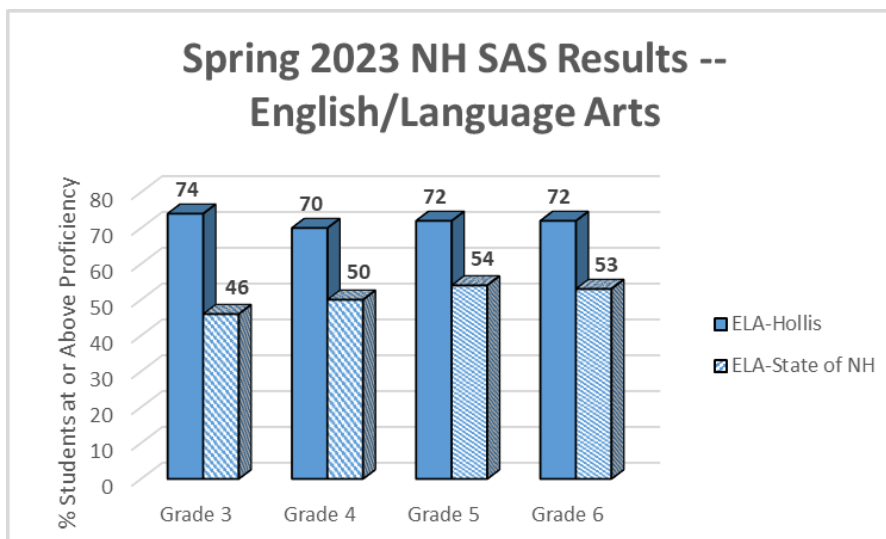
Hollis UpperElementary School
12 Drury Lane

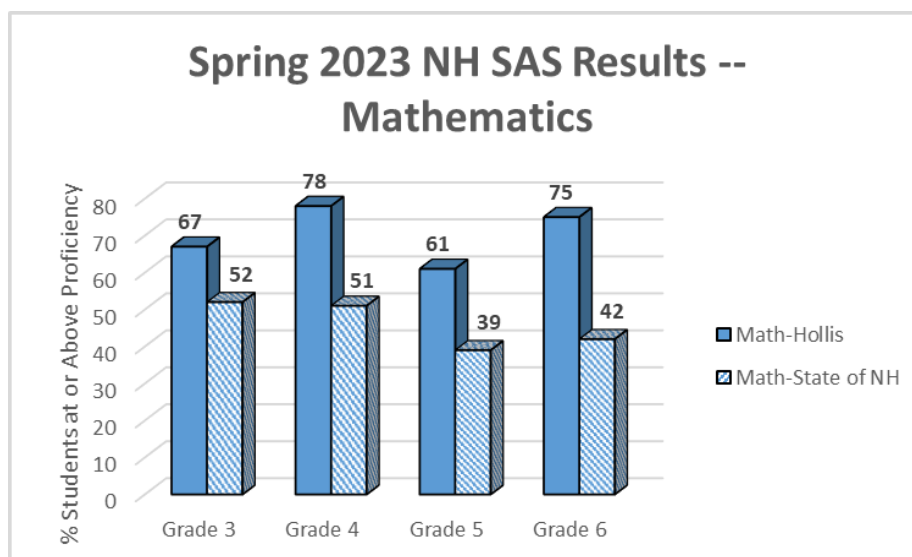
Respectfully submitted by Candice Fowler, Paula Izbicki, Sarah Proulx, and Abby Diaz

The Mission of SAU 41 is to ensure a strong, supportive learning environment focused on academic excellence.

Leadership and Collaboration: Our educational leadership is anchored by a dedicated four-person team, including two principals, a special education administrator, and a curriculum administrator. This team works to ensure seamless collaboration and consistency between Hollis Primary School (serving preschool through third grade) and Hollis Upper Elementary School (serving fourth through sixth grade). Our primary goal is to facilitate a smooth transition for parents and students, while consistently delivering an exceptional educational experience for all learners.

Academics: We take pride in the dynamic adaptability of the Hollis Schools, ensuring a commitment to delivering high-quality instruction. Our faculty employs a diverse array of tools and techniques to continually assess student progress. This ongoing assessment provides valuable data that not only informs our instructional strategies but also serves as a cornerstone for program evaluation and decision-making related to student needs. Utilizing tools such as Aimsweb, DRA's (Developmental Reading Assessments), PLC (Professional Learning Communities) discussions, and RTI (Response to Intervention), we integrate educational best practices with diagnostic tools. This comprehensive approach yields scores that facilitate the monitoring of student growth and the establishment of academic goals. By diligently tracking these data points and reflecting on our instructional practices, we ensure that our students evolve into responsible and engaged learners. Below you will see our scores on New Hampshire's State Assessments in ELA and Mathematics.





Transparency and Communication: The Hollis Schools take pride in transparently showcasing our achievements, programs, and data through our updated district website <https://www.sau41.org/> . The administrative team, along with each teacher, maintains open communication channels through various avenues such as weekly announcements, newsletters, blogs, and websites.

Community Collaboration: Collaboration with our community is a cornerstone of our approach. We've creatively cultivated partnerships through initiatives such as Veterans Day ceremonies, field trips (both onsite and virtual), trail maintenance with the Eagle Scouts, gardening with bulbs donated by the Hollis Conservation Commission, and various collaborations with local organizations. We are committed to fostering active community membership through ongoing partnerships.

PTA Engagement: Our collaboration extends to working closely with our PTA to foster strong home/school connections for the success of all learners. The support of a robust core of volunteers and committed PTA members has enabled us to provide numerous opportunities for student learning beyond the classroom. The PTA is a valuable resource for all community members, and we encourage you to consider joining. Information can be found at: <https://sites.google.com/603hepta.org/hepta/home>

Student Engagement and Development: Our students actively participate in a diverse range of activities such as Band, Camp Invention, Hour of Code, Math Week, Read Across America Week, STEM Week, Yearbook Committee, Spelling Bee, Geography Bee, Chess in Schools, Chess Club, and in-person Book Fairs. Our goal is to develop not only their academic skills but also their social and emotional skills, nurturing well-rounded and responsible citizens. The S.O.A.R. program at HUES honors 6th-grade students with special recognition for accumulating at least 30 hours of community service during their time at the Upper Elementary School.

Appreciation and Commitment: We deeply appreciate the supportive culture demonstrated by our community. We remain committed to working diligently to make the Hollis School District a continual source of pride for our community.

DIRECTOR OF STUDENT SERVICES REPORT

The SAU41 Student Services Department works to ensure equity, access, and opportunity for all students in Hollis, Brookline, and Hollis Brookline Cooperative Schools.

SAU 41 Student Services encompasses students eligible for Special Education programs under the Individuals with Disabilities Educational Act (IDEA), students with accommodation plans under Section 504 of the Rehabilitation Act of 1973, families in transition (homeless), and English Language Learners. Additionally, SAU41 Student Services supports children and families that are involved with the Division for Children Youth and Families (DCYF) and the Department of Juvenile Justice as well as support to families whose students may attend charter schools, private schools and home education programs, as appropriate.

The success of the SAU41 Student Services Department is the direct result of the dedicated and caring educators that work with the students of SAU41. Our staff consists of a talented group of special educators, occupational therapists, physical therapists, reading specialists, speech language pathologists, counselors, psychologists, school nurses, social workers, teachers of the visually impaired and hard of hearing. The level and type of support provided are determined through a clearly defined process and team participation. We have a dedicated support staff team of paraeducators who provide individual and group support as needed. We have supplemented our program needs with Board Certified Behavior Analysts and Specialists and have provided national certification for many of our support staff to become Registered Behavior Technicians. Our responsibility to support all students in their access to a high quality education is individualized at a student level and is unique to each child's diverse learning profile.

It is both the legal and ethical obligation of the SAU41 Student Services Department to find and identify any child within the towns of Hollis and Brookline who is suspected of having an educational disability. This obligation, known as Child Find, ensures that all students with disabilities are given access to a free appropriate public education (FAPE). This education may consist of special education services, related services, specialized transportation, rehabilitative assistance, and/or specialized programming in an educational Special Education placement outside the SAU. Referrals for students between the ages of 2.5 and 22 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services or the building Special Education Administrator.

SAU 41 receives federal grant funding through the Individuals with Disabilities Education Act (IDEA) on an annual basis to offset local costs expended for the delivery of specialized programming. The office of student services has worked hard to maximize all available reimbursement opportunities to the districts through federal and state programs. SAU 41 continually seeks the maximum amount of available aid through extensive checks and balances within the financial management of student service resources.

One of the cornerstones of SAU41 Student Services is the specialized programming that has been developed to meet the unique needs of our diverse student population. At the elementary level, our intensive needs preschool and elementary programs provide resources and support to students with disabilities. Programs at the middle school and high school serve to provide support to all students, whether it is through special education or development of alternative pathways to learning through Extended Learning Opportunities (ELO's), online learning and community-based internships.

Specialized programming within the district continues to grow and thrive. Students are provided with the programs and support they need while maintaining access to their friends and community as much as appropriate. Each program created is in response to student need but in doing so, the SAU has expanded its ability to meet a larger group of student needs through increased programming.

On behalf of all the educators of SAU41 Student Services we are honored to support the children of Hollis and Brookline.

Respectfully submitted,

Lauren DiGennaro
Director of Student Services

SAU 41 TECHNOLOGY REPORT

The Technology Department supports all schools and buildings within SAU41. This includes overseeing a managed network of servers, firewalls, switches and access points as well as managing more than 2,900 staff and student devices. To that end, the Technology Department supports and promotes the integration of digital tools that support classroom teaching, strengthen student learning, increase student engagement, and assist students' development of digital literacy and digital citizenship capabilities.

In our continuing effort to enhance physical security, security cameras were installed on the HBHS turf field. Streaming cameras were also added to the press box to provide video coverage for athletic events. These efforts not only support school safety measures but also contribute to the broader goal of leveraging technology for community engagement.

Continuing the IFP (Interactive Flat Panel) implementation initiative that began in 2022, the Technology Department installed an additional 15 IFPs in classrooms. The reliable interoperability of the IFPs ensured a seamless integration with student Chromebooks and software applications to support dynamic and engaging teaching methods. These new IFPs replaced traditional classroom whiteboards, outdated SMART boards, and aging Eno Boards. We are proud to provide 60 classrooms throughout SAU41 with state-of-the-art interactive classroom experiences that help to achieve active collaboration between students and teachers.

The SAU41 Technology Department conducted a comprehensive inventory of all district-owned devices including desktops, laptops, Chromebooks, tablets, projectors, interactive flat panels, and classroom audio systems. Devices at the end of their lifecycle were responsibly deprovisioned and recycled, aligning with the SAU41 Data Governance Plan, as well as adhering to strict data-wipe protocols.

Recognizing the importance of cybersecurity, the SAU41 Technology Department developed and implemented comprehensive training, guidelines, and standards surrounding data security to help safeguard student and staff information and to ensure compliance with relevant regulations. To that end, Multi-Factor Authentication (MFA) was implemented for all employee email accounts. This crucial step enhances the security of our infrastructure, helping to protect accounts against unauthorized access. In addition, a network upgrade was performed in order to patch vulnerabilities, stay ahead of evolving cyber threats, and to provide additional protection for a robust defense against unauthorized access.

Respectfully submitted,

Carol Tyler

Director of Technology

12/15/2023

SUPERINTENDENT'S REPORT

Dear Hollis and Brookline Communities,

Education is the cornerstone of our communities, shaping the future of our children and fostering the growth of our towns. As stakeholders invested in the well-being and success of our students, it is crucial that we examine the current state of our school districts to ensure they continue to provide an enriching and supportive environment for learning.

Firstly, let us delve into the financial impacts on the Hollis School District, the Brookline School District, and the Hollis Brookline Cooperative School District. Efficient allocation of resources is key to maintaining the high standards of education we have come to expect. Both Hollis and Brookline have a long-standing commitment to fiscal responsibility, which has allowed for strategic investments in educational programs and facilities. The Cooperative School District, a collaboration between the two towns, further consolidates resources, promoting cost-effectiveness and equitable distribution of funds. However, it is imperative for the communities to remain vigilant in ensuring that financial decisions align with the long-term educational goals of the districts.

The educational success of our school districts is a testament to the dedicated efforts of educators, administrators, and community members. Hollis and Brookline consistently boast high academic achievement, with students excelling in standardized tests and gaining admission to prestigious universities. The commitment to a comprehensive curriculum, supported by engaged teachers and innovative programs, has been a driving force behind this success. The Cooperative School District, in particular, has fostered collaboration between the two communities, providing a diverse and dynamic learning environment that prepares students for the challenges of the future.

Staffing plays a pivotal role in the delivery of quality education. Both Hollis and Brookline School Districts have been fortunate to attract and retain highly qualified educators who are passionate about nurturing the intellectual and personal growth of their students. The Cooperative School District has harnessed the strengths of both communities, bringing together a talented and diverse pool of educators who contribute to the overall success of the district. It is crucial that ongoing efforts are made to support professional development and teacher well-being to ensure the retention of these valuable educators.

In conclusion, as we reflect on the state of our school districts in Hollis and Brookline, we must celebrate our successes and acknowledge areas for potential improvement. The financial stability, educational achievements, and dedicated staffing within our districts are commendable, but it is the responsibility of the community to remain actively involved and engaged in the continuous enhancement of our educational systems. By working together, we can ensure that our schools remain beacons of excellence, shaping the future leaders of Hollis and Brookline.

Let us continue to invest in the education of our children, for they are the foundation upon which the future of our communities will be built.

Respectfully,

Andrew F. Corey
Superintendent of Schools

HOLLIS BROOKLINE
COOPERATIVE SCHOOL DISTRICT



2024 HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT

SCHOOL WARRANT The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 7:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYM (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TWELVETH DAY OF MARCH 2024, AT SEVEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board from Hollis for the ensuing three years.
2. To choose one member of the School Board from Brookline for the ensuing three years.
3. To choose one member of the Budget Committee from Hollis for the ensuing three years.
4. To choose one member of the Budget Committee from Brookline for the ensuing three years.

Hollis Brookline Cooperative School Board

Holly Deurloo Babcock, Chair
Thomas Solon, Vice Chair
Kate Stoll, Secretary
Cindy VanCoughnett

Krista Whalen
Beth Williams

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE **NINETEENTH DAY OF MARCH, 2024** AT SIX THIRTY IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

Article 1. To see if the school district will vote to approve the cost items for the fourth year of a four-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23, 2023-24 and 2024-25 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2024-25	\$82,473

and further to raise and appropriate a sum of **\$82,473** for the fourth fiscal year (2024-25 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Majority vote required. **The school board recommends this article 7-0-0. The budget committee recommends this article 6-0-1.**

Article 2. To see if the school district will vote to approve the cost items for the first year of a three-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Association for the 2024-25, 2025-26 and 2026-27 school years, which calls for the following increases in professional staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2024-25	\$1,163,460	2025-26	\$498,861	2026-27	\$478,808

and further to raise and appropriate a sum of **\$1,163,460** for the first fiscal year (2024-25 school year), such sum representing the additional costs attributable to the increase in professional staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. Majority vote required. **The school board recommends this article 6-1-0. The budget committee does NOT recommend this article 4-3-0.**

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$28,058,084** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. Majority vote required. **The school board recommends this article 7-0-0. The budget committee recommends this article 7-0-0.**

Article 4. Shall the District vote to raise and appropriate the sum of **\$1,169,828** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$2,377,762** for the forthcoming fiscal year? This year's adjusted budget of **\$2,356,823** with **\$1,159,526** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this article 7-0-0. The budget committee recommends this article 7-0-0.**

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$300,000** to be added to the previously established School Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2024 unassigned fund balance, available on July 1, 2024. Majority vote required. **The school board recommends this article 7-0-0. The budget committee recommends this article 7-0-0.**

Article 6. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$125,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2024, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. Majority vote required. **The school board recommends this article 6-0-0. The budget committee recommends this article 7-0-0.**

Article 7. Petition Warrant Article. To reduce the Hollis and Brookline property tax burdens, shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District no longer retains any unassigned general funds under RSA 198:4-b II and returns such funds to the taxpayers? Majority vote required. **The school board does NOT recommend this article 6-0-0. The budget committee does NOT recommend this article 7-0-0.**

Article 8. Petition Warrant Article. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District changing Article 8 to the following language:

Article 8: These articles of agreement may be amended by the Hollis/Brookline Cooperative School District, consistent with the provisions of RSA 195:18, III(i), except that no amendment shall be effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a 2/3 supermajority of the voters of the District who are present and voting by ballot shall vote in favor of adopting such amendment. The polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. Furthermore, no amendment to these articles shall be considered except at an annual or special meeting of the Cooperative School District and unless the text of such amendment is including in an appropriate article in the Warrant for such meeting. Majority vote required. **The school board does NOT recommend this article 6-0-0.**

Article 9. Petition Warrant Article. Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Hollis Brookline Cooperative School District on the second Tuesday of March? 60% majority vote required. **The school board does NOT recommend this article 6-0-0.**

Article 10. To transact any other business which may legally come before said meeting.

RULES FOR DISTRICT MEETING

The purpose of the Town or School District meeting is to discuss and act on the subjects brought forward by your Governing Body (Select Board for the town, School Board for the schools). To do so effectively, rules are needed that provide order and structure to the meeting. Voters should be aware that the public hearings and informational sessions are the best opportunities to learn about the issues and ask detailed questions before the district meeting. State law describes the duties of the Moderator as to preside at the meetings, regulate the business thereof, and decide questions of order. RSA 40:4

In addition, state law also requires the following of all persons attending the meeting: No person shall speak in any meeting without leave of the moderator, nor when any person speaking is in order; and all persons shall be silent at the desire of the moderator. RSA 40:7

In order to save time and confusion at the meeting, the Moderator proposes the following rules be adopted to govern the meeting.

1. The meeting is not conducted under Robert's Rules of Order, although those rules may be considered as guidelines. Rather, the Moderator will use the following general rules of procedure. RSA 40:4
2. Once the meeting rules are adopted, the voters can change any rules by a two-thirds vote, unless the rule is required by state law. RSA 40:4
3. By majority vote, the voters can overrule any decision that the Moderator makes unless the decision is required by state law. A voter can request an appeal of a ruling by raising a Point of Order. The motion requires a second. RSA 40:4
4. Speakers are generally limited to registered voters in the towns of Hollis and Brookline. The SAU Superintendent, Town or District Counsel, and members of the town or school administration may speak for invited presentations or to answer questions. Others may speak if permitted by a majority of voters present.
5. To speak at the meeting, you must have the floor. Come up to the microphone and wait to be recognized by the Moderator. Show your voting card. Announce your name and address clearly so the Clerk can hear it. Address the Moderator not the audience. Speak only once to a motion or amendment until all others get a chance to speak. RSA 40:7
6. Time is generally limited to 2 minutes per speaker. You will see a signal if your time is running out. Extra time will be allowed for questions and answers. Sponsors of petitioned warrant articles are allowed 10 minutes to present their case, and voters proposing an amendment are allowed up to 5 minutes.
7. Be germane and, if possible, brief. Avoid repeating points that have already been made.
8. Be courteous. Disruptive behavior or personal attacks will be ruled out of order and, if necessary, disruptive individuals will be removed from the meeting. RSA 40:8
9. Where possible, we vote by raising voting cards. If a vote looks close, counters will be asked to count the raised cards.
10. Voting on all questions will occur during the meeting or subsequent recessed sessions. No all-day voting will be allowed.
11. A motion or amendment can only be made when a member has been granted the floor by the Moderator.
12. Only one amendment can be discussed at a time. If the amendment is longer than 10 words, it must be made in writing.
13. Amendments to dollar figures must be made in final amounts, not in percentages nor amounts to be increased or decreased.
14. Negative motions are not allowed.
15. No means no. If an article is defeated, the same purpose cannot be accomplished a different way. RSA 32:10, I(e)
16. The 10% Rule limits the ability of the district meeting to spend more than 10% above the amount recommended by the Budget Committee. RSA 32:18
17. Votes on bond issues over \$100,000 are conducted by secret ballot, and the polls must remain open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. If a motion is passed to reconsider a bond vote, actual reconsideration cannot occur until at least 7 days later. RSA 33:8, RSA 33:8-a
18. Votes on bond issues of \$100,000 or less shall be conducted by secret ballot, however the polls do not need to be open for at least an hour. The article must receive at least 3/5 of the yes and no votes to pass. RSA 33:8
19. The vote on the SAU Budget is conducted by secret ballot. It cannot be amended. RSA 194-C:9-b
20. Votes on collective bargaining agreements require a simple majority to pass. Contract terms cannot be amended. Esti-

- mated increase amounts for salaries and benefits are only estimates, not specified contract terms. If the appropriation is not recommended by the budget committee, the dollar amount is not subject to the 10% rule. RSA 32:19, RSA 273-A:3
21. The operating budget (DRA form MS-727 for a town, MS-27 for a school) shows how the Governing Body plans to spend the money, but actual expenditures are at the discretion of the Governing Body. With one exception, amendments to the operating budget only affect the bottom line, not individual items. The exception is that if a line item in the budget is zeroed, the Governing Body may not spend any funds on that item. RSA 32:10, I(e)
 22. The purpose of a Point of Order is to bring to the Moderator's attention that the rules of the meeting are not being followed. A Point of Order cannot be used to preempt another speaker, to ask a question, nor to make a motion.
 23. A motion to End Debate is not debatable and requires a 2/3 vote to pass. To be fair to all voters, the motion may not be made after a speech. The motion may be made after standing in line or from the floor after a speaker has finished. If the motion passes, all speakers already in line will be allowed to speak, but no one else may join the line.
 24. A motion to Reconsider allows voters to discuss a matter further and vote again. It requires only a simple majority. The motion is in order only if made by a member who voted on the prevailing side of the question to be reconsidered.
 25. A motion to Restrict Reconsideration does not forbid reconsideration. If passed, it requires that any subsequent reconsideration cannot occur for at least 7 days. It also prevents the subject matter from being voted on in any subsequent action until the restricted reconsideration period has expired. The motion is in order at any time that a voter has the floor. RSA 40:10
 26. Privileged motions include: Final Adjournment; Adjourn to Time and Place Certain; Recess; Restrict Reconsideration; and Parliamentary Inquiry.
 27. Subsidiary motions include: Amend; Table; End, Limit, or Extend Debate; Postpone; and Pass Over.
 28. Incidental motions include: Point of Order; Appeal of Moderator's Ruling; Division of the Question; Fix Time and Place of Voting; and Suspend the Rules.
 29. Main motions include: Warrant Article; Reconsider; Take from the Table; and Change the Rules.
 30. Non-Debatable Motions include: Adjourn or Recess; Table or Take from the Table; End, Limit, or Extend Debate; Reconsider or Restrict Reconsideration; and Suspend the Rules.
 31. Motions requiring 2/3 to pass include: End, Limit, or Extend Debate; Fix Time and Place of Voting; and Change or Suspend the Rules.
 32. A request for a secret ballot vote must be made in writing by 5 voters present immediately prior to the vote. RSA 40:4-a, I(a)
 33. A request to recount a secret ballot vote may be made by 5 voters present at the time of the vote. The request must be made immediately after the result is announced and applies only if the result margin is less than 10 percent of the total vote. The request need not be in writing. RSA 40:4-a, I(b)
 34. A request to recount any non-ballot vote may be made by at least 7 voters present at the time of the vote and must be made immediately after the result is announced. RSA 40:4-b
 35. Warrant articles will be taken up in order. Voters may change the order by majority vote. Final dissolution of the meeting may only occur after all articles have been acted upon. RSA 40:11



2024-2025 PROPOSED BUDGET (MS-27)

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Instruction								
1100-1199	Regular Programs	03	\$6,282,006	\$6,697,420	\$6,789,947	\$0	\$6,789,947	\$0
1200-1299	Special Programs	03	\$3,078,396	\$4,158,448	\$4,332,629	\$0	\$4,332,629	\$0
1300-1399	Vocational Programs	03	\$69,838	\$47,000	\$73,000	\$0	\$73,000	\$0
1400-1499	Other Programs	03	\$836,670	\$850,273	\$868,593	\$0	\$868,593	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$10,266,910	\$11,753,141	\$12,064,169	\$0	\$12,064,169	\$0
Support Services								
2000-2199	Student Support Services	03	\$1,677,332	\$1,885,886	\$1,939,436	\$0	\$1,939,436	\$0
2200-2299	Instructional Staff Services	03	\$625,261	\$805,506	\$810,124	\$0	\$810,124	\$0
Support Services Subtotal			\$2,302,593	\$2,691,392	\$2,749,560	\$0	\$2,749,560	\$0
General Administration								
2310 (840)	School Board Contingency		\$0	\$125,000	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$82,294	\$99,300	\$103,300	\$0	\$103,300	\$0
General Administration Subtotal			\$82,294	\$224,300	\$103,300	\$0	\$103,300	\$0



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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services		\$1,070,947	\$1,140,822	\$0	\$0	\$0	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$1,057,973	\$1,170,547	\$1,188,946	\$0	\$1,188,946	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$1,752,353	\$1,861,240	\$2,282,678	\$0	\$2,282,678	\$0
2700-2799	Student Transportation	03	\$1,315,528	\$1,442,692	\$1,431,255	\$0	\$1,431,255	\$0
2800-2999	Support Service, Central and Other	03	\$5,684,454	\$5,964,572	\$6,559,311	\$0	\$6,559,311	\$0
Executive Administration Subtotal			\$10,881,255	\$11,579,873	\$11,462,190	\$0	\$11,462,190	\$0
Non-Instructional Services								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	03	\$56,651	\$1	\$1	\$0	\$1	\$0
4300	Architectural/Engineering	03	\$0	\$1	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$56,651	\$2	\$2	\$0	\$2	\$0
Other Outlays								
5110	Debt Service - Principal	03	\$940,097	\$887,386	\$920,281	\$0	\$920,281	\$0
5120	Debt Service - Interest	03	\$91,549	\$130,768	\$98,582	\$0	\$98,582	\$0
Other Outlays Subtotal			\$1,031,646	\$1,018,154	\$1,018,863	\$0	\$1,018,863	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations as Approved by DRA for period ending 6/30/2024	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	03	\$0	\$400,000	\$400,000	\$0	\$400,000	\$0
5222-5229	To Other Special Revenue	03	\$0	\$260,000	\$260,000	\$0	\$260,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$660,000	\$660,000	\$0	\$660,000	\$0
Total Operating Budget Appropriations								
					\$28,058,084	\$0	\$28,058,084	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	05	\$300,000	\$0	\$300,000	\$0
Purpose: Maintenance ETF						
Total Proposed Special Articles			\$300,000	\$0	\$300,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2025 (Recommended)	School Board's Appropriations for period ending 6/30/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2025 (Not Recommended)
1100-1199	Regular Programs	02	\$689,874	\$0	\$0	\$689,874
<i>Purpose: Professional Staff CBA</i>						
1200-1299	Special Programs	01	\$35,187	\$0	\$35,187	\$0
<i>Purpose: Support Staff CBA</i>						
1200-1299	Special Programs	02	\$105,890	\$0	\$0	\$105,890
<i>Purpose: Professional Staff CBA</i>						
2000-2199	Student Support Services	01	\$1,615	\$0	\$1,615	\$0
<i>Purpose: Support Staff CBA</i>						
2000-2199	Student Support Services	02	\$85,478	\$0	\$0	\$85,478
<i>Purpose: Professional Staff CBA</i>						
2200-2299	Instructional Staff Services	01	\$1,546	\$0	\$1,546	\$0
<i>Purpose: Support Staff CBA</i>						
2200-2299	Instructional Staff Services	02	\$36,653	\$0	\$0	\$36,653
<i>Purpose: Professional Staff CBA</i>						
2310 (840)	School Board Contingency	06	\$125,000	\$0	\$125,000	\$0
<i>Purpose: Establish a Contingency Fund</i>						
2320 (310)	SAU Management Services	04	\$1,169,828	\$0	\$1,169,828	\$0
<i>Purpose: SAU</i>						
2400-2499	School Administration Service	01	\$7,244	\$0	\$7,244	\$0
<i>Purpose: Support Staff CBA</i>						
2600-2699	Plant Operations and Maintenance	01	\$27,280	\$0	\$27,280	\$0
<i>Purpose: Support Staff CBA</i>						
2800-2999	Support Service, Central and Other	01	\$9,601	\$0	\$9,601	\$0
<i>Purpose: Support Staff CBA</i>						
2800-2999	Support Service, Central and Other	02	\$245,565	\$0	\$0	\$245,565
<i>Purpose: Professional Staff CBA</i>						
Total Proposed Individual Articles			\$2,540,761	\$0	\$1,377,301	\$1,163,460



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Local Sources					
1300-1349	Tuition	03	\$35,000	\$35,000	\$35,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$25,000	\$15,000	\$15,000
1600-1699	Food Service Sales	03	\$359,000	\$359,000	\$359,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$40,000	\$40,000	\$40,000
Local Sources Subtotal			\$459,000	\$449,000	\$449,000
State Sources					
3210	School Building Aid	03	\$231,362	\$241,362	\$241,362
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	03	\$271,099	\$250,000	\$250,000
3240-3249	Vocational Aid	03	\$7,000	\$5,000	\$5,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$3,000	\$3,000	\$3,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$6,143	\$0	\$0
State Sources Subtotal			\$518,604	\$499,362	\$499,362



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2024	School Board's Estimated Revenues for period ending 6/30/2025	Budget Committee's Estimated Revenues for period ending 6/30/2025
Federal Sources					
4100-4539	Federal Program Grants	03	\$25,000	\$25,000	\$25,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$38,000	\$38,000	\$38,000
4570	Disabilities Programs	03	\$235,000	\$235,000	\$235,000
4580	Medicaid Distribution	03	\$35,000	\$30,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$333,000	\$328,000	\$328,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 06	\$0	\$425,000	\$425,000
9999	Fund Balance to Reduce Taxes	03	\$0	\$200,000	\$200,000
Other Financing Sources Subtotal			\$0	\$625,000	\$625,000
Total Estimated Revenues and Credits			\$1,310,604	\$1,901,362	\$1,901,362



Budget Summary

Item	School Board Period ending 6/30/2025 (Recommended)	Budget Committee Period ending 6/30/2025 (Recommended)
Operating Budget Appropriations	\$28,058,084	\$28,058,084
Special Warrant Articles	\$300,000	\$300,000
Individual Warrant Articles	\$2,540,761	\$1,377,301
Total Appropriations	\$30,898,845	\$29,735,385
Less Amount of Estimated Revenues & Credits	\$1,901,362	\$1,901,362
Less Amount of State Education Tax/Grant	\$0	\$0
Estimated Amount of Taxes to be Raised	\$28,997,483	\$27,834,023



Supplemental Schedule

1. Total Recommended by Budget Committee	\$29,735,385
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$920,281
4. Capital outlays funded from Long-Term Bonds & Notes	\$98,582
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$1,018,863
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$28,716,522
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$2,871,652
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$82,473
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$32,607,037

GOVERNMENT LEADERSHIP ADMINISTRATION

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT

For the Year Ending June 30, 2023

Hollis Brookline Cooperative School Board

Holly Deurloo Babcock, Chair	Term Expires 2025
Thomas Solon, Vice Chair	Term Expires 2024
Kate Stoll, Secretary	Term Expires 2026
Cindy VanCoughnett	Term Expires 2026
Robert Mann	Term Expires 2024
Krista Whalen	Term Expires 2025
Beth Williams	Term Expires 2025

Drew Mason, Moderator	Term Expires 2025
Karen Jew, Treasurer	Appointed 2023
Diane Leavitt, School District Clerk	Appointed 2008

Hollis Brookline Cooperative Budget Committee

Darlene Mann, Chair	Term Expires 2025
Raul Blanche, Vice Chair	Term Expires 2023
Brian Rater	Term Expires 2024
Matt Maguire	Term Expires 2025
David Blinn	Term Expires 2023
Anthony Stanizzi	Term Expires 2024
Tom Whalen	Term Expires 2025

SAU #41 Administration

Andrew F. Corey	Superintendent of Schools
Gina Bergskaug	Assistant Superintendent
Lauren DiGennaro	Director of Student Services
Kelly Seeley	Business Administrator
Christine Haight	Director of Student Services
Carol Tyler	Director of Technology
Linda Sherwood	Director of Business Operations
Donna Smith	Asst. Business Administrator

Hollis Brookline Middle School

Patrick West, Principal
Allie Buschmann, Assistant Principal
Kathryn Ransom, Special Education Coordinator

Hollis Brookline High School

Timothy Girzone, Principal
Yolanda Flamino, Assistant Principal
Amanda Zeller, Assistant Principal
Aisha Weaver, Assistant Principal

2023 HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL MEETING MINUTES

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT

Hollis Brookline High School, Hollis, NH

8 March 2023

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair
Tom Solon, Vice Chair
Kate Stoll, Secretary
Beth Williams
Cindy Van Coughnett
Krista Whalen
Tom Enright

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, School District Counsel
Diane Leavitt, School District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche, Vice Chair
Matt Maguire, Secretary
Brian Rater
Anthony Stanizzi
David Blinn
Tom Whalen

Hollis Brookline High School

Tim Girzone, High School Principal
Yolanda Flamino, Assistant Principal
Amanda Zeller, Assistant Principal
Aisha Weaver, Assistant Principal

Hollis Brookline Middle School

Patrick West, Principal
Allie Buschmann, Assistant Principal
Kathryn Ransom, Special Education

The Hollis Brookline Cooperative School District meeting was called to order at 6:35pm by the Moderator, Drew Mason, at the Hollis Brookline High School gymnasium. The meeting was started with the Pledge of Allegiance. The Star-Span-gled Banner was played by the HBHS Flute Ensemble directed by Charles Rogers. Moderator recognized all Veterans and serving members of our Armed Forces.

Holly Deurloo Babcock, School Board Chair, introduced the members of the School Board. Darlene Mann, Budget Com-mittee Chair, introduced the members of the Budget Committee. Superintendent, Andy Corey, introduced the SAU 41 Ad-ministration and Staff. Moderator, Drew Mason, introduced School District Counsel, James O'Shaughnessy, and School District Clerk, Diane Leavitt. Moderator recognized Supervisors of the Checklist, ballot clerks, assistants and counters. Moderator went over administrative announcements.

Moderator went over the rules of the meeting proposed by the Moderator.

Jim Belanger motioned to adopt the rules of the meeting. Seconded by Raul Blanche.

Elizabeth Brown made a motion to change the rules of the meeting, to have the sponsors of the articles limit their time at the podium to 2 minutes. Seconded by Barbara King. Discussion ensued.

Moderator brought motion the change the rules of the meeting to a vote. **NOT CARRIED** by a card vote.

Steve Koom motioned to end debate. Seconded by Chris Hyde. **CARRIED** by a 2/3 card vote.

Moderator brought motion to adopt the rules as written to a vote. **CARRIED** by a card vote.

Moderator went over an overview of the warrant articles and time schedule.

Darlene Mann, Budget Committee Chair, gave the Financial Overview of the Articles.

Article 1. To see if the School District will vote to appropriate the sum of **\$3,076,806** (gross budget) to finance the acquisition and installation of energy efficient LED lighting and propane boilers with associated costs for oil tank removal for both the Hollis Brookline High School and Middle School; to authorize the issuance of not more than \$3,076,806 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to raise and appropriate an additional sum of **\$76,920** to pay debt service on such bonds or notes in the 2023-2024 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-1. The budget committee recommends this appropriation 7-0-1.**

Krista Whalen motioned to bring Article 1 to the floor. Seconded by Kate Stoll.
Tom Solon, School Board, motioned to amend Article 1. Seconded by Kate Stoll.

Amend Article 1 to read:

Article 1. Bond for Energy Efficiency Upgrades

To see if the School District will vote to appropriate the sum of \$3,076,806 (gross budget) to finance the acquisition and installation of energy efficient ~~LED lighting and propane boilers with associated costs for oil tank removal for both the~~ **conservation measures at the** Hollis Brookline High School and Middle School, **which, in the School Board's discretion, may include energy efficient LED lighting upgrades, new boilers, and solar energy systems;** to authorize the issuance of not more than \$3,076,806 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to raise and appropriate an additional sum of \$76,920 to pay debt service on such bonds or notes in the 2023-2024 fiscal year. (3/5 ballot vote required). **The school board recommends the appropriation 5-0-1. The budget committee recommends this appropriation 7-0-1.**

Tom Solon spoke to the motion to amend Article 1. Andy Corey, SAU 41 Superintendent, gave a presentation. Darlene Mann, Budget Committee, gave a presentation. Discussion ensued.
Barbara King motioned to end debate. Seconded by Michelle St. John. **CARRIED** by a 2/3 card vote.
Moderator brought a motion to amend Article 1 to a vote. **YES - 151 NO – 125 CARRIED** by card vote.

Moderator brought amended Article 1 to a secret ballot vote. 3/5 majority required to pass; polls were opened for one hour. **YES – 161 NO – 173 NOT CARRIED** by a secret ballot vote.

Article 2. To see if the school district will vote to approve the cost items for the third year of a four-year collective bargaining agreement reached between the Hollis Brookline Cooperative School Board and the Hollis Education Support Staff Association for the 2021-22, 2022-23, 2023-24 and 2024-25 school years, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023-24	\$162,006

and further to raise and appropriate a sum of **\$162,006** for the third fiscal year (2023-24 school year), such sum representing the additional costs attributable to the increase in support staff salaries and benefits required by the new agreement over those that would be paid at current staffing levels. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 7-0-1.**

Krista Whalen motioned to bring Article 2 to the floor. Seconded by Kate Stoll.
Krista Whalen, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 2 to a vote. **CARRIED** by a card vote.

Article 3. To see if the school district will vote to raise and appropriate a sum of **\$26,499,039** for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Darlene Mann motioned to bring Article 3 to the floor. Seconded by Holly Babcock.
Darlene Mann, Budget Committee, gave a presentation. Discussion ensued.
Eric Pauer motioned to amend Article 3 from 26,499,039 to 25,577,667. Seconded by Rick MacMillan.
Moderator brought motion to amend Article 3 to a vote. **YES – 116 NO – 173 NOT CARRIED** by card vote. Discussion ensued. Moderator brought Article 3 to a vote. **CARRIED** by a card vote.

Darlene Mann motioned to restrict reconsideration to Article 2. Seconded by Elizabeth Brown.
CARRIED by a card vote.

Robert Mann motioned to restrict reconsideration to Article 3. Seconded by Chris Hyde.
CARRIED by a card vote.

Article 4. Shall the District vote to raise and appropriate the sum of **\$1,140,822** as the Hollis Brookline Cooperative School District's portion of the SAU budget of **\$2,264,374** for the forthcoming fiscal year? This year's adjusted budget of **\$2,247,208** with **\$1,132,174** assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 4 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 4 to a secret ballot vote. Vote requires simple majority of all three districts combined. No extending voting; polls open only until all voters attending have voted.
Hollis Brookline Cooperative School District **YES - 142 No - 138** by a secret ballot vote.
Requires simple majority of all three districts combined.

Eric Pauer motioned to take Article 10 before Article 5. Seconded by Cindy Tsao.
Eric Pauer spoke to the motion. No Discussion.
Moderator brought motion to move Article 10 before Article 5 to a vote. **CARRIED** by a card vote.

Article 10. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5-b, and implement a tax cap whereby the governing body (or budget committee) shall not submit a recommended budget that increases the amount to be raised by local taxes, based on the prior fiscal year's actual amount of local taxes raised, by more than 5%? **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-7-1.**

Eric Pauer motioned to bring Article 10 to the floor. Seconded by Bill Matthews.
Eric Pauer gave a presentation. Darlene Mann, Budget Committee, gave a rebuttal. Tom Gehan gave a rebuttal. Discussion ensued. Brandon Buteau motioned to move the question. Seconded by Chris Hyde. Moderator brought motion to move the question to a vote. **CARRIED** by a 2/3 card vote.
Moderator brought Article 10 to a secret ballot vote, needs 3/5 majority required to pass. Polls remained open for 1 hour.
YES - 70 No – 163 NOT CARRIED by a secret ballot vote.

Article 5. To see if the school district will vote to raise and appropriate up to the sum of **\$300,000** to be added to the previously established Building and Facilities Maintenance Expendable Trust Fund. The sum to come from the Hollis Brookline Cooperative School District's June 30, 2023 unassigned fund balance, available on July 1, 2023. **The school board recommends this appropriation 5-1-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 5 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Eric Pauer motioned to amend Article 5 from \$300,000 to \$200,000. Seconded by Bill Matthews.
Moderator brought motion to amend Article 5 to a vote. **NOT CARRIED** by a card vote.
No Discussion. Moderator brought Article 5 to a vote. **CARRIED** by a card vote.

Aaron Penkacik motioned to restrict reconsideration to Article 1. Seconded by Eric Pauer.
Moderator brought motion to restrict reconsideration to Article 1 to a vote. **CARRIED** by a card vote.

Article 6. Shall the school district vote to authorize the School Board to continue to retain year-end unassigned general funds in an amount, in any fiscal year, not to exceed **2.5 percent** of the current fiscal year's net assessment in accordance with RSA 198:4-b a, II as amended in 2020, which requires the School Board to hold one public hearing before expending this retained fund balance, and requires the School Board to provide an accounting of the activities of this retained fund balance to the District in its annual report? (Majority vote required). *(Please note: The School Board is currently authorized to retain up to 1% of the district's net assessment in year-end unassigned general funds as an ongoing contingency fund. However, RSA 198:4-b was amended in 2020; thus, failure to pass Article 7 will cast doubt on the School Board's continued authorization to retain up to 1% under the new version of the law).* **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 6 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 6 to a vote. **CARRIED** by a card vote.

Brandon Buteau motioned to restrict reconsideration to Article 6. Seconded by Rob Mann.
Moderator brought motion to restrict reconsideration of Article 6 to a vote. **CARRIED** by a card vote.

Elizabeth Brown motioned to table Article 12 because Article 12 addressed the same subject matter as Article 6. Seconded by Tom Gehan. Moderator read Article 12.

Article 12. Petition Warrant Article. To reduce the Hollis and Brookline property tax burdens, shall the Hollis Brookline Cooperative School District rescind authorization under RSA 198:4-b II so that the Hollis Brookline Cooperative School District no longer retains any unassigned general funds under RSA 198:4-b II? **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-8-0.**

Moderator brought motion to table Article 12 to a vote. **CARRIED** by a 2/3 card vote.

Darlene Mann motioned to table Article 11. Seconded by Elizabeth Brown. Discussion ensued.
Moderator brought motion to table Article 11 to a vote. **CARRIED** by a 2/3 card vote.

Article 7. To see if the Hollis Brookline Cooperative School District will vote to raise and appropriate up to the sum of **\$25,000** to come from the June 30, 2023 unassigned fund balance available for transfer on July 1, 2023 to be added to the previously established Special Education Expendable Trust Fund. No amount to be raised from taxation. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 7 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 7 for a vote. **CARRIED** by a card vote.

Article 8. To see if the school district will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate up to **\$125,000** to go into the fund. This sum to come from the unassigned fund balance available on July 1, 2023, and no amount to be raised from taxation. Any appropriation left at the end of the year will lapse to the general fund. **The school board recommends this appropriation 6-0-0. The budget committee recommends this appropriation 8-0-0.**

Krista Whalen motioned to bring Article 8 to the floor. Seconded by Kate Stoll.
Holly Deurloo Babcock, School Board, gave a presentation. Discussion ensued.
Moderator brought Article 8 for a vote. **YES – 86 NO – 54 CARRIED** by a counted card vote.

Darlene Mann motioned to restrict reconsideration to Article 7 and Article 8. Seconded by Chris Hyde.
Moderator brought motion to restrict reconsideration to Article 7 & 8 to a vote. **CARRIED** by a card vote.

Article 9. Petition Warrant Article. To see if the Hollis Brookline Cooperative School District will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by adding the following new Article 12:

Article 12: The approval of a proposed amendment to these Articles of Agreement shall require a two-thirds (2/3) supermajority approval by ballot. The polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question. If a two-thirds (2/3) supermajority of those voting on the question vote “yes”, then the amendment is approved. **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-7-1.**

Eric Pauer motioned to bring Article 9 to the floor. Seconded by Pam Hicks.

Eric Pauer motioned to amend Article 9 with new language. School Board rebuttal. School District Counsel, James O’Shaughnessy stated that the article proposed and the amendment are invalid because they are in direct conflict with the Articles of Agreement. School District Counsel, James O’Shaughnessy, stated that the proposed amendment as written, is procedurally defective because there was no hearing and it was not posted earlier. Eric Pauer withdrew the amendment. Eric Pauer gave a presentation.

Brandon Buteau motioned to table Article 9. Seconded by Chris Hyde.

Moderator brought motion to table Article 9 to a vote. **CARRIED** by a 2/3 card vote.

Article 11. Petition Warrant Article. To prevent taxpayer dollars from funding lobbying against the interests of parents and citizens, shall the Hollis Brookline Cooperative School District zero out budget line item “Fees, School Board” 10.2310.810.00.0? **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 0-8-0.**

Article 11 was previously tabled.

Article 13. Petition Warrant Article. Shall we adopt the provisions of RSA 32:5 V-b, requiring that the annual budget and all special warrant articles having a tax impact, as determined by the school board, shall contain a notation stating the estimated tax impact of the article? The determination of the estimated tax impact shall be subject to approval by the governing body. **The school board does not recommend this article 0-6-0. The budget committee does not recommend this article 2-6-0.**

Eric Pauer motioned to bring Article 13 to a vote. Seconded by Pam Hicks.

Eric Pauer gave a presentation.

Barbara King motioned to table Article 13. Seconded by Elizabeth Brown.

Moderator brought motion to table Article 13 to a vote. **CARRIED** by 2/3 card vote.

Article 14. To transact any other business which may legally come before said meeting.

Elizabeth Brown motioned to dissolve the meeting. Seconded by Chris Hyde.

Moderator brought motion to dissolve the meeting to a vote. **CARRIED** by a card vote.

Meeting dissolved at 11:35 pm.

Total voters for the Hollis Brookline Cooperative School District meeting.

Brookline - 89 Hollis – 255 total of 344 registered voters.

Respectfully submitted,

Diane Leavitt,

Hollis Brookline Cooperative School District Clerk

REVENUE, EXPENDITURES AND CHANGES

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2023

	General	Food Service	Grants	HVAC Installation	Permanent Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
School district assessment	\$ 18,482,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,482,832
Other local	157,065	497,550	-	-	50,472	339,967	1,045,054
State	5,864,904	32,083	20,890	-	-	-	5,917,877
Federal	36,246	118,568	339,799	-	-	-	494,613
Total revenues	24,541,047	648,201	360,689	-	50,472	339,967	25,940,376
EXPENDITURES							
Current:							
Instruction	10,488,382	-	378,332	-	-	390,117	11,256,831
Support services:							
Student	1,677,331	-	7,629	-	-	-	1,684,960
Instructional staff	771,895	-	29,935	-	-	-	801,830
General administration	82,294	-	3,000	-	-	-	85,294
Executive administration	1,070,947	-	-	-	-	-	1,070,947
School administration	1,053,584	-	-	-	-	-	1,053,584
Operation and maintenance of plant	2,084,668	-	-	-	-	-	2,084,668
Student transportation	1,315,528	-	-	-	-	-	1,315,528
Other	5,686,055	-	-	-	-	-	5,686,055
Non-instructional services	-	510,774	-	-	-	-	510,774
Debt service:							
Principal	940,097	-	-	-	-	-	940,097
Interest	91,550	-	-	-	-	-	91,550
Facilities acquisition and construction	56,771	-	-	2,661,724	-	(482)	2,718,013
Total expenditures	25,319,102	510,774	418,896	2,661,724	-	389,635	29,300,131
Excess (deficiency) of revenues over (under) expenditures	(778,055)	137,427	(58,207)	(2,661,724)	50,472	(49,668)	(3,359,755)
Other financing sources (uses):							
Transfers in	(28,566)	-	-	-	-	769	(27,797)
Transfers out	34,766	-	-	-	(6,969)	-	27,797
Capital lease inception	-	-	-	2,886,491	-	-	2,886,491
Total other financing sources and uses	6,200	-	-	2,886,491	(6,969)	769	2,886,491
Net change in fund balances	(771,855)	137,427	(58,207)	224,767	43,503	(48,899)	(473,264)
Fund balances, beginning	3,023,442	534,998	-	(218,267)	469,768	388,103	4,198,044
Fund balances, ending	\$ 2,251,587	\$ 672,425	\$ (58,207)	\$ 6,500	\$ 513,271	\$ 339,204	\$ 3,724,780

GENERAL FUND REVENUE COMPARISON BY YEAR

Hollis Brookline Cooperative General Fund Revenue Comparison by Year For Fiscal Years Ending June 30

	FY 2021	FY 2022	FY 2023
School District Assessment			
Current Appropriation	16,027,029	16,789,881	18,482,832
Other Local Sources			
Tuition	40,391	34,936	41,257
Investment Earnings	8,933	2,635	62,490
Impact Fees	47,927	25,944	25,968
Rentals	0	1,742	0
Athletics	35,806	34,766	0
Miscellaneous	107,244	176,100	160,158
Total Other Local Sources	240,302	276,122	289,873
State Sources			
Adequacy Aid (grant)	3,941,647	3,287,543	1,438,810
Adequacy Aid (tax)	2,048,927	2,065,992	3,757,311
School Building Aid	199,362	209,362	219,362
Special Education Aid	476,185	512,190	301,595
Vocational Tuition	2,818	5,982	8,818
Total State Sources	6,668,940	6,081,069	5,725,896
Federal Sources			
Medicaid	107,059	78,027	36,246
Other Financing Sources			
Transfers	4,599	-28,353	6,200
Total Revenues and Other Financing	23,047,929	23,196,746	24,541,047

BALANCE SHEET

HOLLIS-BROOKLINE COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2023

	General	Food Service	Grants	HVAC Installation	Permanent Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and cash equivalents	\$ 1,478,792	\$ 691,940	\$ -	\$ 156,674	\$ -	\$ 345,206	\$ 2,672,612
Receivables, net of allowance for uncollectibles:							
Accounts	-	-	-	-	-	157	157
Intergovernmental	740,842	15,799	93,545	-	513,271	624	1,364,081
Interfund receivable	90,545	-	-	-	-	-	90,545
Inventory	-	15,511	-	-	-	-	15,511
Prepaid items	186,506	-	-	-	-	-	186,506
Total assets	<u>\$ 2,496,685</u>	<u>\$ 723,250</u>	<u>\$ 93,545</u>	<u>\$ 156,674</u>	<u>\$ 513,271</u>	<u>\$ 345,987</u>	<u>\$ 4,329,412</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 125,511	\$ 936	\$ -	\$ 6,174	\$ -	\$ 6,412	\$ 139,033
Accrued salaries and benefits	65,488	2,737	-	-	-	371	68,596
Contracts payable	6,950	-	-	-	-	-	6,950
Intergovernmental payable	47,149	1,582	3,000	-	-	-	51,731
Retainage payable	-	-	-	144,000	-	-	144,000
Interfund payable	-	-	90,545	-	-	-	90,545
Total liabilities	<u>245,098</u>	<u>5,255</u>	<u>93,545</u>	<u>150,174</u>	<u>-</u>	<u>6,783</u>	<u>500,855</u>
Deferred inflows of resources:							
Deferred revenue	<u>-</u>	<u>45,570</u>	<u>58,207</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>103,777</u>
Fund balances:							
Nonspendable	186,505	15,511	-	-	340,734	-	542,750
Restricted	-	-	-	-	172,537	-	172,537
Committed	897,805	656,914	-	6,500	-	339,204	1,900,423
Assigned	362,978	-	-	-	-	-	362,978
Unassigned	804,299	-	(58,207)	-	-	-	746,092
Total fund balances	<u>2,251,587</u>	<u>672,425</u>	<u>(58,207)</u>	<u>6,500</u>	<u>513,271</u>	<u>339,204</u>	<u>3,724,780</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,496,685</u>	<u>\$ 723,250</u>	<u>\$ 93,545</u>	<u>\$ 156,674</u>	<u>\$ 513,271</u>	<u>\$ 345,987</u>	<u>\$ 4,329,412</u>

SPECIAL EDUCATION EXPENDITURES

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ACTUAL EXPENDITURES FOR SPECIAL EDUCATION PROGRAMS AND SERVICES PER RSA 32:11a

	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>
EXPENSES:			
SALARIES	2,359,579	2,316,516	2,204,152
BENEFITS	1,051,030	1,084,213	1,072,986
CONTRACTED SERVICES	467,517	935,504	787,560
TRANSPORTATION	161,793	185,959	437,751
TUITION	748,106	592,010	759,439
SUPPLIES	89,215	39,586	69,036
EQUIPMENT	15,439	8,133	32,536
OTHER	8,944	3,000	4,110
SUBTOTAL	<u>4,901,623</u>	<u>5,164,922</u>	<u>5,367,571</u>
 REVENUE:			
SPECIAL EDUCATION AID	476,185	512,190	301,595
MEDICAID DISTRIBUTION	107,059	78,027	36,246
IDEA	268,964	322,801	220,141
SUBTOTAL	<u>852,209</u>	<u>913,018</u>	<u>557,982</u>
 NET COST FOR SPECIAL EDUCATION	 <u><u>4,049,414</u></u>	 <u><u>4,251,904</u></u>	 <u><u>4,809,589</u></u>

DEBT SCHEDULE

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT

AMORTIZATION SCHEDULE OF LONG TERM DEBT

For the Fiscal Year Ending on June 30, 2023

	HBMS Renovations	HBHS Turf Field	HBHS HVAC	TOTAL
Length of Debt (yrs)	20	10	15	
Date of Issue	8/2004	7/2020	7/2022	
Date of Final Payment	8/2024	8/2028	8/2036	
Original Debt Amount	\$ 7,703,400	\$ 1,553,374	\$ 2,886,491	\$ 12,143,265
Interest Rate	4.54	2.00	2.93	
Principal at Beginning of Year	\$ 1,690,000	\$ 1,210,098	\$ 2,886,491	\$ 5,786,589
New Issues This Year				
Retired Issues This Year	\$ 535,000	\$ 162,773	\$ 228,435	\$ 926,208
Remaining Principal Balance Due	\$ 1,155,000	\$ 1,047,325	\$ 2,658,056	\$ 4,860,381
Remaining Interest Balance Due	\$ 39,854	\$ 74,522	\$ 619,437	\$ 733,813
Remaining Debt(P&I)	\$ 1,194,854	\$ 1,121,848	\$ 3,277,492	\$ 5,594,194
Amount of Principal to be Paid Next Fiscal Year	\$ 565,000	\$ 166,028	\$ 156,358	\$ 887,386
Amount of Interest to be Paid Next Fiscal Year	\$ 32,073	\$ 20,947	\$ 77,748	\$ 130,768
Total Debt Next Fiscal Year	\$ 597,073	\$ 186,975	\$ 234,107	\$ 1,018,154

PROFESSIONAL STAFF ROSTER

HOLLIS - BROOKLINE COOPERATIVE SCHOOL DISTRICT PROFESSIONAL STAFF ROSTER 2023-2024

First Name	Last Name	Assignment	College/University	Degree
Brian	Bumpus	Athletic Director, 7-12	UMASS Lowell	B.A.
Allison	Buschmann	Assistant Principal, HBMS	Springfield College	M.A.
Yolanda	Flamino	Assistant Principal, HBHS	Smith/Rivier	M.S./M.A.
Timothy	Girzone	Principal, HBHS	Rivier	C.A.G.S.
Kathryn	Ransom	Special Ed. Administrator, HBMS	SNHU	C.A.G.S.
Jordan	Scott	Assistant Athletic Director	SNHU	MBA
Aisha	Weaver	Assistant Principal, HBHS	Plymouth State	C.A.G.S.
Patrick	West	Principal, HBMS	SNHU	M.S.
Amanda	Zeller	Assistant Principal, HBHS	UNH	M.A.
Kristen	Allen	French	Lewis and Clark	J.D.
Summer	Anderson	Science	Univeristy of North Florida	M.Ed.
Megan	Anderson	Guidance	Plymouth State Univ.	M.Ed.
Ashley	Argerake	Art	University of New England	B.A.
Laurel	Bakker	Health	Endicott College	M.Ed.
Rebecca	Balfour	Social Studies	Univ. of New England	C.A.G.S.
Justin	Ballou	Social Studies	Plymouth State Univ.	B.S.
Ellen	Banning	Board Certified Behavior Analyst	Keene State	M.Ed.
Matthew	Barbosa	Music/Theater	Westminster Choir College of Rider U.	M.Ed.
Alexander	Basbas	Spanish	UNH	M.Ed.
Elizabeth	Bauer	Science	University of Illinois	Ph.D.
Bethany	Beck	Special Education	Grand Canyon University	M.Ed.
Jessica	Belch	Spanish	Lesley College	M.Ed.
Danielle	Berube	School Nurse	Fitchburg State	BSN
Dawn	Breault	Guidance/Transition Specialist	Assumption/Plymouth State Univ.	M.A/EdD
Christina	Brown	Mathematics	Rivier	M.Ed.
Daniel	Bumbarger	Guidance	Assumption College	M.A.
Jillian	Burkley	Social Worker	University of Denver	MSW
Cole	Buschmann	Physical Education	Keene State	B.S
Cristin	Cahill	Program Clinician	Rivier	M.A.
Danielle	Cambray	Science	University of Delaware	B.S.
Jennifer	Campbell	Special Education	New England College	C.A.G.S.
Mary	Carper	Guidance	Assumption College	M.A.
Camille	Carson	Science	Rivier	M.S.
Julie	Catauro	Social Studies	Rivier	M.A.T.
Amy	Chase	English	UNH	M.A.T.
Jennifer	Christman	Special Education	Keene State	B.S.-B.A.
Rodney	Clark	Science	Fitchburg State	M.Ed.
Ashley	Clemons	Mathematics	Lesley College	B.A.
Susan	Connelly	Social Studies	NYU	M.A.
Julie	Conrow	Guidance	Rivier	M.Ed.
Jordan	Cormier	English	UNH	M.A.
Jessica	Cormier	French	Princeton University	M.A.
Karen	Coutu	Reading Specialist	Rivier	M.Ed.
Steven	Crooks	Science	UC San Diego	Ph.D.
Lisa	Danis	English	UNH	M.A.T.
Amanda	Delaney	Special Education	Rivier	M.Ed.
Clare	Delay	Science	New England College	M.Ed.
Lynn	DiZazzo	English	Fairfield Univ.	B.A.

Kerry	Dod	Guidance	Notre Dame College	M.Ed.
Susan	Doyle	Special Education	Rivier	M.Ed.
Kelly	Ducharme	School Nurse	St. Anselm College	B.S.N.
Trevor	Duval	Social Studies	Austin State Univ.	M.Ed.
Janice	Ellerin	Science	Montclair State Univ./Rutgers Univ.	M.A.
Christina	Ellis	Social Studies	UNH	M.A.
Cole	Etten	Environmental Science/Math	Southern NH University	M.Ed.
Devin	Fauteux	Technology Education	Boston College	M.Ed.
Victoria	Flaherty	English	UNH	M.A.T.
Ashley	Fletcher	Mathematics	Plymouth State Univ.	B.S.
Griffen	Fletcher	Mathematics	UNH	B.S.
Nicole	Fortuna	Physical Education	Manhattanville college	M.S.
Michael	Fox	English	Middlebury	M.A.
Kimberly	Frye	ELL	UNH	M.Ed.
Leonid	Gershgorin	Reading	Rivier	M.A.T.
Adam	Goldstein	Science	University of Delaware	M.S.
Pamela	Griffith	Special Education	SUNY, Potsdam	B.A.
Patrick	Groleau	English	UNH	M.A.
Lauren	Grosse	ELL	UNH	M.A.T.
Jane	Habert	Special Education	Old Dominion University	M.A.
Katrina	Hall	Mathematics	Univ. of New England	Ph.D.
Heather	Hamilton	English	UNH	M.Ed.
Candice	Hancock	Family and Consumer Science	Keene State	B.S.
Shelli	Harris	Board Certified Behavior Analyst	Sage College	M.S.
Christine	Heaton	Library-Media	Antioch New England	M.A.
Virginia	Hennighausen	ELL	Gustavus Adolphus University	B.A.
Colleen	Hoffman	Physical Education	Minnesota State	M.S.
Nicholas	Houseman	Science	University of Rhode Island	B.S.
Linda	Illingworth	English	UNH	M.A.T.
Carly	Jennings	English	University of Virginia	M.S.
Cory	Kaufold	Social Studies	UNH	M.A.
Susan	Kinney	Library Media	Plymouth State Univ.	B.S.
Chantel	Klardie	Guidance	UNH	M.Ed.
Adam	Knedeisen	Science	UNH	B.S.
Elizabeth	Kolb	Mathematics	UMASS Lowell	M.S.
Jennifer	Labonte	Social Studies	Simmons College	M.A.T.
Tammy	Leonard	Mathematics	Univ. Mississippi	M.A.
Kathryn	Levesque	Nurse	Rivier	A.S.
Matthew	MacFarline	Latin	Brandeis University	M.A.
Judith	McDaniel	Mathematics	Rivier	M.B.A.
Susan	Mooers	Mathematics	Univ. Southern Maine	M.S.
Heidi	Moore	Special Education	Rivier	B.A.
Kyle	Morrill	Social Studies	New England College/Keene State Coll.	B.A./B.A.
Melissa	Moyer	Guidance	UNH	M.S.
Laurie	Mullin	English	University of Alaska	M.A.
Ina	Nakuci	English	Plymouth State Univ.	M.Ed.
Elisabeth	Nault	Music	Southern NH University	M.Ed.
Lynne	Ouellette	Art	Keene State	B.S.
Christine	Page	Special Education	Fitchburg State	M.Ed.
Tyler	Pare	Social Studies	Rivier	M.A.
Crystal	Paul	Special Education	Keene State	B.A.
Eric	Penniman	Psychologist	Plymouth State Univ.	Ph.D.
Lina	Pepper	Art	Plymouth State Univ.	B.S.

Eric	Perry	Science	Rensselaer Polytechnic University	M.S.
Stacey	Plummer	Mathematics	UNH	M.S.
Kerbert	Porter-Elliott	English	Harvard Univ.	M.A.
Matthew	Portu	Social Studies	Providence College	M.Ed.
Jason	Richard	Mathematics	Southern NH University	M.B.A.
Erin	Robbins	Spanish	Boston College	M.A.
Milton	Robinson	Special Education	Rivier	M.Ed.
Charles	Rogers	Music	UNH	B.Music
Kristen	Roy	Spanish	SUNY Albany	M.Ed.
Annie	Roy-Faucher	French	Rivier	M.A.
Michelle	Sacco	Special Education	Oakland Univ.	M.A.
Mariealana	Salamone	English	Rivier	M.A.
Neil	Schmidt	Technology Education	Northeastern University	M.S.
Jennifer	Shreves	Science	UNH	M.PH
Mannat	Sidhu	Social Studies	Rivier	M.A.
Alexander	Simo	Physical Education	Plymouth State Univ.	M.Ed.
Nancy	Spencer	Music	U. Conn	M.Music
Maria	St. Pierre	Health/Science	UMASS Lowell	B.S.
Jennifer	Staub	Social Studies	Tufts University	M.A.T.
Sara	Steffensmeier	Art	Tufts University	M.A.T.
Elizabeth	Sulin	Program Clinician	Boston College	M.S.W.
Carol	Swanson	Mathematics	Rivier	M.Ed.
Trudi	Thompson	Science	Clemson	M.S.
Emily	Thompson	Guidance	Rivier	M.Ed.
Olga	Thompson	Mathematics	National University of Kiev	M.S.
Kristen	Welter	English	Lewis University	M.A.
Kirsten	Werne	Mathematics	Rivier	M.A.T.
Allison	Wittig	Special Education	California State University	M.Ed.
Diana	Zoltko	SAU-wide Nurse	Rivier	MSN

HOLLIS BROOKLINE MIDDLE SCHOOL ADMINISTRATIVE REPORT

Hollis Brookline Middle School (HBMS) continues its legacy of academic excellence and commitment to fostering a supportive environment for all students. This year, the class of 2028 consists of approximately 180 students, while the class of 2027 comprises around 195 students. Despite a slight fluctuation in enrollment, maintaining an average of 200 students per grade, HBMS observes the evolving demographics of our community. Across various assessments, HBMS continues to soar above state and national benchmarks, as evidenced by results from the New Hampshire Statewide Assessment System (NH SAS), the PSAT 8/9, and the National Assessment of Educational Progress (NAEP), highlighting the school's consistent performance. HBMS remains a benchmark for academic excellence within New Hampshire, underscoring our commitment to delivering top-tier education.

In response to shifting student needs, HBMS has proactively adapted its support systems. With an increase in 504 Plans and Individual Education Plans (IEP), the school prioritizes personalized learning experiences, ensuring every student receives tailored support to thrive academically, socially, and emotionally. The implementation of a Life Skills program at HBMS this year, aligned with the high school, has already positively impacted our school community.

The emphasis on diversity, equity, and inclusion within the Hollis Brookline Cooperative School District aligns with HBMS's commitment to cultivating a safe and inclusive environment. Our ongoing efforts aim to create a culture of belonging, where every student feels respected, valued, and involved. Recognizing the importance of student wellness, HBMS has invested resources in bolstering social-emotional support services. Programs such as "ROCK" (homeroom), aimed at building positive relationships between students and staff while promoting overall well-being, have been integrated into our curricula and building, fostering an education that supports well-rounded students.

Our athletics program and after-school clubs continue to grow in size and success, with HBMS offering fifteen after-school clubs and twelve athletic programs. In response to the increasing demand for extracurricular activities, this school year, several athletic programs have added secondary teams, aiming to engage more students within the school community.

HBMS maintains strong ties with the local community and stakeholders. Collaborations with parents, community organizations, and educators enrich our students' learning experiences, emphasizing the significance of a collaborative district in nurturing well-rounded individuals. As we reflect on the accomplishments and challenges of the past year, HBMS remains dedicated to its core values of academic excellence, inclusivity, and developing our students into successful and positively contributing citizens. Overall health and wellness also take center stage, supporting students and staff to sustain a fun and engaging learning environment every day. The unwavering support of our stakeholders, specifically our parents/guardians and local community members, coupled with our resilient student body, serves as the driving force behind our continued success. Moving forward, HBMS remains committed to adapting, evolving, and empowering our students to excel in an ever-changing world.

Respectfully submitted,

Patrick West

Hollis Brookline Middle School Principal



HOLLIS BROOKLINE HIGH SCHOOL ADMINISTRATIVE REPORT

HOLLIS BROOKLINE HIGH SCHOOL Town Report 2023



In 2023, the U.S News and World Report America's Best High School ratings ranked Hollis-Brookline High School as the 6th overall best high school in New Hampshire. HBHS has been listed on *Newsweek's* rankings for over thirteen consecutive years. The standard coursework at HBHS contains a rigorous college preparatory curriculum; the mean and median GPA of the Class of '23 were 3.54 and 3.73, respectively. HBHS has an enrollment of 750 students and a current senior class of 186.

We take great pride in the academic successes of our students. In 2023, fifty-nine new members were inducted into the HBHS National Honor Society. Our SAT, ACT, and AP test scores continue to be among the most competitive in the State of NH. HBHS also has a fine tradition of seniors entering the military after graduation. HBHS is very proud of the following seven seniors who chose to enter the military in 2023 Philip Brown - US Army, Owen Garee - US Coast Guard, Austyn Kump - United States Military Academy at West Point, John Sommer - US Naval Academy, Bryce Sturges - US Army, Hailey Yarusso - US Air Force ROTC (Norwich Corps of Cadets), Harrison Gavin - US Marines.

Our Social Studies Department continues to work to prepare our students to be knowledgeable and citizens who are both knowledgeable and can think critically through a variety of rich experiences both in and outside of the classroom. As of this report, all of the students enrolled in our HBHS Civics course have successfully passed the state-mandated 128-question Citizenship test, which is a requirement for graduation. Our AP Government students once again competed in the annual 'We the People' event in Concord, NH. This experience allows our students to showcase their understanding of the US Constitution through hearings with members of the NH Bar Association during simulated congressional hearings. HBHS's Homefront Club, advised by Civics teacher, Mr. Duval, hosted another successful

Veterans Day Assembly with the entire student body to honor our local heroes who have served in various branches of the military. The ceremony was highlighted with speeches by our Student Body President, Gracie Dortona, and the keynote speaker Hollis Chief of Police, and veteran of the United States Army, Joseph Hobeke. In addition, prior to the Veterans Day celebration, our local Veterans also had the opportunity to meet with students in our 'Veterans in the Classroom' program. Civics students also participate annually in Project Citizen, a collaborative, capstone assignment that requires students to identify problematic issues in their community, provide a range of solutions, and devise a plan of action to address those problems, which they present to members of the Hollis Brookline community. Students in Advanced Placement Social Studies Classes continue to out-perform their cohorts at the state and national levels. Finally, social studies students have resumed taking a variety of field trips, extending their classroom experiences to the Museum of Fine Arts in Boston, the Newport Mansions in Rhode Island, the State House in Concord, and the Veterans Cemetery in Boscawen. Guest speakers returned to social studies classes as well with elected officials and former students sharing their experiences with students.

The HBHS Math Team had an excellent 2022 - 2023 competition season! We had a consistent crew of 15 - 20 mathletes attending the five regular season meets. The team finished the season in 2nd place in our division and proudly brought home a big 2nd place trophy. Along with our team championship, Will Longtin earned the honor of the highest scoring Senior across all divisions, earning him a \$500 scholarship.

Will Longtin also competed in the American Mathematics Competition last year and scored well enough to be invited to sit for the American Invitational Mathematics Examination. We are so proud of Will's involvement in competitive mathematics at HBHS!

In addition to our school annually being ranked among the State's top schools, we continuously have students excel individually across all disciplines and co-curricular activities. Every year, high school juniors enter the National Merit Scholarship Program by taking the PSAT/NMSQT test. HBHS is very proud to announce that we have five (5) National Merit Semifinalists this year along with four (2) students receiving Commendation status. Congratulations to our five (5) semifinalists Christian Cecil, Dylan Jewett, Elliott Miller, Connor Moquin and Kazuya Okada as they are among the top 16,000 students nationwide that are now eligible to advance to the Finalist level of competition which includes potential National Merit

Scholarships. In addition, congratulations to Olivia Ostermiller and Simar Sidhu for being recognized as Commended students for their exceptional academic promise demonstrated by their outstanding performance on the qualifying test.

Teachers and staff continue to give countless hours outside of the classroom to help our students succeed. With dozens of clubs, organizations, and sports teams advised by Hollis Brookline High School staff, we provide a wide range of opportunities for our students to become involved and engaged. HBHS offers a wide range of Clubs and Extracurricular activities including but not limited to the following: Art Club, Book Club, Chem Club, Chess Club, Climbing Club, Community Wellness Ambassadors, Culture Club, Dance Club, Debate Club, Dungeons & Dragons, Fall Play, French Club, Gaming Club, Gay Straight Alliance, Girl Up, Green Group, Guitar Night, HB the Change, Herstory, Homefront Heroes, KPop Club, Latin Club, Math Team, Morgan's Message, Mountain Bike Club, Musical, National Honor Society, Newspaper CavChron, Red Cross Club, Robotics, Science Olympiad Spanish Club, Spring Play, Student Council, Tech Crew, Thespian Society, Tri-M, Ultimate Frisbee, Yearbook, Young Writers Club

During the 2022-2023 school year, HBHS Robotics Team 1073, The Force Team, participated in six events. Our team qualified for the World Championships, (held in Houston) with our robot Noo-Noo, which was built over three months of hard work. The team ended up winning a silver medal in the season's opening event, along with the most prestigious award in all of FIRST, the Impact Award. This award celebrates the team who does the most for their community and exemplifies the best qualities of all FIRST teams. The team placed 3rd in the second event of the season, which was enough to qualify the team for the last New England Event of the season, the New England District Championships! At this event, even through adversity, we ended up bringing our alliance to a win, and an award, bringing us enough points accrued throughout the entire season to qualify for the World Championship!

Our team competed with some of the best teams in the world at the WPI event in June. As the 9th rated alliance out of 16, our team ended up leading our alliance to beat some of the best teams in New York and New Jersey to end up making a massive underdog run to 3rd place at the event! The final event of the year was the Governor's Cup, where the team competed for

scholarship money for seniors, and ranked 6th, and ended up bringing our alliance to 4th ranked, and earned some scholarship money for our seniors!

2023 was certainly another great year for the Hollis Brookline Athletic programs, being a record year with six total championships being won by our teams: Girls Swimming, Wrestling, Boys Volleyball, Girls Lacrosse, Baseball, and Girls Soccer, along with a runner-up finish by Girls Volleyball in the fall. The Girls Swimming, Wrestling, Boys Volleyball, and Baseball championships marked the second of back-to-back titles for those teams. Additionally, the high school saw many individuals earn state championship, all-state, and academic honors throughout the course of the year. Congratulations are in order to all of the student-athletes, as well as all of the stakeholders that continue to support our programs.

Along with their success on the field, our student athletes also excel in the classroom. Hollis Brookline High School is proud to announce that we are home to 36 NHIAA Scholar Athletes, who have participated and lettered in two or more sports, while maintaining a B+ average or better, and participating in community service. This academic success is also evident in the fact that HBHS saw fifteen of our seniors move on to compete and study at the collegiate level. Our student athletes' performance in the athletic arena and focus in the classroom is truly amazing.

Under the tutelage of Matt Barbosa, Chazz Rogers, Dylan Silcox, Mark Illingworth, Matt Portu, and Ina Nakuci, our HBHS performing ensembles continued their state-wide reputation of unparalleled activity and high quality throughout the past year. With an explicit goal of strengthening an active student relationship between HBHS and HBMS and refreshing our programs' internal community contributions and publicity, our HBHS performing ensembles continued their high rate of success in new forms and initiatives.

In January 2023, Chazz Rogers and Matt Barbosa partnered with Nancy Spencer and Liz Nault, bringing the HBHS Honors Jazz Band, Honors Choir, and Concert Choir to HBMS for an afternoon of performance and mentoring. We are looking to keep this positive and successful event an annual tradition. Freshmen enrollment in the HBHS Concert Band has increased three times over, and the Concert Choir saw a jump from 14 members to 34 members in this time span, the largest in school history.

The 2023 NHMEA All State Festival included 5 of our HBHS students, while the 2023 NHMEA Chamber All State Festival included 4 HBHS participants. In addition, 4 HBHS

students were accepted into the 2023 NHMEA Jazz All State Festival, including the state's top ranked guitarist and third ranked trumpet player.

Our Guest Clinician Series, facilitated by Matt Barbosa and Chazz Rogers, continued this year with clinics by HBHS alumni and touring musician Liam Grant, Plymouth St. University Professor of Voice Hannah Murray and Collaborative Pianist Dr. Justin McCarthy, and multiple members of the NH 39th Army Band.

In March of 2023, 46 choir and band students participated in a 5 day performance tour of New York City facilitated by Matt Barbosa, Chazz Rogers, Amanda Zeller, Elana Ayer, and Kelly Ducharme. The performance tour was the first of its kind since the pandemic, and included a bevy of once-in-a-lifetime opportunities, including working directly with Dr. Dave Pietro (Head of Jazz Studies at NYU), private clinics with Broadway stars Ephie Aardema and Ben Cameron and choral composer Dr. James John (Queens College), professional adjudication by leading professionals of the choral and jazz world, and our Honors Choir joining invited choirs from around the country under the baton of Dr. Andre Thomas at their Carnegie Hall debut. Students also enjoyed live performances of Funny Girl and jazz and Broadway legend Marilyn Maye as well as toured the Metropolitan Museum of Art, Statue of Liberty, Wall of Names, American Indian Museum, and the brand new Broadway Museum.

The 2023 Guitar Night Club performances were a repeated success, advised by Mark Illingworth. Both nights' performances featured a bevy of student and alumni bands and singer-songwriters performing a wide range of pop, rock, and jazz tunes. Thanks to the dedicated work of Chazz Rogers, Liz Nault, and Adam Wallis, the District Instrumental Concert was revived for the first time since 2019. The event saw hundreds of upper elementary, middle school, and high school band students collaborating in performance and celebration in the HBHS gymnasium to a healthy crowd of familial supporters. Our annual musical production mounted the family friendly Lightning Thief: The Percy Jackson Musical, directed by Dylan Silcox with Music Direction by Chazz Rogers, offered four performances across two weekends in March for the over 80 students involved both onstage and off. In May, our International Thespian Society Chapter produced the one act show Why We Like Love Stories, directed by Matt Portu. Our Spring play produced two performances of e.b. white's 8 Minutes Left in early June, including collaborative work from over 40 students and directed by Matt Barbosa.

supported by our largest audiences since 2019's music production of *Mama Mia!* and featured original music by Senior Connor Moquin, student-created period costumes, and an appreciated update to our performance programs and lobby offerings with collaborations with Jillian Burkley and our Community Wellness Ambassadors, I.T.S, and Freshmen Class leaders.

In October, I.T.S. Advisor Ina Nakuci organized a field trip to Plymouth St. University for our ITS students to participate in the annual NHETG Theater Workshops. Students spent the entire day rotating through a plethora of collegiate and professionally led workshops on audition practices, improv, trauma-informed makeup design, music theater vocal techniques, stage managing, prop creation, choreography, tech skills, set design, and more. Ina, Dylan Silcox, and Matt Barbosa also participated in the NHETG Director's Workshop as part of the event.

Our Guest Clinician series began with former HBHS Exchange Student and current professional film producer Agathe Chevrier visiting our Acting 1 students in November. Agathe led an open table discussion on the pathways to success in the film profession, tracing her illustrious career from internships and location scout work to producing multiple Award winning films at the Cannes Film Festival and her recent and current work for Netflix CEO Ted Sarandos.

The Winter Guitar Night production, *Hollywood!*, facilitated by Chazz Rogers, featured over 30 students self-organizing into rock and pop bands to highlight the music of the movies on December 8th, 2023. A full night of movie rock'n'roll and pop was featured to the delight of all who attended.

This year, HBHS Band Director Chazz Rogers was named as a judge for the saxophone room by the NHMEA All State Festival Auditions Committee. Department Chair Matt Barbosa, after a district supported professional development collegiate course, arranged his first piece for honors level choir, which will be published over the next year. Both Chazz and Matt continued to serve on the Board of Directors for the Monadnock Valley Music Festival as well.

Plans are set to begin much needed revitalization to the HBHS Community Auditorium, beginning with a replacement of the stage rigging equipment and stage curtains in 2023. This process will result in a significantly safer, less cluttered, and more efficient rigging system to support the 100+ events that occur in the auditorium annually.

In our Visual Arts Department and with the tutelage of Sara Steffensmeier, student Peyton Calabro was awarded the Silver Key in Drawing Award by the Scholastic Art Awards jury and had their work displayed at Pinkerton Academy.

Sara Steffensmeier also continues to develop our HBHS Art Club, providing a low-commitment creative space for students that has included temporary tattoo design, pendulum painting, and more engaging projects. Sara has also collaborated with our Theater productions, which have featured specialty art pieces created by the Art Club students.

Our School Counseling Department continues to go above and beyond to meet the needs of our school community throughout the year. The school counseling department offers presentations for freshmen in Wellness class offering guidance on how to study for their first mid-terms, time management, and self care during stressful times. All Juniors and their parents have access to a number of presentations throughout the year specific to planning for their college applications/timelines and to-do's. Counselors also met with each junior student one on one in the spring to provide a checklist and have an individual conversation regarding planning for after graduation (including college, career, military, trade school and gap year).

The School Counseling Department organized two College and Career Fairs where we had over 40 representatives from colleges, trade schools and military branches in attendance. Students and their parents could attend to receive information. Additionally, there was a breakout session for parents on financial aid put on by New Hampshire Higher Education Assistance Foundation..

The School Counseling Department organized a Step-Up Day for rising 9th graders to come and tour the school and have a brief presentation in classrooms and in the auditorium in an effort to better prepare them for beginning their high school journey. In addition, in order to support a smooth transition to high school our School Counseling Department and teachers assisted in providing a Freshman and New Student Orientation for incoming 9th graders and new transfer students. The day included a presentation, meet and greet with counselors, meet and greet with teachers and a dry run of their schedule. This is in an effort to help 9th graders and new students acclimate to a new school.

The School Counseling Department organized a school day College and Career Fair with 40 representatives from colleges, trade schools, local CTE centers, military branches, and more.

Students were invited to attend during the school day either during their English class or study hall.

The Community Wellness Ambassadors organized the Walk for Change in May 2023 as a way to raise mental health awareness among the school community. The event began with a whole school assembly and walk, and ended with student-chosen breakout sessions to focus on promoting self-care and awareness through various activities, crafts, food, and more.

In the ongoing effort to support student well-being, HBHS was very pleased to once again offer the Challenge Day program again this past October. Challenge Day is a powerful, high energy program in which youth and adult participants are guided through a series of experiential learning processes. The overall goals of the program are to increase personal power and self-esteem, to shift dangerous peer pressure to positive peer support and to eliminate the acceptability of teasing, violence and all forms of oppression. Approximately 100 students took part in this full school day activity and there are plans in the works to offer it again next year to provide the experience for everyone who is interested and continue the great work started this year.

Once again, with every challenge and obstacle we encounter, the HBHS staff and community continue to demonstrate a relentless commitment to an excellent and well-rounded education for the students of Hollis and Brookline.

Respectfully submitted

Timothy E. Girzone, Principal



HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT BUDGET COMMITTEE REPORT

Hollis Brookline Cooperative School District Budget Committee

Introduction

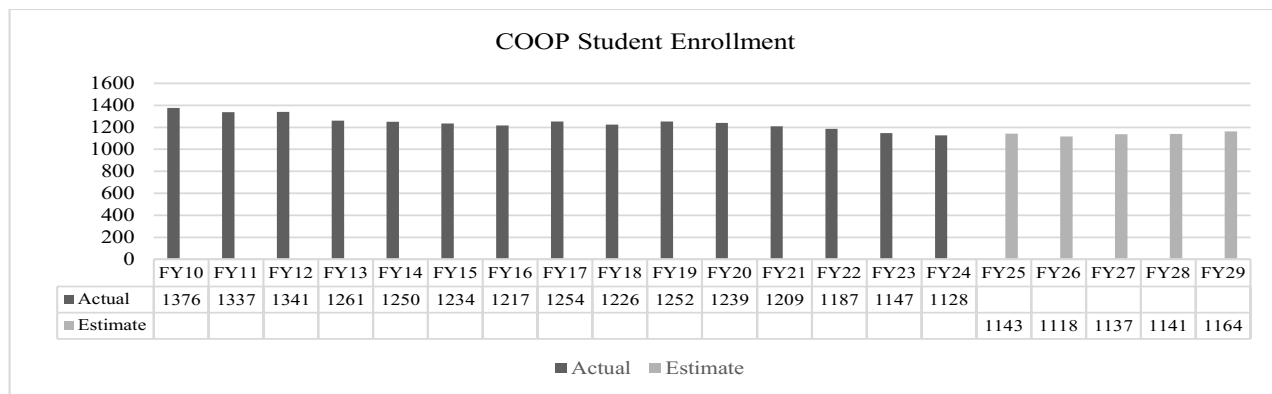
The Cooperative Budget Committee operates under Municipal Budget Law (NH RSA 32) in support of the Hollis Brookline Cooperative School District (HBCSD). NH RSA 32 governs HBCSD by outlining and “establish[ing] uniformity in the manner of appropriating and spending public funds” which provides consistency for budget committees with responsibility for “assisting its voters in the prudent appropriation of funds” (NH RSA 32:1). Under this statute, the HBCSD Budget Committee retains the statutory obligation and responsibility for developing the budget for HBCSD which is comprised of the Hollis Brookline Middle School (HBMS) and Hollis Brookline High School (HBHS). The Budget Committee established to support HBCSD is comprised of eight members--four elected members representing the town of Hollis, three elected members representing the town of Brookline, and one member appointed by the Hollis Brookline Cooperative School Board--and meets monthly. Community members have an opportunity at monthly meetings to voice concerns and considerations to the Budget Committee. The annual vote at the District Meeting is the opportunity for the legislative body to approve the final funding level for HBCSD and the resulting impact to individual taxes.

Approach

The Budget Committee supports a budget that upholds the educational and strategic goals of HBCSD and responsibly considers the impact to the towns that comprise the Cooperative School District (COOP). Articulating budget guidance early in the budget process enables the SAU41 administration to gauge budget impacts within the framework of its Strategic Plan. The Budget Committee works with the SAU administration, the administration of both schools, and the School Board to understand the components and financial impacts of the budget under development that is presented at the annual district meeting for the consideration of the legislative body. Throughout the budgeting process, the Budget Committee evaluates prior year(s) performance and trends against projected costs. The Budget Committee sincerely appreciates the collaborative efforts of the School Board and administrators of HBCSD and SAU41 to comprehensively address our collective inquiries with information that enables data driven analysis and fact based discussion which are both critical to a successful budget process.

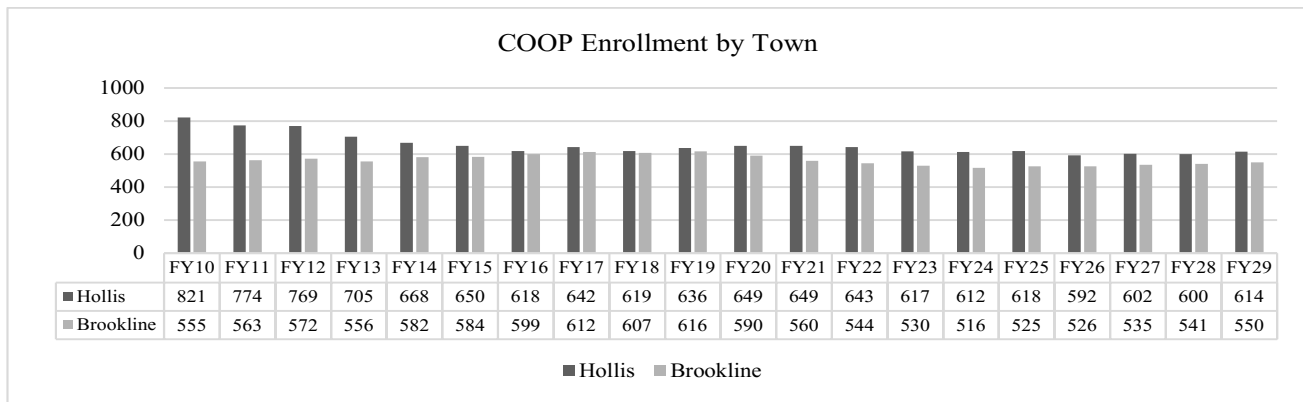
Student Enrollment Trends

Since FY10, HBCSD has managed its programs, resources, and facilities while experiencing a net decline in enrollment from 1376 to 1128. Reported district enrollment for FY24 of 1128 represents a 1.7% decrease from the prior year.



Student enrollment data based on NESDEC reports of historic and future enrollment.

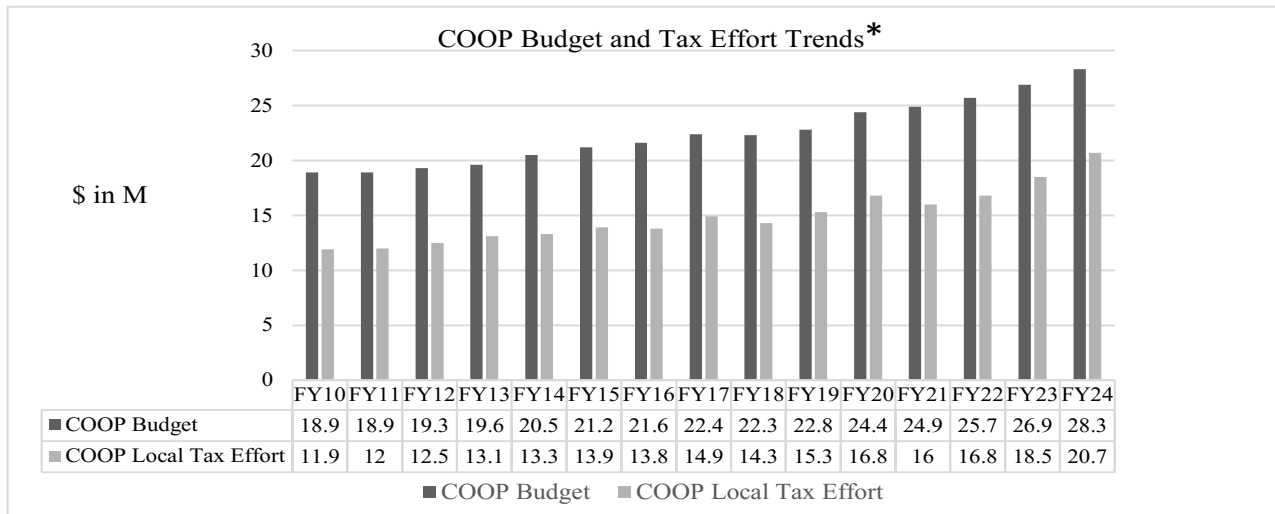
For several years from FY16 through FY19, the student population reflected a relatively even distribution of students between Hollis and Brookline. For the FY24 school year (July 2023 through June 2024), the enrollment distribution is 54.3% of students from Hollis and 46.7% of students from Brookline. Projections through FY29 indicate that Hollis will retain the majority of students.



Student enrollment data based on NESDEC reporting of historic and future enrollment.

FY24 Budget Highlights

Budget Summary: As approved by the legislative body in March 2023, the \$28.3M HBCSD budget represents a 5% increase from the prior year with the approval of articles for the Operating and SAU budgets, the HESSA contract for support staff, and expendable trusts. The article addressing the financing of lighting and boiler upgrades was defeated. Netting for district revenue and state aid by town resulted in a tax effort raised through the local tax rate that was 73% of the approved FY24 COOP budget. The net local tax assessment for Hollis was \$11.66M and for Brookline was \$9.05M.



*Nominal \$ terms not adjusted for inflation. Source: NH DRA

After consideration of the COOP portion of the Statewide Education Property Tax (SWEPT) levied by the state and payable by each community, Hollis’ total COOP tax commitment increased by \$1.4M to \$13M and Brookline’s total COOP tax commitment increased by \$609K to \$9.7M. The SWEPT totals by community were higher than the previous year due to the expiration of legislation that temporarily lowered the impact of SWEPT on property taxes for one year only.

Staff Salaries and Benefits: The HEA agreement for the professional staff was approved in the FY22 budget as a “sanbornized” (approved for the full contract period FY22 through FY24) agreement. For the upcoming budget for FY25, HEA contract costs will be addressed in a separate article and not included in the operating budget. The third year of the contract for support staff (HESSA) was approved in 2023 and addressed elements for salaries and benefits, as well as other non-financial contract items.

New Hampshire Retirement System (NHRS): Rates for NHRS contributions are mandated by the state and set in two year increments. NHRS rate changes went into effect with the FY24 budget and will remain at the same levels for FY25. For the FY24-FY25 period, employer contribution rates decreased by 6.6% to 19.64% for professional staff and decreased by 3.8% to 13.53% for support staff. In total, NHRS expenses represent 7.9%, or \$2.2M, of the total budget.

Student Services: These costs comprise 19% of the HBCSD budget. The current programs in Student Services continue to require careful fiscal management as student needs evolve. While some costs are reimbursed through Special Education Aid, the aid does not meet 100% of identified costs. Additionally, revised state requirements have increased qualification thresholds which increases costs to the district through limits on the amount which may be considered for reimbursement.

Debt Service: Current annual debt service for HBCSD stands at 3.6% of the budget or approximately \$1M annually for the HBHS turf field (through FY29) and HBHS HVAC improvements (through FY37). The final bond payment for the HBMS renovation will be paid in FY25.

Other Budget Items: While the aforementioned items comprise approximately 75% of the HBCSD budget, the remaining 25% addresses costs for all other budget items including, but not limited to, educational and athletic programs, security, building maintenance, and transportation. Over time, these remaining areas of the budget absorb both increases and decreases in an attempt to minimize impacts to the resulting final budget.

Apportionment Formula: The approved budget less COOP revenue and credits is apportioned between Hollis and Brookline and reduced by each town's state aid to determine the amount to be assessed in taxes as a portion of each town's local tax rate. The current apportionment formula on expenses to be apportioned is 95% ADM/5% Equalized Value (EV) for non-capital expenses, 100% EV for capital expenses, with an additional dollar paid by Hollis as a result of a formula approved in January 2020. Capital expenses represented 2.1% of apportioned expenses.

FY24 Apportionment Distribution	FY23 ADM	2022 EV	Net Apportionment*	Final Distribution**
Hollis	54.1%	68.8%	54.8%	56.3%
Brookline	45.9%	31.2%	45.2%	43.7%

Source: NH DOE FY24 Cooperative District Apportionment Summary (November, 2023)

*Net Apportionment calculated before application of state aid

**Calculated after state aid

For the FY24 budget cycle, the legislative body will vote on the COOP Operating and SAU budgets, the contracts for professional and support staff, and funding of trusts.

Respectfully Submitted,

Darlene Mann - Chair, HBCSD Budget Committee

SCHOOL AWARDS

United States Military

Philip Brown – U.S. Army
Owen Garee – U.S. Coast Guard
Austyn Kump – U.S. Army (West Point)
John Sommer – United States Naval Academy
Bryce Sturges – U.S. Army
Hailey Yarrusso – U.S. Air Force ROTC (Norwich Corps of Cadets)
Harrison Gavin – U.S. Marines

Amherst Orthodontic Scientific Women's Scholarship Award

Christina Cross

Athlete Citizen Scholar Award

Cheyenne Colbert
Ayden Finnegan

Brookline Historical Society Book Award

Alex Razzaboni

Brookline Women's Club Scholarship

Luke Laborde

Cavalier Leadership for Athletics Award

Austyn Kump
Hunter Crea

Cavalier Sportsmanship for Athletics Award

Jocelyn Gillespie
Aiden Barker

Cavalier of the Year Award

Charlie Hale

Charles Zylonis Memorial Scholarship

Luke Laborde

Coach Korcoulis Award

Marcus McCammack

Colonial Garden Club of Hollis

Gabrielle Dias

Community Caring Scholarship

Lindsey Dattis
Charlie Snoke

Concert Band Award

Micah Marino

Dollars for Scholars

Phoebe Constantineau
Theresa Cullen
Kara Dudley

Dollars for Scholars (cont.)

Meghan King
Tate Klauber
Natalie Liston
Rosemary McQuilkin

Ed Berna Memorial Award for Track

Maryfei Berrigan
Ayden Finnegan

Fred Waring Director's Award for Chorus

Rachel Sheppard
Molly Peters

HBHS Collaborative Artist of the Year

Shandi Fetter

Hollis Agricultural Scholarship

N/A

Hollis Brookline Rotary

Katherine Peters

Hollis Historical Society Book Award

Charlotte Burns

Hollis Nor'Easters Snowmobile Club

N/A

Hollis Republican Town Committee Scholarship

Tate Klauber

Hollis Veterinary Hospital Scholarship

Oakley Bazemore

Hollis Women's Club Scholarship

Luke Laborde

International Thespian Society

Hailey Yarrusso – President
Molly Peters
Rachel Brown
Lily McCrea
Mireya Baird
Rachel Sheppard
Riley Scanlon

Jazz Band Award

Sonja Colford

Jeanie's Jar of Hope Foundation

Abigail Guay

Leadership in Theatre Tech

Hailey Yarrusso

National Merit Scholarship Finalist

Noah Moyer
William Longtin

National School Choral Award

Rachel Brown
Lily McCrea

**NH Interscholastic Athletic Association
(3 sports for 4 years)**

Kaitlyn Castriotta
Amelia Collard
Aidan Dufoe
John Kotelly
Amy Pattelena
Emily Sartell
Leia Scott

Nicholas Jennings Memorial Scholarship

Marcus McCammack
Luke Laborde

Richard Maghakian Memorial Award

Rachel Sheppard

Richard Nagy Memorial Scholarship

William Longtin

Robotics 1073 Mentors Scholarship

Meghan King
Alex Hill

Ruth Wheeler Scholarship

Katelyn Seamonds

**Sgt. Barry Davis Palmer Scholarship
(Hollis Benevolent Assoc.)**

Sarah Zhang

**Southern New England Admirals Scholarship
(Robotics 1073)**

Alex Hill

Team Players of the Year

Eva Kelley
Jesse Gertz

Theatre Award

Riley Scanlon

Thespian Award

Mireya Baird

Tri-M Music Honor Society

Rachel Brown
Sonja Colford
Micah Marino
Molly Peters
Rachel Sheppard
Sarah Zhang
Hailey Yarrusso

**Warren Towne Memorial Scholarship
(Hollis Fireman's Assoc.)**

Abigail Haskell

William & Lorinne Dubben Scholarship

Cheyene Colbert
Anneli DiVirgilio
Katherine Peters
Madison Van Uitert

Student Council 2023

Austyn Kump – Student Body President
Lyndsey Dattis – Senior Class President
Abby Haskell – Vice President
Hunter Crea – Treasurer
Shea Davidson – Secretary
Kara Dudley – Representative
Anneli DiVirgilio – Representative
Madeleine Boudreau - Representative

NATIONAL HONOR SOCIETY

National Honor Society

Daniella Allanach
Oakley Bazemore
Maryfei Berrigan
Madeleine Boudreau
Rachel Brown
Sonja Colford
Mia Conti
Hunter Crea
Cristina Cross
Theresa Cullen
Lindsey Dattis
Shea Davidson
Gabrielle Dias
Anneli DiVirgilio
Kara Dudley
McKenna Dunn
Anna Fauteux
Ayden Finnegan
Owen Ford
Jesse Gertz
Mason Getter
Ella Gilbert
Sehar Gogia
Eli Goodman
Charles Hale
Abby Haskell
Abby Hoffpauir
Sophia Jordan
Eva Kelley
Meghan King
Tate Klauber
Gavin Knudsen
Austyn Kump
Jack Lager
Natalie Liston
William Longtin
Abby McKenna
Matthew McLaughlin
Rosemary McQuilkin

Latin Honors

Summa Cum Lade **Magna Cum Laude**
Phoebe Constantineau Tomas Anderson
Mia Conti Aiden Barker
Hunter Crea Oakley Bazemore
Cristina Cross Madeleine Boudreau
Theresa Cullen Rachel Brown
Lindsey Dattis Henry Bruneau
Kara Dudley Noelle Clark
Owen Ford Sonja Colford
Abby Haskell Shea Davidson
Eva Kelley Gabby Dias
Tate Klauber Anneli DiVirgilio
Natalie Liston McKenna Dunn
William Longtin Kaitlyn Gargas
Rosie McQuilkin Jesse Gertz
Noah Moyer Eli Goodman
Kate Peters Sophia Jordan
Amrei Pfeiffer Meghan King
Paige Rowan Morgan Kipp
Smrithi Senthil Gavin Knudsen
Ania Szczeszynski Austyn Kump
Madison Van Uitert Jack Lager
KC Vedula Micah Marino
Celia Wallis Abby McKenna
Sarah Zhang Paige Mello
Colin Robinson
Karina Mukavetz
Molly Peters
Sophia Silvestro
John Sommer
Julia Vella
Karina Mukavetz
Molly Peters
Sophia Silvestro
John Sommer
Julia Vella

NHIAA / NHADA Scholar Athletes

Daniella Allanach
Tomas Anderson
Jason Babcock
Aiden Barker
Dante Bergskaug
Maryfei Berrigan
Madeleine Boudreau
Alyssa Bunker
Cheyenne Colbert
Hunter Crea
Gabrielle Dias
McKenna Dunn
Jessica Eisenhauer
Ayden Finnegan
Jesse Gertz
Eli Goodman
Abigail Guay
Charles Hale
Izabella Haytayan
Alyssa Hill
Eva Kelley
Morgan Kipp
Austyn Kump
Jack Lager
Zackery Lussier
Paige Magnuszewski
Marcus McCammack
Matthew McLaughlin
Ava Moyer
Benjamin Petrella
Alex Razzaboni
John Sommer
Elliot Troddyn
Kesava Chandra Vedula
Julia Vella

Frequently Called Numbers

EMERGENCY (POLICE, FIRE, AMBULANCE)..... 911

TOWN HALL MAIN NUMBER603-465-2209

TOWN HALL FAX NUMBER603-465-3701

VISIT THE TOWN'S WEB SITE AT WWW.HOLLISNH.ORG

Assessing Department.....ext. 105

Building Department.....ext. 501

Facility Scheduling (Lawrence Barn, Town Hall).....ext. 111

Finance Departmentext. 110

Planning Department.....ext. 108

Recreation Department.....ext. 115

Select Board's Office.....ext. 101

Tax Collectorext. 104

Welfare Assistanceext. 103

TOWN CLERK603-465-2064

ANIMAL CONTROL OFFICER.....603-465-2303

COMMUNICATION CENTER.....603-465-2303

POLICE (NON EMERGENCY).....603-465-7637

DEPARTMENT OF PUBLIC WORKS603-465-2246

Stump Dump 603-465-2143

Transfer Station 603-465-3299

FIRE DEPARTMENT (NON EMERGENCY).....603-465-6001

Health Office 603-465-6001

HOLLIS POST OFFICE603-465-9030

HOLLIS SOCIAL LIBRARY603-465-7721

SPECTRUM COMMUNICATIONS 1-844-476-9751

TDS TELECOM..... 1-866-571-6662

EVERSOURCE 1-800-662-7764

CONSOLIDATED COMMUNICATIONS..... 1-844-968-7724

SCHOOLS

Hollis Primary School603-324-5995

Hollis Upper Elementary School 1-877-465-5474

Hollis Brookline Middle School603-324-5997

Hollis Brookline High School603-821-4477

SAU 41 School Districts603-324-5999



The original Cooper Shop circa 1840

