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Town of Hollis

New Hampshire

2002 Annual Report



Town Hall Offices and Hours

Town Hall	465-2209
Deborah Adams, Secretary	465-3701 Fax
Email townhall@hollis.nh.us	8 AM to 3 PM
Cathy Hoffman, Secretary/Receptionist	
Email gis@hollis.nh.us	
Assessing Office	465-9860
Connie Eva, Assistant to the Assessor	8 AM to 3 PM
Email assessing@hollis.nh.us	
Building Inspector	465-2514
Richard C. Jones, Building Inspector	8 AM to Noon
Email building@hollis.nh.us	Inspections 1-5 PM
Finance Department	465-6936
Paul Calabria, Finance Officer	8 AM to 3 PM
Email accounting@hollis.nh.us	
Information Technology	465-2209
Dawn Desaulniers, IT Specialist	8 AM to 3 PM
Email pcsupport@hollis.nh.us	Mon., Wed., Fri.
Planning Department	465-3446
Virginia Mills, Assistant Planner	8 AM to 3 PM
Email planning@hollis.nh.us	
Selectmen's Office	465-2780
Catharine W. Hallsworth, Administrative Assist.	8 AM to 3 PM
Email selectmen@hollis.nh.us	(Call for appointment)
Tax Collector	465-7987
Barbara Townsend, Tax Collector	8 AM to 3 PM
Email tax@hollis.nh.us	
Town Clerk	465-2064
Nancy Jambard, Town Clerk	Mon, Wed, Fri 8 to 1
	Monday eve. 7-9 PM
	1 st and 3 rd Tues
	evening 7-9 PM
	1 st Saturday 8-11 AM

Visit the Town's World Wide Web page at www.hollis.nh.us

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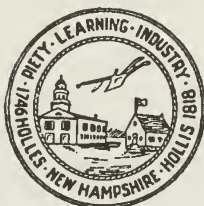
Annual Report

for the Town of

Hollis

NEW HAMPSHIRE

for the year



Two Thousand Two

Annual Reports

of the

Officers and Committees

of the Town of

HOLLIS, NEW HAMPSHIRE

FOR THE YEAR ENDING DECEMBER 31, 2002

with Reports of the

Hollis School District

and the

Hollis/Brookline

Cooperative School District

DEDICATION

We are pleased to honor Daniel D. McManus with this dedication of the 2002 Annual Town Report.

After graduating from high school, Dan joined the Marine Corps. He was involved in the Korean War and attained the rank of Sergeant before leaving the military. He was a member of the Manchester Post 79 Veterans Association.

Dan became interested in pursuing a career in electrical engineering after training and then working on the electrical components of jet planes while in the marines. To further this interest he attended Northeastern University where he received both his Bachelors and his Masters degrees. He accepted a job with Public Service of New Hampshire where he remained until his retirement in 1991.

The Town of Hollis was most fortunate when Dan and his wife Marie, together with their two daughters, Terrie and Karen, built their home on Ranger Road in 1972. During their first year in Hollis two more daughters joined the McManus household. Cheryl and Lisa were born at what was then called Memorial Hospital, where Marie worked as a nurse.

After building their home (doing all of the electrical wiring himself), Dan set out to join the community. He was elected to the school board in 1975 and served (including as chairman) on that board for several years. His daughters, students at that time, were not sure they appreciated their “Dad” being a member of the school board. In the end, all four of the McManus children graduated from the Hollis School system.

Many committees and boards have received the benefit of Dan’s presence:

Hollis School Board	1975-1979
Planning Board	1979-1986
Zoning Board	1992-1997
Budget Committee	1997
Board of Selectmen	1998-2002 (2001 as Chairman)

Dan also was involved with the Nashua Regional Planning Commission, the Historic District Commission, the Trails Committee, the Highway Safety Committee, the Heritage Commission Study Committee and the Hollis 250th Anniversary Celebration. He and fellow Selectman Tom Jambard were instrumental in the rebirth of the Hollis Old Home Day Celebration. Dan , working with the VFW and a citizens’ group, helped to make the “American Flags around the Town Common” a reality. We also can not forget his contribution to the community through his active membership in the Hollis Brookline Rotary Club.

You might think that it is impossible to do all of these things and still care for a wife and family, but to Dan, his loving wife and daughters always came first. He was a devoted husband, father and grandfather.

Dan embodied much that is unique about Hollis. His community spirit, work ethic and ability to solve problems, no matter how complex, are legend. His integrity has been a guide for us all to emulate. His genial demeanor and kindness touched all who knew him.

For his dedication and devotion to the Town of Hollis, the 2002 Annual Report is dedicated to Daniel David McManus, Jr. To those of us who knew him, he will always be remembered as “Dan”.



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TOWN ADMINISTRATION

Town Administration
March 2002-March 2003

ELECTED OFFICIALS OF THE TOWN

Selectmen, Assessors, Overseers of the Poor

Donald Ryder, Chairman, 2004	Thomas Jambard, 2003
Richard Walker, Vice Chairman, 2005	Lorin Rydstrom, 2003
Vahrij Manoukian, Clerk 2005	Daniel McManus, res.
Staff: Catharine Hallsworth, Administrative Assistant	
Cathy Hoffman, Secretary	

Town Clerk Nancy Jambard, 2005

Treasurer Edward Lehoullier, 2003

Moderator James W. Squires, 2004

Town Budget Committee (Town and Hollis School District Budgets)

Melinda Willis, Chairman, 2003	Michael Harris, 2003
Craig Jones, Vice Chairman, 2004	Scott Bartis, 2005
Ed McDuffee, 2003	Morton E. Goulder, 2005
Lorin Rydstrom, Ex-Officio, Selectmen	
Doug Cleveland, School Board Representative	
Staff: Deborah Adams, Secretary	

Hollis/Brookline Cooperative School District Budget Committee

Harry Haytayan (Hollis), 2003	Richard Bensinger (Hollis), 2004.
Raymond Valle (Hollis), 2003	Forrest Milkowski (Br), 2005
Doug Cecil (Br), 2004	Tom Enright, School Board
William Matthews (Hollis), Chairman, 2005	

Library Trustees

Gordon Russell, Chairman, 2004	J. Howard Bigelow, 2003
Ann Shedd, 2005	Dorothy Hackett, 2003
Norma B. Woods, 2005	Marcia Beckett, 2005
Wendy Valich, 2004	

Supervisors of the Checklist

Julia L. McCoy, 2006
Lydia L. Schellenberg, 2008
Jessica "Jan" Squires, 2004

Trustees of the Trust Funds

John Eresian, 2003
F. Warren Coulter, 2004
Charles Hildreth, 2005

Trustees of the Cemeteries

Kathy Albee, Chairman, 2005	Jeffrey Snow, 2005
Sharon Howe, 2004	Jack Maguire, 2003
Nancy Bell, 2003	
Staff: Deborah Adams, Secretary	

STATE GOVERNMENT

Governor	Jeanne Shaheen
Executive Council	David K. Wheeler
Senate	Jane O’Hearn
General Court	Richard B. Drisko Carolyn M. Gargas

APPOINTED OFFICIALS OF THE TOWN

Planning Board

Ed Makepeace, Chairman, 2004	Cathy Hoffman, 2003
David Petry, Vice Chairman, 2004	Arthur LeBlanc, 2005
Teresa Rossetti, 2005	Richard Hardy, 2003
Don Ryder, Ex Officio	Doug Tamasanis (Alt), 2005
Susan Leadbetter, res.	
Staff: Virginia Mills, Assistant Planner	
Mark Archambault, NRPC	

Zoning Board of Adjustment

John Andruszkiewicz, Chairman, 2004	Brian Major, Vice Chairman, 2003
Richard Walker, 2005	S. Robert Winer (Alt), 2003
Mark Johnson, 2005	Allan Miller, 2003
Raymond Lindsay (Alt), 2005	Jim Belanger (Alt), 2005
Jim Kelley (Alt), 2004	Erwin Reijgers (Alt), res.
Staff: Deborah Adams, Secretary	Richard Jones, Building Inspector

Historic District Commission/Sign Board

Miriam Gillitt Winer, Chairman, 2004	James Cram, Vice Chairman, 2005
Martha Valicenti, res	Paul Hemmerich, 2003
Hugh Mercer, 2005	Daniel McManus, res
Ed Makepeace, Planning Board	Kevin McDonnell res
Betty Fyfe res	Virginia Martin ,Clerk, 2004
Marilyn Wehrle (Alt), 2004	Liz Barbour (Alt), 2005
Vahrij Manoukian, Selectmen's Representative	
Staff: Richard Jones, Code Enforcement Officer	
Cathy Hoffman, Secretary	

Heritage Commission

Sharon Howe, Chairman, 2004	M. Honi Glover, 2005
William Lawrence, deceased	Lucy Husk (Alt), 2005
Robert Leadbetter, Finance Officer, 2003	Jim Cram, HDC
Lori Law, (Alt), Clerk, 2003	Jennifer Nelson (Alt), 2005
Richard Walker, Selectman	

Conservation Commission

Peter Baker, Chairman, 2005	Donald Ryder, 2003
Richard Brown, Secretary, 2004	Thomas Dufresne, ViceChr, 2004
Carl Hills (Alt), 2003	Thomas Davies, Treasurer, 2005
John Lumbard,(Alt), 2005	Lynne Simonfy, 2003
Kathleen Johnson, res	Susan Durham, 2005
Cathy Hoffman, Planning Board (non-voting)	
Richard Walker, Selectman (non-voting)	

Recreation Commission

Gary Valich, Co-Chairman, 2003	Martha Dufresne, Clerk, 2003
David Golia, Co-Chairman, 2003	Ed McDuffee, res
Jonathon Wienslaw, 2005	Michael Moran, 2004
Alexis-Ann Bundschuh, 2003	Teresa Rosetti (Alt), 2005
Vahrij Manoukian, ExOfficio	
Staff: Kevin McDonnell, Program Director	

Forest Committee

Stephen R. Beaulieu, 2004	Edward Chamberlain, 2005
George R. "Bill" Burton, 2003	Craig H. Birch, 2003
Steven P. Briggs, 2005	

Nashua Regional Planning Commission

Frank Ballou, 2005
John Eresian, 2004

Building Code Board of Appeals

Richard Brown, 2004
Bob Cormier, 2007
Richard Casale, 2003
Rick Jones, Building Inspector

Roger Parsons, 2004
Paul Hemmerich, 2004
Donald Smith (Alt.), 2003

Trails Committee

Sherry Wyskiel, Chairman, 2003
Richard Kalin, 2005
Steve Realmutto
Art Kinsley (Alt), 2005
Debee Vecchiarelli, 2005

Gerry Haley (Alt),
Greg Larkin (Alt), 2005
Doug Cleveland, Co-Chr 2004
Lauren Heiter (Alt), 2003

Charitable Funds Committee

Marge Weston, res
Mary Anne Smith
Millie Bonati, Chairman

Debbie Shipman
Eleanor Whittemore

Cable Advisory Committee

Ray Valle, Chairman, 2003
Erwin Reijgers, 2004
Don Ryder, Selectman
Lukasz Tomczyk, 2003
Michael Jeynes, 2005

Allan Miller, 2004
Carolyn Gargas, 2005
Erwin Reijgers, 2004
Cynthia Rogers-McConney, 2003

Hollis Land Protection Study Committee

John Eresian, Chairman,
Jerry Gartner
Peter Baker, Clerk
Roger Saunders
Tom Jambard, Selectman

Lorin Rydstrom, res
Bruce Hardy
Mort Goulder
June Litwin

Town Facilities & Space Needs Study Committee

Steve Heuchert, NRPC, Chairman
Jim Cram, Heritage Commission
George Woodbury
Eleanor Whittemore
Susan Leadbetter, res

Mark Johnson, ZBA
Paul Hemmerich, HDC
Chris DeJoie, res
Ann Conway
Jim Belanger

Souhegan Regional Landfill District

Arthur LeBlanc
Richard Sneden

DOINGS OF THE SELECTMEN

Every year allows for the continuation of projects from the previous year and also brings new challenges for the Board of Selectmen. This year was no exception.

The Town of Hollis became a pioneer at the 2001 Annual Meeting. It was the first time in New Hampshire's history that a Warrant Article was brought before the voters of the Town of Hollis for the purpose of raising and appropriating Two Million Dollars through the issuance of bonds for the purchase of land or other property interest therein for the protection of the natural heritage and rural character. In 2002 Hollis continued it's pioneering tradition and brought a warrant article before the voters for 3.5 Million Dollars for the same purpose. Out of the original Two Million, \$707,000 was spent for 21 acres along the western shore of Dunklee Pond and the developmental rights on 39 acres of farmland in south Hollis. On November 20, 2002 a Special Town Meeting was held. At this meeting the voters approved \$470,000 for the purchase of 46 acres in northern Hollis along Nevins Road and also approved \$740,000 for the purchase of an interest in up to 50 acres of land surrounding the southern shore of Parker Pond. The details of these purchases are currently being studied. A similar Warrant Article is being proposed for this year, 2003, in the amount of Five Million Dollars.

During 2002 the Board of Selectmen also supported the Hollis Conservation Commission's purchase of a Conservation Easement on property off South Merrimack Road in northern Hollis consisting of 125 acres. Contributing to this purchase was money from a Department of Environmental Services Water Supply Grant as well as funds from the Hollis Conservation Commission.

The revaluation process has been completed. Property owners saw the value of their property increase to reflect the true market value. There were many questions and concerns about the values and we continue to address each one individually. We recognized immediately property owners, qualified for an elderly exemption, were experiencing a large increase in their property tax, even after the present deductions were taken into consideration This placed a severe hardship on this population. The Board met on a number of occasions and reviewed the levels of deductions, income limits and asset limits of surrounding towns and cities. This year we encouraged each qualified elderly property owners to apply for an abatement on their 2002 taxes. We have subsequently written a warrant article (#5) and stress the urgency in its support. We extend a heartfelt thank you to all property owners for your patience during this revaluation process.

The next phase of sidewalk construction, occurring along Main Street from Cavalier Court north to the Farley Building, has been started with engineering studies, with

construction being proposed to start in 2003. This project is supported with 80% of Federal money.

Each year changes occur among the personnel. The biggest change was the absence of Daniel McManus from the Board of Selectmen. He served as the chairman until the elections in mid-March, but due to health reasons had to take a leave of absence. He realized he would be unable to return to the Board in a full capacity and regretfully resigned his position in August. After interviews, the Board appointed Lorin Rydstrom to fill the vacancy for the remainder of this year. We also miss the guidance of Eric Demas who left the position of Finance Officer to take a position at Melanson Heath and Co. After an extensive search and many interviews, Paul Calabria was hired to take this position. Dave McMullen left the position of Assessor to work in the City of Claremont and Connie Cain was promoted to Assistant Assessor. The outside assessing firm, Assessment Associates, Inc. has been contracted to work with her on all assessing matters. Richard Melvin and Joan D'Esopo were replacement hires for the DPW; Daniel Gorman was hired for the new firefighter position, Tracy Dunne was a replacement hire for the Police Department and Jayne Belanger replaced the former Animal Control Officer. We welcome you all.

While acting as Chairman, Dan McManus began a project to fly our American flags around the Town Common on appropriate national holidays. He worked with the Veterans of Foreign Wars and Public Service of New Hampshire to allow for the flags to be flown from the utility poles surrounding the Town Center. Although he did not live to see his project in full glory, we ask each of you to remember Dan when you see these flags flying proudly.

There are many other activities accomplished by the Board of Selectmen during this past year. Many of these activities could not have been done without the support and active involvement of many volunteers throughout the community. The Board extends a heartfelt thank you to all that have assisted or helped to complete the many tasks during this past year; for the many hours of dedication to make our town a better place to live.

To all who serve – THANK YOU!

Board of Selectmen

Donald Ryder, Chairman,
Richard Walker, Vice Chairman
Vahrij Manoukian, Clerk
Thomas Jambard
Daniel McManus, Resigned
Lorin Rydstrom

2003 Town Warrant - Elections

THE STATE OF NEW HAMPSHIRE

**THE POLLS WILL BE OPEN FROM 7:00 AM TO 7:00 PM
Tuesday, March 11, 2003**

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Walters Auditorium in the Hollis Brookline Middle School at 25 Main Street on Tuesday, March 11, 2003, between the hours of 7:00 AM and 7:00 PM, to act on the following subjects:

- 1. To choose all necessary Town Officers for the year ensuing.**
- 2. To conduct other business by official ballot.**

Given under our hands and seal, this 19th day of February, year two thousand three.

Board of Selectmen, Town of Hollis
Donald Ryder, Chairman
Richard Walker, Vice Chairman
Thomas Jambard
Vahrij Manoukian
Lorin Rydstrom

A true copy of the Warrant—Attest:

Board of Selectmen, Town of Hollis
Donald Ryder, Chairman
Richard Walker, Vice Chairman
Thomas Jambard
Vahrij Manoukian
Lorin Rydstrom

PLANNING BOARD SAMPLE BALLOT 2003
AMENDMENTS TO THE HOLLIS ZONING ORDINANCE

AMENDMENT (1) ARE YOU IN FAVOR OF ADOPTION OF
AMENDMENT (1) AS PROPOSED BY THE PLANNING BOARD FOR
THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X: Zoning Districts - A.4.h, B.2.i, C.3.g, E.3.g, F.3.g, G.3.g, H.4.g, I.4.g, J.4.g by adding a reference to the definition of *building area* in the dimensional requirement sections for each zoning district.

BUILDING AREA: No lot shall be subdivided unless it contains a compliant building area as described in Section VIII.6 (Definitions) of the Hollis Zoning Ordinance. (Insert and renumber section accordingly.) (The purpose of this amendment is to spell out the requirement for a compliant building area in the area and height requirements for each zoning district.)

YES ☐ NO ☐

AMENDMENT (2) ARE YOU IN FAVOR OF ADOPTION OF
AMENDMENT (2) AS PROPOSED BY THE PLANNING BOARD FOR
THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI.C: Wetland Conservation Overlay Zone (WCO). Section 1. PURPOSE: Add additional item **j. Preventing those uses that could harm or degrade the wetland buffer, the wetlands, or surface waters.** Section 7. PROHIBITED USES WITHIN THE WETLAND CONSERVATION OVERLAY ZONE. Sec. 7.a (v) Delete: ~~Other land uses that pose a particular threat to wetlands and surface waters including but not limited to:~~ Replace with: **Any land use that harms or degrades the wetlands buffer, the wetland or surface waters, including but not limited to:** Add two additional bulleted items: ***Storage or disposal of animal waste or byproducts and *Trails, paths, tracks, or other ways, if the traffic caused by these uses compacts and erodes soils in the wetlands buffer or the wetlands.** (The purpose of this amendment is to broaden the scope of prohibited land uses that harm or degrade the wetland buffer and/or wetlands.)

YES ☐ NO ☐

AMENDMENT (3) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (3) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section VIII: DEFINITIONS to include:
OPEN SPACE: Any area of essentially unimproved land designated on a plan as reserved for public or private use.
IMPROVED LAND: Land that is occupied by a principal or accessory structure, utilities, roads or driveways suitable for automobiles, or other manmade improvements, including impervious surfaces, related to occupation of the land for habitation or commercial uses.
UNIMPROVED LAND: Land that has not been developed with a principal building or other structures, utilities, roads or driveways suitable for automobiles, or other manmade improvements, including impervious surfaces, related to occupation of the land for habitation or commercial uses. (Insert and renumber accordingly.) (The purpose of this amendment is to provide definitions for terms used in various sections of the Ordinance.)

YES ☐ NO ☐

AMENDMENT (4) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (4) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section IX.J *HOLLIS OPEN SPACE PLANNED DEVELOPMENT*, 5.d. Open Space Requirements. Add new item (i).
(i) Open space, as defined in Section VIII of the Hollis Zoning Ordinance, shall have a shape, dimension, character and location suitable to assure its use for park, recreation, conservation or agricultural purposes. In determining whether the intent of this section has been satisfied, the Planning Board shall consider the extent to which land having one or more of the following characteristics is included in the proposed open space:

- Preservation of land for the town greenway system as described in the Hollis Master Plan
- Preservation and utilization of areas designated as prime agricultural soils as mapped by the NRCS (Natural Resources Conservation Service) in their latest report
- Preservation and utilization of active farmland or orchards

- Preservation of large tracts of interconnected woodlands, wetlands, or other wildlife habitat, or preservation of open lands that connect to protected land in adjacent parcel(s).
- Provision of active and/or passive outdoor recreational areas
- Protection of land along scenic roads and highways
- Protection of existing trail networks on land on which new trails will be developed as part of the HOSPD for integration into an existing trail network.

(Insert and reletter remaining sections.)

(The **purpose** of this amendment is to add language to insure that the open space in Hollis Open Space Planned Developments will be useable for park, recreation, conservation or agricultural purposes.)

YES



NO



AMENDMENT (5) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (5) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section XI.A: *AQUIFER PROTECTION OVERLAY ZONE (APO)* Delete existing INTENT section and replace as follows: **INTENT:** By the authority granted in New Hampshire RSA 674:16-17 and 674:20, the Aquifer Protection Overlay Zone is intended to protect, preserve and maintain existing and potential groundwater supply and groundwater recharge area of known aquifers, as delineated by the United States Geological Survey (as identified on the Hollis stratified drift aquifer map available in the Planning Department) thereby assuring the proper use of natural resources and thus protecting public health, safety and general welfare of the people in the Town of Hollis from adverse development, land uses, practices and activities which might result in their depletion or contamination. Additional purposes of the APO Zone include, but are not limited to:

- a) assuring adequate private and public drinking water supply
- b) assuring the hydrologic integrity of surface waters and wetlands
- c) protecting in-stream habitat for fish and wildlife
- d) reducing the effects of non-point source pollution
- e) limiting the development of structures and land uses which contribute to the pollution of groundwater by sewage and hazardous substances
- f) encouraging those uses that can be safely and appropriately located in the APO Zone

- g) assuring adequate water supply for domestic, agricultural, commercial and industrial uses
- h) assuring adequate water supply for recreational uses

The standards used in the Aquifer Protection Overlay Zone reflect the recommendations of the Town of Hollis Master Plan, 1998, the Town of Hollis Water Resources Management Plan, 1989, and the recommendations of the Town of Hollis Conservation Commission Water Resources Subcommittee. The Aquifer Protection Overlay Zone is a zoning overlay district, which imposes additional requirements and restrictions to those of the underlying district zoning. In all cases the more restrictive requirement(s) shall apply.

Add new Section 2 (and renumber remaining section) as follows:

DEFINITIONS: For purposes of the Aquifer Protection Overlay Zone, the following definitions shall apply:

- a. **Groundwater:** Subsurface water that occurs beneath the water table in soils and geologic formations.
- b. **Surface Water:** Those waters which have standing or flowing water at or on the surface of the ground. This includes but is not limited to, rivers, streams, lakes, ponds and tidal waters.
- c. **Water Related Resources:** A natural resource that is dependent on water, such as fish, amphibians and plants.
- d. **Wetland:** Areas as defined in Section VIII of the Hollis Zoning Ordinance

Section 4. PERFORMANCE STANDARDS IN THE AQUIFER PROTECTION OVERLAY ZONE. Section a. Add **or as amended** after each resource document. Section c. Amend as follows: The Planning Board may require that the applicant provide data or reports prepared by a professional engineer or qualified groundwater consultant, **hydrologist, or fisheries biologist** to assess any potential damage to the aquifer that may result from the proposed use. **When assessing impacts, the following may be required:**

- (i) Preliminary water resource and water related resource use and inventory
- (ii) Estimation and verification of effects of the activity. Based upon the potential for impacts, monitoring shall be conducted to verify worst-case conditions (i.e. low flow summer conditions, maximum impact). Monitoring may have a range of sampling designs, including but not limited to single season evaluation or pre and post implementation evaluation.
- (iii) Final water resources and water related resources and uses inventory

(iv) **Description of the impacts to water resources and water related resources used and inventory.**

(The **purpose** of this amendment is to better protect water resources and water-related resources. Changes include an expanded Intent section, addition of a Definitions section, and expansion of the Performance Standards section to specify what additional studies may be required.)

YES ☐ NO ☐

AMENDMENT (6) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (6) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Add new section **HOLLIS RURAL SCENIC CHARACTER AND RURAL ENVIRONMENT CHARACTER PRESERVATION ORDINANCE.** (The **purpose** of this section is to enact a new ordinance which provides a mechanism to identify areas within the Town of Hollis that are characterized by ridge lines, meadows, streams, farms, forests, wildlife habitats, greenways and other unique environmental characteristics, scenic beauty and rural charm and to insure that if these areas are presented as the subject of a major development proposal that the Planning Board will be able to require such steps as are reasonably available to protect and preserve the Town's unique visual character. The ordinance requires that development be carried out in the most visually unobtrusive and environmentally sound manner, while permitting landowners to exercise their property rights. The ordinance applies to designated properties (list is available at the Hollis Town Hall), hillside areas with slopes greater than 15%, and areas which have been clearcut over the last 10 years. The underlying use and dimensional standards of the zoning ordinance are not being changed; however, the Planning Board is empowered to modify dimensional standards through the granting of waivers in order to achieve the objectives of this ordinance. The ordinance provides specific standards for development in subject areas, however, such standards can be flexibly applied by the Planning Board in order to achieve the objectives of the ordinance.)

YES ☐ NO ☐

AMENDMENT (7) ARE YOU IN FAVOR OF ADOPTION OF AMENDMENT (7) AS PROPOSED BY THE PLANNING BOARD FOR THE TOWN OF HOLLIS ZONING ORDINANCE AS FOLLOWS:

Amend Section X.A.2. *OTHER RELATED PERMITTED USES IN THE AGRICULTURAL AND BUSINESS ZONE*: Delete a. ~~Home occupations as defined and described in Section IX.M.~~ Add new section 3. **SPECIAL**

EXCEPTIONS IN THE AGRICULTURAL AND BUSINESS ZONE.

a. Home occupations as defined and described in Section IX.M and b. Accessory dwelling units according to Section IX.O. (Re-number section accordingly.) Section X.D.3. ***SPECIAL EXCEPTIONS IN THE MOBILE HOME-1 ZONE.*** Add new item b. **Home occupations according to Section IX.M.** Section X.E.1. ***PERMITTED USES IN THE MOBILE HOME-2 ZONE.*** Delete i. ~~Home occupations according to Section IX.N.~~ Section X.E.2 ***SPECIAL EXCEPTIONS IN THE MOBILE HOME-2 ZONE:*** Add new item l. **Home occupations according to Section IX.M.** Section X.F.1 ***PERMITTED USES IN THE RECREATIONAL ZONE:*** Delete g. ~~Home occupations according to section IX.N.~~ and i. ~~Accessory dwelling units according to Section IX.P.~~ Section X.F.2. ***SPECIAL EXCEPTIONS IN THE RECREATIONAL ZONE:*** Add new item c. **Home occupations according to Section IX.M** and new item d. **Accessory dwelling units according to Section IX.O.** Section X.G.1. ***PERMITTED USES IN THE RESIDENTIAL AND AGRICULTURAL DISTRICT:*** Delete i. ~~Home occupations according to Section IX.N.~~ and item k. ~~Accessory dwelling units according to Section IX.P.~~ Section X.G.2. ***SPECIAL EXCEPTIONS IN THE RESIDENTIAL AND AGRICULTURAL DISTRICT:*** Add new item l. **Home occupations according to Section IX.M.** and new item m. **Accessory dwelling units according to Section IX.O.** Section X.H.2. ***ACCESSORY USES IN THE RURAL LANDS ZONE:*** Delete b. ~~Home occupations, according to Section IX.N.~~ and d. ~~Accessory dwelling units according to Section IX.P.~~ Section X. H.3. ***SPECIAL EXCEPTIONS IN THE RURAL LANDS ZONE:*** Add new item h. **Home occupations according to Section IX.M.** and new item i. **Accessory dwelling units according to Section IX.O.** Section X.I.2. ***ACCESSORY USES IN THE TOWN CENTER.*** Delete b. ~~Home occupations according to Section IX.N.~~ and d. ~~Accessory dwelling units according to Section IX.P.~~ Section X.I.3. ***SPECIAL EXCEPTIONS IN THE TOWN CENTER.*** Add new item k. **Home occupations according to Section IX.M.** and new item l. **Accessory dwelling units according to Section IX.O.** Section X.J.2. ***ACCESSORY USES IN THE WATER SUPPLY CONSERVATION ZONE.*** Delete b. ~~Home occupations according to Section IX.N.~~ Section X.K.3. ***SPECIAL EXCEPTIONS IN THE WATER SUPPLY CONSERVATION ZONE:*** Add new item b. **Home occupations according to Section IX.M.** and new item c. **Accessory dwelling units according to Section IX.O.**

(The **purpose** of this “housekeeping” amendment is to revise the listing of Home Occupations and Accessory Dwelling Units in the various zoning districts as being permitted by Special Exception rather than Permitted Uses or Accessory Uses. Home Occupations and Accessory Dwelling Units had previously been erroneously listed as Permitted Uses or Accessory Uses, and this amendment corrects that error. A Special Exception is required for any and all Home Occupations and Accessory Dwelling Units.)

YES

☐

NO

☐

2003 Town Warrant

THE STATE OF NEW HAMPSHIRE

Annual Meeting, Town of Hollis

Wednesday, March 12, 2003

7:00 PM, Hollis/Brookline Middle School Walters Auditorium

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs,

You are hereby notified to meet at the Walters Auditorium in the Hollis Brookline Middle School at 25 Main Street on **Tuesday, March 11, 2003, between the hours of 7:00 AM and 7:00 PM**, for the purposes of choosing town officers elected by an official ballot and other action required to be inserted on said official ballot
and, further,

to meet at the Walters Auditorium in the Hollis Brookline Middle School of 25 Main Street in Said Hollis on the next day, **Wednesday, March 12, 2003 at 7:00 PM**, for the second session of the town meeting for the transaction of all other town business, specifically to act on the following subjects:

Article 1. Official Reports. To hear reports of Selectmen and other Town Officers and Committees.

Article 2. Bond for Land Acquisition. To see if the Town will vote to raise and appropriate Five Million Dollars (\$5,000,000) (Gross Budget) for the purchase, of land or other property interests therein, as the Selectmen deem appropriate for the protection of the natural heritage and rural character in the best interest of the Town, including any buildings or structures incidental to such land; and to authorize the issuance of not more than Five Million Dollars (\$5,000,000) of bonds, in accordance with the provisions of the Municipal Finance Act, (RSA 33:1 et seq., as amended), and, further, to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds, subject, however, to the following limitations:

- No such bonds shall be issued earlier than July 1, 2003; and,
- Any of such bonds shall have appropriate terms and maturities such that no principal or interest payments shall become due and payable prior to January 1, 2004; and,
- No such bonds shall be issued with a term of maturity of less than fifteen (15) years.

PROVIDED, FURTHER, that the Selectmen **SHALL NOT ISSUE SUCH BONDS** until such time as they have presented to either an annual or special town meeting, a warrant article asking the meeting to ratify, by a simple majority vote, the particular parcel and the parcel ownership interest chosen by the Selectmen for purchase and said meeting has approved such warrant article. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

(This is a Special Warrant Article and is intended to be non-lapsing as to any purchase that has been ratified by a regular or special town meeting held prior to December 31, 2003. Pursuant to RSA 33:8 a supermajority of two-thirds (2/3) ballot vote is required to adopt this article).

Article 3. Collective Bargaining Agreement Cost Items. To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the town and AFSCME Local 3657 (Police, Fire and Communications employees), which calls for the following increases in salaries and benefits:

YEAR	ESTIMATED INCREASE
2003	\$ 29,064
2004	\$ 38,999
2005	\$ 28,079

and further to raise and appropriate the sum of Twenty Nine Thousand Sixty Four Dollars (\$29,064) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriate at current staffing levels paid in the prior fiscal year. BY SELECTMEN.

- **Recommended** by Selectmen
- **Not Recommended** by Budget Committee

Article 4. Optional Special Town Meeting. To see if the Town will under the provisions of RSA 31:5, III, if Article 3 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 3 cost items only. BY SELECTMEN.

Article 5. Modification of Optional Adjusted Elderly Exemptions. To see if the town will vote, pursuant to RSA 72:43-h, to modify optional adjusted elderly exemptions from property tax. The optional exemptions, based on assessed value, for qualified taxpayers shall be as follows: for a person 65 years of age up to 75 years, \$125,000; for a person 75 years of age up to 80 years, \$150,000; for a person 80 years of age or older, \$175,000. To qualify the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or

jointly, or if the real estate is owned by the spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net annual income of less than \$30,000 or, if married, a combined net annual income of less than \$40,000; and own net assets not in excess of \$100,000, excluding the value of the person's residence, including minimum acreage required by ordinance. **(Pursuant to RSA 72:39-b a simple majority by ballot vote is required to adopt this article.)**

BY SELECTMEN

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 6. Two New Positions of Firefighter. To see if the town will vote to raise and appropriate Seventy Three Thousand Two Hundred Dollars (\$73,200) for the purpose of hiring two new full time Firefighter employees, including estimated benefit expenses for the remainder of the calendar year 2003. BY SELECTMEN

- **Recommended** by Selectmen
- **Not Recommended** by Budget Committee

Article 7. One New Position of Communications Dispatcher. To see if the town will vote to raise and appropriate Thirty Two Thousand Dollars (\$32,000) for the purpose of hiring one new full time Communications Dispatcher employee, including estimated benefit expenses for the remainder of the calendar year 2003. BY SELECTMEN

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 8. Weigh Scales Purchase. To see if the town will vote to raise and appropriate Eighty Thousand Dollars (\$80,000) for the purchase and construction of scales to weigh vehicles before and after dumping construction materials at the Stump Dump for the Department of Public Works. BY SELECTMEN

- **Recommended** by Selectmen
- **Not Recommended** by Budget Committee

Article 9. Birch Hill Tower Antennas for the Town of Hollis. To see if the town will vote to raise and appropriate Forty Six Thousand Dollars (\$46,000) for the purchase, construction and installation of antennas and related equipment for the Police, Fire and Communications Departments at the location known as Birch Hill Tower. BY SELECTMEN

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 10. Expansion of Recreation Fields. To see if the town will vote to raise and appropriate Two Hundred Sixty Thousand Dollars (\$260,000) for the purpose of expanding recreations fields and parking on land known as Nichols Field and the Hardy Land. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2004, whichever is sooner. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 11. Engineering Studies for Town Buildings. To see if the town will vote to raise and appropriate Eight Thousand Dollars (\$8,000) for the purpose of engineering studies for the fire station expansion. BY SELECTMEN

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 12. Beautification of Memorial Park. To see if the Town will vote to raise and appropriate Twelve Thousand Dollars (\$12,000) for the purpose of renovating Memorial Park on Broad Street. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 13. Major Highway Equipment Capital Reserve. To see if the Town will vote to raise and appropriate the sum of Forty Five Thousand Dollars (\$45,000) to be placed in the Major Highway Equipment Capital Reserve fund established for this purpose at the 2002 annual meeting. BY SELECTMEN.

- **Recommended** by Selectmen
- **Not Recommended** by Budget Committee

Article 14. Major Fire Equipment Capital Reserve. To see of the Town will vote to raise and appropriate the sum of One Hundred Twenty Five Thousand Dollars (\$125,000) to be placed in the Major Fire Equipment Capital Reserve fund established for this purpose at the 2002 annual meeting. BY SELECTMEN.

- **Recommended** by Selectmen
- **Not Recommended** by Budget Committee

Article 15. Compensated Absences Payable Trust Fund. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Compensated Absences Payable Expendable Trust Fund established at the 2002 Annual Town Meeting. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 16. Ambulance Fee Fund Appropriation. To see if the town will vote to appropriate Fifty Thousand Dollars (\$50,000) for the purpose of funding ambulance services and equipment, and to authorize the withdrawal from the Ambulance Fee Special Revenue Fund established for this purpose at the 2000 annual meeting. None of this money is to come from general taxation. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 17. Old Home Day Fund Appropriation. To see if the town will vote to appropriate Thirty Thousand Dollars (\$30,000) for the purpose of funding the annual Old Home Day celebration, and to authorize the withdrawal from the Old Home Day Special Revenue Fund established for this purpose at the 1999 annual meeting. None of this money is to come from general taxation. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 18. Police Private Details Fund Appropriation. To see if the Town will vote to appropriate One Hundred Thousand Dollars (\$100,000) for the purpose of funding police private details and to authorize the withdrawal from the Police Private Details Special Revenue Fund established for this purpose at the 2001 annual meeting. None of this money is to come from general taxation. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Article 19. Support of LCHIP. To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation the Land and Community Heritage Investment Program has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget. BY SELECTMEN

Article 20. Support of Regional Water Acquisition. To see whether the Town will vote to authorize the Board of Selectmen to enter into a joint agreement, pursuant to RSA 53-A, or other available enabling authority, with such other municipalities as have joined in a Memorandum of Understanding, (including any additional municipalities that may be added pursuant to the terms of said Memorandum of Understanding), on such terms and conditions as the Selectmen deem fit, the purpose of which agreement shall be to join with said municipalities in an effort to collectively acquire the assets or the stock of the Pennichuck Corporation, or its successors, to the extent permitted by law. There will be no impact on the municipal budget or property tax rate as the result of this warrant article. This warrant article requires a simple majority vote for passage. BY SELECTMEN.

Article 21. BY PETITION: Designation of Baxter Road a “scenic road”. To designate Baxter Road of Hollis, NH a “scenic road” according to RSA 231:157-158 and to add it to the Town of Hollis, NH “scenic road” list according to RSA 231:157.

Article 22. BY PETITION: The Health Care for New Hampshire Resolution.

Whereas, New Hampshire residents pay the 12th highest costs of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising cost almost half of New Hampshire’s small businesses cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of HOLLIS, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

The above language represents a resolution signed by the required number of HOLLIS registered voters. We request that this be placed on the 2003 Warrant for town consideration. The resolution is non-binding and represents no fiscal impact.

Article 23. Operating Budget. To see if the Town will vote to raise and appropriate the sum of Four Million Three Hundred Eighty Three Thousand Nine Hundred Thirty Three Dollars(\$4,383,933) which represents the operating budget of the Town for the year 2003. Said sum does not include special or individual articles addressed. BY SELECTMEN.

- **Recommended** by Selectmen
- **Recommended** by Budget Committee

Given under our hands and seal, this 19th day of February, in the year of our Lord two thousand three.

Board of Selectmen, Town of Hollis

Donald Ryder, Chairman
Richard Walker, Vice Chairman
Thomas Jambard
Vahrij Manoukian
Lorin Rydstrom

A true copy of the Warrant--Attest:

Board of Selectmen, Town of Hollis

Donald Ryder, Chairman
Richard Walker, Vice Chairman
Thomas Jambard
Vahrij Manoukian
Lorin Rydstrom

PROPOSED BUDGET OF THE TOWN OF HOLLIS, 2003

APPROPRIATIONS

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

	Warr. Art.	Approved Appropriations 2002	Actual Expenditures 2002	SELECTMEN'S APPROPRIATIONS, 2003		BUDGET COMMITTEE'S APPROPRIATIONS, 2003	
				Recommended	Not Recommended	Recommended	Not Recommended
Executive		\$277,004	\$199,299	\$293,506		\$293,506	
Elections, Registration, & Vital Stats		\$66,821	\$73,083	\$74,378		\$74,378	
Financial Administration		\$191,768	\$174,978	\$187,113		\$187,113	
Legal Expense		\$35,000	\$34,115	\$35,000		\$35,000	
Personnel Administration		\$611,671	\$536,241	\$629,213		\$629,213	
Planning & Zoning		\$126,108	\$116,792	\$125,967		\$125,967	
General Government Buildings		\$171,044	\$119,291	\$158,656		\$158,656	
Cemeteries		\$29,051	\$14,123	\$26,951		\$26,951	
Insurance		\$96,949	\$76,706	\$99,336		\$99,336	
Advertising and Regional Association		\$5,305	\$5,305	\$5,676		\$5,676	
Information Systems		\$34,802	\$34,561	\$39,395		\$39,395	

PUBLIC SAFETY

Police	\$572,829	\$613,662	\$580,065	\$580,065		\$580,065	
Fire / Ambulance	\$423,745	\$348,485	\$414,462	\$414,462		\$414,462	
Building Inspection	\$71,504	\$73,629	\$72,392	\$72,392		\$72,392	
Emergency Management	\$800	\$668	\$1,400	\$1,400		\$1,400	
Communications	\$234,664	\$235,958	\$236,208	\$236,208		\$236,208	

HIGHWAYS AND STREETS

Administration	\$346,725	\$337,741	\$345,930	\$345,930		\$345,930	
Highways and Streets	\$471,453	\$448,292	\$300,001	\$300,001		\$300,001	
Street Lighting	\$16,520	\$14,678	\$16,520	\$16,520		\$16,520	

SANITATION				
Solid Waste Collection	\$148,641	\$120,674	\$143,347	\$143,347
Solid Waste Disposal	\$265,922	\$265,922	\$270,390	\$270,390
HEALTH & WELFARE				
Administration	\$750	\$672	\$750	\$750
Pest Control	\$10,602	\$7,806	\$15,322	\$15,322
Health Agencies & Hospitals & Other	\$18,950	\$18,950	\$19,065	\$19,065
Admin. & Direct Assistance	\$7,900	\$9,180	\$7,900	\$7,900
CULTURE AND RECREATION				
Parks and Recreation	\$74,481	\$75,798	\$83,201	\$83,201
Library	\$165,524	\$165,524	\$182,038	\$182,038
Patriotic Purposes	\$7,750	\$7,500	\$10,250	\$10,250
CONSERVATION COMMISSION				
	\$9,500	\$9,500	\$9,500	\$9,500
DEBT SERVICE				
Princ.—Long Term Bonds and Notes	\$25,000	\$25,000	\$25,000	\$25,000
Interest—Long Term Bonds and Notes	\$12,288	\$12,288	\$12,500	\$12,500
Interest—Short Term Notes	\$14,000	\$21,756	\$14,000	\$14,000
Bond Issuance Costs	\$25,000	\$0	\$0	\$0
CAPITAL OUTLAY				
Machines, Vehicles, & Equipment	\$120,237	\$119,248	\$0	\$0
Improvements Other Than Buildings	\$3,540,800	\$1,228,374	\$0	\$0
CAPITAL RESERVES				
	\$180,000	\$180,000	\$0	\$0
SUBTOTAL 1	\$8,411,108	\$5,725,799	\$4,435,432	\$4,435,432

SPECIAL WARRANT ARTICLES

Appropriations

PURPOSE OF APPROPRIATION	Warr. Art.	Approved Appropriations 2002	Actual Expenditures 2002	SELECTMEN'S APPROPRIATIONS, 2003		BUDGET COMMITTEE'S APPROPRIATIONS, 2003	
				Recommended	Not Recommended	Recommended	Not Recommended
Land Preservation Bond Purchase	2			\$5,000,000		\$5,000,000	
Ambulance Fee SRF	16			\$50,000		\$50,000	
Old Home Days SRF	17			\$30,000		\$30,000	
Police Private Detail SRF	18			\$100,000		\$100,000	
Major Highway Equipment Capital Reserve	13			\$45,000			\$45,000
Major Fire Equipment Capital Reserve	14			\$125,000			\$125,000
Compensated Absences Payable Trust Fund.	15			\$5,000		\$5,000	
Expansion of Recreation Fields	10			\$260,000		\$260,000	
SUBTOTAL 2 Recommended		xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx	\$5,615,000	xxxxxxxxxxxxxxxxxx	\$5,445,000	xxxxxxxxxxxxxxxxxx

INDIVIDUAL WARRANT ARTICLES

<i>Appropriations</i>		SELECTMEN'S APPROPRIATIONS, 2003		BUDGET COMMITTEE'S APPROPRIATIONS, 2003	
PURPOSE OF APPROPRIATION	Warr. Art.	Approved Appropriations 2002	Actual Expenditures 2002	Recommended Not Recommended	Recommended Not Recommended
Collective Bargaining Agreement	3			\$29,064	\$29,064
Two New Positions of Firefighter	6			\$73,200	\$73,200
One New Position of Comm Dispatcher	7			\$32,000	\$32,000
Weigh Scales Purchase	8			\$80,000	\$80,000
Birch Hill Tower Antennas	9			\$46,000	\$46,000
Engineering Studies for Town Bldgs	11			\$8,000	\$8,000
Beautification of Memorial Park	12			\$12,000	\$12,000
SUBTOTAL 3 Recommended		xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx	\$280,264	\$98,000
		xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxxxxxx
TOTAL				\$10,330,697	\$9,978,432

REVENUES

SOURCE OF REVENUE

TAXES: Land Use Change Taxes

Timber Yield Taxes	
Interest & Penalties on Delinquent Taxes	
Excavation Tax	
Payment in Lieu of Taxes	

LICENSES, PERMITS, AND FEES

Business Licenses and Permits	
Motor Vehicle Permit Fees	
Building Permits	
Other Licenses, Permits and Fees	
From Federal Government	

FROM STATE/FEDERAL

Shared Revenue	
Meals and Rooms Tax	
Highway Block Grant	
State & Federal Land Reimbursement	
Forest/Railroad Tax	

CHARGES FOR SERVICES

Income from Departments	
Other Charges, Brookline Dispatch, Cable	

MISCELLANEOUS REVENUES

Sale of Municipal Property	
Interest on Investments	
Other	

INTERFUND OPERATING TRANSFERS IN

Special Revenue Funds	
Capital Reserve Fund	
Trust and Agency Funds	

OTHER FINANCING SOURCES

Amounts Voted from Fund Balance ("Surplus")	
Fund Balance ("Surplus") to Reduce Taxes	
Proceeds from the Sale of Bonds	

TOTAL ESTIMATED REVENUES AND CREDITS

	Estimated Revenues, 2002	Actual Revenues, 2002	Estimated Revenues, 2003
	\$74,475	\$315,338	\$74,475
	\$20,000	\$25,416	\$20,000
	\$79,000	\$80,627	\$79,000
	\$240	\$114	\$240
	\$2,000	\$2,000	\$2,000
	\$25	\$25	\$25
	\$1,000,000	\$1,415,333	\$1,000,000
	\$50,000	\$81,817	\$50,000
	\$21,650	\$29,238	\$21,650
	\$0	\$0	\$0
	\$34,308	\$52,684	\$34,308
	\$182,794	\$205,655	\$182,794
	\$164,241	\$132,968	\$175,737
	\$49	\$0	\$49
	\$42	\$0	\$42
	\$77,008	\$96,753	\$77,008
	\$80,000	\$101,799	\$102,000
	\$500	\$500	\$500
	\$185,000	\$91,277	\$185,000
	\$0	\$2,180	\$0
	\$180,000	\$180,000	\$180,000
	\$180,000	\$180,000	\$175,000
	\$5,025	\$6,448	\$5,025
	\$760,000	\$760,000	\$760,000
	\$3,500,000	\$1,210,000	\$5,000,000
	\$6,596,357	\$4,970,172	\$8,124,853

BUDGET SUMMARY

	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1: Appropriations Recommended	\$4,435,432	\$4,435,432
SUBTOTAL 2: Special Warrant Articles Recommended	\$5,615,000	\$5,445,000
SUBTOTAL 3: “Individual” Warrant Articles Recommended	\$280,264	\$98,000
TOTAL Appropriations Recommended	\$10,330,696	\$9,978,432
Less: Amount of Estimated Revenues and Credits (from above)	\$8,124,853	\$8,124,853
State Shared Revenues	\$11,395	\$11,395
Plus: Overlay	\$500,000	\$500,000
Plus: War Service Tax Credits	\$35,200	\$35,200
Estimated Amount of Taxes to be Raised	\$2,729,648	\$2,377,384

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE
MUNICIPAL BUDGET ACT**

(RSA 32:18, 19, and 21)

Fiscal Year Ending December 2002

	A	B	C
		AMOUNT	DIFFER-
	RECOM-	VOTED	ENCE
	MENDED	(Complete)	(Col. B
	AMOUNT	at meeting	minus
			Col. A)
1. Total RECOMMENDED by Budget Committee	\$9,978,432		
LESS EXCLUSIONS:			
2. Principle: Long-Term Bonds & Notes	\$25,000		
3. Interest: Long-Term Bonds & Notes	\$12,500		
4. Capital Outlays Funded from Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	\$5,355,000		
5. Mandatory Assessments	\$0		
6. TOTAL EXCLUSIONS (Sum of rows 2 – 5)	\$5,392,500		
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	\$4,938,196		
8. Line 7 times 10%	\$493,820		
9. MAX. ALLOWABLE APPR. PRIOR TO VOTE (Line 1 + 8)	\$10,824,516		
10. Collective Bargaining Cost Items, RSA. 32:19 & 273-A:1,IV, RECOMMENDED AND VOTED Complete Col. A prior to meeting and (Col. B and Col. C at meeting)	\$0		
11. Mandatory Water & Waste Treatment. Facilities (RSA 32:21). RECOMMENDED & VOTED (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	\$0		
MAXIMUM ALLOWABLE APPROPRIATIONS VOTED (At meeting, add Col. A, Line 9 + Col. C, Line 10, and Col. C in Line 11. Note: Add Col. C amounts only if positive.	\$ _____		

2002 TAX RATE CALCULATION

Town of Hollis

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division, Concord, NH 03302-1122

Town Portion		Rates
Appropriations	8,479,344	
Less: Revenues	6,628,705	
Less: Shared Revenues	11,395	
Add: Overlay	500,515	
War Service Credits	35,200	
Net Town Appropriation	2,374,959	
Special Adjustment	0	
Approved Town Tax Effort		2,374,959
Municipal Tax Rate		2.56
School Portion		
Net Local School Budget	7,276,150	
Regional School Apportionment	6,986,162	
Less: Adequate Education Grant	(1,307,949)	
State Education Taxes	(4,386,486)	
Approved School Tax Effort		8,567,877
Local Education Tax Rate		9.19
State Education Taxes		
Equalized Valuation (no utilities) x	5.80	
756,290,642		4,386,486
Divide by Local Assessed Valuation		4.73
(no utilities) 926,743,032		
Excess State Education Taxes		
to be Remitted to State	0	
County Portion		
Due to County	1,303,935	
Less: Shared Revenues	(5,160)	
Approved County Tax Effort		1,298,775
County Tax Rate		1.39
Combined Tax Rate		17.87
Total Property Taxes Assessed		16,628,097
Less: War Service Credits		(35,200)
Add: Village District Commitment(s)		0
Total Property Tax Commitment		16,592,897

PROOF OF RATE

	Net Assessed Valuation	Tax Rate	Assessment
State Education Tax	926,743,032	4.73	4,386,486
All Other Taxes	931,857,132	13.14	12,241,611
			16,628,097

TOWN BUDGET, 2002

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 2002

<u>EXPENDITURES</u>	BUDGET	EXPENDI- TURES	UNEXP. BALANCE	OVER- DRAFT
GENERAL GOVERNMENT				
Executive	\$277,004	\$199,299	\$77,705	
Town Clerk/Elections & Registr.	\$66,821	\$73,083		-\$6,262
Financial Administration	\$191,768	\$174,978	\$16,790	
Legal Expenses	\$35,000	\$34,115	\$885	
Employee Benefits	\$611,671	\$536,241	\$75,430	
Planning & Zoning	\$126,108	\$116,792	\$9,316	
Town Buildings and Grounds	\$171,044	\$119,291	\$51,753	
Cemeteries	\$29,051	\$14,123	\$14,928	
Liability Insurance	\$96,949	\$76,706	\$20,243	
Municipal Association	\$5,305	\$5,305		
Information Systems	\$34,802	\$34,561	\$241	
Subtotal	\$1,645,523	\$1,384,494	\$261,029	
PUBLIC SAFETY				
Police	\$572,829	\$613,662		-\$40,833
Fire & Ambulance	\$423,745	\$348,485	\$75,260	
Communications	\$234,664	\$235,958		-\$1,294
Building & Septic Inspection	\$71,504	\$73,629		-\$2,125
Emergency Management	\$800	\$668	\$132	
Subtotal	\$1,303,542	\$1,272,402	\$31,140	
HIGHWAYS AND STREETS				
Highway Administration & Roads	\$818,178	\$786,033	\$32,145	
Street Lighting	\$16,520	\$14,678	\$1,842	
Subtotal	\$834,698	\$800,711	\$33,987	
SANITATION				
Solid Waste Collection	\$148,641	\$120,674	\$27,967	
Solid Waste Disposal	\$265,922	\$265,922		
Subtotal	\$414,563	\$386,596	\$27,967	
HEALTH & WELFARE				
Admin. & Pest Control	\$11,352	\$8,478	\$2,874	
Health Agencies and Hospitals	\$18,950	\$18,950		
Direct Assistance	\$7,900	\$9,180		-\$1,280
Subtotal	\$38,202	\$36,608	\$1,594	
CULTURE & RECREATION				
Parks and Recreation	\$74,481	\$75,798		-\$1,317
Library	\$165,524	\$165,524		
Patriotic Purposes	\$7,750	\$7,500	\$250	
Subtotal	\$247,755	\$248,822		-\$1,067
CONSERVATION				
Conservation Commission	\$9,500	\$9,500		
DEBT SERVICE				
P/Long Term Bonds and Notes	\$25,000	\$25,000		
I/Long Term Bonds and Notes	\$12,288	\$12,288		
I/Short Term Notes	\$14,000	\$21,756		-\$7,756
Bond Issuance Costs	\$25,000	\$0	\$25,000	

Subtotal	\$76,288	\$59,044	\$17,244
CAPITAL OUTLAY	\$3,661,037	\$1,347,622	\$2,313,415
Capital Reserve	\$180,000	\$180,000	
TOTAL APPROPRIATIONS	\$8,411,108	\$5,725,799	\$2,685,309

REVENUES

	BUDGETED REVENUE	ACTUAL REVENUE	BUDGET DEFICIT	BUDGET EXCESS
TAXES				
Land Use Change Tax	\$74,475	\$315,338		\$240,863
Yield Tax	\$20,000	\$25,416		\$5,416
Interest and Costs	\$79,000	\$82,627		\$3,627
Excavation Tax	\$240	\$114	\$126	
Excavation Activity Tax	\$0	\$0		
Subtotal	\$173,715	\$423,495		\$249,780
LICENSES AND PERMITS				
Motor Vehicle	\$1,000,000	\$1,415,333		\$415,333
Building & Septic	\$50,025	\$81,842		\$31,817
Other Licenses, Permits, & Fees	\$21,650	\$29,239		\$7,589
Subtotal	\$1,071,675	\$1,526,414		\$454,739
STATE/FEDERAL REVENUES				
Federal FEMA	\$0	\$2,113		\$2,113
Shared Revenue	\$34,308	\$50,571		\$16,263
Meals & Rooms Tax	\$182,794	\$205,564		\$22,770
Highway Block Grant	\$164,241	\$132,968	\$31,273	
State/Federal Grants	\$0	\$0		
Forest/Railroad Tax	\$91	\$91		
Subtotal	\$381,434	\$391,307		\$9,873
TOWN DEPARTMENTS	\$132,008	\$167,154		\$35,146
OTHER SERVICE CHARGES	\$25,000	\$31,799		\$6,799
SALE OF MUNICIPAL PROP.	\$500	\$500		
INTEREST INCOME	\$185,000	\$91,277	\$93,723	
OTHER MISC. REVENUES	\$0	\$2,180		\$2,180
CAPITAL RESERVE W/D	\$0	\$0		
TRUST & AGENCY FUNDS	\$5,025	\$6,448		\$1,423
TOTAL REVENUES	\$1,974,357	\$2,640,574		\$666,217

TOWN CLERK
JANUARY 1, 2002 THROUGH DECEMBER 31, 2002

DOG LICENSES

Received for:	
1,452 Dog Licenses	<u>\$10,044.50</u>
Total	\$10,044.50
37 Dog Fines @ \$25.00	<u>\$925.00</u>
Total	\$10,969.50
 Paid to Edward Lehoullier, Treasurer	 \$10,969.50

AUTOMOBILE PERMITS

Received for 9,496 Automobile registrations	\$1,415,332.50
Paid to Edward Lehoullier, Treasurer	\$1,415,332.50

MISCELLANEOUS COLLECTIONS

Received for Local & State Filing Fees	\$20.00
Received for 62 Marriage Licenses for State @ \$38.00	\$2,356.00
Received for 91 DC-MC-BC for State @ \$8.00	\$728.00
Received for 12 DC-MC-BC for State @ \$5.00	\$60.00
Received for Boat Permits	\$2,325.34
Received for 16 Bounced Check Fines @ \$25.00	\$400.00
Received for Mail-in Postage	\$7,129.00
Received for Titles, UCC, Dredge & Fill Permits, Etc	<u>\$6,176.00</u>
Total	\$19,194.34
Paid to Edward Lehoullier, Treasurer	\$19,194.34

Nancy Beal Jambard
Town Clerk

TAX COLLECTOR'S REPORT

MS-61

DEBITS

<i>Uncollected Taxes—</i>		Prior Levies	
Beginning of Year:	2002	2001	2000
Property Taxes	XXXXXXX	667,727.78	
Land Use Change Taxes	XXXXXXX	19,990.00	
Yield Taxes	XXXXXXX	2,899.86	171.41
Excavation Tax	XXXXXXX		
Excavation Activity Tax	XXXXXXX		

Taxes Committed This Year

Property Taxes	16,651,949.00
Land Use Change Taxes	437,013.00
Yield Taxes	25,416.56
Excavation Tax	114.00
Excavation Activity Tax	

Other

O/P Property Taxes			
O/P Land Use Change			
O/P Yield Taxes			
Interest—Late Taxes	50,239.36		
Penalties	2,321.37		
TOTAL DEBITS	17,167,052.73	690,617.64	171.41

CREDITS

Remitted to Treasurer	2002	Prior Levies 2001	2000
Property Taxes	15,940,599.69	507,675.21	
Land Use Change Taxes	269,423.00		
Yield Taxes	24,660.91	1,208.53	
Excavation Tax	114.00		
Penalties	2,321.37		
Interest	50,239.36		
Costs			
Conversion to Lien(principal only)		155,987.57	

ABATEMENTS MADE

Property Taxes	64,682.00	4,065.00	
Land Use Change Taxes	6,000.00		
Yield Taxes	20.18	692.98	
Current Levy Deeded			

UNCOLLECTED TAXES—END OF YEAR

Property Taxes	646,677.31		
Land Use Change Taxes	161,590.00	19,990.00	
Yield Taxes	734.91	998.35	171.41
Excavation Tax			
Excavation Activity Tax			
TOTAL CREDITS	17,167,052.73	690,617.64	171.41

Redemptions

DEBITS

		Prior Levies		
	2001	2000	1999	1998
Unredeemed Liens-Beg. of Yr.		86,429.11	42,930.51	2,315.95
Liens Executed During Year	168,725.01			
Interest & Costs Collected	2,994.72	10,022.55	13,510.91	103.86
	445.50	380.00	584.82	23.50
TOTAL DEBITS	172,165.23	96,831.66	57,026.24	2,443.31

CREDITS

REMITTED TO		Prior Levies		
Treasurer	2001	2000	1999	1998
Redemptions	78,632.61	49,820.05	42,930.51	2,315.95
Interest & Costs Collected	2,994.72	10,022.55	13,510.91	103.86
	445.50	380.00	584.82	23.50
Abatements of Unredeemed Taxes				
Liens deeded to Municipality				
Unredeemed Liens Bal EOY	90,092.40	36,609.06		
TOTAL CREDITS	172,165.23	96,831.66	57,026.24	2,443.31

Respectfully Submitted,
Barbara C. Townsend
Tax Collector

TREASURER'S REPORT TO THE TOWN OF HOLLIS

February 5, 2003

The balance of cash and cash equivalents for the Town of Hollis General Fund as of December 31, 2002 was \$8,050,086 which compares to \$8,676,417 for the year ending December 31, 2001. Interest on overnight and other short-term cash investments produced income of \$93,723.32, which compares to \$208,428.24 earned in 2001 and \$299,419.86 earned in 2000.

During 2002, the Town purchased from the Tax Collector \$155,988 in delinquent taxes and accruals, up \$13,218 from \$142,770 in 2001. At December 31, 2002, the amount of unpaid taxes was \$646,667, \$90,092 and \$36,609 for the years 2002, 2001 and 2000 respectively. (See the Tax Collector's Report for more details.)

For the ninth year in a row, the Town incurred no short-term borrowing costs associated with the issuance of Tax Anticipation Notes.

Delinquent Taxes Purchased From the Tax Collector

2002	\$155,988
2001	\$142,770
2000	\$174,251
1999	\$143,492

Delinquent Taxes outstanding for year-end 2002

	2002	2001	2000
2002	646,667	—	—
2001	90,092	667,728	—
2000	36,609	86,429	527,006
1999	—	42,931	79,278
1998	—	2,316	44,042
Total	773,368	799,404	650,326

Respectfully Submitted,

Edward Lehoullier, Treasurer

STATEMENT OF BONDED DEBT TOWN OF HOLLIS, NEW HAMPSHIRE

As of December 31, 2002

ANNUAL MATURITIES OF OUTSTANDING DEBT

I. Police Station Bonds

(General Obligation Bonds)

Issue Date:: 1987
Initial Indebtedness \$535,000
Interest Rate: Variable

Amortization Schedule

Year of Maturity	Maturity Amount*
2003	\$25,000
2004	\$25,000
2005	\$25,000
2006	\$25,000
2007	<u>\$25,000</u>
Balance Due at	
12/31/02	\$125,000

II. Open Land Purchase

(Bond Anticipation Notes)

Issue Date: 2002
Initial Indebtedness \$707,000
Interest Rate 2.1%

Amortization Schedule

Year of Maturity	Maturity Amount*
2003	\$707,000
Balance Due at	
12/31/02	\$707,000

*exclusive of interest

CHARLES J. NICHOLS FUND

Financial Report 2001

The present members on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989 consists of: Steve Luce, Town of Hollis Recreation Commission; Shirley Cohen, Beaver Brook Association; Richard R. Husk, Charles J. Nichols Fund; Cheryl Beaudry, Louise King, Representatives at large; and Richard Walker, Selectmen's Representative.

MONEY MARKET ACCOUNT

Beginning Balance 12/31/01		\$11,000.99
Receipts:		
Interest Earned	\$90.67	
Nichols Trust Payments	\$8,174.02	
Gift—Private Donation	\$3,558.39	
		\$11,823.08
Payments:		
Dutton's Lawn Care	(\$13,115.00)	
Checkbooks	(\$12.17)	
		(\$13,127.17)
Ending Balance 12/31/02		\$9,696.90

PASSBOOK ACCOUNT

Beginning Balance 12/31/01	\$48,157.19	
Interest Earned	\$451.37	
Ending Balance 12/31/02		\$48,608.56

CONSERVATION FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2002 and 2001

	2002	2001
REVENUES		
Pool Interest Income	\$6,341	\$8,772
Bank Interest Income	\$1,754	\$1,791
Preferred Account Interest Income	\$—	\$14
Land Use Change Tax	\$315,337	\$118,225
Town Appropriation	\$—	\$7,500
Grants	\$106,838	\$—
Donations	\$—	\$—
Forest View Greenway	\$—	\$—
Total Revenues	\$430,270	\$136,302
EXPENDITURES		
<i>Non-Land</i>		
Supplies and Equipment	\$558	\$—
Postage	\$12	\$—
Dues and Publications	\$647	\$353
Public Notices	\$—	\$—
Seminars	\$100	\$150
Educational Materials	\$—	\$—
NHACC Annual Meeting	\$—	\$—
Maps and Mapping	\$2,518	\$820
Bank Charges	-\$10	\$10
Other	\$125	\$
<i>Land</i>		
Legal Fees	\$19,063	\$640
Surveys	\$14,385	\$—
Appraisals	\$1,000	\$7,098
Studies	\$—	\$—
Land Acquisition	\$150,000	\$—
Total Expenditures	\$188,398	\$9,071
Excess (deficiency) of Revenues over (under) Expenditures	\$241,872	\$127,231
Fund Balance, January 1	\$453,786	\$326,555
Fund Balance, December 31	\$695,658	\$453,786

OLD HOME DAY SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2002 and 2001

REVENUES	2002	2001
Town Appropriation	\$—	\$—
Donations	\$4,036	\$3,754
Vendors	\$1,922	\$1,230
Buttons for Balloon Rides	\$—	\$1,035
BBQ Tickets	\$4,937	\$4,951
Balloon Rides	\$75	\$600
T-Shirts	\$1,949	\$1,524
Concession Rides	\$2,038	\$2,157
Calendar 2000	\$—	\$—
Daily Interest	\$75	\$175
Sale of Merchandise	\$70	\$120
Silent Auction	\$1,533	\$1,291
Bike Raffle	\$—	\$36
T-Ball Ride	\$373	\$—
Sponsorship	\$—	\$675
Miscellaneous	\$7,775	\$22
Total Revenues	\$24,783	\$17,569
EXPENDITURES		
T-Shirts	\$1,854	\$1,934
Printing	\$472	\$823
Postage	\$423	\$560
Signs/Banners	\$168	\$8
Chicken Barbeque	\$2,072	\$2,141
Entertainment (Music)	\$850	\$850
Fireworks	\$7,500	\$7,500
Rentals	\$3,187	\$2,522
Sound System	\$1,125	\$370
Police Details	\$1,512	\$745
DPW Hours	\$1,387	\$915
Entertainment (Performers)	\$125	\$1,350
Balloon Rides	\$—	\$—
Silent Auction	\$—	\$12
Parade	\$1,450	\$2,000
Demonstrators	\$940	\$800
Miscellaneous	\$393	\$415

Total Expenditures	\$23,457	\$22,944
Excess (deficiency) of Revenues over (under) Expenditures	\$1,326	\$(5,375)
Fund Balance, January 1	\$9,882	\$15,257
Fund Balance, December 31	\$11,208	\$9,882

AMBULANCE FEE SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2002 and 2001

REVENUES	2002	2001
Insurance Billing	\$73,538	\$88,654
Interest Income	\$569	\$578
Trust Income	\$566	\$—
Total Revenues	\$74,673	\$89,231
EXPENDITURES		
Ambulance purchase	\$—	\$—
Ambulance expendable supplies	\$25,489	\$18,887
Ambulance training	\$2,521	\$4,107
Ambulance Services	\$23,104	\$12,006
Total Expenditures	\$51,114	\$35,000
Excess (deficiency) of Revenues over (under) Expenditures	\$23,559	\$54,231
Fund Balance, January 1	\$54,826	\$45,811
Fund Balance, December 31	\$78,385	\$100,042

FOREST MAINTENANCE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2002 and 2001

REVENUES	2002	2001
Proceeds from Town Forest	\$—	\$10,217
Interest Income	\$160	\$192
Total Revenues	\$160	\$10,409
EXPENDITURES		
Current	\$60	\$—
Total Expenditures	\$60	\$—
Excess (deficiency) of Revenues over (under) Expenditures	\$100	\$10,409
Fund Balance, January 1	\$25,510	\$15,101
Fund Balance, December 31	\$25,610	\$25,510

HERITAGE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance
For the fiscal years ended December 31, 2002 and 2001

REVENUES	2002	2001
Donations	\$5,330	\$—
Interest Income	\$58	\$73
Town Appropriation	\$4,602	\$3,500
Proceeds from Old Home Day	\$—	\$55
Misc. Merchandise Sales	\$15	\$56
Total Revenues	\$10,004	\$3,684

EXPENDITURES

Trailer Purchase		
Public Awareness	\$—	\$500
Supplies	\$165	\$245
Conferences & Seminars	\$140	\$30
OHD Registration	\$332	\$320
Dues & Publications	\$215	\$165
Equipment	\$—	\$53
Miscellaneous Lawrence Barn	\$1611	\$100
Miscellaneous	\$—	\$77
Total Expenditures	\$2,463	\$1,489

Excess (deficiency) of Revenues over (under) Expenditures	\$7,541	\$2,195
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Fund Balance, January 1	\$6,388	\$4,193
Fund Balance, December 31	\$13,929	\$6,388

POLICE PRIVATE DETAILS SPECIAL REVENUE FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2002 and 2001

REVENUES	2002	2001
Police Detail Income	\$25,921	\$84,722
Bank Interest Income	\$130	\$259
Total Revenues	\$26,051	\$84,981
EXPENDITURES		
Police Details	\$24,108	\$73,398
Miscellaneous	\$—	\$—
Total Expenditures	\$24,108	\$73,398
Excess (deficiency) of Revenues over (under) Expenditures	\$1,943	\$11,583
Fund Balance, January 1	\$9,099	\$—
Fund Balance, December 31	\$11,042	\$9,099

ZYLONIS FUND

Statements of Revenues, Expenditures, and Changes in Fund Balance

For the fiscal years ended December 31, 2002 and 2001

REVENUES	2002	2001
Trust Income	\$1,707	\$2,655
Bank Interest Income	\$13	\$42
Total Revenues	\$1,720	\$2,698
EXPENDITURES		
Bank Fees	\$—	\$12
Airfare to Lithuania	\$—	\$4,648
Teaching Supplies	\$—	\$—
Shipping	\$—	\$—
Computer/Accessories	\$—	\$—
Scholarship	\$3,000	\$2,000
Miscellaneous	\$—	\$—
Total Expenditures	\$3,000	\$6,660
Excess (deficiency) of Revenues over (under) Expenditures	(\$1,280)	(\$3,962)
Fund Balance, January 1	\$3,255	\$7,217
Fund Balance, December 31	\$1,975	\$3,255

TOWN OF HOLLIS ANNUAL MS-9 REPORT 12/31/2002

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE % BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	INCOME RECEIVED DURING YEAR	EXPENSES EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL BEG. OF YEAR FAIR VALUE	PRINCIPAL END OF YEAR FAIR VALUE
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	26,710.63	0.00	559.75	5.25	27,275.63	1,310.53	(150.18)	(1,194.32)	35,987.00	31,126.19
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	3,308.45	0.00	69.33	0.65	3,378.43	162.33	(18.66)	(147.93)	4,457.45	3,855.37
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	1,554.53	0.00	32.58	0.31	1,587.42	76.27	(8.74)	(69.51)	1,811.52	2,094.41
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	1,554.53	0.00	32.58	0.31	1,587.42	76.27	(8.74)	(69.51)	2,094.41	1,811.52
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	71,865.05	0.00	1,505.97	14.12	73,383.14	3,352.89	(404.66)	(3,213.25)	96,820.63	83,742.79
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	1,399.38	0.00	29.33	0.27	1,428.98	68.66	(7.87)	(62.57)	1,630.72	1,885.38
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	8,391.87	0.00	175.86	1.65	8,569.38	7.32	(47.18)	(375.23)	11,306.31	9,779.14
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	5,597.55	0.00	117.30	1.10	5,715.95	274.64	(31.47)	(250.29)	6,522.89	7,541.55
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	5,595.90	0.00	117.27	1.10	5,714.27	274.56	(31.46)	(250.21)	7,539.32	6,520.97
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	1,207.50	0.00	25.30	0.24	1,233.04	59.24	(6.79)	(53.99)	1,626.85	1,407.11
	SUB-TOTAL			127,185.40	0.00	2,665.27	25.00	129,873.67	6,240.13	(715.09)	(5,686.81)	171,353.31	148,208.22
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	22,031.84	0.00	461.70	4.33	22,497.87	1,980.97	(123.88)	(985.13)	29,683.36	25,675.95
1988	JANE BALLARD MEMORIAL ARTIST PROGRAM		COMMON TR	39,937.21	1,282.67	863.81	8.10	42,091.79	2,022.41	(231.76)	(1,382.67)	53,807.15	48,033.98
	TOTAL HIGH SCHOOL FUNDS			189,152.46	1,282.67	3,990.78	37.43	194,463.34	9,343.51	(1,070.73)	(7,954.61)	254,843.82	221,916.15
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	2,136.69	0.00	44.78	0.42	2,181.89	104.83	(12.01)	(95.54)	2,489.92	2,489.92
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	2,136.69	0.00	44.78	0.42	2,181.89	104.83	(12.01)	(95.54)	2,489.92	2,489.92
	TOTAL SCHOOL SYSTEM			4,273.39	0.00	89.56	0.84	4,363.79	209.66	(24.02)	(191.08)	5,257.52	4,979.84
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	777.20	0.00	16.29	0.15	793.64	38.13	(4.37)	(34.75)	1,047.11	905.67
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	14,192.24	0.00	297.43	2.79	14,493.46	696.38	(79.80)	(634.63)	16,539.53	16,539.53
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	279.95	0.00	5.87	0.06	285.86	13.73	(1.57)	(12.52)	377.15	326.22
1977	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	1,017.38	0.00	21.22	0.20	1,033.80	49.67	(5.69)	(45.27)	1,363.97	1,179.74
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	447.82	0.00	9.38	0.09	457.29	21.97	(2.52)	(20.02)	603.35	521.85
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	1,399.43	0.00	29.33	0.27	1,429.03	68.66	(7.87)	(62.57)	1,885.45	1,630.77
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	1,399.43	0.00	29.33	0.27	1,429.03	68.66	(7.87)	(62.57)	1,885.45	1,630.77
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	8,391.88	0.00	175.86	1.65	8,569.39	411.74	(47.18)	(375.23)	11,306.33	9,779.15
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	1,399.41	0.00	29.33	0.27	1,429.01	68.66	(7.87)	(62.57)	1,885.42	1,630.75
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	839.69	0.00	17.60	0.16	857.45	41.20	(4.72)	(37.55)	1,131.31	978.50
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	2,798.80	0.00	58.65	0.55	2,858.00	137.32	(15.74)	(125.14)	3,770.80	3,261.47

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE % OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED YEAR	BALANCE END OF YEAR	PRINCIPAL BEG. OF YEAR FAIR VALUE	PRINCIPAL END OF YEAR FAIR VALUE
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	5,952.93	0.00	117.27	1.10	5,714.30	(4.88)	274.56	(31.46)	(250.21)	(11.99)	7,539.37	6,521.00
1960	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	1,392.32	0.00	29.18	0.27	1,421.77	(1.22)	68.31	(7.83)	(62.26)	(3.00)	1,875.87	1,622.49
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	1,207.49	0.00	25.30	0.24	1,233.03	(1.04)	59.24	(6.79)	(53.99)	(2.38)	1,626.84	1,407.09
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	566.14	0.00	11.86	0.11	578.11	(0.49)	27.78	(3.18)	(25.31)	(1.20)	659.73	659.73
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	2,200.39	0.00	46.11	0.43	2,246.93	(1.93)	107.96	(12.37)	(98.39)	(4.73)	2,964.57	2,564.13
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	10,278.39	0.00	215.39	2.02	10,493.80	(8.96)	504.30	(57.79)	(459.60)	(22.05)	13,848.01	11,977.51
	SUB-TOTAL			54,179.88	0.00	1,135.40	10.63	55,235.91	(47.34)	2,658.27	(304.63)	(2,423.58)	(116.27)	72,996.22	63,136.37
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	55,607.55	0.00	1,655.32	10.93	56,783.80	(48.54)	2,728.33	(312.66)	(2,486.43)	(119.30)	74,919.70	64,800.09
	TOTAL LIBRARY FUNDS			109,787.43	0.00	2,300.72	21.56	112,109.71	(95.88)	5,386.60	(617.28)	(4,909.01)	(235.57)	147,915.92	127,936.46
1894	TO	GIFTS/PERPETUAL													
1984	CEMETERY FUNDS	CARE CEMETERY	COMMON TR	91,341.20	0.00	1,914.15	17.95	93,273.24	(1.05)	4,481.56	(513.57)	(4,040.77)	(73.83)	123,083.42	106,440.82
1985	THELMA K. POLLARD	COMMON TR	COMMON TR	555.50	0.00	11.64	0.11	567.25	0.01	27.25	(3.12)	(24.57)	(0.43)	748.42	647.33
1985	MARTHA O BYERS	COMMON TR	COMMON TR	277.72	0.00	5.82	0.05	283.59	0.01	13.63	(1.56)	(12.29)	(0.21)	374.18	323.63
1985	FREDERICK A & BARBARA A WOODBURY	COMMON TR	COMMON TR	138.88	0.00	2.91	0.03	141.82	(0.01)	6.81	(0.78)	(6.14)	(0.12)	187.11	161.84
1985	EDMUND LILEY	COMMON TR	COMMON TR	277.72	0.00	5.82	0.05	283.59	0.01	13.63	(1.56)	(12.29)	(0.21)	374.18	323.63
1985	EDWARD ANDERSON	COMMON TR	COMMON TR	138.88	0.00	2.91	0.03	141.82	(0.01)	6.81	(0.78)	(6.14)	(0.12)	187.11	161.84
1985	KEITH W MERRILL & MEREDITH M FAIT	COMMON TR	COMMON TR	555.50	0.00	11.64	0.11	567.25	0.01	27.25	(3.12)	(24.57)	(0.43)	748.42	647.33
1985	M JOSEPHINE STILES	COMMON TR	COMMON TR	277.72	0.00	5.82	0.05	283.59	0.01	13.63	(1.56)	(12.29)	(0.21)	374.18	323.63
1985	GSP/GEORGE SPRAGUE	COMMON TR	COMMON TR	555.50	0.00	11.64	0.11	567.25	0.01	27.25	(3.12)	(24.57)	(0.43)	748.42	647.33
1985	LUENE L SCHOPEN	COMMON TR	COMMON TR	277.72	0.00	5.82	0.05	283.59	0.01	13.63	(1.56)	(12.29)	(0.21)	374.18	323.63
1985	STEPHEN CHARTIER	COMMON TR	COMMON TR	555.50	0.00	11.64	0.11	567.25	0.01	27.25	(3.12)	(24.57)	(0.43)	748.42	647.33
1985	ARTHUR & MARY JANIE VEIGA	COMMON TR	COMMON TR	555.50	0.00	11.64	0.11	567.25	0.01	27.25	(3.12)	(24.57)	(0.43)	748.42	647.33
1985	MARY D WILLIAMS	COMMON TR	COMMON TR	138.88	0.00	2.91	0.03	141.82	(0.01)	6.81	(0.78)	(6.14)	(0.12)	187.11	161.84
1986	CHARLES & FRANCINE L HOWE	COMMON TR	COMMON TR	506.25	0.00	10.61	0.10	516.96	0.00	24.84	(2.85)	(22.40)	(0.41)	682.07	589.95
1986	FRANCIS W & BARBARA WOOD	COMMON TR	COMMON TR	506.25	0.00	10.61	0.10	516.96	0.00	24.84	(2.85)	(22.40)	(0.41)	682.07	589.95
1986	CHARLES M & SYLVIA RAYMOND	COMMON TR	COMMON TR	1,012.49	0.00	21.22	0.20	1,033.91	0.01	49.68	(5.69)	(44.79)	(0.79)	1,364.12	1,179.87
1986	LEO & EVELYN LUTZ	COMMON TR	COMMON TR	506.25	0.00	10.61	0.10	516.96	0.00	24.84	(2.85)	(22.40)	(0.41)	682.07	589.95
1986	SHEILA RICHARDSON	COMMON TR	COMMON TR	506.25	0.00	10.61	0.10	516.96	0.00	24.84	(2.85)	(22.40)	(0.41)	682.07	589.95
1986	BERNICE FROST	COMMON TR	COMMON TR	1,012.49	0.00	21.22	0.20	1,033.91	0.01	49.68	(5.69)	(44.79)	(0.79)	1,364.12	1,179.87

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1966	ELIZABETH WOODS	COMMON TR	379.70	0.00	7.96	0.07	387.73	(0.02)	18.63	(2.13)	(16.80)	511.56	442.46
1966	BETTY JANE MURRAY	COMMON TR	506.25	0.00	10.61	0.10	516.96	0.00	24.84	(2.85)	(22.40)	682.07	589.95
1966	LLOYD MACK	COMMON TR	126.57	0.00	2.65	0.02	129.24	(0.01)	6.21	(0.71)	(5.60)	170.53	147.48
1967	DANIEL W FAWCETT	COMMON TR	126.57	0.00	2.65	0.02	129.24	(0.01)	6.21	(0.71)	(5.60)	170.53	147.48
1967	HAROLD R & DOROTHY WARREN	COMMON TR	194.71	0.00	4.08	0.04	198.83	0.01	9.55	(1.09)	(8.61)	262.33	226.90
1967	GEORGE & RUTH CLARK	COMMON TR	97.35	0.00	2.04	0.02	99.41	0.01	4.78	(0.55)	(4.31)	131.16	113.44
1967	CHARLES A AND NANCY L BELL	COMMON TR	389.42	0.00	8.16	0.08	397.66	0.01	19.11	(2.19)	(17.23)	524.67	453.80
1967	LAWRENCE & CAROLYN LINGLEY	COMMON TR	194.71	0.00	4.08	0.04	198.83	0.01	9.55	(1.09)	(8.61)	262.33	226.90
1967	RALPH & KATHRYN HARDY	COMMON TR	292.08	0.00	6.12	0.06	298.26	0.02	14.33	(1.64)	(12.92)	393.51	340.36
1967	BERTRAND H & JACQUELINE W SOMMER	COMMON TR	389.42	0.00	8.16	0.08	397.66	0.01	19.11	(2.19)	(17.23)	524.67	453.80
1967	JOSEPH W & BARBARA S ROCK	COMMON TR	389.42	0.00	8.16	0.08	397.66	0.01	19.11	(2.19)	(17.23)	524.67	453.80
1967	RICHARD A & DEBRA L HARDY	COMMON TR	389.42	0.00	8.16	0.08	397.66	0.01	19.11	(2.19)	(17.23)	524.67	453.80
1967	RICHARD E DUNCAN	COMMON TR	97.35	0.00	2.04	0.02	99.41	0.01	4.78	(0.55)	(4.31)	131.16	113.44
1967	LOUIS A & EUNICE B OVENS	COMMON TR	778.83	0.00	16.32	0.15	795.30	0.01	38.21	(4.38)	(34.45)	1,069.31	907.57
1967	KATHLEEN F FOWLER	COMMON TR	292.08	0.00	6.12	0.06	298.26	0.02	14.33	(1.64)	(12.92)	393.51	340.36
1968	EDMUND LILLEY	COMMON TR	84.84	0.00	1.78	0.02	86.64	0.01	4.16	(0.48)	(3.75)	114.31	98.88
1968	KENNETH R & BEATRICE I BENNETT	COMMON TR	509.05	0.00	10.67	0.10	519.82	(0.01)	24.98	(2.86)	(22.52)	685.84	593.21
1968	CHARLES C., JR. & LUCIE B BEEBE	COMMON TR	339.37	0.00	7.11	0.07	346.55	0.00	16.63	(1.91)	(15.01)	457.23	395.47
1968	RICHARD J BEARCE	COMMON TR	679.29	0.00	14.24	0.13	693.66	(0.01)	33.33	(3.82)	(30.05)	915.20	791.58
1969	LEON D., JR. & MARTHA W. DAVIS	COMMON TR	338.85	0.00	7.10	0.07	346.02	0.01	16.63	(1.91)	(14.99)	456.53	394.87
1969	JUDITH J. KELLEY	COMMON TR	338.85	0.00	7.10	0.07	346.02	0.01	16.63	(1.91)	(14.99)	456.53	394.87
1969	PAUL & JANET FIMBEL	COMMON TR	338.85	0.00	7.10	0.07	346.02	0.01	16.63	(1.91)	(14.99)	456.53	394.87
1969	HELEN M. WAITERS	COMMON TR	184.73	0.00	1.78	0.02	86.53	(0.01)	4.16	(0.48)	(3.75)	114.16	98.75
1969	MARILYN WEIRLE	COMMON TR	169.42	0.00	3.55	0.03	173.00	0.00	8.31	(0.95)	(7.49)	228.26	197.42
1969	ARTHUR WHITTY	COMMON TR	338.85	0.00	7.10	0.07	346.02	0.01	16.63	(1.91)	(14.99)	456.53	394.87
1969	LYDIA SCHELLENBERG	COMMON TR	169.42	0.00	3.55	0.03	173.00	0.00	8.31	(0.95)	(7.49)	228.26	197.42
1969	ELIZABETH G. & RICHARD B. DRISKO	COMMON TR	338.85	0.00	7.10	0.07	346.02	0.01	16.63	(1.91)	(14.99)	456.53	394.87
1969	BARBARA SPAULDING HATHFIELD	COMMON TR	677.72	0.00	14.20	0.13	692.05	0.00	33.25	(3.81)	(29.98)	913.09	789.75
1990	HOWARD & JOAN COLE	COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42
1990	LORIMER GRAVES	COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42
1990	DONALD JACOBS	COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42
1990	ANNE M. JACOBS	COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42

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1990 JASON CROOK			COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	455.20	376.42
1990 JOSEY MCWILLAN			COMMON TR	646.04	0.00	13.54	0.13	659.71	0.00	31.70	(3.63)	(28.58)	870.41	752.84
1990 DANA GOODWIN			COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42
1990 REGINALD CHAMBERLAIN			COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42
1990 RODMAN L. LEAVELL			COMMON TR	323.02	0.00	6.77	0.06	329.85	0.00	15.85	(1.82)	(14.29)	435.20	376.42
1991 CELESTE RACINE			COMMON TR	159.84	0.00	3.35	0.03	163.22	0.00	7.84	(0.90)	(7.07)	215.35	186.26
1991 GEORGE WRIGHT			COMMON TR	319.65	0.00	6.70	0.06	326.41	0.02	15.68	(1.80)	(14.14)	430.67	372.50
1991 ROBERT GIDDENS			COMMON TR	159.84	0.00	3.35	0.03	163.22	0.00	7.84	(0.90)	(7.07)	215.35	186.26
1991 DOROTHY COLSON			COMMON TR	319.65	0.00	6.70	0.06	326.41	0.02	15.68	(1.80)	(14.14)	430.67	372.50
1991 DAVID WHEELER			COMMON TR	79.91	0.00	1.67	0.02	81.60	(0.01)	3.92	(0.45)	(3.54)	107.66	93.12
1991 DALE BREWER			COMMON TR	79.91	0.00	1.67	0.02	81.60	(0.01)	3.92	(0.45)	(3.54)	107.66	93.12
1991 TOWN OF HOLLIS			COMMON TR	319.65	0.00	6.70	0.06	326.41	0.02	15.68	(1.80)	(14.14)	430.67	372.50
1992 FRANK HOFFMAN			COMMON TR	310.83	0.00	6.51	0.06	317.40	0.00	15.25	(1.75)	(13.75)	418.78	362.21
1992 STEVEN SACHERSKI			COMMON TR	310.83	0.00	6.51	0.06	317.40	0.00	15.25	(1.75)	(13.75)	418.78	362.21
1992 DANIEL LORDEN			COMMON TR	310.83	0.00	6.51	0.06	317.40	0.00	15.25	(1.75)	(13.75)	418.78	362.21
1992 RAYMOND LORDEN, SR.			COMMON TR	310.83	0.00	6.51	0.06	317.40	0.00	15.25	(1.75)	(13.75)	418.78	362.21
1992 RAYMOND LORDEN, JR.			COMMON TR	310.83	0.00	6.51	0.06	317.40	0.00	15.25	(1.75)	(13.75)	418.78	362.21
1992 BRADFORD WILD			COMMON TR	310.83	0.00	6.51	0.06	317.40	0.00	15.25	(1.75)	(13.75)	418.78	362.21
1993 LEO BALLOU			COMMON TR	148.75	0.00	3.12	0.03	151.90	0.01	7.30	(0.84)	(6.58)	200.41	173.34
1993 TIOMAS MCCARTNEY			COMMON TR	297.52	0.00	6.23	0.06	303.81	0.00	14.60	(1.67)	(13.16)	400.85	346.70
1993 RALPH MORES			COMMON TR	297.52	0.00	6.23	0.06	303.81	0.00	14.60	(1.67)	(13.16)	400.85	346.70
1993 REV JOHN TERRY			COMMON TR	297.52	0.00	6.23	0.06	303.81	0.00	14.60	(1.67)	(13.16)	400.85	346.70
1994 GERALD HORNIK			COMMON TR	315.07	0.00	6.60	0.06	321.73	0.02	15.46	(1.77)	(13.94)	424.49	367.15
1994 ROBERT RIMBACH			COMMON TR	310.14	0.00	13.21	0.12	643.47	(0.01)	30.92	(3.54)	(27.88)	848.98	734.31
1994 JAMES COPLE			COMMON TR	315.07	0.00	6.60	0.06	321.73	0.02	15.46	(1.77)	(13.94)	424.49	367.15
1994 JUDITH INGRAM			COMMON TR	315.07	0.00	6.60	0.06	321.73	0.02	15.46	(1.77)	(13.94)	424.49	367.15
1994 EVERETT COLBURN			COMMON TR	315.07	0.00	6.60	0.06	321.73	0.02	15.46	(1.77)	(13.94)	424.49	367.15
1994 OGRODOWICZYK FAMILY			COMMON TR	315.07	0.00	6.60	0.06	321.73	0.02	15.46	(1.77)	(13.94)	424.49	367.15
1994 CHARLES LEWIS			COMMON TR	157.53	0.00	3.30	0.03	160.86	(0.00)	7.73	(0.89)	(6.97)	212.24	183.57
1995 JULIS KANTEROVICH			COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1995 ARTHUR & MARAGET STWEART			COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1995 JAMES & SUSAN FLAHERTY			COMMON TR	582.69	0.00	11.79	0.11	574.59	(0.02)	27.61	(3.16)	(24.89)	758.11	655.71
1995 FRED & LEONA ALLEN			COMMON TR	140.68	0.00	2.95	0.03	143.66	0.02	6.90	(0.79)	(6.22)	189.54	163.94

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1995	SAL & LOIS MAGNANO		COMMON TR	140.68	0.00	2.95	0.03	143.66	0.02	6.90	(0.79)	(6.22)	189.54	163.94
1995	THOMAS & NANCY McHUGH		COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1995	DAVID & BRENDA GIBSON		COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1995	PAUL & JANET FIMBEL		COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1995	RUTH HOWE		COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1995	EDMUND & JANE DICKERMAN		COMMON TR	140.68	0.00	2.95	0.03	143.66	0.02	6.90	(0.79)	(6.22)	189.54	163.94
1995	EDMUND & JANE DICKERMAN		COMMON TR	140.68	0.00	2.95	0.03	143.66	0.02	6.90	(0.79)	(6.22)	189.54	163.94
1995	BARRY J REED		COMMON TR	281.37	0.00	5.90	0.06	287.33	0.00	13.81	(1.58)	(12.45)	379.09	327.89
1996	ARDEN A & MARY POST		COMMON TR	281.84	0.00	5.91	0.06	287.81	(0.01)	13.83	(1.58)	(12.47)	379.72	328.44
1996	ROBERT CHRISTIANSEN		COMMON TR	140.91	0.00	2.95	0.03	143.89	0.02	6.91	(0.79)	(6.23)	189.85	164.20
1996	EDWARD GAUDET		COMMON TR	503.69	0.00	11.81	0.11	575.61	(0.01)	27.66	(3.17)	(24.94)	759.46	656.87
1996	JANICE DURGEE		COMMON TR	140.91	0.00	2.95	0.03	143.89	0.02	6.91	(0.79)	(6.23)	189.85	164.20
1996	RICHARD DEWHURST		COMMON TR	281.84	0.00	5.91	0.06	287.81	(0.01)	13.83	(1.58)	(12.47)	379.72	328.44
1996	MICHAEL BOSWORTH		COMMON TR	70.47	0.00	1.48	0.01	71.96	(0.01)	3.46	(0.40)	(3.12)	94.94	82.12
1996	DIANE EKSTROM & ROBERT BENNETT		COMMON TR	70.47	0.00	1.48	0.01	71.96	(0.01)	3.46	(0.40)	(3.12)	94.94	82.12
1996	ROBERT EASTMAN		COMMON TR	70.47	0.00	1.48	0.01	71.96	(0.01)	3.46	(0.40)	(3.12)	94.94	82.12
1997	ROBERT & MONICA CHRISTIANSEN		COMMON TR	139.48	0.00	2.92	0.03	142.43	0.02	6.84	(0.78)	(6.17)	187.92	162.54
1997	RICHARD & ASTA TOLSTRUP		COMMON TR	139.48	0.00	2.92	0.03	142.43	0.02	6.84	(0.78)	(6.17)	187.92	162.54
1997	FREDERICK DURANT		COMMON TR	278.97	0.00	5.85	0.05	284.87	0.00	13.69	(1.57)	(12.34)	375.85	325.09
1997	JOYCE BOWRON		COMMON TR	139.48	0.00	2.92	0.03	142.43	0.02	6.84	(0.78)	(6.17)	187.92	162.54
1997	DANIAL & LINDA MCFARLAND		COMMON TR	278.97	0.00	5.85	0.05	284.87	0.00	13.69	(1.57)	(12.34)	375.85	325.09
1999	EDMUND MURPHY & LINDA/LOCKE BERTRAM		COMMON TR	527.78	0.00	11.06	0.10	538.94	0.04	25.89	(2.97)	(23.35)	711.07	615.02
1999	LEO & BEATRICE DALEY		COMMON TR	131.94	0.00	2.76	0.03	134.73	(0.02)	6.47	(0.74)	(5.84)	177.76	153.75
1999	STEPHEN & PATRICIA DAVIDSON		COMMON TR	131.94	0.00	2.76	0.03	134.73	(0.02)	6.47	(0.74)	(5.84)	177.76	153.75
1999	THOMAS & NANCY JAMBARD		COMMON TR	263.89	0.00	5.53	0.05	269.47	0.00	12.95	(1.48)	(11.67)	355.54	307.51
1999	ROBERT & GAIL JELLISON		COMMON TR	263.89	0.00	5.53	0.05	269.47	0.00	12.95	(1.48)	(11.67)	355.54	307.51
1999	STEPHEN & KAY CUSTEAU		COMMON TR	131.94	0.00	2.76	0.03	134.73	(0.02)	6.47	(0.74)	(5.84)	177.76	153.75
1999	RON & KATHY JEAN & KEN & TERI SAVAGE		COMMON TR	263.89	0.00	5.53	0.05	269.47	0.00	12.95	(1.48)	(11.67)	355.54	307.51
1999	MARY KAY STEWART		COMMON TR	263.89	0.00	5.53	0.05	269.47	0.00	12.95	(1.48)	(11.67)	355.54	307.51
1999	PATRICK & VIRGINIA GRADY		COMMON TR	263.89	0.00	5.53	0.05	269.47	0.00	12.95	(1.48)	(11.67)	355.54	307.51
1999	CARL CLARK		COMMON TR	65.97	0.00	1.38	0.01	67.36	(0.01)	3.24	(0.37)	(2.92)	88.88	76.87
1999	MELVA WRIGHT		COMMON TR	131.94	0.00	2.76	0.03	134.73	(0.02)	6.47	(0.74)	(5.84)	177.76	153.75
1999	LARRY LANDRY		COMMON TR	65.97	0.00	1.38	0.01	67.36	(0.01)	3.24	(0.37)	(2.92)	88.88	76.87

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN	BALANCE END OF YEAR	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED END OF YEAR	PRINCIPAL	
												BEG. OF YEAR	END OF YEAR
												FAIR VALUE	FAIR VALUE
1999 PATRICK & VIRGINIA GRADY	COMMON TR			131.94	0.00	2.76	0.03	134.73	(0.02)	6.47	(5.84)	177.76	153.75
1999 JOHN & JEAN MAGUIRE	COMMON TR			263.89	0.00	5.53	0.05	269.47	0.00	12.95	(1.48)	355.54	307.51
1999 DONNA WRIGHT	COMMON TR			65.97	0.00	1.38	0.01	67.36	(0.01)	3.24	(3.92)	88.88	76.87
1999 ROSE ST. AMANT	COMMON TR			131.94	0.00	2.76	0.03	134.73	(0.02)	6.47	(5.84)	177.76	153.75
1999 ANTOINETTE & ROLAND LACROIX	COMMON TR			132.22	0.00	2.77	0.03	135.02	(0.03)	6.49	(7.74)	178.14	154.08
1999 ERNEST & EVELYN BEAUDOIN	COMMON TR			66.11	0.00	1.39	0.01	67.51	(0.01)	3.24	(2.92)	89.07	77.04
1999 TERESE MURPHY	COMMON TR			132.22	0.00	2.77	0.03	135.02	(0.03)	6.49	(7.74)	178.14	154.08
1999 GEORGE & MARJORIE THOMPSON	COMMON TR			132.22	0.00	2.77	0.03	135.02	(0.03)	6.49	(7.74)	178.14	154.08
1999 JENNIFER SCOTT NELSON	COMMON TR			132.22	0.00	2.77	0.03	135.02	(0.03)	6.49	(7.74)	178.14	154.08
1999 CHARLES & PATRICIA PARKER	COMMON TR			132.22	0.00	2.77	0.03	135.02	(0.03)	6.49	(7.74)	178.14	154.08
1999 STEVEN & CECILIA SACHERSKI	COMMON TR			528.86	0.00	11.08	0.10	540.04	(0.12)	25.95	(2.97)	712.53	616.28
1999 EDMUND LILEY	COMMON TR			132.22	0.00	2.77	0.03	135.02	(0.03)	6.49	(7.74)	178.14	154.08
2000 WILLIAM T HUNTER	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 EVELYN MUZZEY	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 JOHN & ANI HURLEY	COMMON TR			130.77	0.00	2.74	0.03	133.54	(0.03)	6.42	(7.74)	176.19	152.39
2000 JOSEPH & CAAREN LESTRANGE	COMMON TR			130.77	0.00	2.74	0.03	133.54	(0.03)	6.42	(7.74)	176.19	152.39
2000 C WOODBURY & FRANCES BELL	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 LARRY CLOUSE	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 MDAILYN MOODY	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 JOHN & PATRICE MONTESI	COMMON TR			392.30	0.00	8.22	0.08	400.60	(0.08)	19.25	(2.21)	528.54	457.15
2000 PAULINE JONES	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 LISA DIMARE (HOUEVER)	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 ROBERT HOUEVER	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 MARIE-ROSE HOUEVER-KLUIIS	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 NORMAN B STORRS	COMMON TR			261.54	0.00	5.48	0.05	267.07	(0.06)	12.83	(1.47)	352.37	304.77
2000 MARIE WITTHUN	COMMON TR			106.15	0.00	4.11	0.04	200.30	(0.04)	9.62	(1.10)	264.27	228.58
2000 FREDERICK & BARBARA WOODBURY	COMMON TR			63.38	0.00	1.37	0.01	66.76	(0.01)	3.21	(3.77)	88.09	76.18
2000 LOUIS H & AMELIA A DERIE	COMMON TR			130.77	0.00	2.74	0.03	133.54	(0.03)	6.42	(7.74)	176.19	152.39
2000 STEPHEN & DEANNA BREDE	COMMON TR			130.77	0.00	2.74	0.03	133.54	(0.03)	6.42	(7.74)	176.19	152.39
2000 LAURENCE & ESTER DIENST	COMMON TR			130.77	0.00	2.74	0.03	133.54	(0.03)	6.42	(7.74)	176.19	152.39
2001 LINDA S JEYNES	COMMON TR			0.00	130.00	2.72	0.03	132.75	0.00	6.38	(7.73)	0.00	151.49
2001 DOROTHY HARMISH	COMMON TR			0.00	260.00	5.45	0.05	265.50	0.00	12.76	(1.46)	0.00	302.98
2001 JOHN J & RITA M DICLEMENTE	COMMON TR			0.00	130.00	2.72	0.03	132.75	0.00	6.38	(7.73)	0.00	151.49
2001 LEO R LORDEN	COMMON TR			0.00	260.00	5.45	0.05	265.50	0.00	12.76	(1.46)	0.00	302.98
2001 RAYMOND E LORDEN III	COMMON TR			0.00	260.00	5.45	0.05	265.50	0.00	12.76	(1.46)	0.00	302.98
2001 CLAIRE KELLY	COMMON TR			0.00	130.00	2.72	0.03	132.75	0.00	6.38	(7.73)	0.00	151.49
2001 JAMES & SANDRA BELANGER	COMMON TR			0.00	130.00	2.72	0.03	132.75	0.00	6.38	(7.73)	0.00	151.49
2001 ROBERT & NANCY FISCIER	COMMON TR			0.00	130.00	2.72	0.03	132.75	0.00	6.38	(7.73)	0.00	151.49

TOWN OF HOLLIS ANNUAL MS-9 REPORT 12/31/2002

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE % BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	INCOME RECEIVED DURING YEAR	EXPENSES EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL BEG. OF YEAR FAIR VALUE	PRINCIPAL END OF YEAR FAIR VALUE	
	SUB-TOTAL			133,047.36	1,430.00	2,818.04	26.49	137,321.83	(1.87)	6,598.09	(756.07)	(5,940.03)	(108.88)	156,707.88
1973	VIOLA BROCKLEBANK			4,383.78	0.00	91.87	0.86	4,476.51	(3.81)	215.09	(24.65)	(196.01)	(9.38)	5,108.47
	TOTAL CEMETERY FUNDS	EAST CEMETERY	COMMON TR	137,431.14	1,430.00	2,909.91	27.35	141,798.34	(5.68)	6,813.18	(780.72)	(6,145.04)	(118.26)	161,816.35
1906	JESSIE RIDEOUT			1,565.75	0.00	32.81	0.31	1,598.87	(1.36)	76.82	(8.80)	(70.01)	(3.35)	1,824.58
1934	DELLA M SMITH			279.93	0.00	5.87	0.06	285.86	(0.25)	13.73	(1.57)	(12.52)	(0.61)	326.22
1951	CHARLES H FARLEY			2,798.43	0.00	58.64	0.55	2,857.62	(2.44)	137.30	(15.73)	(125.13)	(6.00)	3,261.03
	TOTAL PUBLIC WELFARE FUNDS	PUBLIC WELFARE	COMMON TR	4,644.11	0.00	97.32	0.92	4,742.35	(4.05)	227.85	(26.10)	(207.66)	(9.96)	5,411.83
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	2,121.30	0.00	44.45	0.42	2,166.17	(1.27)	104.08	(11.93)	(94.85)	(3.97)	2,471.97
1998	CHARLES & DOROTHY DOW FUND HOLLIS AMBULANCE FUND	AMBULANCE	COMMON TR	18,457.85	0.00	386.87	3.55	18,848.33	(230.06)	905.53	(103.85)	(825.33)	(253.71)	21,509.16
	SUB-TOTAL GENERAL FUNDS			465,867.67	2,712.67	9,819.61	92.07	478,492.02	164.30	22,990.41	(2,634.63)	(20,327.58)	192.50	546,041.76
1989	CHARLES J. NICHOLS FUND	INDIVIDUAL		205,567.25	2,724.67	377.40	0.00	208,669.32	58.90	12,136.47	(1,269.12)	(10,898.69)	27.56	213,996.17
	TOTALS			671,434.92	5,437.34	10,197.01	92.07	687,161.34	223.20	35,126.88	(3,903.75)	(31,226.27)	220.06	760,037.93

Town Of Hollis, New Hampshire Capital Reserve Account Fiscal Year 2002												
Date of Creation	Name of Trust Fund	Purpose Of Trust Fund	How Invested %	PRINCIPAL				INCOME				Principal & Income Year End
				Balance Beginning Year	Cash Gains Or (Losses)	Withdrawals	Balance End Year	Income During Year %	Expended During Year	Balance End Year		
1986	Recreation Land	Cap. Res.	Various	7,500.00	0.00	0.00	7,500.00		267.94	0.00	10,658.44	18,158.44
1986	Cemetery Land	"	"	10,000.00	0.00	0.00	10,000.00		352.17	0.00	13,866.21	23,866.21
1987	Truck 4 Wheel Drive	"	"	9,000.00	0.00	0.00	9,000.00		305.26	0.00	11,687.76	20,687.76
1994	Flint Pond Restoration	"	"	106,000.00	0.00	0.00	106,000.00		1,658.87	0.00	6,422.59	112,422.59
2002	Major Highway Res	"	"	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
1995	Fire Equipment	"	"	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
2000	Compensated Absence	"	"	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
				\$132,500.00	\$0.00	\$0.00	\$132,500.00	\$0.00	\$2,584.24	\$0.00	\$42,635.00	\$175,135.00

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE			PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE		INCOME	EXPENDED	BALANCE		PRINCIPAL ONLY	
		BEG OF YEAR	END OF YEAR	BEG OF YEAR				END OF YEAR	BEG OF YEAR			END OF YEAR	BEG OF YEAR	FAIR VALUE	END OF YEAR
GENERAL FUND															
157000	US TREASURY NOTES 6.875% 5/15/06	138,520.94	0.00	0.00	0.00	0.00	0.00	138,520.94	10,793.76			172,700.00		180,048.91	
60000	FED HOME LN BKS 6.375% 08/15/06	59,595.60	0.00	0.00	0.00	0.00	0.00	59,595.60	3,822.00			63,656.40		67,762.80	
800	ALLEGHENY ENERGY INC	16,470.00	0.00	0.00	0.00	0.00	0.00	16,470.00	1,032.00			28,976.00		6,048.00	
800	EXXON MOBIL CORP	2,570.84	0.00	0.00	0.00	0.00	0.00	2,570.84	716.00			31,440.00		27,952.00	
1200	GENERAL ELECTRIC CO	7,125.00	0.00	0.00	0.00	0.00	0.00	7,125.00	864.00			48,096.00		29,220.00	
600	GILLETTE CO	14,248.50	0.00	0.00	0.00	0.00	0.00	14,248.50	390.00			20,040.00		18,216.00	
500	KIMBERLY CLARK CORP.	19,935.00	0.00	0.00	0.00	0.00	0.00	19,935.00	590.00			23,735.00		29,900.00	
326	LOCKHEED MARTIN CORP	4,237.50	0.00	0.00	0.00	0.00	0.00	4,237.50	179.30			15,214.42		18,826.50	
357	MIRANT CO.	10,129.57	0.00	0.00	0.00	0.00	0.00	10,129.57	0.00			5,719.14		667.50	
400	RAYTHEON CO.	21,448.00	0.00	0.00	0.00	0.00	0.00	21,448.00	320.00			12,300.00		12,088.00	
900	SOUTHERN COMPANY	15,941.74	0.00	0.00	0.00	0.00	0.00	15,941.74	1,219.50			22,815.00		25,551.00	
502	VERIZON COMMUNICATIONS	34,833.50	0.00	25,097.24	5,940.60	0.00	0.00	15,685.86	1,235.08			52,100.92		19,452.50	
1550.331	OPPENHEIMER INTL GROWTH FD	32,743.00	0.00	0.00	0.00	0.00	0.00	32,743.00	54.51			22,464.30		16,278.48	
355.79	FIDELITY SELECT BIOTECH FUND	26,000.00	0.00	18,296.00	3,870.01	0.00	0.00	11,574.01	0.00			49,217.37		13,779.94	
1134.616	VANGUARD / WELLINGTON FUND	20,865.11	0.00	0.00	0.00	0.00	0.00	20,865.11	953.08			30,929.63		27,866.17	
1737.119	VANGUARD MID CAP INDEX FUND	0.00	21,696.62	0.00	0.00	0.00	0.00	21,696.62	147.66			17,162.74		17,162.74	
1057.856	VANGUARD SMALL CAP INDEX FUND	0.00	21,696.62	0.00	0.00	0.00	0.00	21,696.62	203.11			16,566.02		16,566.02	
	FEDERATED SHORT-TERM GOV. AND CASH	21,203.37	2,804.74	0.00	0.00	0.00	0.00	24,008.11	447.41			21,203.37		24,008.11	
NICHOLS FUND															
	GRAND TOTAL GENERAL FUND	465,867.67	46,197.98	43,393.24	9,819.61	478,492.02	164.30	22,990.41	(22,962.21)	192.50		627,660.55		546,041.76	
14000	US TREASURY NOTE 6.875% 5/15/06	14,135.62	0.00	0.00	0.00	0.00	0.00	14,135.62	962.50			15,400.00		16,148.82	
50000	FORD MTR CR CORP 6.125% 01/09/06	49,919.50	0.00	0.00	0.00	0.00	0.00	49,919.50	3,602.50			48,996.50		49,705.50	
15000	BELLSOUTH TEL 5.875% 1/15/09	14,175.00	0.00	0.00	0.00	0.00	0.00	14,175.00	881.26			14,775.00		15,881.25	
30000	CHESSPEAKE & POTOMAC 6.75% 5/01/08	29,718.60	0.00	30,096.00	377.40	0.00	0.00	(0.00)	731.25			30,104.10		N/A	
30000	NEW JERSEY BELL TEL 7.25% 3/01/23	30,000.00	0.00	0.00	0.00	0.00	0.00	30,000.00	2,175.00			28,830.60		30,905.40	
50000	ILLINOIS BELL TEL CO 7.25% 3/15/24	50,984.50	0.00	0.00	0.00	0.00	0.00	50,984.50	3,625.00			48,362.00		51,880.50	
	FEDERATED SHORT-TERM GOV. AND CASH	16,634.03	32,820.67	0.00	0.00	0.00	0.00	49,454.70	698.56			16,634.03		49,454.70	
	TOTAL NICHOLS FUND	205,567.25	32,820.67	30,096.00	377.40	208,669.32	58.90	12,136.47	(12,167.81)	27.56		203,102.23		213,996.17	
	GRAND TOTAL	671,434.92	79,018.65	73,489.24	10,197.01	687,161.34	223.20	35,126.88	(35,130.02)	220.06		830,762.78		760,037.93	

NAME OF BANK: FLEET BANK-NH
FEES PAID: \$3,903.75 FROM INCOME: YES

**INVENTORY OF PROPERTY
OWNED BY THE TOWN OF HOLLIS**

MAP-LOT-SUBLOT	LOCATION	ACRES
	<i>RECORDED OWNER: TOWN OF HOLLIS</i>	
000-000	MAIN STREET GRAVEYARD	0.00
001-009-010	IRON WORKS LANE	0.44
001-009-020	IRON WORKS LANE	1.86
001-032	LAWRENCE LN & WORCESTER RD	4.00
002-010	NISSITISSITT RIVER	5.00
003-014	DEER RUN RD - SUBLOT D-5-5	1.92
004-050-A	TWISS LN FIRE POND	0.42
004-077	CLINTON DR - CUL DE SAC	0.37
005-020	RT 111 FACING NASHUA RIVER	21.06
006-002	WEST HOLLIS RD - WEST SIDE	0.90
006-009	WEST HOLLIS RD/BROOKLINE LINE	6.83
006-022	CONSERVATION AREA	3.51
008-024	BLACK OAK DR-OPEN SPACE	3.38
008-034	BALDWIN LN - CUL DE SAC	0.58
008-034-001	50' STRIP BALDWIN/BLACK OAK	0.00
008-078	DOW & DEPOT RD-HALL (development rts)	20.25
009-004	FIELDSTONE DR - OPEN LAND	11.84
009-029-01A	JEWETT LN - SCHOOL DIST LOT 7	0.25
009-068	DEPOT RD SMITH LT	6.41
009-069	SO SIDE DEPOT RD	4.86
010-002	RUNNELLS BRIDGE	1.34
010-003	RUNNELLS BRIDGE RD	0.46
010-018	NASHUA RIVER	40.70
010-034	NASHUA RIVER LOT	4.62
013-017	MAIN ST - CEMETERY	1.17
013-032-001	MERRILL LN	1.73
013-034	DEPOT RD	3.36
013-035	ORCHARD DR PARCEL A	3.26
013-036	ORCHARD DR - OPEN SPACE NORTH	1.68
013-064	DOW & DEPOT RD (development rts)	18.75
014-076	S/S RIDEOUT RD	11.89
014-077	RIDEOUT RD/NASHUA RIVER	23.51
014-099	FRENCH MILL & WRIGHT RDS	1.21
015-001	NASHUA RIVER	10.90
015-015	SUMNER LN - FLINT BROOK	23.24
015-021-010	CUMMINGS LANE	25.3
015-029	HANNAH DR	35.18
015-040	HANNAH DR CUL-DE-SAC/FIRE PD	4.07

**INVENTORY OF PROPERTY
OWNED BY THE TOWN OF HOLLIS**

MAP-LOT-SUBLOT	LOCATION	ACRES
015-044	HANNAH DR – PLAYGROUND	1.50
015-061	HILLSIDE DR	1.05
016-003	ROCKY POND RD - BROOKLINE LINE	6.92
017-013-002	ROCKY POND ROAD	6.53
017-015-001	PROCTOR HILL RD	2.02
018-013	42 DEPOT RD	9.01
018-014	WEST SIDE DEPOT RD	27.00
018-015	DEPOT RD	1.60
019-023	FLINT POND DR - BOWMAN LAND	31.50
019-028	W/B FLINT BROOK S/O BROAD ST	14.70
019-041	HIDEAWAY LN	0.85
019-058	W SIDE HIDEAWAY LN-HUSSEY PD	2.80
020-006	SUMNER LN - HUSSAY	2.00
020-017	BROAD ST-FLINT BK WRIGHT/GILSN	43.39
020-048	CUMMINGS RD	0.43
022-031	ROCKY POND MILL LOT	11.50
022-032	ROCKY POND RD	8.00
022-053-A	WEST END ROCKY POND RD	0.71
023-026A	ROCKY POND RD	0.11
023-036	N/O ROCKY POND RD	0.00
023-037	NO OF ROCKY POND RD	0.00
023-040-001	ROCKY POND RD	0.66
023-055	POUND RD & SPAULDING-SCHL ROW	1.54
023-08A-000	DEACON LN	0.12
023-12A-000	ROCKY POND RD - FUTURE ACCESS	0.12
024-031	WHEELER RD	5.89
025-035	STRIP OFF CAMERON DR	0.29
025-040	TOWN FIREPOND/PARK	1.48
025-051	CRESTWOOD DR - LOT 15	5.94
025-058-009	PINE HILL ROAD	0.18
026-029	LOUISE DR - LOT 6	2.38
026-032	LOUISE DR - FORMER CUL-DE-SAC	0.00
028-029	FOREST VIEW DR - LOT 20	4.23
028-035	HAYDEN RD - FOREST VIEW DR	20.11
029-006	W FEDERAL HILL RD	4.50
029-014	HAYDEN RD	49.90
029-017	OPEN LAND FOREST VIEW DR	8.63
029-026	FOREST VIEW DR - CUL DE SAC	0.72

**INVENTORY OF PROPERTY
OWNED BY THE TOWN OF HOLLIS**

MAP-LOT-SUBLOT	LOCATION	ACRES
029-031	E/O HAYDEN RD	8.97
029-032	E/O HAYDEN RD	0.00
029-033	E/O HAYDEN RD	29.86
029-034	NORTH OF ROCKY POND RD	0.00
031-010	BAXTER RD	11.70
031-021	BAXTER RD - CUL DE SAC	0.72
032-016-010	PINE HILL ROAD	4.48
032-037-001	MENDELSSOHN DR - FIREPOND	0.69
034-016	PART SWETT COREY LOT E SIDE	19.50
035-006	226 FEDERAL HILL RD	2.43
035-009-00A	FEDERAL HILL RD	0.79
035-077	FEDERAL HILL RD	14.30
036-008	SILVER LAKE - OPEN SPACE	3.64
036-026	DUNKLEE PL	8.50
036-036	SILVER LAKE ROAD	21.38
037-004-002	HARDY LN	1.37
037-005	HARDY LN - WINDMILL LOT	10.00
037-017	STEARNS LOT/PARKER PD BROOK	29.20
038-044	17 FARLEY RD	1.06
038-058	NARTOFF RD - CEMETARY	1.49
041-019-001	TODDY BROOK RD	4.83
041-021	TODDY BROOK RD - CUL DE SAC	0.00
041-032	SILVER LAKE RD	2.31
041-061	SILVER LAKE RD - CEMETARY	5.37
042-013	E/S MOOAR HILL RD - FIRE POND	0.20
042-017	E SIDE MOOAR HILL RD	1.00
042-025	SARGENT RD - FUTURE ACCESS	0.20
042-039	MOOAR HILL RD - CUL DE SAC	0.75
043-016	MARION DR - CUL DE SAC	0.46
043-026	15 MARION DR	1.16
043-048	FORRENCE DR - FIREPOND	1.93
043-050	FARLEY RD - CLARK WHEELER LAND	47.60
044-002	FARLEY RD/MUDDY BROOK	1.40
045-005-001	6 LAUREL HILL RD	0.20
045-009-A	CUL-DE-SAC FOX DEN RD	0.02
045-017	LAUREL HILL RD	2.96
045-049	WITCHES SPRING RD - CAVE LAND	8.47
046-039	ALSUN DR - CUL DE SAC	0.58

**INVENTORY OF PROPERTY
OWNED BY THE TOWN OF HOLLIS**

MAP-LOT-SUBLOT	LOCATION	ACRES
046-050	E/S MOOAR HILL RD	3.37
047-014	ALSUN DR PARK	3.74
047-041	WITCHES SPRING RD	13.60
049-003	WITCHES BROOK AREA	5.00
050-012	7 MONUMENT SQ - TOWN HALL	0.52
050-021-001	MONUMENT SQ - TOWN COMMON	0.41
050-024	POLICE STATION	0.13
052-027	9 SILVER LAKE RD	2.74
052-036	10 GLENICE DR - FIREHOUSE	2.12
052-037	OLD TOWN SHED	0.50
052-050	MONUMENT SQ	1.13
052-051	MONUMENT SQ - LIBRARY	0.84
052-054	MONUMENT SQUARE - GRAVEYARD	0.81
054-016	156 BROAD ST	8.00
055-010	47 ROCKY POND RD	3.05
055-014	OFF ROCKY POND RD-SCHOOL WELL	0.15
056-013	10 MUZZEY RD - HIGHWAY GARAGE	3.35
056-017	SILVER LAKE RD - WATERHOLE	3.84
057-005	SPRINGVALE DR	0.72
058-018	END OF STAT ROW ON POND	0.25
059-032	WINDING VALLEY RD	0.75
	134 Parcels. Total Acres	
888.67		

***Recorded Owner: Hollis Conservation
Commission***

002-009	PARKER AND WITCHER MEADOW	10.00
014-070	FRENCH MILL RD	6.32
014-071	E SIDE WRIGHT RD	19.22
014-072	WEST OF RIDEOUT RD	22.00
015-003	NASHUA RIVER	11.00
017-022	RTE 130	0.75
017-023	RTE 130	3.00
019-029	WRIGHT RD - FLINT BROOK	6.84
023-022	ROCKY POND RD	13.28
023-056	EAST OF ROCKY POND RD	7.53
026-018	N 170 PINE HILL RD	3.70
026-019	N PINE HILL RD	5.00

**INVENTORY OF PROPERTY
OWNED BY THE TOWN OF HOLLIS**

***Recorded Owner: Hollis Conservation
Commission***

MAP-LOT-SUBLOT	LOCATION	ACRES
031-068	NARTOFF RD	7.50
042-035	MOOAR HILL	4.00
042-073	GARDNER LAND (development rts)	125.00
047-054	PENNICHUCK LAND	32.00
047-057	OFF OAKWOOD DR	29.00
049-004	SANDERSON WITCHES BROOK	2.43
054-034	FLINT POND DR & BROAD ST	0.33
054-035	BROAD ST	4.00
055-005	WINDING VALLEY RD	2.90
055-008	ROCKY POND RD - C B SPAULDING	47.50
055-009	SPAULDING SAND PIT	5.00
	23 Parcels. Total Acres	

368.30

Recorded Owner: Hollis Town Forest

030-013	N OF WHEELER RD - DUNCKLEE	17.00
036-027	DUNKLEE PL	311.00
041-010	ROGERS LOT - DICKERMAN	18.25
041-011	HAYDEN RD - WORCESTER LOT-DICK	12.00
041-012	HAYDEN RD - DICKERMAN LOT -W	30.75
041-024	OFF SILVER LAKE RD	14.90
	6 Parcels. Total Acres	

403.90

163 Parcels. Total Acres

1,660.87



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

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Tel (603)882-1111 • Fax (603)882-9456

INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 2001, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

The Town recognizes property tax revenues on the accrual basis in the General Fund, which is not in conformity with generally accepted accounting principles. Generally accepted accounting principles require recognition of property taxes on the modified accrual basis.

In our opinion, except for the issues discussed in the previous paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hollis, New Hampshire, as of

Additional Offices:

Andover, MA • Greenfield, MA • Ellsworth, ME

December 31, 2001, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Melanson Heath & Company P.C.

Nashua, New Hampshire

February 6, 2002

TOWN OF HOLLIS, NEW HAMPSHIRE
Combined Balance Sheet - All Fund Types
and Account Group

December 31, 2001

	Governmental Fund Types			Fiduciary Fund Types Trust and Agency	Account Group General Long- Term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects			
ASSETS						
Cash and cash equivalents	\$ 8,878,302	\$ 108,117	\$ -	\$ 584,849	\$ -	\$ 9,571,268
Investments	-	-	-	909,188	-	909,188
Taxes receivable, net	644,966	-	-	-	-	644,966
Due from other funds	21,013	-	507,000	-	-	528,013
Due from other governments	31,984	-	-	-	-	31,984
Other assets	18,738	48,542	-	126,565	-	193,845
Amount to be provided for retirement of general long-term debt	-	-	-	-	321,706	321,706
Total Assets	\$ 9,595,003	\$ 156,659	\$ 507,000	\$ 1,620,602	\$ 321,706	\$ 12,200,970
LIABILITIES AND FUND EQUITY						
Liabilities:						
Vouchers payable	\$ 510,001	\$ -	\$ -	\$ -	\$ -	\$ 510,001
Accrued expenses	93,861	-	-	-	-	93,861
Due to school districts	4,857,558	-	-	-	-	4,857,558
Due to other funds	507,000	-	-	21,013	-	528,013
Bond anticipation notes payable	-	-	707,000	-	-	707,000
Employee compensated absences	-	-	-	-	79,290	79,290
Landfill closure	-	-	-	-	92,416	92,416
General obligation bonds and notes payable	-	-	-	-	150,000	150,000
Other liabilities	458,852	-	-	-	-	458,852
Total Liabilities	6,427,272	-	707,000	21,013	321,706	7,476,991
Fund Equity:						
Fund Balances:						
Reserved for endowments	-	-	-	908,965	-	908,965
Reserved for encumbrances	498,465	-	-	890,624	-	1,189,089
Unreserved	2,669,266	156,659	(200,000)	-	-	2,625,925
Total Fund Equity	3,167,731	156,659	(200,000)	1,599,589	-	4,723,979
Total Liabilities and Fund Equity	\$ 9,595,003	\$ 156,659	\$ 507,000	\$ 1,620,602	\$ 321,706	\$ 12,200,970

The notes to the financial statements are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and
Changes in Fund Balances - All Governmental
Fund Types and Expendable Trust Funds

For the Year Ended December 31, 2001

	Governmental Fund Types			Fiduciary Fund Type	Totals
	General	Special Revenue	Capital Projects	Expendable Trust	(Memorandum Only)
Revenues:					
Taxes	\$ 15,732,501	\$ -	-	\$ -	\$ 15,732,501
Interest, penalties and other taxes	222,782	-	-	-	222,782
Licenses, permits, and fees	1,499,011	-	-	-	1,499,011
Intergovernmental	416,524	-	-	-	416,524
Departmental	224,304	200,843	-	-	425,147
Contributions	-	3,754	-	7,495	11,249
Investment income	208,428	1,320	-	61,190	270,938
Miscellaneous	8,591	-	-	128,648	135,239
Total Revenues	18,312,141	205,917	-	195,333	18,713,391
Expenditures:					
Current:					
General government	1,388,701	-	-	-	1,388,701
Protection of persons and property	1,173,810	108,398	-	-	1,282,208
Highway and street	1,213,570	-	-	-	1,213,570
Health and welfare	28,872	-	-	-	28,872
Library and recreation	71,008	31,094	-	195,310	297,412
Miscellaneous	-	-	-	28,063	28,063
Debt service	70,775	-	-	70,775	70,775
County assessments	1,292,907	-	-	-	1,292,907
School District assessments	12,376,656	-	-	-	12,376,656
Capital outlay	239,762	-	200,000	-	439,762
Total Expenditures	17,856,061	139,492	200,000	223,373	18,418,926
Excess of Revenues Over (Under) Expenditures	456,080	66,425	(200,000)	(28,040)	294,465
Other Financing Sources (Uses):					
Operating transfers in	361,000	2,655	-	263,080	626,735
Operating transfers out	(245,466)	-	-	(378,269)	(623,735)
Total Other Financing Sources (Uses)	115,534	2,655	-	(115,189)	3,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	571,614	69,080	(200,000)	(143,229)	297,465
Fund Balance - January 1, 2001	2,596,117	87,579	-	833,853	3,517,549
Fund Balance - December 31, 2001	\$ 3,167,731	\$ 156,659	(200,000)	\$ 690,624	\$ 3,815,014

The notes to the financial statements are an integral part of this statement.

Statement of Revenues and Other Sources,
and Expenditures and Other Uses -
Budget and Actual - General Fund

For the Year Ended December 31, 2001

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Taxes	\$ 15,539,590	\$ 15,732,501	\$ 192,911
Interest, penalties and other taxes	174,715	222,782	48,067
Licenses, permits and fees	1,071,375	1,499,011	427,636
Intergovernmental	409,406	416,524	7,118
Departmental	157,309	224,304	66,995
Investment income	185,000	208,428	23,428
Miscellaneous	500	8,591	8,091
Transfers - in	361,000	361,000	-
Other sources (fund balance)	<u>760,000</u>	<u>760,000</u>	<u>-</u>
Total Revenues and			
Other Sources	18,658,895	19,433,141	774,246
Expenditures and Other Uses:			
Current:			
General government	1,661,163	1,572,279	88,884
Protection of persons and property	1,367,918	1,326,530	41,388
Highways and streets	1,203,352	1,180,586	22,766
Health and welfare	38,003	28,872	9,131
Library and recreation	92,652	88,868	3,784
Capital outlay	285,001	279,999	5,002
Debt service	95,778	95,775	3
Assessments	13,669,562	13,669,562	-
Transfers - out	<u>245,466</u>	<u>245,466</u>	<u>-</u>
Total Expenditures and			
Other Uses	<u>18,658,895</u>	<u>18,487,937</u>	<u>170,958</u>
Excess of Revenues and Other			
Sources Over (Under) Expenditures			
and Other Uses	\$ <u> -</u>	\$ <u> 945,204 </u>	\$ <u> 945,204 </u>

The notes to the financial statements are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues, Expenses and Changes in Fund Balance
Non-Expendable Trust Funds

For the Year Ended December 31, 2001

Revenues:	
Contribution revenue	\$ 8,264
Investment income (loss)	<u>(52,412)</u>
Total Revenues	(44,148)
Expenses:	
Miscellaneous	<u>-</u>
Excess of revenues over expenses before transfers	(44,148)
Transfer out	<u>(3,000)</u>
Excess of revenues over expenses after transfers	(47,148)
Fund Balance, January 1, 2001	<u>956,113</u>
Fund Balance, December 31, 2001	<u><u>\$ 908,965</u></u>

The notes to the financial statements are an integral part of this statement.

Notes to General Purpose Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis, New Hampshire (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units, except as indicated in Note 2. The following is a summary of the more significant policies:

A. Reporting Entity

The government is a municipal corporation governed by a Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In 2001 it was determined that no entities met the required GASB-14 criteria of component units.

B. Basis of Presentation - Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and account groups. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Fund Types

Governmental funds are those through which most governmental functions of the Town are financed. The acquisition, use and balances of the Town's expendable financial resources and the related liabilities (except those accounted for in fiduciary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position, rather than upon net income determination. The following are the Town's governmental fund types:

General Fund - To account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.

Special Revenue Funds - To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditures for special purposes.

The Town maintains the following special revenue funds:

- Ambulance
- Forest Maintenance
- Police Detail
- Heritage
- Old Home Day
- Zylonis

Capital Project Funds - Transactions related to resources obtained and used for the acquisition, construction, or improvement of major capital facilities are accounted for in capital project funds. Such resources are derived principally from proceeds of general obligation bond issues.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the Town in a trustee capacity. The Town maintains the following fiduciary fund types:

Expendable Trust Funds - These funds are accounted for in essentially the same manner as governmental funds.

The Town maintains the following expendable trust funds:

- Library
- Conservation Commission
- Capital Reserve
- Nichols Expendable Trust
- Common Trust

Nonexpendable Trust Funds - These funds are used to account for assets held by the Town in a trustee capacity. The principal balance cannot be spent; however, investment earnings may be spent for intended purposes.

The Town maintains the following non-expendable trust funds:

Common Trust Funds:

- High School
- Library
- Public Welfare
- Cemetery
- Nichols Fund
- Pearl Rideout Endowment

Agency Funds - These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Account Groups

Account groups are used to establish accounting control and accountability for the Town's general long-term obligations. The following account group is maintained by the Town.

General Long-Term Debt Account Group - This account group is used to account for all long-term obligations of the Town.

C. Basis of Accounting

The basis of accounting used for each fund is as follows:

Modified Accrual Basis (Governmental, Expendable Trust and Agency Funds)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is applied in all governmental, expendable trust and agency fund types. Accordingly, revenues other than property taxes and certain other departmental revenues are recorded when susceptible to accrual, that is, both measurable and available to finance expenditures of the current period. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue, however, is reported on an accrual basis (total actual tax commitment less abatements and refunds). This method of recognition is contrary to generally accepted accounting principles which require property tax revenue be recognized on the modified accrual basis of accounting.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are essentially two types of these revenues: (1) revenues recognized based upon the expenditures recorded, and (2) revenues recognized at the time of receipt or earlier, if the susceptible to accrual criteria is met.

Other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Expenditures, except for interest on long-term debt which is recorded when due, and most vacation, sick and pension costs because these amounts are not expected to be relieved within the current accounting period, are recorded when the related fund liability is incurred.

Accrual Basis (Nonexpendable Funds)

All nonexpendable trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Nonexpendable fund type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The accrual basis of accounting is used by nonexpendable trust funds. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

D. Cash and Cash Equivalents

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are allocated to the various funds. Certain fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts.

For purposes of the statement of cash flows, the nonexpendable trust funds consider investments with original maturities of three months or less to be cash equivalents.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investment available to the Town. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of less than one year from the date of purchase and repurchase agreements

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments in the Trust Funds are carried at market value.

F. Interfund Transactions

The accompanying financial statements reflect numerous transactions between the various funds. These transactions represent operating transfers and do not constitute revenues nor expenditures of the funds.

G. Fixed Assets

Property, plant and equipment acquired or constructed for general government services are recorded as expenditures in the fund incurring the expenditure. Generally accepted accounting principles require that such assets also be accounted for in a "general fixed assets group of accounts". The Town does not maintain such an account group.

H. Long-Term Obligations

The government reports long-term debt of governmental funds at face value in the general long-term debt account group.

I. Vacation, Sick Leave and Other Compensated Absences

Town employees are entitled to earned and sick leave based on actual hours worked. At year end, unused time carries forward to the new year, up to 500 hours for earned leave and 80 hours for sick leave. Upon termination, unused sick leave lapses.

J. Fund Equity

Reservations of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose.

K. Encumbrance Accounting and Reporting

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities.

Total columns on the general purpose financial statements are captioned as "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects financial position, results of operations, or cash flows in accordance with generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

M. Statement of Cash Flows

No statement of cash flows is presented for the nonexpendable trust funds since the only change in cash flows was derived from operating income.

2. Departures from Generally Accepted Accounting Principles

The significant departures of the Town's financial statements from generally accepted accounting principles are as follows:

- General fixed asset acquisitions are not capitalized in a general fixed asset group of accounts.
- Property tax revenue is reported on an accrual basis of accounting. This method of recognition differs from generally accepted accounting principles which requires property tax revenue to be recognized on the modified accrual basis of accounting.

3. Stewardship, Compliance and Accountability

A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary.

The General Fund appropriation appearing on page 5 of the financial statements represents the final amended budget of the Town and was authorized at the annual Town meeting.

C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

	Revenues and Other <u>Financing Sources</u>	Expenditures and Other <u>Financing Uses</u>
<u>General Fund</u>		
Revenues/Expenditures (GAAP basis)	\$ 18,312,141	\$ 17,856,060
Other financing sources/uses (GAAP basis)	361,000	245,466
Reverse beginning of year appropriation carryforwards from expenditures	-	(112,054)
Add end of year appropriation carryforwards	-	498,465
Recognize use of fund balance as funding source	<u>760,000</u>	<u>-</u>
Budgetary basis	\$ <u>19,433,141</u>	\$ <u>18,487,937</u>

4. Cash and Cash Equivalents

The carrying amount of the Town's deposits with financial institutions at December 31, 2001 was \$ 9,571,268. The bank balances, which do not include reconciling items, such as deposits in transit and outstanding checks, are categorized as follows:

Amount insured by the FDIC and DIFM, or collateralized with securities held by the Town in its name	\$ 1,297,551
State investment pool	<u>8,273,139</u>
Total Bank Balance	\$ <u>9,570,690</u>

5. Investments

The Town's investments are categorized into the following three categories of credit risk:

- (1) Insured or registered, or securities held by the Town or its agent in the Town's name.
- (2) Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- (3) Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Town's name.

At year end, the government's investment balances were as follows:

	Category			Total
	1	2	3	
U.S. Government securities	\$ 251,756	\$ -	\$ -	\$ 251,756
Corporate equity	267,490	-	-	267,490
Corporate bonds	<u>176,218</u>	<u>-</u>	<u>-</u>	<u>176,218</u>
Subtotal	\$ <u>695,464</u>	\$ <u>-</u>	\$ <u>-</u>	695,464
Investments not subject to categorization:				
Mutual funds				<u>213,724</u>
Total Investments				\$ <u>909,188</u>

6. Taxes Receivable

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes billed or collected in advance of the year for which they are levied, are recorded as a prepaid tax liability.

Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. At the time of tax sale, in March of the next

year, a lien is recorded on the property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

The Town annually budgets an amounts (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2001 consist of the following:

Property taxes:	
2001 levy	\$ 667,728
Unredeemed taxes:	
2000 levy	86,429
1999 levy	42,931
Prior Levies	2,316
Yield tax	3,071
Land use change	19,990
Allowance for abatements	(177,499)
Total taxes receivable, net	\$ <u>644,966</u>

Taxes Collected for Others

The Town collects property taxes for the Hollis School District, the Hollis-Brookline Co-op, and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

7. Due From Other Governments

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2001.

8. Interfund Fund Receivables/Payables

The Town maintains self-balancing funds; however, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2001 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 21,013	\$ 507,000
Capital Projects Fund	507,000	-
Trust and Agency Funds	-	21,013
Total	<u>\$ 528,013</u>	<u>\$ 528,013</u>

9. Other Assets

This balance consists primarily of prepaid expenses and departmental receivables.

10. Vouchers Payable

Vouchers payable represent 2001 expenditures paid subsequent to December 31, 2001.

11. Due to School Districts

The total school district assessments for the period July 1, 2001 through June 30, 2002 were \$ 12,376,656. The school district assessments are paid in monthly installments. As of December 31, 2001, a total \$ 7,519,098 was paid, leaving a balance of \$ 4,857,558 to be paid through June 30, 2002.

12. Bond Anticipation Notes Payable

The Town had the following notes outstanding at June 30, 2001:

	<u>Interest Rate</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Balance at June 30, 2001</u>
Bond anticipation	2.94%	12/28/01	07/25/02	<u>\$ 707,000</u>

13. Landfill Closure and Postclosure Care Costs

The Town is a member of the Souhegan Regional Landfill District, which closed and capped its landfill in 1990. The District is required by state and federal laws and regulations to perform certain maintenance and monitoring functions at this site for 30 years. The Town estimates its share of the remaining landfill postclosure costs at approximately \$ 92,416 at December 31, 2001. Actual costs may differ due to inflation, changes in technology, or changes in regulations.

14. Long-Term Debt

A. General Obligation Bonds

The Town has an outstanding bond payable issued in June 1987. The bond is payable over twenty years with the interest rate varying (5.40% to 8.25%). The principal payment will be \$ 25,000 per year for the next six years.

Balance December 31, 2000	\$ 175,000
Maturing principal payment	(25,000)
Balance December 31, 2001	<u>\$ 150,000</u>

B. Future Debt Service

The annual principal and interest payments to retire all general obligation long-term debt outstanding as of December 31, 2001 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2002	\$ 25,000	\$ 12,288	\$ 37,288
2003	25,000	10,261	35,261
2004	25,000	8,225	33,225
2005	25,000	6,188	31,188
2006	25,000	4,125	29,125
Thereafter	<u>25,000</u>	<u>2,063</u>	<u>27,063</u>
Total	<u>\$ 150,000</u>	<u>\$ 43,150</u>	<u>\$ 193,150</u>

The general fund has been designated as the source to repay the general obligation long-term debt outstanding as of December 31, 2001.

C. Overlapping Debt

The Town's proportionate share of debt of other governmental units which provide services within the Town 's boundaries, and which must be borne by the resources of the Town, is summarized below:

<u>Related Entity</u>	<u>Total Principal</u>	<u>Town 's Percent</u>	<u>Town 's Share</u>
Hollis-Brookline Co-op	\$ 19,300,048	65.71%	\$ 12,682,061
Hollis School District	<u>6,265,344</u>	100.00%	<u>6,265,344</u>
Total	<u>\$ 25,565,392</u>		<u>\$ 18,947,405</u>

This liability is appropriately not reported in the accompanying financial statements.

15. Other Liabilities

This balance consists primarily of performance bond escrow accounts.

16. Reserves and Designations of Fund Equity

The Town has established "reserves" of fund equity to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town reported the following types of reserves and designations at December 31, 2001.

Reserved for Endowments - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

The following is a summary of general fund appropriations and reserves to be carried forward to 2002:

Special studies	\$ 4,000
Revaluation	185,458
Police equipment	2,000
Fire equipment	130,000
Fire radios and pagers	24,230
Emergence management expense	490
DPW-Annual road rebuilding	47,500
Dump-demolition removal	16,800
Nichols Field improvement	22,750
Bond issuance costs	25,000
Communications console	<u>40,237</u>
Total	\$ <u>498,465</u>

17. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

18. Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to employees' funds.

A. Plan Description

The Town contributes to the New Hampshire Retirement System (the "System"), a cost-sharing, multiple-employer, defined benefit pension plan administrated by the state retirement board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Revised Statutes Annotated 100-A:41-a of New Hampshire Law assigns the system the authority to establish and amend benefit provisions of the plan and grant cost-of-living increases. The System issues a publicly available financial report which can be obtained through the New Hampshire Retirement System at 4 Chenell Drive, Concord, New Hampshire 03301-8509.

B Funding Policy

Plan members are required to contribute between 5% of their gross earnings to the pension plan. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A: 16, and range from 3.8% - 6.8% of covered compensation. The Town's contributions to the system for the years ended December 31, 2001, 2000, and 1999 were \$ 75,626, \$ 66,614, and \$ 62,019, respectively, which were equal to its annual required contributions for each of these years.

19. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

20. GASB Statement No. 34

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments (Statement). Certain of the significant changes in the Statement include the following:

- For the first time the financial statements will include:
 - A Management Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of operations.
 - Financial statements prepared using full accrual accounting for all of the Town's activities, including reporting infrastructure assets (roads, bridges, etc.).
- A change in the fund financial statements to focus on the major funds.

The general provisions of GASB Statement No. 34 must be implemented by the Town of Hollis no later than the fiscal year ending December 31, 2003; the retroactive reporting of infrastructures must be implemented no later than the year ending December 31, 2007.

HOLLIS SOCIAL LIBRARY

Report to the Town of Hollis, 2002

The year 2002 was a busy one at the Library, with a 35% increase in building attendance and a 20% increase in books and audio-visual materials circulated. To meet increased demand, the Library's collection increased by over 3600 titles. A number of programs were offered for children and for adults.

The Library maintains an active web-site at www.hollis.nh.us/library. The web-site includes information about Library hours and services, and a schedule of up-coming programs. An on-line Library catalog is available, so that any patron may check the availability of titles from home or the workplace. Also available as of this year, at the Library or from home, is EBSCO HOST, an on-line periodical database, with full-text articles from over 1900 periodicals as well as from over 300 health-related journals and from children's and young adults' publications. Another feature is AncestryPlus, a genealogy database. For fiction-lovers, EBSCO also includes a service called NovelList, which identifies books related to an author, title, or subject of interest.

Highlights of the year included:

- The collection grew by over 3600 titles, with particular focus on updating the non-fiction collection. The Friends of the Library made a donation that allowed addition to the video/DVD collection of the films included in the American Film Institute's list of the "Top 100 Greatest American Films" and in Roger Ebert's book The Great Movies. Another new service for readers is a series of booklists organized around "If you liked.....you might want to try....."
- A very active Children's program was conducted through the year. In addition to the weekday morning pre-school story hours, a Saturday morning story hour was introduced. Art Nights were very popular, with as many as 55 participants at some of the sessions! A Friday afternoon "Quiet Time" Story Hour for early elementary children continued, as well as book discussion groups for 4th – 6th graders and the Great Stone Face Group for adolescents.
- The summer Children's Program, "Lions and Tigers and Books, Oh My", registered 189 participants, and a series of programs was enthusiastically received by young patrons.
- Adult programs included ongoing book-discussion groups on Tuesday mornings and Thursday evenings, the latter in conjunction with the NH Humanities Council. A series of financial-planning workshops was well attended. There were several Sunday afternoon concerts at the Library, and the meeting room was the site of month-long art, photography, and historical exhibits.
- In the late winter 85 DVDs were stolen from the Library's collection. The responsible party was apprehended and taken to trial. Some but not all of the missing DVDs were recovered, and insurance covered the loss of most of the remaining items. A donation by J. Howard and Janis Bigelow has since expanded

the DVD collection. Preliminary research into the need for a Theft Detection System has been initiated, in the aftermath of the DVD thefts and a sampling that indicated annual loss of an estimated 3.3% of the collection (valued at approximately \$6400).

- The Department of Public Works addressed issues with mold in the Library's basement by installing a dehumidifier and by treating the walls. A major maintenance project in 2003 will be exterior painting of the building, to be completed by the Town; this was to happen in the 2002 season, but has been deferred until next year.
- Cooperation with the Hollis and Hollis-Brookline school libraries continues, with the schools notifying the Hollis Social Library when classes have projects assigned on particular subjects such as New Hampshire history. Of note is the fact that the High School Library's reference collection is available to any town resident.

The Library's collection benefited from a number of generous donations, and volunteers continued to help the Library in several capacities.

- The Library appreciated **private donations** from the Colonial Garden Club, Lloyd and Susan Deenik, J. Howard and Janis Bigelow, Gene Sidore, Sheila Ruscitti, and Larry Finkelstein. A 54-volume set of "Great Books" was given by an anonymous donor. Dan Wolaver donated a framed photograph of the Apple Festival. The Library was especially appreciative of the efforts of a group of 4 first-graders, who held a candy sale at Old Home Day and donated their proceeds to the Library.
- **The Friends of the Hollis Library** again made generous donations toward the expansion of the collection, as well as supporting the Summer Reading Program. Membership in the Friends is open to anyone with an interest in the Library.
- **Volunteers** provided assistance with services such as staffing the circulation desk, shelving books, and mending books. Their contributions of time and effort to the Library are invaluable.

There have been several staffing changes this year. Pages Sara Meess and Alan Witt graduated and have moved on to university study. Nancy Duncan resigned her position as Aide. Children's Librarian Jenn Costas resigned in order to pursue her artistic and literary endeavors. Staff at the end of 2002 include Director Steve Russo, Children's Librarian Mary-jo Zeising, Aides Carole Gasch, Edie Harris, Jack Maguire, and Deborah Markarian, and Pages Sarah Ferguson and Kevin Kong. The entire staff is functioning admirably, and their efforts are greatly appreciated.

The Board of Trustees has initiated a Long-Range Planning process, to anticipate the future needs and growth of the Library. A member of the State Library Staff conducted a presentation for the Board, on the Long-Range Planning Process as it relates to Libraries. Members of the Board reviewed the Planning Guidelines of the

American Library Association. Community Focus Groups were conducted in the late spring, with participation by representatives from the community as well as from the elementary, middle, and high-school libraries. Several members of the Board made visits to the Libraries of other local towns of comparable population. A representative of the State Library, using accepted national standards, provided calculations indicating that the Library is already operating in a space insufficient for the collection and for the Town's current population. The Board presented this information to the Town's Space Needs Study Committee, and began discussion with this group. Development of a Long-Range Plan will remain a priority in 2003.

The Board of Trustees of the Hollis Social Library is eager to hear your feedback about the Library. Please feel free to contact any member of the Board with your comments, your suggestions, or your compliments.

Gordon Russell, chairman

Marcia Beckett

Howard Bigelow

Dorothy Hackett

Ann Shedd

Wendy Valich

Norma Woods

HOLLIS SOCIAL LIBRARY

Annual Financial Report, 2002

OPERATING ACCOUNT

Beginning Balance 1/1/01	\$15,981.79
RECEIPTS	
Transfer from Savings	\$7,200.00
Town Allocations-four quarters	\$166,737.40

Fines	\$8,392.33
Trust Payments	\$105.39
Copier Income	\$538.30
Gifts	\$5,510.00
Interest Income	\$21.33
Refunds/Reimbursements	\$563.58
Non-resident Card Purchases	\$280.00
Miscellaneous	\$811.08

(insurance ck for stolen DVDs=\$751.33

Sales of Peter Powers books=\$45.

Book jacket credit=\$4.75)

TOTAL RECEIPTS \$189,595.41

EXPENDITURES

Wages, salaries	\$102,173.94
Library materials	\$53,586.29
Utilities	\$9,784.42

Postage	\$792.14
Furnishings and supplies	\$4,450.18
Copier Contract	\$1,111.00
Computer & Automation	\$2,606.95
Programs	\$2,224.29
Staff Development	\$1,413.10
Miscellaneous	\$1,280.77

(Legal Expenses= \$450,

Volunteer & Staff Recognition=\$296.45,

Classified Ads= \$320.32,

BookPage=\$144., Credit card fees=\$70.)

TOTAL EXPENDITURES \$179,423.08

SAVINGS ACCOUNT

Beginning Balance 1/1/02 \$9,937.73

RECEIPTS

Interest Income	\$88.71
Trust Payment	
(Rideout End=\$4,350.)	\$4,726.08

TOTAL RECEIPTS \$4,814.79

EXPENDITURES

Transfer to Operating Account \$7,200.00

TOTAL EXPENDITURES \$7,200.00

FINAL BAL., 12/31/02 \$7,552.52

PEARL RIDEOUT ENDOWMENT FUND

BEGINNING BAL 1/1/02 \$78,202.09

EXPENDITURES \$4,350.00

****Ending Balance 12/31/02** \$58,133.78

****This is an investment account D28 handled and maintained by A.G. Edwards & Sons, Inc**

Respectfully Submitted,
Norma Woods, Treasurer

Hollis Social Library

Statistical Report for 2002

	1999	2000	2001	2002	% Change '01 to '02
Cardholders	3,210	3,544	3,190*	3,711	+16
Building Attendance	44,892	48,752	39,584	53,495	+35
Circulation:					
Adult Fiction	15,498	11,398	11,936	12,181	+2
Adult Nonfiction	4,478	3,850	5,184	7,607	+32
Adult Video & DVD	3,178	5,043	7,248	10,638	+32
Adult Audio	2,280	2,591	3,009	3,366	+11
Children's & YA	20,914	22,631	22,402	26,128	+17
(Books, Audio, Video)					
Periodicals	1,311	1,216	1,074	1,275	+16
(Adult, CH, YA)					
Renewals	4,870	5,737	3,250*	3,941	+18
(Adult, CH, YA)					
TOTAL CIRCULATION	47,659	52,466	54,103	65,136	+20
Other Uses of Library					
Reserves	1,232	979	1,082	1,105	+2
Reference Questions				1,119	
				(from Aug)	
Meeting Room	178	131	152	87	-43
Bookings					
Internet Use	951	760	954	1,148	+17
Museum Passes	25	29	37	12	-66
Adult Programs	26	15	20	25	+25
Children's &	69	70	81	68	-16
YA Programs					
ILL & Club Borrowed	409	544	631	498	-20
ILLs Loaned	269	208	268	292	+8
Acquisitions: (includes donations)					
Books	1,449	2,226	3,389	2,853	-16
Audio	108	125	213	206	-3
Videos	101	188	400	555	+28
& DVDs					

*Cardholders - Beginning in 2001 we annually delete cardholders who have not used their cards in the past 3 years.

*Renewals - In 2001 we lengthened the loan period for books from 2 to 3 weeks, which resulted in a decline in Renewals.

BUDGET COMMITTEE

The purpose of the Hollis Budget Committee is to assist the voters in the prudent annual appropriation of public funds. The committee draws its authority from NH RSA 32:1. Members of the Hollis Budget Committee are dedicated to serving their community as “watch dogs of the tax rate”. We work to keep the tax rate no higher than the annual increases in inflation and valuation, so as to have no effective impact on the taxpayer. This means that the amount of monies collected will increase from the prior year, but not at a rate greater than the increase in property valuation and inflation.

Each year the committee presents recommended budget amounts to the Selectmen and the School Board. These amounts consider the increase in town and school populations and the demands that these increases necessitate, while at the same time keeping an eye on the bottom line so that it does not exceed the increase in valuation and inflation. In addition to the budget, of concern are the Warrant Articles. It is in the best interest of the taxpayer that the Warrant Articles also not increase in amount beyond an adjustment for valuation and inflation from the prior year.

The budgets and Warrant Articles first presented by the Selectmen and the School Board often exceed these recommendations. After a number of meetings and adjustments, we come closer to agreement. Public input is an important part of this process. At the Public Hearings in February, citizens of Hollis have the opportunity to formally present their positions. It is important for citizens to take part in this process.

It is the right of the voters present at the March meetings to override the recommendations of the Budget Committee and to vote for a higher or a lower budget and/or Warrant Articles than are being presented at the meetings. It is the position of the Hollis Budget Committee that to vote for amounts higher than being presented is not fiscally prudent. In doing so the voters, with a majority vote, can receive the services they are requesting, but at an added cost to all of the citizens of Hollis. This is a concern, especially for our senior citizens on fixed incomes and our citizens who have been affected by the current economic downturn.

When creating, analyzing, and voting upon our Town and School Budgets and Warrant Articles, it is the role of the Budget Committee and the citizens and voters in Hollis to look beyond their respective priorities and households. We need to remember that we are voting for services supported by monies collected from all of the taxpayers in our Town.

Respectfully Submitted,

Melinda B. N. Willis, Hollis Budget Committee Chair

BUILDING DEPARTMENT

The Hollis Building Department issued a total of Six Hundred Seventy Seven (677) permits for the year 2002. Of these, Thirty One (31) permits were issued for New Single Family Homes (SFR). New Single Family Home starts have fallen during 2002. The trend for larger homes continues with the average 4 bedroom home exceeding 3,200 square feet. This year the town also issued 13 building permits for 35 elderly housing units, a sign that empty nesters are downsizing. The economical down turn and sluggish economy are having an effect on the regions growth. The demand for affordable housing will be an issue in the next decade, as the price for land and building materials increase. Construction of additions and renovations to existing homes remained the same, as compared to 2000. On the brighter side, mortgage interest rates have dropped since May 2002, the average fixed rate has been around 5.5% and hopefully will continue to remain low well into the coming year, giving prospective homebuyers a chance to enter the housing market. The northeast, including the southern NH region, has seen slow growth over the past year. The threat of a conflict with Iraq is felt here and around the world. The northeast region will probably see slow to modest growth into next year and into 2004.

Construction Activity for 2002

<u>Residential</u>	<u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999</u>	<u>1998</u>
SFR	31	40	56	50	59
Elderly Housing Permits	13	24	-	-	-
Foundations	3	9	3	10	5
Additions	36	32	37	24	48
Alterations	1	2	3	2	3
Renovations	13	22	26	20	15
Barns	6	5	3	8	7
Garages	14	12	7	12	9
Porches	19	20	20	9	19
Decks	17	17	12	17	15
Gazebo	-	-	-	2	-
Repair	2	5	3	2	9
Demolition	1	1	8	2	1
Roof	-	-	-	1	-
Sheds	32	23	25	24	16
Mobile Homes	2	-	-	3	1
Swimming Pools – In-ground	19	11	10	16	9
Above ground	8	4	15	8	6
Chimney	4	4	5	7	5
Woodstove	-	-	1	1	4

Residential – (Continued)	<u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999</u>	<u>1998</u>
Separate Permits					
Electrical	183	156	187	188	187
Mechanical	118	116	117	125	121
Plumbing	80	92	98	88	95
Automatic Sprinkler Systems	16	17			
Permit Application	-	-	-	1	14
Accessory Dwelling Unit	3	4	1	1	4
Temporary Quarters	1	1	1	1	-
Certificate of Occupancy	-	1	1	-	4
Extension of Permit	1	4	-	1	-
Change of Use	-	1			
Expired	-	-	-	2	-
Other	1	1	1	2	-
New Non Residential					
Public Utility	-	-	-	1	1
Telecommunication Tower	-	-	-	1	-
Church	-	-	-	-	-
Addition	-			1	-
Community Center		1			
Town Property		1	-	-	1
School District	1	-	2	1	4
Other	1	1			
Commercial					
Business/ Office (New)	1	1	-	-	1
Tenant Fit-up	6	3	2	4	1
Storage/ Accessory Bldg.	1	-	-	-	2
Additions/ Renovations	1	-	7	3	10
Signs	6	3	7	5	4
Electrical	13	74	11	8	19
Mechanical	11	10	4	8	10
Plumbing	11	2	4	7	8
Other	1	3			
Total Permits	677	693	677	641	758

Monthly distribution of Single Family Residential Permits (SFR)

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
2002	0	0	6	8	3	0	6	2	2	2	0	2
2001	2	6	2	7	6	7	0	2	1	5	2	2
2000	2	9	3	9	4	8	2	10	0	3	4	0
1999	0	2	4	10	4	7	2	3	8	7	4	1
1998	3	3	2	8	9	4	3	2	5	5	9	6

Respectfully submitted,

Richard C. Jones, Building Inspector/ Code Enforcement

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee was established by the selectmen to monitor the compliance of Charter Communications' nonexclusive contract with the Town, to advise the Board of Selectmen on matters relating to cable services, and to try to get citizens to assist in broadcasting a wider variety of town events and Committee meetings.

As the Town is in the formal process of contract renewal, this committee is moving on a wide variety of fronts. We have set up a standardized comment form in order to be able to document all future comments on cable service in town. This form is available in print at town hall or electronically at <<http://www.hollis.nh.us/cac/comments.htm>>. We invite all residents to comment whenever they feel it appropriate. These comments help us in contract renegotiations. We have also met on a few occasions with our sister committee in Brookline and have been in contact with other communities' cable committees.

In accordance with Federal regulations, we have held a public ascertainment hearing which was broadcast over the Government Access Channel (12) and have sought, and continue to seek, comments from citizens and various town departments and school boards regarding future cable needs and wants. The public is invited to continue to comment via the web site mentioned in the above paragraph.

Due to the complexities of Federal regulations, the Selectmen, acting on the committee's recommendation, retained an attorney (Donahue, Tucker & Ciandella) specializing in municipal telecommunications franchises, in a consortium agreement with Brookline. A separate Consortium has been formed and Ray Valle and Allan Miller were selected by the Board of Selectmen to represent Hollis there. Hollis & Brookline renewals are being treated as a joint effort to both increase the leverage of each town and to control costs. We are the only two New Hampshire towns with service from our current cable provider's Worcester MA based network.

The committee has an informative link from the Hollis home page <<http://www.hollis.nh.us/cac/index.htm>> where residents are encouraged to follow both our minutes and ongoing discussions, which they may also contribute to. We have followed and implemented the recommendations of the Computer and Communications Infrastructure Committee for all town committees and are maintaining an open and public reflector site <<http://groups.yahoo.com/group/holliscac>> so that all committee related communications between members are public, in accordance with the State Right to Know Law. We invite comments and suggestions on improving our web based activities. The Committee meets the second Tuesday of each month in Town Hall.

Ray Valle (chair)
Allan Miller (vice-chair and secretary)
Don Ryder (Selectmen's representative)
Carolyn Gargas
Mike Jeynes
Erwin Reijgers
Cynthia Rodgers
Lukasz Tomczyk

CEMETERY TRUSTEES

The Cemetery Trustees meet regularly on the third Thursday of each month. During the summer months, meetings are held at each of the Town's 5 cemeteries. At all other times the meetings are held at Town Hall.

This year the Trustees had a portion of the East Cemetery resurveyed to allow additional 2-grave monument lots to be created. All 4 grave lots must be purchased in an 8' x 20' configuration with the monument placed in the center. The 2-grave monument lots are slightly longer to accommodate placement of the monument. The Trustees have noticed a growing trend where large family burial plots are no longer needed, as family members are moving to other parts of the country and starting their own families. These new lots provide a final resting place for a couple also wishing to have a monument placed on their graves.

During 2002, Public Works performed the following burials.

Type of Interment	Date of Interment	Deceased
Cremation		
	4/20/2002	Eaton, Rose Margot
	4/20/2002	George, Anna "May"
	7/6/2002	Thorp, Helena Elizabeth Hardy
	10/12/2002	Hills, Henry Corey
Number of Cremations	4	
Full		
	1/3/2002	Nunez, Oliver Emilio
	1/3/2002	Allen, Fred Henry
	1/24/2002	Warren, Harold Raymond
	4/2/2002	Marvell, Maurice C.
	4/9/2002	Philibotte, Glenna Blanche
	4/24/2002	O'Connell, Marjorie F.
(Jameson)		
	6/12/2002	Moore, James Frederick Sr
	8/9/2002	Bunce, Ronald
	8/26/2002	Manoukian, Nazareth Manuel
	10/1/2002	Mores, Barbara Jane
	10/2/2002	Williams, Lillian Harris
	10/28/2002	Lawrence, William L
	11/8/2002	Jameson, Mary (Hyde)
	11/13/2002	McManus, Daniel David Jr
	12/2/2002	Bunce, Dianne White
Number of Full Interments	15	
Total Interments:	19	

A total of 32 lots were sold in the North and East Cemeteries, including 8 of the 2-grave monument lots. All other cemeteries are closed for lot purchases. Currently the Town of Hollis owns the following tracts of land for cemeteries:

South Cemetery - Main Street	1.17 acres
Churchyard Cemetery - Monument Square	.81
North Cemetery - Rte. 122, Silver Lake Road	5.37
East Cemetery - Wheeler Road	5.89
Pine Hill Cemetery - Nartoff Road	1.49

Respectfully submitted,

Kathy Albee, Chairman

Nancy Bell

Sharon Howe

Jack Maguire

Jeff Snow

Deborah Adams, Secretary

COMMUNICATIONS DEPARTMENT

The Communication Center, located at 9 Silver Lake Road, is your link to all of the town's services, both emergency and non-emergency situations. The center is open 24 hours, every day and is staffed with professional communications personnel to service your needs.

Your needs may be as simple as requesting information or as complex as requesting the needs of an emergency unit. We are here and will be able to assist you. The center is staffed with 5 full-time communication specialists who have in excess of 50 years dispatching experience.

This experience along with continuing education makes them a formidable team and an asset to the residents and is looked upon as "The Team" within the communications community.

During the past year we completed upgrades to the communication center, which now enables us to dispatch from two console positions and gives us the ability to handle two different emergencies at once with more confidence and surety.

I would like to thank the residents of Hollis along with the Board of Selectmen for their continuing support of the Communications Department. In addition, Rick Todd has completed his 20th year of part-time service as a dispatcher for which we truly thank him.

Michael Pischetola
Communications Director

CONSERVATION COMMISSION

The purpose of the Hollis Conservation Commission is to protect the natural heritage and rural character of Hollis, with special emphasis on agricultural and forest resources, aquifers and waterways, greenways and views.

Land/Easement Purchase

In November, we purchased a conservation easement from Mr. Herbert Gardner on the 125-acre Spaulding Lot on South Merrimack Road. The easement permanently protects this mature forest, aquifer recharge area, and wildlife habitat and is now known as the Millicent Gardner Memorial Conservation Easement.

Even donations of land require some expenses, such as legal and transfer fees, environmental inspections, surveys, and baseline monitoring. We have paid the environmental inspection fee and will pay the survey costs for a pending gift of land from the Annabel Johnson heirs. The property is eight acres of historic mill site along Bailey Brook at Federal Hill Road. The Hollis Heritage Commission will be stewards for the gift.

Funding

Our major source of funds is 50% of the land use change tax penalties that the Town receives each year. At year end, our conservation fund consists of three reserve accounts, for stewardship defense, Flint Pond restoration, and payment of the Gardner easement. The rest of the conservation fund, \$407,400, is available for commission projects and land/easement acquisition.

Regulations Process

New developments and subdivisions are presented to the commission through the Planning Board processes. Commission members take site walks, review conceptual design plans, and report to the Planning Board any conservation opportunities or issues concerning the subdivisions. Cathy Hoffman of the Planning Board is their liaison with us, attending our meetings.

New subdivisions and existing lot developments may have wetlands or wetland buffer impacts, often resulting in a State "dredge and fill" application/permit, which must be processed by both the Town and the State of New Hampshire. The commission reviews dredge and fill applications for the Town: in 2002 processed six of them.

Stewardship

An important part of our work is the continuing protection of the properties and easements we hold for the Town. We survey and monitor our properties, noting and fixing problems when they occur. This year, we formed a Stewardship subcommittee to help focus the work. The Stewardship subcommittee completed an extensive

baseline monitoring report for the Millicent Gardner Memorial Conservation Easement. The baseline is a record of the property's condition, particularly its conservation values, when it was obtained. The baseline is the basis on which all future change and activities are judged.

Also, we wrote management plans and monitored the following properties:

- Ranger-Rideout lot on the Nashua River
- Henry Hildreth conservation Area off Federal Hill Road
- Forest View conservation easement and Worcester lot off Rock Pond Road
- Coughlin lot on Merrill Lane
- High School wetlands easement on Cavalier Court

Water Resources Issues

With the permission of the Selectmen, we reestablished the Water Resources subcommittee to work with Town leaders and residents. Our goal is to gain a better understanding of water issues in order to better manage water resources in Hollis today, and in the future. This year, the Water Resources subcommittee reviewed its purposes and goals, set short-term objectives and represents Hollis at the Pennichuck Watershed Council.

Most importantly, the subcommittee introduced to the Planning Board additional standards in the Town's Aquifer Protection Overlay Zone intended to protect and maintain existing and potential groundwater supplies and groundwater recharge areas within known aquifers; ensuring adequate drinking water and water supply for domestic, agricultural, commercial and industrial uses, protecting in-stream water flows and near shore habitat for fish and wildlife, limiting land uses which contribute to the pollution of groundwater, and ultimately giving Hollis the ability to protect itself from large groundwater withdrawals.

The subcommittee is working, on behalf of the Selectmen, with the Flint Pond Association, NH Fish and Game, and others to resolve Flint Pond issues of exotic weeds and water flow.

Nancy Leland, a former resident, noted potential problems at Silver Lake concerning algae there, a cyano (blue) bacterial bloom that can create toxicity. We sponsored Nancy at a Land Use Board meeting in February to introduce the problem to the Town. In September, we had another public information session that discussed the issue and we mailed information brochures about the bacteria to all residents in the Silver Lake area.

Outreach

We encourage visitors to our meetings at 7:00PM on the first and third Wednesdays of each month. We meet in the Lower Town Hall.

Three community volunteers have been working with the commission on our projects this year: Mary Jeffery and Richard Roach work with the Water Resources subcommittee on aquifer protection and zoning issues; Robin Beaudette is working with the Stewardship subcommittee on trails issues.

We sponsored two community volunteers, who attended a day-long NH Association of Conservation Commissions annual meeting for conservation training.

In April, Scott Decker of NH Fish and Game made a presentation to us about the results of our stream and trout survey, which we completed in 2001. There are naturally reproducing trout populations in Flint Brook and Witches Spring Brook. NH Fish and Game is nominating both areas as catch and release streams for 2003. Locally, the health of the trout populations is an indicator of the groundwater health in the aquifers under the brooks. Data gathered in this study helps form a baseline for both wildlife and water resource health in Town.

At the Hollis Old Home Day, the commission displayed maps and photos showing conservation land and water resources. We emphasized the history and founding of the commission with a tribute to the late Jeff Smith.

Membership

We have nine members, including two alternates. Six of our members attended the annual meeting of the NH Association of Conservation Commissions in November to attend seminars and training about NH conservation issues.

We funded GPS training for three members; the training is scheduled for January, 2003.

Respectfully submitted,

Dick Brown, Secretary

DEPARTMENT OF PUBLIC WORKS

In the first half of this year, we had a lot of freezing rain fall, causing considerable difficulties in maintaining the roads for safe passage. In September, there was a major windstorm creating a lot of downed trees. The first snow fell October 23, which amounted to 2 inches and began a series of storms that didn't let up until into the New Year.

Classes: Our employees are encouraged to attend classes that improve their knowledge and abilities to provide you with better and safer services. This past year the classes attended (not by everyone, each time): Dig Safe Seminar, Mine Safety and Health Administration class, Working Safely T2 Workshop, Manual on Uniform Traffic Control Devices, T2 Mountain of Demo's workshop, Flag Man Safety, Northeast Resource Recycling Association Workshop, Asbestos workshop, Safe Chainsaw Operation for Municipal Employees, Burnpit Workshop, 8-Hour Household Hazardous Waste Refresher. We have 4 employees who are certified with the Department of Environmental Services as Solid Waste Facility Operators, with annual workshops. Three of these employees have Household Hazardous Waste endorsement. The insurance carriers for the Town presented seminars for all employees.

In early December, we took delivery of our new 2003 International Dump Truck, Model 7400, with a plow and sander.

Dead tree work with PSNH continued on Ridge Road, Farley Road, Pine Hill Road as well as Jewett Lane, Hayden Road and Dow Road. We also cleaned up the blow downs on the roadsides in the spring.

Our resurfacing projects included South Merrimack Road, a portion of Mooar Hill Road, Truell Road, Toddy Brook Road, Southgate Road, Lund Lane, and a section of Pine Hill Road. Resurfacing projects include gravelling the shoulders, repairing or repaving swales and driveway aprons.

Drainage repairs were done on Nartoff Road, Rideout Road, Pierce Lane, Howe Lane as well as the installation of culverts on Farley Road, South Merrimack Road and Federal Hill Road.

There was a water line break on Depot Road that was complicated by the fact that it was under the sidewalk, which was removed and then replaced during the repairs.

Outside contractors cleaned 300 catch basins, swept all the streets in the spring and continued our roadside mowing program.

Stop lines were painted on Howe Lane, Ranger Road and Pine Hill Road, as well as a bike path on Farley Road and Pine Hill Road.

We assisted in the enclosure of the spillway at the Jewett Lane dam to prevent anyone from falling in.

The Blood Road project was completed this year when the finish coat of asphalt was applied in August, and the driveway aprons were completed in September. The realignment and construction of approximately 600 feet of road locally known as Ham's Corner on Federal Hill Road was completed early this year.

All the gravel roads received build-up of gravel at one point or another during the year. The road grading was very time consuming, because of the extremely hot, dry weather.

After the Town took possession of the land at the Transfer Station, we cut trees, hauled fill, graded, and installed drainage to expand the area for the dump trailers. An old lean-to was reclaimed and expanded to store the used oil tanks, batteries and scrap metals. Steps were installed to reach the rear of the facility. In November, we installed concrete pads and stone work in anticipation of expanding the area for recycling materials for the glass, aluminum and co-mingle collections. We also paved aprons at the entrances to further facilitate drainage. We installed new signs at the Stump Dump. During the past year, at both facilities, we sent out 9.54 tons of tires, 5463 feet of fluorescent bulbs, 227 freon containing devices, 3220 gallons of used oil, 187.18 tons of shingles, 329.85 tons of demolition materials, 400 propane tanks, 330 gallons of antifreeze, and 377.91 tons of metals. We sent out 2685 tons of trash last year. We also recycled 190 tons of co-mingles, 333 tons of newspapers and 103 tons of old corrugated containers. We sold 7.85 tons of aluminum cans. (Incidentally, the Souhegan Landfill Regional District collected \$.40 per pound for the aluminum, which filters down to savings to the taxpayers).

There were 44 driveway permits issued on Town roads. There are presently 7 streets under construction with a total capacity of 83 houses.

We assisted other departments. We helped the Recreation Department with the ice rink, laying and picking up the tarp. We also poured the pads for the baseball dugouts at Nichols Field. We raked the horse rink and maintained the parking lot. At Town Hall, we assisted the Garden Club by excavating, regrading and landscaping along with the replacement of the trees on the south side of the building. At the Police Station, members of the staff fitted plywood to block the lower part of window at Comm.Center and hung brackets and fitted plywood for shelving.

There were 3 elections this past year. We laid out the chain barriers, as well as erecting and breaking down the voting booths.

At Old Home Days, we participated in the parade with the grader and the excavator, erected the signs and provided manpower throughout the festivities, as well as assisting in the publication of the history of the street names.

A staff member, as well as the Director served on the safety committee for the Town.

Whenever a member of the public calls for the DPW, whether it be at Town Hall, the DPW, or at the Communications Center (they answer our phone after 4 rings, 24 hours a day, 7 days a week) the request is recorded on a triplicate work order. This order is then reviewed by the Director or Supervisor and forwarded to the appropriate employee for attention. When the work has been completed, the work order is signed off and filed. We encourage the public to continue calling whenever they have a DPW related problem. Be sure to include the following information: name, daytime telephone number, address, problem, the location of the problem. Our telephone number is 465-2246.

My sincere thanks to the residents of Hollis, Town employees, contractors, vendors and volunteer for their assistance and cooperation in 2002.

Respectfully,

Arthur LeBlanc, Director
DPW

FIRE DEPARTMENT

In the past year the Hollis Fire Department has continued to strive meeting the increased demands and challenges of providing professional quality fire, rescue and emergency medical service. We have been progressive in the attempt to meet our goals and objectives, to provide effective resources and staffing so that we may deliver a high level of preparedness and effectiveness that the community expects and deserves.

Over the last few years we have been very active with fire prevention, presenting many programs to children's groups at the fire station, as well as at the schools. Because of positive results that have occurred from fire prevention, we have been proactive this year developing a plan and setting goals on the implementation of a good injury prevention program for children.

After considerable research, we felt that the best way to reach the most children was to use a program developed by the National Fire Protection Association called Risk Watch. This is a comprehensive program that is implemented in the school system based on the theory that injuries are not "accidents"- they are predictable and preventable. This is a key injury prevention philosophy and is the most important reason for using an educational component. With school support and a committed coalition of local safety experts, this program will be able to grow, benefiting not only the child but also his or her family, classmates and friends, and the entire community.

Because bicycles are associated with more childhood injuries than any other consumer product except the automobile, in August we held a bike rodeo for all ages at the high school parking lot. Under the direction of Assistant E.M.S. Director Sandra Bohling, the department members and family members constructed and ran a very successful bike rodeo. Because of the turnout, this will likely be an annual event.

Our babysitting class still continues to be very popular. It is a ten-week course, conducted one afternoon a week between 3 PM and 5 PM; we offer this class in the fall and spring. Under the direction of firefighter EMT I Susan Deyo, the students receive certification in the Red Cross Babysitting class along with additional training utilizing the Family Safety House, infant & child CPR, and having a police officer instruct on the proper way to handle a "stranger at the door." As this class usually has a waiting list, please have your student reserve a space as soon as possible.

We continue to offer CPR classes to the community, either every other month or on an as needed basis, as well as local business groups, daycare and school staff. Along with the standard CPR class, instruction in the use of the automated external defibrillator is now taught in each class. If you would like to sign up for a class, either individually or as a group, please call the station to place your name on the list.

Also ongoing is the Vial of Life program. This is simply a small vial into which you place a list of any current medical problems, medications, allergies, doctors name and any other pertinent information. It is placed in a designated spot in the refrigerator, with a red heart decal on the refrigerator door to alert the responding medical personnel of its location. For the responding medical crew to have this information, it immediately improves your care. To obtain a vial and list, please call the station and we will be happy to bring one out to you.

In May we were happy to receive our new Pierce ladder truck. After a month of attending training, the truck was put into service. This truck will contribute greatly to firefighter safety, rescue and fire suppression for many years.

The Hollis Fire Association, comprised of all members of the fire department, led by President Joe White, worked tirelessly on fundraising organizing events. With the financial assistance that we received from the generosity of the citizens of Hollis, we were able to have a sophisticated steering system built into the new ladder truck, enabling the unit to access driveways easily. The assistance also enables us to purchase items for safety programs, as well as sponsor the Hollis Fire Department Explorer Post.

The Hollis Fire Association also continues to administer the Warren H. Towne Memorial Scholarship. This year the recipient of the award was Timothy Marquis whom is attending the New Hampshire Community Technical College at Laconia. Tim has been a member of the Explorers and has since moved up to become a valued member of the Hollis Fire Dept.

The Explorer Post provides an opportunity for students to experience the profession of firefighting and emergency medical service. With advisors Ron DeBlois, Rob Boggis, Peter Dolloff, Joe Brulotte, Chip Brisk and Alison & John Brackett they meet every other Wednesday evening. Any student who is at least fourteen years old and has completed the eighth grade is welcome.

In October, we lost our good friend and Fire Inspector, retired Deputy Fire Marshal Allan Britton. Al contributed countless hours of his own time, reviewing plans and conducting fire inspections, as well as helping with our fire prevention programs. His professionalism, enthusiasm and love of the fire service will always live in our hearts.

As October is fire prevention month, most of our efforts were concentrated at the Primary and Upper Elementary schools, conducting programs within and outside our Family Safety House. Though we had to move our open house to the first of November, the weather held out and we did not get called out to a fire as happened the previous year. It was still well attended, with everyone enjoying ice cream, balloons, fire truck rides and hot cider. Sparky the Fire Dog and Smoky Bear were on hand to greet every one.

This year long time members Ted Chamberlain and Dave Duncan retired from the Fire Department. Both Ted and Dave were valued members of the department and their dedication and experience will be greatly missed. Together they served over 86 years.

We respond to many accidental smoke alarms, usually caused from cooking. However, every year we also respond to alarms that activate because of a real fire or carbon monoxide leak. Please do not disconnect your smoke detectors because they seem a nuisance at times; they will save your life!

Remember, if you have battery-operated smoke and CO detectors, place one on each floor and every bedroom. Test all detectors monthly and replace the batteries twice a year.

A leading cause of home fires are unattended, abandoned or inadequately controlled candles. Almost half of all home candle fires start in the bedroom. Do not forget to extinguish your candles before leaving the room or going to sleep.

Another common type of call we are going to are carbon monoxide incidents. Because most homes are air tight, just a small leak could become a tragedy. Every home should have a CO detector on every level.

We have responded to some tough calls this year that have each taken a considerable amount of time as well as taking a toll emotionally. This department is very fortunate to have members who are dedicated and unselfishly give their time when someone is in need. In order to accomplish this, they also put in many hours of training. I am thankful for all their assistance and support.

Respectfully Submitted,

Richard Towne
Fire Chief

2002 FIRE DEPARTMENT CALL LOAD

ALARM:	Unintentional	56
	Malfunction	47
FIRE:	Building	3
	Mobile Home	1
	Brush	4
	Vehicle	2
	Appliance	2
	Electrical	8
	Tree	10
	Chimney	3
	Pole	1
	Propane	1
	Oil Burner	8
	Trash	3
MEDICAL:	Trauma	61
	Medical	216
	Search/Rescue	5
	MVA	41
GOOD INTENT:	Smoke in building	16
	Smoke check	12
SERVICE:	Public Assistance	29
	Mutual Aid	12
	Unauthorized burning	11
	Water problem	3
	Lockout	3
HAZARDOUS CONDITION:	CO Incident	4
	Hazardous condition	12
	Hazmat investigation	2
	Oil spill	2
	Gasoline spill	2
	Propane leak	4
	Chemical spill	1
	Wires down	18
		603

FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail., plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you an our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at www.nhdf.org or call 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES
2002 FIRE STATISTICS

(All fires reported thru November 10, 2002)

<u>Totals Reported By County</u>			<u>Causes of Fires Reported</u>	
	<u># of Fires</u>	<u>Acres</u>		
Belknap	52	13.5	Arson/Auspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle of Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	25.5	Misc*	
Strafford	31	23	*(Misc: powerlines, fireworks	
Sullivan	20	6	railroad, ashes, debris, structures	
			equipment)	
<u>Total Fires</u> <u>Total Acres</u>				
2002	540	187		
2001	942	428		
2000	516	149		

HERITAGE COMMISSION

The consequences of continued population growth in our community reveal themselves not only in the loss of open space but also in the loss of our historic built environment. Our community's heritage, one that has been so strongly tied to the land, is represented in the history and evolution of farming land use and the family farms and buildings that sustained the core economy of our community for nearly three centuries. This heritage is recorded in the history books but the visual qualities of open fields, the structures—stone walls, farmhouses, barns and outbuildings are slipping away – a seemingly inevitable consequence of single family residential construction taking over the landscape.

The mission of the HC is to identify, preserve and protect, to our best ability, these valued resources of our historic built environment. One of these buildings, the Lawrence Barn, a double English-style barn, has a timber frame that we consider to be the most significant and valuable of any historic building in our town. It is a museum quality artifact that has drawn the attention of preservation experts from all over New England and has a value far beyond any comparably sized building of modern construction. The quality of the materials, the craftsmanship and the complexity of its construction simply could not be duplicated by any carpenter or builder today. As a result, the HC has spent a great deal of time this past year in developing a plan for the reuse of this remarkable building. When the Recreation Fields and Facilities Study Committee finalized their plans for the recreation fields on Depot, we were able to identify an appropriate location for the Lawrence Barn on Nichols field south of the horse ring. It would replace the current recreation building that would be converted for storage.

We commissioned architectural student, Nathaniel Cram, to build a scale model of the Lawrence Barn. This model was used as the centerpiece of the HC's booth at Old Home Day and to introduce the concept of the barn as a community center. We also commissioned the firm of BMA Architectural Group of Amherst, NH to develop the preliminary concept design, complete a code review and prepare development budget estimates. This work is now in progress.

Other preservation projects included deed research and deed preparation for the "Annabelle S. Johnson Preserve" which includes the Bailey Mill site on Federal Hill Road. Pending a public hearing in February of 2003, this property will be deeded as a gift to the Town, under the stewardship of the Heritage Commission, by the Johnson heirs.

Collaboration with the owners of the Noah Dow cooper shop on Broad Street and Van Dyke Road was halted when the property changed hands in the spring. However,

recent contact with the new owners leads us to believe that we may be able to assist them in preservation plans for this landmark building.

As part of our ongoing stewardship responsibilities we took site walks including one to the Shedd Mill site on Witches Brook. Again, as noted last year, we found evidence of continued campfire activity in the area of the mill and further upstream near the footbridge. The potential for a forest fire is a matter of serious concern especially during these periods of drought.

We invited Dale Guinn from the NH Dam Bureau to come inspect the Worcester Mill Pond Dam to help assess measures needed to reverse the deterioration of the dam due to vegetation growth along the dam and resultant leaks. If the dam fails, the millpond will be lost and the archaeological remains of the mill downstream will be impacted. The HC hopes to work with the Conservation Commission and others to secure the dam and develop the area into an historic site along the Hollis trail system.

Transitions: The Wright Farm barn collapsed this summer. This farm has been in the hands of the Wright family for longer than another family farm in Hollis. Several other barns are showing outward signs of failure with bulging walls or leaking roofs. For those with older farm barns or buildings, please contact the Town Hall for information on a new law, RSA 79-D, which authorizes municipalities to grant property tax relief to barn owners. The law encourages owners to maintain and repair their buildings by granting them specific tax relief and assuring them that tax assessments will not be increased as a result of new repair work.

Members attended the New Hampshire Preservation Alliance's Spring Workshop, "Saving Community Landmarks and Landscapes" and the roundtable discussion on NH barns. Two new books have been added to the HC loan library, "The Granite Kiss", Traditions and Techniques of Building New England Stone Walls, by Kevin Gardner; and "Preserving Old Barns", Preventing The Loss Of A Valuable Resource, by John C. Porter and Francis E. Gilman

In March we accepted the resignation of Jennifer Nelson. In October, our Vice Chairman, William Lawrence passed away after a brave struggle with cancer. His family owned the Lawrence barn for nearly a century and generously requested that donations in his memory be made the Commission's Heritage Fund for the restoration of the barn. Lucy Husk joined us as an alternate member.

Sharon M. Howe, Chairman	Robert Leadbetter, Finance Officer
William Lawrence, Vice Chairman (deceased)	M. Honi Glover
Lori Law, Clerk	Lucy Husk (alt.)
James Cram, HDC Representative	Richard Walker, Selectmen's Rep

HISTORIC DISTRICT COMMISSION

The HDC continued its role as a review board for all demolition, remodeling and new construction in the Historic District, as well as being the Sign Commission for the entire Town as it has since the Town enacted the enabling ordinance in 1971. There was a total of 27 applications in 2002, 15 for signs, the rest for a variety of purposes: new construction, alterations and additions to existing structures, erection of antennas, a pavilion, vinyl siding and minor changes to properties in the District. All accepted applications were carefully reviewed and approved.

As always, the HDC worked closely with the applicants and encouraged them to come to us with a conceptual plan before making a formal application. We also advise applicants to check with the HDC Secretary to make sure their application is complete. In this way, the applicant can be sure that when the final application is submitted it will be accepted and contain all the information the Commission needs to make an informed decision.

It has always been the goal of the HDC to treat every application fairly and consistently. We make every effort to ensure applications are heard as speedily as possible and that time sensitive work such as re-roofing and painting is expedited. We continue to review the booklet *Design Guidelines and Regulations* and make changes as the need arises, particularly with regard to simplifying the application process. Additionally, we are preparing a questionnaire which will be sent to all residents and business owners in the District asking for their perceptions and suggestions as to how the process can be improved. Of course, all our meetings are open to the public and we urge all those interested to attend.

Finally, we are saddened to report that our Selectmen's Representative, Dan McManus, passed away this Fall. We remember him with great fondness and respect. We also thank Marti Valicenti, Kevin McDonnell and Betty Fyfe for their service to the Commission and welcome our new Selectmen's representative, Vahrij Manoukian.

Historic District Commission

Miriam Gillitt Winer, Chair

Jim Cram, Vice Chair

Virginia Martin, Clerk

Paul Hemmerich

Hugh Mercer

Marilyn Wehrle, Alternate

Liz Barbour, Alternate

Ed Makepeace, Planning Board

Vahrij Manoukian, Board of Selectmen

HOLLIS SPACE NEEDS AND FACILITIES STUDY COMMITTEE

The Hollis Space Needs and Facilities Study Committee was formed to review the space needs of the Town departments (not including the schools) and work cooperatively to formulate a plan to address the facility needs of the town while considering the issues of space, budget, historical design and preservation. The Committee operated based on a warrant article approved at the March 2001 Town Meeting and a scope of work. The warrant article, scope of work, agendas, minutes, and the final report are available on the web site at: www.hollis.nh.us/Facilities.htm. The committee consisted of a volunteer group of eight residents and a representative from the Nashua Regional Planning Commission who acted as the non-voting Chair. The committee met twice monthly.

Since the first meeting was held in June 2001, the committee developed an inventory of existing town facilities, oversaw the development of a Buildout Analysis, procured an architectural analysis of the Town Hall, projected future needs for each Town facility, and completed the final Facilities Space Needs Study report.

The Buildout Analysis, developed with the assistance of the Nashua Regional Planning Commission, estimates the future housing units and population that could be accommodated in Hollis when all of the remaining vacant unconstrained land is developed. The Buildout Analysis enabled the committee to estimate the provision of future town services and facilities as the town grows. A copy of the Buildout Analysis is available from the Planning Department .

The final Facilities Space Needs Study report was completed on December 12, 2002 and includes a description of existing conditions, a projection of future needs, and provides recommendations for the following facilities: 1) Town Hall; 2) Library; 3) Recreation; 4) Public Works; 5) Fire Department; and 6) Police Department. The final report is available on the web site.

Members of the committee continue to work with the Selectmen to implement the recommendations. Thanks are extended to the committee members who have contributed their efforts over the past 18 months.

Steven Heuchert, Chair, Hollis Facilities Space Needs Study Committee

INFORMATION TECHNOLOGY

The Town's Information Technology Specialist preforms day-to-day systems upkeep and troubleshooting. In addition, we are continually expanding and improving information systems in all Town departments. The Vision Appraisal system went live in September and a computer was setup for public access to property card information. A duplex laser printer was just added to assessing to allow printing this information in their office.

For next year, we are currently waiting to see if a grant goes through to upgrade the Police department to a new Records and Dispatch software system including upgrading computers.

Review of 2002:

- Replaced 4 computers: finance desktop and laptop, communications, building coordinator
- Setup old desktop for police, public access at townhall and old laptop for fire department
- Replaced 3 monitors: DPW, townhall, communications
- Replaced 2 printers: fire, laser for communications
- Added a duplex laser printer for assessing
- Purchased fixed asset software for finance department
- Continued maintenance and support of in house software, including Police and Communications
- Replaced scanner for building department
- Upgraded MS Works versions
- Purchased and installed MS FrontPage for fire department and Adobe PageMaker for townhall
- Replaced two computers at the library
- Added software to public internet access computers to prevent changes

LAND PROTECTION STUDY COMMITTEE

The Selectmen appointed the Hollis Land Protection Study Committee in 2000 to recommend acquisitions of open land for protection with specially issued municipal bonds. Its members are Peter Baker (member Hollis Conservation Commission and Committee Secretary), John Eresian (Chairman), Gerald Gartner, Morton Goulder (member Hollis Budget Committee) Bruce Hardy, Thomas Jambard (Hollis Selectman), June Litwin and Roger Saunders. The Committee has generally directed its efforts to protecting parcels prioritized by the Hollis Conservation Commission.

The 2002 Town Meeting approved Warrant Article 2 authorizing bonding of up to \$3.5 million for open land acquisition to protect the natural heritage and rural character of the Town. The bonding authority was limited to calendar 2002 and required that each specific purchase be ratified by majority vote at a Special Town Meeting. The language of Warrant Article 2 established a legal precedent in New Hampshire because it allows calling Special Town Meetings for this purpose throughout the year without seeking the permission of the Superior Court.

Such a Special Town Meeting was held on November 20 and approved purchasing the 46 acre Glover property on Nevins Road for \$470,000. The purchase price was below the land's appraised value and the Town is grateful for Honi Glover's generosity. The November meeting also approved purchasing the 32 acre Parker Pond property off Long Hill Road for the professionally evaluated price of \$740,000, subject to subdivision approval by the Hollis Planning Board. An Article to acquire 90 acres of Woodmont Orchard property was defeated. On December 31 the unapproved remaining balance of 2002 bonding authorization expired.

As reported last year the 2001 Town Meeting authorized bonding of up to \$2 million for open land acquisition and approved purchasing the 21.4 acre Dunklee Pond property off Silver Lake Road for \$200,000 and 39 acres of development rights on the Hall property on Depot Road for \$507,000. Both purchases were at the appraised value and have since been completed. The deed for the Hall property specifies that the restrictions of the development rights shall run with the land "in perpetuity" and cannot be altered.

Thus, during 2001 and 2002 the Town has approved spending a total of \$1,917,000 of municipal bonded funds to protect 138.4 acres of open land, impacting the tax rate by about twenty cents (\$.20) per thousand assessed valuation. Special thanks go to Bruce Hardy, Roger Saunders and Gerald Gartner for serving as the Committee's chief negotiators for the various purchases.

During the year Lorin Rydstrom resigned from the Committee and was appointed to the Board of Selectmen. Lorin contributed importantly to the efforts of the Land Protection Study Committee and we greatly appreciate his services.

John G. Eresian, Chairman

OLD HOME DAY

SEPTEMBER 13TH AND 14TH

Old Home Day for 2002 was held on Friday and Saturday, September 13th and 14th. As always, this year's events were successful due to the continued support of the people and businesses of Hollis. The weather cooperated and all of the events were heavily attended and enjoyed by all.

The theme for OHD 2002 was the "Roads of Hollis – 250 years of Family History". Over twenty five of our local roads were represented in our theme tent which included actual street signs and posters depicting the history of each road. The theme also saluted the Hollis DPW and all that they do in their job as the keepers of local roads. The theme was also represented in the parade, which featured DPW trucks along with creative floats, one which cleverly depicted Witches Spring Road.

Friday night was filled with entertainment for both young and young at heart. The evening featured tethered balloon rides, concession stands and amusement rides. The bands and DJ kept everyone dancing until well after 10:00PM.

Saturday's events kicked off with the parade followed by the opening of the booths with craftsman, demonstrators, theme tent, over 90's and 60's hospitality tents along with many of our local groups and businesses. The barbecue was better than ever and the team served apple wood cooked chicken until it was gone. Although Saturday was very warm it did not hamper people enjoying all of the days entertainment. The town celebration ended with a dazzling fireworks display.

Respectfully submitted by,
Mary P. Smith
Chairman
Hollis Old Home Day Committee

2002 PLANNING BOARD REPORT

The Planning Board met twenty-two times during 2002 to review seven subdivisions, nine site plans, three lot line adjustments, three conceptual plans and two scenic road hearings. The Board reluctantly accepted Susan Leadbetter's resignation in August. Susan frequently took the extra time to attend statewide planning conferences, giving her broad focus and the latest information on Statewide planning issues. She also served on the Master Plan committee and provided a critical link between that committee and the Planning Board. We thank Susan for her hard work and dedication.

Two potential major subdivisions have required considerable time and effort on behalf of the Planning Board and staff. The projects are Sky View III, a proposed 19-lot HOSPD (Hollis Open Space Planned Development), and a major subdivision for Z & L Development on a large parcel of land once used as an apple orchard by Woodmont Orchards. Both of these projects raise a number of complex issues. The configuration of the Sky View plan is dependent upon a waiver of an important subdivision regulation designed to minimize devastation of the landscape to achieve the required 8% road grade. As this report goes to press the planning board is conducting hearings and has scheduled a site walk to review the full implications of the developers' requests for this waiver. One of the primary issues surrounding the Z & L project is the environmental question concerning development of an old orchard site. Preliminary studies have been conducted and more review will follow as the project unfolds.

As in past years, the Planning Board spent a great deal of time on ongoing ordinance review. This never-ending process is one of the most important tasks facing the Board. The objective is to develop legally sound ordinances and regulations designed to uphold the goals and objectives of the Master Plan, and in particular, preservation of the rural character of our town, while at the same time recognizing the right of landowners to develop their property. For the past year, the Board has been working on an innovative ordinance designed to protect the scenic character and rural environment of the Town. Specific objectives of the ordinance are to preserve Hollis' woodlands and fields, leave scenic views uninterrupted, eliminate new construction on hilltops and ridges, and promote development that is designed to fit into the landscape rather than altering the landscape to fit the development. The ordinance will apply to any subdivision or site plan application that takes place on any property included in a list of critical properties first identified in the Master Plan and currently being updated, as well as to any property that has been the subject of a clear cut timber removal operation with ten years from the date of the application. The Planning Board and staff, with the assistance of our town attorney, Bill Drescher, has spent a tremendous amount of time and effort in development of this innovative land use ordinance, and looks forward to bringing it to the voters. The Board is also

constantly monitoring and reviewing the wetland buffer and aquifer protection ordinances for changes to make them as up-to-date and user friendly as possible. A list of Planning Board activity for 2002 follows this report.

Respectfully submitted,

Ed Makepeace, Chairman

On behalf of the entire Planning Board and staff. (Ed Makepeace, Chairman, David Petry, Vice Chairman; Rick Hardy, Cathy Hoffman, Arthur LeBlanc, Teresa Rossetti, Don Ryder, Ex Officio; Susan Leadbetter (Alt.), Doug Tamasanis (Alt.). Staff: Mark Archambault, NRPC; Virginia Mills.

PLANNING BOARD ACTIVITY - 2002

<u>MONTH</u>	<u>NAME</u>	<u>PROJECT</u>	<u># OF LOTS</u>
JAN	Salling Assoc./Manoukian	Site Plan-Pharmacy	N/A
	M&K Johnson	Lot Line Relocation	N/A
	Public Hearing	Lighting Regulations	N/A
	K. Tully	Wetland Buffer Waiver	N/A
	Workshop	Adult Entertainment/ Back Lots in Indus. Zone	N/A
FEB	Public Hearing	Amend Wetlands Ordinance	N/A
	Lone Pine Hunters Club	Site Plan (Withdrawn)	N/A
	Hollis/Brookline Coop	Site Plan - Track	N/A
MARCH	Allen/Graves	Subdivision	2
	L & H Trust	Subdivision	5
	Town of Hollis	Site Plan-Radio Antenna	N/A
	Workshop	Lighting Regulations	N/A
APRIL	Thibeault Corp.	Conceptual Dis. Subdiv	N/A
	P&J Scott	Subdivision	2
MAY	Thibeault Corp.	Conceptual Dis. (cont)	N/A
	PB Workshop	Adult Entertainment, Lighting Regs, Innovative Land Use Concepts	N/A

<u>MONTH</u>	<u>NAME</u>	<u>PROJECT</u>	<u># OF LOTS</u>
JUNE	Holt Lumber PB Workshop	Site Plan Adult Entertainment, Lighting Regs, Innovative Land Use Concepts	N/A
	Public Hearing Public Hearing	Tree Cutting, Flagg Road Min. Road Standards, Driveway Permit Regs	N/A
	M&B Weston	Subdivision (Withdrawn)	2
	PB Workshop	Lighting Regs, Innovative Land Use Concepts	
JULY	E Woods P&B Scott LeMay Trust	Subdivision Lot Line Relocation Subdivision	2 N/A 2
AUGUST	Town of Hollis Z&L Development Public Hearing	Site Plan-radio antenna Conceptual Discussion Zoning Revisions	N/A N/A N/A
SEPT	J Graves Z&L Development Scenic Road Hearing PB Workshop	Lot Line Relocation Conceptual Dis. (cont) Tree Cutting Viewscape Ordinance	N/A N/A N/A N/A
OCT	Raisanen Homes Z&L Development O'Shaughnessy PB Workshop	Subdivision Conceptual Discussion Subdivision Viewscape Ordinance	3 N/A 2 N/A
NOV	Flintrock Corp. PB Workshop Hollis Pre-School Hollis Elementary PB Workshop	Wetlands Permit Viewscape Ordinance Site Plan (revisit parking) Site Plan (playground pavilion) Viewscape Ordinance	N/A N/A N/A N/A N/A
DEC	Hollis Vet Hospital PB Workshop Overlook Golf Course	Site Plan Viewscape Ordinance, Other Zoning Changes Conceptual Discussion	N/A N/A N/A

POLICE DEPARTMENT

As discomfoting as it may be to the taxpayers of the town, a hard fact that needs to be considered, as we contemplate the allocation of town funds for the coming year, is this: AS THE TOWN GROWS, SO MUST THE TOWN'S DEPARTMENTS GROW.

Nowhere is this more apparent than with our schools. As the population of our town has increased dramatically over the past twenty years, we have recognized the need to provide adequate schools to educate our children. However, the schools are not alone in their need to increase staff and space in order to serve the needs of an increasing population.

The police station, which also houses the Communications Department, is experiencing a serious space crunch. As our staff increases in number, we are quickly running out of office space, locker room space and work space. Due to the lack of office space, our secretary has been relegated to what was previously a file storage area. It is important that we not allow this problem to reach a crisis level. When our station was built in 1988, future expansion was provided for, and there is approximately 6,000 square feet of unfinished office space on the second floor of our building. Hopefully, the town fathers will recognize the need to do this work as soon as possible, thereby providing us with the room we need to properly do our work.

In the meantime, we remain committed to provide the Town of Hollis with the very highest level of professional police services. Our citizens, on a daily basis, support us in our efforts in every way, and that support is greatly appreciated.

Respectfully submitted,

Richard H. Darling
Chief of Police

SUMMARY OF POLICE ACTIVITY

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Requests for Service	3,833	3,879	4,258	4,260
Response to Alarms	530	510	480	448
Motor Vehicle Accidents				
Without Injury	157	156	176	217
With Injury	38	21	32	30
With Fatality	0	0	0	0
Burglaries	22	16	7	8
Thefts	65	59	65	73
Narcotic Investigation	19	44	51	3
Runaway/Missing Person	13	21	11	21
Miscellaneous				
Police Service	520	593	793	732
Motor Vehicle Complaint	280	275	287	295
Suspicious Activity	191	159	173	184
Vandalism/Criminal Mischief	142	192	144	166
Suicide/Attempts	2	2	1	2
Alcohol Related Offenses				
DWI	22	16	29	32
Protective Custody	12	5	4	66
Arrests				
Felonies	39	46	77	50
Misdemeanors	105	95	112	113
Violations	715	594	599	560

ANIMAL CONTROL DEPARTMENT

The year 2002 brought several changes to the Hollis Animal Control Department. Mary Ellen Lozoides moved out of town and was replaced by Jayne Belanger, who held that position from 1989 to 1997. Leslie Bensinger continues in her position as assistant Animal Control Officer and Jennifer Belanger was hired as an additional assistant.

The Animal Control Department continues as a part-time, "on-call" Department. This requires the availability of an animal control officer and the inherent delay required to "call" one by means of a radio pager before you can expect a response to request for assistance. In the event that an animal control officer is not available, when you need one, the on duty police officer will respond, depending on his/her other work load at the time. The wait for a Police Officer to clear up his other call load often results in a long delay period before an animal control call is answered.

Although both Town and State laws require all dogs to be licensed, the number of unlicensed dogs has increased this year. Licensing and ID tags will almost guarantee that your dog will be returned to you safely if it should stray. Such license and ID tags are extremely helpful if your pet is injured & needs medical treatment. A dog with a current tag always gets treatment quicker than one without.

The number of lost cats has also increased this year. Because there is no Town or State leash law on cats, we are not allowed to pick up any cats whether strays or a neighbors problem cat. If you are having a problem with a cat, you must talk with your neighbors & try to find the owner. If you think it is a stray, and you want something done about it, your only option is to take it to a Humane Society on your own. The Town kennel is not equipped to handle cats and we are limited to only picking up injured cats & transporting them to a Veterinarian or Humane Society.

The number of nuisance dogs, dogbites, injured animals & at large horses has decreased this year, but, the number of "at large" dogs has increased. This is, in part, due to the fact that Hollis no longer patrols the streets for loose dogs on a regular basis as it once did.

I would like to thank all residents for your support & cooperation in the past year. After having been away since 1997, I am getting back into the routine of the Animal Control Dept. This job, to me, is like riding a bicycle or driving a standard shift vehicle, once you learn how, you never forget. All my prior training has not gone to waste nor been in vain. I wish all residents a pleasant & safe 2003!

Respectfully submitted,
Jayne Belanger , Animal Control Officer

RECREATION COMMISSION

The Recreation Commission has been busy this year expanding recreational programs available to the town residents. This year the commission introduced both boys and girls lacrosse for 10-14 year olds. A new High School basketball program was introduced and based upon its success will be expanded next year. This year we have plans to improve the condition of all the recreational fields. Improved and expanded grounds maintenance and a new irrigation system will cover all areas currently not watered.

The Recreation Commission would like to thank all the parent volunteers, without whom, the programs offered would not be possible. The combined support of the town and volunteers helps the commission keep the cost of all of its programs affordable. A special Thank You to the Cal Ripken program and its parent volunteers who financed the refurbishment of both baseball fields with new sod, infield clay and dug-outs.

Kevin McDonnell, Recreation Program Director

Recreation Commission Members

Martha Dufresne

Teresa Rossetti

Mike Moran

Gary Valich, Co-Chair

Dave Golia, Co-Chair

RECREATIONAL FIELDS & FACILITIES STUDY COMMITTEE

The Recreational Fields and Facilities Study Committee was established to review the "Hardy Lot" as it exists on Depot Road and Nichols Field (in keeping with the original vision of Hollis Nichols) and to determine which recreational "spaces" should be developed to best benefit Hollis.

The committee occasionally met over the summer to firm up prices and review the proposed development plan. A plan was submitted to the Selectmen and will be voted on during town meeting.

Sincere thanks are extended to all committee members and volunteers who have contributed to this committee over the past year.

Kevin McDonnell, Co-Chair

Doug Cleveland, Co-Chair

Tom Davies

Tom Enright

Steve Luce

Steve Simons

Cheryl Beaudry

Anne Burke

Paul Deterling

Honi Glover

Steve Realmutto

James Petropoulis

SUPERVISORS OF THE CHECKLIST

ANNUAL REPORT FOR THE YEAR 2002

Nancy Jambard, Town Clerk, stated after the 2002 State General Election that Hollis always has a big voting turnout. "We're a big voting town, we really are." Hollis held the record in the local town area for the State General Election with 81.7% of the registered voters turning out. We, as Supervisors of the Checklist, always wonder where the other 18.3% are that do not show up to vote? The best we have ever done in Hollis is when Ronald Reagan ran for President in 1980 and 95% of those registered showed up at the polls. The Supervisors hope that someday we can beat the record of 1980. This year created great interest in voting because of the new district that was formed. We had eight people running for four places in the House of Representatives from the towns of Hollis, Brookline and Mason.

There is usually a big influx of people that register on any given election day. The Supervisors always hope that more people would register before Election Day. The public is reminded that they can register at the Town Clerk's office or when the Supervisors are in session. These times are always published in the local papers and on the cable TV channel. In 2002 forty-two people registered on Town Election Day in March; fifty-four registered at the State Primary Election in September; one hundred-sixty registered at the 2002 State General Election in November.

As of November 2002, when a Special Town Meeting was called, there were 787 registered Democrats; 1,893 registered Republicans; and 1,715 Undeclared voters, giving a total of 4,395 registered voters in the town of Hollis, NH.

Julia L. McCoy "Judy"

Lydia L. Schellenberg

Jessica Squires "Jan"

Supervisors of the Checklist

“WINDOWS ON HOLLIS PAST” WEBSITE

“Windows on Hollis Past” is a computerized museum of over 200 historic Hollis properties on the Town’s website at [www.hollis.nh.us /windowsonhollispast](http://www.hollis.nh.us/windowsonhollispast). Funded by a three year grant from the Department of the Interior through New Hampshire’s Department of Historic Resources¹, “Windows” has for the first time gathered, accurately mapped and fully documented the pictures and histories of Hollis’s most important historical places in a computerized database which is easily accessible and permanently preserved. Those without computers or internet access can use the Town Library’s computer or borrow discs containing all information.

Since opening on September 25 the innovative site has been named as Website of the Week by NH.com and is referenced on several related websites around New England and the Country including that of the National Park Service. The \$55,000 cash grant was completely matched on a 60/40 basis by volunteer time of over 100 residents and Hollis Town Hall employees with generous help from the Nashua Regional Planning Commission. It would not have been possible without the willing cooperation of the property owners. Properties not wishing to be on the web are in hard copy at Town Hall.

The virtual museum is interactive. Visitors can click on the six panes of an authentic Eighteenth Century window frame and open “places to visit,” “historic sites,” “architecture,” “resources,” “people and oral history,” “mission, credits, and contact us.” These in turn offer more window links to oral histories, scrapbook of personages-biographies, private collections, kid’s page, The Wheeler House (the Historical Society), Monson, mills, cemeteries, Old Home Day and Ag Ed Day demos. “Historic Sites” has interactive maps and clicking on the map-lot numbers opens that property’s written and photographic history. Many aspects of Hollis history and culture are documented with text, photographs, old maps, original documents, collections, and sound file stories and pictures of how farm tasks were done. Design allows expansion.

In gathering scattered historic information Town volunteers made intensive studies of four prototypes of old farm buildings including the Lawrence Barn², assisted professional archeological documentation³ of three sites leading to an easement on a Native American Indian site, and prepared several nominations to the State and National Register of Historic Places (see example, “Woodmont”). Precise mapping enables locating several sites lost since 1999.

“Windows” was created with no cash cost to Hollis taxpayers. The “Technology Applied to Historical Survey” grant purchased a digital camera, PowerPoint projector, laptop computer, tape recorders, and computer software, which remain Town property. It paid for professional help: organizational, archeological, technical and website design services. Matching volunteer time was devoted primarily to gathering and organizing the wealth of historic information, accurately mapping the properties

with GPS technology, and seeking permission from property owners for their sites to be included identified only by map-lot for privacy. After State budget cuts, the contract for website design was supplemented by private donations.

Heartfelt thanks go to the many people who gave skills, memories, and time. Because of space only a few can be named here and not enough can be said about the depth of their gifts⁴:

- first and foremost: property owners;
- second the Selectmen who backed the project allowing use of Town equipment and a place on the Town Website and the use of about 1.6 hours each week collectively of Town Employees' time;
- the local DAR wrote the basic history used;
- the Historical Society lent old photos as did individuals;
- the Heritage Commission (HHC) prioritized locations to be mapped (agricultural properties 1730-1830) and did mapping the first year with NRPC's John Vogl;
- Director Singelakis, donated NRPC time and equipment beyond the contract;
- Field Coordinator, Gerry Haley, with Trails Committee GPS equipment, mapped, "sleuthed" and documented many locations and their backgrounds;
- The Historic District Commission obtained permission to show some properties and allowed use of the map of the Historic District newly listed on the National Register;
- John Leslie Computing generously hosted the site;
- Robin Loveland efficiently organized the web material;
- long hours and expert information and knowledge were given by: Hilda Hildreth, Bob Hanley, Sharon Howe, John Butler, Tim Desclos, Eleanor Whittemore and Ruth Sifert, Harriet Hills, Woodbury Bell, Joseph Goldberg and Allan Miller
- The oral history project with Mabel Hills, interviewed Honi Glover, Bob Gould, Hilda Hildreth, Harriet Hills, Mabel Hills, Dick Walker, Irene West, and Elsie Worcester. Interviewers were Joan Dunn, Liz MacMillan, Marty Rogers, Becky Crowther, John Sias, and others still at work. A sample is on the web (a volunteer with sound file editing experience is desired to add more); all histories are on CDs at the Library;
- Representative Dick Drisko was liaison assuring promises on full financial reimbursement were met by the State.

Based on the number of visits (c.3000) and the email responses (all positive), awareness of Town historic and cultural resources has increased; interesting questions (The Heritage Commission and Historical Society are helping to answer) and valuable new information has been emailed. I hope you will visit www.hollis.nh.us/windowsonhollispast and see what you know or can learn of our very special town.

Van Eresian, Project Coordinator

¹This survey was financed in part with a federal "Historic Preservation Fund" matching grant from the National Park Service of the US Dept. of the Interior, through the NH Div. of Historical Resources/ State Historic Preservation Office. However, the contents and opinions do not necessarily reflect the views or policies of the Dept. of the Interior or the State of NH.

²The grant funded honorarium to timber frame specialists on the Lawrence Barn and the Barn Reconnaissance by the Heritage Commission.

³Sargent Museum of Archeology, Wes Stinson; Gary Hume State Archeologist

"Debbie Adams, Denise April, Karen Alexander, Frank Ballou, Woodbury Bell, Nancy Bibbins, Sue Birch, Mary Brickley, John Butler, Connie Eva Cain, Paul Calabria, Douglas Cleveland, Shirley Cohen, Ruth and Bob Coleman, Jim Cram, Becky Crowther, Bob Cudworth, Kevin Chisholm, Dick Darling, Martha Davis, Eric Demas, Dawn Desaulniers, Tim Desclos, Geri and Russ Dickerman, Candy Dochstader, Cynthia Dokmo, Bill Drescher, Dick Drisko, Joan Dunn, Frank and Sue Durham, Nancy Dutton, Janet Eliades, John and Dave Eresian, Christine Fonda, Julie and Randy Forgaard, Ben Frost, Carolyn Gargas, Gerry Gartner, Jim Gavin, Anna and John Gelazauskas, Fred Gemmill, Honi Glover, Joseph Goldberg, Bob Gould, John and Ruth Greenaway, Cay Gregg, Gerry Haley, Cath Hallsworth, Jim Hanley, Elwin and Chip Hardy, Helena Hayden, Steve Heuchert, Hilda Hildreth, Carl Hills, Harriet Hills, Henry Hills, Mabel Hills, Cathy Hoffman, Sharon and Marion Howe, Gary Hume, Lucy and Dick Husk, Jim Isaak, Nancy and Tom Jambard, Annabelle Johnson, Richard Kalin, Louise King, Lori Law, Bill and Janet Lawrence, Brian Lawrence, Doris Lindgren, Robin Loveland, Katherine Lombard, Kevin McDonnell, John McAlister, Liz MacMillan, Dan McManus, Dick Mehlhorn, Allan Miller, Virginia Mills, Sheila Mitchell, Lynn Emerson Munroe, Jennifer Nelson, Nancy Phillips, Marcia Poulin, Dotsie Prozeller, Joe Quinn, Diane Rizzo, Marty Rogers, Steve Russo, Don Ryder, David Seager, John Sias, Ruth Sifert, Alice Simonds, Lynne Simonfy, Andrew Singelakis, Don Smith, Pete Smith, Jennifer Starr, Wes Stinson, Bud Swanson, Joan Tinklepaugh, Hilda Tolles, Dick Tolstrup, Barbara Townsend, Debbie Vecchiarelli, John Vogl, Dick Walker, Diane West, Irene West, Eleanor and Frank Whittemore, Linda Wilson, Miriam and Bob Winer, Elsie Worcester.

TOWN FOREST COMMITTEE

Early freeze up and snow hindered our efforts to install the "Beaver Stop" culvert on the causeway road this fall, but it will be installed in the spring. This should eliminate the problem of the pesky beavers on one trail!

A timber harvest was planned on Tyng Hill and Potato Hollow, but it was not carried out in 2002. This will hopefully be put out to bid in the spring of 2003.

With the help of Matt Dutile, a Hollis Troop 12 Boy Scout, and the help of a number of other Scouts, the Trails Committee was able to open up some trails and put in a bridge on Parker Pond Brook to create an access to the Town Forest across the Wright land on Wheeler Road. The Town Forest Committee thanks the Boy Scouts and the Hollis Trails Committee for their efforts.

Respectfully submitted:

Craig Birch

Bill Burton

Ted Chamberlain

Steve Briggs

Steve Beaulieu

TRAILS COMMITTEE

The Hollis Trails Committee was formed by the Board of Selectmen, at the urging of the State, to preserve and protect the multi-use trails in Hollis. There is a well established trail network in Hollis which has met the recreational needs of Hollis citizens for many years. However, many of the trails have been lost in recent years due to development. The Trails Committee, a volunteer group of dedicated Hollis citizens, is concerned with the protection, identification, mapping and maintenance of existing trails, as well as the relocation of trails lost due to development.

The year 2002 brought member changes with the appointment of Sherry Wyskiel as Chairman. Doug Cleveland who has served as Chairman remains on the committee as Co-Chairman. Doug has donated countless hours to the Trails Committee and the Committee would not be what it is today without Doug's dedication. Art Kinsley and Greg Larkin joined the committee and brought the computer expertise needed for mapping and the website.

Due to the heavy rains in June, high humidity in the summer, strong winds in September the trails were overgrown and impassable in many areas. The Trails Committee along with volunteers from the Hollis Area Equestrians and Nor'easters Snowmobile Club worked all through the fall to clear existing and open new trails.

Specific accomplishments in 2002:

- New trail established in the Rocky Pond Road Conservation area.
- Trails Committee website updated
- GPS mapping problems with Nashua Regional Planning resolved.
- GPS of trails continued.
- Cleared new trails in the Town Forest to connect from Dunklee Pond to a new trail and bridge over Parker Brook built by the Boy Scouts.
- Took apart the Elementary School playground saved wood for future projects
- Worked on protection of Parker Pond from development, a critical link in town wide trail system.
- Flagged new trail to connect Woodmont to Hildreth Conservation Land.
- 1st annual Town Wide Trails Maintenance Day held in October.
- Trails off of Rideout Road cleared
- Mission Statement issued

A sincere thank you to all Trails Committee members. Special thanks to those volunteers from the Hollis Area Equestrians and the Nor'easters Snowmobile Club. Thank you to all who helped clear trails on Town Wide Trails. The Hollis Trails system is one of the many reasons that make Hollis a special place to live.

Sherry Wyskiel, Chairman Hollis Trails Committee

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment is a quasi-judicial board which functions under very specific guidance established by the Hollis ordinance and New Hampshire law. The Hollis ZBA typically meets on the second Thursday of each month to decide on presented cases. The ZBA received a total of 51 applications during 2002; 38 appeals were granted, 8 appeals denied, 2 cases tabled, 1 application was withdrawn prior to the hearing, 1 application was dismissed by the Board and the Board refused to consider 1 application.

This year the Zoning Board of Adjustment has seen an increase in the number of applications for home occupations, with a record number of 5 applications being granted. A home occupation is any business that is conducted on the premises by the resident of the dwelling, is conducted in a manner which does not impact the character of the neighborhood, meets the specific requirements of the home occupation ordinance and complies with the general provisions of the zoning ordinance.

The Zoning Board of Adjustment is comprised of 5 voting members and 5 alternates. These volunteers donate their time and energy to hear the many appeals for variances, special exceptions, equitable waivers and administrative decisions. The Board must consistently interpret the Hollis zoning ordinance as it applies to each specific case.

Hollis Zoning Board of Adjustment – Membership

John Andruszkiewicz, Chairman	Brian Major, Vice-Chairman
Mark Johnson, Member	Allan Miller, Member
Richard Walker, Member	Jim Bélanger, Alternate
Jim Kelley, Alternate	Ray Lindsay, Alternate
S. Robert Winer, Alternate	Vacancy

Respectfully submitted,
Deborah Adams, Secretary

2002 Zoning Board of Adjustment Cases

Hearing

Case #

Date

To Permit

Appeal from an Administrative Decision

Denied

106 WITCHES SPRING RD

2002-23 6/13/2002 Installation of Crematorium as an
accessory use to Pet Cemetery

Total: 1

Granted

7 PINE HILL RD

2002-25 7/11/2002 Creation of minor subdivision

Total: 1

Equitable Waiver

Granted

22 CRESTWOOD DR

2002-39 10/10/2002 Location of shed encroaching upon front
yard setback

66 CRESTWOOD DR

2002-43 11/14/2002 Location of garage

Total: 2

Motion for Rehearing

Denied

118 WHEELER RD

2002-05a 4/11/2002 Rehearing of Case 2002-05a

Total: 1

Granted

69 HANNAH DR

2002-10 5/9/2002 Rehearing of application for construction
of inground swimming pool.

15 WOOD LN

2002-33 11/14/2002 Rehearing of application for Variance to
permit construction of Single Family

Total: 2

Special Exception

Granted

106 WITCHES SPRING RD

2002-22 6/13/2002 Establishment of a Pet Cemetery

Total: 1

		<i>Hearing</i>	
	<i>Case #</i>	<i>Date</i>	<i>To Permit</i>
Special Exception - Accessory Dwelling Unit			
<i>Granted</i>			
	7 NEVINS RD		
	2002-02	1/10/2002	Construction of accessory dwelling unit.
	40 FLAGG ROAD		
	2002-17	5/9/2002	Construction of accessory dwelling unit.
	Total:	2	
<i>Withdrawn</i>			
	57 FEDERAL HILL RD		
	2002-03	1/10/2002	Construction of accessory dwelling unit.
	Total:	1	

Special Exception - Home Occupation

<i>Denied</i>			
	118 WHEELER RD		
	2002-01	1/10/2002	Kitchen/bath showroom and design
	Total:	1	
<i>Granted</i>			
	118 WHEELER RD		
	2002-05a	2/14/2002	Kitchen/bath design studio
	101 BROAD ST		
	2002-07	3/12/2002	Computer software consultant
	219 FEDERAL HILL RD		
	2002-11	4/25/2002	Custom quilting services
	28 OLD RUNNELLS BRIDGE RD		
	2002-19	5/9/2002	Home occupation, namely; Prospect Cards Direct
	118 BROAD ST		
	2002-27	8/8/2002	Establishment of Bed & Breakfast
	Total:	5	
<i>Refused</i>			
	71 NARTOFF RD		
	2002-04	3/12/2002	Storage of landscape equipment
	Total:	1	

	<i>Hearing</i>	
<i>Case #</i>	<i>Date</i>	<i>To Permit</i>

Special Exception - Nonconforming Lot & Structure

Granted

123-2 SILVER LAKE RD

2002-08	4/11/2002	Demolition of existing SFR and construction of new SFR.
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28 RIDGE RD

2002-38	10/10/2002	Construction of garage, living room and master bedroom addition
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Total: 2

Special Exception - Nonconforming Lot

Granted

118 WHEELER RD

2002-05	2/14/2002	Alterations and repairs to barn
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87 SILVER LAKE RD

2002-06	2/14/2002	Renovation of existing unfinished portion of basement for use as recreation room, computer room and storage.
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163 DEPOT RD

2002-09	4/11/2002	Construction of handicap ramp
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118 WHEELER RD

2002-15	5/9/2002	Construction of enclosed swimming pool.
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17 TWISS LN

2002-16	5/9/2002	Construction of storage shed.
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327 BROAD ST

2002-18	5/9/2002	Construction of inground swimming pool.
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90 HOWE LN

2002-20	5/9/2002	Construction of master bedroom and family room and renovation of 2 existing bedrooms into bathroom and closet and renovation of existing family room into guest room.
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93 BROAD ST

2002-30	8/22/2002	Construction of front and rear porches.
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77 MAIN ST

2002-32	8/22/2002	Construction of new single family home
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20 SILVER HILL PARK

2002-34	9/12/2002	Construction of shed.
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Hearing

Case #	Date	To Permit
38 SILVER HILL PARK		
2002-35	9/12/2002	Construction of addition to expand existing bedroom.

Total: 11

Special Exception - Nonconforming Structure

Denied

112 HAYDEN RD		
2002-41	10/10/2002	Enlargement of existing shed

Total: 1

Granted

202 WHEELER RD		
2002-21	6/13/2002	Demolition of existing porch and barn and the construction of garage, family room and master bedroom.
168 SOUTH MERRIMACK RD		
2002-36	9/26/2002	Construction of farmers porch
11 SILVER LAKE RD		
2002-37	10/10/2002	Construction of handicap ramp and covered porch for veterinary business
84 MAIN ST		
2002-45	12/12/2002	Construction of breezeway and attached garage

Total: 4

Special Exception - Nonconforming Use & Lot

Granted

145 RUNNELS BRIDGE RD		
2002-14	4/25/2002	Construction of lumber storage buildings

Total: 1

Variance

Dismissed

7 PINE HILL RD		
2002-12	5/9/2002	Building area deviating from specified shapes.

Total: 1

Hearing

Case #

Date

To Permit

Granted

106 WITCHES SPRING RD

2002-24 6/13/2002 Installation of Crematorium as an
accessory use to Pet Cemetery

WITCHES SPRING RD

2002-31 8/22/2002 Construction of 20' wide easement for
driveway access.

Total: 2

Tabled

118 BROAD ST

2002-28 8/8/2002 Establishment of Bed & Breakfast

Total: 1

Variance - APO Zone Impermeable

Denied

453 SILVER LAKE RD

2002-29 9/26/2002 Construction of office buildings and
related parking.

453 SILVER LAKE RD

2002-44 12/12/2002 Construction of office buildings and
related parking.

Total: 2

Variance - Setbacks

Denied

69 HANNAH DR

2002-10 4/11/2002 Construction of inground swimming pool.

15 WOOD LN

2002-33 9/12/2002 Construction of Single Family Home

Total: 2

Granted

69 HANNAH DR

2002-10a 5/23/2002 Construction of inground swimming pool.

38 RIDEOUT RD

2002-13 4/25/2002 Construction of detached garage.

168 SOUTH MERRIMACK RD

2002-26 8/8/2002 Construction of farmers porch.

145 DOW RD

2002-40 11/14/2002 Construction of addition

	<i>Case #</i>	<i>Hearing Date</i>	<i>To Permit</i>
	69 DEACON LN		
	2002-42	11/14/2002	Construction of addition
	<i>Total:</i>	5	
<i>Tabled</i>			
	15 WOOD LN		
	2002-33A	12/12/2002	Construction of Single Family Home
	<i>Total:</i>	1	
<i>Total Cases for 2002:</i>		51	

HOLLIS TOWN MEETING

MARCH 12, 2002

TOWN ELECTIONS

The meeting was called to order by Moderator James Squires, at 7:00AM for voting on the following subjects:

1. To choose all necessary Town Offices for the year ensuing.

Results:

Town Clerk-3 yrs-Nancy B. Jambard

Selectmen-3 yrs-Vahrij Manoukian & Richard A. Walker

Moderator-2 yrs-James W. Squires

Trustee of the Trust Funds-3 yrs- Charles A. Hildreth

Budget Committee- 3 yrs- Scott Bartis & Morton E. Goulder

Supervisor of the Checklist- 6 yrs-Lydia L. Schellenberg

Library Trustee-3 yrs-Marcia Beckett, Ann C. Shedd & Norma B. Woods

Cemetery Trustee-3 yrs-Kathleen Ann Albee & Jeffrey L. Snow

Ballot Questions-Planning Board:

1. Off Street Parking-
Yes-1,074 No-254
2. Maximum Driveway Slope
Yes-1,005 No-354
3. Wetland Conservation Overlay
Yes-970 No-330

Meeting adjourned, at 8:30PM until Wednesday, March 13, 2002 at 7:00PM

A True Copy of Record-Attest:

Nancy B. Jambard

Town Clerk

**HOLLIS TOWN MEETING
WEDNESDAY
MARCH 13**

The meeting was reconvened at 7:00 PM, by Moderator James Squires, at the Hollis/Brookline Cooperative School District. Matt Casazza, accompanied on the piano by Jean Burns, sang "God Bless America." Next, James Belanger and Richard Bensigner presented the annual VFW Citizen of the Year Award, to June Litwin. She spearheaded the project to save the building we all know now as the "The Always Ready Museum." June was out of town, so Shirley Cohen accepted this award on her behalf.

ARTICLE 1-Motion by Thomas Jambard to hear reports of Selectmen and other Town Officers and Committees. Seconded by James Belanger. CARRIED. Card vote.

ARTICLE 2-Motion by John Eresian to see if the Town will vote to raise and appropriate Three Million Five Hundred Thousand Dollars (\$3,500,000) (Gross Budget) for the purchase, of land or other property interests therein, for the protection of the natural heritage and rural character in the best interest of the Town, including any buildings or structures incidental to such land; and to authorize the issuance of not more than Three Million Five Hundred Thousand Dollars (\$3,500,000) of bonds, in accordance with the provisions of the Municipal Finance Act, (RSA 33:1 et seq., as amended), and, further, to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and to determine the rate of interest thereon and the maturity and other terms thereof and to take any other action they deem appropriate to effectuate the sale and/or issuance of said bonds, subject, however, to the following limitations:

No such bonds shall be issued earlier than July 1, 2002; and, Any such bonds shall have appropriate terms and maturities such that no principal or interest payments shall become due and payable prior to January 1, 2003; and,

No such bonds shall be issued with a term of maturity of less than fifteen (15) years.

PROVIDED, FURTHER, that the Selectmen SHALL NOT ISSUE SUCH BONDS until such time as they have presented to either an annual or special town meeting, a warrant article asking the meeting to ratify, by a simple majority vote, the particular parcel and the parcel ownership interest chosen by the Selectmen for purchase and said meeting has approved such warrant article. BY SELECTMEN. Seconded by James Belanger.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

(This is a Special Warrant Article and is intended to be non-lapsing as to any purchase that has been ratified by a regular or special town meeting held prior to December

31, 2002. Pursuant to RSA 33:8 a super majority of two-thirds (2/3) is required to adopt this article.)

Polls opened at 8:12 PM. Closed at 9:15 PM. 279 ballots cast. 186 needed to pass this article.

Yes-254 No-25

CARRIED

ARTICLE 3-Motion by Frank Ballou to see if the Town will vote to raise and appropriate Eighty Thousand Dollars (80,000) for the purpose of purchasing a dump truck and related equipment for the Department of Public Works. BY SELECTMEN. Seconded by Thomas Jambard.

Recommended by the Selectmen.

Recommended by the Budget Committee,

CARRIED. Card Vote.

ARTICLE 4-Motion by Frank Ballou to see if the Town will vote to raise and appropriate Forty Thousand Eight Hundred Dollars (\$40,800) for the construction of a sidewalk on Main Street. Seconded by Donald Ryder.

CARRIED. Card Vote.

Recommended by the Selectmen.

Recommended by the Budget Committee.

ARTICLE 5-Motion by Frank Ballou to see if the Town will vote to establish a capital reserve under the provisions of RSA35:1 for the purpose of a Major Highway Equipment Capital Reserve Fund, and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund and to designate the Selectmen as agent to expend. BY SELECTMEN> Seconded by Donald Ryder. CARRIED. Card Vote.

Recommended by the Selectmen.

Recommended by the Budget Committee.

Motion by Raymond Valle to restrict reconsideration to ARTICLES 2-3-4&5. Seconded by Donald Ryder. CARRIED. Card Vote.

ARTICLE 6-Motion by Donald Ryder to see if the Town will vote to establish a capital reserve under the provisions of RSA 35:1 for the purpose of a Major Fire Equipment Capital Reserve Fund, and to raise and appropriate the sum of One Hundred Twenty-Five Thousand Dollars (\$125,000) to be placed in this fund and to designate the Selectmen as agent to expend. BY SELECTMEN. Seconded by Thomas Jambard.

Recommended by the Selectmen.

Recommended by the Budget Committee.

CARRIED. Card Vote.

ARTICLE 7-Motion by Thomas Jambard to see if the Town will vote to create an expendable general fund trust under the provisions of RSA 31:19-a, to be known as the Compensated Absences Payable Fund, for the purpose of funding employee compensated absences payable and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) toward this purpose, and to designate the Selectmen as agents to expend. BY SELECTMEN. Seconded by Frank Ballou.

Recommended by the Selectmen.

Recommended by the Budget Committee.

CARRIED. Card Vote.

ARTICLE 8-Motion by Donald Ryder to see if the Town will vote to appropriate Fifty Thousand Dollars (\$50,000) for the purpose of funding ambulance services and equipment, and to authorize the withdrawal from the Ambulance Fee Special Revenue Fund established for this purpose at the 2000 annual meeting. None of this money is to come from general taxation. BY SELECTMEN. Seconded by Thomas Jambard.

Recommended by the Selectmen.

Recommended by the Budget Committee.

CARRIED. Card Vote.

ARTICLE 9-Motion by Donald Ryder to see if the Town will vote to appropriate Thirty Thousand Dollars (\$30,000) for the purpose of funding the annual Old Home Day celebration, and to authorize the withdrawal from the Old Home Day Special Revenue Fund established for this purpose at the 1999 annual meeting. None of this money is to come from general taxation. BY SELECTMEN. Seconded by Thomas Jambard.

Recommended by the Selectmen.

Recommended by the Budget Committee.

CARRIED. Card Vote

ARTICLE 10-Motion by Frank Ballou to see if the Town will vote to appropriate One Hundred Thousand Dollars (\$100,000) for the purpose of funding police private details and to authorize the withdrawal from the Police Private Details Special Revenue Fund established for this purpose at the 2001 annual meeting. None of this money is to come from general taxation. By SELECTMEN. Seconded by Thomas Jambard.

Recommended by the Selectmen.

Recommended by the Budget Committee.

CARRIED. Card Vote.

Motion by Raymond Valle to restrict reconsideration to ARTICLES 6-7-8-9&10. Seconded by Robert Winer. CARRIED. Card Vote.

ARTICLE 11- Motion by Robert Winer to TABLE ARTICLE 11. BY PETITION: To see if the Town will protect and preserve its FOUR remaining unpaved scenic roads as a living reminder of Hollis' rich history and rural past, by not paving, widening, or straightening them, and adopting measures to reduce through traffic, lower speed limits, and ban trucks, as much as possible. The affected roads are the unpaved sections of Federal Hill Road, North Pepperell Road, Richardson Road, and Ridge Road. This measure does not prevent the Town from making safety improvements to these roads, but mandates that all work be done with minimal impact on these roads' historic scenic character and appearance. Seconded by Frank Durham. CARRIED to TABLE. Card Vote.

ARTICLE 12-Motion by Robert Winer to see if the Town will protect and preserve its six remaining unpaved scenic roads as a living reminder of Hollis' rich history and rural past, by not paving, widening, or straightening them, and adopting measures to reduce through traffic, lower speed limits, and ban trucks, as much as possible. The affected roads are the unpaved sections of Federal Hill Road, North Pepperell Road, Richardson Road, Van Dyke Road, Flagg Road and Ridge Road. This measure does not prevent the Town from making safety improvement to these roads, but mandates that all work be done with minimal impact on these roads' historic scenic character and appearance. Seconded by Adelaide Saunders. (PETITION) AMENDMENT 1-Motion by Denise April to see if the Town will protect and preserve all existing unpaved roads as a living reminder of Hollis' rich history and rural past, by not paving, widening, or straightening them, and adopting measures to reduce through traffic, lower speed limits, and ban trucks, as much as possible. This measure does not prevent the Town from making safety improvements to these roads, but mandates that all work be done with minimal impact on these roads' historic scenic character and appearance. Seconded by Robert Winer. AMENDMENT CARRIED. Card Vote. AMENDMENT 2-Motion by Gordon Russell to insert "by not paving unless requested by a simple majority of the residents on the unpaved section of the road." Seconded by James Belanger. AMENDMENT DEFEATED. Card Vote. ARTICLE 12 - CARRIED as amended-AMENDMENT 1. Card Vote.

ARTICLE 13-Motion by Frank Ballou to see if the Town will vote to raise and appropriate the sum of Four Million Four Hundred Ninety Eight Thousand Five Hundred Forty Four Dollars (\$4,498,544), which represents the operating budget of the Town for the year 2002. Said sum does not include special or individual articles addressed. BY SELECTMEN. Seconded by Thomas Jambard.

Recommended by the Selectmen.

Recommended by the Budget Committee.

Motion by Raymond Valle to increased the budget by One Hundred Six Thousand Dollars (\$106,000) for the purpose to fix up Hardy Fields. Seconded by Brian Regan. MOTION to move question by Dana Albrecht. Seconded by James Belanger. CARRIED. Card Vote. AMENDMENT DEFEATED. Card Vote. Motion by Morton

Goulder to decrease the budget by Two Hundred Twenty Five Thousand Dollars (\$225,000). Seconded by Mark Johnson. AMENDMENT DEFEATED. Card Vote.
ARTICLE 13-CARRIED. (\$4,498,544). Card Vote.

Motion by Katharine Lewis to get a sense of this meeting to see if the Hollis Conservation Commission should resume negotiations with Herb Gardner for the purchase of a conservation easement on the Spaulding Lot even though there will be no public access granted. Seconded by Steven Koon.
YES-58 NO-44 Card Vote.

Motion by James Belanger to adjourn meeting. Seconded by Thomas Jambard.
CARRIED. Card Vote. Adjourned at 11:20 PM.

Nancy B. Jambard,
Town Clerk

HOLLIS SPECIAL TOWN MEETING

NOVEMBER 20, 2002

The meeting was called to order at 7:03 PM, by moderator James Squires, at Walters Auditorium.

Motion by Mark Johnson to pass over Article 1 & 2. Seconded by Sherry Wyskiel. Carried.

ARTICLE 3 – Motion by Susan Durham to see if the Town will vote, in accordance with the procedure established by the adoption of ARTICLE 2 of the March 2002 Town of Hollis Annual Town Meeting, to authorize the Selectmen to acquire the full fee interest in the property identified as the Glover Nevins Road Property, which includes a total of approximately 46 acres, of Hollis Tax Map 43, Lot 43, and to further authorize the Selectmen to enter into such agreements and execute any and all documents necessary to conclude such acquisition, on such terms and conditions as the Selectmen deem appropriate, it being intended that approval of the article will constitute the ratification of a decision to acquire the within described parcels, but it shall not be interpreted to constitute the ratification of any other parcels. (Said acquisition contemplates the expenditure of Four Hundred Seventy Thousand Dollars (\$470,000) of the 3.5 million dollar, Article 2 Bond for Land Acquisition, approved at the March 2002 Town of Hollis Annual Town Meeting.) Seconded by Sherry Wyskiel.

Motion to AMEND ARTICLE 3 – Motion by Sherry Wyskiel to see if the Town will vote, in accordance with procedure established by the adoption of Article 2 of the March 2002 Town of Hollis Annual Town Meeting, to authorize the Selectmen, in their judgement, deem advisable, in the property identified as the Glover Nevins Road Property, which includes a total of approximately 46 acres, of Hollis Tax Map 43, Lot 43, and to further authorize the Selectmen to enter into such agreements and execute any and all documents necessary to conclude such acquisitions, on such terms and conditions as the Selectmen deem appropriate, it being intended that approval of the article will constitute the ratification of a decision to acquire the within described parcels, but it shall not be interpreted to constitute the ratification of any other parcels. It is a condition of this approval the amount which the Selectmen may agree to pay for said property shall not exceed the sum of \$470,000. (Said acquisition contemplates the expenditure of Four Hundred Seventy Thousand Dollars (\$470,000) of the 3.5 Million Dollar, Article 2 Bond for land acquisition, approved at the March 2002 Town of Hollis Annual Town Meeting.) Seconded by Lawrence Finklestein.

Motion by Jack Law to move the question. Seconded by Carol Stewart. CARRIED to move question. CARD VOTE on Amended ARTICLE 3. YES-353

NO-4 CARRIED AS AMENDED.

ARTICLE 1 – Motion by Sherry Wyskiel to see if the Town will vote, in accordance with the procedure established by the adoption of Article 2 of the March 2002 Town of Hollis Annual Town Meeting, authorize the Selectmen to acquire the full fee interest in the property identified as the Parker Pond Parcels which includes a total of approximately 32 acres and includes all of Hollis Tax Map 30, Lot 11, Lot 10, and Lot 9 and approximately 18 acres of Hollis Tax Map 30 Lot 8, and to further authorize the Selectmen to enter into such agreements and execute any and all documents necessary to conclude such acquisition, on such terms and conditions as the Selectmen deem appropriate, it being intended that approval of the article will constitute the ratification of a decision to acquire the within described parcels, but it shall not be interpreted to constitute the ratification of any other parcels. (Said acquisition contemplates the expenditure of Seven Hundred Forty Thousand Dollars. (\$740,000) of the 3.5 million dollar Article 2 Bond for Land Acquisition, approved at the March 2002 Town of Hollis Annual Town Meeting.) Seconded by Lawrence Finklestein.

Motion to AMEND ARTICLE 1- Motion by Sherry Wyskiel to see if the Town will vote, in accordance with the procedure established by the adoption of Article 2 of the March 2002 Town of Hollis Annual Town Meeting, to authorize the Selectmen to acquire the full fee interest, or such lesser interest as the Selectmen, in their judgement, deem advisable, in the property identified as the Parker Pond Parcels which includes a total of approximately 32 acres and includes all of Hollis Tax Map 30, Lot 11, Lot 10, and Lot 9, and approximately 18 acres of Hollis Tax Map 30, Lot 8, and to further authorize the Selectmen to enter into such agreements and execute any and all documents necessary to conclude such terms and conditions as the Selectmen deem appropriate, it being intended that approval of the article will constitute the ratification of a decision to acquire the within described parcels, but it shall not be interpreted to constitute the ratification of any other parcels. It is a condition of this approval that the Selectmen will not enter into such agreement unless and until the owner has either completed the contemplated subdivision application with the Town of Hollis Planning Board or has determined not to be present the same and it is a further condition that the amount which the Selectmen may agree to pay for said property shall not exceed the sum of \$740,000. (Said acquisition contemplates the expenditure of Seven Hundred Forty Thousand Dollars (\$740,000) of the 3.5 million dollar, Article 2 Bond for Land Acquisition, approved at the March 2002 Town of Hollis Annual Town Meeting.) Seconded by Lawrence Finklestein.

Motion by Susan Culver to amend the amended motion: to take out – or such lesser interest as the Selectmen, in their judgement, deem advisable. Seconded by Steve Realmuto. NOT CARRIED AS AMENDED.

ARTICLE 1 continued – Motion by Chris Willis to move question as amended. Seconded by Rick Kierstead. CARRIED. CARD VOTE.

Motion by Sherry Wyskiel to – strike out \$740,000 and insert \$1,000,000. Seconded by Richard Wholey. Motion by Chris Willis to move question. Seconded by Rick Kierstead. CARRIED to move question. Motion to amend Article 1 DEFEATED.

Motion by Ray Valle to remove application and add final approval. Seconded by Kathy James. Motion by Chris Willis to move question. Seconded by Ray Valle. CARRIED to move question. Motion to amend Article 1 – DEFEATED.

Motion by Mark Johnson to amend \$740,000 to \$870,000. Seconded by Susan Durham. Motion by Chris Willis to move question. Seconded by Larry Finklestein.. CARRIED to move question. Motion to amend Article 1-DEFEATED.

Motion by Chris Willis to move Article 1 as amended. Seconded by Susan Durham. CARRIED.

Article 1 – Card Vote YES-257 NO-24. CARRIED AS AMENDED.

ARTICLE 2 – Motion by Bruce Hardy to see if the Town will vote, in accordance with the procedure established by the adoption of Article 2 of the March 2002 Town of Hollis Annual Town Meeting, to authorize the Selectmen to acquire the full fee interest in the property identified as the Woodmont Orchard Open Space, which includes a total of approximately 90 acres, portions of Hollis Tax Map 35, Lot 63 and Lot 63-1, and to further authorize the Selectmen to enter into such agreements, on such terms and conditions as the Selectmen deem appropriate, it being intended that approval of the article will constitute the ratification of a decision to acquire the within described parcels, but it shall not be interpreted to constitute the ratification of any other parcels. (Said acquisition contemplates the expenditure of Nine Hundred Sixty Thousand Dollars (\$960,000) of the 3.5 million dollar, Article 2 Bond for Land Acquisition, approved at the March 2002 Town of Hollis Annual Town Meeting.) Seconded by June Litwin.

Motion to AMEND ARTICLE 2- Motion by Thomas Jambard to see if the Town will vote, in accordance with the procedure established by the adoption of Article 2 of the March 2002 Town of Hollis Annual Town Meeting, to authorize the Selectmen to acquire the full fee interest, or such lesser interest as the Selectmen, in their judgement, deem advisable, in the property identified as the Woodmont Orchard Open Space, which includes total of approximately 90 acres, portions of Hollis Tax Map 35, Lot 63 and Lot 63-1, and to further authorize the Selectmen to enter into such agreements and execute any and all documents necessary to conclude

such acquisition, on such terms and conditions as the Selectmen deem appropriate, it being intended that approval of the article will constitute the ratification of a decision to acquire the within described parcels, but it shall not be interpreted to constitute the ratification of any other parcels. It is a condition of this approval that the Selectmen will not enter into such agreement unless and until the owner has either completed the contemplated subdivision application with the Town of Hollis Planning Board or has determined not to present the same and it is further condition that the amount which the Selectmen may agree to pay for said property shall not exceed the sum of \$960,000. (said acquisition contemplates the expenditure of Nine Hundred Sixty Thousand Dollars (\$960,000) of the 3.5 million dollar, Article 2 Bond for Land Acquisition, approved at the March 2002 Town of Hollis Annual Town Meeting.) Seconded by Donald Ryder.

Motion by David Freeman to move the question. Seconded by Christopher Hyde.
CARRIED – to move question.

ARTICLE 2-as amended – DEFEATED. YES-127 NO-177.

Motion by James Belanger to adjourn the meeting. Seconded by Ray Valle. CARRIED.
Meeting adjourned at 10:15pm.

A True Copy of Record – Attest:

Nancy Beal Jambard
Town Clerk

HOLLIS MARRIAGES 2002

Date, Name and Residence of Groom, Name and Residence of Bride

January 23	Robertson L. Murray, Hollis, NH, Christina M. O'Brien, Derry, NH
January 25	George P. Lanza, Hollis, NH, Joann Bish, Hollis, NH
February 2	John J. Horman III, Hollis, NH, Carrie L. Rogers, Hollis, NH
February 17	Lyndon M. Rickards, Hollis NH, Patricia F. Bassett, Hollis, NH
April 6,	Joseph P. McElwain, Hollis, NH, Michele Connell, Pepperell, MA
April 12	Alain F. Favreau, Hooksett, NH, Nancy J. Grieb, Hollis, NH
April 25	Michael J. Stepanek, Hollis, NH, Nancy Bourque, Hollis, NH
June 1	Robert M. Hanselman II, Hollis, NH, Pamela A. Webb, Hollis, NH
June 1	Robert A. Chesebrough, Hollis, NH, Lynn M. Sowerby, Hollis, NH
June 4	David D. Brewer, Hollis, NH, Kimberly G. DeWalt, Londonderry, NH
June 8	Christopher A. Bergeron, Hollis, NH, Britta L. Burton, Reno, NV
June 22	David A. Vaughn Jr., Hollis, NH, Janet Williamson, Hollis, NH
June 22	Richard R. Dumais, Hollis, NH, Kellie R. Wardner, Hollis, NH
June 22	Scott C. Bunce, Philadelphia, Pa., Betsy K. Saunders, Hollis, NH
July 5	Alberto R. Gutierrez Jr., Hollis, NH, Judith A. DeMarco, Hollis, NH
July 13	Ryan A. Whitehouse, South Hamilton, Mass., Vanessa N. Cattiaux, Hollis, NH
July 22	Harold R. Toomey, Hollis, NH, Thelma M. Hallett, Hollis, NH
July 27	Andre L. Andrade, Nashua, NH, Barbara J. Pratt, Hollis, NH
July 31	Mark T. Pultar, Hollis, NH, Paula J. Eriksen, Hollis, NH
August 3	Michael E. Brailey, Hollis, NH, Deborah A. Waterman, Milford, NH
August 3	James B. Parsons, Hollis, NH, Nancy E. Greenfield, Milford, NH
August 11	Carl M. Rabickow, Nashua, NH, Susan W. McCooole, Hollis, NH
August 16	Keith M. Jerszyk, Hollis, NH, Charity M. Perkins, Hollis, NH
August 17	Ellis J. Canal, Hollis, NH, Kristen L. MacWilliams, Hollis, NH
August 25	Christopher J. Otte, Hollis, NH, Tina M. Larivee, Hollis, NH
September 9	David E. Sockey, Hollis, NH, Patricia A. Edgar, Hollis, NH
September 28	Kevin J. Foye, Hollis, NH, Virginia L. Meedzam, Marlboro, MA
October 10	Phillip E. VanderKamp, Hollis, NH, Elizabeth S. Johnson, Hollis, NH
October 18	R. B. Clardy, Hollis, NH, Jenny L. LeMay, Nashua, NH
November 17	Jason M. Forbes, Hollis, NH, Kristine A. Stanium, Hollis, NH
December 15	Dennis M. Ricard, Nashua, NH, Sandra A. Davis, Hollis, NH

BIRTH REPORTS HOLLIS NH 2002

Date, Child's Name, Name of Father, Name of Mother, Place of Birth

January 4	Teresa Elizabeth Demaio, Frank Demaio, Jennifer Demaio, Manchester, NH
January 8	Teresa Marie Peik, Ronald Peik, Leslie Peik, Nashua, NH
January 8	Alexander Edward Peik, Ronald Peik, Leslie Peik, Nashua, NH
January 10	Elizabeth Anne Monaghan, Robert Monaghan, Ingrid Monaghan, Nashua, NH
January 10	Matthew Joseph Weimer, Craig Weimer, Kelly Weimer, Nashua, NH
January 10	Sophia Rose Kotelly, William Kotelly, Ellen Kotelly, Manchester, NH
January 11	Evelyn Audrey Briner, Albert Briner, Nena Grossius, Nashua, NH
January 13	Laura Elizabeth Lampognana, Thomas Lampognana, Suzanne Lampognana, Manchester, NH
January 15	Max Terrence Burns, Stephen Burns, Rhonda Burns, Nashua, NH
January 22	Grant Paul Snyder, Gordon Snyder, Lisa Snyder, Nashua, NH
January 25	Siena Isabella Moskun, James Moskun, Erin Riley, Hollis, NH
February 1	Abby Rose Paquette, Israel Paquette, Kimberly Paquette, Nashua, NH
February 3	Gabrielle Elizabeth Martino, Anthony Martino, Belinda Martino, Nashua, NH
February 5	David Zuocheng Wang, Zhaoyang Wang, Qingxing Zhang, Nashua, NH
February 6	John William W. Rutledge, David Rutledge, Anne Rutledge, Nashua, NH
February 8	Donovan Karl Landolt, Daniel Landolt, Lisa Landolt, Nashua, NH
March 26	Alyssa Ann Lapierre, Christopher Lapierre, Donna Lapierre, Nashua, NH
April 4	Eric Mitchell Chapdelaine, Jeffrey Chapdelaine, Colleen Chapdelaine, Nashua, NH
April 24	Sean William Stearns, William Stearns, Margaret Stearns, Nashua, NH
May 9	Yoscar Olguin Trejo, Sabino Olguin, Azucena Trejo, Nashua, NH
May 18	Thomas John Ackerly, Mark Ackerly, Margaret Ackerly, Nashua, NH
May 20	Meredith Hobbs Yardley, Matthew Yardley, Susan Yardley, Manchester, NH
May 25	Evan Michael LaFrance, Paul LaFrance, Patricia LaFrance, Nashua, NH
May 27	Harrison George Bates, Michael Bates, Tricia Bates, Nashua, NH.

May 30	Abby Mairead Tighe, Michael Tighe, Deborah Tighe, Nashua, NH
June 11	Ieva Joan Colassi, Kenneth Colassi, Oksana Colassi, Nashua, NH
June 14	Kaleigh Mary Whalen, Thomas Whalen, Krista Whalen, Nashua, NH
June 24	Sarah Rachel Scott, Andrew Scott, Rachel Scott, Nashua, NH
June 24	Ariella Carly Friedman, Gary Friedman, Mara Friedman, Nashua, NH
July 1	Caroline Beaupre Snyder, Daniel Snyder, Christine Snyder, Nashua, NH
July 12	Nicholas Mark Subbarao, Erik Subbarao, Tara Subbarao, Manchester, NH
July 18	Cole Christopher Doherty, Eric Doherty, Jane Doherty, Nashua, NH
July 30	Cassandra Rose Liu, Faan Hoan Liu, Janice Basiletti, Nashua, NH
August 5	Benjamin Douglas Zielinski, Douglas Zielinski, Margaret Zielinski, Nashua, NH
August 6	Charlotte Rose Gehan, Thomas Gehan, Michelle Gehan, Manchester, NH
August 22	Austin Robert Etchells, Michael Etchells, Michelle Etchells, Nashua, NH
September 1	Claire Louise Seddon, Charles Seddon, Andrea Seddon, Nashua, NH
September 5	Jacob Michael Webb, Michael Webb, Lisa Webb, Nashua, NH
October 3	Kyle John Manley, Richard Manley, Rita Manley, Nashua, NH
October 29	Joel Levy Goodman, William Goodman, Jane Goodman, Nashua, NH
November 6	Hanna Elizabeth Close, Michael Close, Nicole Close, Nashua, NH
November 12	Katherine Cecilia Jesse, Jonathan Jesse, Stephanie Jesse, Nashua, NH
November 16	Jessica Huan Hu, Wen Hu, Lizheng Wang, Nashua, NH
November 24	Katelyn Elizabeth Sanzone, William Sanzone, Carol Sanzone, Nashua, NH
November 30	Rianna Lindsey Mann, Robert Mann, Darlene Mann, Nashua, NH
December 4	Jack Ryan Delaney, Paul Delaney, Laurie Delaney, Nashua, NH
December 23	Anna Noel Stawasz, Christopher Stawasz, Lara Stawasz, Nashua, NH
December 23	Jack Francis Stawasz, Christopher Stawasz, Lara Stawasz, Nashua, NH
December 23	Benjamin Christopher Stawasz, Christopher Stawasz, Lara Stawasz, Nashua, NH

HOLLIS NH DEATH 2002

Date, Place of Death, Name, Name of Father, Maiden Name of Mother

January 9	Hollis, NH, Aaron A. Johnson, David Johnson, Pamela Blocksom
February 13	Florida, Arthur B. Wight, Arthur Wight, Izola Fullerton
February 16	Merrimack, NH, Chandler Brown, Walter Darden, Chandler Wigg
February 21	Nashua, NH, Andre Krutchkoff, Unknown Krutchkoff, Natalie Unknown.
February 23	Nashua, NH, Muriel E. Ziskowski, Paul Scott, Blanche Laforest
March 2	Hudson, NH, Margaret G. Lavoie, John Hogan, Sara Guimond
March 15	Nashua, NH, Charles L. Partridge, Robert Partridge, Marjorie Timpe
March 28	Hollis, NH, Maurice C. Marvell, Frank Marvell, Jennie Colburn
March 30	Hollis, NH, Albert L. Richard, Walter Richard, Laurea Dupont
April 23	Nashua, NH, Bronislaus Wesoly, John Wesoly, Helena Moron
May 3	Nashua, NH, John C. Hughes, Robert Hughes, Lavinia Potter
May 11	Hollis, NH, Gordon B. Small, Blake Small, Lillie Small
May 13	Nashua, NH, Ruth J. Pineo, Frank Beers, Ida Adams
May 16	Hollis, NH, William M. Riley, William Riley, Mary Leary
May 28	Bedford, NH, Dorothy Bristol, Albert Biggs, Lizzie Adams
May 28	Nashua, NH, Robert J. Hickey, Joseph Hickey, Alice White
June 3	Merrimack, NH, William H. Hall, Lester Hall, Evangeline Clark
June 12	Nashua, NH, Gladys M. Cox, Charley Carpenter, Olive Parr
June 26	Nashua, NH, Thomas N. O'Shaughnessy, James O'Shaughnessy, Julia Keane
August 3	Nashua, NH, Benjamin Marcum, Benjamin Marcum, Ruth Perry
September 28	Nashua, NH, Henry C. Hills, George Hills, Martha Goodwin
September 28	Nashua, NH, Lillian H. Williams, Henry Harris, Agnes Tischler
September 30	Hollis, NH, Marjorie R. Partridge, Roscoe Wade, Birdella Dagg
October 1	Nashua, NH, Evelyn Cone, John Barenberg, Jennie Weinberg
October 2	Nashua, NH, John Gelazauskas, Kastanta Gelazauskas, Rachel Cippent
October 13	Nashua, NH, Louis Hill, Reuben Hill, Pauline Pess
October 24	Hollis, NH, William L. Lawrence, Luther Lawrence, Natalie Ford
October 26	Merrimack, NH Dorothy C. Storm, Francis Cave, Rosella Clinton
November 10	Hollis, NH, Daniel D. McManus Jr., Daniel McManus, Margaret Rix
November 20	Hollis, NH, James M. Kenny, John Kenny, Catherine McCarthy
December 1	Temple, NH, Anne C. DeMontigny, Fernand Marcoux, Claire Quinn

NOTES

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HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 2002

HOLLIS SCHOOL DISTRICT
SCHOOL OFFICERS
2002

Hollis School Board

Mr. Douglas Cleveland		Term Expires 2003
Mrs. Kathleen de Lacy		Term Expires 2003*
Mrs. Anita Moynihan		Term Expires 2003**
Mr. Harry Haytayan		Term Expires 2005
Ms. Janet Listowich		Term Expires 2005
Mrs. Suzanne Shifflit	Clerk	Appointed
Mrs. Claudia Dufresne	Treasurer	Term Expires 2003
Mr. James Belanger	Moderator	Term Expires 2003

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Superintendent of Schools
Ms. Carol Mace	Director of Curriculum & Instruction
Mrs. Lee Ann Blastos	Business Administrator
Mr. Robert R. Kelly	Director of Special Education
Director of Special Education	

Hollis Elementary School
Mrs. Eileen Fucile, Supervising Principal

Hollis Primary School	Hollis Upper Elementary School
Mrs. Ann Windsor	Mrs. Carol Thibaudeau
Associate Principal	Associate Principal

*Appointed for 02-03; 3-year term expires 03-04

**Appointed for 02-03; end of 3 year term

At press time, the deadline for petition articles had not been reached. The school district warrant with petition articles (if submitted) will be posted February 26, will be available at the SAU Office and at the Annual District Meeting.

HOLLIS SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE THIRTEENTH DAY OF MARCH, 2003, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2003.
 - Election of two members of the School Board for the ensuing three years.
 - Election of one member of the School Board for the ensuing year.
 - Election of a School District Treasurer for the ensuing year.
 - Election of a School District Clerk for the ensuing year.
 - Election of a Moderator for the ensuing year.
2. To see if the school district will vote to raise and appropriate a sum of \$218,596 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2003-2004 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation. The budget committee supports this article.
3. To see if the school district will vote to raise and appropriate a sum of \$84,956 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2003-2004 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. Cost items increases in subsequent years will require approval of specific warrant articles at future District Meetings. The school board recommends this appropriation. The budget committee supports this article.
4. To see if the school district will vote to raise and appropriate \$8,064,156 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation. The budget committee supports this article. This appropriation does not include any of the other warrant articles.

5. To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.
6. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this sixth day of February, 2003.

Douglas Cleveland, Chair
Kathleen de Lacy
Harry Haytayan
Janet Listowich
Anita Moynihan

A true copy of the warrant - Attest:

Douglas Cleveland, Chair
Kathleen de Lacy
Harry Haytayan
Janet Listowich
Anita Moynihan

SCHOOL WARRANT
The State of New Hampshire

Polls open at 7:00 A.M. - Will Not Close before 7:00 P.M.

To the inhabitants of the School District in the Town of Hollis qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE MIDDLE SCHOOL IN SAID DISRICT ON THE ELEVENTH DAY OF MARCH, 2003, AT SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.
5. To choose one member of the School Board for the ensuing year.

Given under our hands and seals at said Hollis this 6th day of February, 2003.

Douglas Cleveland, Chair
Kathleen de Lacy
Harry Haytayan
Janet Listowich
Anita Moynihan

A true copy of the warrant - Attest:

Douglas Cleveland, Chair
Kathleen de Lacy
Harry Haytayan
Janet Listowich
Anita Moynihan

HOLLIS ANNUAL SCHOOL DISTRICT MEETING
MARCH 14, 2002

Moderator Jim Belanger called the annual meeting of the Hollis School District to order at 7:00 PM on March 14, 2002.

School Board: Julie Mook, Chair, Paula Fordin, Doug Cleveland, Margaret O'Grady, Steve Schmalz.

Budget Committee: Lorin Rydstrom, Chair, Jim Belanger, Mort Goulder, Craig Jones, Melinda Willis, Doug Cleveland (school board rep). Absent: Mike Harris, Dan McManus (selectmen rep.)

Chelsea de Lacy sang the National Anthem and the Boy Scouts led the Pledge of Allegiance.

Moderator Belanger appointed Kathi Lewis as Acting Clerk. Mr. Belanger then reviewed the rules of the meeting.

Board Member Paula Fordin presented outgoing Board Member Stephen Schmalz with a plaque and thanked him for his six years of service to the school district. Mrs. Fordin then presented outgoing Board Member and Chair, Julie Mook with a plaque and thanks for her five years of service to the school district.

Supervising Principal Eileen Fucile provided an overview of the state of the schools.

Lorin Rystrom, Chair, Hollis Budget Committee, thanked Jim Belanger for serving on the budget committee. He presented the proposed budget's tax impact and indicated that the Budget Committee takes exception to the overall budget, particularly the teacher salaries. Craig Jones also spoke against the budget and explained the Budget Committee's reasoning to keep salaries level.

Article 1

The first article of the School District warrant follows.

To elect all necessary school district officers for the ensuing terms by official ballot on March 12, 2002.

- Election of two (2) members of the School Board for the ensuing three years.
- Election of a School District Treasurer for the ensuing year.
- Election of a School District Clerk for the ensuing year.
- Election of the School District Moderator for the ensuing year.

This article was acted on by ballot voting on March 12, 2002. The two board members who were elected are: Harry Haytayan and Janet Listowich. School district treasurer: Claudia Dufresne. School district moderator: Jim Belanger. School district clerk: This position is vacant; therefore Mrs. Kathi Lewis was appointed as Acting Clerk.

Article 2

To see if the school district will vote to raise and appropriate the sum of \$69,034 to fund the foreign language program in the Hollis Elementary Schools, including salary and benefits for the 1.5 teachers and materials. Tile program will be for the full 2002-03 school year. The school board and budget committee recommend this appropriation.

Article 2 was moved by Paula Fortin and seconded by Margaret O'Grady.

Carol Mace, the district's Director of Curriculum and Instruction, was asked to provide an overview of the foreign language program. The program was originally funded through federal grant money, and it is now time for the district to fund the program. Several individuals spoke in favor of the article. **The motion carried with a teller card vote.**

Article 3

To see if the school district will vote to raise and appropriate a sum of \$284,532.70 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2002-2003 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. Cost items increase in subsequent years will require approval of specific warrant articles at future District Meetings. The school board recommends this appropriation. The budget committee does not support this article.

Article 3 was moved by Margaret O'Grady and seconded by Steve Schmalz.

Board Member Doug Cleveland provided a history of the negotiation process and mediation leading to a new Agreement. The school board recognizes the district's quality teachers and wishes to attract and retain them. The Agreement is a two-year contract. Change from the previous contract include a retirement incentive of 20 percent of the last year's salary. A maximum of four retirement packages would be granted in a year. Health insurance coverage allows for a cap of \$800 with a minimum employee contribution of 10 percent of the cost of a premium (Blue Choice); dental was increased to \$60/month from \$45. Base salary was increased 4.2 percent in year 1 and 4.5 percent in year 2. (Year 2 will be voted at next year's district meeting.) The agreement is an increase of \$284,533 or 3.9% of the budget.

Mrs. Mook reiterated Mr. Cleveland's remarks that the district has excellent teachers and the schools are among the best in the state. Salaries are within the range of surrounding areas, but if held level, they would be considerably less. Health care costs are increasing thereby taking more of a staff member's salary and making it more difficult to keep up. The board feels the need to keep salaries competitive in order to retain the district's excellent teachers.

In response to a question as to why the Budget Committee does not support this article, Mr. Goulder referenced business layoffs and most businesses holding their employee salaries level. The budget committee felt the economic climate does not support salary increases.

Several voters spoke in support of the article.

Tom Enright moved the question with Kathy Whitaker seconding. The motion carried by teller card vote.

A vote on Article 3 was taken, and the article passed with a majority of teller card votes.

Article 4

To see if the school district will vote to raise and appropriate a sum of \$43,200 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2002-2003 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.

Article 4 was moved by Steve Schmalz and seconded by Doug Cleveland.

Board Member Steve Schmalz informed the voters that this is the second year of the two year support staff contract. It includes a base increase of 3 percent and represents .06 percent of the budget.

The motion carried by teller card vote.

Article 5

To see if the school district will vote to raise and appropriate \$7,558,765 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board and budget committee recommend this appropriation. This appropriation does not include any of the other Warrant articles.

Article 5 was moved by Julie Mook and Seconded by Paula Fordin.

Board Chair Julie Mook presented the operating budget which is a \$49,000 (.66%) over the previous years budget. Increases were in the areas of building operations, transportation, SAU assessment, employee benefits, media and special education. Decreases occurred in regular instruction and contingency. The total budget including warrant articles is a 6.16% increase. Several voters spoke in favor of the article.

Regina Kozan moved to increase the budget by the amount necessary to cover the cost of playground equipment. She queried Mr. Schmalz as to whether it should be \$75,000 or \$80,000. Mr. Schmalz responded that the board's position was to raise playground money from private donations and he had promised the budget committee this amount would not be included in the operating budget. Mrs. Kozan withdrew her motion, **A vote on the original amount was taken and the motion carried with a majority of teller card votes.**

Article 6

To see if the school district will authorize the Hollis School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.

Article 6 was moved by Julie Mook and seconded by Margaret O'Grady.

Mrs. Mook stated that this was a housekeeping item to allow the district to accept funds in the event special education costs exceed budgeted amounts.

Motion carried with a teller card vote.

Article 7

To transact any other business, which may legally come before said meeting.

James O'Shay moved to reconsider Article 5. The motion was seconded by Paul Beckett. There was no discussion and Moderator Belanger asked for a vote, which was defeated by card vote.

He then asked for a motion to adjourn, which was made and seconded by a number of voters. Meeting was adjourned at 9:48 PM.

Respectfully submitted,

Kathi Lewis
Hollis School District Clerk

HOLLIS SCHOOL DISTRICT

	ACTUALS FY 2001-2002	ADOPTED FY 2002-2003	PROPOSED FY 2003-2004	BUD COMM RECOMMEND FY 2003-2004
1100 REGULAR INSTRUCTION	\$2,799,650	\$3,037,294	\$3,044,428	\$3,044,428
1200 SPECIAL EDUCATION	\$820,272	\$876,833	\$909,862	\$909,862
1260 ESL PROGRAM	\$20,591	\$22,783	\$14,422	\$14,422
1270 GIFTED AND TALENTED	\$0	\$0	\$0	\$0
1300 VOCATIONAL EDUCATION	\$0	\$0	\$0	\$0
1400 CO-CURRICULAR	\$0	\$0	\$0	\$0
2120 GUIDANCE	\$82,400	\$89,886	\$90,428	\$90,428
2130 HEALTH	\$80,341	\$84,992	\$90,027	\$90,027
2210 IMPROVEMENT OF INSTRUCTION	\$92,420	\$83,302	\$93,530	\$93,530
2220 EDUCATIONAL MEDIA	\$125,970	\$150,134	\$155,748	\$155,748
2310 SCHOOL BOARD EXPENSE	\$39,911	\$96,300	\$99,200	\$99,200
2320 OFFICE OF SUPERINTENDENT	\$273,169	\$307,285	\$322,687	\$322,687

	<u>ACTUALS</u> <u>FY 2001-2002</u>	<u>ADOPTED</u> <u>FY 2002-2003</u>	<u>PROPOSED</u> <u>FY 2003-2004</u>	<u>BUD COMM</u> <u>RECOMMEND</u> <u>FY 2003-2004</u>
2400 OFFICE OF PRINCIPAL	\$362,348	\$367,707	\$385,245	\$385,245
2600 OPERATION OF PLANT	\$571,658	\$530,471	\$542,804	\$542,804
2700 TRANSPORTATION	\$214,888	\$235,002	\$238,047	\$238,047
2900 FRINGE BENEFITS	\$842,158	\$1,038,410	\$1,068,764	\$1,068,764
4300 ARCHITECTURE SERVICES	\$0	\$0	\$0	\$0
5100 DEBT SERVICE	\$793,259	\$784,633	\$758,464	\$758,464
5221 TRANSFER TO FOOD SERVICE	\$0	\$197,000	\$197,000	\$197,000
5222 TRANSFER TO SPECIAL PROJECTS	\$0	\$53,500	\$53,500	\$53,500
5230 TRANSFER TO CAPITAL PROJECTS	\$0	\$0	\$0	\$0
GRAND TOTALS	\$7,119,037	\$7,955,532	\$8,064,156	\$8,064,156

HOLLIS SCHOOL DISTRICT REVENUE

REVENUE & CREDITS

	APPROVED BY DRA 2001-2002	APPROVED BY DRA 2002-2003	PROPOSED 2003-2004
UNRESERVED FUND BALANCE	\$134,472	\$169,351	\$0
CATASTROPHIC AID	\$22,576	\$27,765	\$27,765
BUILDING AID	\$189,556	\$183,266	\$234,086
KINDERGARTEN AID	\$0	\$0	\$0
SCHOOL LUNCH	\$197,000	\$197,000	\$197,000
FEDERAL FUNDS	\$61,303	\$53,500	\$53,500
OTHER STATE/FEDERAL	\$0	\$0	\$0
OTHER LOCAL SOURCES	\$28,500	\$28,500	\$104,700
SALE OF BONDS	\$60,000	\$0	\$0
TRANSFER FROM CAPITAL PROJECTS FUND	\$0	\$0	\$0
EARNINGS ON INVESTMENTS	\$25,000	\$20,000	\$10,000

TOTAL REVENUE & CREDITS

\$718,407

\$679,382

\$627,051

DISTRICT ASSESSMENT

DISTRICT ASSESSMENT
ADEQUACY AID

\$6,299,367

\$6,579,220

\$7,107,291

\$529,644

\$696,930

\$633,367

TOTAL APPROPRIATIONS

\$7,547,418

\$7,955,532

\$8,367,708

FINANCIAL REPORT OF THE
HOLLIS SCHOOL BOARD
July 1, 2001 - June 30, 2002

Revenue All Funds

Fund Equity July 1, 2001	\$267,244.16
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Local Receipts:

Current Appropriations	\$3,875,450.55
Earnings on Investment	\$11,154.46
Lunch Program	\$175,530.40
Transfer from Capital Projects	\$0.00
Other Local Revenue	\$108,874.38
 Total Local Revenue	 \$4,171,009.79

State and Federal Receipts:

Adequacy Aid	\$2,953,560.00
Foundation Aid	\$0.00
Building Aid	\$189,556.25
Catastrophic Aid	\$22,577.98
Kindergarten Aid	\$0.00
Lunch Program	\$20,928.00
Federal Funds	\$205,229.62
 Total State & Federal	 \$3,391,851.85

Total Other Financial Sources	Bond Proceeds
\$60,000.00	

Total Revenue	All Funds	\$7,622,861.64
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Total Amount Available All Funds	\$7,890,105.80
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Statement of Analysis of Changes in Fund Equity

Total Available All Funds	\$7,890,105.80
Less General Fund Expenditures	\$7,119,037.48
Less Other Fund Expenditures	\$436,717.61
 Fund Equity June 30, 2002	 \$334,350.71

**HOLLIS SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR
SPECIAL EDUCATION PROGRAMS AND SERVICES
RSA 32:11a ***

	2000-2001	2001-2002
EXPENSES:		
SALARIES	\$610,015	\$673,037
CONTRACTED SERVICES	\$62,942	\$51,092
TRANSPORTATION	\$3,243	\$2,317
TUITION	\$83,352	\$82,545
MATERIALS	\$4,252	\$6,761
EQUIPMENT	\$4,129	\$4,521
SUBTOTAL	\$767,933	\$820,272
 REVENUE:		
CATASTROPHIC AID	\$2,587	\$22,578
IDEA	\$54,733	\$78,454
PRESCHOOL	\$5,187	\$4,809
SUBTOTAL	\$62,507	\$105,841
 NET COST FOR SPECIAL EDUCATION	 \$705,426	 \$714,431

* Department of Education, Bureau of Special Education requires, under separate cover, an accounting of actual expenditures by the district for special education programs and services for the previous 2 fiscal years.

BALANCE SHEET
Fiscal Year Ended June 30, 2002

ASSETS

General Fund	\$305,765.00	
Special Revenue Fund	\$72,180.00	
Food Service Fund	\$50,526.00	
Capital Projects	\$15,059.00	
Agency Fund	\$26,153.00	
Long Term Debt	<u>\$3,812,814.00</u>	
Total Assets		\$4,282,497.00

LIABILITIES

General Fund	\$103,054.00
Deferred Revenue	\$834.00
Capital Projects	\$135.00
Agency Fund	\$26,153.00
Long Term Debt	<u>\$3,812,814.00</u>
Total Liabilities	\$3,942,990.00

FUND EQUITY

General Fund	\$202,711.00	
Food Service Fund	\$121,872.00	
Capital Projects Fund	<u>\$14,924.00</u>	
Total Fund Equity	\$339,507.00	
Total Liabilities & Fund Equity		\$4,282,497.00

HOLLIS SCHOOL DISTRICT
TEACHER ROSTER

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Eileen Fucile	27	Supervising Principal	Rivier	M.Ed.
Carol Thibaudeau	22	Associate Principal	Johns Hopkins	M.S.
Ann Windsor	25	Associate Principal	Notre Dame College	M.Ed.
Karen Amber	8	Grade 5	Rivier	M.Ed.
Allison Annand	14	Kindergarten	Wheelock College	B.S.
Gail Ansaldo	14	School Nurse	Keene State	B.A.
Brenda Arel	8	Grade 4	Lesley	M.Ed.
Gregory Ashley	16	Grade 3	Antioch New England	M.Ed.
Claudine (Bunny) Augello	26	Grade 5	SUNY	M.A.
Pamela Banks	18	Speech/Language Pathologist	U. Conn.	M.A.
Mary Lee Barnard	8	Guidance	Rivier	M.Ed.
JaniceBeech	22	Math-Science Coordinator	Lesley	M.Ed.
Cheri Birch	1	Environmental science	Univ. Maine, Orono	B.S.
Richard Bothmer		Environmental science	North Texas State	M.Ed.
Sheryl Brown	6	Special Education	UNH	B.S.
Amye Campbell	2	Grade 2	Rivier	B.A.
Susan Caron	16	Grade 5	Fitchburg	B.S.
Lisa Cassidy	5	Grade 3	UNH	M.Ed.
Lesha Colthart	17	Music	Western Conn. State	B.S.
Patricia Connolly	12	Reading Specialist	Plymouth State	M.Ed.
Carol Cornell-Smith	4	Grade 2	Castleton	B.A.

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Elizabeth (Penny)Currier	5	Grade 2	UNH	M.Ed.
Raymond Daneau	7	Guidance	Boston Univ.	M.Ed.
Mary-Elizabeth Delacoe	3	Grade 1	Framingham State	B.S.
Glenn DePine	17	Music	Eastern Michigan Univ.	B.S.
Kristen Dovidas	7	Grade 6	Univ. North Texas	M.Ed.
Sylvia Eggleston	30	Music	Syracuse Univ.	M.Ed.
Elaine Fallon	12	Kindergarten	Keene State	B.S.Ed.
Karen Fischer	1	Grade 6	SUNY, New Paltz	M.S.T.
Robin Fitton	9	Speech Pathologist	B.U. and Lesley	M.S.
Patricia Flynn	6	Grade 6	Notre Dame College	M.Ed.
Joan Fuller	10	Reading	Boston Univ.	Ed.M.
Justyn Gilbert	1	Grade 6	Rivier	B.A.
Brenda Golia	6	Special Education	Plymouth State	M.Ed.
Gladys Guzman	19	Spanish	Univ. Evangelica Boliviana	B.S.
Ethelind (Lindy)Hanninen	18	Grade 4	Antioch New England	M.Ed.
Susan Hoyt	7	Grade 6	American Intl. College	M.Ed.
Carole Jackson	28	Grade 2	Worcester State	M.Ed.
Dennis Kane	23	Kindergarten	Fitchburg State	M.Ed.
Christine Kelley	7	Special Education	Framingham State	B.S.
Karen Kelley	24	Grade 5	Antioch New England	M.Ed.
Patricia Kittredge	27	Grade 1	Suffolk Univ.	B.A.
Susan LaRocque	1st YearTeacher	Computer	NH College	R.N.
Ellen Lencsak	8	School Nurse	Rockland C.C.	M.Ed.
Priscilla Levasseur	29	Grade 1	Rivier	

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Sandra Lindquist	8	Spanish	Andrews Univ.	B.A.
Cheryl Linscott	32	Grade 4	Plymouth State	M.A.
Lynn Lutz	14	School Psychologist/SAIF	Rivier	CAGS
Mary "Beth" Magennis	26	Grade 4	Simmons	M.A.
Susan Manigan	28	Grade 2	Fitchburg State	M.Ed.
Betty Marshall	M+30	Special Education	Rivier	M.Ed.
Sandra Martel	5	Grade 1	San Diego State	M.A.
Mary Martin	15	Special Education	Simmons	M.A.T.
M. Frances McBee	13	ESL Specialist	Notre Dame College	M.A.
Susan Morelli	22	Speech/Language Pathologist	Northeastern	M.S.
Mary Jo Naber	12	Grade 1	Towson Univ.	B.S.
Heather Nelson	6	Reading	SUNY, Oneonta	B.A.
Jody Nelson	21	Grade 3	Univ. Wisconsin	M.S.
Melissa Nelson	2	Grade 6	Lesley	B.S.
MaryLou Noonan	13	Grade 5	Keane College	B.A.
David Olszewski	17	Physical Education	Rivier	M.Ed.
William Olszewski	4	Occupational Therapy	UNH	B.S.
Cheryl Paradis	27	Grade 3	Antioch New England	M.Ed.
Linda Pellerin	29	Grade 5	Notre Dame College	M.Ed.
Marian Pickowicz	14	Reading Specialist	North Adams State	B.S.
Lorraine Plourde	7	Computer	Notre Dame College	B.A.
Alexander Pope	2	Art	UNH	M.A.T.
Sarah Proulx	2	Grade 3	UNH	M.Ed.
Amy Prunier	Grade 6	Grade 6	UNH	B.A.
Leslie Russell	1st Year Teacher	Art	RI School of Design	M.A.
Julie Somorrostro	17	Gr. 3	Roanoke College	B.A.
Judith Schibanoff	1st Year Teacher	Media/Library	So. Conn. State	B.L.S.
	10			

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Mary Ann Smith	23	Grade 2	Antioch New England	M.Ed.
Debra Stevens	30	Special Ed. Coordinator	Antioch New England	M.Ed.
Linda Walsh	20	Learning Center	U. Conn	M.A.T.
David Ward	26	Grade 3	U. Mass., Boston	B.A.
Ann Marie Wellman	3	Grade 4	Univ. Dayton	B. Music
Thomas Williamson	9	Physical Education	Springfield College	B.S.
Amy Young	9	Kindergarten	Boston Univ.	M.Ed.
Mary Ann Zagami	2	Grade 2	UNH	M.Ed.
Amy Ziminsky	22	Grade 1	Antioch New England	M.A.
Ellen Zorawowicz	20	Media/Library	Citadel	M.Ed.
<u>Currently on Leave of Absence:</u>				
Eileen Kidder	6	Grade 2	UNH	M.Ed.
Paula Lockard	1	Grade 6	UNH	M.Ed.
Janet MacFarland	23	Environmental Science	U. Mass., Amherst	B.A.
Darlene MacSweeney	12	Grade 3	Skidmore	B.S.
Gail Rogers	10	Computer	Cambridge College	M.A.
Lindsay Silvestri	3	Grade 1	UNH	M.Ed.
Susan Connelly	10	Grade 6	NYU	M.A.
Patricia York	11	Speech/Language Pathologist	UNH	M.A.

2002-2003 ANNUAL TOWN REPORT

Hollis Elementary School Community

‘Successful schools are organized around student learning. Schools that support these expectations set priorities for what teachers teach and what students learn. And they provide a sufficient number of well-qualified personnel to meet school goals. Schools that achieve high levels of student performance provide the resources and supports that ensure student success. Recognizing that all students do not learn at the same pace, schools that support student success give students the time they need to meet high academic standards. These schools provide rigorous curricula and the instructional strategies that support all students, particularly those who are low performing. Classroom observation, continual evaluation of teaching practice and review and analysis of student work also ensure equity in the learning of all students. In addition, schools that are deliberate about raising the performance of all student regularly collect, study and analyze data to improve decision-making about instruction and student learning.’

(excerpted from NAESP, *Leading Learning Communities*)

The Hollis School Community continues its work to maintain excellence in education. We are pleased with our successes and appreciative of the support we receive from parents and the larger Hollis community that allows us to reach this level of excellence. As a high-performing, successful school we mirror all that is written in the excerpt above. We are especially proud of the quality, integrity and dedication of our staff members who are the heart and soul of our school. We hope you enjoy reading about school curricula, student and staff accomplishments and some of the exciting events that support our efforts to engage and challenge every Hollis Elementary School student.

Respectfully submitted by E. M. Fucile, C. Thibadeau, & A. Windsor

Enrollment

We have 871 students currently enrolled in Kindergarten through grade 6, an increase of 25 students from this time in the 2001-2002 school year. To accommodate increased enrollment numbers at kindergarten, and maintain the small class size that is critical to meeting individual needs, we added an additional sixth session of kindergarten students this year, which brings to 44 the number of classes in our district.

Language Arts Curriculum Notes

The reading and writing components of language arts are woven into all subject areas in the elementary grades. While teachers continue to utilize the Silver Burdett Ginn *Literature Works* program as the consistent support for the core curriculum, this year our focus has been to investigate and learn about working with students in small guided reading groups at appropriate instructional levels. To begin this process teachers were trained in reading assessment strategies that are used to determine the instructional reading level of each student. These assessments provide teachers with a wealth of information regarding a child's reading fluency, decoding skills and comprehension level and are used to plan more effective lessons.

Grant money has supported exciting, high quality professional development throughout the year including full day guided reading workshops in October presented by national consultants Connie Hebert and Pamela Haack. Teachers received ideas on how to manage the literacy block and conduct small guided reading groups emphasizing before, during and after reading strategies. Subsequent sessions with consultants modeling guided reading lessons in classrooms have increased understanding and added to our knowledge base. To support this guided reading method of teaching, multiple copies of books in the trade book

library have been labeled according to reading levels and additional books will be purchased to provide necessary resources.

Mathematics Curriculum Notes

The *Everyday Math* Program continues to be effective, with teachers reporting that students are gaining a better conceptual understanding of mathematics. This year's 6th grade state test scores support these observations. Advanced and Proficient ratings on the NHEIAP have increased from 48% before the implementation of *Everyday Math* to 68%, while Basic and Novice scores have decreased from 52% before the implementation of *Everyday Math* to 32%.

Teachers continue to refine their use of the program by compacting and combining easier lessons while spending additional time on challenging ones. They continue to differentiate by activity, product and method of instruction to meet student needs. Using a story format, picture books related to math concepts and adding creative art are just some of the ways teachers are enhancing lessons. In the upper grades students and teachers are accessing web sites related to unit topics for practice and enrichment. Professional development is being provided on metacognition - thinking about your thinking. The purpose of metacognition is to teach students how to articulate their thinking during math problem solving and to improve their ability to explain their thinking process through writing.

Foreign Language Curriculum Notes

This year students in grades 3 through 6 are receiving instruction in Spanish twice a week for 30 minutes. Students are meeting the National Foreign Language Standards (the Five C's) in a variety of ways. Teachers use active and engaging learning activities at all levels, providing visual, auditory, and tactile activities that lead to more effective language learning. Students are learning to *Communicate* with each other about their families and homes and about their bodies and clothing. They are also building their own Spanish dictionaries of vocabulary words, which they have been encouraged to use at home. In studying other *Cultures* students have *Compared* their homes and school with the homes and schools of Mexican children and Bolivia, the country of origin of Spanish teacher Senora Guzman. They have also learned about Bolivian customs and traditions, emphasizing winter holidays, and have read about and discussed the *Community* of Hispanic people within the United States. In addition fourth graders *Connected* with health and the FitKids program in studying about the body, inside and out, and learning the laws of health in Spanish.

To help expand our knowledge of foreign cultures Mrs. Machiko Iwasaki arrived in April from Japan as part of the STEP program (Sowing Together for Earthly Peace). She spent eight weeks providing a wonderful cultural exchange program for SAU 41 students and community members. A Hollis Rotary Grant provided additional sponsorship funds for this enrichment opportunity.

Student Achievement & School Accountability

Last May Hollis students in the 3rd and 6th grades again participated in the required New Hampshire Educational Improvement and Assessment Program (NHEIAP). This program assesses how students and schools are doing in the areas of Language Arts and Mathematics, with additional tests in Science and Social Studies administered to 6th graders. Analyzing these test results and making appropriate adjustments are just two of the ways we work towards improving the teaching and learning process. This past year's NHEIAP results show both our schools placing first overall when ranked with other elementary schools of comparable size. When compared to all the elementary schools statewide, regardless of size, the Primary School ranked sixth overall while the Upper Elementary ranked second. These

results continue to be impressive and help validate the high quality of education that is provided here in Hollis.

The following charts show a breakdown of scores as compared to the state average.

May 2002 End of Gr 3	Language Art			Mathematics		
	Rank	Advanced & Proficient	Basic & Above	Rank	Advanced & Proficient	Basic & Above
Hollis	8	72%	93%	1	69%	96%
State	of 250	41%	76%	of 250	39%	80%

May 2002 End Of Gr 6	Language Art			Mathematics			Science			Social Studies		
	Rank	Adv. & Prof	Basic & Above	Rank	Adv. & Prof	Basic & Above	Rank	Adv. & Prof	Basic & Above	Rank	Adv. & Prof	Basic & Above
Hollis	14	49%	85%	1	68%	96%	5	47%	76%	1	51%	94%
State	of 162	28%	64%	of 162	28%	73%	of 162	19%	53%	of 162	18%	62%

Students in our 5th grade took the Terra Nova, 2nd Edition, which compares students with their counterparts nationwide. The Terra Nova, a standardized instrument, is a measurement of academic achievement on what is judged to be common national curriculum materials, although no national curriculum exists. Again, results were impressive.

This chart shows how well our students did compared to their peers nationally.

Local Percentage of our students Total Test	Reading	Language	Mathematics
10% of our students scored in the top 2% nationally	2% nationally	4% nationally	5% nationally
25% of our students scored in the top 8% nationally	10% nationally	10% nationally	11% nationally
50% of our students scored in the top 21% nationally	20% nationally	22% nationally	21% nationally
75% of our students scored in the top 35% nationally	35% nationally	46% nationally	40% nationally

Communicating Student Progress

This year for the first time curriculum pamphlets are being included in each child’s report card, which reports student progress against grade level norms. The pamphlets outline major standards and objectives covered each trimester in each curriculum area. Teachers at each grade level and in each specialty have worked diligently to develop these pamphlets. As always, their efforts surpassed expectations. The addition of the curriculum pamphlets acknowledges both the importance of communication and collaboration between home and school and our ongoing effort to improve our reporting system. Individual student progress is shown through a collection of works within a student’s portfolio, which is shared with parents during our April Portfolio Days. Additionally, *Positive Principal’s Phone Calls* recognize and celebrate all types of intelligences and creativity.

Hollis Primary School Celebrates 50 Years! In the fall of 1952, the ‘new’ building was large enough to hold all the town’s elementary classrooms. Today, after eight additions and renovations, this building houses 457 students in kindergarten through grade 3. To celebrate the 50th anniversary staff members, students and parents marched in the Old Home Day

Parade and invited community members to visit a booth set up at Nichols Field to commemorate and celebrate the school's history.

Staff Notes

We are proud and pleased to welcome the following new staff members:

Heather Nelson-HPS Reading Specialist
Sandy Martel -1st grade
Cindy Aikens-Special Ed. Para
Bill Olszewski-Occupational Therapist
Beth Delacoe-1st grade
Amy Duprey-Special Ed. Para
Sandy Lindquist-Half-time Spanish grades 3 & 4
Amye Campbell-2nd grade
Kevin Moore-Special Ed. Para
Cheri Birch-HPS Environmental Science
Penny Currier-2nd grade
Lisa Simard-Special Ed. Para
Robin Fitton-HPS speech
Ann Marie Wellman-4th grade
Nancy Gatta-Special Ed. Para
Allison Annand-Half-time Kindergarten
Karen Fischer-6th grade
Margaret Woods-Special Ed. Para
Elaine Fallon-Half-time Kindergarten
Kristen Dovidas-6th grade
Karen Brown-Kindergarten Para
Deb Stevens-Half-time Special Ed. Coordinator
Susan LaRocque-Instructional Para
Sheila O'Donnell-Cafeteria Supervisor
Christine White-Special Ed. Clerical Para
Denise Musto-Special Ed. Para

A message from the Superintendent of Schools,

Dear Parents and Residents,

It is a distinct pleasure for me to serve as the Superintendent of the Hollis Brookline Schools. I am completing eight years in this position and I am appreciative and proud of the outstanding learning opportunities available in our schools. This success is directly attributable to the close and positive school-community relationship that we enjoy. Parents and community members are very involved in a variety of activities and projects and are highly supportive of our professional, support and administrative staff.

As you will read in the reports that follow, each school is committed to providing for the wide range of needs of our students. To that end, curriculum and instruction are aligned with state and national standards and resources and materials implemented to support those needs. Professional development is focused on improving instruction through expanding teacher skills and assessment helps us to determine program and instructional effectiveness.

Our media facilities and networked technology expand learning opportunities and support the curriculum, instruction, assessment connections. We have worked hard to bring our buildings up to date. With attention to the Middle School at this District Meeting, our children at that level will be better served.

Hollis Brookline students have excelled in a variety of academic, performance, athletic and demonstration experiences and are successful at the state and New England levels. Our test results further validate this by consistently placing us in the range of the most successful districts in the state.

Our students are well prepared for the future. Seventy percent are accepted at some of the most competitive colleges and universities in the country and ten percent enroll at two year colleges. The balance of our students become responsibly employed or enter the Armed Services.

The Annual Report will provide for you an opportunity to learn more about the dynamic programs and activities taking place in our schools. We are proud of them and expect that our teachers and administrators will continue to work tirelessly for your children.

We encourage you to remain involved through the several volunteer opportunities available. We understand and appreciate that we are a better school system, as a result, and look forward to your continued support. I expect that your child will further grow and develop this year and anticipate ongoing success in the years that follow.

Sincerely,
Kenneth L. DeBenedictis, Ed.D.
Superintendent of Schools

Report of the Director of Curriculum and Instruction

The fundamental purpose of school is to enhance student learning. This is a very simple and obvious statement to make. However, learning is a very complex process, and it takes a variety of interacting conditions to assure that our students learn as much as possible. I want to spend a brief time describing what those conditions are, and talk about how we are doing in creating those "learning conditions."

There is one learning condition that is beyond the school's control, and that is the "condition" in which students arrive at the schoolhouse door. Schools whose students arrive well-nourished - physically, emotionally and academically, start from a stronger foundation. We are fortunate in Brookline and Hollis that our students arrive at school fully prepared to learn what we have to offer. Since many of our students arrive so well prepared, our schools start with an advantage. I will come back to this point when I conclude about our responsibilities to ALL our students.

Conditions that enhance learning within our schools begin with excellent teachers. Excellent teachers are those who have a very good background for what they are to teach, who care passionately about their teaching and their students, who constantly reflect upon their practice, who understand that what students learn is as important as what they are taught, who are constantly looking for new ways to make their instruction better. A good school attracts excellent teachers, KEEPS those teachers, and provides the environment and resources within which excellent teachers thrive.

If schools are to attract and keep excellent teachers, they must provide powerful professional development programs, a high-quality curriculum as the foundation for teaching, up to date and appropriate instructional materials, and support and encouragement.

Administrative leadership which both insists on high quality teaching, and supports that teaching as it occurs, is also an essential condition for student learning. Without excellent administrative leadership, school systems have consistently foundered. It is virtually impossible to attract or keep large numbers of excellent teachers without equally excellent administrative leadership.

That leadership actually begins with our school boards. School boards set policy; they set budgets, and convince the community of the necessity of supporting their schools. Excellent school boards make excellent schools possible.

We each have a responsibility for all our students. For those students who arrive fully prepared, and are able to move easily through our curriculum, we owe them the opportunity to pursue more challenging opportunities. For those who arrive less prepared, we owe them the respect of not mistaking lack of background for lack of ability, and we have the duty of helping them catch up and then see the opportunities before them. For our students who learn and see life in a different way, we owe them the opportunity to demonstrate their knowledge in a variety of ways. And for our less able students, we owe them the expectation that hard work can pay off for them also, and to encourage and assist those students to go as far as they possible can. None of the students I have described should feel unwelcome or unvalued in our schools.

So- how are we doing in developing these conditions, and how much are our students benefiting and learning? In one sense, that is for each of you to decide. I believe that we do have excellent teaching and solid support instructionally and administratively. I believe we have very supportive school boards and communities. Given these conditions, we should do well by our students.

And by and large, we DO do well by our students, as we compare ourselves to any measure produced by the State Department of Education. Our dropout rates are among the very lowest in the state, and our college attendance rates, as well as our scores on state testing programs are consistently among the very highest in the state. We can, and should, be proud of these accomplishments. But, since so many of our students come to school well prepared for that experience, we should do well by those measures. What we know by these statistics is that our students are learning, and that our schools are succeeding.

It is also clear to me that much of our success is due not only to the advantages our students bring with them, but also to the dedication and hard work of faculty, staff, administrators and school board members. I have witnessed an incredible amount of this work and dedication among very many people in both Brookline and in Hollis. No matter how good our students might be, excellence doesn't come without tremendously hard work.

Since we do well, we now have the ability to look at those things that we could do better. For example, a thorough analysis of our state testing results shows that still too many of our students are in the novice category. One of our goals needs to be to even further reduce the number of students whose learning performance places them in this lowest category. While the number of our students in the novice category is well below the state average, it is our goal to raise the performance level of these youngsters, not because it will look good on our "score sheets," but because students who land in this category need to increase their learning if they are to succeed later.

We will also continue to concentrate on improving the writing skills of our students, and their ability to respond to open-ended questions, and not simply multiple-choice questions. Life is series of open-ended responses, and not simply a multiple choice quiz, and our students need more of this sophisticated approach to learning.

Finally, we need to continue to stretch our students, and challenge them all. Implementation of Differentiated Instruction, which focuses on addressing students' varying readiness, interests, and learning styles, will also enhance student learning. Providing foreign language instruction in our elementary schools is only one example of our approach to providing such opportunities. Individual school reports will provide additional specifics of expanding opportunities for our students.

It is part of my job to touch on many of these conditions. That is, I am involved in curriculum development, professional development programs for our staff, research on learning and instructional strategies, finding grants to support the district, and providing support for administrators, teachers, and school boards in these areas. It is a pleasure to continue to be part of dynamic, thoughtful and supportive school districts, and I look forward to participating in the continuing quest for excellence in Hollis and Brookline.

Respectfully submitted,

Carol A. Mace

Report of the Director of Special Education

The NH State Department of Education conducts periodic reviews of special education programs in assessing a district's compliance with all federal and state regulations. SAU 41 districts underwent the state onsite review process during the 2001/2002 school year. After interviewing a number of parents, students and staff, in addition to assessing numerous files and case studies, I am most pleased to report that all three SAU 41 districts received the highest of evaluation ratings. Significant commendations were made in each of the targeted criteria including: compliance with all procedural regulations, optimal student access with all grade level curriculum, participation of all students in state and district standardized assessments as well as the case study documentation of student progress in their respective individualized education plans.

The Special Education Department continues the expansion and specialization of instructional programs throughout all SAU 41 districts. As departmental goals, the continued specialization of systematic remedial programs in reading, language and study skills has enhanced the overall quality of services within our districts in a most cost-effective manner. Congruent with the federal mandates of IDEA '97 and the New Hampshire Rules for the Education of Handicapped Students, School Administrative Unit (SAU) #41 coordinates a diversity of special education programs and related services to meet the unique needs of educationally identified students throughout Hollis and Brookline. This year the department is providing services for 281 students K-12 which constitutes approximately 10.5% of the total SAU41 student body. In addition, special developmental services are also provided for 29 preschool, children ages 3-5, as required by state guidelines.

The predominant goal of special education is to assure all children have an "appropriate educational experience." This means that when students have significant deficits in the learning process, resulting in significantly delayed achievement relative to their grade level, the school system provides a diversity of services to address those factors adversely impacting a student's academic performance. Such factors or educational deficits include specific learning disabilities in: reading decoding, reading comprehension, listening comprehension, written and oral expression, math reasoning and calculation as well as speech and language skills. Orthopedic, emotional and health confounds are also addressed by the department when they significantly impact the learning process.

Special education interventions are twofold: remedial services to enhance growth in the child's deficit area(s) and compensatory services to facilitate the student's successful engagement with his/her regular classroom instruction. For example, if a student has significant difficulty learning to read, the special services personnel provide both reading programs to enhance the child's reading skills as well as assistance to classroom experiences so that his/her acquisition of knowledge taught in the regular classes is not prevented by their learning difficulties.

The special education process involves numerous formal meetings accompanied by an extensive number of documents to assure the adherence to federal and state regulations. The department staff has completed an unprecedented eighth consecutive year of 100% compliance with all documents and procedural safeguards. As a result, each district has received its maximum entitlement for federal funds.

The special education budgets reflect all expenditures for in-district programs and related service therapies including staff salaries, instructional materials, evaluation and placement services, out-of-district tuition and specialized transportation costs. Some revenues are received annually to assist our districts in providing specialized instructional programs. For the fiscal year 02/03, SAU 41 districts will receive a combined \$278,056 of federal IDEA funds. The department is pleased to report that SAU wide special education budgets continue to be relatively stable, with actual reductions in the average cost per student over the last eight years, while continuously expanding the quality and diversity of services.

Respectfully submitted,
Robert R. Kelly, MA

Report of the Business Administrator, SAU #41

The Hollis and Brookline schools continue to share in educational successes. As a result, the communities and school districts continue to experience growth. As we grow as an SAU (School Administrative Unit), our operating budgets and physical facilities must continually be affected to accommodate this growth due to success.

Growth and success are possible through responsible fiscal control. The following areas are key:

- Detailed budget development
- Fiscal audits of all school finances in Brookline, Hollis, the Coop and SAU #41
- Facilities
- Food Service Program

BUDGET

Our budget process has become both efficient and streamlined. The development of a budget does not happen overnight. We begin the budget process in late August and early September. Each Building Administrator builds his/her budget electronically through an SAU Accounting Software System (Fundsense). As a result, we increase the integrity in our system processing. The Business Office oversees this process, making sure that all school boards and town or SAU committees receive reliable uniform budget documents for review and discussions. All boards and committees receive all the necessary back-up materials dealing with all budgets.

AUDIT

The SAU and all of our school district records are audited annually. We are required to follow the Generally Accepted Accounting Principals (GAAP), which mandates that we follow all accounting principles if we receive more than \$300,000 in federal monies annually (which we do). We take great pride in the fact that we have successfully fulfilled all audit guidelines and our audits have shown no material weaknesses or findings. All of our payable, payroll and personnel procedures are in full compliance.

FACILITIES

Throughout our SAU, there are seven buildings to be maintained. Our buildings and grounds departments and staff have done tremendous work through recent renovation projects. The day-to-day processes of cleaning and maintaining our school buildings have enhanced our learning environment. The recent reorganization of our buildings and grounds position as an SAU-wide position has experienced tremendous success that benefits all our facilities.

FOOD SERVICE PROGRAM

Each school facility operates a food service program for the benefit of our school students. With the appropriate staff in place in these programs, our students experience healthy, well-balanced meals that meet the food service guidelines outlined by the Department of Education, Food and Nutrition Program.

Without our hard working professional and support staff and dedicated school boards, our successes would not have been possible. As our districts continue to grow, so will our staff, in order to keep up with challenging financial changes. We thank the communities of Brookline and Hollis for their continued support to make our schools places where the children of both communities receive an excellent education and prepare themselves to take their place in society as responsible, educated citizens.

Lee Ann Blastos, Business Administrator



HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT ANNUAL REPORT

for the
Year Ending June 30, 2002

School Officers Hollis Brookline Cooperative School Board

Mrs. Lou-Ann Parodi, Chair	Term Expires 2004
Mr. Thomas Enright	Term Expires 2003
Mrs. Marygrace DiGiacinto	Term Expires 2003
Mrs. Pamela Kirby	Term Expires 2004
Mr. Stephen Simons	Term Expires 2004
Mr. Timothy Bevins	Term Expires 2005
Mr. James McBride	Term Expires 2005

Mr. James Belanger	Moderator	Term Expires 2004
Mrs. Mary Kay MacFarlane	Clerk	Appointed 2002
Mrs. Julie Simons	Treasurer	Appointed 2001

Hollis Brookline Cooperative Budget Committee

Mr. William Matthews	Chair	Term Expires 2005
Mr. Harry Haytayan		Term Expires 2003
Mr. Raymond Valle		Term Expires 2003
Mr. Richard Bensinger		Term Expires 2004
Mr. Douglas Cecil		Term Expires 2004
Mr. Forrest Milkowski		Term Expires 2005

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Superintendent of Schools
Ms. Carol A. Mace	Director of Curriculum and Instruction
Mrs. Lee Ann Blastos	Business Administrator
Mr. Robert R. Kelly	Director of Special Education

Hollis Brookline Middle School

Mrs. Patricia Lewis Goyette, Principal
Mrs. Lena L. Vitagliano, Assistant Principal

Hollis Brookline High School

Mr. Charles Flahive, Interim Principal
Mr. Robert Ouellette, Assistant Principal
Mr. Richard Manley, Assistant Principal

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT
The State of New Hampshire

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL GYMNASIUM IN SAID DISTRICT ON THE FIFTH DAY OF MARCH, 2003, AT SEVEN O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS.

1. To elect all necessary school district officers for the ensuing terms by official ballot on March 11, 2003.

Election of one (1) member of the School Board from Hollis for the ensuing three years.

Election of one (1) member of the School Board from Brookline for the ensuing three years.

Election of one (1) Budget Committee Member from Hollis for the ensuing three years.

Election of one (1) Budget Committee Member from Hollis for the ensuing year.

Election of one (1) Budget Committee Member from Brookline for the ensuing three years.

2. To see if the Hollis-Brookline Cooperative School District will vote to raise and appropriate the sum of \$13,425,000 for site development, construction and original equipping of a new Cooperative middle school on land, owned by the Brookline School District, in Brookline. This sum to include fees and any items incident to and/or necessary for said construction, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$13,425,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the Hollis-Brookline Cooperative School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose. In addition, to raise and appropriate \$300,000 for the first year principal and interest payment on the bond (submitted by petition). The school board does not support this appropriation. The budget committee has not taken a position on this request.
3. To see if the school district will vote to raise and appropriate the sum of \$8,550,000 (gross budget) for Hollis Brookline Middle School renovation/addition and to authorize the issuance of not more than \$8,550,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds and to determine the rate of interest thereon. Furthermore to appropriate the sum of \$100,000 representing interest earned on the above bond proceeds to be used for the above purposes. And to raise and appropriate the sum of \$220,644 for the first interest payment on the bond or note. The school board recommends this

appropriation. The budget committee supports this article. A two-thirds ballot vote is required.

4. To see if the school district will vote to raise and appropriate a sum of \$395,700 to fund the necessary repairs of the Hollis Brookline Middle School and to purchase replacement furniture and equipment. Repair projects totaling \$365,700 include roof and boiler replacement, installation of air circulation equipment and removal of carpeting in several classrooms and replacement with vinyl tile. The \$30,000 balance in the article covers the cost of replacement classroom furniture and audio-visual equipment. The school board recommends this appropriation. The budget committee supports this article. In the event that Article 2 or 3 pass, this article will be withdrawn.
5. To see if the school district will authorize the school board to convey an access, drainage and sidewalk easement on the west side of Route 122 as shown on the Route 122 sidewalk plan of the Town of Hollis. The school board recommends this article. The budget committee has not taken a position on this article.
6. To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommend this article.
7. To see if the school district will vote to raise and appropriate a sum of \$288,026 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2003-2004 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. Cost items increase in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee does not support this article.
8. To see if the school district will vote to raise and appropriate a sum of \$107,200 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2003-2004 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. Cost items increase in subsequent years will require approval of specific warrant articles at future district meetings. The school board recommends this appropriation. The budget committee supports this article.
9. To see if the school district will vote to raise and appropriate \$12,795,997 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation. The budget committee supports this article. This appropriation does not include any of the other warrant articles.
10. To increase the transportation budget, up to a maximum of \$55,000, for the purpose of changing the schedule of the Hollis-Brookline cooperative schools to accommodate a later opening; ideally, 8:30 AM. This budget increase shall only become effective if the Hollis and Brookline Elementary schools agree to adjust their schedules in a manner

that allows the co-op schools to open after 7:45 AM (submitted by petition). The school board does not recommend this appropriation. The budget committee does not support this request.

11. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this fourth day of February, 2003.

Lou-Ann Parodi, Chair
Timothy Bevins
Marygrace DiGiacinto
Thomas Enright
Pamela Kirby
James McBride
Stephen Simons
SCHOOL BOARD

A true copy of the warrant - Attest:

Lou-Ann Parodi, Chair
Timothy Bevins
Marygrace DiGiacinto
Thomas Enright
Pamela Kirby
James McBride
Stephen Simons
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not close before 7:00 PM (HOLLIS)
Polls Open at 8:00 AM - Will not close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE MIDDLE SCHOOL (HOLLIS) AND CAPT. SAMUEL DOUGLASS ACADEMY (BROOKLINE) IN SAID DISTRICT ON THE TWELFTH DAY OF MARCH, 2003, SEVEN O'CLOCK AND EIGHT O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS.

1. To choose one member of the School Board (from Hollis) for the ensuing three years.
2. To choose one member of the School Board (from Brookline) for the ensuing three years.
3. To choose one Budget Committee Member (from Hollis) for the ensuing three years.
4. To choose one Budget Committee Member (from Hollis) for the ensuing year.
5. To choose one Budget Committee Member (from Brookline) for the ensuing three years.

Given under our hands and seals at said Hollis, New Hampshire on this fourth day of February, 2003.

Lou-Ann Parodi, Chair
Timothy Bevins
Marygrace DiGiacinto
Thomas Enright
Pamela Kirby
James McBride
Stephen Simons

A true copy of the warrant - Attest:

Lou-Ann Parodi, Chair
Timothy Bevins
Marygrace DiGiacinto
Thomas Enright
Pamela Kirby
James McBride
Stephen Simons

**Hollis/Brookline Cooperative School District Meeting
Hollis/Brookline High School
March 6th, 2002**

Hollis/Brookline Cooperative School Board

Timothy Bevins	Pamela Kirby
Basil Harris, Jr.	Lou-Ann Parodi
Marygrace DiGiacinto	Stephen Simons
Thomas Enright	

Hollis/Brookline Cooperative Budget Committee

William Matthews	Harry Haytayan
Russell Heinselman	Raymond Valle
Debra Drew	Richard Bensinger

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Lee Ann Blastos
Carol Mace	Robert R. Kelly

Moderator

Jim Belanger

The Annual District meeting of the Hollis/Brookline Cooperative School District was called to order by Moderator Jim Belanger at 7:20 p.m. on Wednesday, March 6th, 2002. Moderator Belanger led the audience in the Pledge of Allegiance.

Moderator Belanger recognized and then introduced Senator Jane O'Hearn, who spoke briefly to the voters. Sen. O'Hearn informed the voters that she is working hard on the issues in Concord. She also informed the voters that the House had voted to kill the toll booths in Nashua. Sen. O'Hearn then encouraged the voters to contact her if they had any questions or concerns.

Moderator Belanger recognized and introduced Chair. Tom Enright. Chair Enright introduced the Coop Clerk, Mary Kay MacFarlane and the Coop Board members, Pam Kirby; Lou-Ann Parodi; Basil Harris, Jr.; Marygrace DiGiacinto; Steve Simons, Tim Bevins and himself. Chair Enright also introduced Dr. Ken DeBenedictis, Superintendent of Schools SAU #41.

Moderator Jim Belanger recognized then introduced Bill Matthews of the H/B Coop Budget Committee.

Bill Matthews introduced the Budget Committee Russ Heinselman, Debra Drew, Harry Haytayan, Raymond Valle and Richard Besinger. Bill thanked Debra Drew for her contributions and many thanks to Russ Heinselman who is retiring after 4 years of service.

Bill Matthews introduced the members of the Hollis/Brookline Coop Budget Committee;

Russell Heinselman; Debra Drew; Harry Haytayan; Raymond Valle; Richard Bensinger. He thanked all of the members of the Budget Committee for their hard work and dedication.

Chair Enright retook the podium introduce Laurie Gorham, student representative and to thank Basil Harris, Jr., who is retiring after four years of service. Chair Enright then presented Basil Harris, Jr. with a plaque from the Coop Board. Basil Harris, Jr. thanked the audience and the Board for their support.

Moderator Belanger introduced Kathy Lewis who gave a short presentation.

Ms. Lewis told the audience that this was a long meeting with many important issues on the agenda. She thanked the School Board and Budget Committee for all their time and effort. Ms. Lewis said that everyone's hard work shows, as we have schools we can be proud of.

Moderator Belanger addressed the audience regarding the rules for tonight's meeting,

- Address the moderator
- Speak only once
- Speak only at microphone
- Address one amendment at a time
- Specify money amendments in dollars
- Limit of 2 minutes at the microphone
- State your question clearly
- Stay at microphone until your question has been answered

Moderator Belanger reviews the agenda for the two day meeting.

A motion to delay action on articles 2 & 3 was made by Ernie Hudziec. The motion was seconded by Ann Caldwell and carried by majority card vote.

Article 4. To see if the school district will vote to amend the Articles of Agreement of the Hollis/Brookline Cooperative School District by deleting Article 5 as it is currently written and substituting a new Article 5 as follows:

Article 5

“The capital and operating expenses of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned eighty percent (80%) on the average daily membership of the students in each of the pre-existing districts in grades 7 through 12 during the preceding fiscal year and twenty percent (20%) on the most recent equalized valuation of the pre-existing districts as calculated by the Department of Revenue Administration. Average daily membership shall be calculated by the SAU using the figures submitted to the State Department of Education on Form A3a or its equivalent. The SAU will submit these figures to the Department of Revenue Administration separately.

To illustrate the intent of this article, the following example is provided. The capital and operating expenses for the 2002-03 fiscal year (July 1,

2002 to June 30, 2003) will be apportioned at the time the tax rates for each pre-existing district are set (approximately October, 2002). The average daily student membership for the 2001-2002 fiscal year (July 1, 2001 to June 30, 2002) will be used and will be available at the SAU office by September 1, 2002. The data concerning all resident pupils attending elsewhere will be provided by the special education department, the principals of both the middle and senior high schools and confirmed by the Superintendent of Schools. Equalized valuation figures for each pre-existing district will be the 2001 equalized valuation year calculated from data running from October 1, 2000 to September 30, 2001. Equalized valuation figures for 2001 are generally available from the Department of Revenue Administration in May 2002." The school board recommends this article. The budget committee does not support this article.

Tom Enright moves the motion. Steve Simons seconds the motion.

Chair Enright gave a presentation on apportionment. Apportionment is the formula used to split expenses between Hollis and Brookline. The formula considers enrollment (ADM) and property valuation (EV). No Cooperative district apportions expenses the same way. They vary from 100% ADM to 100% EV. Once a Cooperative district changes the apportionment formula, it may not be changed again for five years. The Hollis/Brookline Cooperative District was formed in 1991. The apportionment in 1991 was 50% ADM, 50% EV. In 1996 the apportionment formula was changed to 60% ADM and 40% EV. In addition, the method for determining ADM was also changed.

The Apportionment Committee, which consisted of 4 Hollis members and 4 Brookline members, came to no consensus on the issue. The options discussed ranged from stay where we are at 60/40 all the way to 100% ADM. At 70/30 the vote was 3 yes, 5 no. At 80/20 the vote was 4 yes, 4 no. At 90/10 the vote was 3 yes and 5 no. The School Board felt there were significant reasons why the apportionment formula should be changed. One of these reasons was that the State Aid formula has changed. Hollis receives \$611,019 in aid and Brookline receives \$1,038,282 in state aid. Brookline receives 2.6 times the aid of Hollis because Brookline has less property to tax. Brookline has a tax base of \$265 million and Hollis has a tax base of \$585 million.

Currently the Hollis/Brookline Cooperative District apportions its expenses on a 60% ADM, 40% EV basis. Hollis has 61% of the students and 73 % of the property valuation. Hollis pays 69% of the net district costs. A \$300,000 home in Hollis is assessed \$3,324 in Coop taxes. Brookline has 39% of the students and 27% of the property valuation. Brookline pays 31% of the net district costs. A \$300,000 home in Brookline pays \$3,032 in Coop taxes.

The Coop School Board is proposing 80%ADM and 20% EV. Under this scenario, Hollis would pay 65% of net district costs and a \$300,000 home would pay \$3,191 in Coop taxes. Brookline would pay 35% of net district costs and a \$300,000 home would pay \$3,327 in Coop taxes.

After Chair Enright's presentation, Moderator Belanger asks if anyone has any questions for Tom Enright.

Jim McBride (B): In 1996 apportionment changed. If the RSA requires written approval from the State Board of Education, how did the apportionment issue get into the warrant without due process?

Chair Enright: RSA 195A states that the annual district meeting has the authority to change the apportionment. The meeting is the authoritative body in this issue.

Dexter Decker (B): Is state aid included in the handout?

Chair Enright: Yes.

Ernie Hudziec (B): What are the reasons the Brookline members of the Board feel the apportionment formula should change.

Basil Harris, Jr. (B): The Apportionment committee was divided on the issue with Hollis members voting one way and Brookline members voting the opposite way. Compromise was the only fair way of dealing with this issue.

Lou-Ann Parodi (B): Supports Basil on this issue.

Tony LeBeck (B): Are state aid grants only relative for the Coop.

Melinda Willis (H): Wants to know the net cost per pupil at 60/40, 80/20 and 100/0.

Bill Matthews:	These figures are net after state aid.		
	<u>60/40</u>	<u>80/20</u>	<u>100/0</u>
Hollis	8,815	8,461	8,108
Brookline	5,666	6,217	6,767

Joe Driscoll (B): Why focus on net costs and not actual costs. State aid benefits Brookline for a reason. There is no guarantee that the state aid will continue.

Chair Enright: Feels that state aid will continue and that it is fair to include it.

Doug Cecil (B): Why isn't everyone taxed alike? Does all the money go from the state to the Coop.

Bill Matthews: No, the money goes to the town.

Harry Rodgers (B): Stated that the state aid formula is in flux, yet apportionment is locked in for 5 years. Would like to hear a dissenting opinion.

Chair Enright: The School Board was unanimous.

Bill Matthews: Some wanted to keep the current formula and others wanted to consider the impact per household. The members who voted against this Article did so on principal.

Chair Enright: The state aid formula is permanent statute.

Tom Walker (B): State aid compensates Brookline for inequalities. He noted that the Coop has no assets in Brookline.

Dexter Decker (B): The worksheet takes uses the property reevaluation recently done in Brookline, yet Hollis's reevaluation is incomplete.

Bill Matthews: For Hollis a 3% growth figure was used, as well as, a 3 % for inflation until the reevaluation is complete.

Phil Chandler (B): Feels that the data used market value of houses not assessed value of houses in Hollis. The current assessed value of a house in Hollis is 75% of market value. The reevaluation of Hollis's property will change market value Vs assessed value. The data presented used market value not equalized valuation.

Chair Enright: I don't think reevaluation is going to effect this formula very much. Usually, the assessment increases and the rate decreases, with a net change of very little. We can only use the current figures we have and can't work with potential numbers.

Jim Pope (B): Student population is used in the apportionment formula, however a significant portion of the expenses of the Coop goes to a facility located in Hollis. The facilities are 100% in Hollis and 0% in Brookline. Is there no consideration of the fact that Hollis gets the benefit of the facility in their town?

Chair Enright: Facility expenses make up 10% of the budget.

Keith Alexander (B): Apportionment is a 5 year commitment. What is the 5 year projection for student population.

Chair Enright: There are no significant changes in the ratio at this time, with our 5 year projections.

Marsha Page (B): Will the apportionment formula change state aid? For years Brookline paid more money into the Coop. The only fair thing to do is to make the cost the same per house no matter where it is located.

Chair Enright: No, apportionment does not effect state aid. The equal point is roughly 75/25. Using this apportionment figure, the cost is the closest to equal for everyone.

Marsha Page (B): Why was that figure not put out there?

Tim Bevins: The number was put out for discussion, but didn't fly.

Eric Power (B): Hollis is a larger town than Brookline. Any majority votes favors Hollis. The only real voice Brookline has is on bond votes.

Steve Coombs (H): Is voting against the apportionment change as he sees marginal utility in it.

Ernie Hudziec (B): If 100% ADM were used would we pay the same amount for each student.

Chair Enright: Yes

Keith Thompson (B): Why wasn't state aid made a part of the apportionment formula? That way if state aid changes the apportionment formula will reflect that.

Chair Enright: State aid is not going away. It is permanent.

Mort Goulder (H): Fairness is in the eye of the beholder. When Brookline students first came to Hollis they paid 100% ADM plus a 2% kicker. Then the Coop was formed and the apportionment was 50% ADM, 50% EV. Then the apportionment formula was changed to 60%ADM, 40%EV. State aid compensates Brookline for the difference in property valuation. He feels the apportionment should be 100% ADM.

Joe Driscoll (B): If 75/25 is the equal point, why present 80/20?

Chair Enright: 80/20 was the compromise we felt was most fair.

Melinda Willis (H): Read a letter from Lorin Rydstrom regarding apportionment. Lorin Rydstrom and the Hollis Budget Committee feels that the only fair apportionment is 100%ADM. State aid compensates for property values. Why does it cost Hollis more per student than Brookline? He feels that the Coop would be more stable and less subject to disagreement if each student had the same cost.

Brian Regan (H): Feels Brookline is getting compensated twice.

Sharon Ryhurt (B): If apportionment goes through, does it entitle Brookline to another seat on the Board?

Char Enright: That is unrelated to this article. That issue is taken up in article 9.

Steve Ridilleo(H): Support the Coop and 100% ADM. Hollis Coop rate has increased over last 3 years, while Brookline's Coop rate went down.

Peter Stallwell (H): *Move the question.*

Moderator Belanger: *Motion out of order.*

Ernie Hudziec (B): *Moves to amend to the articles of agreement. This amendment proposes gradual approach to apportionment:*

60/40	2002-2003
70/30	2003-2004
80/20	2004-2005
90/10	2005-2006
100/0	2006-2007

The motion is seconded by Russ Heinselman.

Moderator Belanger: This motion was anticipated, but if this motion passes it may be challenged by the DRA, possibly the courts. The Statute is clear that the formula can be changed every five years. Comments and questions on the amendment.

Jennifer Nicosia (H): Doesn't like taking risks and agrees that this amendment raises questionable legal issues. Believes in 100% ADM.

Char Enright: Bill Drescher felt that a staggered change would lead to legal problems.

Moderator Belanger calls this amendment to a vote. The motion is defeated by a majority card vote.

Jim McBride (B): I would like to amend item #4 in this warrant to read – to vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District by deleting Article 5 as it currently is written and substituting a new Article 5 as follows: "The capital and operating expenses of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned 0% on the average daily membership and 100% on the most recent equalized valuation of the pre-existing districts as calculated by the Department of Revenue and Administration."

Doug Cecil (B): Seconded motion of Jim Mc Bride.

Ken DeBenedictis wants to clarify a conversation with Sarah Browning. She will forward any apportionment amendment approved at this meeting to the state for review.

The motion put forth by Jim McBride was voted and defeated by majority card vote.

Kathy Lewis (H): Is voting no on the amendment. If \$.30 a day saves decisiveness, it is worth it.

Dave Partridge (B): 100% ADM figures do not work out to be the same cost per student.

Marsha Page (B): Proposes an amendment to Article 4 to have the costs of the H/B Cooperative District apportioned 75% ADM and 25% EV.

Dexter Decker (B): Seconds the motion.

Mort Goulder (H): A \$200,000 house in each town is not equal.

Dexter Decker (B): Supports this amendment by Marsha Page. It comes as close as you can to equal tax rates in each town.

Jennifer Nicosia (H): Supports 100% ADM. Encourages to vote this amendment down.

Ralph Nicosia: The Coop is a vendor of a service. Charge people what it costs. He supports 100% ADM and opposes this amendment of 75/25.

Cal Page (B): Supports 75/25.

Tim Bevins (H): He originally proposed 75/25 because it was the same tax rate to both towns.

Patricia Thompson (B): Supports 75/25.

Peter Stallwell: *Move the question. The move was seconded.*

The motion ending discussion and carried with a majority card vote.

Moderator Belanger moves Patricia Page's apportionment amendment of 75/25 to Article 4 to a vote. The motion was carried with a majority card vote.

Melinda Willis (H): *Makes a motion to vote on this issue tomorrow by ballot in an all day vote.*

Audience member: Would you reconsider your motion to include a vote tonight.

Melinda Willis (H): *I would like to amend my motion to include a vote tonight as well.*

Char Enright: Defeat this motion. It will extend all of our work.

Kathy Lewis (H): We must vote on the school addition bond tomorrow. In order to vote the bond we must know the apportionment.

Steve Simons: We can't discuss the Middle School renovation until the ballots are closed on apportionment.

Steve Schmalz (H): *Moves the question.*

Kathy Lewis (H): *Seconds the move.*

Moderator Belanger: The motion stops debate. A vote was taken and carried by a majority card vote to end debate.

Moderator Belanger called a vote on the amendment by Melinda Willis to extend the voting on Article 4 to an all day vote. The motion was defeated by majority card vote.

Kathy Lewis moves the question.. The motion was seconded.

Moderator Belanger: The motion stops debate. A vote was taken and carried by majority card vote to end debate.

Moderator Belanger calls a vote on Marsha Page's amendment to Article 4, to change apportionment to read 75% ADM 25% EV. The motion was carried by a majority card vote.

A motion was made to restrict reconsideration by Tim Bevins. The motion was seconded by Steve Simons and carried by a majority card vote.

Tom Enright moves to take up Article 2 for discussion and then to adjourn until 7:00 am on March 7th to vote on Article 2 by secret ballot until 6:00 pm at the Hollis/Brookline High School. Steve Simons seconded the motion.

Moderator Belanger called the motion to a vote and it was carried by a majority card vote.

Moderator Belanger reads Article 2.

Article 2. To see if the school district will vote to raise and appropriate the sum of \$7,900,000 (gross budget) for Hollis Brookline Middle School renovation/addition and to authorize the issuance of not more than \$7,900,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds and to determine the rate of interest thereon. Furthermore to appropriate the sum of \$100,000 representing interest earned on the above bond proceeds to be used for the above purposes. And to raise and appropriate the sum of \$220,505 for the first interest payment on the bond or note. The school board recommends this appropriation. The budget committee supports this article. A two-thirds ballot vote is required.

Steve Simons gives the presentation on the \$7.9 million dollar bond renovation for the Hollis/Brookline Middle School. Current H/B Middle School enrollment projections are as follows for the years 2001-2005: 414, 444, 455, 486, 507, 492. This addition is good for at least 5 years, more likely ten years. The current middle school building was inherited in 1997 to be used by the 7th & 8th grades. The enrollment in 1997 was 300 students. The cafeteria holds 100 students at a time. The middle school has two buildings, however, the Farley building has no handicap access or water on the second floor.

Today's current enrollment for 7th & 8th grade is 414 students. The grade teams are scattered throughout the two buildings and they currently have 4 lunches starting at 10:35-12:35. The music room and gym are used to capacity 8 periods a day. There are currently 3 staff members without space, the Spanish, Reading and Health teachers.

The renovation and addition would address these concerns:

1. Accommodating the growing enrollment
2. Fix boiler and sprinkler problems within the school
3. Eliminate the Farley building for school use

New Construction

1. Cafeteria

Renovation

- Music room becomes an Art room

- | | | |
|----|--------------------|---|
| 2. | 11 Core Classrooms | Old Cafeteria would be used for Family/Consumer Education |
| 3. | 4 Classrooms | Industrial Arts Drafting becomes Health Room |
| 4. | 4 Bathrooms | Lower Level Classrooms get enlarged |
| 5. | Computer Lab | 4 Bathrooms to be updated |
| 6. | 2 Music Rooms | |

Total size of new construction 35,800 sq./ft at a total cost of 7.9 million dollars

Pat Goyette did a presentation on the layout of the proposed new addition.

Bill Matthews, of the Coop Budget Committee, did a presentation of the tax impact at 75/25 of the \$7.9 million dollars in a 20-year bond at 4% interest for Hollis and Brookline.

	02/03	'03/04	04/05	
Apportionment				
Increase in Hollis Tax Rate:	.24	.56	.54	(75/25)
Increase in Brookline Tax Rate:	.30	.70	.68	(75/25)
Inc \$300,000 home in Hollis:	\$72	\$168	\$162	(75/25)
Inc \$300,000 home in Brookline:	\$90	\$210	\$203	(75/25)

Ernie Hudziec (B): If you need space why expand an old building. Why not build a new one?

Steve Simons: Old building will work fine once renovated.

Jennifer Nicosia (H): Will the building adapt if we change our teaching method from team teaching.

Steve Simons: Yes.

Jennifer Nicosia (H): Is there a formal agreement that the Coop will stay together at the Middle School level?

Steve Simons: Yes.

Ernie Hudziec (B): How does the bid process work?

Steve Simons: Same process as always. The project goes out to bid.

Ann Russell: Supports the renovation but is concerned about traffic patterns.

Steve Simons: Traffic pattern to stay the same. The Board has not spend much time on that issue.

Don Edson (B): What happens when Hollis Elementary goes to the walls?

Ken DeBenedictis: Current enrollment projections for HES/HUES show a decrease in upcoming years. The school has identified five more potential classrooms if needed.

Phil Chandler (B): Does an architect prepare plans and the job go out to bid or does a general contractor design and build? Is there a building committee.

Steve Simons: Yes, there is an architect and the job goes out to bid. Yes, there is a building committee.

Meg Knowl: The Coop program is excellent and she supports the renovation. Wants to see a state of the art facility where kids don't have to stand on chairs to watch an experiment in science class.

Joe Bouvier (B): If you spend \$7.9 million how long would it last 5, 10 years? Wouldn't money be better spent on a new building?

Steve Simons: The Building committee decided this was the most economical way.

Patricia Thompson (B): Thanks Board and committee for their excellent work. She supports the proposal.

Joan Cole (H): Isn't there a difference in constructing a building for an elementary school verses a middle school?

Steve Simons: Yes

Audience Member: *Move the question.*

The move was seconded and Moderator Belanger called the vote. The motion carried.

Moderator Belanger announced that the polls would be open for one hour, then adjourn until the next day when voting would continue from 7:00am until 6:00pm. The meeting will then reconvene at 7:00 pm.

Respectfully submitted,

Mary Kathryn MacFarlane
School District Clerk

Hollis/Brookline Cooperative School District Meeting
Hollis/Brookline High School
March 7th, 2002

Hollis/Brookline Cooperative School Board

Timothy Bevins	Pamela Kirby
Basil Harris, Jr.	Lou-Ann Parodi
Marygrace DiGiacinto	Stephen Simons
Thomas Enright	

Hollis/Brookline Cooperative Budget Committee

William Matthews	Harry Haytayan
Russell Heinselman	Raymond Valle
Debra Drew	Richard Bensinger

SAU #41 Administration

Dr. Kenneth L. DeBenedictis	Lee Ann Blastos
Carol Mace	Robert R. Kelly

Moderator

Jim Belanger

The Annual District meeting of the Hollis/Brookline Cooperative School District was called to order by Moderator Jim Belanger at 7:00 p.m. on Thursday, March 7th, 2002.

Frank Bass presents Allen Witt and Jessica Darvon from the H/B High School to sing the national anthem.

Moderator Belanger announces the vote on Article 2. There were 847 votes. The Article needed 2/3 vote to pass, which would be 565 votes. The yes votes were 544 the no votes were 303. The Article 2 was defeated.

A motion was made by Tom Enright to take up Article 9 after Article 3. The motion was seconded by Tim Bevins and carried in a majority card vote.

A motion was made by Tom Enright to take up Article 3. The motion was seconded by Steve Simons and carried by a majority card vote.

Moderator Belanger reads Article 3.

Article 3: To see if the school district will vote to raise and appropriate the sum of \$650,000 (gross budget) for construction and equipping a track and playing field, and to authorize the issuance of not more than \$650,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds

and to determine the rate of interest thereon. Furthermore to appropriate the sum of up to \$5,000 representing interest earned on the above proceeds to be used for the above purposes. And to raise and appropriate the sum of \$16,582 for the first interest payment on the bond or note. The school board recommends this appropriation. The budget committee does not support this article. A two-thirds ballot vote is required.

Chair Enright gives a presentation on the proposed track. The site is located by Love Lane between the high school and the middle school. This site was chosen because it was less intrusive and could use all the parking at the middle school and high school. There would be no access on Love Lane and they have one abutter who the Board is working with. The site is fully engineered. The site has been reviewed by the Conservation and Planning committees and is due to meet with the Historical Society. The Historical Society has some concerns about the sheds and fencing, however, Enright feels that these issues can be worked out. The field would have wells, sheds, fencing, sprinklers and 300 seat bleachers. It would have a composite 6 lane track with an interior field suitable for soccer or lacrosse. The cost of this project is approximately \$650,000. It would be financed in a 10 year bond. The first year's interest would be \$16,582.

The Wetlands Board permit will not be expedited as they have concerns. Chair Enright believes that the School and the Wetlands Board can work out a satisfactory arrangement. A Site permit will be needed as well. Chair Enright believes that all permits will be completed by May 1st.

There is a significant price difference from the track proposed last year. Last year the track proposal was for \$375,000 in front of the school verses \$650,000 on Love Lane. The estimates last year were incomplete and sidewalks and storage sheds were not included. Love Lane is a more costly site because there is more earth to move, more drainage issues and power lines need burying.

Bill Matthews presented the tax impact of Article 3 at 75/25 apportionment.

	02/03	'03-04	04/05	
Increase Hollis Tax Rate:	.02	.06	.06	(75/25)
Increase Brookline Tax Rate:	.02	.08	.08	(75/25)
 \$300,000 Home in Hollis:	 \$5	 \$19	 \$19	
\$300,000 Home in Brookline:	\$7	\$23	\$23	

The Coop Budget Committee did not recommend this article as it felt that there were other more important issues in the warrant.

Mike Apfelberg (B): What are ongoing expenses for operating the track?

Chair Enright: About \$1,500 a year. The track surface is good for 10 years. It would need to be relined in 10 years at a cost of approximately \$50,000. Most of the maintenance expenses are for mowing the lawn.

Ernie Hudziec (B): \$300,000 for excavation is expensive. How much earth are you going to move?

Chair Enright: 41,000 cu yards of earth moving and 7,000 yards of loam.

Ernie Hudziec (B): What is the slope of the hill that is on one side of the track?

Chair Enright: Slope of 3 to 1 for about 40 ft.

Ernie Hudziec (B): Any fencing at the top of the slope? At Captain Samuel Douglas Academy they fenced it to keep snowmobilers out.

Jim McBride (B): Any cost figure for the grandstands? Would that be an additional cost?

Chair Enright: The school currently has one grandstand that is unused. Additional grandstands would cost about \$4,000 and that would be an additional cost, but remember these are estimates.

Jim McBride (B): \$27,000 for sprinklers. What are we watering?

Chair Enright: The interior field of the track.

Audience Member: Is the 40% contribution from the state included.

Chair Enright: The \$650,000 is gross less the 40% state contribution.

Mark Johnson (H): Investing in our schools is a good investment. He supports the warrant article. This is an investment in our children and our property values.

Ernie Hudziec (B): Any tests on any groundwater that might drain to the area?

Chair Enright: No, but the site has soil that is consistent with the projects that have been done on either side of it.

Kathleen Johnson (H): The Conservation Commission met last night at 6:00 pm. The letter from DES reminded them of the 50ft buffer from wetlands. DES wants the track moved so it maintains the 50 ft buffer zone. They want to work with the school for the track. The Conservation Commission made a mistake and the DES reminded them of that. They feel that the track has to be moved. The Conservation Commission needs more time to work on the issue.

Chair Enright: I am shocked to hear about this. We discussed the site with your committee and they didn't see a problem. Is this an official correspondence from the Conservation Committee?

Kathleen Johnson (H): Yes.

Chair Enright: This is a difficult way for the Conservation Commission to communicate with me.

Eric Power (B): There is electrical in the plan. Is there lighting?

Chair Enright: Yes, there is electrical but no lighting is planned.

Eric Power (B): What was the Budget Committee vote? Who will use this facility more the Middle School or High School?

Chair Enright: The vote was 1 yes and 5 no. The High School will use it about 2/3 and the Middle School 1/3.

Ray Valle (H): Voted against the track as a Budget Committee member but as a citizen he is voting yes for the track.

Amanda Decker (B): Manager of the cross country winter and spring track team at Hollis/Brookline High School. Coach has been here for 40 years and has won 22 titles in that time. Think what we could do with the right facilities. We could actually host a Class I meet with a facility like this. It would be good for Hollis and Brookline.

Dexter Decker (B): Is there any ledge? When would construction start and end? He supports the track.

Chair Enright: No ledge, but the site has not been fully excavated. Due to latest regulatory issues, construction could be delayed. Was hoping to start this fall.

Dave Partridge (B): Can a motion be made to revote the Middle School Renovation Bond? How far is the tract into the 50 ft. buffer zone?

Chair Enright: Yes, a motion can be made to revote the Middle School Renovation. The track is all the way into the 50ft buffer zone.

Larry Finkelstein (H): What is the cost after state aid?

Bill Matthews: Approximately a little less than \$600,000.

Doug Cleveland (H): Track is the most popular sport. This track is desperately needed and long overdue.

Jack Flanagan (B): Is concerned about wetland issues for bonding. What about moving the baseball field?

Chair Enright: It is not appropriate to speculate at this time. No money will be spent until all the issues are resolved.

Kirsten Apfelberg (B): Can't understand how we can discuss this track when the \$7.9 million dollar addition was defeated.

Roland Breed (B): If a permit is a problem, then no bond will be issued?

Chair Enright: Yes.

Nancy Keburns (H): Feels badly about what happened with the Conservation Committee.

Ernie Hudziec (B): *Motion to move the question and stop debate..*

The motion was seconded by Ray Valle and carried by majority card vote.

Moderator Belanger reads Article 3.

Article 3: To see if the school district will vote to raise and appropriate the sum of \$650,000 (gross budget) for construction and equipping a track and playing field, and to authorize the issuance of not more than \$650,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds and to determine the rate of interest thereon. Furthermore to appropriate the sum of up to \$5,000 representing interest earned on the above proceeds to be used for the above purposes. And to raise and appropriate the sum of \$16,582 for the first interest payment on the bond or note. The school board recommends this appropriation. The budget committee does not support this article. A two-thirds ballot vote is required.

Moderator Belanger opened the polls at 8:28 pm for one hour – during which there will be a presentation on Article 9. Tim Bevins will make the presentation on Article 9, H/B Coop and School Board Composition when activity at the polls begins to die down.

Moderator Belanger closes the polls at 9:29 pm.

Currently the H/B Coop School Board is made up of 5 members from Hollis and 2 members from Brookline. The results of the 2000 US Census is that Brookline has a population of 4,181 (37.3%) but only gets 29% representation on the Coop Board. Hollis has a population of 7,015 (62.7%) and represents 71% of the Coop Board. Article 9 proposes that the H/B Coop Board be composed of 4 members from Hollis, 2 members from Brookline and 1 at-large member (elected by both towns).

Ernie Hudziec (B): I don't understand how the at-large person makes it more fair when Hollis has the larger population.

Eric Power (B): A 5 or 7 person Board makes most sense. At large vote makes no sense. The Board should have 4 Hollis and 3 Brookline members.

Kathy Lewis (H/B): Feels the at-large member is best, because you can get the best candidate for the job and don't have to vote down town lines.

Ray Valle (H): The Coop Board is not required to have an odd number of members.

Larry Finkelstein (H): Likes how Kathy Lewis calls herself a member of the Hollis/Brookline District. An at-large member has to serve both towns. He feels that the best composition is 5 Hollis, 3 Brookline Board.

Doug Cecil (B): Did the Board consider using student population? We pay based on student population, why not have the Board set up the same way?

Tim Bevins: Student population was not considered.

Michelle Hackler (B): Doesn't believe either town should have the upper hand. Why not an 8 member Board with 4 Hollis and 4 Brookline members.

Phil Chandler (B): It is a requirement to change Board by population. Doesn't believe people will vote by town lines. He thinks they will vote for the best candidate. Suggests 3 Hollis, 2 Brookline and 2 At-Large members.

Gene Cider (H): Worked to start the Coop. Believes in shared governance. Feels Brookline needs to be better represented.

Dexter Decker (B): Favors a 4 Hollis, 3 Brookline Board. He believes the Board has worked fairly.

Jim McBride (B): Thinks an At-Large member from Brookline would serve as fairly as someone from Hollis.

Frank Grossman: We can do whatever kind of School Board composition we like, however, it must comply with the law or it could be challenged.

Mike Apfelberg (B): 2.6% is closer to 3. This position is a three year term. By the time 3 years is up it will probably be 2.8%-3%.

Marge Hammond (H): Should round up. A composition of 4 Hollis, 3 Brookline members decreases the perception of unfairness.

Steve Coombs (H): Feels an At-Large member would probably end up being a current Board member. He doesn't see the problem with an 8 member Board.

Moderator Belanger announced the vote on Article 3. 334 people voted. 220 votes make up the 2/3 needed to pass. Yes, 234. No, 100. The motion was carried.

Steve Schmalz makes a motion to reconsider Article 2 on March 15th for an all day vote. The motion is seconded by Steve Remudo.

Shirley Cohen (H): Doesn't like reconsideration of articles that have been voted on.

Chair Enright: The Coop Board doesn't recommend reconsideration because it could open up the whole meeting thus far to reconsideration.

Ernie Hudziec (B): Applauds the Boards decision. Do not reconsider Article 2.

Ann Dumont (B): People don't know where and when to vote. More people would have probably turned out to vote if they had been better informed.

Kathy Logus (H): When only 800 people show up to vote, the community has not spoken.

Meg Nolan (H): Emotions run high after apportionment.

Mike Apfelberg (B): If he had voted No, he would feel like his vote had been stolen. The meeting was publicized in the paper and on PTO websites. People were aware of the vote.

Nancy Burns: Feels strongly that people knew when the meeting was.

Steve Simons (H): Reconsideration is the wrong thing to do. The system has spoken.

Tim Bevins (H): The Coop Board doesn't want to lose credibility. If the vote is reconsidered then the Board loses some of its credibility.

Steve Remudo (H): This motion is not trying to do something dishonest. The motivation is not sour grapes, but low voter turn out. Many people were unaware of the vote.

Dean Rasco (B): I watched it on TV and thought I could run over and vote. I was wrong. I should have been here. My mistake, don't take my vote away.

Doug Cecil (B): The vote was so close may be a revote should be done. It does, however, open up the apportionment can of worms.

Steve Coombs (H): Urges a no vote on reconsideration.

Kathy O'Sullivan (B): Explain why it opens up apportionment.

Moderator Belanger: I can answer that. This meeting can not be adjourned until there is a final vote. Because the meeting is not closed, anything is open for discussion. This would keep the meeting open until after March 15th.

Ray Valle makes a motion to end discussion.

Jim Pope seconds the motion. The motion is carried by majority card vote.

Moderator Belanger calls the motion to reconsider the vote on Article 2. A new date of Friday March 15th is proposed for a revote for an all day vote from 7:00 am to 6:00 pm. Moderator Belanger call a vote on the motion. The motion is defeated by a majority card vote.

1. Ernie Hudziec (B): *Makes a motion to see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School Board by deleting Article 2 as it is currently written and substituting a new Article 2 as follows:*

Article 2

"The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of 2003, the Board will be organized in the following manner:

<u>Town</u>	<u>Members</u>	<u>Term</u>	<u>Year Ending</u>
Brookline	1 member	3 years	2004
	1 member	3 years	2005
	1 member	3 years	2006
Hollis	2 members	3 years	2004
	1 member	3 years	2005
	1 member	3 years	2006

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Doug Cecil seconds the motion.

Moderator Belanger asks for discussion.

Chair Enright made the comment that they have had a hard time filling positions on the Budget Committee from Brookline.

Doug Cecil (B) offers to serve on the Coop Budget Committee if people will write him in as a candidate. Move the issue.

Moderator Belanger calls a vote on the amendment to Article 9 changing the representation on the Coop Board to 4 members from Hollis and 3 members from Brookline. The motion is carried by a majority card vote.

Moderator Belanger announces that they will now take up Articles 5, 6 ,7 & 8. Moderator Belanger reads Article 5.

Article 5: To see if the school district will authorize the Hollis/Brookline Cooperative School District to access future year and federal catastrophic aid funds in the event that special education costs exceed budget limitations. The school board and budget committee recommends this article.

A motion was made by Tom Enright to move Article 5 to a vote. The motion is seconded by Steve Simons.

Moderator Belanger ends discussion and calls for a vote. The motion is carried by a majority card vote.

Moderator Belanger reads Article 6.

Article 6: To see if the school district will vote to raise and appropriate a sum of \$262,196 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 2002-2003 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation. The budget committee supports this article.

A motion was made by Tom Enright to move Article 5 to a vote. The motion is seconded by Tim Bevins.

Moderator Belanger ends discussion and calls for a vote. The motion is carried by a majority card vote.

Moderator Belanger reads Article 7.

Article 7: To see if the school district will vote to raise and appropriate a sum of \$57,540 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 2002-2003 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board recommends this appropriation. The budget committee supports this article

A motion was made by Steve Simons to move Article 5 to a vote. The motion is seconded by Basil Harris, Jr.

Moderator Belanger ends discussion and calls for a vote. The motion is carried by a majority card vote.

Moderator Belanger reads Article 8.

Article 8: To see if the school district will vote to raise and appropriate \$11,770,500 for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the district. The school board recommends this appropriation. The budget committee supports this article. The appropriation does not include any of the other warrant articles.

A motion was made by Tom Enright to move Article 5. The motion is seconded by Tim Bevins.

Chair Enright gives a presentation on the 2002-2003 Hollis/Brookline Cooperative District Budget. There is an overall 5.11% increase in the budget over last year, which the Coop expects to decrease next year.

Coop Budget Increases

	<u>Cost</u>
1. New Positions: 3.4 teachers at the high school, .6 teacher at the middle school .5 person for maintenance at the high school.	\$213,000
2. Special Education	\$102,000
3. Employee Benefits	\$ 94,000
4. SAU Assessment	\$ 49,000
5. Transfer to Food Service	\$ 48,000
6. Office of the Principal	\$ 49,000
7. Operation of Plant	<u>\$ 38,000</u>
TOTAL	\$573,000

The new positions include Guidance, Technical Education, Assistant Principal and Social Studies.

Professional and Support Staff increases are included in a separate warrant article and total \$319,000. This represents a 2.95% increase over last year's budget.

Budget increases and Professional and Support Staff increases are combined to give you a total increase of 8% over last year's budget. This doesn't include the bond issues for the track or middle school renovation.

Bill Matthews did the financial presentation.

Expenses

Budget	\$10,115,725
Salaries	\$ 319,736
Debt	<u>\$ 1,654,775</u>
Total Expenses	\$12,090,236

Revenue

State Building Aid	\$ 750,921
	<u>\$ 536,667</u>
Total Revenue	\$ 1,287,588

District Assessment \$10,802,648 9.5% increase

Tax Impact

	<u>Apportionment</u>	
Hollis Tax Rate	\$10.77	(75/25)
Brookline Tax Rate	\$10.87	(75/25)
\$300,000 Home in Hollis	\$3,230	(75/25)
\$300,000 Home in Brookline	\$3,260	(75/25)
% Inc in Tax Rate for Hollis	.6%	
% Inc. in Tax Rate for Brookline	5.6%	

Dexter Decker (B): The SAU Assessment is 50/50 and part of the Coop operating budget.

Ron Valle (H): Expressed thanks to Bill Matthews for his quality presentation and reworking his numbers after the new apportionment passed.

Moderator Belanger calls Article 8 to a vote. The motion is carried by a majority card vote.

Moderator Belanger thank Bill Matthews, Chief Darling, Mark Levey, Dr. Jim Squires, Ann Caldwell and everyone else involved.

A motion was made to name the new track the Lou Korcoulis Track. The motion was seconded by Tim Bevins.

Moderator Belanger called for discussion and a vote. The motion was carried by majority card vote.

Jim McBride (B): Thanked all the committees for their hard work.

A motion was made to adjourn. The motion was seconded and carried by majority card vote at 10:25 pm.

Respectfully submitted,

Mary Kathryn MacFarlane
School District Clerk

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

	ACTUALS FY 2001-2002	ADOPTED FY 2002-2003	PROPOSED FY 2003-2004	BUD COMM RECOMMEND FY 2003-2004
1100 REGULAR INSTRUCTION	\$3,698,643	\$3,907,365	\$4,140,714	\$4,140,714
1200 SPECIAL EDUCATION	\$1,255,744	\$1,347,681	\$1,348,007	\$1,348,007
1260 ESL PROGRAM	\$48,366	\$42,702	\$42,074	\$42,074
1270 GIFTED AND TALENTED	\$841	\$2,200	\$2,200	\$2,200
1300 VOCATIONAL EDUCATION	\$92,044	\$87,911	\$87,911	\$87,911
1400 CO-CURRICULAR	\$257,745	\$280,781	\$309,657	\$309,657
1600 ADULT COMMUNITY EDUCATION	\$0	\$0	\$10,000	\$10,000
2120 GUIDANCE	\$297,716	\$324,892	\$343,547	\$343,547
2130 HEALTH	\$83,334	\$88,922	\$89,097	\$89,097
2210 IMPROVEMENT OF INSTRUCTION	\$145,651	\$169,490	\$174,240	\$174,240
2220 EDUCATIONAL MEDIA	\$182,086	\$197,595	\$200,189	\$200,189
2310 SCHOOL BOARD EXPENSE	\$25,484	\$26,145	\$38,045	\$38,045

2320 OFFICE OF SUPERINTENDENT	\$286,769	\$336,038	\$382,666	\$382,666
2400 OFFICE OF PRINCIPAL	\$568,837	\$626,417	\$647,500	\$647,500
2600 OPERATION OF PLANT	\$764,952	\$751,796	\$788,614	\$788,614
2700 TRANSPORTATION	\$280,794	\$287,654	\$307,030	\$307,030
2900 FRINGE BENEFITS	\$1,299,966	\$1,570,658	\$1,693,026	\$1,693,026
4200 SITE IMPROVEMENT SERVICES	\$18,507	\$0	\$0	\$0
4300 ARCHITECTURE SERVICES	\$19,035	\$0	\$0	\$0
4600 BUILDING IMPROVE. SERVICES	\$44,393	\$0	\$0	\$0
5100 DEBT SERVICE	\$1,656,565	\$1,671,357	\$1,715,065	\$1,715,065
5221 TRANSFER TO FOOD SERVICE	\$376,257	\$348,914	\$371,815	\$371,815
5222 TRANSFER TO SPECIAL REVENUE	\$73,627	\$38,300	\$104,600	\$104,600
5230 TRANSFER TO CAPITAL PROJECTS	\$765,195	\$655,000	\$0	\$0
GRAND TOTALS	\$12,242,551	\$12,761,818	\$12,795,997	\$12,795,997

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT

	APPROVED		APPROVED		PROPOSED <u>2003-2004</u>
	BY DRA	<u>2001-2002</u>	BY DRA	<u>2002-2003</u>	
REVENUE & CREDITS	\$	\$	\$	\$	\$
UNRESERVED FUND BALANCE	30,867		31,578		-
DRIVER EDUCATION	6,000		4,000		4,000
CATASTROPHIC AID	30,674		34,817		32,000
BUILDING AID	548,821		536,667		573,166
CHILD NUTRITION	290,949		348,914		371,815
EARNINGS ON INVESTMENTS	35,000		20,000		15,000
STUDENT ACTIVITIES	14,000		14,000		14,000
OTHER LOCAL SOURCES	50,401		53,300		27,953
BOND REFINANCE "OTO"	0		0		212,000
RUTH WHEELER TRUST FUND	600		600		600
HOLLIS TRUST FUND	5,600		5,600		5,600
PFSE PRIVATE FOUNDATION GRANT	0		0		60,000
FEDERAL FUNDS	65,500		80,200		86,500
SALE OF BONDS	0		650,000		0
TRANSFER FROM SPECIAL REVENUE FUND	51,900		0		0
PRIVATE CITIZEN CONTRIBUTIONS	205,056		196,704		188,352
TOTAL REVENUE & CREDITS	1,335,368		1,976,380		1,590,986
DISTRICT ASSESSMENT	8,721,687		9,136,137		9,586,917
ADEQUACY AID	1,141,041		1,649,301		1,618,094
TOTAL APPROPRIATIONS	11,198,096		12,761,818		12,795,997

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

GENERAL FUND RECEIPTS

For the Fiscal Year Ended June 30, 2002

Fund Equity July 1, 2001	\$ 248,742.00
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Local Sources:

School District Assessment	\$ 8,721,687.00
Earnings on Investments	20,926.00
Other	262,698.00
TOTAL LOCAL SOURCES	\$ 9,005,311.00

State/Federal Sources:

Adequacy Aid	\$ 1,141,041.00
Building Aid	548,821.00
Catastrophic Aid	32,995.00
Other	94,175.00
TOTAL STATE/FEDERAL SOURCES	\$ 1,817,032.00

TOTAL REVENUE	\$ 10,822,343.00
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TOTAL AMOUNT AVAILABLE	\$ 11,071,085.00
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HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For the Fiscal Year Ended June 30, 2002

	<u>General</u>	<u>Food Service</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
Fund Equity June 30, 2001	\$ 248,742.00	\$ 51,451.00	\$ (1,798.00)	\$ 750,795.00
Add Revenue	10,822,343.00	391,021.00	120,007.00	19,241.00
Less Expenditures	11,019,379.00	384,351.00	73,627.00	765,195.00
Fund Equity June 30, 2002	\$ 51,706.00	\$ 58,121.00	\$ 44,582.00	\$ 4,841.00

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
BALANCE SHEET
All Fund Types and Account Group
June 30, 2002

ASSETS

	<u>General Fund</u>	Total Funds and <u>Account Group</u>
Cash and Equivalents	\$ 165,257.00	\$ 302,672.00
Investments	21,211.00	383,585.00
Receivables	18,934.00	371,239.00
Other Debits - General Long-Term Debt		11,478,995.00
TOTAL ASSETS	\$ 205,402.00	\$ 12,536,491.00

LIABILITIES AND FUND EQUITY

Payables	\$ 153,696.00	\$ 281,153.00
General Obligation Debt Payable		10,907,133.00
Capital Lease Payable		46,862.00
Compensated Absences Payable		525,000.00
Reserved for Debt Service		361,571.00
Reserved for Endowments		260,602.00
Reserved for Encumbrances	20,128.00	21,083.00
Reserved for Special Purposes		2,284.00
Unreserved Fund Balance		
Designated for Special Purposes		99,225.00
Undesignated	31,578.00	31,578.00
TOTAL LIABILITIES AND FUND EQUITY	\$ 205,402.00	\$ 12,536,491.00

HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
ACTUAL EXPENDITURES FOR
SPECIAL EDUCATION PROGRAMS AND SERVICES
RSA 32:11a *

	2000-2001	2001-2002
EXPENSES:		
SALARIES	694,048	805,321
CONTRACTED SERVICES	110,303	117,905
TRANSPORTATION	61,483	51,029
TUITION	183,851	271,228
MATERIALS	6,065	5,096
EQUIPMENT	3,078	5,039
OTHER	376	126
SUBTOTAL	\$1,059,204	\$1,255,744
REVENUE:		
CATASTROPHIC AID	37,681	32,995
IDEA	73,389	94,175
SUBTOTAL	\$ 111,070	\$ 127,170
NET COST FOR		
SPECIAL EDUCATION	\$ 948,134	\$1,128,574

* Department of Education, Bureau of Special Education requires, under separate cover, an accounting of actual expenditures by the district for special education programs and services for the previous 2 fiscal years.

TEACHER ROSTER
HOLLIS BROOKLINE HIGH SCHOOL

Name	Experience	Assignment	College	Deg
Charles	45	Interim Principal	Boston Univ.	M.Ed.
Richard	24	Assistant Principal	Northeastern	M.A.
Robert	7	Assistant Principal	Suffolk University Law School	J.D.
			NH College	M.B.A.
Nicole	2	Physical Education	Keene	B.S.
Michelle	5	School Nurse	Rivier	A.S., R.N.
Rebecca	10	Social Studies	Beloit College	B.S.
Donald	20	Phys. Ed./Wellness	Plymouth State	B.S.
Amy	3	Special Education	Bethany College	B.A.
Barbara	13	Media-Library	URI	M.L.S.
John	4	Physics	U. Mass, Lowell	M.Ed.
Patricia	7	Guidance	Rivier	M.Ed.
Jon	New Teacher	Social Studies	UNH	M.A.T.
Luis	20	Spanish	Rivier	M.A.
Rodney	11	Science-Biology	Fitchburg State	M.Ed.
Steven	3	Science	Rivier	B.A.
Christine	5	School Nurse	Herman Hospital School of Nursing	L.V.N.
Bonnie	11	Mathematics	Brown Univ.	B.A.
Vina	19	Mathematics	Keene State	B.Ed.
Roderick	35	Music	Boston Univ.	M.A.
Michael	36	English	Middlebury	M.A.
Mary	New Teacher	Mathematics	Mary Baldwin College	B.S.

Timothy	Girzone	New Teacher	Physical Education-Wellness	UNH	B.S.
Kathryn	Gorham	2	Family and Consumer Science	Colorado State Univ.	B.S.
Erin	Hagen	3	Science	Lawrence Univ.	B.A.
Elizabeth	Hanscom	3	Spanish	Holy Cross	B.A.
Lin	Illingworth	11	English	UNH	M.A.T.
Mark	Illingworth	17	Mathematics	Univ. VA	B.S.
Jennifer	Jones	2	Spanish	Keene State	B.A.
Mary	Kelley	22	Guidance	Rivier	M.Ed.
Deborah	Kissell	6	English	UNH	B.A.
John	Kittredge	30	Anatomy-Physiology	Suffolk Univ.	M.Ed.
Elias	Korcoulis	39	Physical Education	Keene State	B.Ed.
Amy	Kozlowski	3	Guidance	Rivier	M.Ed.
Peggy	Labrosse	26	Chemistry	Iona	M.S.
Lindsay	Lankin	20	School to Careers Coordinator	Temple Univ.	M.A.
Sandra	Lindquist	8	Spanish	Andrews Univ.	B.A.
Brigitte	MacMillan	5	Art-Photography	Rivier	B.A.
Jean	Maguire	26	Business Ed.	Notre Dame College	B.A.
Brian	Maynard	32	Science, Physics	Suffolk Univ.	M.Ed.
M. Frances	McBee	13	ESL Specialist	Notre Dame College	M.A.
Kathie	McGowan	14	Special Education	Eastern Illinois Univ.	B.S.
Helen	Melanson	32	Social Studies	Dartmouth	M.A.
Richard	Melillo	12	Psychotherapist	Antioch New England	M.A.
Joel	Mitchell	36	Social Studies	Dartmouth	M.A.
Susan	Mooers	5	Mathematics	Univ. Southern Maine	M.S.
Richard	Nagy	24	Mathematics	St. John's Univ.	M.S.
J. William	Neller II	27	Social Studies	UNH	M.A.T.
Melissa	Oliver	New Teacher	English-Social Studies	UNH	B.A.
Lina	Pepper	5	Art	Plymouth State	B.S.

Stuart	Pepper	13	Social Studies	Nene College of Higher Ed., UK	B.A.
Jacqueline	Petzold	20	English-Social Studies	Keene State	B.S.
Stacey	Plummer	8	Mathematics	Univ. Rochester	B.A.
Craig	Plummer	8	Guidance	Univ. Rochester	M.S.
Joseph	Quinn	19	Computer Technology	Fitchburg State	B.S.
Milton	Robinson	8	Special Education	Rivier	M.Ed.
Neil	Rosenberg	11	Technology	Stanford Univ.	M.S.
Rhon	Rupp	16	Chemistry	Univ. NC	B.A.
Chris	Saunders	12	Social Studies	Franklin Pierce College	B.A.
Stacey	Sawyer	3	Studio Art-Technology	UNH	B.A.
Karen	Sayward	16	Music-Chorus	U. Mass, Lowell	M.M.
Christine	Smith	10	Special Education	Rivier	M.Ed.
Michael	Tenters	1	French	Keene State	B.A.
Francis	Tkaczyk	22	Special Education	Notre Dame College	M.Ed.
Elyse	Tomlinson	9	English-Theatre Arts	Univ. of Santa Clara	M.A.
Robin	Tulloch	26	English	Keene State	M.A.
Linda	Wheeler	31	French	Univ. Maine	B.A.
Julie	Whitcomb	16	Health Education	Rivier	M.Ed.
Michael	Williamson	22	English	Cambridge Univ., UK	M.A.
Elizabeth	Woo	6	Social Studies	St. Anselm	B.A.
<u>Leave of Absence</u>					
Abigail Brannen Wilson		5	Family and Consumer Science	SUNY, Oneonta	B.S.
Cathy Saunders		7	School Nurse	Univ. of Southern Maine	B.S.N.

TEACHER ROSTER
HOLLIS BROOKLINE MIDDLE SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Patricia Lewis	33	Principal	UNH	M.Ed.
Lena Vitagliano	12	Assistant Principal	UNH	M.Ed.
Deirdre Adams	23	School Nurse-Health	UNH	B.A.
Eileen Ball	18	Media-Library	URI	M.A.
Claudia Banks	1	Spanish	Superior en Lenguas Vivas No. 1 de Rosario (Argentina)	B.A.
Margaret Beale	23	Social Studies	Syracuse Univ.	M.L.S.
David Bond	22	Science	U. Mass.	M.A.
Gayle Bottcher	27	Physical Education	U. Bridgeport	M.S.Ed.
Stephen Capraro	10	Social Studies	St. Anselm College	B.A.
Jennifer Christman	1	Spanish	Keene State	B.S.-B.A.
Carolyn Ciccio	30	English	Mt. St. Mary College	M.A.
Jeanne Cleveland	23	Biology	Northeastern Univ.	M.Ed.
Karen Coutu	6	Special Education	Rivier	M.Ed.
Glenn DePine	17	Instrumental Music	Eastern Michigan Univ.	B.S.
Claudia Dufresne	15	Reading	Fitchburg State	M.Ed.
Carolyn Evans	24	Science	Boston Univ.	B.S.
Paula Fordin	2	Mathematics	Univ. Lowell	B.S.
Joseph Gruce, III	7	Computer	Duquesne Univ.	M.A.
Margaret Gruppiso	25	English	U. Mass., Amherst	B.A.
Katrina Hall	2	Mathematics	Rivier	B.A.

Patricia	Hecht	19	Psychoeducational Evaluator	Michigan State Univ.	Ph.D.
Carolyn	Jahns	13	English	Keene State	B.S.
Dean	Jahns	26	Mathematics	Rivier	M.Ed.
Ronald	Johnston	19	Physical Education-Health	UNH	M.S.
Chung Wook	(Maggie) Kim	2	Guidance	Univ. of Chicago	Ph.D.
Janet	Lash	8	Spanish	Regis College	B.A.
Jacqueline	Lucas	30	Reading	Westfield State College	M.A.
Barry	Lyle	17	Social Studies	Framingham State	M.A.
Melanie	Madden	23	Special Education	Rivier	M.Ed.
Holly	Maher	3	English	U. Conn	M.A.
Rosemary	Mezzocchi	25	Mathematics	Northeastern Univ.	B.A.
Jeanne	Morrow	26	Guidance	Northeastern Univ.	M.Ed.
Sandra	Papadeas	13	Art	UNH	B.S.
Paul	Picariello	23	Technology Education	Fitchburg State	M.Ed.
Louise	Rankins	31	French	Rivier	M.Ed.
Teresa	Rosetti	New Teacher	Mathematics	Univ. Lowell	B.S.
Bharti	Sarvaiya	9	Family & Consumer Science	Univ. of Baroda	M.S.
Jeanne	Saunders	2	Special Education	Fitchburg State	B.S.
Patricia	Smith	13	Reading	Worcester State	B.S.
Charles	Twitchell	33	Social Studies	UNH	M.Ed.
Sharon	Zarin-Strout	37	Music	Penn. State	B.S.
<u>Leave of Absence</u>					
Ingrid	Monaghan	2	Special Education	UNH	B.A.
Christine	Page	5	Special Education	Fitchburg State	M.Ed.

HOLLIS BROOKLINE HIGH SCHOOL

TOWN REPORT FOR 2003

As a “newcomer” to Hollis Brookline High School, I was most impressed with the warm welcome I received and the willingness of the staff and community to share their ideas, accomplishments, concerns, and vision with their new administrator. It is quite evident that the communities of Hollis and Brookline are committed to providing the best education for their students, take pride in their buildings and resources, and support their school system. The School Committee and SAU #41 central administration staff work tirelessly to insure quality educational opportunities for all students and set challenging goals for the future.

During the past several months, we have spent a great deal of time examining our structure, our accomplishments, our programs, our achievements, and our needs for the future. Many new initiatives have been put in place with many still to come over the next several months. Our two full-time Deans have been assigned liaisons to academic departments in order to strengthen collaboration, differentiated instruction, and lines of communication.

We will be offering new courses next year including Advanced Placement courses to offer a more challenging curriculum and a more attractive school profile and transcript, especially for those students applying for admission to the more highly competitive colleges. Mrs. Carol Mace, the District Director of Curriculum, will be working very closely with the HBHS administration and staff as we examine new textbooks, and materials, and revise, expand, and upgrade our curriculum. We are also planning an eight-week evening SAT Review Course to help students improve their test scores.

Our Technology Center, under the direction of Mr. Neil Rosenberg, has drawn the attention of students and thus Mr. Rosenberg will become full-time next year and permit Hollis Brookline High School to offer several new courses for students at all levels. A great deal of new equipment has been funneled into this important initiative. This will be our first year of competition in the First USA Competition. Interest and participation flourishes and the community has been most supportive both financially and with adult volunteer participation.

Our participation in the Best Schools Initiative provides an exciting opportunity to expand our Mission Statement – “Learning For All”. A fifteen member team, comprised of school board members, staff, administrators, and students, spent one intensive week at the Best Schools Leadership Institute this summer setting goals and making plans for this three-year, on-going initiative.

We experienced high levels of participation in our athletic programs with several teams qualifying for tournament play. In response to community and student enthusiasm, the Superintendent and School Board approved Club Status for the sport of football beginning with the 2003-2004 season. Financial support from a parent booster group enables us to introduce the new sport with no increase in the school budget. The Athletic Director, Principal, and parent groups are busy working on schedules, field allocation, uniforms, and equipment for the this exciting endeavor.

Our Music and Performing Arts Programs continue to draw high levels of interest under the direction of Mr. Rod Ferland, Mrs. Karen Sayward, Ms. Elyse Tomlinson, and Mr. Mark Illingworth. Several performances have drawn large and enthusiastic audiences, culminating with the musical “Annie Get Your Gun” in March. Other exciting activities – to name just a few – include: Mr. Maynard’s and Mr. Boucher’s annual physics Catapult Contest and Bridge Building Competition, participation in the Merrimack River Watershed Project, French Bistro, Film making, “Cavazine” – the school newspaper, Cinco de Mayo, and seasonal Recognition Assemblies to recognize achievement in all areas, i.e. athletics, academics, and leadership.

Our sophomores performed admirably on the NHEIAP State tests last May, and we look forward to even higher scores this year. Hollis Brookline High School has always scored among the highest in the state. This fall, led by our Director of Curriculum and Department Heads, an in-depth item analysis was conducted by the administration and faculty and presented before the School Board. This enables us to closely align the strands with our curriculum and improve the teaching and learning process. An important goal is to move more students into the upper categories, i.e. from Basic to Proficient and Advanced.

I am indeed proud to be a part of such an outstanding school and community committed to excellence and striving for every student to achieve at their highest possible level. Your enthusiasm, support, and input are our motivation.

Respectfully submitted,

Charles W. Flahive
Principal

Annual Report

2002-2003

Hollis Brookline Middle School

As principal of Hollis Brookline Middle School, I am both pleased and proud to submit this report to the citizens of Hollis and Brookline.

ENROLLMENT

At present there are four hundred and forty-nine (449) students, an increase of thirty-three (33) students over last year. One hundred percent of available space is being utilized by our staff and student body with three teachers (health, Spanish, reading) who must share classroom space and instruct from a cart.

STAFFING

We are proud to welcome our new staff members. Their skill, style and compassion have served to enhance our educational community.

Mrs. Paula Fordin - Mathematics Teacher

Mrs. Teresa Rossetti - Mathematics Teacher (P.T.)

Mrs. Jennifer Christman - Special Education Case Manager

Mrs. Jeanne Saunders - Special Education Case Manager

Mrs. Karen Coutu - Special Education Case Manager

Mrs. Jean Cairney - Paraprofessional

Mr. Chris Rheault - Paraprofessional

Mrs. Denise Jackson - Paraprofessional

Mrs. Jodi Callinan - Student Assistance Program Coordinator (P.T.)

BUILDING INITIATIVES

Differentiated Instruction continues to be a primary SAU 41 goal. At the building level we have spent the majority of our staff development time with Richard Strong. Richard has a strong affiliation with the Association of Supervision and Curriculum Development (ASCD). His most recent publications focus on teaching strategies to reach all learners and what he identifies as Academic Literacy Skills. Mr. Strong has designed a rubric for rigor, authenticity, thought and diversity. A follow up session is planned for spring.

Block Scheduling was researched, planned for and successfully implemented by an eighth grade team. In the design, students met three (out of their five core classes) for 72 minutes. The benefits of longer instructional blocks include less transitions during a day, an additional 12 minutes of instructional time, less subjects to focus on nightly for homework and extended class time to reach a deeper level of understanding. Currently all four teams have adopted extended instructional blocks of time.

Our Best Schools Leadership Initiative is in its second year of a three year plan. An Advisory Program is being planned for the 03-04 school year. Research supports the positive effects of small groups of students with one adult. The daily time in groups will be spent on skill development; organizational, study, note taking, reading and more.

The use of **Technology** has increased significantly during the last couple of years. Two labs are available for student use in addition to a P.C. in each classroom for teacher and student use. Grades are all done electronically, communication improved with email and of late, the beginning of teacher specific Web pages.

COMMUNITY OUTREACH

The **Student Council** proudly sponsored the Tree of Giving in the Holiday Season to support the Nashua Childrens’ Home. Tags specific to a male / female, age and wish were selected by students, families and staff and gifts purchased. *Giving* brought a whole new feel to our building.

Our **Senior Citizens** were invited to dinner and a show. Team 4 students organized a lunch in the home economics room and then escorted our guests into the gym for a drama production, “Any Body for Tea.” The visit began new relationships and ended with lots of laughter.

Generations continued to be a highlight of our fall. The parent / student workshop day showcased close to 40 presenters leading activities and discussions specific to our adolescent population. Some topics included communication, independence, goal setting, trust, confidence and friends. Ninety parents and seniors joined our learning environment for that special day.

PARENT, TEACHER, STUDENT ASSOCIATION

The **Quilt Project** in grade 7 mathematics has been supported by over 20 volunteers. They have shopped for fabric, washed and ironed, cut and stitched squares to support the skills of linear equations, geometry and fractions. This is but one example of the many opportunities to get involved as a volunteer.

Our **PTSA** group meets monthly at the middle school. They are individuals who clearly demonstrate their commitment to the students of HBMS. With sincere recognition and respect I thank each member, officer, chaperone, baker and aide for their time, energy and support.

Lastly, we applaud Laura Garber; coach, advisor, parent for the new **Cheerleading Squad**. Her basic proposal for a club status cheering squad has had a positive ripple effect throughout the building. Your many volunteer hours are recognized and appreciated.

SUMMARY

We continue to strive for balance with academic rigor and care for our young adolescents. I am truly proud to work with the HBMS staff, students, parents and community members from Brookline and Hollis.

Respectfully submitted,

Patricia Lewis Goyette
Principal

Hollis Brookline High School Graduation June 15, 2002
Class of 2002

Michelle-Anne Aguad de Lafuente
Bria Ansara
Gregory April
Keith Archambault
John D. Archambeault, Jr.
Ethan T. Bannister
Brian J. Barry#
Ryan Michael Bedell
Jennifer Bevins
Patrick Boyle
Angela Joy Brett#+^
Lauren Faith Bridges##+
Amanda Bristol
Emily Bromberg
Robert William Brooks#
Nicholas Kring Burns
Jennifer Alison Busse#^
William J. Cabana, V
Marie Louise Callahan
Cortney Lyn Campbell
Tim Caron+
Crystal M. Carrier
Corinne Julia Chapman
Corrina Marie Clark
Joseph Clifford
Kerri Coleman
Kathryn Collins
Justin Connor
Jessica Corey
Michael Leonard Costello
Jacob Creamer
Adam J. Csakai
Elizabeth Lee Davies#^
Noreen Lynn Day-Lewis
Stephanie Demetri
Alicia deMontigny
Meaghan Denehy
Jessica G. DiGiacinto#
Meghan Donnelly#+
Nicole Duffina
Travis M. Dustin
Justin Lucas Eastman+
Joshua W. Eicher
Cyndie Marie Ellis#^
Louis F. Esposito
Joseph A. Etlinger
Andrew Fimbel
Mark Fuller#

Seth Levi Getto
Laura Coerene Gorham#
Jamie Gow#
Brian Greenman
Jennifer Guadagnoli
Casey Alice Gundersen#^
Stephen Hallmark
Tiffany Lynne Hamanne
Derek Owen Hamilton
Alicia Helene Hansmann
Tiffany Nicole Hinson#+^
Thomas Hodgson
Eric Gregory Hoppenstand
Douglas V. Houle
Joseph B. Hurlburt
Auditi Akhtari Hussain#+
Lindsey Jambard
Christine M. Jennings
Erik Christensen Johns
Kelly Johnson
Nasrin Cassandra Kalhori
Lauren E. Karwoski
Amanda Katz
Emily Kelley
Jillian Ketchen
Kelly Kilinski#^
Daniel Kirchmaier
Rhyland M. Klein#
Christie Leigh Klisz#^
Gregory Knights
Sean Kopka
Daniel Edward Kowalik
Christopher Lalmond
Kristen Allyn Lanoue#^
Travis LaPlante
Victor Orion Lazo
Jessica Leonard
Luke LeStrange
Andres Lopez-Bonaglia
Cassandra Leigh Lovering+
Jonathan Lyons
Fabian M. Maender*
Timothy Brian Marquis
Erienne Jane McCoole
Joseph Hyland McDonough
James McMurphy
Sara Catherine Meess#^
Keith Milkowski

Daniel Mitsch
Andrew Gordon Murray
Benjamin Nardone+
Giang Thu Nguyen*
Aaron Robert Nickerson
Lauren Marie Nicosia-Rusin
Hannah R. Onoroski#
Alexandria Alicia Owens
Jonathan Adam Pavnick
Matthew J. Pedro
Daryl Pelletier
Scott Piotrowski
Adam Charles Pitarys
Ryan Plante
Rebecca Pope
Kristin Porter
Jessica Marie Rattin
Mary Kathleen Riley#
Andrew Rosenwinkel
Julia French Sarber
Jodi Schwartzberg
Timothy Sheldon
Leigh Evans Simons#^
Alyson Ames Smets
Kendel Ryan Snow
Kyle Jeffrey Snow
Karla Spence
David A. Stauble
Allison Stroili#^
Michael Sullivan
Amanda Tebbetts
Alicia Elizabeth Thibeault
Ethan C. Tomic-Beard
Maria Torti
Michael Trakshinsky*
Megumi Umezaki*
Lindsey Kathryn Valich#^
Cara Nicole Vecchiarelli
Laura Kathryn Webb
Katie-Anne Whitcomb
Laura Jane Williams
Douglas Wilson
Michelle Wilson
Alan Nicholas Witt+
Kerry Kealoha Wright^
Jill Christine Yarrusso
Katharine Marie Zore+

National Honor Society
+ Tri-M Music Honor Society

^ Foreign Language Honor Society
* Foreign Exchange Student

**HOLLIS BROOKLINE HIGH SCHOOL
GRADUATION AWARDS
JUNE 15, 2002**

National Honor Society

Brian Barry	Cyndie Ellis	Christie Klisz
Patrick Boyle	Mark Fuller	Kristen Lanoue
Angela Brett	Laurie Gorham	Sara Meess
Lauren Bridges	Jamie Gow	Hannah Onoroski
Robert Brooks	Casey Gundersen	Molly Riley
Jennifer Busse	Tiffany Hinson	Leigh Simons
Elizabeth Davies	Auditi Hussain	Allison Stroili
<u>Jessica DeGiacinto</u>	<u>Kelly Kilinski</u>	<u>Lindsey Valich</u>
Meghan Donnelly	Rhyland Klein	

Tri-M Music Honor Society

Angela Brett	Auditi Hussain
Lauren Bridges	Cassie Lovering
Tim Caron	Ben Nardone
Meghan Donnelly	Alan Witt
Justin Eastman	Katherine Zore
Tiffany Hinson	

Foreign Language Honor Society

Angela Brett	Christie Klisz
Jennifer Busse	Kristen Lanoue
Elizabeth Davies	Sara Meess
Cyndie Ellis	Leigh Simons
Casey Gundersen	Allison Stroili
Tiffany Hinson	Lindsey Valich
Kelly Kilinski	Kerry Wright

Hollis Women's Club Valedictorian Book Award

Laurie Gorham

Salutatorian Book Award

Sara Meess

Cavalier of the Year Award

Jillian Ketchen

French Honor Scholarship

Kristen Lanoue

Spanish Honor Scholarship

Angela Brett

Student Council Scholarship

Jamie Gow

Principal's Leadership Award

Laurie Gorham

Honor Award

Alan Witt

Hollis Brookline High School Booster Club

Jamie Gow

Kelly Kilinski

Andrew Murray

Michael Sullivan

Coach Korcoulis Scholarship

Justin Connor

S-TEAM for Youth Scholarships

Cara Vecchiarelli

Katherine Zore

Brookline Women's Club

Jennifer Busse

Daniel Kowalik

Brookline Women's Club Vocational Scholarship

Matthew Pedro

Colonial Garden Club of Hollis Scholarship

Jennifer Guadagnoli

Community Christmas Card Scholarships

Noreen Day-Lewis and Adam Pitarys

DAR Good Citizen Award

Jamie Gow

Educational Talent Search Achiever Award

Matthew Pedro

Hollis Education Association Scholarship

Joseph McDonough

Hollis Woman's Club Scholarship

Jamie Gow

Hollis Woman's Club Vocational Scholarship

Adam Pitarys

Hollis Brookline Chapter of the Dollars for Scholars

Jamie Gow

Casey Gundersen

Christie Klisz

Rebecca Pope

Leigh Simons

Hollis Brookline Rotary Awards

Jamie Gow

Interact—Elizabeth Dumas

Leigh Simons

Vocational—Adam Pitarys

Hollis Brookline Veterans of Foreign Wars Post 11373

Lawrence L. Waitt Memorial Scholarship

Leigh Simons

NH Elk's Association, Inc. Award

Leigh Simons

Angela Adams Memorial Scholarship

Laura Webb

Ed Berna Memorial Scholarship

Andrew Murray

Erv Blanchette Memorial Scholarship

Karla Spence

John M. Doll Scholarship

Mark Fuller

Jamie Gow

William E. and Lorraine W. Dubbens Scholarships

Jessica Corey

Lindsey Jambard

Alexandria Owens

Jill Yarrusso

Alan Frank Memorial Award

Brian Barry

The Laurie Harris Memorial Scholarship

Cyndie Ellis

Richard Maghakian Memorial Scholarship

Jessica Corey

Julia T. Pingree Scholarship

Daniel Kowalik

Nancy Archambault Ratta Memorial Scholarship

Corinna Clark

Warren H. Towne Memorial Scholarship

Timothy Marquis.

Ruth E. Wheeler Scholarship

Angela Brett

The Charles Zylonis Memorial Scholarship

Leigh Simons

Amherst Orthodontics Scientific Woman's Scholarship

Christi Klisz

Atrium Dodds Scholarship

Lindsey Jambard

Cargill Incorporated Scholarship

Lindsey Valich

Shaw's Scholarship

Hannah Onoroski

Southern New Hampshire Medical Center Scholarship

Casey Gundersen

University Cap & Gown, Mr. Tux and Boston Red Sox

2002 Salute to Education College Scholarship Program

Leigh Simons

American Association of University Women

Jennifer Busse

Emerson College Trustees Scholarship

Hannah Onoroski.

Hesser College Award

Stephen Hallmark

University of New Hampshire Presidential Scholar Award

Molly Riley

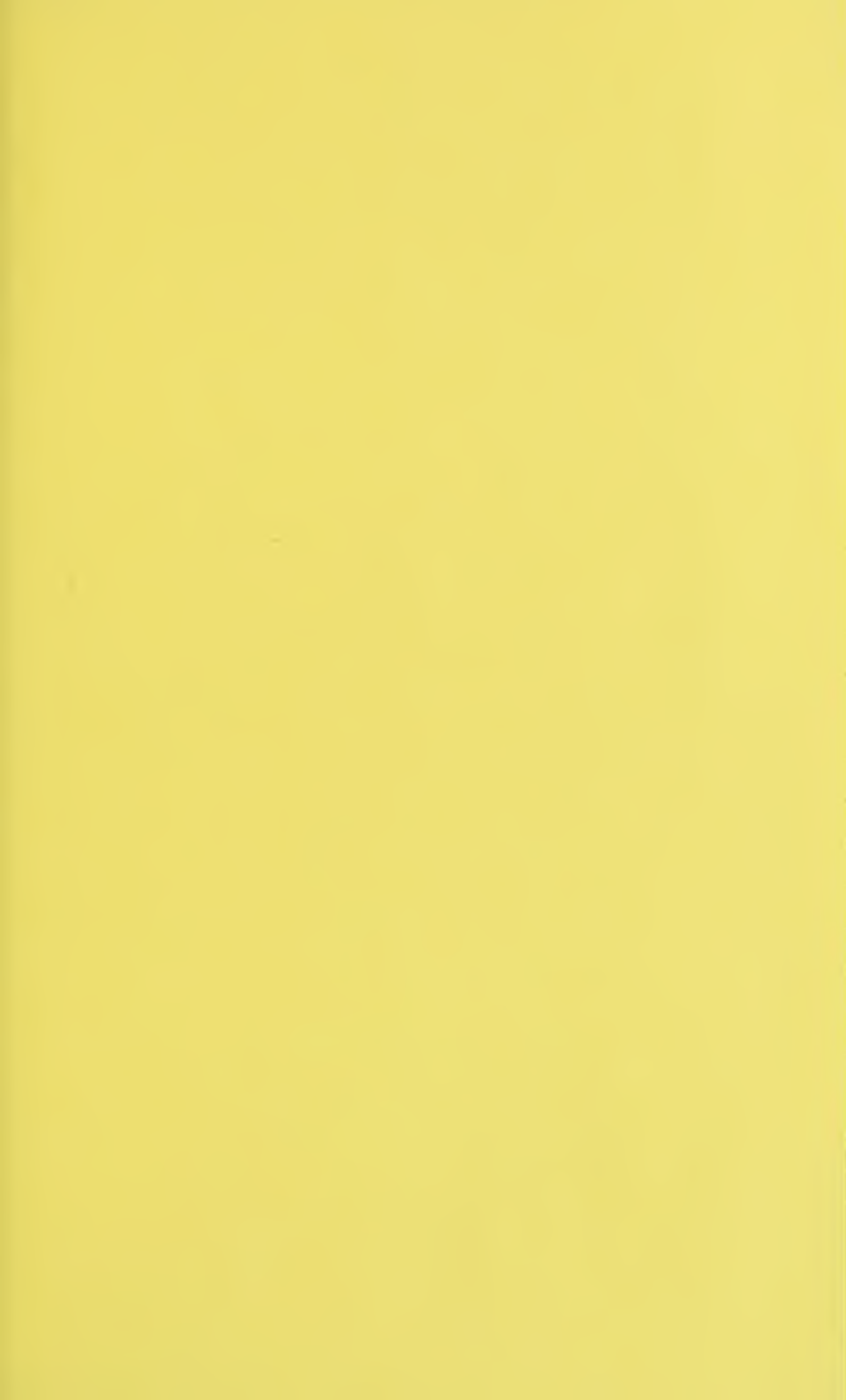
Virginia Wesleyan College Presidential Scholarship
Corinna Clark

Woodruff and Callaway Scholarship - Emory University
Laurie Gorham

College Acceptances
Class of 2002

Arizona State University
Assumption College
Babson College
Bennington College
Bucknell University
Clemson University
Colgate University
Colorado State University
Connecticut College
Daniel Webster College
Elms College
Emerson College
Emmanuel College
Emory University
Endicott College
Fordham University
George Mason University
Green Mountain College
Grove City College
Hampshire College
Hawaii Pacific University
Hesser College
Indiana University
Ithaca College
James Madison University
Johns Hopkins University
Johnson and Wales University
Keene State College
Liberty University
McGill University
McIntosh College
Mount Holyoke College

New Hampshire Community Technical College/Nashua
New Hampshire Technical College/Laconia
New Hampton School
Nichols College
Norwich University
Oberlin College
Ohio University
Philadelphia Biblical University
Plymouth State College
Quinnipiac College
Rivier College
Rochester Institute of Technology
Saint Joseph's College of Maine
St. Anselm College
Tufts University
University of California/Berkeley
University of Colorado at Boulder
University of Connecticut
University of Florida
University of Hartford
University of Maine/Orono
University of Massachusetts/Amherst
University of Massachusetts/Lowell
University of New Hampshire
University of New Hampshire, Thompson School
University of New Haven
University of Tampa
University of Vermont
Virginia Polytechnic Institute
Virginia Wesleyan College
Wesleyan University
Wheaton College
Worcester Polytechnic Institute





Town Offices and Post Office

Emergency

Police	911
Fire	
Ambulance	

Town Hall	465-2209
	465-3701 Fax
Animal Control Officer	465-2303
Assessing Office	465-9860
Building Inspector	465-2514
Communications Center	465-2303
Department of Public Works	465-2246
Finance Department	465-6936
Fire Department (non-emergency)	465-6001
Health Officer	465-2514
Hollis Social Library	465-7721
Information Technology	465-2209
Planning Department	465-3446
Police (non-emergency)	465-7637
Post Office	465-9030
Recreation Commission	465-2671
Selectmen's Office	465-2780
Stump Dump	465-2143
Tax Collector	465-7987
Town Clerk	465-2064
Transfer Station	465-3299
Welfare	465-2780

Visit the Town's World Wide Web page at www.hollis.nh.us

Schools and Superintendent

Hollis Primary School	465-2260
Hollis Upper Elementary School	465-9182
Hollis Brookline Middle School	465-2223
Hollis Brookline High School	465-2269
Hollis School District	465-7118
Hollis Brookline Superintendent's Office	465-7118

Visit the School's World Wide Web page at www.hollis.k12.nh.us